

# **HUMAN SERVICES COMMISSION**

---

The regular meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the City Manager Conference Room (Special Meeting) on September 3, 2015

---

## **PRESENT AT THE MEETING:**

Commissioners: Tim Hitchcock, Stan Taylor, Jo Anne Warner, April Lewis, Patrick Dillon, Sonnette Greenidge, Marcy Yoder

City Council: Phil Farley

Staff Liaison: Alison Hade

## **ABSENT FROM THE MEETING:**

Commissioners: Amy Olinger, Melody Glinsman

*These minutes are a general summary of the meeting.*

## **CALL TO ORDER**

Chair Hitchcock called the meeting to order at 6:02pm MST.

## **ROOM CHANGE**

Due to sound issues in the City Council Chambers a member of the commission asked if the monthly meeting could be moved back to the City Manager's Conference Room. Chair Hitchcock made a motion to move the meetings and list as a special meeting until the annual approval from council on boards and commission meeting locations. Commissioner Greenidge seconded the motion. Passed unanimously.

## **APPROVAL OF THE PREVIOUS MEETING MINUTES**

Commissioner Lewis motioned to approve the minutes of the August 6, 2015 meeting. Commissioner Dillon seconded. Motion passed unanimously.

## **APPRECIATION**

Commissioner Lewis resigned from the commission. Councilor Farley expressed appreciation for Commissioner Lewis and her over 4 years of service to the Human Service Commission. Commissioner Lewis was presented with a certificate.

## **PUBLIC COMMENTS**

None.

## **COUNCIL UPDATE**

- Finalized DDA- will be on November ballot
- Budget meeting held on 8/25.
- Urban forestry program
- South Catalyst project update

## **COMMUNITY PARTNERSHIP OFFICE UPDATE:**

- Loveland Connect coming up in October.
- Developing a tool to monitor HSG recipients.

## **GRANT GUIDE CHANGES FOR 2016**

- Request for a grant guide review in January or February and time to train commissioners on what to expect and how to assess proposals.
- Staff Callies will research whether agencies could submit one pre-application but multiple proposals for different programs within their agencies. The answer will be based on Foundant capability.
- Commissioner Yoder made a motion to change page 4 of the grant guide to read "Provide recommendations to the City Council for non-profit agency funding through a neutral and well defined grant application and scoring process." Page 9 of the grant guide will be left as is. Commissioner Lewis seconded the motion. Passed unanimously.

## **NEW BUSINESS:**

NONE

## **ADJOURNMENT**

Chair Hitchcock adjourned the meeting at 7:30 pm.

Respectfully Submitted,  
Deb Callies