

HUMAN SERVICES COMMISSION

The regular meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the City Manager Conference Room (Special Meeting) on
October 1, 2015

PRESENT AT THE MEETING:

Commissioners: Tim Hitchcock, Stan Taylor, Jo Anne Warner, Melody Glinsman, Marcy Yoder

City Council: Phil Farley

Staff Liaison: Alison Hade

ABSENT FROM THE MEETING:

Commissioners: Amy Olinger, Patrick Dillon, Sonnette Greenidge

These minutes are a general summary of the meeting.

CALL TO ORDER

Chair Hitchcock called the meeting to order at 6:03pm MT.

APPROVAL OF THE PREVIOUS MEETING MINUTES

Commissioner Yoder motioned to approve the minutes of the September 3, 2015 meeting. Commissioner Taylor seconded. Motion passed unanimously.

PUBLIC COMMENTS

None.

COUNCIL UPDATE

- Highway 34 Coalition forming
- EWI (Edison Welding) moving into HP facility
- Capital Expansion Fees changes discussed
- Budget- additional revenue will help fund capital projects

COMMUNITY PARTNERSHIP OFFICE UPDATE:

- Final draw downs and reports- several were late this year. CPO will look into possible changes to deadlines and a means of enforcement with the City Attorney's office.

GRANT GUIDE CHANGES FOR 2016

- Commissioner Glinsman made a motion to retain the pre-application and application in the same process. Commissioner Warner seconded the motion. Passed unanimously.
- Commissioner Warner made a motion to add a question to the pre-application about how they determined the amount they are asking for. CPO can word it. Commissioner Yoder seconded the motion. Passed unanimously.
- Commissioner Yoder made a motion to add a bad objective to the description of the question and then a good version of the same objective. Commissioner Yoder will write these and send to the CPO for the next meeting. Commissioner Glinsman seconded the motion. Passed unanimously.
- Commissioner Glinsman made a motion to change question 15 to "What are the major contributors and sources of income for the past two years and explain the diversification of your funding sources". CPO can modify wording for clarity. Commissioner Yoder seconded the motion. Passed unanimously.
- Commissioner Hitchcock made a motion to combine questions 16 and 17 in whatever way the CPO would like and not score the answer. Commissioner Glinsman seconded the motion.

- Commissioner Warner made a motion to change the weight of question 20 to 2. Commissioner Yoder seconded the motion. Vote: 4 ayes, 1 nay. Motion passed.
- CPO will adjust the questions to clarify whether it is the program or agency information that is relevant.
- Commissioner Hitchcock made a motion that all presentations be in the evening and the sign up for presentations should be sent to all approved pre-applications after the deadline. Commissioner Yoder seconded the motion. Passed unanimously.
- Allocation meeting will be changed to May 10th, 2016. Location TBD
- Commissioner Taylor made a motion that the presentation questions be asked verbally during presentations and that applicants will be told to be prepared to answer specific questions. Commissioner Warner seconded the motion. Passed unanimously. Questions for presentation will be discussed during the November meeting.
- Commissioner Yoder made a motion to ask for their agencies most recent audit statement or financial review statement on the pre-application. Commission Glinsman seconded the motion. Passed unanimously.
- Commissioner Hitchcock made a motion to not make any additional changes to scoring beyond those already discussed at previous meetings. Commissioner Warner seconded the motion. Passed unanimously.

NEW BUSINESS:

NONE

ADJOURNMENT

Chair Hitchcock adjourned the meeting at 7:48 pm.

Respectfully Submitted,
Deb Callies