

**MINUTES**  
**LOVELAND CITY COUNCIL STUDY SESSION**  
**TUESDAY, JANUARY 26, 2016**  
**CITY COUNCIL CHAMBERS**  
**500 EAST THIRD STREET**  
**LOVELAND, COLORADO**

**STUDY SESSION 6:30 P.M.**

**Councilors present:** Gutierrez, Ball, Johnson, Overcash, and McKean were present. Councilors Shaffer, Fogle, Clark and Krenning were absent. City Manager, Bill Cahill was also present.

**1. ECONOMIC DEVELOPMENT**  
**REVIEW OPTIONS FOR THE PULLIAM BUILDING AND TO SEEK DIRECTION FROM COUNCIL ON NEXT STEPS RELATED TO THE PULLIAM BUILDING**

Mike Scholl, Economic Development Manager, and Ken Cooper, Facilities Operations Manager, presented this item to Council. Staff was seeking direction from Council on the future of the Pulliam Community building. Staff presented different options for consideration and review. The information included the current lease rates, annual revenue and cost associated with operating the building. The title issues were resolved by action of Council on September 15, 2015.

No specific funding is requested at this time. However, the Pulliam Community Foundation ("Foundation) has offered to invest \$100,000 in the building if the City agrees to invest a minimum of \$200,000 subject to the conditions of the offer. The Foundation has asked that the improvements be for the main auditorium.

Staff will work with the Pulliam Community Foundation and return to Council in 4-5 months with a business plan to cover the following 4 aspects: (1) vision and purpose; (2) market analysis, business plan, and financial projections; (3) possible RFP and partners; and (4) more data about current building conditions and assessment.

**2. CITY CLERKS**  
**DOOR-TO-DOOR SOLICITATION**

Terry Andrews, City Clerk and Tree Ablao, Assistant City Attorney, presented this item regarding Chapter 5.12 of the City Code, pertaining to door to door solicitation within the City of Loveland. Based on the Analysis presented, the Councilors in attendance agreed to not institute a Door to Door Solicitation permitting/licensing program at this time.

Jim Wedding, Revenue Manager and Vincent Junglas, Assistant City Attorney, presented information on the sales tax issues related to not-for-profit organizations. Charitable Organizations who are engaged in the sale of tangible personal property within the City are exempt from collecting and remitting sales tax under what is called the "occasional sales" provision. In order to effectively utilize the aforementioned provision, a qualifying charitable organization must limit sale activities to no more than twelve days in a calendar year and shall not collect more than twenty-five thousand dollars in a calendar year. The qualifying charitable organization must also utilize collected revenue from "occasional sales" in furtherance of the qualifying charitable organizations service. Importantly, if a qualifying charitable organization exceeds either the twenty-five thousand dollar in net proceeds cap or the twelve day sale cap, the organization must obtain a sales tax license from the City and the State and remit sales tax on all sales that occurred in that calendar year, including sales in that calendar year that were previously exempt prior to the date when the threshold was exceeded. Staff will keep Council informed in changes that the State and the Colorado Municipal League will be making and the City recommended exemptions.

**ADJOURN**

Hearing no further business to come before Council, Mayor Gutierrez adjourned the January 26, 2016 Study Session at 8:27 p.m.

Respectfully Submitted,



Teresa G. Andrews, City Clerk



Cecil A. Gutierrez, Mayor

