

**Agenda**  
**Loveland Downtown Development Authority (DDA)**  
**Regular Meeting**  
**Monday, November 9, 2015**  
**6:30 P.M.**

**LDP/DDA Offices**  
**350 North Cleveland Avenue, Loveland, CO 80537**

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1. Call to Order
2. Roll Call
3. Approval of Minutes:
  - Regular Meeting – October 26, 2015
4. Public Comment (Individual comments are limited to 3 minutes):
5. Presentations/Updates:
  - South Catalyst Project Update / Request for Proposal (Scholl/Krcmarik)
  - Façade Program Development – Working Group update (Rutledge/Wedding-Scott)
6. Façade Program:
  - Façade Match Grant Applications

a) Dark Heart Coffee Bar	\$12,500
b) Top Hat Lounge	\$12,500
c) Verboten Brewery	\$12,500
  - Pending Applications
    - a) Laughing Leprechaun
    - b) Feed & Grain
    - c) Artworks
7. Action Items:

Presentation – 2016 Budget & Mill Levy (Wedding-Scott/Krcmarik)

- **Resolution DDA2015-6** A Resolution of the Board of Directors of the Loveland Downtown Development Authority (DDA) Approving and Recommending to the City Council of the City of Loveland the Budget of the Estimated Amounts Required to Pay the Expenses of Conducting the Business of Said Authority, and the Appropriation of Funds Therefor, for the Fiscal Year ending December 31, 2016.

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**RECOMMENDED MOTION:**

*"I move to approve (deny) Resolution DDA2015-6 [read title into motion], and further request that the Interim Executive Director submit the Resolution and Budget to Bill Cahill, City Manager and the City of Loveland City Council."*

8. Staff & Executive Director Report (Wedding-Scott):
  - Holiday Tree Lighting & Downtown Events – **12/2/15**
  - **CANDO Walking Tour Report – Joint Boards/Public Presentation 12/7\*\***
  - Update on revisions to 2016 Service Agreement between the LDP & City of Loveland
  - DLA Discussions/Direction
  - Workshop / Upcoming Board Orientation Sessions
  - Upcoming Executive Director Meetings with City:
    - o Sign Codes
    - o Street Closures
    - o Go Cup – Liquor Containment Areas
    - o Downtown Parking Restrictions (Police/Code/Public Works/Admin)
    - o Encroachment Permits (no smoking limitations)
    - o Sidewalk Assessment
    - o Utility Assessment
    - o Alley-way Assessment
    - o Service Agreement
    - o Façade Grant Process (LURA)
    - o Homelessness Issues
  
9. Other Matters:
  - Vice-Chair Resignation – Dionne Liggett / Board Vacancy – effective 12/31/15
  - Discussions about adding board positions for 2016
  - DDA Election Discussion – Debriefing Forum / 2016 Strategy
  
10. Liaison Reports:
  - City Council - Fogle
  - Larimer County - Donnelly

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11. Agenda Items for Upcoming Meetings:

- Recruitment Process – Board Member Vacancy
- **Planning Session** – Façade Program
- **Planning Session** - Branding
- CANDO Walking Audit Results (12/7/15)
- Interagency Service Agreements (Pending)
- Sub-Lease Agreement w/DDA, DLA & Chamber (Pending)
- Presentation – Larimer County Assessor's Office – Property Tax TIF
- Downtown Homeless Issues (Internal Meeting Pending with City Staff)
- Utility Plans (Internal Meeting Pending with Public Works)

15. Adjourn

**UPCOMING DDA MEETINGS:**

11/23/15 Regular DDA Board Meeting – 6:30 p.m.

12/14/15 Regular DDA Board Meeting – 6:30 p.m.

12/28/15 Regular DDA Board Meeting – 6:30 p.m.

**UPCOMING LDP CALENDAR:**

11/23/15 Regular LDP Board Meeting – 8:00 a.m.

12/14/15 Regular LDP Board Meeting – 8:00 a.m.

12/28/15 Regular LDP Board Meeting – 8:00 a.m.

**HOLIDAY TREE LIGHTING AND DOWNTOWN EVENTS**  
**WEDNESDAY, 12/2 5:30-8:00 P.M.**