

MINUTES
LOVELAND CITY COUNCIL SPECIAL MEETING AND STUDY SESSION
TUESDAY, NOVEMBER 10, 2015
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

SPECIAL MEETING

Mayor Gutierrez opened the special meeting of City Council at 7:35

ROLL CALL: Councilors Gutierrez, Clark, Farley, Shaffer, Trenary, Taylor, Fogle, McKean and Krenning were present.

1. **CITY CLERK** (presenter: Terry Andrews)
APPROVAL OF MEETING MINUTES

Councilor Shaffer moved to approve the City Council Meeting Minutes for the October 27, 2015 Study Session and November 3, 2015 Regular Meeting. The motion seconded by Councilor Farley, carried with all councilors present voting in favor thereof.

1. This is an administrative action to approve the City Council meeting minutes for the October 27, 2015 Study Session.
2. This is an administrative action to approve the City Council meeting minutes for the November 3, 2015 Regular Meeting.

2. **SWEARING IN CEREMONY** – Judge Joneson administered Oaths of Office to incoming Councilors Ball, Overcash and Johnson, as well as Mayor Gutierrez and Councilor Fogle, who were reelected to office. Mayor Gutierrez presented plaques as well as words of appreciation to outgoing Councilors Trenary, Farley and Taylor.

ROLL CALL: Councilors Gutierrez, Clark, Shaffer, Fogle, McKean, Krenning, Johnson, Overcash and Ball were present.

3. **APPOINTMENT OF MAYOR PRO TEM**

Mayor Gutierrez asked for nominations: Councilor Clark nominated John Fogle for Mayor Pro Tem, seconded by Councilor Shaffer. Councilor Krenning moved to close the nominations, seconded by Councilor McKean. This motion passed with all councilors present voting in favor thereof. Mayor Gutierrez declared Councilor Fogle as Mayor Pro Tem by acclamation.


ADJOURN

Hearing no further business to come before Council, Mayor Gutierrez adjourned the November 10, 2015 Special Meeting at 6:50 p.m.

Respectfully Submitted,


Teresa G. Andrews, City Clerk




Cecil A. Gutierrez, Mayor

STUDY SESSION

Councilors present: Council members Gutierrez, Fogle, and Shaffer. City Manager, Bill Cahill was also present. Councilors Clark, McKean, and Krenning were absent.

1. **LOVELAND POLICE DEPARTMENT** (presenter: Tim Brown)
VICTIM WITNESS COORDINATOR

This is an information only item. Loveland Police Department is required by the state Victim Rights Act to offer crime victims certain services and information. The Police Department wishes to continue to provide victims of crime the rights granted by the Act by employing a Victim Services Coordinator to provide such victim services and information in the most comprehensive, yet cost efficient manner. Council asked for more information on several items that were discussed tonight. And receiving that information with as much lead time as possible prior to the next discussion. Where would the money come from in the Budget?

2. **DEVELOPMENT SERVICES** (presenter: Bob Paulsen)
TITLES 16, 17, 18 & 19 CODE AMENDMENTS

This is an information only item to review proposed amendments to Titles 16, 17, 18 and 19 of the Municipal Code. Collectively, these titles address requirements relating to the development of land.

The primary focus of the amendments is to establish procedures and requirements for the processing of development review applications, including subdivision, annexation and zoning applications. The heart of this effort includes two primary components:

1. New chapter 18.39 - Development Application Process and Procedures

2. Expanded chapter 18.46 - Site Development Plan Requirements and Procedures


In addition to the main procedural amendments, the changes include clarifications and adjustments to portions of each of the four titles. Most of these adjustments are relatively minor and do not substantively change the code. With these clarifications, a concerted effort has been made to eliminate unnecessary and out-of-date requirements that clutter the code. Code adjustments also establish consistent style conventions in the four titles, including the formatting of definitions, capitalization and the use of common terms. Collectively, these amendments have a rippling effect throughout the four titles, resulting in a large volume of changes. The substantive changes are limited to those highlighted in yellow in Attachment 3. Council expressed appreciation to all of the participants in this process. Council asked staff to bring it for consideration as soon as possible.

ADJOURN

Mayor Gutierrez adjourned the November 10, 2015 Study Session at 10:13 p.m.

Respectfully Submitted,

Teresa G. Andrews, City Clerk


Cecil A. Gutierrez, Mayor