

CULTURAL SERVICES BOARD MINUTES

Tuesday, May 26, 2015

4:30 PM

LOVELAND MUSEUM/GALLERY
503 N Lincoln Avenue, Loveland, CO 80537

I. The May 26, 2015 meeting of the Cultural Services Board was called to order at 4:30pm by Kris Ortmann in the upstairs Conference Room of the Loveland Museum/Gallery.

Board Members Present: Juanita Cisneros, Dr. Dierdre Cook, Jan DesJardin, Desiree Eremondi, Louise Kauffman, Teresa Mueller, Kris Ortmann.

Also present were Council Liaison Ralph Trenary; Susan Ison, Cultural Services Director; Rich Harris, Rialto Theater Manager; and Tegan Hollen, Office Support Specialist.

Introduction of New Board Members

At their May 19, 2015 meeting, the City Council approved the appointment of Juanita Cisneros to the Cultural Services Board for a term effective until December 31, 2015.

Additions/Changes to the Agenda

The City Council Report was moved to be addressed before the Cultural Services Department Reports. The other agenda items were addressed in their original order.

Additions or Corrections/Changes to the April 28, 2015 Minutes

There were no additions or corrections/changes to the April 28, 2015 minutes.

Approval of the April 28, 2015 Minutes

Jan DesJardin motioned for the April 28, 2015 minutes to be approved. Juanita Cisneros seconded the motion. The motion passed unanimously.

Public Comments

There were no public comments.

II. Agenda Items

Board Reports

CSB Accomplishments Update – Kris Ortmann reviewed the activities that CSB members participated in during the last month. Louise Kauffman, Kris Ortmann, and Jan DesJardin volunteered for 2nd Grade History Days. Louise Kauffman also volunteered for the Lone Tree School Ice Cream Social, and Desiree Eremondi attended the May 19, 2015 City Council meeting.

CSB 2015 Chair and Vice Chair Election – After reviewing the responsibilities of each position and discussing nominations, the Cultural Services Board elected Desiree Eremondi as the new Chair and Jan DesJardin as the new Vice Chair for the remainder of 2015.

City Council Report

Councilor Ralph Trenary offered an update about specific items being considered by City Council as well as City Council news.

- The upcoming Study Session meeting will focus on Parks and Recreation, and also feature a presentation by the Fire Authority.
- Some City Council members will be attending the Colorado Municipal League meeting from June 16 – 19.
- City Council made no action regarding the elimination of the food sales tax so it will now be an issue for citizens to decide. Two petitions regarding the elimination of the tax have been created, and one has been approved for collecting signatures. If approved in time, it could be added to the ballot in November.
- Council Ralph Trenary reminded board members about the City Council rolling calendar, which they can review to have the most up-to-date information about meetings and events involving council members.

Cultural Services Department Reports

CEFs – Alan Krmarik, City of Loveland Executive Economic Advisor, presented updated capital expansion fee information to the board. He reviewed the current fee structure, the proposed changes to be made to the structure, and how these changes impact the capital expansion fee amounts available to the Cultural Services Department. At the end of the presentation and after discussion from the board, it was determined that additional review and adjustment of figures is needed. When all figures are as up-to-date as possible, this information for all departments, along with any additional feedback from City boards and commissions, will be presented to City Council for review and approval.

Budget – Susan Ison provided a brief update about the 2016 budget, which is currently being prepared. At this time, the budget will not reflect any of the reductions proposed if the food sales tax were to be eliminated.

Rialto Theater Report – Rich Harris offered an update about the Rialto Theater’s recent events and performances.

- The Rialto Theater was busy in both April and May with performances from the Loveland Choral Society and Moon Theatre, among others, as well programs like 2nd Grade History Days. Summer will be ramping up with more performances and the Foote Lagoon Concert Series.
- Rich Harris encouraged the board to spread the word about the Rialto Theater membership program, and reminded them about the new level that will include membership in both the Rialto Theater and the Museum.

- Kris Ortmann encouraged the board to come see the Vienna Boys' Choir video currently playing in the lobby of the Rialto Theater in anticipation of their upcoming performance.
- Kris Ortmann asked about the status for the Rialto Theater 501(c)3 status. Susan Ison and Rich Harris will research this and provide an update at a future board meeting.

Museum Report – Susan Ison offered an update about recent and upcoming programs and exhibits at the Loveland Museum/Gallery.

- *2nd Grade History Days*: The format changed this year to having school group visits split among 5 days instead of 4 and will probably remain the same for next year. Susan Ison estimates that there were between 1000 - 1200 children in attendance.
- *Governor's Invitational*: The Governor's Art Show will be on view from Sunday, May 31 to Sunday, June 28 in the Main Gallery and Foote Gallery. The Opening Gala will be held on Saturday, May 30. For next year's show, there are a number of special events, programs, and activities being planned as it is the show's 25th anniversary.
- *Ice Cream Social*: Even with cold and rainy weather, attendance was good at the Lone Tree Ice Cream Social on Wednesday, May 20. Board members suggested looking at holding the event during a different time of year in the future to avoid weather issues.
- *Conceptual Design Competition*: The Museum/Gallery put out a Request for Quotation (RFQ) for conceptual designs of a museum expansion on the current site, including Peters Park, the current building, and potential multi-story construction. There were 18 submissions. Further review of the submissions will be done, and 5 or 6 groups will be chosen to move forward with additional discussion and planning.

Miscellaneous

- Susan Ison offered board members copies of a publication created by the Museum/Gallery called *A Walking Tour of Historical Commercial Buildings in Loveland*.
- Susan Ison mentioned that Jenni Dobson, Curator of Education at the Loveland Museum/Gallery, has completed a report for the ArtSteps Artist in Residence Program and is available for board members to review.
- Susan Ison talked briefly about creating a Cultural Plan, which will be started later in June after budget planning is finished. Susan will bring more information about this plan to the board when it is ready to discuss.

NEXT CULTURAL SERVICES BOARD MEETING: Tuesday, June 23, 2015 at 4:30 pm in the Loveland Museum/Gallery upstairs Conference Room.

III. Adjournment

The Cultural Services Board meeting was adjourned at 6:15pm.