

AGENDA
LOVELAND CITY COUNCIL MEETING
TUESDAY, DECEMBER 1, 2015
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

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“La Ciudad de Loveland está comprometida a proporcionar igualdad de oportunidades para los servicios, programas y actividades y no discriminar en base a discapacidad, raza, edad, color, origen nacional, religión, orientación sexual o género. Para más información sobre la no discriminación o para asistencia en traducción, favor contacte al Coordinador Título VI de la Ciudad al TitleSix@cityofloveland.org o al 970-962-2372. La Ciudad realizará las acomodaciones razonables para los ciudadanos de acuerdo con la Ley de Discapacidades para americanos (ADA). Para más información sobre ADA o acomodaciones, favor contacte al Coordinador de ADA de la Ciudad en bettie.greenberg@cityofloveland.org o al 970-962-3319”.

5:00 P.M. DINNER - RECEPTION CITY OF LOVELAND EMPLOYEE AWARD RECIPIENTS – Council Chambers Foyer

6:30 P.M. REGULAR MEETING - City Council Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION OF THE CITY OF LOVELAND EMPLOYEE AWARDS (Bill Cahill)

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. Members of the public will be given an opportunity to speak to the item before the Council acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of tonight's meeting should come forward to a microphone and identify yourself before being recognized by the Mayor. Please do not interrupt other speakers. Side conversations should be moved outside the Council Chambers. Please limit comments to no more than three minutes.

CONSENT AGENDA

1. **CITY CLERK** (presenter: Terry Andrews)
APPROVAL OF MEETING MINUTES
A Motion to Approve the City Council Meeting Minutes for the November 17, 2015 Regular Meeting
1. This is an administrative action to approve the City Council meeting minutes for the November 17, 2015 Regular Meeting.

2. **CITY MANAGER** (presenter: Bill Cahill)
APPOINTMENTS TO THE CONSTRUCTION ADVISORY BOARD, THE LOVELAND UTILITIES COMMISSION, AND THE SENIOR ADVISORY BOARD
1. A Motion to reappoint Roger Lewis to the Construction Advisory Board for a term effective until June 30, 2018.
2. A Motion to reappoint Andrew Ross to the Construction Advisory Board for a term effective until June 30, 2018.
3. A Motion to appoint Jon Rudolph to the Construction Advisory Board for a term effective until June 30, 2018.
4. A Motion to appoint Dave Kavanagh to the Loveland Utilities Commission for a partial term effective until June 30, 2018.
5. A Motion to appoint Dixie Huff to the Senior Advisory Board for a partial term effective until December 31, 2017.
This is an administrative action recommending the appointments of members the Construction Advisory Board, the Loveland Utilities Commission, and the Senior Advisory Board.

3. **DEVELOPMENT SERVICES** (presenter: Greg George)
SILVER SHORE DRIVE EASEMENT VACATION
A Motion To Approve On Second Reading Ordinance #5980 Vacating A Portion Of A Public Street Right-Of-Way Within Silver Glen 1st Subdivision, City Of Loveland, County Of Larimer, State Of Colorado
This is a legislative action to consider adoption of an ordinance, on second reading, to vacate a short segment and unused public street right-of-way that was never constructed as a public street and provides access to only one residential lot. Pursuant to state statutes, ownership of the vacated right-of-way will be returned to the owner of the adjacent property to the south, and will be incorporated into a replat of several lots along the west edge of Silver Lake. The replacement access will be a private access, emergency access and utility easement making the current right-of-way no longer necessary. The Planning Commission recommended approval of the vacation as part of their Consent Agenda on October 26, 2015. On November 17, 2015, City Council unanimously approved this ordinance on first reading.

4. **FINANCE** (presenter: Brent Worthington)
2015 BUDGET FINALIZING AND YEAR-END
A Motion To Approve On Second Reading Ordinance #5981 Enacting A Supplemental Budget And Appropriation To The 2015 City Of Loveland Budget
This is an administrative action. The ordinance appropriates funding for year-end issues and finalizing the 2015 budget. On November 17, 2015, City Council unanimously approved this ordinance on first reading.

5. **FINANCE** (presenter: Brent Worthington)
2015 BUDGET TRANSFERS AND ADMINISTRATIVE CORRECTIONS

A Motion To Approve On Second Reading Ordinance #5982 Enacting A Supplemental Budget And Appropriation To The 2015 City Of Loveland Budget For Transfer And Administrative Corrections

This is an administrative action. The ordinance appropriates funding for transfer and administrative corrections. On November 17, 2015, City Council unanimously approved this ordinance on first reading.

6. HUMAN RESOURCES (presenter: Julia Holland)

PUBLIC COMMENT

ESTABLISHING THE HEALTH & WELFARE TRUST

A Motion To Approve On First Reading An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For Establishing The Health & Welfare Trust

This is an administrative item which authorizes the establishment of the Health & Welfare Trust Fund using \$804,060 approved in the 2016 Budget. No new funding is requested.

7. HUMAN RESOURCES (presenter: Julia Holland)

PUBLIC COMMENT

LFRA INSURANCE PROVIDER CHANGE

A Motion To Approve On First Reading An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For Changing Loveland Fire Rescue Authority's (LFRA) Insurance Provider From Colorado Intergovernmental Risk Sharing Agency (CIRSA) To Colorado Special District (CSD)

This is an administrative action. The appropriation reduces the City's Risk & Insurance Fund's revenue by \$189,941 and expenses by \$241,910. The City funds 82% of the Fire Authority's expenses, thus, \$50,620 is requested to fund services and coverage provided by CSD.

8. FINANCE (presenters: Brent Worthington & Mark Miller)

PUBLIC COMMENT

LFRA RADIO COMMUNICATION TOWER

A Motion To Approve On First and Only Reading An Emergency Ordinance #5985 Enacting A Supplemental Budget And Appropriation To The 2015 City Of Loveland Budget For Replacement Of The Radio Communications Tower

This is an administrative action for a supplemental budget ordinance to appropriate a \$200,000 project to replace the radio communications tower on an emergency basis. Funds have been identified within existing budgeted resources. \$154,000 of the project total needs to be transferred from a variety of operating funds to a Capital Replacement Fund; and therefore, a supplemental budget ordinance is required. \$46,000 of the funding is already in the Capital Projects Fund. The impacted departments (Police, Public Works, and Water and Power), Loveland Fire Rescue Authority and the Thompson Valley Emergency Medical Service have all contributed budget savings in 2015 to ensure this emergency project can be completed by year end. These appropriations are transfers only and not a request for additional budget resources.

9. DEVELOPMENT SERVICES (presenter: Greg George)

PUBLIC HEARING

U.S. 287 STRATEGIC PLAN

A Motion To Adopt Resolution #R-83-2015 Approving the U.S. 287 Strategic Plan

This item is a legislative action to consider a resolution adopting the Loveland 287 Strategic Plan (the "Plan"). The Plan is a policy document meant to serve as a guide for residents, property and business owners, developers, City staff, and elected and appointed officials in making future infrastructure, land use and development decisions. The Plan sets forth a unique economic development strategy for each of five zones within

the corridor. Each strategy is intended to stimulate redevelopment, reinvestments and new development within the corridor. Action Plans for each zone identify further studies, policies and projects that would further economic opportunities in the corridor, including some highly efficient and low cost actions that could be undertaken in the short-term. It is recognized that many of the recommended projects would require the expenditure of capital funds by the City and that such expenditures are subject to city-wide capital planning priorities in the future. On October 26th, the Planning Commission approved a resolution recommending that City Council adopt the Plan.

10. **ECONOMIC DEVELOPMENT** (presenter: Mike Scholl)
2016 DDA BUDGET
A Motion To Adopt Resolution #R-84-2015 Approving The Loveland Downtown Development Authority's 2016 Budget
 This is an administrative action to consider approval of the fiscal year 2016 budget for the Downtown Development Board (DDA). The 2016 budget recommended to Council by the DDA Board is a zero budget. On November 3, 2015 two ballot issues were submitted to the voters to authorize a mill levy within the DDA boundaries and a debt ceiling. The voters did not approve either ballot issue leaving no anticipated funding for the DDA in fiscal year 2016. State statute requires approval of a budget each fiscal year by the Board and City Council.
11. **FINANCE** (presenter: Brent Worthington)
LFRA EMPLOYEE CONVERSION
A Motion To Adopt Resolution #R-85-2015 Approving The Loveland Fire Rescue Authority's Supplemental Budget And Appropriation Resolution No. R-61 For Additional Funding For Expenditures Associated With The Employee Conversion
 This is an administrative action to consider approval of an \$81,732 supplemental appropriation by the Loveland Fire Rescue Authority (LFRA), with a City share of \$50,620. The LFRA Board approved the supplemental budget on November 18, 2015 and the Loveland Rural Fire Protection District will consider it December 2, 2015. This is consistent with the procedures required in the intergovernmental agreement for budget appropriations.
12. **HUMAN RESOURCES** (presenter: Karen Rees)
EMPLOYEE MEDICAL STOP LOSS RENEWAL
A Motion To Award The Contract For City Employee Medical Stop Loss Coverage To Sun Life Of Canada In An Amount Not To Exceed \$1,103,000 For Stop Loss Insurance And To Authorize The City Manager To Execute The Contract On Behalf Of The City
 This is an administrative action to authorize the City Manager to enter into a contract for up to \$1,103,000 for Stop Loss Insurance in 2016 with Sun Life of Canada for the City of Loveland employee healthcare stop loss insurance. The contract stipulates that Sun Life of Canada will provide stop loss insurance for health claims over \$175,000 while Cigna retains processing claims under \$175,000. This contract is within the benefits budget already approved for 2016.
13. **HUMAN RESOURCES** (presenter: Karen Rees)
EMPLOYEE LIFE AND DISABILITY COVERAGE RENEWAL
A Motion To Award The Contract For City Employee Life And Disability Plans With The Hartford In An Amount Not To Exceed \$541,000 And To Authorize The City Manager To Execute The Contract On Behalf Of The City
 This is an administrative action to authorize the City Manager to enter into a contract for up to \$541,000 with The Hartford for the City of Loveland employee life and disability plans. The contract stipulates that life insurance will be provided for all benefit eligible

employees at 1.5 times their annual salary (\$200,000 cap), short term disability & leave management, long term disability wage replacement and voluntary (employee paid) life insurance. This contract is within the benefits budget already approved for 2016.

**14. CITY MANAGER (presenter: Bill Cahill)
LETA BOARD REPRESENTATIVE**

A Motion To Appoint A Representative To The Larimer Emergency Telephone Authority (“LETA”) Board Pursuant To City Ordinance #5435

This is an administrative action to designate a City representative to the LETA Board. Pursuant to City Ordinance #5435 the City Council may designate an elected City official or a City employee. The City Manager’s Office proposes to re-appoint Bill Westbrook, IT Director, as the City’s representative to the LETA Board.

**15. FINANCE (presenter: Brent Worthington)
OCTOBER 2015 FINANCIAL REPORT**

This is an information only item. The Snapshot Report is submitted for Council review and includes the reporting of the City’s revenue and expenditures, including detailed reports on tax revenue and health claims as of October 31, 2015. Citywide Revenue (excluding internal transfers) of \$226,171,398 is 94.5% of year to date (YTD) budget or \$13,071,908 below the budget. This is due to reimbursement grant revenues budgeted in total in 2015; actual revenue is received as the projects are submitted for reimbursement. Sales Tax collections are 98.0% of the YTD budget or \$706,256 under budget. This shows a slight but continuing rebound from the low point of this variance (2.5%). Building Material Use Tax is 135.9% of YTD budget, or \$743,754 over budget. Sales and Use Tax collections combined were 101.8% of YTD budget or \$691,720 over budget. When the combined sales and use tax for the current year are compared to 2014 for the same period last year, they are higher by 5.3% or \$2,013,813. Citywide total expenditures of \$217,526,140 (excluding internal transfers) are 72.9% of the YTD budget or \$80,800,096 under the budget.

**16. CITY MANAGER (presenter: Alan Krmarik)
INVESTMENT REPORT FOR OCTOBER 2015**

This is an information only item. At the end of October, the City’s portfolio had an estimated market value of \$219.7 million, about \$1.5 million more than a month ago. Of this amount, USBank held \$191.6 million (including accrued interest) in trust accounts; other funds are held in local government investment pools, in operating accounts at First National Bank, and a few other miscellaneous accounts. Interest rates trended to all-time record lows in 2012-2013 before rising in the second half of 2014. After a sharp drop in January, interest rates have cycled down, up, down, and back up through October. Short-term rates are projected to rise later in 2015 and are dependent upon the actions of the Federal Open Market Committee. City investments are in U.S. Treasury Notes, high-rated U.S. Agency Bonds, highly-rated corporate bonds, money market accounts, insured certificates of deposit and local government investment pools. The City’s investment strategy emphasizes safety of principal, then sufficient liquidity to meet cash needs, and finally, return on investment. Each percent of earnings on the portfolio equates to about \$2.19 million annually.

**END OF CONSENT AGENDA
CITY CLERK READS TITLES OF ORDINANCES ON THE CONSENT AGENDA**

PUBLIC COMMENT

Anyone who wishes to speak to an item NOT on the Agenda may address the Council at this time.

PROCEDURAL INFORMATION

Anyone in the audience will be given time to speak to any item on the Regular Agenda before the Council acts upon it. The Mayor will call for public comment following the staff report. All public hearings are conducted in accordance with Council Policy. When Council is considering adoption of an ordinance on first reading, Loveland's Charter only requires that a majority of the Council quorum present vote in favor of the ordinance for it to be adopted on first reading. However, when an ordinance is being considered on second or final reading, at least five of the nine members of Council must vote in favor of the ordinance for it to become law.

REGULAR AGENDA

CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA

17. **PUBLIC WORKS** (presenter: Ken Cooper)
PUBLIC COMMENT
POLICE REGIONAL TRAINING CAMPUS
1. A Motion To Approve On First Reading An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For Contributions From Fort Collins For The Police Regional Training Facility
2. A Motion To Adopt Resolution #R-86-2015 Approving An Intergovernmental Agreement For The Sharing Of The Cost Of The Preliminary Design, Design Development, Construction Drawings, And Construction Administration Relating To The Construction Of A Regional Training Campus
 This is an administrative action. The ordinance on first reading appropriates funding required for the two Cities to design the project, though Fort Collins will reimburse Loveland exactly half of those costs.
 An IGA between the Cities of Loveland and Fort Collins will form an equal capital partnership to design and eventually construct a Police Regional Training Campus on the west side of the Fort Collins-Loveland Airport.
 The \$1.62M design and engineering contract will equally be shared between the two cities at \$810K each.
 Funds have been appropriated and budgeted in the City of Loveland 10-year capital plan to support an \$18.5M shared capital project. All associated project costs will continue to be shared equally between the Cities, and Loveland's total project cost will be \$9.25M.
18. **WATER AND POWER** (presenter: Briana Reed-Harmel)
FEMA ALTERNATE SOLAR PROJECT BID AWARD
A Motion To Adopt Resolution #R-87-2015 Authorizing A Notice Of Award For The Photovoltaic Facility Design And Construction And Authorizing The City Manager To Execute The Contract
 This is an administrative action. Approval of this item will allow the Photovoltaic Facility for the FEMA Alternate Project to be awarded to Namaste Solar of Boulder, Colorado for work to begin following the final rezoning approval by Council and the special review appeal period for the Foothills site and completing by December 31, 2016. On July 7, 2015, City Council approved a supplemental appropriation on second reading to appropriate money for this project. Loveland Water and Power (LWP) will seek maximum reimbursement from FEMA for expenses as this project progresses. On November 24, 2015, the City was advised that FEMA had administratively approved the change of location for this project to the 29th Street site. With the scope of work project site change and environmental approvals, the City is now able to consider approval of this bid award.
19. **CITY MANAGER** (presenter: Bill Cahill)

CENTERRA MFA AMENDMENT

A Motion To Direct Staff To Negotiate And Finalize An Amendment To The Centerra Master Financing Agreement (MFA), And Return To Council For Further Action (Including A Possible Executive Session As Allowed By CRS Sections 24-6-402(4) (b) and (e) And Charter Sections 4-4(c)(1) And (3) Regarding Matters That Are The Subject Of Negotiation And To Receive Legal Advice).

This is an administrative item to direct staff to negotiate and finalize an amendment to the Centerra MFA to add specified public parking facilities as a public improvement eligible for financing through the Metro District. The public parking facilities would allow for a denser mixed-use development, which is instrumental in attracting a major primary job-generating project, and other office, retail, and residential uses.

**20. PARKS AND RECREATION (presenters: Elizabeth Anderson & Steve Southard)
OLDE COURSE GOLF MANAGEMENT AGREEMENT**

A Motion Calling An Executive Session As Allowed By CRS Sections 24-6-402(4)(a), (b) and (e) And Charter Sections 4-4(c)(1), (2) And (3) Concerning The Olde Golf Course Management Agreement And Matters That Are The Subject Of Negotiation, To Consider The Acquisition Of Personal Property, And To Receive Legal Advice

This is an administrative action to conduct an executive session on December 1, 2015, concerning issues associated with the Olde Golf Course Management Agreement. This executive session was requested by Councilor Krenning and placed on this Agenda via the City Council's Rule of Four procedure.

**21. HUMAN RESOURCES (presenter: Julia Holland)
CITY MANAGER GOALS AND OBJECTIVES**

A Motion Calling An Executive Session As Allowed By CRS Section 24-6-402(4)(F)(I) And Charter Section 4-4(C)(5) Concerning Personnel Matters To Conduct An Interim Review Of Performance And Goal Setting For The City Manager

This is an administrative action to conduct an executive session on December 1, 2015, for the review of performance and goals for the City Manager.

BUSINESS FROM CITY COUNCIL

This is an opportunity for Council Members to report on recent activities or introduce new business for discussion at this time or on a future City Council agenda.

CITY MANAGER REPORT**CITY ATTORNEY REPORT****ADJOURN**

MINUTES
LOVELAND CITY COUNCIL MEETING
TUESDAY, NOVEMBER 17, 2015
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

CALL TO ORDER: Mayor Gutierrez called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Gutierrez, Mayor Pro Tem Fogle and Councilors Krenning, Ball, Johnson, Clark, McKean, Overcash and Shaffer were present.

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. Members of the public will be given an opportunity to speak to the item before the Council acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of tonight's meeting should come forward to a microphone and identify yourself before being recognized by the Mayor. Please do not interrupt other speakers. Side conversations should be moved outside the Council Chambers. Please limit comments to no more than three minutes.

Councilor Clark asked for items 5, 6 and 7 to be moved to the Regular Agenda. Councilor Shaffer moved to approve the consent agenda with the exception of items 5, 6 and 7. The motion seconded by Councilor Clark carried with all councilors present voting in favor thereof.

CONSENT AGENDA

1. CITY CLERK (presenter: Terry Andrews)

APPROVAL OF MEETING MINUTES

A Motion to Approve the City Council Meeting Minutes for the November 10, 2015 Special Meeting and Study Session was approved.

1. This is an administrative action to approve the City Council meeting minutes for the November 10, 2015 Special Meeting and Study Session.

2. DEVELOPMENT SERVICES (presenter: Alan Krcmarik)

SPECIAL ASSESSMENT REFUNDING BONDS

A Motion To Approve On Second Reading Ordinance #5977 Authorizing The Issuance Of Special Assessment Refunding Bonds In The Maximum Aggregate Principal Amount Of \$5,480,000 Of The City Of Loveland, Colorado, For Special Improvement District No. 1; Prescribing The Form Of The Bonds And Providing For The Payment Of The Bonds And The Interest Thereon was approved.

This is an administrative action. An amendment was made to the ordinance between first and second reading to allow the City more flexibility in selecting the Registrar and Paying

Agent to Article VI, Section 6.01 adding the sentence, "The Registrar and Paying Agent may resign or be removed or replaced as provided in the Paying Agent Agreement." Through the adoption of the Ordinance, the City will reduce the interest rate on the remaining Special Improvement District No. 1 bonds. The lower interest rate will mean lower assessment payments from property owners. The savings over the remaining life of the bonds 2029 will be approximately \$700,000. The savings would allow the special assessment being paid by property owners in the Special Improvement District No. 1 to be lowered by about 10 percent for the remaining term of the bonds that mature in 2029. On November 3, 2015, City Council unanimously approved this ordinance on first reading.

3. **MUNICIPAL COURT** (presenter: Geri Joneson)
EXPUNGEMENT OF JUVENILE RECORDS

A Motion To Approve On Second Reading An Ordinance #5978 Amending the Loveland Municipal Code at Section 1.12.020 to Authorize Expungement of Juvenile Records and Establish Expungement Procedures was approved.

This is a legislative action. This is a proposed Ordinance that will grant the Municipal Court the authority to expunge arrest and criminal records for Loveland Municipal Court juvenile offenders who successfully complete a diversion program, deferred prosecution or deferred sentence. On November 3, 2015, City Council unanimously approved this ordinance on first reading.

4. **CULTURAL SERVICES** (presenter: Susan Ison)
MUSEUM EXHIBIT, FEES AND BENCH

A Motion To Approve On Second Reading An Ordinance #5979 Enacting A Supplemental Budget And Appropriation To The 2015 City Of Loveland Budget For The Christo & Jeanne-Claude Exhibit, Architectural Fees For A Museum Conceptual Design, A Memorial Bench For The Main Gallery And A Colorado Creative Industries Grant For 2016 Art Exhibits was approved.

This an administrative action. The following donations were recently received to support activities in the Cultural Services Department:

- \$10,000 from the Erion Foundation for the Christo and Jeanne-Claude Exhibit.
- \$15,000 from the Erion Foundation to secure the services of Olson Kundig Architects, Seattle, Washington, to provide conceptual design support for a future Museum expansion.
- \$10,000 grant from Colorado Creative Industries for art exhibits in 2016.
- \$2,580 from the estate of Stephen Beale for a memorial bench in the gallery.

These activities would not be possible without the support of the donors. On November 3, 2015, City Council unanimously approved this ordinance on first reading.

5. **DEVELOPMENT SERVICES** (presenter: Brian Burson)
PUBLIC COMMENT
SILVER SHORE DRIVE EASEMENT VACATION

This items was considered on the Regular Agenda.

6. **FINANCE** (presenter: Brent Worthington)
PUBLIC COMMENT
2015 BUDGET FINALIZING AND YEAR-END

This items was considered on the Regular Agenda.

7. **FINANCE** (presenter: Brent Worthington)
PUBLIC COMMENT
2015 BUDGET TRANSFERS AND ADMINISTRATIVE CORRECTIONS

This items was considered on the Regular Agenda.

8. **LOVELAND FIRE RESCUE AUTHORITY** (presenter: Brent Worthington)
SUPPLEMENTAL BUDGET APPROPRIATION FOR BENEFITS
A Motion To Adopt Resolution #R-79-2015 Approving The Loveland Fire Rescue Authority's Supplemental Budget And Appropriation Resolution No. R-57 To Appropriate Additional Funding For Expenditures Associated With Benefits Expenditures was approved.
 This is an administrative action to consider approval of a \$77,600 supplemental appropriation by the Loveland Fire Rescue Authority (LFRA), with a City share of \$27,630. The LFRA Board approved the supplemental budget on October 28, 2015 and the Loveland Rural Fire Protection District approved it November 4, leaving only the City Council approval so that the LFRA Board can appropriate it. This is consistent with the procedures required in the intergovernmental agreement for budget appropriations.
9. **HUMAN RESOURCES** (presenter: Karen Rees)
2016 PAY PLAN
A Motion To Approve Resolution #R-80-2015 Adopting A Pay Plan For City Employees, And Superseding All Prior Ordinances And Resolutions Adopting Such A Pay Plan was approved.
 This is an administrative action for Council to adopt the City's 2016 Pay Plan. The City's Pay Plan assists in delivering cost efficient, high quality services to citizens by establishing a competitive market based plan, while adhering to budgetary constraints. Annually the City utilizes salary survey data for market analysis to develop pay ranges and compare current pay rates with the identified labor market, while also providing a financially sustainable plan.
10. **HUMAN RESOURCES** (presenter: Bettie Greenberg)
PROPERTY AND LIABILITY INSURANCE COVERAGE RENEWAL
A Motion To Award The City's 2016 Property And Liability Insurance Coverage To CIRSA And Authorize The City To Continue The Intergovernmental Agreement With CIRSA And To Establish A Purchase Order In The Amount Of \$850,000 was approved.
 This is an administrative action to authorize the City to continue its Intergovernmental Agreement with CIRSA for 2016 property and liability insurance coverage and establish a purchase order in the amount \$850,000 for premium, claims administration and payment of estimated claims for 2016 as well as remaining open claims or new claims from prior years. The \$850,000 is within the projected and approved 2016 budget.

END OF CONSENT AGENDA

CITY CLERK READS TITLES OF ORDINANCES ON THE CONSENT AGENDA

PUBLIC COMMENT

Anyone who wishes to speak to an item NOT on the Agenda may address the Council at this time.

David Campbell, Loveland resident, thanked the City for the completion of Boise Ave. Asked if the police could have some presence to assist in the speed limit violations during the transition. Gary Ditus, asked Council to consider a code amendment to allow his business to be located within a mile of a current pawnshop. Roger Wiedelmann 4814 N. Franklin for Council to take another look at the Victim Services Coordinator position. David Hallett 2489 Hampstead Dr, expressed concern with Council staff interaction regarding political signage.

PROCEDURAL INFORMATION

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REGULAR AGENDA

CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA

5. **DEVELOPMENT SERVICES** (presenter: Brian Burson)

PUBLIC COMMENT

SILVER SHORE DRIVE EASEMENT VACATION

This is a legislative action to consider adoption of an ordinance, on first reading, to vacate a short segment an unused public street right-of-way that was never constructed as a public street and provides access to only one residential lot. Pursuant to state statutes, ownership of the vacated right-of-way will be returned to the owner of the adjacent property to the south, and will be incorporated into a replat of several lots along the west edge of Silver Lake. The replacement access will be a private access, emergency access and utility easement making the current right-of-way no longer necessary. The Planning Commission recommended approval of the vacation as part of their Consent Agenda on October 26, 2015. Mayor Gutierrez opened the public hearing at 7:50 p.m. Hearing no comment, Mayor Gutierrez closed the public hearing. **Councilor Shaffer moved To Approve On First Reading, An Ordinance Vacating A Portion Of A Public Street Right-Of-Way Within Silver Glen 1st Subdivision, City Of Loveland, County Of Larimer, State Of Colorado. The motion, seconded by Councilors Ball, carried with all councilors present voting in favor thereof.**

6. **FINANCE** (presenter: Brent Worthington)

PUBLIC COMMENT

2015 BUDGET FINALIZING AND YEAR-END

This is an administrative action. The ordinance appropriates funding for year-end issues and finalizing the 2015 budget. There were no public comments. **Councilor Shaffer moved to Approve On First Reading, An Ordinance Enacting A Supplemental Budget And Appropriation To The 2015 City Of Loveland Budget. The motion seconded by Councilor Clark, carried with all councilors voting in favor thereof.**

7. **FINANCE** (presenter: Brent Worthington)

PUBLIC COMMENT

2015 BUDGET TRANSFERS AND ADMINISTRATIVE CORRECTIONS

This is an administrative action. The ordinance appropriates funding for transfer and administrative corrections. There were no public comments. **Councilor Shaffer moved to Approve On First Reading, An Ordinance Enacting A Supplemental Budget And Appropriation To The 2015 City Of Loveland Budget For Transfer And Administrative Corrections. The motion seconded by Councilor Clark, carried with all councilors voting in favor thereof.**

11. **PUBLIC WORKS** (presenters: Jeff Bailey and Suzette Mallette)

TEMPORARY MILL LEVY INCREASE FOR I-25

This is an administrative action. Larimer County is proposing to include in their 2016 budget a temporary increase to the Road and Bridge mill levy created by an offsetting decrease in the County's general fund mill levy. The County's proposal includes utilizing

revenue realized from the temporary redistribution to establish a fund to create matching monies for over \$90 million in federal grants being sought by CDOT for improvements to I-25. This concept was presented to representatives from Berthoud; Estes Park; Fort Collins; Loveland; Timnath; Wellington; Windsor and Johnstown at a regional gathering on October 22, 2015. All cities and towns indicated a willingness to present their respective elected bodies with a proposed Resolution of Support for consideration before the County takes action on its 2016 budget in December. There were no public comments. **Councilor Shaffer moved to Adopt Resolution #R-81-2015 Of Support For The Use Of Larimer County Mill Levy Funds For Interstate 25 (I-25) Improvements**

**11A. PUBLIC WORKS/CITY COUNCIL (presenter: Councilor Hugh McKean)
SUPPORT OF I-25 IMPROVEMENTS**

This is an administrative action supporting the work of the I-25 Coalition seeking improvements to this critical Colorado transportation corridor. The Resolution asks that the legislature consider any and all ways to expedite the improvement and expansion of north I-25 including the following: Support for a TRANS bond II ballot initiative; Support for General Fund dollars going to transportation (maintenance & construction); Support modification to SB 228 for maintenance as long as it's tied to TRANS bond; Support extending SB 228 for 10 years; Support new revenue streams as long as they go to the voters, are tied to TRANS bond and the benefit goes to transportation; Support tax credit legislation for specific highway projects. Irene Fortune, spoke in opposition of the resolution. Chamber Director Mindy McCloughan spoke in support of the resolution. **Councilor Shaffer moved to approve A Resolution Of Support For Improvements To Interstate 25. The motion was seconded by Councilor McKean.**

Councilor Fogle moved to amend the resolution by placing "Support for a TRANS bond II ballot initiative" as the primary statement of support and the other five statements as sub bullet points. The motion, seconded by Councilor McKean carried with 8 councilors voting in support and Mayor Gutierrez voting against. Councilor Krenning moved to call the question. The motion seconded by Councilor McKean, carried with all councilors voting in favor thereof.

Mayor Gutierrez moved to Insert "that must include consideration of the following:" right after "a Trans Bond II ballot initiative;" in the resolution. The motion, seconded by Mayor Pro Tem Fogle, carried with all councilors present voting in favor thereof.

A roll call vote was taken on the original motion as amended and the motion carried with eight councilors voting in favor and Councilor Shaffer voting against.

Mayor Gutierrez directed Staff to provide a good analysis of the TRANS bond II ballot initiative and ongoing status of its movement through the system in the Legislative update by Staff.

**12. ECONOMIC DEVELOPMENT (presenter: Mike Scholl)
DOWNTOWN DEVELOPER RFP**

This is an administrative action. On October 6, 2015, the Loveland City Council approved the issuance of a Request for Proposals for the Downtown South Catalyst project. At the meeting, the City Council directed staff to return with a more clearly defined process for selecting a developer and for the negotiation process. Discuss ensued regarding whether the City should revisit the RFP or continue through the current process and consider the two RFPs received. Mayor Gutierrez asked for public comment: Irene Fortune, 4830 Avon Ave., expressed concern with Developers watching Council discuss whether or not to

continue through the RFP process. Bob Massaro, Loveland resident agreed that the City should follow through with the process and consider the two proposals received. **Councilor Shaffer moved to direct staff to proceed with the developer selection process for the Downtown South Catalyst Request for Proposals as set forth in the Staff Report. The motion was seconded by Councilor Ball. Councilor Ball moved to call the question. The motion, seconded by Councilor Shaffer, carried with eight councilors present voting in favor and Councilor Clark voting against. Roll was called on the original motion, which carried with eight councilors voting in favor and Councilor Krenning voting against. Councilor Shaffer moved to direct staff to proceed with the proposed developer negotiation process for the South Catalyst Project as set forth in the Staff Report. The motion seconded by Councilor Johnson, carried with seven councilors voting in favor and Councilors Krenning and McKean voting against.**

Consensus of Council was to direct Staff to ask the Loveland Downtown Partnership and the Downtown Development Authority to designate representatives to serve on the negotiation committee.

BUSINESS FROM CITY COUNCIL

This is an opportunity for Council Members to report on recent activities or introduce new business for discussion at this time or on a future City Council agenda.

- Krenning Requested an Executive Session on December 1, 2015 to discuss the City’s contract with the Stiners regarding potential litigation; Requested that Council place a discussion item on the Council goal setting workshop regarding meeting procedures and processes.
- Ball Attended the tour of the Rawhide Plant during its recent regular maintenance shutdown.
- Fogle CAB tomorrow night 5:00 for builders to participate in the rebuilding of the Development Center.
- Gutierrez Attended the various Veteran’s Day events.

CITY MANAGER REPORT

Cahill There is a new Council orientation from 4:00 – 5:30 p.m. in the City Manager’s Conference room along with a three hour Department Director orientation and Department tours. Working to set up the Annual Council workshop in late January

CITY ATTORNEY REPORT

ADJOURN

Mayor Gutierrez adjourned the Regular Meeting of the City Council at 11:02 p.m.

Respectfully Submitted,

Teresa G. Andrews, City Clerk

Cecil A. Gutierrez, Mayor



CITY OF LOVELAND
CITY MANAGER'S OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2303 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 2
MEETING DATE: 12/1/2015
TO: City Council
FROM: City Manager's Office
PRESENTER: Bill Cahill

TITLE:

Appointments to the Construction Advisory Board, the Loveland Utilities Commission, and the Senior Advisory Board

RECOMMENDED CITY COUNCIL ACTION:

1. Adopt a motion to reappoint Roger Lewis to the Construction Advisory Board for a term effective until June 30, 2018.
2. Adopt a motion to reappoint Andrew Ross to the Construction Advisory Board for a term effective until June 30, 2018.
3. Adopt a motion to appoint Jon Rudolph to the Construction Advisory Board for a term effective until June 30, 2018.
4. Adopt a motion to appoint Dave Kavanagh to the Loveland Utilities Commission for a partial term effective until June 30, 2018.
5. Adopt a motion to appoint Dixie Huff to the Senior Advisory Board for a partial term effective until December 31, 2017.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action

DESCRIPTION:

This is an administrative item appointing members to the Construction Advisory Board, the Loveland Utilities Commission, and the Senior Advisory Board.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

SUMMARY:

The Construction Advisory Board ("CAB") has five vacancies. Interviews were held November 12, 2015 with three of four applicants. The fourth individual did not participate in the scheduled interview. The committee recommends reappointing Roger Lewis and Andrew Ross to CAB, each for a term effective until June 30, 2018. Jon Rudolph is recommended for appointment to CAB for a term effective until June 30, 2018. Recruiting efforts continue for two remaining partial-term vacancies.

Anita Marchant resigned from the Loveland Utilities Commission due to relocation. Dave Kavanagh has served as an alternate member to the commission since his appointment in July, 2015. An interview was held November 9, 2015. The committee recommends appointing Mr. Kavanagh to the Loveland Utilities Commission for a partial term effective until June 30, 2018. The Senior Advisory Board ("SAB") has had several vacancies for months. At the October 7, 2015 meeting Dixie Huff was recommended for appointment to SAB for a partial term effective until December 31, 2017. Recruiting continues for the remaining vacancies.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

None



CITY OF LOVELAND
 DEVELOPMENT SERVICES DEPARTMENT
 Civic Center • 500 East 3rd Street • Loveland, Colorado 80537
 (970) 962-2346 • FAX (970) 962-2945 • TDD (970) 962-2620

AGENDA ITEM: 3
MEETING DATE: 12/1/2015
TO: City Council
FROM: Greg George, Development Services
PRESENTER: Brian Burson, Current Planning

TITLE:

An Ordinance Vacating A Portion Of A Public Street Right-Of-Way Within Silver Glen 1st Subdivision, City Of Loveland, County Of Larimer, State Of Colorado

RECOMMENDED CITY COUNCIL ACTION:

Approve the ordinance on second reading.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. If not vacated, the right-of-way would remain in place, and could interfere with a development proposal currently in the review process. As part of the proposal, the lot that is currently accessed by this right-of-way is to be re-platted, with new access provided by a private access, emergency access and utility easement making the current right-of-way no longer necessary. This will alleviate City maintenance and liability responsibility for this access.
3. Refer back to staff for further development review and consideration. If referred back to staff, the re-platting and pending development of the project would be delayed.

SUMMARY:

This is a legislative action to consider adoption of an ordinance, on second reading, to vacate a short segment and unused public street right-of-way that was never constructed as a public street and provides access to only one residential lot. Pursuant to state statutes, ownership of the vacated right-of-way will be returned to the owner of the adjacent property to the south, and will be incorporated into a replat of several lots along the west edge of Silver Lake. The replacement access will be a private access, emergency access and utility easement making the current right-of-way no longer necessary. The Planning Commission recommended approval of the vacation as part of their Consent Agenda on October 26, 2015. On November 17, 2015, City Council unanimously approved this ordinance on first reading.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

This is a public hearing item to consider vacation of an unused segment of the Silver Shores Drive public street right-of-way. It was originally dedicated by the plat of Silver Glen 1st Subdivision, but the street was never constructed or opened for use as a public street. The right-of-way extended

south from Mugho Place to provide access to platted lots. Upon vacation, the Applicant proposes to incorporate it into the adjacent lots in Silver Glen 1st Subdivision as an initial step in a replat of several lots located along the western shoreline of Silver Lake. One existing lot in Silver Lake 9th Subdivision still needs this access, but the new easements to be dedicated on the amended plat will replace it in a manner that is fully satisfactory to the City. Transportation, Fire and utility staff support the application, with the recommended conditions.

Vacation requests are legislative actions by the City Council, The appropriate findings, along with staff analysis, are provided in Section V. of the October 26, 2015 Planning Commission staff report, and are also incorporated into the vacation ordinance. City staff fully support the vacation because, with approval and recording of the pending amended plat, the right-of-way is no longer needed and all applicable City codes and standards will be met without the right-of-way.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

1. Ordinance

Complete first reading packet can be accessed at:

<http://www.cityofloveland.org/index.aspx?recordid=69891&page=1169>

FIRST READING: November 17, 2015

SECOND READING: December 1, 2015

ORDINANCE NO. 5980

AN ORDINANCE VACATING A PORTION OF A PUBLIC STREET RIGHT-OF-WAY WITHIN SILVER GLEN 1st SUBDIVISION, CITY OF LOVELAND, COUNTY OF LARIMER, STATE OF COLORADO

WHEREAS, the City Council, at a regularly scheduled meeting, considered the vacation of a portion of a public street right-of-way located in the Silver Glen 1st Subdivision, City of Loveland, County of Larimer, Sate of Colorado; and

WHEREAS, the City Council finds and determines that no land adjoining any right-of-way or easement to be vacated will be left without an established public or private right-of-way or easement connecting said land with another established public or private right-of-way or easement; and

WHEREAS, the City Council finds and determines that the portion of the right-of-way or easement to be vacated is no longer necessary for the public use and convenience; and

WHEREAS, the City Council further finds and determines that the application filed at the City’s Current Planning Division was signed by the owners of more than fifty percent of property abutting the easement to be vacated.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the City Council hereby adopts and makes the findings set forth above.

Section 2. That, based on such findings, the following described portion of a shared access easement be and the same is hereby vacated:

“That portion of Silver Shores Drive Right-of-Way as platted and dedicated with the Final Plat of SILVER GLEN FIRST SUBDIVISION (according to the Final Plat thereof as filed for record July 2, 1985 in the real property records of the Office of the Clerk and Recorder of Larimer County, Colorado at Reception No. 85031980), being situate on the Northeast Quarter of Section 12, Township 5 North, Range 69 West of the 6th P.M., to the City of Loveland, County of Larimer, State of Colorado being more particularly described as follows:

Considering the West line of said Final Plat of SILVER GLEN FIRST SUBDIVISION as bearing South 01°22’02” West; said West line also being the West line of the Northeast Quarter of said Section 12 and with all bearings contained herein relative thereto:

BEGINNING at the Northwest corner of said Final Plat of SILVER GLEN FIRST SUBDIVISION; thence along said West line of said SILVER GLEN FIRST SUBDIVISION and along said West line of the Northeast Quarter of said Section 12 South 01°22’02” West 131.39 feet, more or less, to the Southwest

corner of said Silver Shores Drive Right-of-Way; thence departing said West line of said SILVER GLEN FIRST SUBDIVISION said West line of the Northeast Quarter of said Section 12 and along the Southeasterly and Easterly lines of said Silver Shores Drive Right-of-Way North 29°52'35" East 62.85 feet and again North 01°22'02" East 76.16 feet, more or less, to the Northeast corner of said Silver Shores Drive Right-of-Way; said Northeast corner also being a point on the Southerly Right-of-Way line of Mugho Place; thence departing said Easterly line of said Silver Shores Drive Right-of-Way and along said Southerly Right-of-Way line of Mugho Place North 88°37'58" West 30.00 feet, more or less, to the Northwest corner of said Final Plat of SILVER GLEN FIRST SUBDIVISION; said Northwest corner also being a point on the West line of said SILVER GLEN FIRST SUBDIVISION and said West line of the Northeast Quarter of said Section 12 and the TRUE POINT OF BEGINNING.

Containing 3,113.05 Square Feet, more or less, and being subject to all easements and/or rights-of-way now in use or of record."

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

Section 4. That ownership of the vacated right-of-way shall vest in the current owners of record of Lot 1, Block 1, Silver Glen 1st Subdivision, City of Loveland, Larimer County, Colorado pursuant to Loveland Municipal Code Section 16.36.090 and C.R.S. §43-2-302.

Section 5. That the City Clerk is hereby directed to record this Ordinance with the Larimer County Clerk and Recorder after its effective date in accordance with State Statutes, only after the following condition has been satisfied: an Amended Plat of Lot 1, Block 1, Silver Glen 1st Subdivision and of Lots 1 and 2, and Outlot A, Block 1, Silver Lake 9th Subdivision is approved by the City and recorded with the Larimer County Clerk and Recorder.

ADOPTED this 1st day of December, 2015.

CITY OF LOVELAND, COLORADO:

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Assistant City Attorney

AN ORDINANCE VACATING A PORTION OF A PUBLIC STREET RIGHT-OF-WAY WITHIN SILVER GLEN 1st SUBDIVISION, CITY OF LOVELAND, COUNTY OF LARIMER, STATE OF COLORADO


CITY OF LOVELAND

BUDGET OFFICE

 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 4
MEETING DATE: 12/1/2015
TO: City Council
FROM: Finance Department
PRESENTER: Brent Worthington, Finance Director

TITLE:

An Ordinance Enacting A Supplemental Budget And Appropriation To The 2015 City Of Loveland Budget

RECOMMENDED CITY COUNCIL ACTION:

Approve the ordinance on second reading.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)

SUMMARY:

This is an administrative item. The ordinance appropriates funding for year-end issues and finalizing the 2015 budget. On November 17, 2015, City Council unanimously approved this ordinance on first reading.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The ordinance is funded by fund balance and unanticipated outside revenue.

BACKGROUND:

Each year in November, staff brings a “wrap-up” ordinance to address any remaining issues and insure there are sufficient appropriations to meet projected expenditures. The ordinance is necessary to resolve several year-end issues and finalize the 2015 budget. Most issues we have been following throughout the year and have waited until now to provide the best forecast for the cost to the end of the year.

New items in the ordinance include (by funding source):

GENERAL FUND - \$323,249

- **\$90,000 – Asphalt, Sand & Gravel**
 - Numerous unanticipated road failures have occurred within the last few months due to a high groundwater table from heavy spring rainfall and the Big Thompson flooding. Currently, the appropriated budget is overspent by \$30,000 and an estimated \$60,000 more will be needed for repair work to continue into late fall.
- **\$77,000 – Credit Card Fees**
 - Since the elimination of the convenience fee, the City has experienced dramatic growth in electronic (Credit/Debit card) payments. The anticipated amount was \$207,610 based on projections of \$16,820 per month. The current 2015 TD amount averages \$23,900.
- **\$55,000 – Snow & Ice Chemicals**
 - Due to higher than anticipated amounts of snow and ice in the beginning of 2015, the budget for chemicals have been spent. The estimated funding required to purchase liquid deicers for November and December is \$27,500 per month.
- **\$40,000 – Audit Fees**
 - Due to the timing of increase.
- **\$27,630 – Contribution to Fire Authority**
 - Insurance benefits were underestimated at the time of budget development. The Fire Authority is bringing forth a Resolution for the increase and this is the City's portion.
- **\$14,000 – Insurance Benefits**
 - Due to the uncertainty of the total impact of the Affordable Health Care Act due to HIPAA, insurance benefits were underestimated for seasonal workers.
- **\$9,772 – Operation Muni Court**
 - Upgrades to the Municipal Court office that were not budgeted for including bullet-proof glass, keyless entry pad and transformation of the Jury room into an office for the Court Administrator.
- **\$5,075 – YAC Travel Expenses**
 - Expenses for the Youth Advisory Commission's trip to the NLC Conference exceeded the initial \$11,430 projected.
- **\$3,000 – Teen Court**
 - Council approved the addition of Teen Court in early 2015 and the City's portion was not budgeted for.
- **\$1,772 – Municipal Judge Transition**
 - This includes \$583 for an interim Spanish translator, \$288 for new letter head and printing for the new Judge, \$651 for new robes and \$250 for increased bank courier fees.

Stormwater Fund - \$62,840

- **\$31,980 – Insurance Benefits**
 - Due to the uncertainty of the total impact of the Affordable Health Care Act due to HIPPA, insurance benefits have been higher than anticipated in 2015.
- **\$19,100 – Vehicle Equipment Maintenance**
 - Expenses associated with vehicles and equipment internal maintenance and repair have been higher than anticipated.
- **\$11,760 – Interest on Loan to Solid Waste**
 - The interest portion of the early repayment of the loan to Solid Waste was not appropriated in the 2015 Budget.

Continuation of previously approved funding in the ordinance include (Re-appropriations):

- **\$952,175 – Flood Recovery – Railroad Ave Reconstruction (Rollover)**
 - This is the City's matching portion to the IGA for flood recovery approved in 2013. Design work on the Railroad Avenue Reconstruction project commenced in 2015 and construction is anticipated to be underway by the summer of 2016. In order to receive federal funding, the City's full match has to be appropriated in 2015.
- **\$246,000 – Flood Recovery – Engineering Costs (Rollover)**
 - Approximately \$112,000 is already encumbered for the alternative analysis and conceptual design and \$134,000 is needed for final design and construction administration work for replacement of the Wilson Avenue pedestrian bridge, trail realignment, storm sewer outfall replacement, utility protection, bank protection and flood mitigation. The original appropriation was on 3/2/2014.
- **\$200,000 – Bridge Rehabilitation Program (Rollover)**
 - In 2013, \$100,000 per year for five years was adopted in the budget to jump-start the bridge rehabilitation program. The program has completed significant work this year, and the funding requested is from the first two years of the original appropriation.
- **\$55,952 – Flood Recovery – Salary Costs (Rollover)**
 - The original supplemental appropriation from 3/2/2014 appropriated salary costs in the General Fund for enterprise personnel involved in river management flood recovery work because river management was not currently a function of the enterprises (i.e. Stormwater). These expenses have continued through 2015.
- **\$15,063 – Flood Recovery – Fire Training Grounds Phase II (Rollover)**
 - 97% of construction from the original appropriation was completed in 2014. The project was completed in March 2015 and the requested funding is to address the final expenses.

New appropriations with offsetting revenue:

- **\$92,205 – Police Overtime**
 - Funding for police overtime funded by federal and state grant revenues as well as intergovernmental reimbursements. \$29,526 was received from the State for DUI, Click It or Ticket, holiday enforcement overtime, \$13,979 was received from the Federal JAG Grant for SIU overtime, \$36,937 was received for the City's portion of reimbursements for overtime associated with the Northern Colorado Drug Task Force, and \$11,763 was received through reimbursements for DEA SIU overtime.
- **\$66,224 – Flood Recovery – Transportation Projects**
 - Federal Grant revenues received in 2015 to reimburse flood recovery expenses.
- **\$14,485 – Traffic Signals & Signs**
 - Intergovernmental revenue for traffic signals and signs. \$4,806 was received from the Centerra Metro District, \$4,175 from insurance claim monies, & \$5,504 from the City of Windsor.
- **\$7,525 – New Street Inspection Fee (revenue only)**
 - Appropriation for revenue generated by the new street inspection fee. There is not a correlating expenditure.

REVIEWED BY CITY MANAGER:

William D. Cahill

LIST OF ATTACHMENTS:

Ordinance

FIRST READING: November 17, 2015

SECOND READING: December 1, 2015

ORDINANCE NO. 5981

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2015 CITY OF LOVELAND BUDGET FOR YEAR-END APPROPRIATIONS

WHEREAS, the City has received and reserved funds not anticipated or appropriated at the time of the adoption of the 2015 City budget for year-end appropriations; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the 2015 City budget for year-end appropriations, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That reserves in the amount of \$1,784,913 from fund balance in the General Fund are available for appropriation. That revenues in the amount of \$13,979 from Federal grants in the General Fund are available for appropriation. That revenues in the amount of \$11,763 from other government agencies in the General Fund are available for appropriation. That revenues in the amount of \$29,526 from State grants in the General Fund are available for appropriation. That revenues in the amount of \$36,937 from other government agencies in the Police Seizures & Forfeitures Fund are available for appropriation. That revenues in the amount of \$60,186 from Federal grants in the Transportation Fund are available for appropriation. That revenues in the amount of \$6,039 from State grants in the Transportation Fund are available for appropriation. That revenues in the amount of \$7,525 from street inspection fees in the Transportation Fund are available for appropriation. That revenues in the amount of \$14,485 from other government agencies in the Transportation Fund are available for appropriation. That reserves in the amount of \$62,840 from fund balance in the Stormwater Fund are available for appropriation. Such revenues in the total amount of \$2,028,193 are hereby appropriated to the 2015 City budget for year-end appropriations and the spending agencies and funds that shall be spending such monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
General Fund 100**

Revenues

Fund Balance		1,784,913
100-21-202-2102-32000	PDJAG14 Federal Grants	13,979
100-21-202-2102-32301	Overtime Reimbursement	11,763
100-21-202-2113-32100	State Grants	29,526
Total Revenue		1,840,181

Appropriations

100-13-115-0000-43569	Repair & Maintenance	9,772
100-14-115-0000-42899	Other Supplies	322
100-14-115-0000-43021	Printing	288
100-14-115-0000-43450	Professional Services	4,162
100-15-125-0010-43450	Professional Services	40,000
100-15-135-0014-43899	Other Services	77,000
100-21-202-2113-41021	Overtime-Benefitted Employee	29,526
100-21-204-2112-41021	Overtime-Benefitted Employee	11,763
100-21-204-2112-41021	PDJAG14 Overtime-Benefitted Employee	13,979
100-23-280-0000-41011	Salaries-Benefitted Employee	44,508
100-23-280-0000-41543	Insurance Benefits	5,052
100-23-280-0000-41544	F.I.C.A. Taxes	3,276
100-23-280-0000-41545	General Pension & Retirement	3,116
100-53-756-0000-43270	Travel/Meetings/Schooling	5,075
100-91-902-0002-43714	Payment to Outside Agencies	27,630
100-91-999-0000-47120	Transfer to Capital Projects Fund	261,063
100-91-999-0000-47211	Transfer to Transportation Fund	1,303,649
Total Appropriations		1,840,181

**Supplemental Budget
Capital Projects Fund 120**

Revenues

120-00-000-0000-37100	Transfers from General Fund	261,063
Total Revenue		261,063

Appropriations

120-23-280-0000-49352	Engineering	246,000
120-23-280-0000-49360	Construction	15,063
Total Appropriations		261,063

**Supplemental Budget
Police Seizures & Forfeitures Fund 207**

Revenues

207-00-000-0000-32300	Other Government Agency	36,937
Total Revenue		36,937

Appropriations

207-21-204-2112-41021	Overtime-Benefitted Employee	36,937
Total Appropriations		36,937

**Supplemental Budget
Transportation Fund 211**

Revenues

211-23-232-0000-32000	Federal Grants	58,099
211-23-232-0000-32100	State Grants	6,039
211-23-232-0000-32602	New Street Inspection Fee	7,525
211-23-232-0000-37100	Transfers from General Fund	952,175
211-23-232-1700-32000	Federal Grants	2,087
211-23-232-1708-37100	Transfers from General Fund	192,474
211-23-233-0000-37100	Transfers from General Fund	145,000
211-23-235-0000-35200	Miscellaneous Revenue	14,485
211-23-235-0000-37100	Transfers from General Fund	14,000
Total Revenue		1,391,884

Appropriations

211-23-232-1700-49360	ENSR 14	Construction	952,175
211-23-232-1701-43450		Professional Services	66,224
211-23-232-1708-49360		Construction	200,000
211-23-233-0000-42044		Sand, Gravel & Asphalt	90,000
211-23-233-1750-42047		Snow & Ice Chemicals/Salt	55,000
211-23-235-0000-41543		Insurance Benefits	14,000
211-23-235-0000-42317		Traffic Signals	5,504
211-23-235-0000-42042		Signs	8,981
Total Appropriations			1,391,884

**Supplemental Budget
Stormwater Fund 345**

Revenues

Fund Balance	62,840
Total Revenue	62,840

Appropriations

345-23-280-0000-46220	Interest Payments	11,760
345-23-281-0000-41543	Insurance Benefits	5,200
345-23-281-0000-43534	Vehicle & Equipment Maint - Internal Service	19,100
345-23-282-0000-41543	Insurance Benefits	26,780
Total Appropriations		62,840

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this 1st day of December, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney


CITY OF LOVELAND

BUDGET OFFICE

 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 5
MEETING DATE: 12/1/2015
TO: City Council
FROM: Finance Department
PRESENTER: Brent Worthington, Finance Director

TITLE:

An Ordinance Enacting A Supplemental Budget And Appropriation To The 2015 City Of Loveland Budget For Transfer And Administrative Corrections

RECOMMENDED CITY COUNCIL ACTION:

Approve the ordinance on second reading.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)

SUMMARY:

This is an administrative item. The ordinance appropriates funding for transfer and administrative corrections. On November 17, 2015, City Council unanimously approved this ordinance on first reading.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The ordinance is funded by fund balance and existing appropriations.

BACKGROUND:

Each year in November, staff brings a “wrap-up” ordinance to address any remaining issues. The ordinance is necessary to finalize the 2015 budget. This ordinance ensures that the 2015 budget remains balanced. The projects included in the ordinance have already been approved and appropriated however, the revenue via transfers has not been appropriated. The funding sources and appropriations for these projects were included in the 2016 budget development process and were built into the calculations. This is simply an administrative action but the City Charter requires staff to bring forward movement of funding between funds. Additionally, this ordinance will change appropriations of (4) Parks & Recreation projects from the General Fund to the Capital Projects

Fund. This does not require any additional funding. The following lists identify the project, funding source, and fund in which the projects are appropriated:

Capital Projects Fund - \$3,244,165

- \$925,094 - Fire Platform Truck**
 925,094 - General Fund
- \$610,440 - Mehaffey Park**
 610,440 - Parks CEF
- \$607,200 - Barnes Park Field Lighting**
 607,200 - General Fund
- \$287,316 - Service Center Expansion Project**
 287,316 - Solid Waste
- \$226,380 - VOIP Phone System**
 84,690 - General Fund
 3,400 - Solid Waste Fund
 49,030 - Water Fund
 28,910 - Wastewater Fund
 47,770 - Power Fund
 5,940 - Storm Water Fund
 6,640 - Golf Fund
- \$146,950 - Police RMS System (Consulting)**
 146,950 - General Fund
- \$107,350 - City Works Project**
 107,350 - General Government CEF
- \$100,000 - Overhead Doors Project**
 100,000 - General Fund
- \$103,435 - Fiber Optic Cable**
 68,267 - General Fund
 35,168 - Golf Fund
- \$ 70,000 - Bay Door Project**
 70,000 - General Fund

Transportation Fund - \$5,707,982

<p>\$966,142 - Boise & 37th Intersection 193,228 - General Fund 772,914 - Streets CEF</p> <p>\$903,005 - Miscellaneous Repairs 903,005 - General Fund</p> <p>\$682,040 - Madison at Greeley-Loveland Canal 136,408 - General Fund 545,632 - Streets CEF</p> <p>\$458,475 - Boyd Lake & 34 Intersection 91,695 - General Fund 366,780 - Streets CEF</p> <p>\$330,000 - ROW Acquisition 330,000 - Streets CEF</p> <p>\$304,000 - Roadway Weather Information System 60,800 - General Fund 243,200 - Streets CEF</p> <p>\$255,138 - Taft/Eisenhower Intersection 51,028 - General Fund 204,110 - Streets CEF</p> <p>\$205,000 - 2014 Traffic Operations Project 41,000 - General Fund 164,000 - Streets CEF</p> <p>\$200,000 - Anti-Icing System at I-25 & Crossroads 40,000 - General Fund 160,000 - Streets CEF</p> <p>\$199,475 - 2014 Sidewalk Gap Projects 199,475 - General Fund</p> <p>\$191,021 - I-25 Area VMS 38,204 - General Fund 152,817 - Streets CEF</p> <p>\$183,586 - Bike Lane Construction/ Pedestrian Walkway 91,793 - General Fund 91,793 - Streets CEF</p> <p>\$150,000 - Boyd at Greeley-Loveland Canal 30,000 - General Fund 120,000 - Streets CEF</p> <p>\$113,000 - Garfield Elementary Sidewalk Improvements 22,600 - General Fund 90,400 - Streets CEF</p>	<p>\$105,204 - Fiber Network to Signals & Other Facilities 21,041 - General Fund 84,163 - Streets CEF</p> <p>\$ 91,953 - Signal System Interconnection 18,391 - General Fund 73,562 - Streets CEF</p> <p>\$ 64,193 - 2013 Flood Recovery 64,193 - General Fund</p> <p>\$ 61,123 - Boyd Route Study 15,281 - General Fund 45,842 - Streets CEF</p> <p>\$ 59,460 - Bike Route Signs/Striping 29,730 - General Fund 29,730 - Streets CEF</p> <p>\$ 56,215 - Traffic Signal Updates 11,243 - General Fund 44,972 - Streets CEF</p> <p>\$ 43,590 - School Flasher Units 8,718 - General Fund 34,872 - Streets CEF</p> <p>\$ 30,000 - 10th Street Sidewalk Gaps 30,000 - General Fund</p> <p>\$ 23,796 - Crossroads Blvd Corridor Access Mgmt Plan 4,759 - General Fund 19,037 - Streets CEF</p> <p>\$ 15,067 - Garfield Street Design (10th to 22nd) 15,067 - General Fund</p> <p>\$ 7,880 - Maple Drive Sidewalk 7,880 - General Fund</p> <p>\$ 4,619 - Boyd Lake - Kauffman Property 1,155 - General Fund 3,464 - Streets CEF</p> <p>\$ 4,000 - 1st Street Sidewalk Gaps 2,000 - General Fund 2,000 - Streets CEF</p>
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Parks & Recreation Projects - \$1,335,540

(Moving from General Fund to Capital Projects Fund)

\$88,200 – North Lake Train Depot

\$278,340 – North Lake Tennis Court Project

\$510,000 – Viestenz-Smith Mountain Park

\$459,000 – Flood Repairs – Wilson to Taft Avenue Recreation Trail & Bridge

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

Ordinance

FIRST READING: November 17, 2015

SECOND READING: December 1, 2015

ORDINANCE NO. 5982

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2015 CITY OF LOVELAND BUDGET FOR TRANSFERS AND ADMINISTRATIVE CORRECTIONS

WHEREAS, the City has reserved funds not anticipated or appropriated at the time of the adoption of the 2015 City budget for transfers and administrative corrections; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the 2015 City budget for transfers and administrative corrections, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That reserves in the amount of \$4,190,895 from fund balance in the General Fund are available for appropriation. That reserves in the amount of \$91,513 from fund balance in the Parks Capital Expansion Fee Fund are available for appropriation. That reserves in the amount of \$107,350 from fund balance in the General Government Capital Expansion Fee Fund are available for appropriation. That reserves in the amount of \$3,579,288 from fund balance in the Streets Capital Expansion Fee Fund are available for appropriation. That reserves in the amount of \$49,030 from fund balance in the Water Fund are available for appropriation. That reserves in the amount of \$28,910 from fund balance in the Wastewater Fund are available for appropriation. That reserves in the amount of \$47,770 from fund balance in the Power Fund are available for appropriation. That reserves in the amount of \$5,940 from fund balance in the Stormwater Fund are available for appropriation. That reserves in the amount of \$290,716 from fund balance in the Solid Waste Fund are available for appropriation. That reserves in the amount of \$41,808 from fund balance in the Golf Fund are available for appropriation. Such revenues in the total amount of \$8,433,220 are hereby appropriated to the 2015 City Budget for transfers and administrative corrections. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
General Fund 100**

Revenues

Fund Balance	4,190,895
Total Revenue	4,190,895

Appropriations

100-91-999-0000-47302	Transfer to Raw Water	0.50
100-91-999-0000-47330	Transfer to Power	0.50
100-91-999-0000-47331	Transfer to Power PIF	(0.28)
100-91-999-0000-47300	Trf To Water	(0.13)
100-91-999-0000-47301	Trf To Water SIF	(0.14)
100-91-999-0000-47316	Trf To Wastewater SIF	(0.33)
100-91-999-0000-47345	Trf To Stormwater	(0.33)
100-91-999-0000-47120	Trf to Capital Projects	3,397,741
100-91-999-1701-47211	Transfer to Transportation Fund	2,128,694
100-51-501-0000-49399	Other Capital	(366,540)
100-51-560-0000-43450	Professional Services	(510,000)
100-51-562-0000-49399	Other Capital	(459,000)
Total Appropriations		4,190,895

**Supplemental Budget
Capital Projects Fund 120**

Revenues

120-00-000-0000-37100	Transfers From General Fund	3,397,741
120-00-000-0000-37360	Transfers From Solid Waste	290,716
120-00-000-0000-37268	Transfers From General Gov'T CEF	107,350
120-00-000-0000-37300	Transfers From Water	49,030
120-00-000-0000-37315	Transfers From Wastewater	28,910
120-00-000-0000-37330	Transfers From Power	47,770
120-00-000-0000-37345	Transfers From Stormwater	5,940
120-00-000-0000-37375	Transfers From Golf	41,808
120-00-000-0000-37260	Transfer From Parks CEF	610,440
Total Revenue		4,579,705

Appropriations

120-51-501-0000-49399	Other Capital	88,200
120-51-501-0000-49360	Construciton	278,340
120-51-565-0000-43450	Professional Services	510,000
120-51-567-0000-49399	Other Capital	459,000
Total Appropriations		1,335,540

**Supplemental Budget
Transportation Fund 211**

Revenues

211-23-232-1701-37100	Transfers From General Fund	2,128,694
211-23-232-1701-37269	Transfers From Streets CEF	3,579,288
Total Revenue		5,707,982

Appropriations

Total Appropriations		-
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**Supplemental Budget
Parks Capital Expansion Fee Fund 260**

Revenues

Fund Balance		91,513
Total Revenue		91,513

Appropriations

260-51-562-0000-47120	Trf To Capital Projects	91,513
Total Appropriations		91,513

**Supplemental Budget
General Government Capital Expansion Fee Fund 268**

Revenues

Fund Balance		107,350
Total Revenue		107,350

Appropriations

268-91-902-0000-47120	Trf To Capital Projects	14,130
268-91-902-0000-47120	Trf To Capital Projects	10,570
268-91-902-0000-47120	Trf To Capital Projects	82,650
Total Appropriations		107,350

**Supplemental Budget
Streets Capital Expansion Fee Fund 269**

Revenues

Fund Balance		3,579,288
Total Revenue		3,579,288

Appropriations

269-23-232-1701-47211	Transfer to Transportation Fund	3,579,288
Total Appropriations		3,579,288

**Supplemental Budget
Water Fund 300**

Revenues

Fund Balance		49,030.13
300-00-000-0000-37100	Transfers From General Fund	(0.13)
Total Revenue		49,030

Appropriations

300-45-301-0000-47120	Trf to Capital Projects	49,030
Total Appropriations		49,030

**Supplemental Budget
Water SIF Fund 301**

Revenues

300-00-000-0000-37100	Transfers From General Fund	(0.14)
Total Revenue		(0.14)

Appropriations

Total Appropriations		-
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**Supplemental Budget
Wastewater Fund 315**

Revenues

Fund Balance		28,910
Total Revenue		28,910

Appropriations

315-45-301-0000-47120	Trf to Capital Projects	28,910
Total Appropriations		28,910

**Supplemental Budget
Wastewater SIF Fund 316**

Revenues

316-00-000-0000-37100	Transfers From General Fund	(0.33)
Total Revenue		(0.33)

Appropriations

Total Appropriations		-
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**Supplemental Budget
Power Fund 330**

Revenues

Fund Balance		47,770
Total Revenue		47,770

Appropriations

120-00-000-0000-37330	Trf to Capital Projects	47,770
Total Appropriations		47,770

**Supplemental Budget
Stormwater Fund 345**

Revenues

Fund Balance		5,940.32
316-00-000-0000-37100	Transfers From General Fund	(0.32)
Total Revenue		5,940

Appropriations

345-23-280-0000-47120	Trf to Capital Projects	5,940
Total Appropriations		5,940

**Supplemental Budget
Solid Waste Fund 360**

Revenues

Fund Balance	290,716
Total Revenue	290,716

Appropriations

360-23-270-0000-47120	Trf To Capital Projects	147,058
360-23-271-0000-47120	Trf To Capital Projects	86,195
360-23-272-0000-47120	Trf To Capital Projects	57,463
Total Appropriations		290,716

**Supplemental Budget
Golf Fund 375**

Revenues

Fund Balance	41,808
Total Revenue	41,808

Appropriations

375-51-510-0000-47120	Trf To Capital Projects	41,808
Total Appropriations		41,808

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).


ADOPTED this 1st day of December, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

A handwritten signature in cursive script, appearing to read "Tami Yalter", written over a horizontal line.

City Attorney



CITY OF LOVELAND
HUMAN RESOURCES DEPARTMENT
 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2371 • FAX (970) 962-2919 • TDD (970) 962-2620

AGENDA ITEM: 6
MEETING DATE: 12/1/2015
TO: City Council
FROM: Human Resources Director
PRESENTER: Julia Holland, Human Resources Director

TITLE:

An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For Establishing The Health & Welfare Trust

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action
3. Adopt a modified action.
4. Refer back to staff for further development and consideration.

SUMMARY:

This is an administrative item which authorizes the establishment of the Health & Welfare Trust Fund using \$804,060 approved in the 2016 Budget. No new funding is requested.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The requested \$804,600 has already been approved with the adoption of the 2016 Budget.

BACKGROUND:

A Health and Welfare Trust is being established in 2016 per the support and direction from City Council and the Loveland Fire Rescue Authority (LFRA) Board. The Trust will allow LFRA employees to continue to be eligible for the same benefit programs offered as employees of the City of Loveland. In order to establish a Trust we must adhere to specific regulations that require an account of funds to cover incurred liability. The amount of \$804,060.00 is the projected amount needed to establish an account to meet the regulatory guidelines for the Trust. The funds have been adopted within the 2016 budget. This amount will need to be reviewed on an annual basis to meet our obligations under the Trust.

REVIEWED BY CITY MANAGER:

William A. Cavill

LIST OF ATTACHMENTS:

Ordinance

FIRST READING: December 1, 2015

SECOND READING: _____

ORDINANCE NO. _____

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2016 CITY OF LOVELAND BUDGET TO ESTABLISH THE HEALTH & WELFARE TRUST FUND

WHEREAS, the City has reserved funds not anticipated or appropriated at the time of the adoption of the 2016 City budget to establish the Health & Welfare Trust Fund; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the 2016 City budget to establish the Health & Welfare Trust Fund, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That reserves in the amount of \$804,060 from fund balance in the Employee Benefits Fund are available for appropriation. Such revenues in the total amount of \$804,060 are hereby appropriated to the 2016 City budget for funding to establish the Health & Welfare Trust Fund. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
Employees Benefit Fund 503**

Revenues		
Fund Balance		804,060
Total Revenue		804,060
Appropriations		
503-17-175-0000-47504	Transfers to Health & Welfare Trust	804,060
Total Appropriations		804,060

**Supplemental Budget
Health & Welfare Trust Fund 504**

Revenues		
504-00-000-0000-37503	Transfers from Employee Benefits	804,060
Total Revenue		804,060
Total Appropriations		-

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this _____ day of December, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney



CITY OF LOVELAND
HUMAN RESOURCES DEPARTMENT
 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2371 • FAX (970) 962-2919 • TDD (970) 962-2620

AGENDA ITEM: 7
MEETING DATE: 12/1/2015
TO: City Council
FROM: Human Resources
PRESENTER: Julia Holland, Human Resources Director

TITLE:

An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For Changing Loveland Fire Rescue Authority's (LFRA) Insurance Provider From Colorado Intergovernmental Risk Sharing Agency (CIRSA) To Colorado Special District (CSD)

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action
3. Adopt a modified action.
4. Refer back to staff for further development and consideration.

SUMMARY:

This is an administrative action. The appropriation reduces the City's Risk & Insurance Fund's revenue by \$189,941 and expenses by \$241,910. The City funds 82% of the Fire Authority's expenses, thus, \$50,620 is requested to fund services and coverage provided by CSD.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

There is a positive net change in the Risk & Insurance Fund of \$52,069. There is a negative impact on the General Fund of \$50,620. The City's total budget impact is positive at \$1,449.

BACKGROUND:

LFRA will move from the City workers compensation and liability coverage effective January 2016 due to the LFRA transition. As its own entity, LFRA cannot continue to participate in the City's worker's compensation or liability insurance coverage. The reduction in revenue of \$189,941 corresponds with the contribution the Fire Authority makes to the Risk & Insurance Fund for worker's compensation and liability insurance. The reduction in expense of \$241,910 corresponds to the projected 2016 worker's compensation and liability insurance claims incurred by the Fire Authority based on historical data. The supplemental appropriation of \$50,620 and ordinance will authorize the funding necessary for LFRA to attain appropriate coverage for 2016.

REVIEWED BY CITY MANAGER:

William D. Casill

LIST OF ATTACHMENTS:

Ordinance

FIRST READING: December 1, 2015

SECOND READING: _____

ORDINANCE NO. _____

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2016 CITY OF LOVELAND BUDGET FOR CHANGING LOVELAND FIRE RESCUE AUTHORITY’S INSURANCE PROVIDER FROM COLORADO INTERGOVERNMENTAL RISK SHARING AGENCY (CIRSA) TO COLORADO SPECIAL DISTRICTS

WHEREAS, the City has reserved funds not anticipated or appropriated at the time of the adoption of the 2016 City budget for changing Loveland Fire Rescue Authority’s (the “Authority”) insurance provider from Colorado Intergovernmental Risk Sharing Agency (CIRSA) to Colorado Special Districts; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the 2016 City budget for changing the Authority’s insurance provider, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That reserves in the amount of \$50,620 from fund balance in the General Fund are available for appropriation. Such revenues in the total amount of \$50,620 are hereby appropriated to the 2016 City budget for changing Loveland Fire Rescue Authority’s insurance provider from Colorado Intergovernmental Risk Sharing Agency to Colorado Special Districts. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
General Fund 100**

Revenues

Fund Balance	50,620
Total Revenue	50,620

Appropriations

100-91-902-0002-43714	Payment to Outside Agencies	50,620
Total Appropriations		50,620

**Supplemental Budget
Risk & Insurance Fund 502**

Revenues

502-00-000-0000-32636	Worker's Compensation	(144,039)
502-00-000-0000-32637	General Liability	(45,802)
Total Revenue		(189,841)

Appropriations

502-17-175-0000-43310	Insurance, Property/Liability	(26,950)
502-17-175-0000-43311	Insurance Deductible, Property/Liability	(2,560)
502-17-175-0000-43350	Worker's Compensation Premium	(145,000)
502-17-175-0000-43352	Worker's Compensation Deductible	(67,400)
Total Appropriations		(241,910)

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

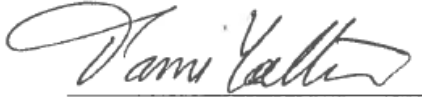
ADOPTED this _____ day of December, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

A handwritten signature in cursive script, appearing to read "Tami Yalter". The signature is written in black ink and is positioned above a horizontal line.

City Attorney



CITY OF LOVELAND
LOVELAND FIRE RESCUE AUTHORITY
 Administration Offices • 410 East Fifth Street • Loveland, Colorado 80537
 (970) 962-2471 • FAX (970) 962-2922 • TDD (970) 962-2620

AGENDA ITEM: 8
MEETING DATE: 12/1/2015
TO: City Council
FROM: Finance
PRESENTERS: Brent Worthington, Finance Director
 Mark Miller, Fire Chief, LFRA

TITLE:

An Emergency Ordinance Enacting A Supplemental Budget And Appropriation To The 2015 City Of Loveland Budget For Replacement Of The Radio Communications Tower

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and adopt the ordinance on first and only reading.

SUMMARY:

This is an administrative action for a supplemental budget ordinance to appropriate a \$200,000 project to replace the radio communications tower on an emergency basis. Funds have been identified within existing budgeted resources. \$154,000 of the project total needs to be transferred from a variety of operating funds to a Capital Replacement Fund; and therefore, a supplemental budget ordinance is required. \$46,000 of the funding is already in the Capital Projects Fund.

BUDGET IMPACT:

- Positive
- Negative
- Neutral or negligible

The impacted departments (Police, Public Works, and Water and Power), Loveland Fire Rescue Authority and the Thompson Valley Emergency Medical Service have all contributed budget savings in 2015 to ensure this emergency project can be completed by year end. These appropriations are transfers only and not a request for additional budget resources.

BACKGROUND:

Over the course of the last several months an engineering firm has conducted an analysis of the radio tower on top of Station 1 (FAB 410 East 5th Street). The tower is the primary 800 MHz communications tower for all Loveland public safety agencies as well and many other departments, including Police Public Works, and Water and Power. The engineering analysis has determined that the tower is in urgent need of replacement, because in high wind conditions it is anticipated that it would fall on the roof of the building. We have concluded that it cannot remain in its current location on the roof and experts have told us a free-standing 120 foot tall tower will need to be erected on the south side Station 1, adjacent to the parking lot. This central location is optimal to ensure communications signals can penetrate buildings in the downtown area.

The total cost is estimated to be \$200,000. This was not a budgeted item and all the impacted organizations have responded to the "emergency call" for funds. The ordinance is required because the identified budget savings is in several accounting funds and needs to be transferred

to the Capital Replacement Fund. The appropriation is for \$154,000 rather than the total project cost because \$46,000 of the savings was identified in the Capital Replacement Fund, which will account for the radio communication tower (monopole) replacement. Pictures of similar monopole towers in other communities have been attached to provide a visual prospective of the tower that will be constructed.

This budget action does not increase City spending; it only transfers funds from existing funds to the Capital Replacement Fund.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

1. Ordinance
2. Graphic of the monopole location south of Station 1
3. Picture of Other Similar Towers

FIRST AND ONLY READING December 1, 2015

EMERGENCY ORDINANCE NO. 5985

AN EMERGENCY ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2015 CITY OF LOVELAND BUDGET FOR REPLACEMENT OF THE RADIO COMMUNICATIONS TOWER

WHEREAS, the City has reserved funds not anticipated or appropriated at the time of the adoption of the 2015 City budget for replacement of the Radio Communications Tower; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the 2015 City budget for replacement of the Radio Communications Tower, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That reserves in the amount of \$91,840 from existing appropriations in the General Fund are available for appropriation. That reserves in the amount of \$12,341 from existing appropriations in the Transit Fund are available for appropriation. That reserves in the amount of \$5,597 from existing appropriations in the Water Fund are available for appropriation. That reserves in the amount of \$5,596 from existing appropriations in the Wastewater Fund are available for appropriation. That reserves in the amount of \$11,193 from existing appropriations in the Power Fund are available for appropriation. That revenues in the amount of \$9,926 from contributions from the Loveland Fire Rescue Authority in the Capital Projects Fund are available for appropriation. That revenues in the amount of \$17,507 from contributions from Thompson Valley Emergency Medical Services in the Capital Projects Fund are available for appropriation. Such revenues in the total amount of \$154,000 are hereby appropriated to the 2015 City budget for replacement of the Radio Communications Tower. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
General Fund 100**

Revenues

Total Revenue -

Appropriations

100-21-202-2102-42078 Supplies for Programs or Resale (91,840)

100-91-999-0000-47120 Transfers to Capital Projects Fund 91,840

Total Appropriations -

**Supplemental Budget
Transit Fund 105**

Revenues

Total Revenue -

Appropriations

105-23-234-0000-43450 Professional Services (12,341)

105-91-999-0000-47120 Transfers to Capital Projects Fund 12,341

Total Appropriations -

**Supplemental Budget
Capital Projects Fund 120**

Revenues

120-00-000-0000-37100 Transfers From General Fund 91,840

120-00-000-0000-37105 Transfers From Transit Fund 12,341

120-00-000-0000-37300 Transfers From Water Fund 5,597

120-00-000-0000-37315 Transfers From Wastewater Fund 5,596

120-00-000-0000-37330 Transfers From Power Fund 11,193

120-00-000-0000-35304 Contributions 27,433

Total Revenue **154,000**

Appropriations

120-22-222-0000-49399 Other Capital (46,000)

120-22-222-0000-49399 FRRADIOTWR Other Capital 200,000

Total Appropriations **154,000**

**Supplemental Budget
Water Fund 300**

Revenues

Total Revenue -

Appropriations

300-46-319-2908-49399 WA930 Other Capital (5,597)

300-91-999-0000-47120 Transfers to Capital Projects Fund 5,597

Total Appropriations -

**Supplemental Budget
Wastewater Fund 315**

Revenues

Total Revenue -

Appropriations

315-46-319-2908-49399 WW930 Other Capital (5,596)

315 -91-999-0000-47120 Transfers to Capital Projects Fund 5,596

Total Appropriations -

**Supplemental Budget
Power Fund 330**

Revenues

Total Revenue -

Appropriations

330-47-332-2908-49399 PW930 Other Capital (11,193)

330-91-999-0000-47120 Transfers to Capital Projects Fund 11,193

Total Appropriations -

**Supplemental Budget
Loveland Fire Rescue Authority Fund 604**

Revenues

Total Revenue -

Appropriations

604-22-227-1601-41095 Car Allowance (4,200)

604-22-227-1601-41012 Salaries-Non Benefitted Employees (4,950)

604-22-227-1601-41011 Salaries-Benefitted Employees (776)

604-22-226-1641-43714 Payment to Outside Agency 9,926

Total Appropriations -

Section 2. That the City Council finds and determines that an emergency exists requiring immediate passage of this Ordinance in order to complete the Radio Tower as quickly as possible for the preservation of the health, safety, and welfare of the citizens of the City of Loveland.


Section 3. This Ordinance shall be in full force and effect upon final adoption and shall be published in full after adoption, as provided in City Charter Section 4-10(b).

ADOPTED this 1st day of December, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


City Attorney



410 E 5th St

Location of cables. The cables will extend from the monopole, across the ice bridge, and along the top of Fire Station #1 to the drop point into the basement.

Ice bridge extending from monopole to building

Location of the new monopole

Parking areas impacted by the project

1

2

3

© 2015 Google

Google earth

40°23'45.95" N 105°04'16.64" W elev 4981 ft eye alt 5189 ft

1999

Attachment 3

Pictures of Other Similar Monopole Radio Communications Towers





AGENDA ITEM: 9
MEETING DATE: 12/1/2015
TO: City Council
FROM: Development Services
PRESENTER: Greg George, Development Services Director

TITLE:

A Resolution Approving the U.S. 287 Strategic Plan

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and adopt the resolution.

OPTIONS:

1. Adopt the resolution as recommended.
2. Deny the action. If no further direction is given to revise the Plan and Council votes to disapprove the resolution, then the Plan will not be adopted.
3. Adopt a modified action (specify in the motion). If City Council adopts a motion that includes specific revisions to the Plan, City staff would make those revisions prior to the Plan being signed by the Mayor.
4. Refer back to staff for further development and consideration. City staff would revise the Plan consistent with comments received from City Council and bring the Plan back to The Planning Commission for a public hearing.

SUMMARY:

This item is a legislative action to consider a resolution adopting the Loveland 287 Strategic Plan (the "Plan"). The Plan is a policy document meant to serve as a guide for residents, property and business owners, developers, City staff, and elected and appointed officials in making future infrastructure, land use and development decisions. The Plan sets forth a unique economic development strategy for each of five zones within the corridor. Each strategy is intended to stimulate redevelopment, reinvestments and new development within the corridor. Action Plans for each zone identify further studies, policies and projects that would further economic opportunities in the corridor, including some highly efficient and low cost actions that could be undertaken in the short-term. It is recognized that many of the recommended projects would require the expenditure of capital funds by the City and that such expenditures are subject to city-wide capital planning priorities in the future.

BUDGET IMPACT:

- Positive
- Negative
- Neutral or negligible. Adoption of the Plan would have no impact on the City budget, unless City Council appropriates capital funds in the future for a project recommended in a specific Action Plan.

BACKGROUND:

In January 2012, City Council set as one of its priorities the preparation of a plan for the U.S. Highway 287 corridor to develop strategies to improve business conditions and opportunities along the corridor. This planning effort was again adopted as a high priority by City Council in 2013 and their commitment was reaffirmed with appropriation of funding necessary to hire a consultant to assist in development of the Plan.

Early in the plan development process an assessment of the existing built environment and economic conditions along the corridor was completed to provide a foundation for creating new economic strategies.

An extensive public outreach effort began in February 2014. A list of 591 owners of property within the corridor was developed to notifying individuals of public workshops, study sessions, website sign ups and other opportunities to participate in the planning process. Highlights of the public outreach effort include: City staff walking the entire corridor and visiting with business and property owners; three public workshops; individual meetings at City Hall with property owners; special presentations at stakeholder meetings, such as the Loveland/Berthoud Association of Realtors Government Affairs Committee; and two business forums, which were meetings with the owners of property within the Big Thompson River and 29th Street Commercial Center catalyst projects. A fifteen member Advisory Committee, consisting of private sector business people, and an eleven member Study Team, representing City departments and division, were consulted throughout the development stages of the Plan.

On October 26th, the Planning Commission considered the Plan at a fully noticed public hearing that was continued from their October 12th meeting. On the 26th, the Planning Commission approved a resolution recommending that City Council adopt the Plan. The hearing on the 26th was the fifth time, since March 2015, that the Planning Commission considered the Plan and made recommendations for revisions. The comments provided by the Planning Commission provided valuable insight on revisions that have made the Plan more “right” for Loveland. All of the revisions to the Plan recommended by the Planning Commission have been incorporated into the Plan (Exhibit A to the Council Resolution). The most significant revisions to the Plan were made in response to comments received from the Planning Commission at their August 24th public hearing. The Planning Commission memorandum dated October 12th (**Exhibit A**) includes a summary of those changes. **Attachment 1** to the Planning Commission memorandum shows the redline changes made to the Plan text and **Attachment 2**, the redline changes made to the drawings and pictures in the Plan.

On October 26th, when the Planning Commission approved the resolution recommending City Council adoption of the Plan, they asked that one last revision be made (see **Exhibit C**, under Commissioner Comments at the bottom of page 4). The final change asked for by the Planning Commission has been included in the Plan on the page following the cover, entitled “Planning Commission Review and Recommendation of Approval”.

REVIEWED BY CITY MANAGER:

William D. Cabell

LIST OF ATTACHMENTS:

1. Resolution
2. Loveland 287 Strategic Plan (Link to Binder items ii. – v.)
 - i. City Council Coversheet
 - ii. Exhibit A - Planning Commission Memorandum, including:
 - Attachment 1 – Text of Plan showing redline revisions
 - Attachment 2 – Excerpts of the drawings and pictures in the Plan showing redline revisions
 - Attachment 3 – August 24, 2015 The Planning Commission approved meeting minutes
 - iii. Exhibit B Planning Commission Resolution
 - iv. Exhibit C October 26, 2015 The Planning Commission approved meeting minutes
 - v. Exhibit D City Council Resolution with Exhibit A (clean copy of Plan)
3. PowerPoint

RESOLUTION #R-83-2015**A RESOLUTION APPROVING THE U.S. 287 STRATEGIC PLAN**

WHEREAS, in January of 2012, City Council held its annual Council Advance and set as a priority the development of a strategic plan to guide development and improve business opportunities along that portion of U.S. Highway 287 located within the City (“U.S. 287 Corridor”); and

WHEREAS, the purpose and overall goal of such a plan is to identify strategies and projects that will enhance the U.S. 287 Corridor’s appeal to businesses and attract new investment and reinvestment to spur additional economic development within and adjacent to such corridor; and

WHEREAS, in January of 2013, City Council set the development of such a plan as a high priority goal for 2013, and in August of 2013, reaffirmed its commitment by appropriating funds to hire a consultant to assist in its development; and

WHEREAS, the Loveland 287 Strategic Plan (the “Plan”) attached hereto as **Exhibit “A”** and incorporated by reference, has been developed through a collaborative planning process including participation by the 287 Advisory Committee, 287 Technical Study Team, Planning Commission, City Council, and other citizens of Loveland, to meet the purpose and overall goals set forth above; and

WHEREAS, the Plan serves as a guide for residents, property and business owners, developers, City staff, and elected and appointed officials to make informed decisions regarding land use, land development and capital planning within such corridor; and

WHEREAS, the Plan identifies five zones within the U.S. 287 Corridor and recommends specific strategies and actions to enhance the U.S. 287 Corridor and promote investment; and

WHEREAS, on October 26, 2015, after four public hearings on the Plan, the Planning Commission voted to recommend to City Council adoption of the Plan; and

WHEREAS, after consideration of the information and testimony presented, City Council finds that adoption of the Plan is in the best interests of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the Plan is hereby approved.

Section 2. That this Resolution shall go into effect as of the date and time of its adoption.

Adopted this 1st day of December, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

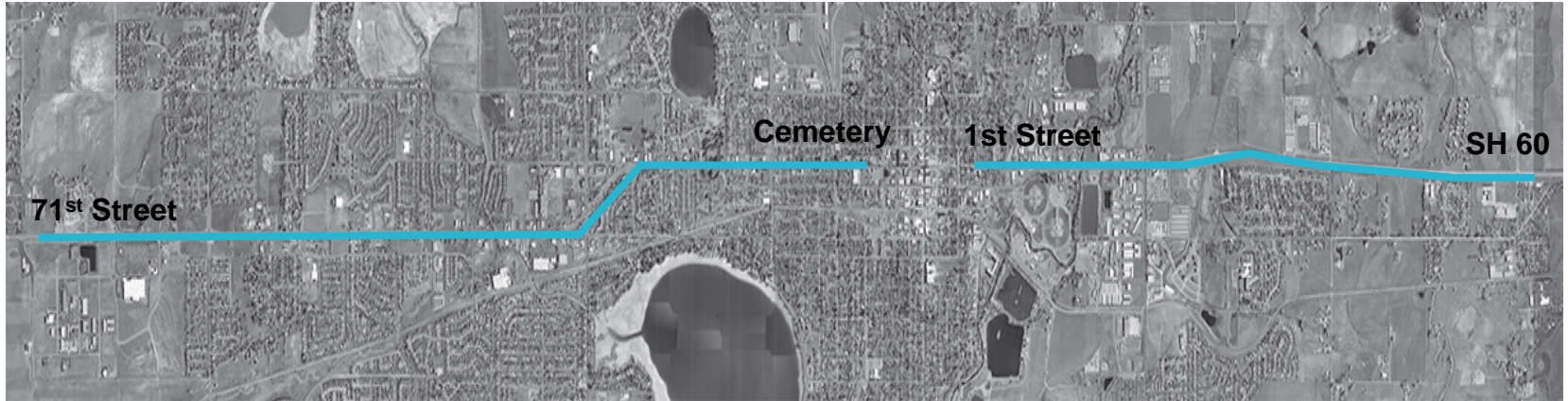


Assistant City Attorney



City Council – December 1, 2015 Public Hearing

Study Area



Interesting Facts

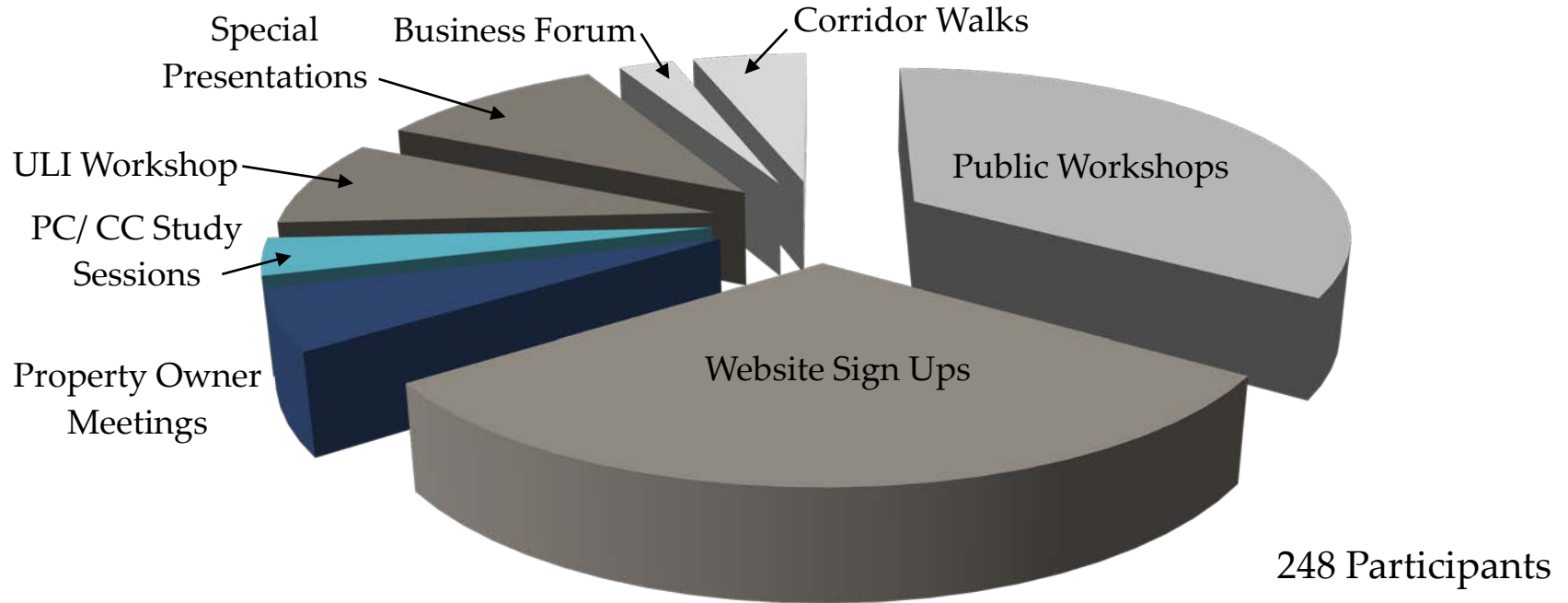
- 8 miles
- Study Area – 1,650 acres – 1,107 properties
- Projected traffic volumes – 38,000 to 40,000 per day
- 20% of total jobs in Loveland
- 1.4 million sq. ft. retail – 20% of retail space in Loveland
- 4.3 vacancy rate in retail – less than City average

Purpose & Overall Goal

Identify strategies and projects that will enhance the area's appeal to businesses and attract new investments...

...to spur additional economic development within and adjacent to the Corridor...

Public Outreach



Strategic Plan Structure



- Vision

- Challenges/Opportunities

- Economic Strategy

- Actions/Sub-Actions

- Action Plan/Immediate Action Plan

Vision

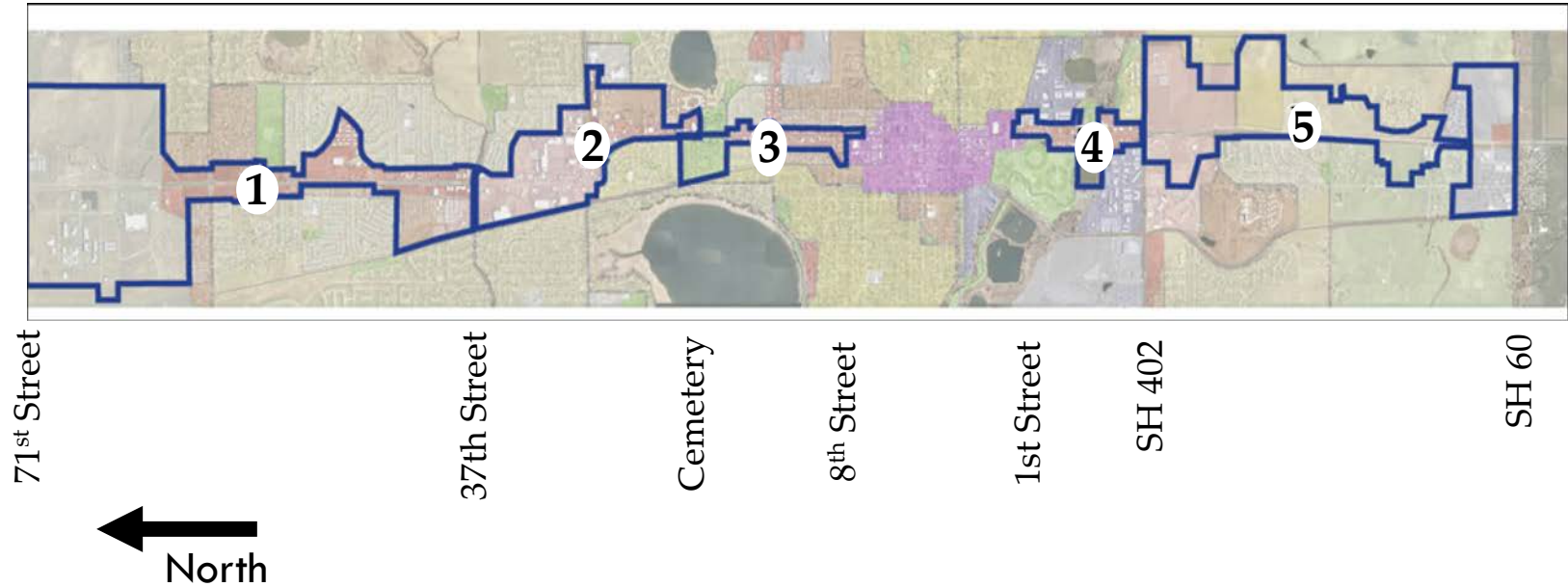
- Facilitate private business investment;
- Encourage mutually supportive land uses;
- Reduce impediments to development and redevelopment;
- Enhance visual appeal;
- Enhance public safety for pedestrian and bicycle movements within the study area; and
- Provide integrated public transportation options.

Challenges/Opportunities

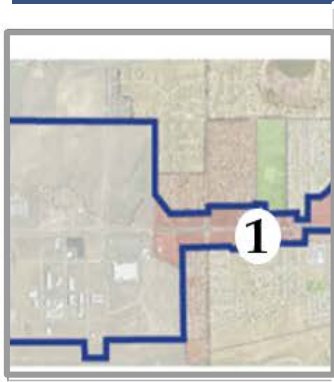
- A more varied mix of land uses along the Corridor and consistent street character to attract high quality development.
- More land is commercially zoned than can be supported by the market. Expanding opportunities for land uses other than commercial would facilitate reinvestment and develop along the corridor.
- Improvements are needed to pedestrian and bicycle infrastructure to provide for safe multimodal access throughout the corridor.
- Annexing county parcels would facilitate cohesive land use planning.

Economic Strategy

Specific to each of 5 unique zones



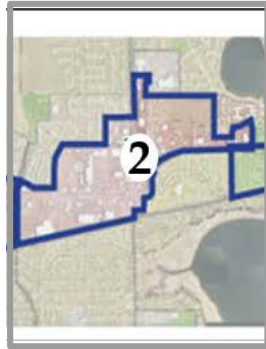
Economic Strategy



Zone 1:

- Concentration commercial uses at 65th Street and employment uses in Longview Midway.
- Encourage more higher density residential uses.
- Provide broader range of land uses to encourage development and redevelopment.

Economic Strategy



Zone 2:

- Create a public/private development plan to revitalize and expand the 29th Street commercial node as a community shopping and entertainment destination for central and north Loveland.

Economic Strategy



Zone 3:

- Improve the couplet right of way to create more functional commercial sites and attract higher quality uses oriented to Downtown and surrounding residential neighborhoods.

Economic Strategy

Zone 4:

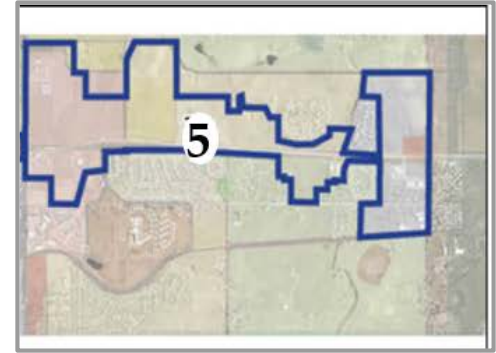
- Create an enhanced Big Thompson River corridor with public spaces and amenities to make existing properties more attractive, and riverfront sites that will attract new commercial development.



Economic Strategy

Zone 5:

- Concentrate future commercial and employment development and high-density residential development at SH 402 while maintaining and expanding low- and medium-density residential uses to the south.



Quick Wins – High Effectiveness, Low Cost

All Zones

Construct missing sidewalks

Annexation strategy and action plan

Utility master plan

Zoning code overlay districts

Couplet area plan

Zoning code update

ACTIONS / SUB-ACTIONS

Zone 1

- Gateway enhancements
- Mixed use zoning
- Leverage existing employment base

Zone 2

- Dry Creek culvert improvements and pedestrian crossings
- Provide pedestrian/bicycle connections to adjoining neighborhoods
- Develop 29th commercial center revitalization plan

Zone 3

- Expand Be Zoning to allow mixed use
- Initiate the 34/287 redevelopment plan

Zone 4

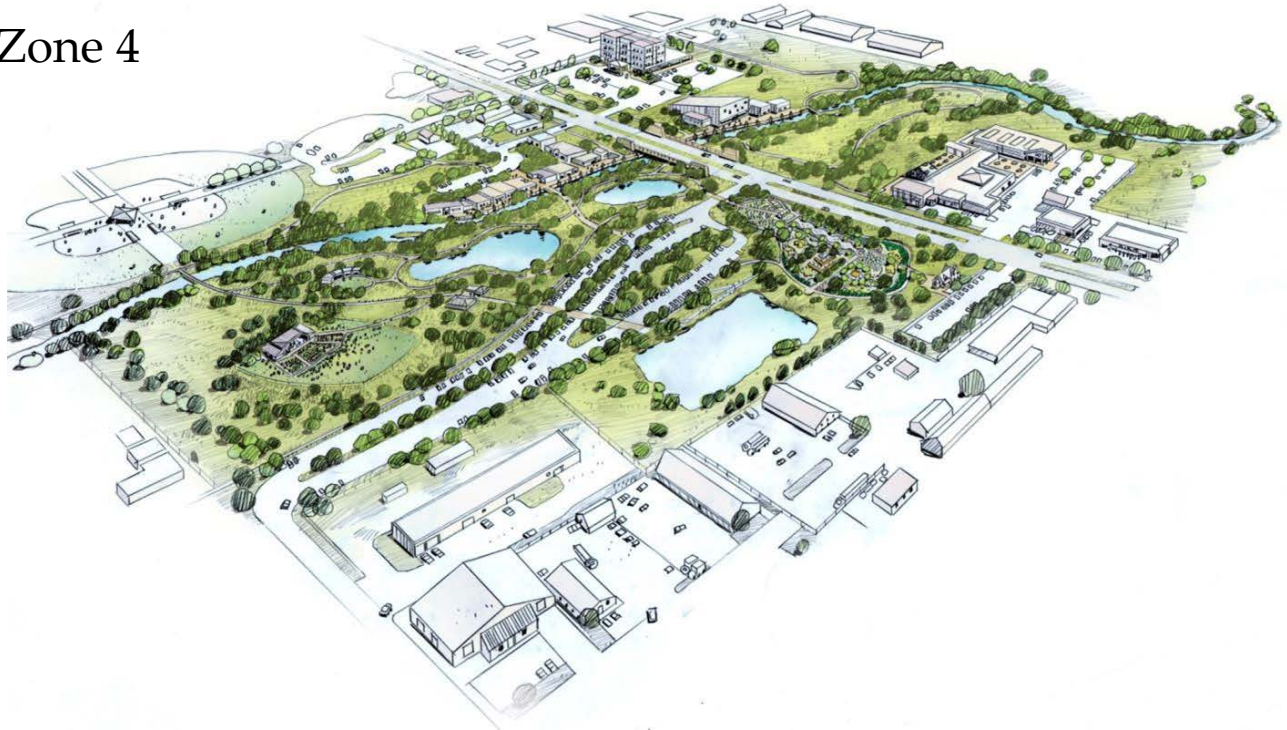
- Mitigate flood hazard
- Big Thompson River District Redevelopment Plan

Zone 5

- Zoning district map revisions
- Gateway enhancements

Big Thompson River District

Zone 4



Big Thompson River District

Zone 4



Revitalize 29th Street Commercial Center

Zone 2



Connecting Street Grid – Lincoln/Cleveland

Zone 3





CITY OF LOVELAND
ECONOMIC DEVELOPMENT OFFICE
 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2304 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 10
MEETING DATE: 12/1/2015
TO: City Council
FROM: Economic Development
PRESENTER: Mike Scholl, Economic Development Manager

TITLE:

A Resolution Approving The Loveland Downtown Development Authority's 2016 Budget

RECOMMENDED CITY COUNCIL ACTION:

Approve the Resolution.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. If the action is denied the DDA budget will not be approved for 2016.
3. Adopt a modified action. (specify in the motion)

SUMMARY:

This is an administrative action to consider approval of the fiscal year 2016 budget for the Downtown Development Board (DDA). The 2016 budget recommended to Council by the DDA Board is a zero budget. On November 3, 2015 two ballot issues were submitted to the voters to authorize a mill levy within the DDA boundaries and a debt ceiling. The voters did not approve either ballot issue leaving no anticipated funding for the DDA in fiscal year 2016. State statute requires approval of a budget each fiscal year by the Board and City Council.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

City Council approved Ordinance #5927 on second reading April 7, 2015 formally establishing the Loveland Downtown Development Authority and setting the legal description of the DDA boundaries. In November 3, 2015 two ballot issues were submitted to the voters to authorize an annual property mill levy and to authorize a \$75 million debt ceiling. Neither ballot question was approved by the voters leaving no anticipated funding from a mill levy or tax increment financing for the budget period ending December 31, 2016.

State statute requires the adoption of a budget for each fiscal year. On November 9, 2015, the DDA Board approved Resolution 2015-7 and recommended to the City Council a zero budget for fiscal year 2016.

REVIEWED BY CITY MANAGER:

William D. Cavill

LIST OF ATTACHMENTS:

1. Resolution
2. DDA Resolution 2015-7
3. DDA 2016 Budget

RESOLUTION #R-84-2015

A RESOLUTION APPROVING THE LOVELAND DOWNTOWN DEVELOPMENT AUTHORITY’S 2016 BUDGET

WHEREAS, on April 7, 2015, the City Council of the City of Loveland, Colorado ("City Council"), adopted Ordinance No. 5927, which established the Loveland Downtown Development Authority ("DDA"): and

WHEREAS, the DDA has been duly organized in accordance with the C.R.S. § 31-25-801, et seq.; and

WHEREAS, on July 7, 2015, the City Council approved the Plan of Development for the Loveland Downtown Development Authority which established the purpose of the Authority and the types of projects in which the Authority would participate; and

WHEREAS, as anticipated in the Plan of Development, two ballot issues were submitted to the voters on November 3, 2015 – specifically Ballot Issue 5B authorizing an annual property mill levy of up to five (5) mills on residential and commercial properties within the boundaries, and per the DDA's annual budget approvals, and Ballot Issue 5C authorizing a \$75M debt ceiling, with a repayment of \$181M, as the gross amount of money the DDA could borrow in the future and, further authorizing the City/DDA to keep and spend the tax revenues generated above certain state law limits; and

WHEREAS, neither ballot question was approved by the voters in the November 3, 2015 election, leaving no anticipated funding from either an authorized mill levy or tax increment financing for the budget period ending December 31, 2016; and

WHEREAS, C.R.S. § 31-25-816 requires the Council to approve the DDA’s proposed budget of the estimated revenues and expenditures to be received and incurred during each fiscal year; and

WHEREAS, the DDA, by DDA Resolution No. 2015-7, attached hereto as Exhibit A, adopted the following 2016 budget and forwarded that budget to the City for review and consideration by City Council:

Revenues:

Ad Valorem Taxes	\$0.00
Tax Increment – Sales Tax	0.00
Tax Increment – Property Tax	0.00
TOTAL:	\$0.00

Expenditures:

Operations & Maintenance \$0.00

TOTAL: \$0.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the 2016 DDA budget of zero dollars, as set forth in DDA Resolution No. 2015-7, is hereby approved.

Section 2. That this Resolution shall take effect as of the date of its adoption.

Adopted this 1st day of December, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney

EXHIBIT A

LOVELAND DOWNTOWN DEVELOPMENT AUTHORITY (DDA)**RESOLUTION DDA 2015-7**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOVELAND DOWNTOWN DEVELOPMENT AUTHORITY (DDA) APPROVING AND RECOMMENDING TO THE CITY COUNCIL OF THE CITY OF LOVELAND THE BUDGET OF THE ESTIMATED AMOUNTS REQUIRED TO PAY THE EXPENSES OF CONDUCTING THE BUSINESS OF SAID AUTHORITY, AND THE APPROPRIATION OF FUNDS THEREFOR, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2016

WHEREAS, on April 7, 2015, the City Council of the City of Loveland, Colorado ("City Council"), adopted Ordinance No. 5927, which established the Loveland Downtown Development Authority ("DDA"); and

WHEREAS, the DDA has been duly organized in accordance with the C.R.S. § 31-25-801, et seq.; and

WHEREAS, on July 7, 2015, the City Council approved the Plan of Development for the Loveland Downtown Development Authority which established the purpose of the Authority and the types of projects in which the Authority would participate; and

WHEREAS, as anticipated in the Plan of Development, two ballot issues were submitted to the voters on November 3, 2015 – specifically Ballot Issue 5B authorizing an annual property mill levy of up to five (5) mills on residential and commercial properties within the boundaries, and per the DDA's annual budget approvals, and Ballot Issue 5C authorizing a \$75M debt ceiling, with a repayment of \$181M, as the gross amount of money the DDA could borrow in the future and, further authorizing the City/DDA to keep and spend the tax revenues generated above certain state law limits, and

WHEREAS, neither ballot question was approved by the voters in the November 3, 2015 election, leaving no anticipated funding from either an authorized mill levy or tax increment financing for the budget period ending December 31, 2016, and

WHEREAS, C.R.S. § 31-25-816 requires the Board of Directors of the DDA to adopt a budget of the estimated revenues and expenditures to be received and incurred during each fiscal year.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DDA that the following budget is approved, and recommended to the Loveland City Council for the fiscal year ending December 31, 2016:

Revenues:

Ad Valorem Taxes	\$0.00
Tax Increment – Sales Tax	0.00
Tax Increment – Property Tax	<u>0.00</u>
TOTAL:	\$0.00

Expenditures:

Operations & Maintenance	<u>\$0.00</u>
TOTAL:	\$0.00

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the DDA this 9th day of November, 2015.



Clay Caldwell, Chair

ATTEST:



Sharon Rae Cook, Secretary/Treasurer

Loveland Downtown Development Authority (DDA)

2015 Budget v Actual / 2016 Budget

	Budget 2015	2015 Revised	2015 Rev to Budget Var +/-	2016 Proposed Budget
Beginning Balance	0.00	0.00	0.00	0.00
<u>Revenue</u>				
Property Tax - Mill Levy	0.00	0.00	0.00	0.00
Property Tax - TIF	0.00	0.00	0.00	0.00
Sales Tax - TIF	0.00	0.00	0.00	0.00
Interest Income	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Total Revenue	\$ 0.00	-	0.00	0.00
TOTAL RESOURCES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<u>Expenditures</u>				
Purchased Services	0.00	0.00	0.00	0.00
Debt Services	0.00	0.00	0.00	0.00
Capital	0.00	0.00	0.00	0.00
Total Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	0.00
 Net Revenue Over / Under Expense	 0.00	 0.00	 0.00	 0.00

Note:

Revenue Assumptions: 2015 Assessed Value @ \$34,684,640 - no mill levy; no property or sales tax increment expected.

LOVELAND DOWNTOWN DEVELOPMENT AUTHORITY (DDA)

On December 2, 2014, the City Council of the City of Loveland, Colorado (“City Council”), passed on second reading Ordinance No. 5906 which determined to establish a downtown development authority pursuant to Title 31, Article 25, Part 8, Colorado Revised Statutes (“C.R.S.”), and to submit the question of such establishment to a vote of the qualified electors within the central business district and downtown Loveland. In accordance with C.R.S §31-215-804 and Ordinance No. 5906, the question of establishing a downtown development authority was submitted to and approved by a majority of qualified electors within said areas at a special election held on February 10, 2015. On April 7, 2015, the Loveland City Council passed on second reading Ordinance No. 5927 establishing the Loveland Downtown Development Authority (“DDA”).

LOVELAND DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY

	2014 Actual	2015 Adopted	2015 Revised	2016 Proposed	2016 Budget/2015 Adopted % Change
Beginning Fund Balance	0.00	0.00	0.00	0.00	0.00
REVENUE					
Property Tax (Mill Levy)	0.00	0.00	0.00	0.00	100%
Property Tax TIF	0.00	0.00	0.00	0.00	0%
Sales Tax TIF	0.00	0.00	0.00	0.00	0%
TOTAL REVENUES	0.00	0.00	0.00	0.00	100%
EXPENSES BY CATEGORY					
Purchased Services	0.00	0.00	0.00	0.00	100%
Debt Service	0.00	0.00	0.00	0.00	0%
Capital	0.00	0.00	0.00	0.00	0%
TOTAL EXPENSE	0.00	0.00	0.00	0.00	100%
ENDING BALANCE	0.00	0.00	0.00	0.00	0%

By Statute, the purpose of the DDA is to aid in the development and redevelopment of property within the defined geographic boundaries of the DDA, and to the extent permitted by law.

Two ballot issues were submitted to the voters on November 3, 2015 – specifically Ballot Issue 5B authorizing an annual property mill levy of up to five (5) mills on residential and commercial properties within the boundaries, and per the DDA’s annual budget approvals, and Ballot Issue 5C authorizing a \$75M debt ceiling, with a repayment of \$181M, as the gross amount of money the DDA could borrow in the future and, further authorizing the City/DDA to keep and spend the tax revenues generated above certain state law limits.

Neither ballot question was approved by the voters in the November 3, 2015 election. No additional funding will be available for expenditure in the 2016 budget year; therefore a zero based budget is hereby presented.

**ACTIVITY:
DOWNTOWN DEVELOPMENT AUTHORITY (DDA)**

**DEPARTMENT:
OTHER ENTITY**

	2014 Actual	2015 Budget	2015 Revised	2016 Budget
REVENUE				
Property Tax – Mill Levy	0.00	0.00	0.00	0.00
Property Tax – TIF	0.00	0.00	0.00	0.00
Sales Tax - TIF	0.00	0.00	0.00	0.00
Interest on Investment	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
EXPENSE BY CATEGORY				
Purchased Services	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00
Capital	0.00	0.00	0.00	0.00
TOTAL EXPENSE				

CHANGES COMPARED TO PRIOR YEAR ADOPTED:

N/A

OTHER INFORMATION: N/A



CITY OF LOVELAND
LOVELAND FIRE RESCUE AUTHORITY
 Administration Offices • 410 East Fifth Street • Loveland, Colorado 80537
 (970) 962-2471 • FAX (970) 962-2922 • TDD (970) 962-2620

AGENDA ITEM: 11
MEETING DATE: 12/1/2015
TO: City Council
FROM: Finance
PRESENTER: Brent Worthington, Finance Director

TITLE:

A Resolution Approving The Loveland Fire Rescue Authority's Supplemental Budget And Appropriation Resolution No. R-61 For Additional Funding For Expenditures Associated With The Employee Conversion

RECOMMENDED CITY COUNCIL ACTION:

Adopt the resolution as recommended.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action.
3. Adopt a modified action. (specify in the motion)

SUMMARY:

This is an administrative action to consider approval of an \$81,732 supplemental appropriation by the Loveland Fire Rescue Authority (LFRA), with a City share of \$50,620. The LFRA Board approved the supplemental budget on November 18, 2015 and the Loveland Rural Fire Protection District will consider it December 2, 2015. This is consistent with the procedures required in the intergovernmental agreement for budget appropriations.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The City contribution is \$50,620, related to 82% additional funding revising the budget for workers compensation, property liability insurance, deductible reserve contributions, and city service allocation revisions. That contribution would come from the General Fund. There is a net savings in the Risk Fund of \$52,069. Therefore total City impact is a savings of \$1,449.

BACKGROUND:

It has always been anticipated that the 2016 Budget would need to be revised to appropriately account for the separate workers compensation insurance, property and liability insurance, and realignment of City provided services when the information became available and before the 2016 year began. The resolution reduces the budget related to the City allocations for workers compensation and property liability and increases it for the premiums that will be paid directly to the Colorado Special Districts Pool. It establishes the first contribution to a "deductibles reserve" for both workers compensation and property liability. Each type of insurance has a \$5,000

deductible per claim. The total reserve target for each is \$85,000, and LFRA will contribute \$30,000 a year, net of deductibles paid during the year, until the target is met. The resolution also eliminates the legal and city manager portion of the city services allocation in the LFRA budget. However, funding is added back to outside legal services and city services for the additional cost for setting up a separate payroll system and preparing all the related reports for taxes and insurance that the City Finance and Human Resources Departments will now have to do for both the City and LFRA.

The supplemental budget request increases LFRA generated revenue by the expected contribution from the City of Fort Collins for the ARFF (Aircraft Rescue and Firefighting) Engineer approved in the 2016 Budget. Their contribution is expected to be approximately \$20,000 based on a share of the cost to perform airport related tasks. After this additional revenue, the City contribution for this request would be \$50,620 and \$11,112 for the Rural District. The additional cost is offset by savings in the City's Risk Fund of \$52,069 and the Rural District's budget for insurance of \$11,373.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

1. Resolution
2. Loveland Fire Rescue Authority Resolution R-061

RESOLUTION #R-85-2015

**A RESOLUTION APPROVING THE LOVELAND FIRE RESCUE
AUTHORITY'S SUPPLEMENTAL BUDGET AND APPROPRIATION
RESOLUTION NO. R-61 FOR ADDITIONAL FUNDING FOR EXPENDITURES
ASSOCIATED WITH THE EMPLOYEE CONVERSION**

WHEREAS, the Loveland Fire Rescue Authority ("Fire Authority") is established pursuant to that certain Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity dated August 18, 2011, as amended (the "Authority IGA") between the City of Loveland, a Colorado home rule municipality ("City") and the Loveland Rural Fire Protection District, a Colorado Special District ("District"); and

WHEREAS, the Fire Authority is authorized under Section 4.1 of the Authority IGA to adopt an annual budget and to supplement such budget from time to time, provided that the annual budget and any supplemental appropriations shall become effective upon the approval of the governing bodies of the City and the District; and

WHEREAS, the Fire Authority, by adoption of Resolution #R-061, approved a supplemental budget and appropriation to its 2016 budget to appropriate additional funding for expenditures associated with the Fire Authority's employee conversion; and

WHEREAS, the Fire Authority Board of Directors submitted the Fire Authority's Resolution #R-61, which is attached hereto and **Exhibit A** and incorporated herein by reference, to the City and the District for approval as required by Section 1.9(f) of the Authority IGA; and

WHEREAS, the City Council desires to approve the Fire Authority's Resolution #R-61.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That supplemental budget and appropriation to its 2016 budget to appropriate additional funding for expenditures associated with the Fire Authority's employee conversion as reflected in the Fire Authority's Resolution #R-61, attached hereto as **Exhibit A** and incorporated herein by reference, is hereby approved.

Section 2. That this Resolution shall take effect as of the date of its adoption.

ADOPTED this 1st day of December, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

Approved as to form:



Teresa Ablao
Assistant City Attorney

RESOLUTION NO. R-061**A RESOLUTION APPROPRIATING A SUPPLEMENTAL BUDGET TO THE 2016 LOVELAND FIRE RESCUE AUTHORITY BUDGET FOR ADDITIONAL FUNDING ASSOCIATED WITH THE LFRA EMPLOYEE CONVERSION**

WHEREAS, the Loveland Fire Rescue Authority becomes more autonomous effective January 1, 2016 requiring separate workers compensation and property liability insurance policies; and

WHEREAS, requests for proposals and selection process for workers compensation and property liability insurance coverage was concluded after the 2016 budget was approved; and

WHEREAS, LFRA contracts with the City of Loveland for accounting, payroll and information technology services; and

WHEREAS, it has been determined that the existing software cannot perform payroll functions for two separate entities or issue separate checks to LFRA vendors; and therefore, a separate entity needs to be developed in the financial software by 2017; and

WHEREAS, the separate entity development will require assistance from Finance and Information Technology outside the normal scope of business; and

WHEREAS, the Authority requests that City of Loveland ("City") and Loveland Rural Fire Protection District ("District") reserve funds be appropriated to the Authority in the amount of \$ to fund the operations expenditures identified below, according to the provisions of the Intergovernmental Agreement creating the Authority, which provides for allocating the payment of costs and expenses of the Authority between the City at 82% and the District at 18%; and

WHEREAS, the Authority Board desires to authorize the expenditure of **\$81,732** by enacting a supplemental budget and appropriation to the budget for 2016; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE LOVELAND FIRE RESCUE AUTHORITY, STATE OF COLORADO, AS FOLLOWS:

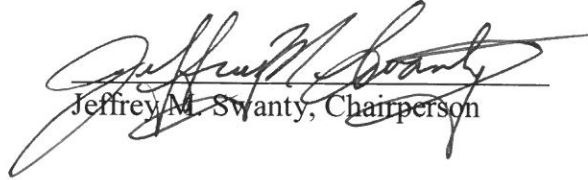
Section 1. That upon appropriation of **\$50,620** by the City and of **\$11,112** by the Rural District, the Authority shall supplementally budget and appropriate said monies as part of the 2016 Authority budget as follows:

Account Title	Account Number	Amount	Description
Sources of Funds:			
Contribution from Rural District	604-22-227-1601-32402	11,112	
Contribution from City	604-22-227-1601-38600	50,620	
Contribution from Fort Collins	604-22-227-1601-32302	20,000	ARFF Engineer
Total Sources of Funds		\$81,732	
Uses of Funds:			
Insurance Prop/Liability	604-22-227-1601-43310	71,133	Colorado Special District's Pool Premium
Insurance Prop/Liability Deductible	604-22-227-1601-43311	30,000	Deductibles
Insurance Worker's Comp	604-22-227-1601-43350	142,471	Colorado Special District's Pool Premium
Insurance Worker's Comp Deductible	604-22-227-1601-43352	30,420	Deductibles
Insurance-Prop	604-22-224-0000-43312	(57,645)	Property Liability-Oprs City Allocation
Insurance-Prop	604-22-227-1601-43312	(3,333)	Property Liability-Rest of the Dept City Allocation
Insurance-W. Comp	604-22-224-0000-41541	(188,559)	Workers Comp-Oprs City Allocation
Insurance-W. Comp	604-22-224-1601-41541	(3,277)	Workers Comp-Rest of the Dept City Allocation
Risk Services	604-22-227-1601-43450	62,973	\$47,797 for workers comp and \$15,176 for property liability
Memberships	604-22-227-1601-43435	1,800	Colorado Special Districts Association Dues
City Legal Services	604-22-227-1601-43450	(37,567)	Board selected outside legal representation
City Manager	604-22-227-1601-43450	(17,744)	City Manager services allocation
Outside Legal Services	604-22-227-1601-43451	30,000	Outside Legal Services Firm
City Services	604-22-227-1601-43450	21,060	Finance and IT for separate payroll set up
Total Uses:		\$81,732	

Section 2. That as provided in Article IV: Section 4.1 of the Intergovernmental agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity, this Resolution shall be published in full by the Board Secretary.


Section 3. That this Resolution shall go into effect as of the date and time of its adoption.

ADOPTED this 18th day of November, 2015.



Jeffrey M. Swanty, Chairperson

ATTEST:



Raylene Sherkel
Secretary



CITY OF LOVELAND
HUMAN RESOURCES DEPARTMENT
 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2371 • FAX (970) 962-2919 • TDD (970) 962-2620

AGENDA ITEM: 12
MEETING DATE: 12/1/2015
TO: City Council
FROM: Julia Holland, Human Resources Director
PRESENTER: Karen Rees, Human Resources Manager

TITLE:
 City Employee Medical Stop Loss Coverage Renewal

RECOMMENDED CITY COUNCIL ACTION:

Adopt a motion to award the contract for City employee medical stop loss coverage to Sun Life of Canada in an amount not to exceed \$1,103,000 for Stop Loss Insurance and to authorize the City Manager to execute the contract on behalf of the City.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action.
3. Adopt a modified action.
4. Refer back to staff for further development and consideration.

SUMMARY:

This is an administrative action to authorize the City Manager to enter into a contract for up to \$1,103,000 for Stop Loss Insurance in 2016 with Sun Life of Canada for the City of Loveland employee healthcare stop loss insurance. The contract stipulates that Sun Life of Canada will provide stop loss insurance for health claims over \$175,000 while Cigna retains processing claims under \$175,000. This contract is within the benefits budget already approved for 2016.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The amount of \$1,103,000 is projected to be within the adopted 2016 Benefit Fund.

BACKGROUND:

Stop Loss insurance is currently held with Sun Life and the staff recommendation is to renew with Sun Life due to their rate increase of 19%, which is not unreasonable considering the current and historical stop loss claims over the past two years. During 2015 the City had a significant number of high claims with six (6) at or above stop loss amounts.

REVIEWED BY CITY MANAGER:

William A. Cavill

LIST OF ATTACHMENTS:
Sun Life Renewal Estimate

Renewal options

On this page, sign to authorize the rates and initial to select the renewal you want

Policyholder name: City of Loveland	Authorized signature:
Account number: 221184	Printed name:
Renewal status: Open	Printed title:
	Date signed:

Current and renewal rate summary	
Tier	Employees
Composite	710
Total	710

Laser review detailed on the next page

Specific Stop Loss policy details and renewal options				
Plan thresholds	Current	Renewal	Renewal option 1	Renewal option 2
Individual Specific deductible	\$175,000	\$175,000	\$200,000	\$225,000
Aggregating Specific deductible	None	None	None	None
Annual maximum	Unlimited	Unlimited	Unlimited	Unlimited
Lifetime maximum	Unlimited	Unlimited	Unlimited	Unlimited

Specific rates	Current	Renewal	Renewal option 1	Renewal option 2
Claims basis	PAID	PAID	PAID	PAID
Benefits covered	Medical and Rx	Medical and Rx	Medical and Rx	Medical and Rx
Composite	\$99.98	\$125.97	\$113.49	\$99.98
Total monthly premium	\$70,985.80	\$89,438.70	\$80,577.90	\$70,985.80
Renewal rate action as a % increase to current monthly premium		26.0%	13.5%	0.0%

Aggregate Stop Loss policy details and renewal options				
Aggregate rates	Current	Renewal	Renewal option 1	Renewal option 2
Aggregate Benefit Maximum	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Per employee per month rate	\$3.39	\$3.39	\$3.39	\$3.39
Total monthly premium	\$2,406.90	\$2,406.90	\$2,406.90	\$2,406.90
Renewal rate action as a % increase to current monthly premium		0.0%	0.0%	0.0%

Aggregate thresholds and rates				
Aggregate thresholds and rates	Current	Renewal	Renewal option 1	Renewal option 2
Claims basis	PAID	PAID	PAID	PAID
Benefits covered	Medical/PDP	Medical/PDP	Medical/PDP	Medical/PDP
Corridor	125%	125%	125%	125%
Composite Aggregate deductible factor	\$1,594.67	\$1,705.81	\$1,720.17	\$1,730.62
- Medical	\$1,194.47	\$1,305.61	\$1,319.97	\$1,330.42
- Rx Drug	\$400.20	\$400.20	\$400.20	\$400.20
Minimum Attachment Point	\$1,018,994.13	\$1,090,012.59	\$1,099,188.63	\$1,105,866.18
Estimated monthly renewal liability	\$1,132,215.70	\$1,211,125.10	\$1,221,320.70	\$1,228,740.20
Renewal rate action as a % increase to current monthly aggregate deductible factors		7.0%	7.9%	8.5%

Total estimated annual plan costs				
Total costs	Current	Renewal	Renewal option 1	Renewal option 2
Total annual premium	\$880,712.40	\$1,102,147.20	\$995,817.60	\$880,712.40
Annual Aggregate Attachment Point	13,586,588.40	14,533,501.20	14,655,848.40	14,744,882.40
Total estimated self-funded plan costs	\$14,467,300.80	\$15,635,648.40	\$15,651,666.00	\$15,625,594.80
Renewal rate action as a % increase to total estimated annual plan cost		8.1%	8.2%	8.0%

Select renewal option				
Initial selected renewal option				

The rates agreed upon in this renewal acceptance form are effective on the policy renewal date and take precedence over any billing statements that may be received in the interim.



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AGENDA ITEM: 13
MEETING DATE: 12/1/2015
TO: City Council
FROM: Julia Holland, Human Resources Director
PRESENTER: Karen Rees, Human Resources Manager

TITLE:
 City Employee Life and Disability Coverage Renewal

RECOMMENDED CITY COUNCIL ACTION:

Adopt a motion to award the contract for City employee Life and Disability plans with The Hartford in an amount not to exceed \$541,000 and to authorize the City Manager to execute the contract on behalf of the City.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action.
3. Adopt a modified action.
4. Refer back to staff for further development and consideration.

SUMMARY:

This is an administrative action to authorize the City Manager to enter into a contract for up to \$541,000 with The Hartford for the City of Loveland employee life and disability plans. The contract stipulates that life insurance will be provided for all benefit eligible employees at 1.5 times their annual salary (\$200,000 cap), short term disability & leave management, long term disability wage replacement and voluntary (employee paid) life insurance. This contract is within the benefits budget already approved for 2016.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The amount of \$ 541,000.00 is in the projected and adopted 2016 budget.

BACKGROUND:

The Hartford contract is a continuation from the 2010 contract. The City is currently under a rate guarantee extension until December 2017. The total amount of the budget and contract is for 541,000, with \$396,000 estimated to be paid by the city and \$145,000 estimated to be paid by employees enrolled in the voluntary life benefit.

REVIEWED BY CITY MANAGER:

William D. Cabell

LIST OF ATTACHMENTS:
Hartford Renewal Rates

City of Loveland

Hartford Estimated Renewal

Estimate for 2016

Life & AD&D	The Hartford
Cost Analysis	
Life Rate per \$1,000	\$0.135
AD&D Rate per \$1,000	\$0.010
Dependent Life Rate per unit	\$0.37
EAP	\$1.57
Rate Guarantee	to 12-31-17
Covered Employees	752
EAP	\$14,168
Annual Premium PEPM	\$15.41
STD/FMLA	The Hartford
Cost Analysis	
Estimated Covered Employees	752
ASO - ATP Administration Fee	\$1.82
FMLA Fee PEPM	\$1.99
Annual Premium PEPM	\$3.81
Rate Guarantee	to 12-31-17
Long Term Disability	The Hartford
Cost Analysis	
Rate per \$100 Covered Payroll	\$0.450
Estimated Covered Employees	752
Rate Guarantee	to 12-31-17
Annual Premium PEPM	\$22.89



CITY OF LOVELAND
CITY MANAGER'S OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2303 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 14
MEETING DATE: 12/1/2015
TO: City Council
FROM: City Manager
PRESENTER: Bill Cahill, City Manager

TITLE:

Motion to appoint a representative to the Larimer Emergency Telephone Authority (“LETA”) Board pursuant to City Ordinance #5435

RECOMMENDED CITY COUNCIL ACTION:

Adopt a motion to appoint Bill Westbrook, IT Director, as the City’s representative to the LETA Board.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration

DESCRIPTION:

This is an administrative action to designate a City representative to the LETA Board. Pursuant to City Ordinance #5435 the City Council may designate an elected City official or a City employee. The City Manager’s Office proposes to re-appoint Bill Westbrook, IT Director, as the City’s representative to the LETA Board.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

SUMMARY:

An administrative action to designate a City representative to the LETA Board. Ordinance #5435, adopted by City Council on July 21, 2009, authorized the City Manager to enter into a Third Intergovernmental Agreement for the establishment of LETA and delegated to it the legal authority to establish and collect the telephone exchange access facility charge and the wireless communications access charge for 911 services. Pursuant to such ordinance the Mayor Pro Tem is the City’s representative to the LETA Board, unless City Council votes to designate some other elected City official or a City employee. The City Manager’s Office proposes Bill Westbrook, IT Director, be re-appointed as the City’s representative to the LETA Board.

REVIEWED BY CITY MANAGER:

William D. Cavill

LIST OF ATTACHMENTS:

Mayor's certificate confirming the appointment of the City's representative to the Larimer Emergency Telephone Authority (LETA)

**MAYOR'S CERTIFICATE
CONFIRMING APPOINTMENT AS CITY OF LOVELAND REPRESENTATIVE
TO LARIMER EMERGENCY TELEPHONE AUTHORITY (LETA)**

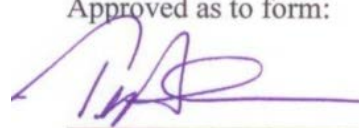
I, Cecil A. Gutierrez, hereby certify that I am the duly elected and qualified Mayor of the City of Loveland, Colorado ("Loveland"). On December 1, 2015, the City Council of Loveland reappointed, IT Director, Bill Westbrook, to serve as the Loveland representative, with limited voting authority, on the LETA Board of Directors. The appointment is to commence on December 1, 2015 and to expire on November 21, 2017, or upon appointment by City Council of a successor representative, whichever last occurs.

IN WITNESS WHEREOF, I have executed this Certificate this _____ day of _____, 2015.

By: _____
Cecil A. Gutierrez
Mayor, City of Loveland

ATTEST:

City Clerk

Approved as to form:


Teresa Ablao
Assistant City Attorney



CITY OF LOVELAND
FINANCE DEPARTMENT

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2695 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 15
MEETING DATE: 12/1/2015
TO: City Council
FROM: Finance
PRESENTER: Brent Worthington, Finance Director

TITLE:

October 2015 Financial Report

RECOMMENDED CITY COUNCIL ACTION:

This is an information only item. No action is required.

DESCRIPTION:

The Snapshot Report includes the City's preliminary revenue and expenditures including detailed reports on tax revenue and health claims year to date, ending October 31, 2015.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

SUMMARY:

The Snapshot Report is submitted for Council review and includes the reporting of the City's revenue and expenditures, including detailed reports on tax revenue and health claims as of October 31, 2015. Citywide Revenue (excluding internal transfers) of \$226,171,398 is 94.5% of year to date (YTD) budget or \$13,071,908 below the budget. This is due to reimbursement grant revenues budgeted in total in 2015; actual revenue is received as the projects are submitted for reimbursement.

Sales Tax collections are 98.0% of the YTD budget or \$706,256 under budget. This shows a slight but continuing rebound from the low point of this variance (2.5%).

Building Material Use Tax is 135.9% of YTD budget, or \$743,754 over budget. Sales and Use Tax collections combined were 101.8% of YTD budget or \$691,720 over budget. When the combined sales and use tax for the current year are compared to 2014 for the same period last year, they are higher by 5.3% or \$2,013,813.

Citywide total expenditures of \$217,526,140 (excluding internal transfers) are 72.9% of the YTD budget or \$80,800,096 under the budget.

REVIEWED BY CITY MANAGER:

William D. Casill

LIST OF ATTACHMENTS:

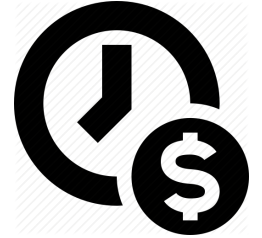
1. October Snapshot Presentation
2. Snapshot Report

SnapShot

October 2015



A Snapshot In Time

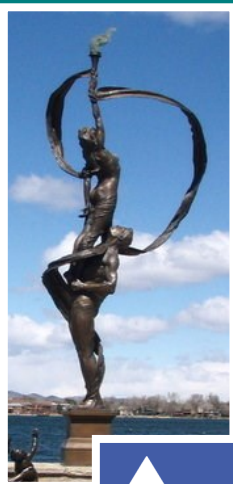


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- ◆ Citywide Revenue, excluding transfers between funds, \$226.2 million (5.5% below budget projections)
- ◆ Sales & Use Tax Collection, \$39.8 million (1.8% above budget projections)
- ◆ Citywide Expenditures, excluding transfers between funds, \$217.5 million (27.1% below budget projections)
- ◆ Citywide Year-To-Date Revenues exceed Year-To-Date Expenditures by \$8.6 million
- ◆ General Fund Revenue, excluding transfers between funds, \$74.6 million (3.2% above budget projections)
- ◆ General Fund Expenditures, excluding transfers between funds, \$59.0 million, (11.3% below budget projections)
- ◆ General Fund Revenues exceed Expenditures by \$6.7 million



Sales / Use Tax Basics



October 2015	Sales Tax	Motor Vehicle Use Tax	Building Materials Use Tax	Combined
Budget 2015	\$ 34,946,490	\$ 2,079,100	\$ 2,070,220	\$ 39,095,810
Actual 2015	34,240,234	2,733,322	2,813,974	39,787,530
% of Budget	98.0%	131.5%	135.9%	101.8%
Actual 2014	\$ 33,068,337	\$ 2,435,772	\$ 2,269,608	\$ 37,773,717
Change from prior yr	3.5%	12.2%	24.0%	5.3%

“Loveland: a vibrant community...surrounded by natural beauty... where you belong.”

Citywide Revenues & Expenditures

Combined Statement of Revenues and Expenditures October 2015				
REVENUE	Current Month	YTD Actual	YTD Revised Budget	% of Budget
General Governmental				
1 General Fund	\$ 6,775,324	\$ 74,613,977	\$ 72,269,635	103.2%
2 Special Revenue	719,294	7,483,874	11,384,038	65.7% ¹
3 Other Entities	1,106,618	23,626,471	24,568,433	96.2%
4 Internal Service	1,489,904	15,067,526	14,837,450	101.6%
5 <i>Subtotal General Govt Operations</i>	<i>10,091,139</i>	<i>120,791,848</i>	<i>123,059,556</i>	<i>98.2%</i>
6 Capital Projects	1,236,372	10,973,056	6,871,114	159.7%
Enterprise Fund				
7 Water & Power	7,877,987	80,034,818	95,686,416	83.6% ²
8 Stormwater	553,073	4,829,701	4,486,700	107.6%
9 Golf	283,533	3,646,562	3,644,820	100.0%
10 Solid Waste	579,759	5,895,414	5,494,700	107.3%
11 <i>Subtotal Enterprise</i>	<i>9,294,352</i>	<i>94,406,495</i>	<i>109,312,636</i>	<i>86.4%</i>
12 Total Revenue	\$ 20,621,863	\$ 226,171,398	\$ 239,243,306	94.5%
		<i>Prior Year External Revenue</i>		
		<i>212,738,487</i>		
		<i>Increase From Prior Year</i>		<i>6.3%</i>
13 Internal Transfers	1,046,287	18,018,518	29,544,668	61.0%
14 Grand Total Revenues	\$ 21,668,150	\$ 244,189,917	\$ 268,787,974	90.8%
EXPENDITURES				
General Governmental				
15 General Fund	5,166,294	56,340,500	60,092,581	93.8%
16 Special Revenue	1,002,128	9,446,642	12,163,272	77.7%
17 Other Entities	1,074,795	22,421,202	22,923,808	97.8%
18 Internal Services	1,755,295	15,701,999	16,127,327	97.4%
19 <i>Subtotal General Gov't Operations</i>	<i>8,998,512</i>	<i>103,910,342</i>	<i>111,306,988</i>	<i>93.4%</i>
20 Capital	4,385,398	46,008,541	108,620,926	42.4%
Enterprise Fund				
21 Water & Power	5,236,284	58,254,781	68,404,969	85.2%
22 Stormwater	277,443	2,502,613	2,770,533	90.3%
23 Golf	230,301	2,538,084	2,691,470	94.3%
24 Solid Waste	415,527	4,311,779	4,531,350	95.2%
25 <i>Subtotal Enterprise</i>	<i>6,159,555</i>	<i>67,607,257</i>	<i>78,398,322</i>	<i>86.2%</i>
26 Total Expenditures	\$ 19,543,465	\$ 217,526,140	\$ 298,326,236	72.9%
		<i>Prior Year External Expenditures</i>		
		<i>213,021,987</i>		
		<i>Increase (-Decrease) From Prior Year</i>		<i>2.1%</i>
27 Internal Transfers	1,046,287	18,018,518	30,838,167	58.4%
28 Grand Total Expenditures	\$ 20,589,752	\$ 235,544,658	\$ 329,164,403	71.6%

¹ Lower than anticipated revenue due to timing of when capital projects are done, and federal grants are drawn on those projects.

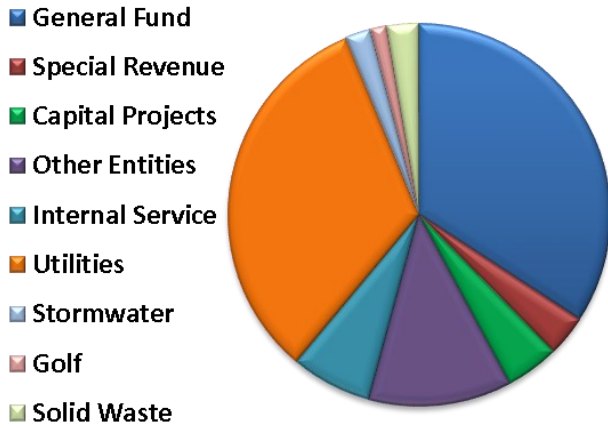
² Lower than anticipated revenue due to timing of when capital projects are done, and federal grants and bond proceeds are drawn on those projects.

Special Revenue Funds: Community Development Block Grant, Cemetery, Local Improvement District, Lodging Tax, Affordable Housing, Seizure & Forfeitures, Transit, Transportation.

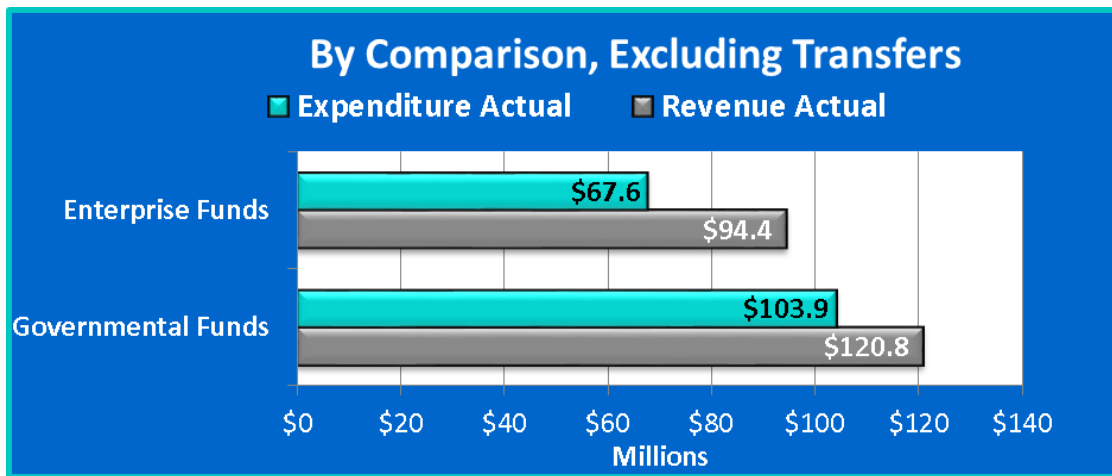
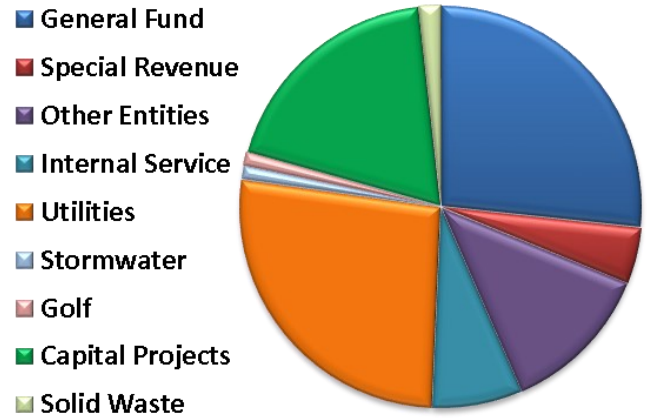
Other Entities Fund: Special Improvement District #1, Airport, General Improvement District #1, Loveland Urban Renewal Authority, Loveland/Larimer Building Authority, Loveland Fire and Rescue Authority.

Internal Service Funds: Risk/Insurance, Fleet, Employee Benefits.

YTD Operating Revenues of \$226.2 Million



YTD Operating Expenditures of \$217.5 Million



- ◆ General Fund Revenue, excluding capital and transfers between funds, \$74.6 million (3.2% above budget projections)
 - * 1.8% above 2014 YTD
- ◆ General Fund Expenditures, excluding capital and transfers between funds, \$56.3 million (6.2% below budget projections)
 - * 9.8% above 2014 YTD
- ◆ Water & Power Revenue, excluding transfers between funds, \$80 million (16.4% below budget projections)
 - * 6.3% above 2014 YTD
- ◆ Water & Power Expenditures, excluding transfers between funds, \$58.3 million (14.8% below budget projections)
 - * 5.7% above 2014 YTD
- ◆ Other Entities Fund Revenue, excluding transfers between funds, \$23.6 million (3.8% below budget projections)
 - * 5.5% above 2014 YTD
- ◆ Other Entities Expenditures, excluding capital and transfers between funds, \$22.4 million (2.2% below budget projections)
 - * 8.6% above 2014 YTD

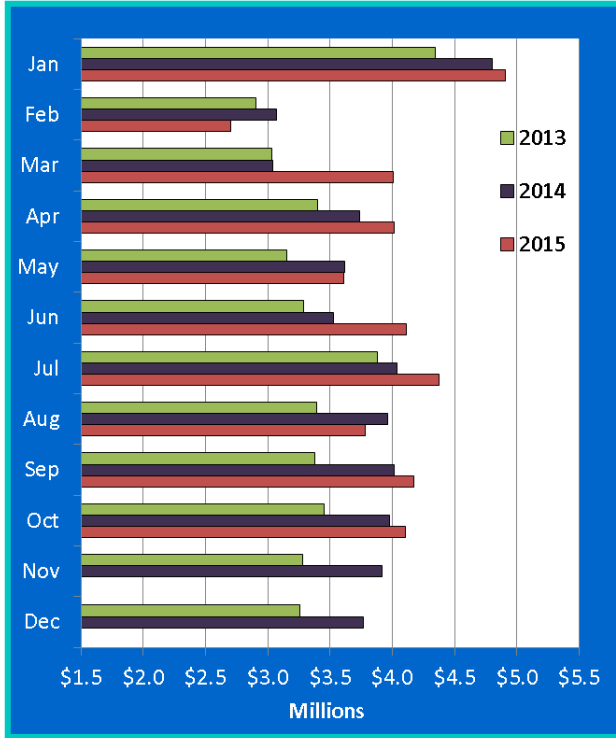
General Fund Revenues & Expenditures

General Fund Revenue & Expenditures October 2015				
REVENUES	Current Month	YTD Actual	YTD Revised Budget	% of Budget
1 Taxes				
2 Property tax	\$ 19,018	\$ 7,563,245	\$ 7,381,610	102.5%
3 Sales tax	3,642,285	34,240,234	34,946,490	98.0%
4 Building use tax	182,690	2,813,974	2,070,220	135.9%
5 Auto use tax	277,746	2,733,322	2,079,100	131.5%
6 Other taxes	359,356	2,447,212	2,256,970	108.4%
7 Intergovernmental	35,089	1,205,194	1,002,379	120.2%
8 License & Permits				
9 Building Permits	199,868	2,189,278	1,809,700	121.0%
10 Other Permits	30,805	245,317	134,230	182.8%
11 Charges for Services	1,226,710	13,269,600	13,154,880	100.9%
12 Fines & Forfeitures	123,152	946,054	805,110	117.5%
13 Interest Income	41,070	350,223	289,450	121.0%
14 Miscellaneous	637,535	6,610,325	6,339,496	104.3%
15 <i>Subtotal</i>	6,775,324	74,613,977	72,269,635	103.2%
16 Interfund Transfers	7,010	95,100	95,330	99.8%
17 Total Revenue	\$ 6,782,334	\$ 74,709,077	\$ 72,364,965	103.2%
EXPENDITURES				
Operating Expenditures				
18 Legislative	10,755	130,610	130,230	100.3%
19 Executive & Legal	156,164	1,708,217	1,721,140	99.2%
20 City Clerk & Court Admin	65,915	808,083	939,671	86.0%
21 Economic Development	149,879	2,506,580	4,514,939	55.5%
22 Cultural Services	171,730	1,565,462	1,741,350	89.9%
23 Development Services	345,504	3,499,353	4,183,979	83.6%
24 Finance	355,606	3,913,087	4,024,465	97.2%
25 Fire & Rescue	-	-	486,867	0.0%
26 Human Resources	82,044	977,250	1,028,590	95.0%
27 Information Technology	211,712	3,051,770	3,583,741	85.2%
28 Library	260,705	2,627,624	2,698,811	97.4%
29 Parks & Recreation	789,006	8,751,495	10,492,940	83.4%
30 Police	1,443,257	16,581,621	16,680,040	99.4%
31 Public Works	364,935	4,315,605	4,719,454	91.4%
32 Water/ Waste Operations	-	-	-	0.0%
33 Non-Departmental	828,584	8,518,024	9,514,743	89.5%
34 <i>Subtotal Operating</i>	5,235,795	58,954,781	66,460,960	88.7%
35 Internal Transfers	92,088	9,040,088	10,323,097	87.6%
36 Total Expenditures	\$ 5,327,883	\$ 67,994,869	\$ 76,784,057	88.6%

Capital Projects \$500,000+

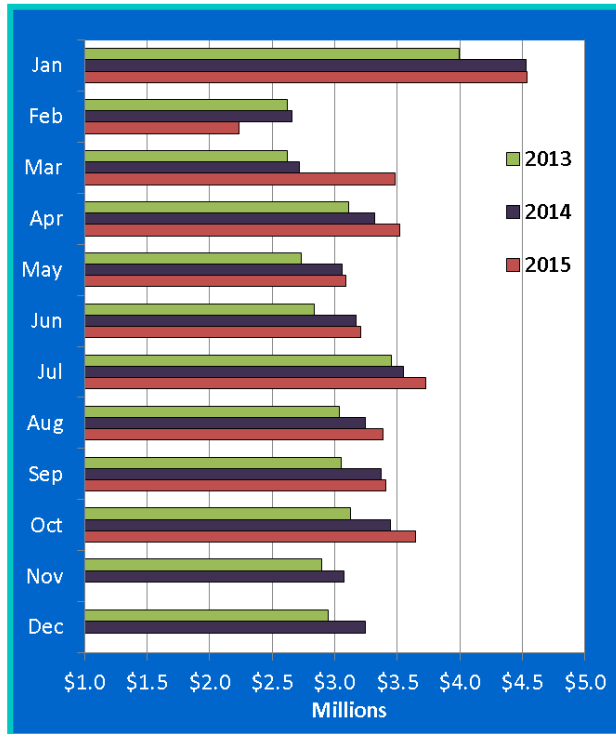
Project Title	2015 Budget	2015 Expenditures	Remaining 2015	% of 2015 Budget
Water Capital				
WTP Phase II Expansion (38 MGD)	\$ 1,077,150	\$ 11,247,668	\$ 9,829,482	53.36%
36" & 20" Wtr Transmission Line River X'ings (capl)	1,507,843	1,457,749	50,094	96.68%
2015 Water Line Replacement	1,900,000	100,296	1,799,704	5.28%
Raw Water Capital				
Purchase CBT Water	1,105,000	1,100,000	5,000	99.55%
Wastewater Utility Capital				
WWTP Digester System Improvements	5,492,915	-	5,492,915	0.00%
Bio Nutrient Removal Facilities	800,000	155,964	644,036	19.50%
Southside Lift Station	655,550	179,675	475,875	27.41%
2015 CIPP Sewer Rehabilitation	1,350,000	1,155,534	194,466	85.60%
East Side Lift Station Upgrades	575,000	31,146	543,854	5.42%
2015 WWTP Imprvmnts (Bar Screens, Genr Fuel Tank, etc)	1,100,000	4,374	1,095,626	0.40%
Power Capital				
Security Gates and Fences at Substations	500,000	-	500,000	0.00%
Colorado Renewable Energy Standard Compliance	500,000	-	500,000	0.00%
600 amp OH to UG Conversion	1,300,000	-	1,300,000	0.00%
200 amp OH to UG Conversion	500,000	-	500,000	0.00%
RMCIT - Valley Substation to Campus	650,000	31,154	618,846	4.79%
Valley Substation - Order new transformer	1,203,780	233,901	969,879	19.43%
Install new 750 AL Crossroads 622 on Boyd Lake to Lakes @	500,000	-	500,000	0.00%
OH to UG conversion (circuit 314) from 42nd along Garfield	863,580	379,236	484,344	43.91%
Flood Alternative Project	682,103	53,556	628,547	7.85%
600 amp from SW219 on old RR N. on Van Buren	765,740	1,494,522	-728,782	195.17%
Streets Transportation Program				
2015 Street Rehabilitation	4,549,680	2,963,401	1,586,279	65.13%
Madison Av @ GRLY-LVLND C	682,040	616,612	65,428	90.41%
Taft Av (Gard-West Shore)	635,138	-	635,138	0.00%
R-O-W Acquisition - Citywide	530,000	-	530,000	0.00%
Boise & 37th Intersection IMP	1,256,142	8,720	1,247,422	0.69%
Miscellaneous CEF	1,203,005	-	1,203,005	0.00%
Railroad Avenue Repairs	4,760,108	149,570	4,610,538	3.14%
All Other				
Open Lands Acquisition	4,670,000	-	4,670,000	0.00%
Refurbish Smeal Engine for Reserve	1,531,335	1,310,954	220,381	85.61%
Maintenance Operations Center Remodel	795,730	99,082	696,648	12.45%
Police Records Management System (RMS)	2,978,000	17,875	2,960,125	0.60%
Mehaffey Community Park	3,871,304	1,593,085	2,278,219	41.15%
Parks & Trails Flood Projects	514,345	55,337	459,008	10.76%
Madison Trail Underpass	705,212	-	705,212	0.00%
Barnes Field Light Replacement Project	607,200	610,000	(2,800)	100.46%
Fire - Aerial Platform Truck	925,094	833,129	91,965	90.06%

Sales & Use Tax



	2013	2014	2015	2015 Budget	+ / - Budget
Jan	\$ 4,345,835	\$ 4,801,433	\$ 4,908,517	\$ 4,858,230	1.0%
Feb	2,906,780	3,066,965	2,700,204	3,289,660	-17.9%
Mar	3,033,347	3,037,688	4,007,386	3,391,970	18.1%
Apr	3,397,074	3,737,255	4,011,633	3,989,650	0.6%
May	3,150,201	3,614,459	3,611,468	3,610,170	0.0%
Jun	3,284,808	3,525,536	4,116,214	3,759,780	9.5%
Jul	3,882,561	4,038,555	4,375,627	4,240,990	3.2%
Aug	3,392,757	3,962,915	3,783,694	3,912,830	-3.3%
Sep	3,379,303	4,014,321	4,170,066	3,924,480	6.3%
Oct	3,452,052	3,974,590	4,102,720	4,118,050	-0.4%
Nov	3,280,666	3,919,205		3,772,070	
Dec	3,259,189	3,763,933		4,095,710	
	\$40,764,573	\$ 45,456,855	\$39,787,530	\$46,963,590	
YTD	\$34,224,718	\$ 37,773,717	\$39,787,530	\$39,095,810	1.8%

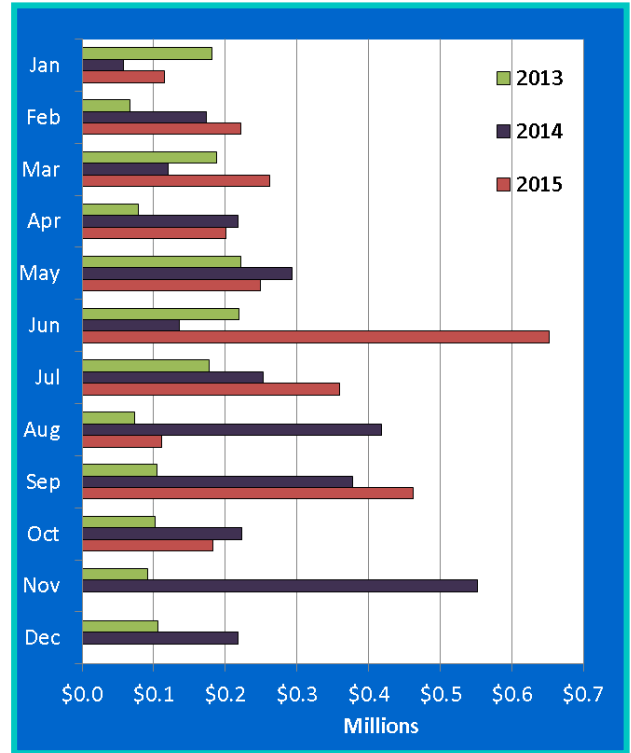
Retail Sales Tax



	2013	2014	2015	2015 Budget	+ / - Budget
Jan	\$ 3,995,194	\$ 4,531,650	\$ 4,535,554	\$ 4,518,690	0.4%
Feb	2,619,453	2,658,798	2,235,775	2,936,040	-23.9%
Mar	2,622,808	2,719,254	3,480,164	2,950,350	18.0%
Apr	3,109,701	3,317,905	3,521,350	3,573,610	-1.5%
May	2,733,983	3,059,076	3,092,253	3,188,560	-3.0%
Jun	2,835,171	3,170,467	3,208,195	3,347,900	-4.2%
Jul	3,453,149	3,546,945	3,727,389	3,800,880	-1.9%
Aug	3,039,219	3,241,521	3,389,010	3,475,330	-2.5%
Sep	3,051,797	3,374,248	3,408,259	3,491,370	-2.4%
Oct	3,125,566	3,448,473	3,642,285	3,663,760	-0.6%
Nov	2,892,986	3,077,404		3,360,620	
Dec	2,946,709	3,246,097		3,681,570	
	\$36,425,736	\$ 39,391,838	\$34,240,234	\$41,988,680	
YTD	\$30,586,041	\$ 33,068,337	\$34,240,234	\$34,946,490	-2.0%

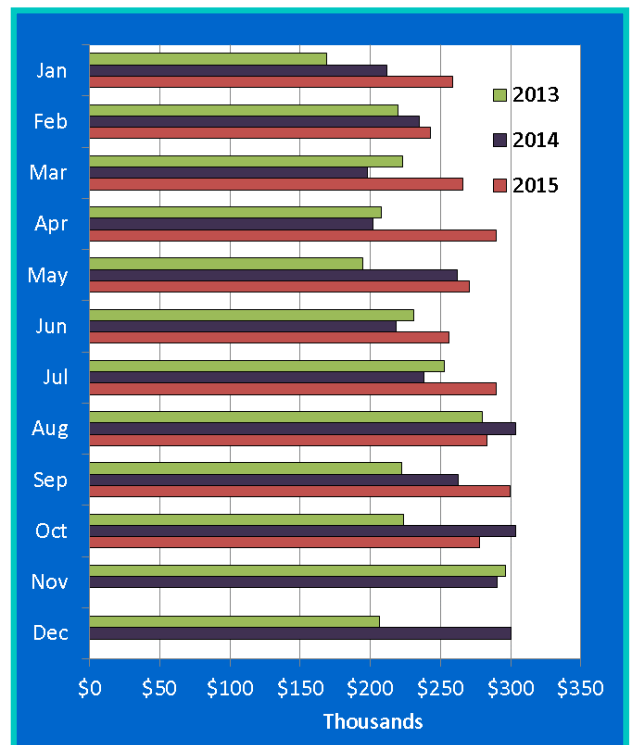
Building Materials Use Tax

	2013	2014	2015	2015 Budget	+ / - Budget
Jan	\$ 181,907	\$ 57,942	\$ 114,444	\$ 161,460	-29.1%
Feb	67,440	173,295	221,517	152,920	44.9%
Mar	187,222	120,768	261,500	258,330	1.2%
Apr	79,229	217,134	200,708	211,790	-5.2%
May	221,834	293,543	248,738	209,570	18.7%
Jun	218,722	136,432	651,849	216,970	200.4%
Jul	176,829	253,077	358,806	216,210	66.0%
Aug	73,524	417,801	111,575	205,740	-45.8%
Sep	105,174	377,319	462,146	208,430	121.7%
Oct	102,584	222,297	182,690	228,800	-20.2%
Nov	91,453	551,682		188,130	
Dec	105,740	217,712		216,560	
<hr/>					
	\$1,611,658	\$3,039,002	\$2,813,974	\$2,474,910	
YTD	\$1,414,465	\$2,269,608	\$2,813,974	\$2,070,220	35.9%

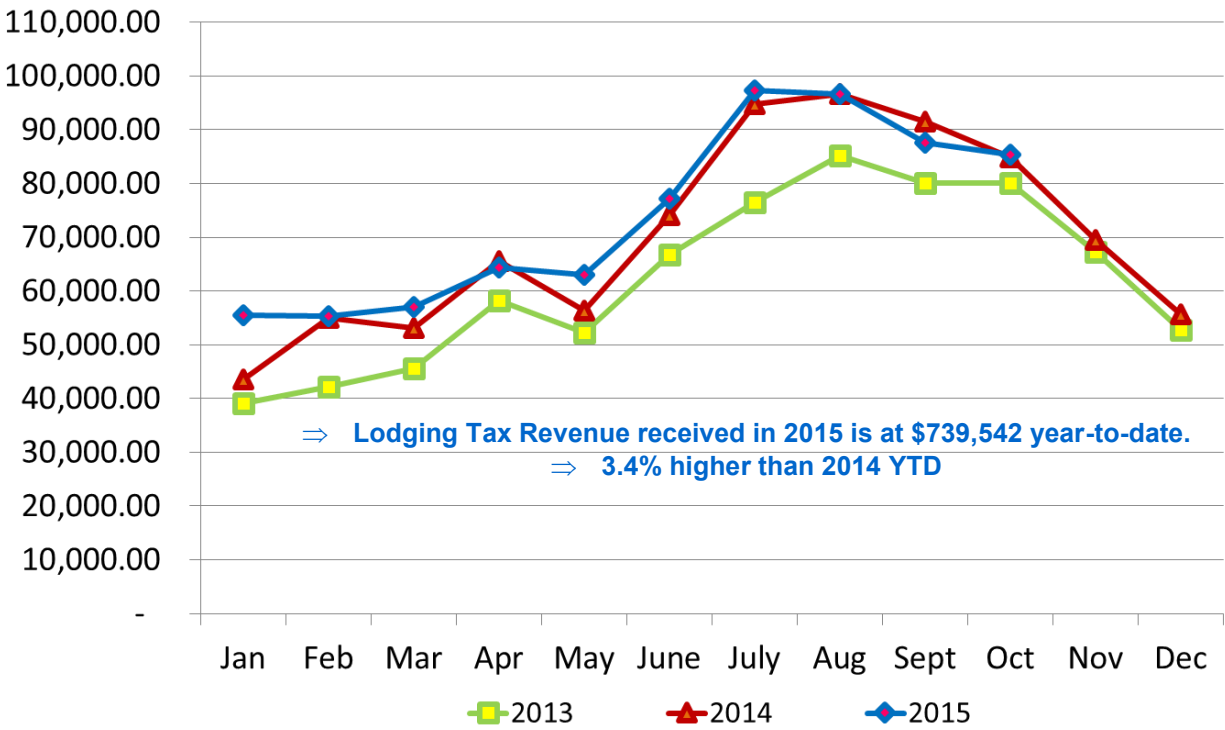


Motor Vehicle Use Tax

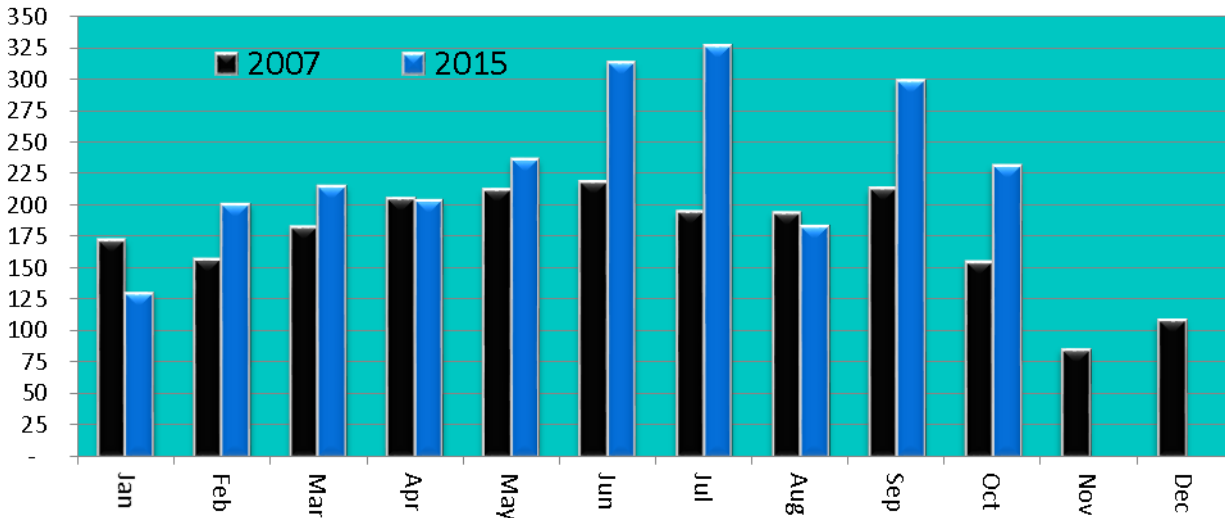
	2013	2014	2015	2015 Budget	+ / - Budget
Jan	\$ 168,734	\$ 211,841	\$ 258,519	\$ 178,080	45.2%
Feb	219,886	234,872	242,911	200,700	21.0%
Mar	223,317	197,666	265,721	183,290	45.0%
Apr	208,144	202,216	289,575	204,250	41.8%
May	194,384	261,840	270,477	212,040	27.6%
Jun	230,915	218,637	256,170	194,910	31.4%
Jul	252,583	238,533	289,432	223,900	29.3%
Aug	280,014	303,593	283,109	231,760	22.2%
Sep	222,332	262,754	299,661	224,680	33.4%
Oct	223,902	303,820	277,746	225,490	23.2%
Nov	296,227	290,119		223,320	
Dec	206,740	300,124		197,580	
<hr/>					
	\$2,727,178	\$3,026,015	\$2,733,322	\$2,500,000	
YTD	\$2,224,211	\$2,435,772	\$2,733,322	\$2,079,100	31.5%



Lodging Tax



Building Permit Comparison History



Cost Estimates			
Emergency Response		\$ 2,000,000	
Business Assistance		600,000	
Capital		27,906,129	
Total		\$ 30,506,129	

Actual Expenditures			
		October	To Date
Total	\$	342,330	\$ 21,409,963

Reimbursements Applied For			
		October	To Date
FEMA	\$	1,061,785	\$ 10,007,691
CIRSA		-	7,050,329
Other		74,440	701,906
Total	\$	1,136,224	\$ 17,759,925

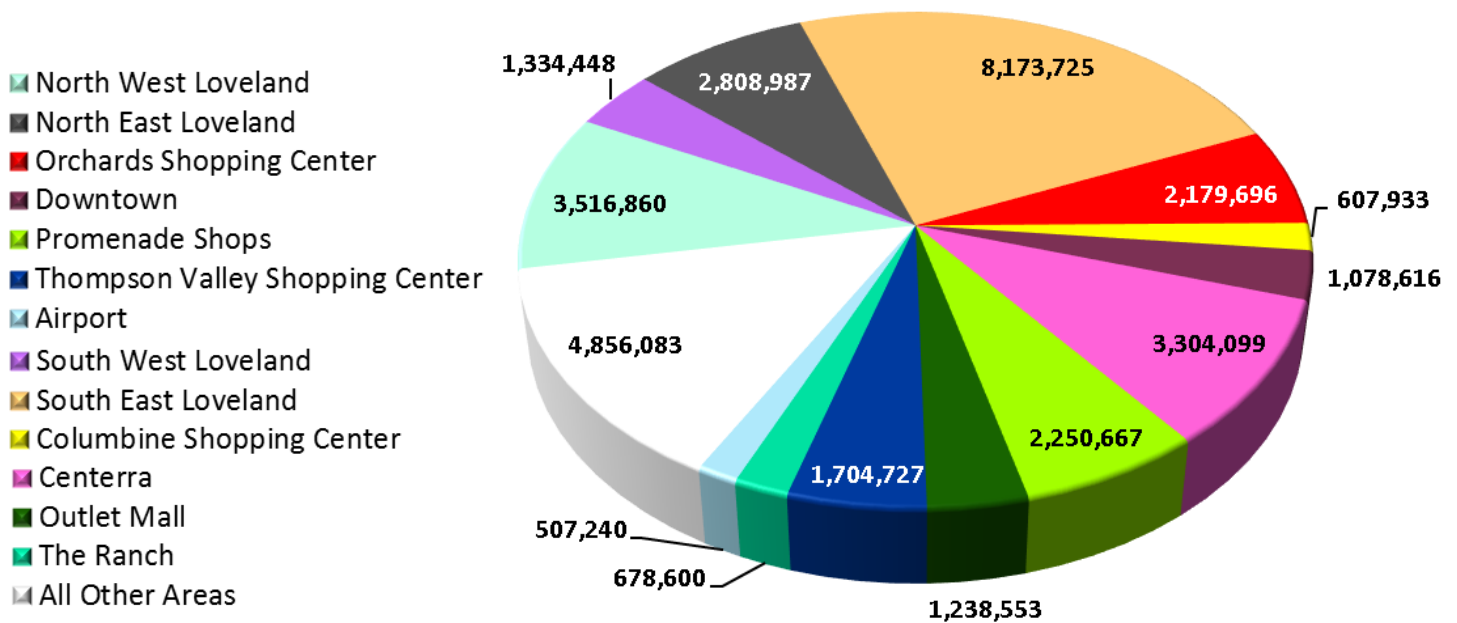
Reimbursements Received			
		October	To Date
FEMA	\$	98,400	\$ 6,272,933
CIRSA			7,050,329
Other		74,440	701,906
Total	\$	172,840	\$ 14,025,167



Geographical Codes

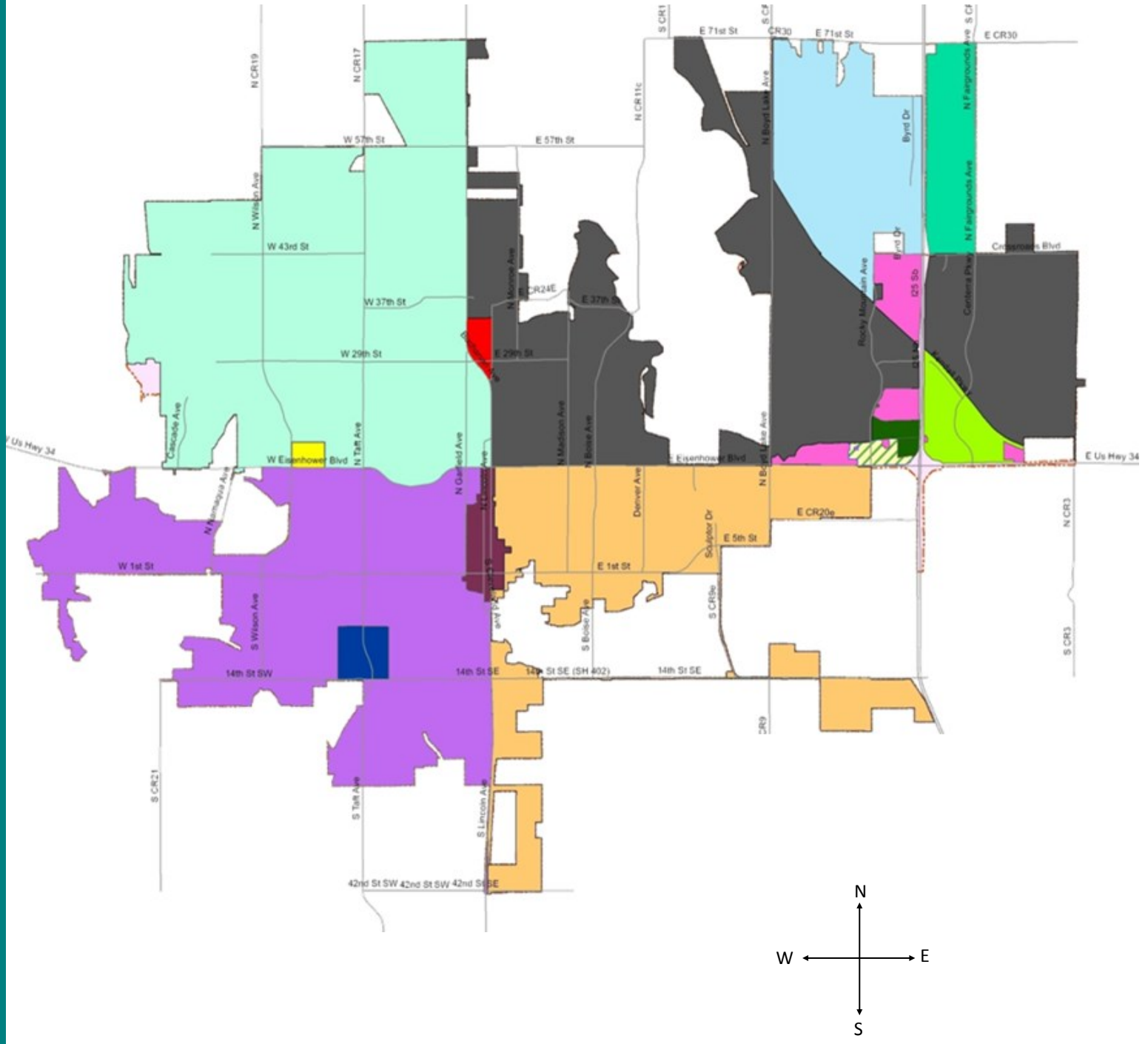
Geographical Area	YTD 2015	YTD 2014	Change
South East Loveland	\$ 8,173,725	\$ 8,069,871	1.3%
North West Loveland	3,516,860	3,469,825	1.4%
Centerra	3,304,099	3,175,702	4.0%
North East Loveland	2,808,987	2,677,055	4.9%
Promenade Shops	2,250,667	2,146,496	4.9%
Orchards Shopping Center	2,179,696	1,906,073	14.4%
Thompson Valley Shopping Center	1,704,727	1,610,564	5.8%
South West Loveland	1,334,448	1,197,016	11.5%
Outlet Mall	1,238,553	1,277,664	-3.1%
Downtown	1,078,616	1,021,795	5.6%
The Ranch	678,600	687,061	-1.2%
Columbine Shopping Center	607,933	634,986	-4.3%
Airport	507,240	434,452	16.8%
All Other Areas (1)	\$4,856,083	\$4,759,777	2.0%
Total	\$34,240,234	\$33,068,337	3.5%

(1) Refers to sales tax remitted by vendors who are located outside of the City but make sales to customers within Loveland.



Map →

Geographical Codes



Sales Tax Collections

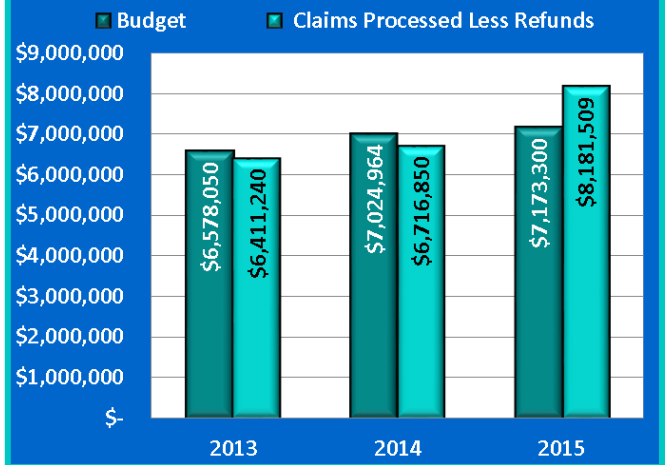
Description	YTD 2015	YTD 2014	\$ Change	% Change	% of Total	Total %
Department Stores & General Merchandise	\$ 6,512,430	\$ 6,676,465	\$(164,035)	-2.5%	19.0%	19.0%
Restaurants & Bars	4,598,602	4,286,680	311,922	7.3%	13.4%	32.5%
Grocery Stores & Specialty Foods	3,536,203	3,269,511	266,692	8.2%	10.3%	42.8%
Building Material & Lawn & Garden Supplies	2,768,751	2,481,993	286,758	11.6%	8.1%	50.9%
Motor Vehicle Dealers, Auto Parts & Leasing	2,584,962	2,477,027	107,935	4.4%	7.5%	58.4%
Clothing & Clothing Accessories Stores	2,441,551	2,401,233	40,318	1.7%	7.1%	65.5%
Utilities	1,677,517	1,631,055	46,462	2.8%	4.9%	70.4%
Sporting Goods, Hobby, Book & Music Stores	1,447,695	1,448,221	(526)	0.0%	4.2%	74.7%
Used Merchandise Stores	1,237,862	1,181,843	56,019	4.7%	3.6%	78.3%
Broadcasting & Telecommunications	1,119,902	1,180,432	(60,530)	-5.1%	3.3%	81.6%
Beer, Wine & Liquor Stores	865,859	804,345	61,514	7.6%	2.5%	84.1%
Hotels, Motels & Other Accommodations	845,944	832,992	12,952	1.6%	2.5%	86.6%
Consumer Goods & Commercial Equipment Rental	768,662	641,693	126,969	19.8%	2.2%	88.8%
Health & Personal Care Stores	579,974	543,593	36,381	6.7%	1.7%	90.5%
Electronics & Appliance Stores	526,863	472,918	53,945	11.4%	1.5%	92.0%
Electronic Shopping & Mail-Order Houses	485,191	549,883	(64,692)	-11.8%	1.4%	93.5%
Furniture & Home Furnishing Stores	455,603	436,039	19,564	4.5%	1.3%	94.8%
Gasoline Stations with Convenience Stores	361,603	327,276	34,327	10.5%	1.1%	95.8%
Office Supplies, Stationery & Gift Stores	272,625	294,764	(22,139)	-7.5%	0.8%	96.6%
All Other Categories	1,152,435	1,130,374	22,061	2.0%	3.4%	100.0%
Total	\$34,240,234	\$33,068,337	\$1,171,897	3.5%	100.0%	

Claims Incurred

		OAP	HRA	Total
2015	Oct	914,979	199,176	1,114,155
	YTD	7,254,067	2,138,120	9,392,187
2014	Oct	564,202	263,970	828,172
	YTD	6,573,100	2,044,372	8,617,472
Change	Oct	350,777	(64,794)	285,983
	% Oct	62.2%	-24.5%	34.5%
	YTD	680,967	93,748	774,715
	% YTD	10.4%	4.6%	9.0%

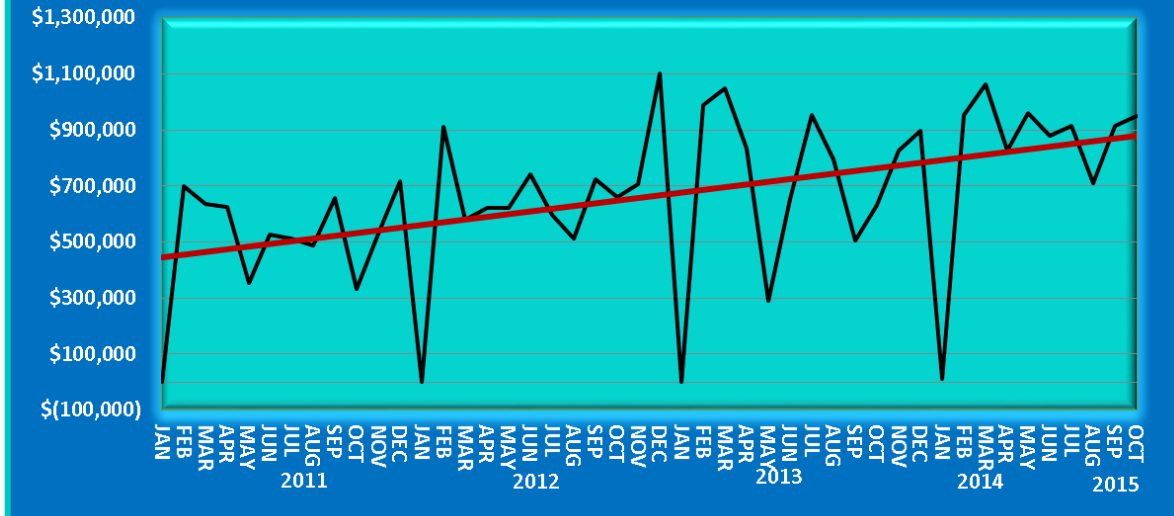
- ⇒ HRA—Health Reimbursement Arrangement
- ⇒ OAP—Open Access Plan

YTD Claims Processed Less Refunds vs Budget



Incurring claims are total expenses the City is obligated to pay for claims, including claims paid and unpaid. Paid claims are those claims that have been paid and reconciled through the bank to-date, which may not reflect Stop Loss reimbursements or other refunds.

Monthly Health Claims Paid (4 Year Rolling)



Comparison of YTD Claims Over \$25k

October	2012	2013	2014	2015
# of claims	45	55	61	65
YTD Cost of high claims	\$2,382,977	\$3,221,321	\$5,206,721	\$5,591,812

- ⇒ 2015 # of StopLoss claims: 6
- ⇒ Projected YTD Reimbursements: \$876,213
(claims over \$175k paid by StopLoss Carrier)

Activity Measures

Measures	Oct 2013	Oct 2014	Oct 2015	2013 YTD	2014 YTD	2015 YTD
# of Building Permits	163	212	231	1,753	1,913	2,336
Building Permit Valuations	\$ 7,127,831	\$ 28,509,056	\$ 22,372,075	126,916,542	201,850,162	202,190,649
# of Certified Occupancies	27	35	78	296	216	554
Net # of Sales Tax Licenses	(16)	7	(122)	(319)	(81)	(153)
New Residential Electric Meter Sets	20	24	82	233	265	672
# of Utility Bills Sent	36,282	37,178	37,867	365,327	369,041	375,882
Rounds of Golf	8,766	10,447	9,804	102,614	105,591	111,100
\$ Average Health Claim Costs/Emp.	\$ 1,085	\$ 1,108	\$ 1,560	\$ 1,050	\$ 1,310	\$ 1,340
KWH Demand (kH)	87,202	86,803	92,063	1,126,110	1,094,075	1,102,533
KWH Purchased (kwh)	59,585,301	61,009,548	58,942,680	629,674,584	571,088,994	632,633,745
Gallons of Water Sold	225,149,606	340,007,806	492,198,713	3,114,933,197	3,170,481,168	3,267,764,584
# of Workers' Comp Claims 2015	14	14	7	97	79	78
\$ of Workers' Comp Claims Paid 2015	\$ 57,567	\$ 28,126	\$ 21,758	397,742	528,579	426,923
# of Total Open Claims	17	26	14	<i>Not Cumulative</i>		
\$ of Total Open Claims	319,204	285,617	420,518	<i>Not Cumulative</i>		
\$ of Lodging Tax Collected	\$ 80,089	\$ 84,876	\$ 85,438	626,169	715,086	740,101



**Financial Sustainability
Strategies Can Be
Found At:
CityofLoveland.org**

- ⇒ **Departments**
- ⇒ **Finance**
- ⇒ **Administration**
- ⇒ **Financial Reports**
- ⇒ **Financial
Sustainability
Strategies**

The City of Loveland is committed to providing an equal opportunity for citizens and does not discriminate on the basis of disability, race, color, national origin, religion, sexual orientation or gender. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act. For more information, please contact the City's ADA Coordinator at bettie.greenberg@cityofloveland.org or 970-962-3319

SnapShot

October 2015



For more information regarding this report contact:

Brent Worthington

Finance Director

970.962.2300 or

brent.worthington@cityofloveland.org



Snapshot



October 2015

Brent Worthington
Finance Director

Presented
December 1, 2015

October 2015 Snapshot

- Citywide Revenue
 - \$226.2 million, excluding transfers
 - 5.5% below budget projections

- Citywide Expenditures
 - \$217.5 million, excluding transfers
 - 27.1% below budget projections

- Citywide revenues exceed expenditures by \$8.6 million.

October 2015 Snapshot

- General Fund Revenue
 - \$74.6 million YTD, excluding transfers
 - 3.2% above YTD Budget
 - 1.8% above same period last year

- Sales and Use Tax Revenue
 - \$39.8 million YTD
 - 1.8% above budget projections
 - 5.3% above same period as last year

- Sales Tax only
 - \$34.2 million YTD
 - 2.0% below budget projections
 - 3.5% above same period last year

October 2015 Snapshot

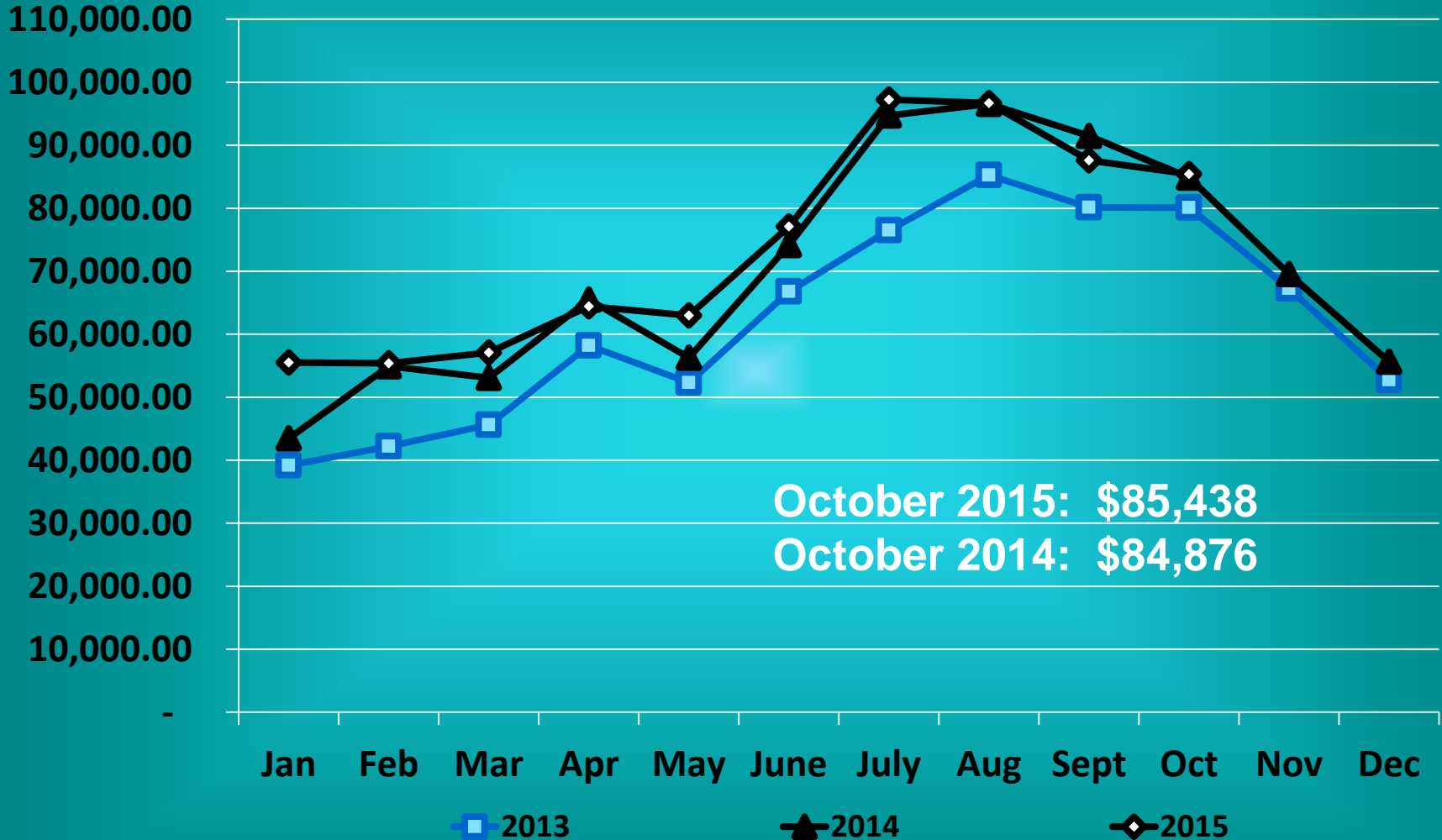
- General Fund Expenditures
 - \$59.0 million YTD, excluding transfers
 - 11.3% below budget projections

- General Fund Revenues Exceed Expenditures by \$6.7 million

- Health Claims
 - October Claims \$1.1 million
 - 2015 YTD increased from \$8.6 mil to \$9.4 mil from same time as last year (9.0%)

October 2015 Snapshot

Lodging Tax



➤ Lodging tax YTD is \$739,542 (3.4% higher than 2014 YTD).



Flood Report

Cost Estimates			
Emergency Response		\$ 2,000,000	
Business Assistance		600,000	
Capital		27,906,129	
Total		\$30,506,129	
Actual Expenditures			
		<u>October</u>	<u>To Date</u>
Total	\$	342,330	\$ 21,409,963
Reimbursements Applied For			
		<u>October</u>	<u>To Date</u>
FEMA	\$	1,061,785	\$ 10,007,691
CIRSA		-	7,050,329
Other		74,440	701,906
Total	\$	1,136,224	\$ 17,759,925
Reimbursements Received			
		<u>October</u>	<u>To Date</u>
FEMA	\$	98,400	\$ 6,272,933
CIRSA			7,050,329
Other		74,440	701,906
Total	\$	172,840	\$ 14,025,167

October 2015 Snapshot



Questions?

Brent Worthington
Finance Director

Presented
December 1, 2015



CITY OF LOVELAND
CITY MANAGER'S OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2303 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 16
MEETING DATE: 12/1/2015
TO: City Council
FROM: City Manager
PRESENTER: Alan Krcmarik, Executive Fiscal Advisor

TITLE:

Investment Report for October 2015

RECOMMENDED CITY COUNCIL ACTION:

This is an information only item. No Council action is required.

SUMMARY:

This is an information only item. At the end of October, the City's portfolio had an estimated market value of \$219.7 million, about \$1.5 million more than a month ago. Of this amount, USBank held \$191.6 million (including accrued interest) in trust accounts; other funds are held in local government investment pools, in operating accounts at First National Bank, and a few other miscellaneous accounts. Interest rates trended to all-time record lows in 2012-2013 before rising in the second half of 2014. After a sharp drop in January, interest rates have cycled down, up, down, and back up through October. Short-term rates are projected to rise later in 2015 and are dependent upon the actions of the Federal Open Market Committee. City investments are in U.S. Treasury Notes, high-rated U.S. Agency Bonds, highly-rated corporate bonds, money market accounts, insured certificates of deposit and local government investment pools. The City's investment strategy emphasizes safety of principal, then sufficient liquidity to meet cash needs, and finally, return on investment. Each percent of earnings on the portfolio equates to about \$2.19 million annually.

BACKGROUND:

The budget projection for investment earnings for 2015 is \$1,759,080. On the portfolio's 2015 beginning balance this equates to an annual interest rate of 0.84%. Based on the monthly statement, the estimated annualized yield on the fixed income securities held by USBank was up to 1.27%, for total assets the yield was 0.96%. For October, earnings of \$181,118 were posted to City funds and the year to date total is \$1,541,900. U.S. short-term Treasury interest rates fell sharply in September; the portfolio had an unrealized gain of \$103,880 in October compared to an unrealized gain of \$385,204 in September. The end of October portfolio market value is estimated to be \$219.7 million. The total amount of the portfolio is higher compared to the beginning of the year, but is still not back to the peak amount reached before the 2013 flood when the portfolio carried an estimated market value of \$226.3 million.

REVIEWED BY CITY MANAGER:

William A. Cabell

LIST OF ATTACHMENTS:
Investment Focus October 2015



Investment Focus

Monthly Investment Report

October 2015

What's in here?

Focal Points	1
Gain / Risk and Recession Risk	
Rate Trends	2
Cash Statement	3
Portfolio Size / Investment Types	4
Transactions / Maturity	5
Labor Data	6-7
Future Scan	8

Focal Points

- * **The 2015 targets for the City's portfolio:**
1) interest rate = **0.84%**; 2) earnings = **\$1,759,080**.
- * **City investments are in high-quality, low-risk securities to comply with Colorado law and the City's adopted investment policy.**
- * **Interest earnings posted for the month totaled **\$181,118**; for the year-to-date, **\$1,541,900**.**
- * **Each 1% of market value amounts to nearly \$2.2 million.**
- * **The month-end market value shows the unrealized gain is estimated to be **\$103,880** at the end of October.**

Oil Sinks Near \$40 a Barrel

Crude leads a rout in commodity markets as declines add to pressure on oil stocks

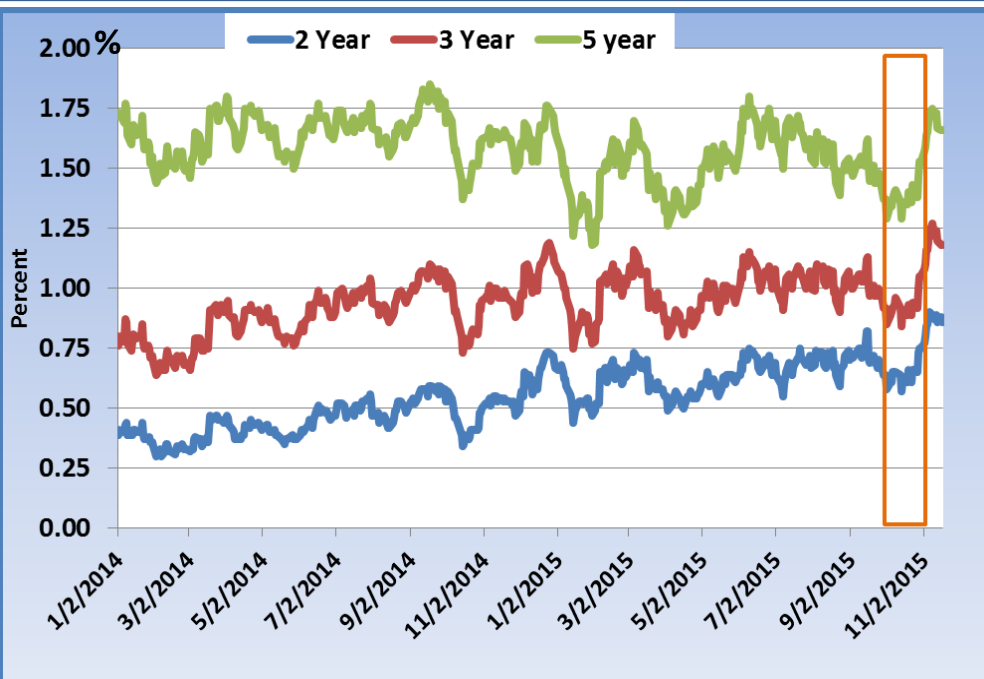
In mid-November, "U.S. oil tumbled near \$40 a barrel, capping a tumultuous week across commodities. Fresh signs of increasing supplies and slackening demand, especially in China, pummeled markets from crude oil to coffee to copper... Meanwhile, indications emerged that commodity supplies would remain abundant longer than many investors had expected. Another factor was a strengthening dollar, which encouraged producers outside the U.S. to ramp up commodity sales."

continued on page 2

Type of Investment	Purchase Price	Market Price	Unrealized
			Gain / Loss
Checking Accounts	\$ 26,010,164	\$ 26,010,164	-
Investment Pools	\$ 2,026,960	\$ 2,026,960	-
Money Markets	\$ 45,188,623	\$ 45,188,623	-
Subtotal	\$ 73,225,746	\$ 73,225,746	-
Notes, Bonds, and CDs	\$ 146,335,006	\$ 146,438,886	\$ 103,880
Total Portfolio	\$ 219,560,752	\$ 219,664,632	\$ 103,880
Data sources	(Morgan Stanley)	(US Bank)	10/31/2015

Due to rounding, column and row totals may not add exactly.

Treasury Rate Trends / Soft Global Growth



Interest rates on U.S. Treasuries rose sharply at the end of October. The 2-year Treasury note was up 11 basis points, the 3-year note up 13 basis points and, and the 5-year Treasury was up 15 basis points.

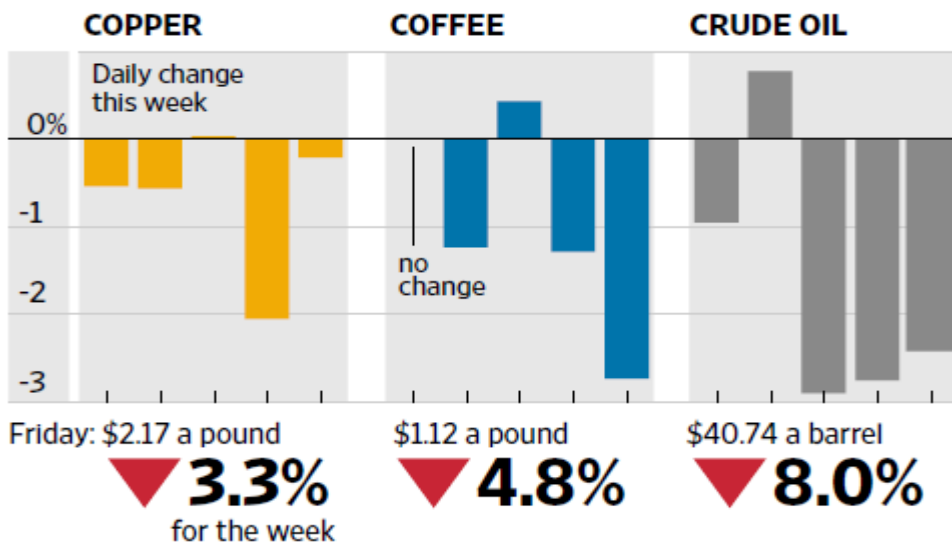
When rates rose, the price of securities held in the portfolio decreased, resulting in a lower unrealized gain at month end.

Continued from Page 1.

“Driving the move lower is evidence of a general economic slowdown outside the U.S., combined with supply gluts in many different commodities,” said Bill O’Neill, a broker with Logic Advisors. A lot of these markets are cheap, but they can get cheaper. The drop in commodity prices rippled through other financial markets. Share prices of miners and oil producers plunged, weighing on stock indexes. Everybody right now is hearing ‘Too much oil in the work,’ said Michael Hiley, an energy trader at brokerage LPS Partners Inc.... it’s sort of a wake-up call.”

Downer

Persistent supply gluts and concerns about global demand are dragging down many commodity markets.



Source: FactSet

THE WALL STREET JOURNAL.

(Source: “Oil Sinks Near \$40 a Barrel” by Nicole Friedman in THE WALL STREET JOURNAL, November 14-15, 2015.)

Bottom Line: Plus 4.5% to Beginning Balance

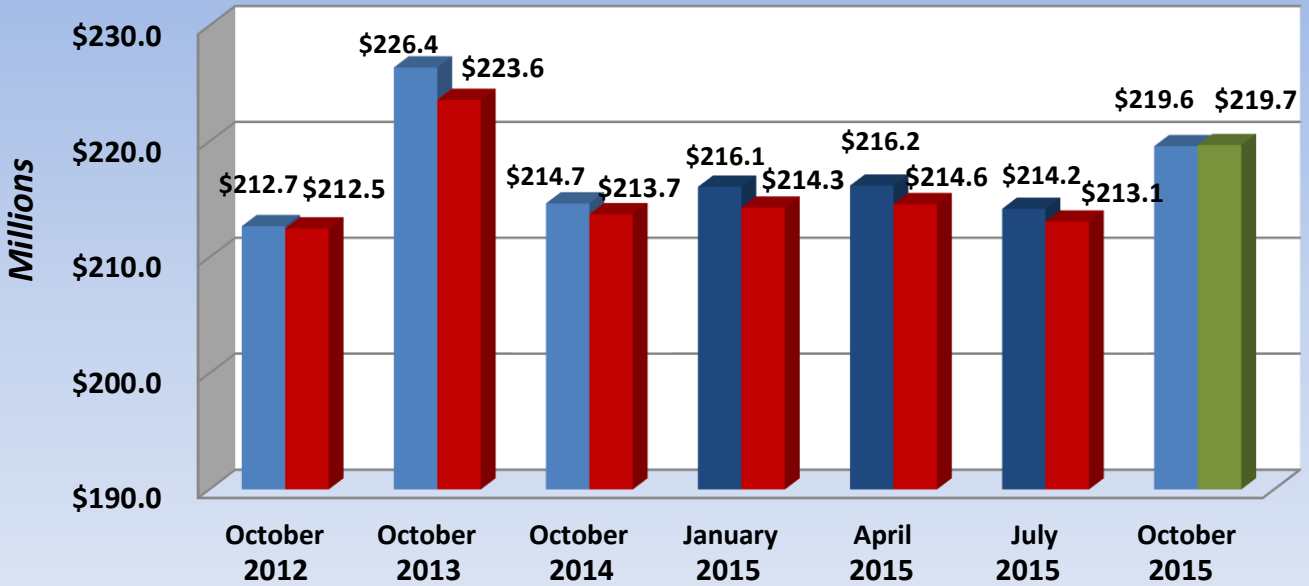
		2015 Beginning	YTD Activity	Month End Total
Restricted Reserves				
1	Capital Expansion Fees	\$ 26,441,888	\$ 5,892,067	\$ 32,333,955
2	Water System Improvement Fees	8,739,018	(4,511,271)	4,227,747
3	Raw Water Revenue - Windy Gap	23,717,172	(2,854,109)	20,863,063
4	Wastewater System Imp. Fees	6,567,194	1,486,227	8,053,421
5	Storm Drainage System Imp. Fees	1,560,948	369,330	1,930,279
6	Power Plant Investment Fees	3,062,677	744,390	3,807,067
7	Cemetery Perpetual Care	2,796,863	(3,746)	2,793,117
8	Other Restricted	33,911,437	(5,019,782)	28,891,655
9	Total Restricted	\$ 106,797,197	\$ (3,896,893)	\$ 102,900,304
Committed / Assigned				
10	General Fund	\$ 11,224,908	\$ 2,306	\$ 11,227,214
11	Enterprise Funds	5,277,806	1,106,783	6,384,589
12	Internal Service Funds	16,298,335	(1,870,338)	14,427,997
13	Total Committed / Assigned	\$ 32,801,049	\$ (761,249)	\$ 32,039,800
14	Total Restricted/Committed/Assigned	\$ 139,598,246	\$ (4,658,142)	\$ 134,940,104
Unassigned Balance				
15	General Fund	\$ 30,998,781	\$ 6,635,106	\$ 37,633,887
16	Airport	1,937,715	(790,709)	1,147,006
17	Internal Service - Vehicle Maint.	37,349	(37,347)	2
18	Enterprise Funds	36,009,298	8,258,199	44,267,496
19	Total Unassigned	\$ 68,983,143	\$ 14,065,248	\$ 83,048,391
20	TOTAL FUND BALANCE	\$ 208,581,389	\$ 9,407,107	\$ 217,988,495

Source: City of Loveland Budget Office

Due to rounding, column and row totals may not add exactly.

Portfolio Growth Trend / Types of Investments

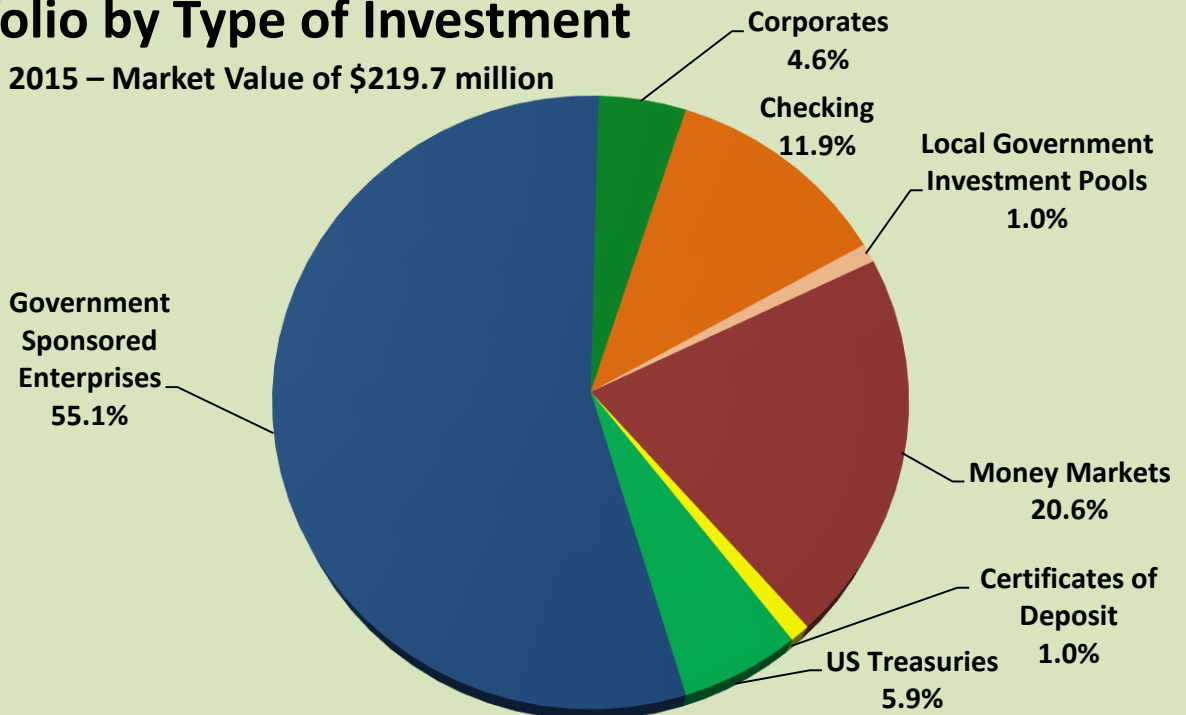
Portfolio Size Since October 2012



Blue bars show Purchase value; red or green bars show Market value (red = loss and green = gain).

Portfolio by Type of Investment

October 2015 – Market Value of \$219.7 million



Transactions / Portfolio by Maturity

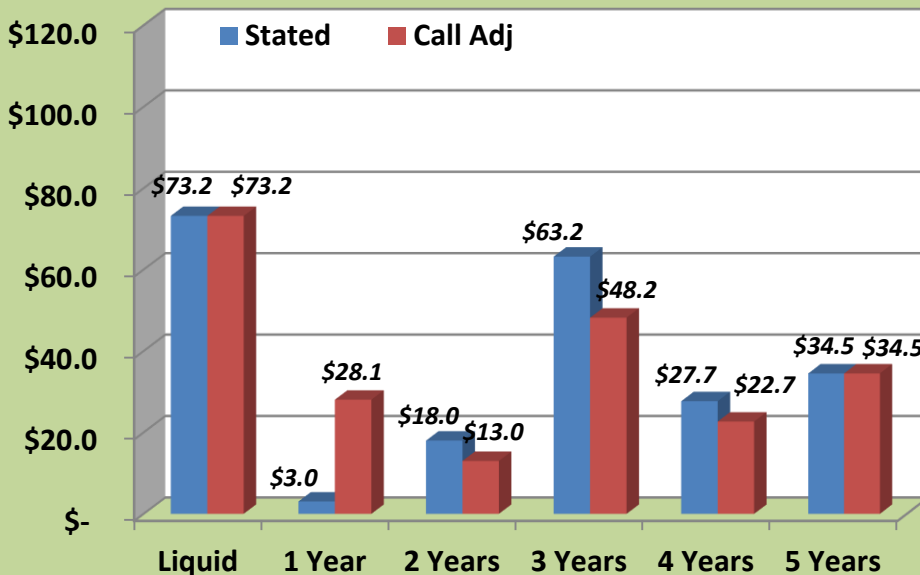
	Maturity Date	Face Value \$	Purchase \$	Rate
Purchases				
Federal Home Loan Mort. Corp.	10/29/2020	\$ 5,000,000.00	\$ 5,000,000.00	1.875%
Federal Home Loan Mort. Corp.	08/01/2019	\$ 5,000,000.00	\$ 5,010,250.00	1.250%
Fed. Nat'l Mort. Association	11/30/2020	\$ 5,000,000.00	\$ 4,998,300.00	1.500%
Treasury in RFCS Escrow	10/15/2020	\$ 5,000,000.00	\$ 4,585,700.00	1.750%
		<u>\$20,000,000.00</u>	<u>\$19,594,250.00</u>	

Matured None this month

<u>Called</u>			<u>Call Value \$</u>	
Federal Farm Credit Bank	11/13/2017	\$ 5,000,000.00	\$ 5,000,000.00	0.940%
Federal Farm Credit Bank	09/05/2017	\$ 5,000,000.00	\$ 5,000,000.00	0.990%
Federal Home Loan Bank	09/11/2017	\$ 5,000,000.00	\$ 2,000,000.00	0.980%
Federal Home Loan Bank	01/30/2018	\$ 5,000,000.00	\$ 5,000,000.00	1.000%
Federal Home Loan Bank	08/16/2017	\$ 5,000,000.00	\$ 5,000,000.00	1.000%
Fed. Home Loan Mort. Corp.	01/11/2018	\$ 5,000,000.00	\$ 5,000,000.00	1.000%
Fed. Home Loan Mort. Corp.	01/30/2018	\$ 5,000,000.00	\$ 5,000,000.00	1.200%
Fed. Nat'l Mort. Association	08/21/2017	\$ 5,000,000.00	\$ 5,000,000.00	1.000%
Fed. Nat'l Mort. Association	01/20/2018	\$ 5,000,000.00	\$ 5,000,000.00	1.050%
		<u>\$45,000,000.00</u>	<u>\$45,000,000.00</u>	

<u>Sales</u>	<u>Gain/(Loss) \$</u>
None this month	

Portfolio by Estimated Maturity Term
(in millions - Total = \$219.7 at the end of the month)



The target interest earnings rate for 2015 is 0.84%. Rates have been volatile over recent months and reached all-time lows for the 10-year treasury.

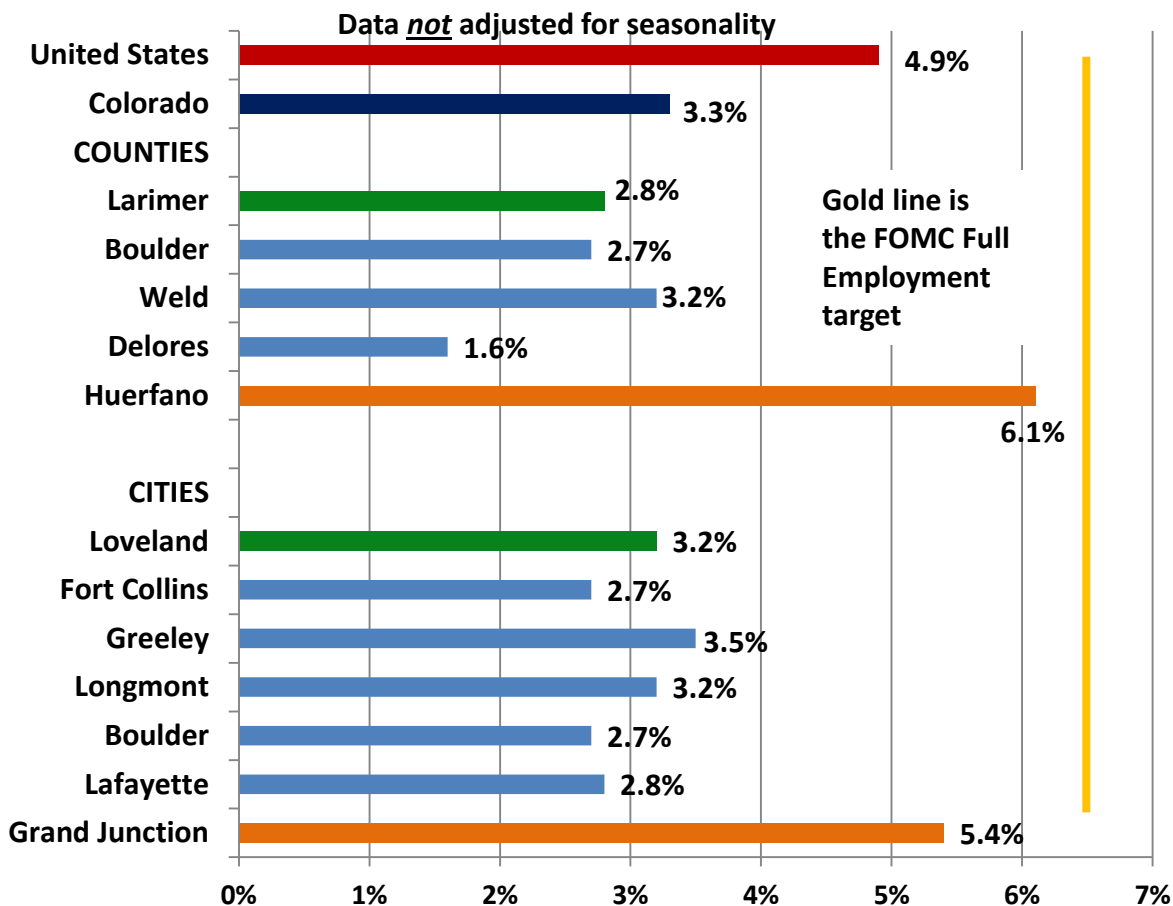
To support earnings, or to reposition the portfolio, bonds may be sold. Sales have netted \$2,429.28 this year.

Blue bars show the stated term; red bars show possible calls.

- ❑ Loveland’s employed workforce expanded in October, **up 111 jobs** from September.
- ❑ Compared to October of 2014, there are **360 more jobs** reported by Loveland residents

Important note: It is a routine practice at the beginning of each year for the Bureau of Labor Statistics to revise estimates for prior years based on new information available and updated methodologies. Revisions to the unemployment rate and all related household survey based series as a result of the benchmark process this year were particularly significant due to a change to American Community Survey based inputs. All series were revised back to 1976.

Unemployment Rates



Current “missing worker” estimates at a glance

Updated November 6, 2015, based on most current data available.

Total missing workers,
October 2015:
3,550,000

Unemployment rate if
missing workers were
looking for work:
7.1%

Official
unemployment rate:
5.0%

In today’s labor market, the unemployment rate drastically understates the weakness of job opportunities. This is due to the existence of a large pool of “missing workers”—potential workers who, because of weak job opportunities, are neither employed nor actively seeking a job. In other words, these are people who would be either working or looking for work if job opportunities were significantly stronger. Because jobless workers are only counted as unemployed if they are actively seeking work, these “missing workers” are not reflected in the unemployment rate. When persons marginally attached to the labor force plus those employed part time for economic reasons are added to the official unemployment rate (the 5.0% number above right), the rate rises to **9.8%** (the seasonally adjusted U-6 number; the unadjusted number is **9.5%**).

Website: <http://www.epi.org/publication/missing-workers/>





Future Scan: Fed Outlook, Employment, Recession Outlook

❖ **Bonds Disregard the FOMC October Meeting Minutes – 10 year Treasury bond Stable**

- “On November 18, the Fed released the minutes from the October FOMC meeting. Bonds didn’t have much of a reaction and closed the day more or less unchanged, with a 2.3% ten-year bond yield.”
- “The Fed members noted the mixed signals coming out of the labor market. Unemployment remains low, yet the labor force participation rate is at nearly 40-year lows. There was debate on how much slack was left in the labor market. Some believe we have used up almost all of the slack in the labor market, while others believe we have further to go in order to get to full employment. Note that historically the Fed has used 5%–5.5% as a rule of thumb for “full employment.”
- “They mentioned that housing has continued to recover slowly. Housing has been a disappointment for the simple fact that prices continue to rise and inventory remains tight, yet builders are still very cautious in spite of sky-high builder sentiment numbers.”
(Source: **Bonds Disregard the FOMC Minutes** by Brent Nyitray, CFA, MBA in Market Realist on-line, November 19, 2015.)

❖ **European deflation risk still looms large**

- “European Central Bank chief economist Peter Praet yesterday raised the possibility that the Eurozone could face a rocky road in the months to come. In an interview with Bloomberg he explained that downside risks ‘may have increased’ in the wake of last week’s terrorist attacks in Paris. Even in the best case scenario ‘we remain in an environment of weak price pressures in the medium term. That has not really changed,’ he said.”
- “Although October consumer price inflation was revised up a touch this week to a 0.1% year-over-year gain from a slightly negative reading in the initial estimate, it’s clear that deflation risk is still lurking. In turn, the market’s expecting that the ECB will expand its government-bond buying programme next month to strengthen the weak recovery.”
- “With the prospect of more ECB easing on the table - and the potential for a US rate hike at next month’s Fed policy meeting - the bearish sentiment for the euro is building.”
(Source: **3 Numbers: European deflation risk still looms large** by James Picerno in the TradingFloor.com online November 18, 2015.)

❖ **The October 2015 Colorado Employment Situation** was released November 20th. Total nonfarm payroll jobs rose by 13,000 from September to October. Year over year through October, the jobs number is up 51,900. The latest household survey data show Loveland’s unemployment rate to be 3.2%, 0.1% lower than September. Other cities and counties show slight increases in the rate. The chart is on page 6. (Next Update December 18.) (Source: Colorado Department of Labor and Employment **October 2015 Colorado Employment Situation**, November 20, 2015.)

❖ **Recession Indicators:** Four indicators (Industrial Production, Nonfarm Employment, Real Personal Income, and Real Retail Sales) are the basis for determining a recession. Based on October data, Industrial Production **fell by 0.15%**; Real Retail Sales **fell by 0.15%** and, Employment continued on a modest growth trend of 0.19%. Real Income was up 0.19% in September. “The US economy has been slow in recovering from the Great Recession, and the overall picture for 2015 has been a mixed bag. Employment and Income have been relatively strong. Real Retail Sales and Industrial Production have been distressingly weak. We saw a welcome improvement from these two laggards in July, but IP is back in the red and Real Sales have been experiencing relatively weak growth.” (Source: **Advisor Perspectives**, Doug Short, November 17, 2015.)

For more information regarding this report, please contact:

Alan Krcmarik, Executive Fiscal Advisor 970.962.2625 or Alan.Krcmarik@cityofloveland.org



CITY OF LOVELAND
PUBLIC WORKS DEPARTMENT

Administration Offices • 2525 W 1st Street • Loveland, Colorado 80537
(970) 962-2555 • FAX (970) 962-2908 • TDD (970) 962-2620

AGENDA ITEM: 17
MEETING DATE: 12/1/2015
TO: City Council
FROM: Public Works
PRESENTER: Ken Cooper, Facilities Operations Manager

TITLE:

1. An Ordinance on First Reading Enacting a Supplemental Budget and Appropriation to the 2016 City of Loveland Budget for Design on a Regional Training Campus for Police
2. A Resolution Approving An Intergovernmental Agreement For The Sharing Of The Cost Of The Preliminary Design, Design Development, Construction Drawings, And Construction Administration Relating To The Construction Of A Regional Training Campus

RECOMMENDED CITY COUNCIL ACTION:

1. Conduct a public hearing and approve the ordinance on first reading.
2. Adopt the resolution.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action.
3. Adopt a modified action.
4. Refer back to staff for further development and consideration, resulting in a delay of design and engineering on the project and putting at risk the equal capital project partnership Fort Collins City Council unanimously approved on November 17, 2015.

SUMMARY:

This is an administrative action. The ordinance on first reading appropriates funding required for the two Cities to design the project, though Fort Collins will reimburse Loveland exactly half of those costs. An IGA between the Cities of Loveland and Fort Collins will form an equal capital partnership to design and eventually construct a Police Regional Training Campus on the west side of the Fort Collins-Loveland Airport.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

Funds have been appropriated and budgeted in the City of Loveland 10-year capital plan to support an \$18.5M shared capital project. All associated project costs will continue to be shared equally between the Cities, and Loveland's total project cost will be \$9.25M.

BACKGROUND:

During the 2016 Loveland budget process, Loveland City Council approved \$1.075M to design a facility to meet the long-term training needs of the Loveland Police Department. This amount was

approved to support a “go alone” project model, because it was unknown if Fort Collins would approve a shared training campus project model.

However, on November 17, 2015, Fort Collins City Council unanimously approved \$810K in design and engineering funding in 2016 and approved an IGA between Loveland and Fort Collins to move forward with design in 2016 for the shared Police Regional Training Campus project. This provides a tremendous opportunity for the two Cities to continue the project partnership that will create far more project with less capital funding required by each City. To quickly compare:

- \$9.25M – Loveland’s total capital costs to partner with Fort Collins on a campus project that provides both shooting and driving training
- \$14.0M – Loveland’s capital costs to “go alone” on a project that provides only shooting training

Loveland City Council first directed Loveland Police and Facilities Management in early 2013 to develop a solution to meet the long-term firearms and vehicle training needs for Loveland Police. Loveland included \$18.2M in its 10-year capital plan to cover project costs. Loveland was to own and operate the campus. Following an RFP and selection process, Belford Watkins Group of Fort Collins was chosen in April, 2013 to lead design and engineering.

By mid-2013, Fort Collins joined Loveland and formed a shared project partnership for all capital investment. The project model was to create a campus in northern Colorado to meet the long-term training needs for both police departments. Programming and data collection in 2013-2014 focused on training needs for the two partner cities. Basic design criteria emerged and a campus of about 43 acres was recommended on a site along the western edge of the Fort Collins-Loveland Airport, with a separate campus entrance from Boyd Lake Road.

The site requires a long-term lease between the Cities, and efforts continue by Airport Director Jason Licon to provide this. It’s expected the lease will be presented to both City Councils for approval by second quarter of 2016. The initial annual lease cost to each City for the 43 acres will be \$177,500, which is equal to the contribution from each City since Allegiant Airlines ended their service at the Airport. Therefore, the lease costs for the Regional Training Campus will require no new funding from either City.

The FAA supports a lease cost of 19 cents per square foot annually for the required site, and gave its formal approval for the non-aviation use of the 43 acres in August, 2015.

After a number of campus cost reductions in 2015, the total project cost is now estimated at \$18.5M and includes:

- 50-yard indoor pistol range with 20 lanes – fully tactical
- 100 yard indoor rifle range with 10 lanes – fully tactical
- .9 mile outdoor driving track
- Driving skid pad
- A training room that divides into three smaller classrooms
- Minimal administrative support space
- Parking and security

The approved 43-acre site allows growth space for another pistol range, longer and more diverse driving track capabilities, a SWAT/simunitions house, and two street grids for driving training. It’s

likely the campus would also eventually support a police academy for both owner agencies. The conceptual project plan works around the expected growth needs for the Fort Collins-Loveland Airport and for the adjacent PRPA electrical substation.

Operations and maintenance costs on the shared campus will be about \$680K in the first full year. Those costs will be paid by the Cities proportionate to the number of officers that train there. Currently, Loveland has about 100 officers and Fort Collins has about 200 officers, so Loveland would be responsible for about 1/3 of the O & M costs. With no outside user rental revenue, Loveland's share of O & M in the first full year would be about \$227K. If rental revenue projections in the first full year are accurate, Loveland's share of O & M would be about \$158K. (These figures do not include additional Loveland savings of \$64K annually from discontinuing the current lease at Front Range Gun Club and some other small savings.)

Sizing of the campus and facilities matches the best practices for Police training, but does result in excess training capacity at today's Fort Collins and Loveland Police staffing levels. Other law enforcement agencies in Northern Colorado were contacted in 2014 about using the campus on a fee basis, and 13 agencies representing 1,249 officers provided letters of intent in 2014. This potential outside use could provide revenue, though future staff growth of Fort Collins and Loveland Police may eventually occupy all campus capacity. Outside use and revenue will decrease over time.

Outside agency rental revenue will be responsive to the market, so some training props may allow a higher per-segment fee, while others may require a lower fee structure. The \$680K in annual O & M does include 3.25 FTE to manage and support the building, so some costs could be reduced if the campus doesn't generate adequate outside agency use.

The project plan has been shared multiple times with many different stakeholders, and continues to be supported for its ability to best meet future training needs for Fort Collins and Loveland in a regionalized effort. The project team has also been in contact with the Department of Local Affairs and the project's regionalized approach fits well with DOLA grant request criteria. It's expected the duration and scope of the project would allow two separate grant submittals, and any DOLA funding could reduce the two Cities' capital investment.

Plans are for the two cities to jointly own and operate the campus. A steering committee would be formed to ensure best communication between the cities. Day-to-day operations support would be provided by Loveland, in a support plan similar to the current Airport model. This initial IGA addresses the capital project partnership. An effort is underway to create a second IGA, with its focus on the governance and operation of the campus.

While representing a significant financial investment at this time, the development of the Regional Training Campus (RTC) project may never be more financially or practically possible than it is today, due in great part to the partnership between the Cities of Loveland and Fort Collins. The realization of the RTC would eliminate the current patchwork of training facilities, which results in significant lost time for travel and other inefficiencies. Also of great significance is the ability to develop a full slate of cohesive, standardized training for regional law enforcement agencies.

Approval of the IGA and the funding required to move forward with design and engineering in 2016 will move the project ahead, and allow a late-2016 construction bid process. It's expected that construction would commence in two basic phases:

- 2017 – construction of the driving track, skid pad, campus infrastructure and utilities
- 2018 – construction of the firearms training facility and classroom spaces

If the IGA is approved and the ordinance is approved on first reading, the \$1.62M design and engineering contract will be ready for Council review and approval on December 15, 2015, along with second reading of the ordinance. Again, this is an equally shared contract, so Loveland's share of this design cost is \$810K.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

1. Ordinance
2. Resolution
3. Powerpoint presentation

FIRST READING December 1, 2015

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2016 CITY OF LOVELAND BUDGET FOR CONTRIBUTIONS FROM FORT COLLINS FOR THE POLICE REGIONAL TRAINING FACILITY

WHEREAS, the City has received funds not anticipated or appropriated at the time of the adoption of the 2016 City budget for contributions from Fort Collins for the Police Regional Training Facility; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the 2016 City budget for contributions from Fort Collins for the Police Regional Training Facility, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. Revenues in the amount of \$810,000 from contributions from Fort Collins in the Capital Projects Fund are available for appropriation. Such revenues in the total amount of \$810,000 are hereby appropriated to the 2016 City budget for the Police Regional Training Facility. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
Capital Projects Fund 120**

Revenues

120-21-202-2199-35304 PDTRNCMP Contributions	810,000
Total Revenue	810,000

Appropriations

120-21-202-2199-49355 PDTRNCMP Design & Architecture	810,000
Total Appropriations	810,000

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this 15th day of December, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney

RESOLUTION # R-86-2015**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR THE SHARING OF THE COST OF THE PRELIMINARY DESIGN, DESIGN DEVELOPMENT, CONSTRUCTION DRAWINGS, AND CONSTRUCTION ADMINISTRATION RELATING TO THE CONSTRUCTION OF A REGIONAL TRAINING CAMPUS**

WHEREAS, the City of Loveland and the City of Fort Collins (collectively, “Cities”) are each home-rule municipalities that maintain police departments to provide law enforcement services to their respective citizens and employ police employees who participate in ongoing training regarding weapons and vehicle use in order to maintain and improve the skills necessary to perform police functions; and

WHEREAS, currently each of the Cities’ police employees conduct weapons training and vehicle/driver training separately and combining such training at one facility will create cost efficiencies for both police departments; and

WHEREAS, Loveland considers it a priority to plan, construct and operate a public safety training campus and improvements thereto that will better meet the needs of the Loveland Police Department and the northern Colorado community as a whole; and

WHEREAS, Fort Collins agrees that a centralized public safety training campus for use by law enforcement agencies serving the northern Colorado community would benefit the citizens of Fort Collins and, therefore desires to partner with Loveland in the preliminary design, design development, construction drawings and construction administration (Phase I) of a public safety training campus; and

WHEREAS, pursuant to C.R.S. § 29-1-203, the Cities are authorized by law to contract with one another to provide for the joint exercise of any function, service or facility lawfully authorized to each of the Cities if such contracts are approved by their governing bodies; and

WHEREAS, it is the Cities’ intent that the regional public safety training campus will be owned, designed, constructed, operated, maintained, and managed jointly by the Cities, with other agencies paying the Cities for their use of the facilities; and

WHEREAS, the Cities have participated in extensive discussions and other activities focused on planning, developing, and establishing a regional training campus including budgeting and appropriation discussions; Fort Collins has appropriated its share of the approximately \$1.62 million dollars needed to complete Phase I; and

WHEREAS, the Cities seek by this Agreement to memorialize the terms on which they have agreed, in a collaborative manner, to engage in the design of a regional training campus, with the intent that their collaborative undertaking shall continue for many years to come and include the construction, operation and management of the campus; and

WHEREAS, the City Council finds the City’s participation in the Regional Training Campus is a worthy endeavor and that it is in the best interests of the City and its citizens to enter into the “Intergovernmental Agreement for the Sharing of the Cost of the Preliminary Design, Design Development, Construction Drawings, and Construction Administration relating to the Construction of a Regarding Training Campus,” attached hereto as **Exhibit A** and incorporated by reference (the “Agreement”).

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO AS FOLLOWS:

Section 1. That the Agreement is hereby approved.

Section 2. That the City Manager is hereby authorized and directed to enter into the Agreement on behalf of the City, subject to such modifications in form or substance as the City Manager, in consultation with the City Attorney, may deem necessary to effectuate the purposes of this Resolution or to protect the interests of the City.

Section 3. That this Resolution shall go into effect as of the date and time of its adoption.


ADOPTED this 1st day of December, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

Approved as to form:



Teresa Ablao
Assistant City Attorney

EXHIBIT A

**INTERGOVERNMENTAL AGREEMENT
FOR THE SHARING OF THE COST OF THE PRELIMINARY DESIGN, DESIGN
DEVELOPMENT, CONSTRUCTION DRAWINGS, AND CONSTRUCTION
ADMINISTRATION RELATING TO THE CONSTRUCTION OF A REGIONAL
TRAINING CAMPUS**

THIS AGREEMENT is made and entered into this ____ day of _____, 2015, between THE CITY OF LOVELAND, COLORADO, a municipal corporation, hereafter “Loveland,” and THE CITY OF FORT COLLINS, COLORADO, a municipal corporation, hereafter “Fort Collins,” and hereinafter collectively referred to as "Cities".

WITNESSETH:

WHEREAS, the Cities are each home-rule municipalities that maintain police departments to provide law enforcement services to their respective citizens and employ police employees who participate in ongoing training regarding weapons and vehicle use in order to maintain and improve the skills necessary to perform police functions; and

WHEREAS, currently each of the Cities’ police employees conduct weapons training and vehicle/driver training separately and combining such training at one facility will create cost efficiencies for both police departments; and

WHEREAS, Loveland considers it a priority to plan, construct and operate a public safety training campus and improvements thereto that will better meet the needs of the Loveland Police Department and the northern Colorado community as a whole; and

WHEREAS, Fort Collins agrees that a centralized public safety training campus for use by law enforcement agencies serving the northern Colorado community would benefit the citizens of Fort Collins and, therefore desires to partner with Loveland in the preliminary design, design development, construction drawings and construction administration of a public safety training campus; and

WHEREAS, it is the Cities’ intent that the public safety training campus would serve as a regional training facility for several other governmental agencies in and around Colorado’s Northern Front Range, including Larimer County Sheriff, Weld County Sheriff, Greeley Police, Windsor Police, Colorado State University Police, and others; and

WHEREAS, pursuant to Section 29-1-203 of the Colorado Revised Statutes, the Cities are authorized by law to contract with one another to provide for the joint exercise of any function, service or facility lawfully authorized to each of the Cities if such contracts are approved by their governing bodies; and

WHEREAS, it is the Cities’ intent that the regional public safety training campus will be

owned, designed, constructed, operated, maintained, and managed jointly by the Cities, with other agencies paying the Cities for their use of the facilities; and

WHEREAS, the Cities have participated in extensive discussions and other activities focused on planning, developing, and establishing a regional training campus including budgeting and appropriation discussions; Fort Collins has appropriated its share of the approximately \$1.62 million dollars needed to complete Phase 1; and

WHEREAS, the Cities seek by this Agreement to memorialize the terms on which they have agreed, in a collaborative manner, to engage in the design of a regional training campus, with the intent that their collaborative undertaking shall continue for many years to come and include the construction, operation and management of the campus.

NOW, THEREFORE, IT IS AGREED by and between the parties hereto as follows:

1. Mutual Undertaking. The parties agree that the construction and ownership of the regional training campus ("Training Campus") will be a mutual undertaking between the Cities, with construction, ownership, operation and management responsibilities and authority to be determined by the Cities at a future date.

2. Training Campus Phase 1 Funding. Each City acknowledges that funding for the preliminary design, design development, construction drawings and construction administration of the Training Campus will be necessary and each City agrees to fund Phase 1 of the Training Campus project as provided herein.

A. Phase 1 of the Training Campus project shall include:

- preliminary design,
- design development,
- construction drawings and construction administration.

B. The Cities agree to equally share the cost of completing Phase 1 of the project. Any financial commitment made by the Cities to third parties in furtherance of this Agreement shall either be supported by existing appropriations or upon the future appropriation of necessary funds by the Cities. Financial contributions to fund Phase 1 of the Training Campus project shall be shared equally between the Cities and shall not exceed a combined cost of \$1.62 million except upon completion of the construction drawings both parties must approve continuation of Phase 1 before start of any construction administration activities or associated costs. The not to exceed combined cost for Phase 1 includes \$1.3 million, plus \$320,000 for construction administration.

C. Fort Collins will pay its share of the cost of Phase 1 into the designated Loveland account to be used by Loveland for the Phase 1 funding upon invoice from Loveland. Loveland shall provide finance and accounting administrative services for each budget year until the funds have been fully expended.

D. Loveland may collect, hold, and disburse funds belonging to Fort Collins only as an agent of Fort Collins, and subject to the general duties and responsibilities of an agency relationship. Accordingly, Loveland shall, with respect to such funds of Fort Collins, be under the control of Fort Collins Financial Officer and shall make monthly reports to such Financial Officer not later than ten (10) days after each month, which reports shall contain a detailed accounting of all such funds collected, held, invested and disbursed by Loveland for the period of time covered by such report.

E. The financial obligations of the Cities under this Agreement are subject to the annual appropriation by each City Council of sufficient funds therefor, which appropriations shall be in the Cities' sole discretion.

F. Each party will appoint a Project Manager/Representative who shall be responsible for communicating decisions of his or her respective Party to the other Party regarding those matters calling for a joint decision in this Agreement.

3. Provision of Administrative Services.

A. It is agreed that the Cities shall provide Administrative Services to Phase 1 of the Training Campus project and each City is responsible for its own costs in doing so. It is agreed that such services shall include but shall not be limited to, personnel, salary and benefits administration, legal services, accounting, budget preparation assistance, engineering, risk management, purchasing and other similar administrative services. All employees of each City who perform any services in relation to the Training Campus and this Agreement shall remain the employees solely of the City which employed them to perform such services and not of the other City. The employing City shall be solely responsible for all pay and benefits, including workers' compensation coverage, for its employees.

B. The parties agree that Loveland may enter into purchasing, consulting and other contracts pertaining to Phase 1 of the Training Campus project on behalf of both Cities as sole signatory except that both Cities must approve any lease or other agreement for possession and use of property for the Training Campus prior to execution of such lease or agreement. Prior to entering into any contract or contract change, Loveland will provide Fort Collins with reasonable opportunity to review and provide input and will obtain Fort Collins' approval of the contract or contract change. Unless otherwise agreed to by the Parties, all contracts executed by Loveland pertaining to Phase 1 shall include Fort Collins as an additional insured under any insurance policies in amounts mutually agreed by the parties. Each City may participate equally in the vendor selection process in accordance with a competitive purchasing process mutually agreed by the parties.

C. In Phase 1, pursuant to Article 3 of the AIA Agreement between Loveland and the Architect dated as of _____, 2015, the Architect is required to provide certain deliverables and notices to Loveland for approval. Such deliverables include but are not limited to Article 3, paragraphs 3.1.3 (schedule); 3.2.4 (Preliminary Design); 3.2.5/3.2.7 (Schematic Design); 3.2.6 (Cost of the Work); 3.3.1/3.3.3 (Design Development Documents); 3.4.1

(Construction Documents), 3.4.5 (Construction Documents and Cost of Work). Loveland shall provide Fort Collins with reasonable opportunity, not to exceed 10 business days to review and provide input for all such deliverables.

4. Future Provisions for the Construction, Ownership, Operation, Maintenance and Management Phases of the Training Campus. It is the intent of the parties that due to the investment by each City into Phase 1 of the Training Campus project, upon completion of Phase 1 of the Training Campus project, the Cities shall enter into a separate intergovernmental agreement wherein each City's rights, obligations, and responsibilities, including funding obligations, with regard to the construction, ownership, ongoing operation, maintenance and management phases of the Training Campus project will be specified.

5. Term, Modifications, Extensions. This Agreement shall remain in full force and effect through completion of Phase 1 of the Training Campus project which is anticipated to take approximately ten months through the construction drawings component, unless earlier terminated by mutual written agreement of the parties or as set forth below. This Agreement may be modified only by the written agreement of the parties except that it may be extended either by written agreement of the parties or automatically for a one year period by virtue of each City, in its respective annual budget, having appropriated funds to support Phase 1 of the Training Campus project for the ensuing budget year in accordance with the provisions of this Agreement.

6. Termination.

A. If either party fails to perform its obligations under the terms of this Agreement, the non-defaulting party may provide the defaulting party with written notice of the nature and extent of the default. If the default remains uncorrected after thirty (30) days from the date the notice is received, then the non-defaulting party may elect to bring an action for specific performance, or to pursue any other remedies provided for in this Agreement or available at law or equity.

B. If the parties fail to reach agreement upon any decision which must be reached by mutual agreement under this Agreement, either party may terminate this agreement upon not less than thirty (30) days written notice to the other party. Each party will equally share and be obligated to pay any financial costs related to Phase 1 that have incurred up to the date of termination.

C. The Cities are committed to negotiating in good faith in attempting to reach the agreements that are called for in this Agreement.

7. Notices. Any notice, request, demand, consent, or approval, or other communication required or permitted hereunder, shall be in writing and shall be deemed to have been given when personally delivered, faxed, emailed, or deposited in the United States mail with proper postage and addressed as follows:

If to Loveland:

Chief of Police
Loveland Police Department
810 E. 10th Street
Loveland, CO 80537

City Manager
with a copy to: Loveland City Attorney
City of Loveland
500 E. 3rd Street
Loveland, CO 80537

If to Fort Collins:

Chief of Police
Fort Collins Police Services
2221 S. Timberline Road
Fort Collins, Colorado 80525

City Manager
with a copy to: Fort Collins City Attorney
City of Fort Collins
300 LaPorte Avenue
P.O. Box 580
Fort Collins, CO 80522

8. Relationship of Parties, Non-liability of Individuals, Benefit, No Assignment. The parties enter into this Agreement as separate, independent governmental entities and maintain such status throughout. No officer, agent or employee of either party shall be charged personally or held contractually liable by or to the other party under any term or provision of this Agreement or of any supplement, modification or amendment to this Agreement because of any breach thereof, or because of his, her or their execution or attempted execution of the same. This Agreement is made for the sole and exclusive benefit of the Cities, their successors and assigns, and is not made for the benefit of any third party. The parties covenant and agree that they will not assign this Agreement, any interest or part thereof or any right or privilege pertinent thereto, without written consent of the other party first having been obtained.

9. Entire Agreement/Ambiguities. This Agreement embodies the entire agreement of the parties. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein. No changes, amendments or modifications of any of the terms or conditions of this Agreement shall be valid unless reduced to writing and executed by both parties. In the event of any ambiguity in any of the terms of this Agreement, it shall not be construed for or against any party hereto on the basis that such party did or did not author the same.

10. Applicable Law, Severability. The laws of the State of Colorado shall be applied in the interpretation, execution and enforcement of this Agreement. Any provision rendered null and void by operation of law shall not invalidate the remainder of this Agreement to the extent that this Agreement is capable of execution.

11. Counterpart Signatures. The parties agree that counterpart signatures of this Agreement shall be acceptable and that execution of the Agreement in the same form by each and every party shall be deemed to constitute full and final execution of the Agreement.

IN WITNESS HEREOF, this Intergovernmental Agreement has been executed that day and year first above written.

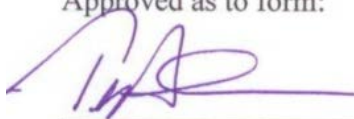
THE CITY OF LOVELAND, COLORADO
A Municipal Corporation

ATTEST:

Deputy City Clerk

By: _____
Mayor

Approved as to form:



Teresa Ablao
Assistant City Attorney

THE CITY OF FORT COLLINS, COLORADO
A Municipal Corporation

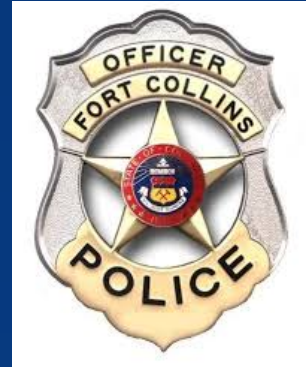
ATTEST:

City Clerk

By: _____
Mayor

APPROVED AS TO FORM:

Fort Collins City Attorney



Regional Training Campus for Police

Loveland City Council Chambers
December 1, 2015

History

- **Loveland Council's top priority in Jan 2013 - \$18.2M plugged into 10-year capital plan**
- **Fort Collins joins as 50-50 capital partner in July 2013**
- **Engaged other Northern Colorado agencies as potential users late in 2013, into '14 –'15**
- **Liberty Arms 2015 proposal to Cities – \$1.1M annual costs to shoot – no driving**
- **Other potential capital partners – Larimer County declined in Sept 2015, CSU and others sooner**
- **Nov 2015 – Fort Collins Council unanimously approves funding project design & IGA**

Project Scope Review

- **\$28M** – Original partnership project model included two pistol ranges
- **\$24M** – Reduced to one pistol range with track, SWAT, street grid, etc.
- **\$17.4M** – Further reduction – 20 lane pistol range (from 25), street grid & SWAT & classrooms & offices removed
- **\$18.5M** – Current project - limited classrooms & office added back in – pistol & rifle ranges, track, skid pad remain

Need for Police Training

- **Provide best service to our citizens**
- **Maintain professional level of Police Officers**
- **Training best practices for the profession – response to current climate**
- **Reduces liability issues – Failure to Train, “Deliberate Indifference”**
- **Increases safety to citizens and officers**
- **Required by POST (CO Peace Officer Standards & Training Board)**

Current Training Facilities



Partnership Advantages

- **\$9.25M – Loveland’s cost to partner on a campus that provides shooting and driving training**
- **\$14.0M – Loveland’s cost to “go alone” on a project that provides only shooting training**
- **Though this ordinance adds to Loveland’s 2016 budget, Loveland’s 2016 costs are actually reduced**
- **Shared O & M – proportionate to officer count, so Loveland’s costs are 1/3 of total O & M**
- **Meet current needs faster**
- **Cohesive, standardized training for regional agencies**
- **Positions both agencies as leaders into the future**

Airport Land Lease

- **FAA final approval in Aug, 2015 – 19 cents per sq. ft. meets FAA mandate for developable land**
- **Land lease costs already in Loveland & Fort Collins budgets – \$355K annually, limited escalation**
- **Shared by two Cities – keeping with current contributions following Allegiant departure**
- **Expect to carry lease to City Councils by Q2 in 2016**



Intergovernmental Agreement

- Initial IGA confirms 50-50 partnership model for design that the Cities have followed since July 2013
- Loveland will lead on contracts – Fort Collins reimburses quickly
- Second IGA will focus on governance & operations – bring before City Councils by Q2 of 2016
- Operations issues resolved before construction bid process, which is slated for late 2016



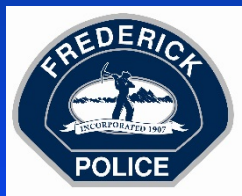
Campus Governance

- Jointly owned & operated – details in 2nd IGA
- Steering Committee for direction, communication
- Day to day operations support from Loveland
- Possible building authority – LLBA model

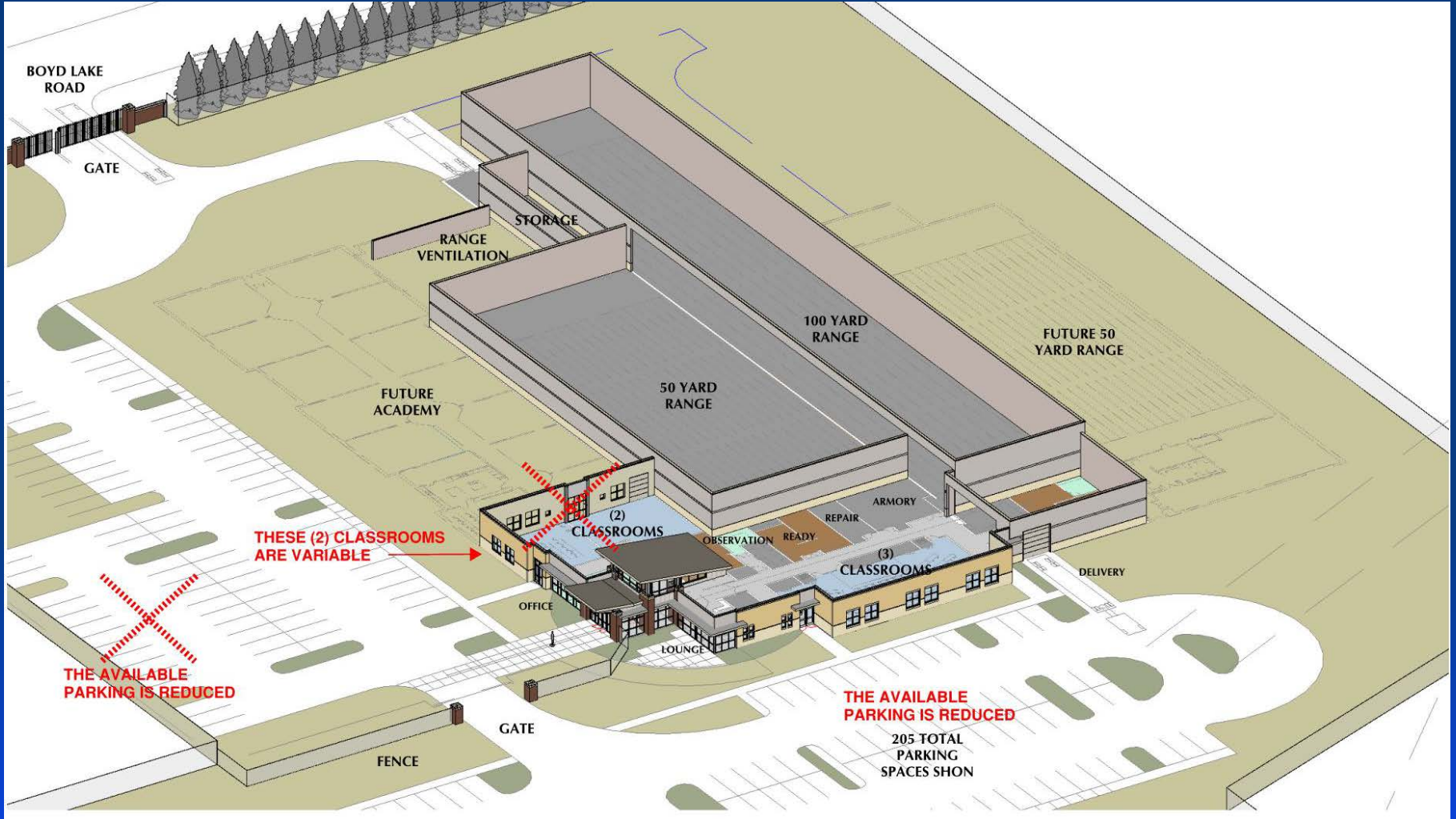


User Agencies

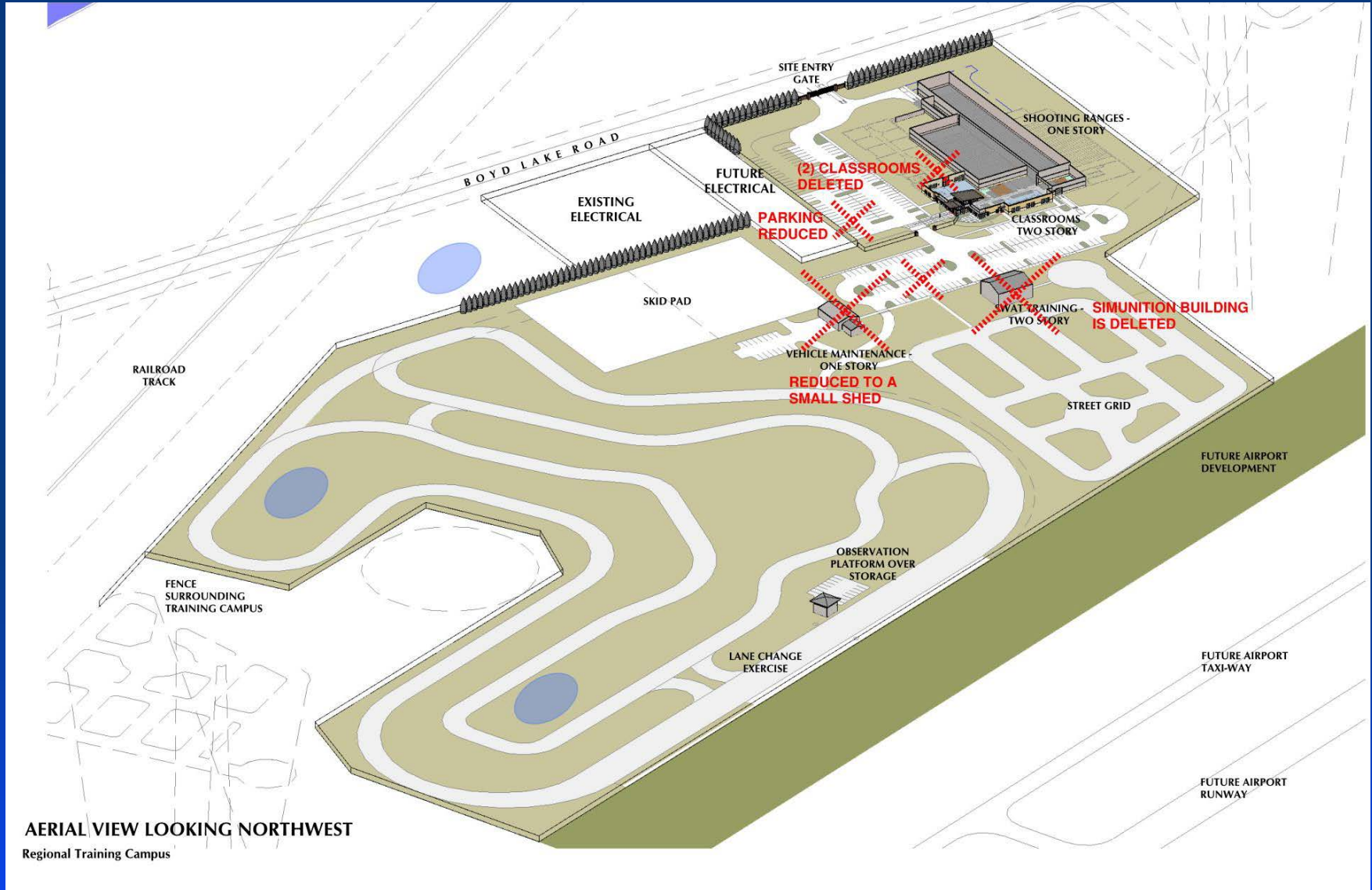
- First contact in late 2013 – Business Plan in 2014 features those revenue projections
- Letters of Intent in Oct 2014 – 13 Northern Colorado Agencies representing 1,249 officers
- Larimer Co. (247 officers) still in as user agency



Aerial looking NW at Range Building



Aerial looking NW at Campus



Campus Capacity

Total Segments	2017	2018	2019	2020	2021
Track/Skid Pad	288	1,152	1,152	1,152	1,152
Ranges (2)	-	1,152	1,152	1,152	1,152
Classroom (3)	-	1,728	1,728	1,728	1,728
Total Segments	288	4,032	4,032	4,032	4,032

Segments Consumed by FC/Loveland					
Track/Skid Pad	30	122	125	129	132
Ranges (2)	-	654	670	689	707
Classroom (3)	-	1,383	1,418	1,457	1,496
Total Segments	30	2,159	2,213	2,274	2,335

Percentage of Segments Used					
Track/Skid Pad	10%	11%	11%	11%	11%
Ranges (2)	-	57%	58%	60%	61%
Classroom (3)	-	80%	82%	84%	87%
Total Segments	10%	54%	55%	56%	58%

- **3 segments/day, 5 days/week, 48 weeks/year, 80% efficiency**
- **Opens at >50% capacity utilization, projected to 70% by 2030**
- **Majority of excess capacity is for the track – which has greatest demand by user agencies**

Capital Cost Detail

Proposed Cost Detail	Feb 12th	Feb 12th	May 26th	July 20th
(\$ 000's)	Original	Reduced RTC	Revised	Current
Design & Architecture	\$ 1,460	\$ 1,326	\$ 1,195	\$ 1,261
Bid & Construction Support	416	377	340	359
Firing Ranges & Support	9,549	7,290	7,290	7,290
Classrooms & Admin & Bldg Support	4,372	1,751	866	1,331
Grossing Factor	incl above	2,432	2,187	2,316
Inflation	1,122	1,084	918	1,001
Contingency	incl above	1,100	1,050	1,051
Total Range Building	\$ 16,919	\$ 15,360	\$ 13,846	\$ 14,609
Total Sim/SWAT House	997	\$ 931	\$ -	\$ -
Driving Track & Skid Pad	1,925	1,411	1,411	1,411
Outbuilding	727	422	72	72
Track Contingency	396	211	211	211
Total Track & Skid Pad	\$ 3,048	\$ 2,044	\$ 1,694	\$ 1,694
Site Improvements	2,154	1,779	1,653	1,927
Site Contingency	321	265	247	289
Total Site Improvements	\$ 2,475	\$ 2,044	\$ 1,900	\$ 2,216
Total Project Cost	\$ 23,439	\$ 20,379	\$ 17,440	\$ 18,519

RTC Net Income – Current Proposal

Training Facility Operating Costs (\$ 000's)						
	2016	2017	2018	2019	2020	2021
Revenue						
Class Charge to Outside User	\$ -	\$ -	\$ 110	\$ 114	\$ 117	\$ 121
Rental Revenue	-	-	85	88	92	95
Total Revenue	\$ -	\$ -	\$ 195	\$ 202	\$ 209	\$ 216
Expenses						
Design	810	-	-	-	-	-
Personnel	-	115	302	311	321	330
Operations, Supplies, Maint	-	48	312	321	331	341
Capital Reserve	-	18	64	66	68	70
Total Expense	\$ 810	\$ 181	\$ 678	\$ 698	\$ 719	\$ 741
Training Facility Income/(Loss)	\$ (810)	\$ (181)	\$ (483)	\$ (497)	\$ (511)	\$ (525)
Worst Case Income/(Loss) - Based on 0 Revenue	\$ (810)	\$ (181)	\$ (678)	\$ (698)	\$ (719)	\$ (741)

- Revenue estimate lower – fewer props in this reduced project model
- Worst case based on \$0 revenue – no users
- Loveland's share proportionate to officers – 1/3 currently
- Expenses include variable staffing, capital renewal
- Land lease costs not included - \$177.5K

Market Rental Data

- **Adams County – Flat Rock**
 - 2014 – \$150 per 4 hour segment
 - 2015 - \$200 per 4 hour segment
 - O & M model includes no staffing or related cost recovery
- **Highlands Ranch**
 - Range \$350 plus \$10 per shooter – full day
 - Range \$225 plus \$10 per shooter – half day
 - 6 Classrooms range from \$140 – \$300
- **RTC current model**
 - Planned rental rate of \$350 per segment for range/track, \$175 for classrooms
- **Fully loaded rental rate with capital**
 - Range - \$921 per segment
 - Track - \$206 per segment
 - Classrooms - \$107 per segment

Loveland Budget Impact

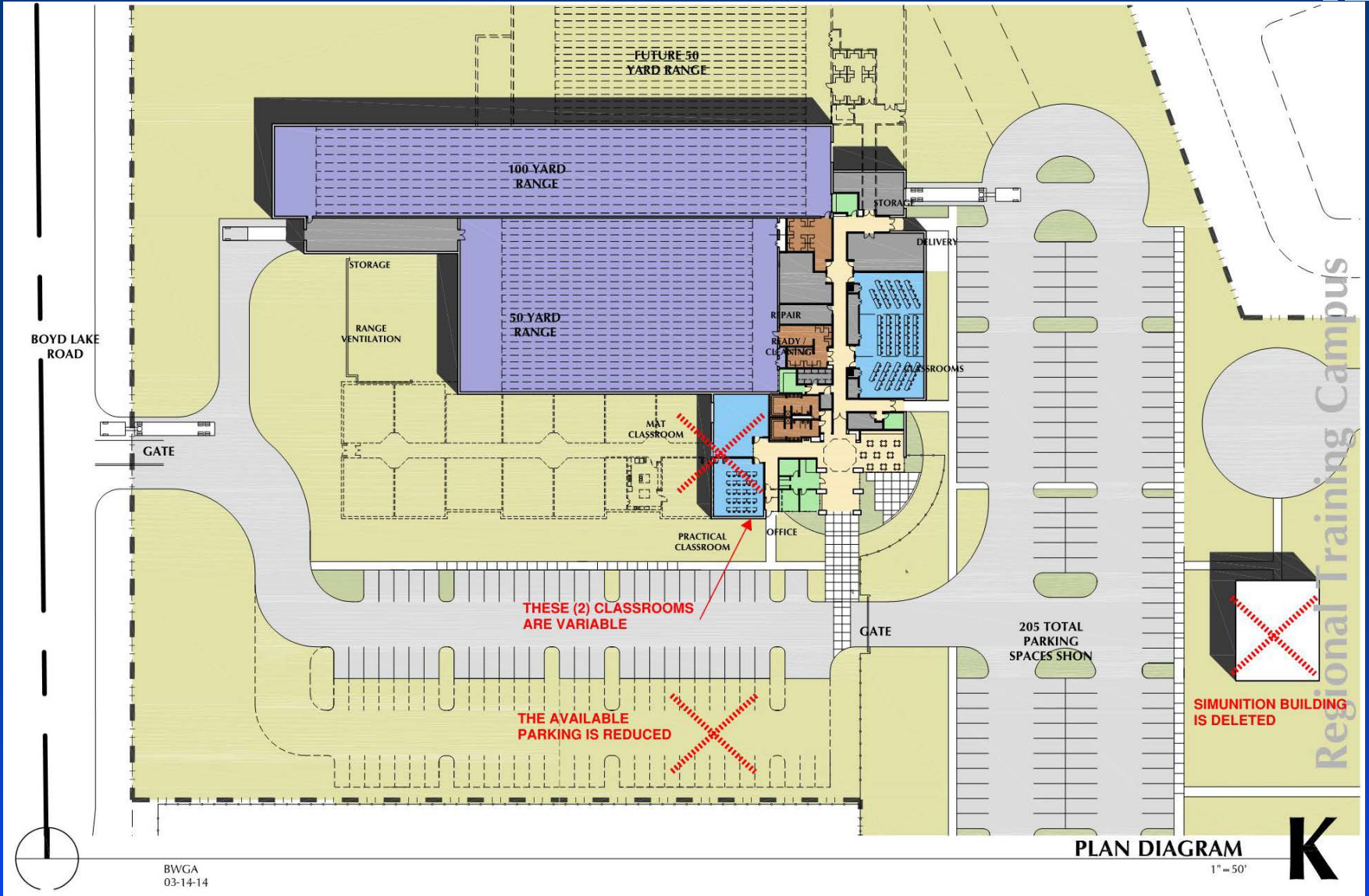
Training Facility Budget Impact (\$ 000's)						
	2016	2017	2018	2019	2020	2021
Design	\$ (810)					
Construction (assuming Cash)		\$ (3,579)	\$ (4,871)			
Loveland Share of Loss based on % of Officers		(60)	(158)	(162)	(166)	(169)
Loveland Savings			64	66	68	70
Budget Impact - Loveland	\$ (810)	\$ (3,638)	\$ (4,965)	\$ (96)	\$ (97)	\$ (98)
Worst Case - Budget Impact - Loveland	\$ (810)	\$ (3,638)	\$ (5,026)	\$ (158)	\$ (161)	\$ (164)

- **Loveland savings primarily driven by current cost of rental space to shoot (\$55K annually) and vehicle expense (to & from other facilities)**

Desired Project Schedule

DESCRIPTION	YEAR	EXPECTED DURATION
Project programming – info gathering	2013 – 2014	3 rd – 4 th Quarters, 1 st – 2 nd Quarters
Early design – conceptual work & estimates	2014 – 2015	3 rd – 4 th Quarters, 1 st – 3 rd Quarters
Budgets finalized – Council approvals	2015	4 th Quarter
Design development & construction drawings	2016	1 st – 3 rd Quarters
Construction bid process	2016	4 th Quarter
Project construction – campus infrastructure, driving areas	2017	1 st – 3 rd Quarters
Project construction – indoor ranges	2017 – 2018	4 th Quarter, 1 st – 3 rd Quarters

Proposed Plan Diagram



Master Site Plan



PROPOSED SITE USE DIAGRAM

Other Key Considerations

- **DOLA supports regional approach, project duration allows two separate submittals – any award reduces capital investment for partner Cities**
- **Operations & Maintenance includes capital renewal, variable staff costs**
- **Rental rates will be market responsive – props in higher demand (track) priced accordingly**
- **Key stakeholders in support - Airport, neighbors, et al**
- **43-acre site allows future expansion**
- **Police training challenges will only increase – waiting is expensive & the partnership saves millions**

Staff Recommendation

- We have a need
- We have a confirmed partner
- We have an approved site
- We have supportive stakeholders
- **Continue to lead – approve the funding ordinance and the IGA, move forward in 2016**

Questions?





Back-Up

Police Training Requirements

Police Skills Training

In-service
Firearms
Driving
Field Training Officer
SWAT/Negotiators
Defensive Tactics
New Officer Training

- Different types of training require different facilities
- As staffing grows, increasingly difficult to adequately meet training requirements

Categories of Training

Category 1	Category 2	Category 3
Firearms - Rifle,Pistol Driving - EVOC SWAT - Rifle,Tactical New Hire - Weapons, Scenario FTO - Scenario	In Service Firearms - Pistol Driving - Slow Speed SWAT - Pistol New Hire - Basic Classes Defensive Tactics - Basic	Decision Making Scenario Training Force on Force - Simunitions

- 50% of training completed to satisfaction – Category 2
- 43% of training completed at minimal level – Cat 1
- 7% additional skills training desired, including:
 - Decision making scenarios infused into current training

Training Facilities Options

- **Continue with status quo**
 - Neighbors of Greenridge Glade Reservoir facility
 - Front Range Gun Club rental
 - Track at Fire Training Center is below standard
- **Private partnerships**
 - Limited availability for training
 - Costs too high when compared to other options
 - Capital for track of \$3 – \$3.5M excluding land
- **Partner with Fort Collins & others – build RTC**
 - Develops a Northern Colorado training center, meets all needs
 - Capacity to support future staffing levels 25 years out
 - Continue to seek other capital partners

Outside Rental Assumptions

		<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Rent Rate (3% inflation growth/year)	Driving Pursuit Speed Track	\$ 350	\$ 361	\$ 371	\$ 382	\$ 394	\$ 406
	Driving Skid Pad	350	361	371	382	394	406
	Pistol Range	350	361	371	382	394	406
	Rifle Range	350	361	371	382	394	406
	Classroom	225	232	239	246	253	261
	Weighted average	\$ -	\$ -	\$ 358	\$ 369	\$ 380	\$ 392
Segments Rented (est. 1% growth annually)	Driving Pursuit Speed Track	0	0	50	51	51	52
	Driving Skid Pad	0	0	59	60	60	61
	Pistol Range	0	0	52	53	53	54
	Rifle Range	0	0	52	53	53	54
	Classroom	0	0	23	23	23	24
	Total Segment Excess/Deficit	0	0	236	238	241	243
Revenue	Driving Pursuit Speed Track	\$ -	\$ -	\$ 18,566	\$ 19,314	\$ 20,092	\$ 20,902
	Driving Skid Pad	-	-	21,908	22,790	23,709	24,664
	Pistol Range	-	-	19,308	20,087	20,896	21,738
	Rifle Range	-	-	19,308	20,087	20,896	21,738
	Classroom	-	-	5,490	5,711	5,942	6,181
	Total Segment Excess/Deficit	\$ -	\$ -	\$ 84,580	\$ 87,989	\$ 91,535	\$ 95,224

O & M Costs for Current RTC Model

O&M Expenditures						
	Year 1	Year 2	Year 3	Year 4	Year 5	
Personnel - 3.25 FTEs	\$ 115	\$ 302	\$ 311	\$ 321	\$ 330	
Utilities	40	91	94	97	100	
Office/Audio/Tele/Supplies	8	16	16	17	17	
Range Maint & Consumables		128	132	136	140	
Track Maint & Consumables		76	79	81	83	
Capital Reserve	18	64	66	68	70	
Total Facility O&M	\$ 181	\$ 678	\$ 698	\$ 719	\$ 741	

Loveland Savings

Loveland Savings						
	2016	2017	2018	2019	2020	2021
Loveland Rental Space	\$ -	\$ -	\$ 57,781	\$ 59,514	\$ 61,300	\$ 63,139
Loveland Vehicle / Travel Expense	-	-	2,981	3,071	3,163	3,258
	\$ -	\$ -	\$ 60,762	\$ 62,585	\$ 64,463	\$ 66,396

Feb 9, 2015
Joint Study Session Material

Training Capacity Utilized

Training Prop	Segments Capacity	Segments Used	Segments Rented	% Used
Driving Pursuit Speed Track	576	67	111	31%
Driving Street Grid	576	139	109	43%
Driving Skid Pad	576	49	132	31%
K9 Training	576	60		10%
Scenario Village	576	245		43%
Pistol Range	576	315	67	66%
Rifle Range	576	306	66	65%
Sims / Shoot House	576	106	118	39%
Obstacle Course	576	65		11%
Mat Training Room	576	335	60	69%
Class Room	1728	1314	104	82%

- **Training facility size driven by:**
 - **Optimal training class size – instructor to student**
 - **Optimal training scheduling impact**
 - **20-year growth projections of Police**



CITY OF LOVELAND
WATER & POWER DEPARTMENT
 200 North Wilson • Loveland, Colorado 80537
 (970) 962-3000 • FAX (970) 962-3400 • TDD (970) 962-2620

AGENDA ITEM: 18
MEETING DATE: 12/1/2015
TO: City Council
FROM: Steve Adams, Water and Power Director
PRESENTER: Briana Reed-Harmel, Senior Electrical Engineer

TITLE:

A Resolution Authorizing A Notice Of Award For The Photovoltaic Facility Design And Construction And Authorizing The City Manager To Execute The Contract

RECOMMENDED CITY COUNCIL ACTION:

Issue a notice of award for the Photovoltaic Facility for the FEMA Alternate Project to Namaste Solar in the amount not to exceed \$5,100,000 and authorize the City Manager to execute the contract.

OPTIONS:

1. Adopt the action as recommended, which will allow the photovoltaic facility for the FEMA Alternate Project to be completed by the required FEMA deadline as planned.
2. Deny the action, which would halt the photovoltaic project.
3. Adopt a modified action.
4. Refer back to staff for further development and consideration which would delay the project.

SUMMARY:

This is an administrative action. Approval of this item will allow the Photovoltaic Facility for the FEMA Alternate Project to be awarded to Namaste Solar of Boulder, Colorado for work to begin following the final rezoning approval by Council and the special review appeal period for the Foothills site and completing by December 31, 2016. On July 7, 2015, City Council approved a supplemental appropriation on second reading to appropriate money for this project. Loveland Water and Power (LWP) will seek maximum reimbursement from FEMA for expenses as this project progresses. On November 24, 2015, the City was advised that FEMA had administratively approved the change of location for this project to the 29th Street site. With the scope of work project site change and environmental approvals, the City is now able to consider approval of this bid award.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

Funding for this project was appropriated by City Council on July 7, 2015.

BACKGROUND:

On June 11, 2015, LWP posted a request for proposal (RFP) for the Photovoltaic Facility. This

competitive process was performed in compliance with the Federal Acquisition Requirements (FARs) for a two-step design/build process for the FEMA Alternate Project. Phase 1 of this process required the submission of a 30% design proposal for the solar facility to be located at the Foothills site between W. 22nd and W. 29th Streets west of Mehaffey Park. Design proposals were received on July 23, 2015 from three contractors; Affordable Solar, Namaste Solar and SunPower. These designs were reviewed by the LWP project managers for the FEMA Alternate Project with input from Platte River Power Authority (PRPA) engineering staff. Phase 2 of this process requested pricing responses from all three contractors to support their submitted designs. Phase 2 pricing proposals were received on September 3, 2015. The team of LWP project managers and PRPA engineers reviewed the final Phase 1 and Phase 2 proposals from each vendor, evaluating the individual submissions based on the criteria outlined in the RFP. Based on capacity, price and adherence to the technical specifications outlined in the RFP, Namaste Solar is being recommended as the designer and contractor for this project. On October 21, 2015, the Loveland Utilities Commission (LUC) recommended that City Council approve a resolution issuing a notice of award for final design completion, project oversight during construction, and construction to Namaste Solar, contingent on receiving scope change approval for the project location from the State and FEMA. On October 30, 2015 City will receive approval of the scope change from the State and FEMA.

Phase 2 pricing proposals are listed below:

<u>Contractor</u>	<u>Proposal Amount</u>
Affordable Solar	\$5,097,304
Namaste Solar	\$5,095,921
SunPower	\$5,098,691

REVIEWED BY ACTING CITY MANAGER:



LIST OF ATTACHMENTS:

Resolution

RESOLUTION #R-87-2015

A RESOLUTION AUTHORIZING A NOTICE OF AWARD FOR THE PHOTOVOLTAIC FACILITY DESIGN AND CONSTRUCTION AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT

WHEREAS, the City of Loveland for many decades generated about 900 kilowatts of electricity from the Idylwilde hydroelectric plant on the Big Thompson River, which was damaged in the September 2013 flood. Since the dam has been damaged in two floods, the City intends to build a renewable source of electricity that is less susceptible to natural disasters. The proposed photovoltaic facility has been submitted to the Federal Emergency Management Agency (FEMA) and the City will seek FEMA reimbursement for the project.

WHEREAS, the City of Loveland Water and Power Department issued a Request for Proposal for a Photovoltaic Facility for the FEMA (Federal Emergency Management Agency) Alternate Project with responses due July 2, 2015. The competitive process has used a two phase design-build selection, and the awardee will complete the design and construct the solar energy (photovoltaic) power facility; and

WHEREAS, on July 7, 2015, City Council approved a supplemental appropriation on second reading to appropriate the funding for this project, and the City will seek maximum reimbursement from FEMA for reimbursement of expenses; and

WHEREAS, the recommendation from Loveland Utilities Commission is for the Notice of Award to be issued to Namaste Solar of Boulder, Colorado; and

WHEREAS, Phase 1 of the competitive process sought design proposals that were 30% complete, and Phase 2 requested pricing proposals to finish design and construct the Photovoltaic Facility. The location of the proposed Facility was changed to the current location at the Foothills site between W. 22nd and W. 29th Streets, and FEMA has approved the scope change to the new site; and

WHEREAS, the City, in order to receive FEMA funds for this project, must have the project complete by December 31, 2016. In order to meet this goal within the timeframe, the City needs to begin contract negotiations and finalize a contract by the end of the year so that work can begin in January 2016; and

WHEREAS, the City Council desires to approve the Notice of Award to Namaste Solar on behalf of the City and to authorize the City Manager to execute the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the Notice of Award for the final design and construction of the Photovoltaic Facility is hereby approved.

Section 2. That the City Water and Power Department in consultation with the City Attorney should begin negotiation and the City Manager is hereby authorized, following consultation with the City Attorney, to modify in form or substance as deemed necessary to effectuate the purposes of this Resolution or to protect the interests of the City.

Section 3. That the City Manager and the City Clerk are hereby authorized and directed to execute the Agreement on behalf of the City.

Section 4. That this Resolution shall take effect as of the date of its adoption.

ADOPTED this 1st day of December, 2015.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney



CITY OF LOVELAND
CITY MANAGER'S OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2303 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 19
MEETING DATE: 12/1/2015
TO: City Council
FROM: City Manager
PRESENTER: Bill Cahill, City Manager

TITLE:

A Motion To Direct Staff To Negotiate And Finalize An Amendment To The Centerra Master Financing Agreement (MFA), And Return To Council For Further Action (Including A Possible Executive Session As Allowed By CRS Sections 24-6-402(4) (B) And (E) And Charter Sections 4-4(C)(1) And (3) Regarding Matters That Are The Subject Of Negotiation And To Receive Legal Advice).

RECOMMENDED CITY COUNCIL ACTION:

Direction on Possible Amendment to Centerra Master Financing Agreement (MFA).

OPTIONS:

1. Adopt the action as recommended.
2. Modify the action after Council discussion.
3. Deny the action.

SUMMARY:

This is an administrative item to direct staff to negotiate and finalize an amendment to the Centerra MFA to add specified public parking facilities as a public improvement eligible for financing through the Metro District. The public parking facilities would allow for a denser mixed-use development, which is instrumental in attracting a major primary job-generating project, and other office, retail, and residential uses.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

Staff have been requested by McWhinney to consider a possible Master Financing (MFA) amendment to encourage a significant economic development proposal. McWhinney is working with a reputable major primary employer with locations in Colorado and elsewhere. The company would create primary office jobs: about 300 new to Colorado to start, with more likely in the future. The jobs are high paying: the average salary is anticipated to be about \$75,000 annually.

McWhinney would construct a building to suit, to be located just north of the existing Rangeview buildings along Rocky Mountain Avenue, south of 37th Street. The building would be part of a larger-scale mixed-use dense development of office, retail, and residential. The dense nature of

the development would require a large-scale parking facility (800-900 spaces) which is essential to serving the entire development area, including the primary office employer, and all additional components of the development site as a public parking facility. This project is actively being negotiated between McWhinney and the subject company. The parking facility may be phased in as the development progresses, potentially beginning as a surface parking facility, with conversion to a structured parking facility.

The request of the City is to allow the parking facility to be considered as a public improvement under the Master Financing Agreement (MFA), and therefore eligible for funding through tax increment (TIF) revenues received by the Metro District. This would be an amendment to the MFA which would require City Council approval. This does not directly cost the City any money; it allows an existing TIF revenue stream to be allocated to the project. The density of the development also is anticipated to generate increased assessed value and thus additional TIF revenues, which can also fund other public improvement projects.

This is anticipated to be the only request to be made of the City by McWhinney for this dense mixed-use project. In addition, McWhinney representatives stated that they would work with the office employer so that the employer is not expected to make direct financial requests to the City. In addition, McWhinney recognizes that this is very similar to their approved request for the parking lot for the Parcel 505 development, which was expected to include a Bass Pro retail facility. McWhinney representatives made the voluntary offer to remove the Parcel 505 parking lot from the MFA's list of eligible public improvements. (They also point out that keeping that designation will be useful in attracting some other desirable tenant in the future.)

The Council may choose to give direction in open session, or may also consider an executive session in order to develop direction for negotiators and to receive legal advice.

REVIEWED BY CITY MANAGER:

William D. Cahill

LIST OF ATTACHMENTS:

none



CITY OF LOVELAND
HUMAN RESOURCES DEPARTMENT
 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2371 • FAX (970) 962-2919 • TDD (970) 962-2620

AGENDA ITEM: 20
MEETING DATE: 12/1/2015
TO: City Council
FROM: Parks and Recreation
PRESENTERS: Elizabeth Anderson Parks and Recreation Director,
 Steve Southard, Golf Manager

TITLE:

A Motion Calling An Executive Session As Allowed By CRS Sections 24-6-402(4)(a), (b) and (e) And Charter Sections 4-4(c)(1), (2) And (3) Concerning The Olde Golf Course Management Agreement And Matters That Are The Subject Of Negotiation, To Consider The Acquisition Of Personal Property, And To Receive Legal Advice

RECOMMENDED CITY COUNCIL ACTION:

Adopt the above motion as presented.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action

SUMMARY:

This is an administrative action to conduct an executive session on December 1, 2015, concerning issues associated with the Olde Golf Course Management Agreement. This executive session was requested by Councilor Krenning and placed on this Agenda via the City Council's Rule of Four procedure.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

This is an administrative action to discussion issues associated the Olde Golf Course Management Agreement, which was terminated effective December 31, 2015 by a letter dated September 8, 2015 in accordance with the terms and conditions of the agreement. Under the agreement, the City may purchase certain personal property, and negotiations are being conducted regarding these purchases. Additionally, there is potential for entering into a new agreement with the contractor for certain golf lessons and storing certain associated property on the premises.

REVIEWED BY ACTING CITY MANAGER:

A handwritten signature in blue ink, appearing to be 'D.W.' followed by a long horizontal stroke.

LIST OF ATTACHMENTS:

none



CITY OF LOVELAND
HUMAN RESOURCES DEPARTMENT
 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2371 • FAX (970) 962-2919 • TDD (970) 962-2620

AGENDA ITEM: 21
MEETING DATE: 12/1/2015
TO: City Council
FROM: Human Resources
PRESENTER: Julia Holland, Human Resources Director

TITLE:

A Motion Calling An Executive Session As Allowed By CRS Section 24-6-402(4)(F)(I) And Charter Section 4-4(C)(5) Concerning Personnel Matters To Conduct An Interim Review Of Performance And Goal Setting For The City Manager

RECOMMENDED CITY COUNCIL ACTION:

Adopt the motion.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

SUMMARY:

This is an administrative action to conduct an executive session on December 1, 2015, for the review of performance and goals for the City Manager.

BACKGROUND:

This is an administrative action to conduct an interim review of performance and goal setting for the City Manager on December 1, 2015.

REVIEWED BY CITY MANAGER:

William D. Cavill

LIST OF ATTACHMENTS:

none