

**LOVELAND HISTORIC PRESERVATION COMMISSION
MEETING AGENDA
MONDAY, October 19, 2015 6:00 PM
CITY COUNCIL CHAMBERS
500 E. THIRD STREET**

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6:00 PM

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF THE AGENDA**
- V. APPROVAL OF PREVIOUS MEETING MINUTES**

- VI. REPORTS** 6:05-6:15
 - a. Citizen Reports
This agenda item provides an opportunity for citizens to address the Commission on matters not on the consent or regular agendas.
 - b. Council Update (John Fogle)
 - c. Staff Update (Nikki Garshelis)

- VII. REGULAR AGENDA**
 - 1. Building Division Update - John Schumacher, Chief Building Official 6:15-6:30
 - 2. High School Commission Member -Nikki Garshelis 6:30-6:40
 - 3. Outreach Update-Stacee Kersley 6:40-7:00
 - a. Art Project
 - b. December Outreach Event Monday December 14th 5-7pm Rialto Theater Center
 - c. Plaque/signage for Historic Downtown

 - 4. Set Next Meeting's Agenda/Identify Action Items 7:00-7:05

- VIII. COMMISSIONER COMMENTS** 7:05-7:15
This agenda item provides an opportunity for Commissioners to speak on matters not on the regular agenda.

- VIII. ADJOURN**

1 **City of Loveland**
2 **Historic Preservation Commission**
3 **Meeting Summary**
4 **September 21, 2015**

5 A meeting of the Loveland Historic Preservation Commission was held Monday, September 21, 2015 at 6:00
6 P.M. in the City Council Chambers in the Civic Center at 500 East Third Street, Loveland, CO. Historic
7 Preservation Commissioners in attendance were: Jim Cox, David Berglund, Stacey Kersley, Jon-Mark
8 Patterson, Paula Sutton and Chris Wertheim. City Council Liaison, John Fogle, and Nikki Garshelis of
9 Development Services were also present.

10
11 **Guests:** Barry Floyd, Ben Price, Rich Ball, Olivia Lowe and Michelle Van Hare

12
13 **CALL TO ORDER**

14 *Commission Co-Chair Patterson called the meeting to order at 6:03 p.m.*

15
16 **APPROVAL OF THE AGENDA**

17 *Commissioner Cox made a motion to approve the agenda; the motion was seconded by Commissioner Sutton*
18 *and it passed unanimously.*

19
20 **APPROVAL OF THE MINUTES**

21 *Commissioner Berglund made a motion to approve the minutes from the August meeting, the motion was*
22 *seconded by Co-Chair Patterson and it passed unanimously.*

23
24 **CITIZEN REPORTS**

25 None

26
27 **CITY COUNCIL UPDATE**

28 *Councilor Fogle reported on the discussions with the county on the building planned for the 3rd Street*
29 *development project. There was a conversation about where the probation department would be located.*

30
31 **STAFF UPDATE**

32 *Nikki Garshelis directed Commissioners to review the staff report and asked if there were questions. There*
33 *were no questions.*

34
35 **CONSIDERATION OF NEW BUSINESS**

36 **Oral History Project**

37 *Barry Floyd reported that he has completed the second oral history video project interviewing Pollyann Baird a*
38 *long time Loveland resident. He introduced Ben Price, the videographer, who presented a seven minute sample*
39 *of the interview. Joining the interview was Rich Ball, Barry Floyd and Lawrence Weedin, also longtime Loveland*
40 *residents. Historian, Olivia Lowe participated in the project. Barry gave a background and history of the project*
41 *and said the first video featured Forest Knox. The Commissioners asked questions and agreed that the project*
42 *was an important one and asked how they can assist. Commissioner Cox asked Barry to return with a proposal*
43 *for them to consider.*

44
45 **Viestenz-Smith Mountain Park Project**

46 *Michele Van Hare, Environmental Education Coordinator at the City of Loveland, brought documents and*
47 *photographs of the history of Viestenz-Smith Mountain Park and asked the Commission to consider reviewing*
48 *and researching the items to create informational signage for the park. The project would tell the story of the*
49 *park, she explained. There was information on Louis Papa, the Girl's Athletic Association cabin, the power plant,*

50 the Big Thompson Canyon and Road, the Park Site and the Civilian Conservation Corps. She suggested
51 volunteers choose one of the subjects to research and create a report to adapt into park signage. Nikki collected
52 the materials and will distribute it as requested.

53 54 **Youth Member Ordinance Amendment**

55 Commissioners reviewed the draft ordinance amending the Historic Preservation Commission's section
56 (2.60.130) of the Loveland Municipal Code. Once the language was agreed upon, *Commission Chair Kersley*
57 *made the motion to approve the amendment for recommendation to City Council to read as follows:*

- 58 A. *There is established a historic preservation commission consisting of ~~seven~~eight members appointed*
59 *by the city council. Members shall have demonstrated interest, competence, or knowledge in historic*
60 *preservation. The commission shall be comprised of both professionals and lay members and shall*
61 *be selected, as much as possible, from the fields of history, architecture, landscape architecture,*
62 *architectural history, prehistoric or historic archaeology, planning, or related disciplines such as the*
63 *building trades, cultural geography, cultural anthropology, real estate, or law. One member of the*
64 *commission shall be from the Loveland Historical Society. One member shall be a high school student*
65 *residing within the city who shall be under the age of twenty-one at the time of appointment and*
66 *whose term of office shall be for one year coinciding with the school year and the summer months*
67 *immediately subsequent to such school year; provided that such member shall be excused from*
68 *meeting attendance during school breaks. Three members of the commission shall be professionals*
69 *or shall have extensive expertise in a preservation-related discipline including, but not limited to,*
70 *history, architecture, planning, or archaeology. Recognizing that professionals may not be available,*
71 *this requirement may be waived by the city council following a good faith effort to recruit such*
72 *professionals. Other than as provided above, ~~T~~the term of office of each member shall be three years.*

73
74 *Commissioner Patterson seconded the motion and it passed unanimously.*

75
76 The Ordinance amendment will be on the October 6th City Council agenda for first reading and the October 20th
77 City Council agenda for second reading.

78 79 **Outreach Subcommittee Update**

- 80 1. *Commission Chair Kersley* reported on a meeting she attended with Chris Wertheim and two
81 teachers from Lucile Erwin Middle School regarding the HPC art project idea. She said the teachers
82 were very enthusiastic about partnering with the HPC on the project. The teachers have invited
83 them back in December to give a presentation about the project. Commissioner Wertheim
84 reported that they also met with Marty Janssen from NOVO Restoration about being involved with
85 the student project. She said they are very interested in participating. It was suggested that the
86 completed art be displayed at the 2016 May Tour de Pants event, in the gallery space at ArtSpace, if
87 it is permitted.
- 88
- 89 2. The December outreach event was discussed and is scheduled at the Rialto Theater Center for
90 Monday December 14th from 5:00pm to 7:00pm.
- 91
- 92 3. There was a discussion about the cost and possibility of creating coloring books, placemats and/or
93 coasters to educate the public on historic preservation and architecture.
- 94
- 95 4. Downtown plaque(s) and banners signifying the national historic register designation were
96 discussed by the HPC. Nikki will organize a meeting with appropriate stakeholders to consider how
97 to proceed with this effort.
- 98

99

100 **NEXT MEETING'S AGENDA/ACTION ITEMS**

- 101 • Subcommittee Update – Stacey Kersley
102 • December Outreach Event

103

104 **Meeting adjourned at 8:07p.m.**

DRAFT



**Development Services Department
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STAFF UPDATE

Meeting Date: October 19, 2015
To: Loveland Historic Preservation Commission
From: Nikki Garshelis, Development Services

Format: *If a more in-depth discussion or extensive questions on a specific item is desired, staff requests that the HPC Chair establish if it is the Commission's consensus to have a longer discussion. Staff will be happy to answer questions on any item with individual commissioners after the meeting.*

If the staff update indicates that staff will be pursuing a particular course of action, no comment from the Commission indicates that the Historic Preservation Commission is supportive of that course of action.

Staff Update Items:

105 East 1st Street Landmark Designation

City Council approved the Loveland Substation at 105 East 1st Street on second reading at the October 6 meeting.

High School Student Ordinance Change

City Council approved the High School Student Ordinance Change on first reading at the October 6 meeting. Second Reading is scheduled for October 20th.

History Colorado

History Colorado is making \$3 million in budget adjustments over two years in order to minimize further near-term negative impacts to their financial reserves. It has an annual budget of \$26 million and receives no direct money from the state's general budget. Funding comes mainly from taxes placed on gambling revenues, which have declined in recent years. Some voluntary retirements and furloughs helped meet this goal. Eleven positions were eliminated and six full time positions were reduced to part time. **Michelle Pearson, Education Coordinator at History Colorado**, recently left her position to establish a preservation and cultural heritage program for a local school district. She expressed that she would still be available to volunteer for any teaching projects or programs

Saving Places Conference

The SPC is scheduled for Wednesday February 3rd through Saturday February 6, 2016.

The City of Loveland will cover basic registration fee of the HPC members who choose to attend. Any additional costs are the responsibility of the member. Registration has not opened yet (as of 10/14/15) but please check the website regularly to sign up: <http://coloradopreservation.org/saving-places-conference/> Submit a copy of your paid registration to Nikki for reimbursement of the fee.