

**Citizens' Finance Advisory Committee**

September 9, 2015 – 6:00 PM

City of Loveland Council Chambers

500 E. 3<sup>rd</sup> Street, Loveland, CO 80537

**Committee Members Present: Meg Corwin, Ryan Lundquist, David Hallet, John Case, Rey Liss, Jason Napolitano and YAC representative Megan Valliere.**

**Staff & Council Liaison Present: Councilor Ralph Trenary and Brent Worthington.**

**PUBLIC COMMENT:**

Guest present interested in sales tax issues and monitoring of the general fund. Asked if the South Catalyst program has made it into the Capital program yet.

**CALL TO ORDER:**

Jason Napolitano called the meeting to order at 6:02 PM

**APPROVAL OF MINUTES & AGENDA:**

Jason Napolitano asked for approval of the August minutes and September agenda. **Motion was made and moved to approve the minutes and agenda as submitted. Motion passed -0.**

**REPORTS:**

Council Update (Ralph Trenary)

-No council update.

Staff Liaison Update (Brent Worthington)

-Budget Manager recruitment still under way. First round of applicants didn't allow a hire due to several circumstances.

-Finance is in the home stretch of the 2016 Annual Budget.

**REGULAR AGENDA:**

September 8<sup>th</sup> City Council Budget Presentation (Brent Worthington)

-Brent gave the 2016 Recommended Budget Presentation and answered all questions that CFAC had. **A motion was made and moved to endorse the budget process as presented. Motion passed 6-0.**

Auditor RFP (Brent Worthington)

-Due to unfortunate timing, a CFAC representative was unable to attend the Auditor interviews, however seven responses were obtained through the RFP, staff narrowed it down to two potential candidates and will recommend to City Council that Rubin Brown be renewed to best fit the City's needs. **A motion was made and moved to accept the staff's decision to renew Rubin Brown LLP as auditors for the City of Loveland. Motion passed 6-0.**

PBB Subcommittee Update (David Hallet/Andrew Haines)

-David requested that Brent make contact with the other departments to meet with the PBB Subcommittee to discuss with them their methodology in using PBB to identify programs to reduce or eliminate.

**NEW BUSINESS:**

John Case requested that the individuals who first shared the details of the City's Health Clinic make a return visit to share its current status and how it is benefiting the City. Brent confirmed he would meet with the HR director to relay this request.

**ADJOURNMENT:**

**Meeting adjourned at 8:12 PM**

Minutes respectfully submitted,

Chloe Romero,  
Board Secretary