



**Loveland Fire Rescue Advisory Commission Meeting Minutes**  
**Wednesday, July 8, 2015, 5:30 p.m.**  
**LFRA Fire Training Center**  
**100 Fire Engine Red St., Loveland, CO. 80537**

**Meeting called to order at 5:30 p.m.**

**FRAC Present:** Chair Jonathan (Jon) Smela, Fire Chief Mark Miller, Division Chief Ned Sparks, Division Chief Greg Ward, Battalion Chief Tim Smith, Captain Robert Carmosino, Lieutenant Bryan Clark, Leroy (Andy) Anderson, Mayor Cecil Gutierrez, Elton Bingham, Leo Wotan, David (Dave) Adams, Paul Pfeiffer, William (Willy) Tillman, and Bonnie Wright.

**FRAC Absent:** Co-Chair Bob Boggio

1. **Minutes approval:** presented by Chair Smela  
Paul Pfeiffer motioned to approve the June 10, 2015 minutes; Elton Bingham seconded the motion. Motion carried.
2. **City Council updates:** Presented by Mayor Cecil Gutierrez
  - ❖ There is some big budget stuff coming up. The Mayor was asked about the status of the sales tax on food and this is just speculation but he has heard that they are struggling to get signatures for the petition.
3. **Chief Updates:** presented by Fire Chief Mark Miller
  - ❖ Chief Miller thanked everyone for coming down to the training site for the meeting.
  - ❖ There will be a PowerPoint Presentation about the budget on August 12<sup>th</sup>.
  - ❖ There was a budget subcommittee meeting today with FRAC Chair Smela, LFRA Chair Swanty, City Manager Bill Cahill, Chief Miller, Chief Sparks, Chief Ward and Renee Wheeler went over the 2016 budget. The subcommittee recommended going forward.
  - ❖ The Chief mentioned that there were two supplemental requests. The first request is for an Aircraft Rescue Firefighter Engineer to take care of FAA requirements out at the airport.
  - ❖ The second request is for \$50,000 worth of VOIP (Voice Over Internet Protocol) phones.
  - ❖ The Chief mentioned that they are trying to see if Fort Collins would be willing to split the cost of the Aircraft Rescue Firefighter position.

- ❖ Chief Ward suggested that FRAC take a tour of the airport at one of the upcoming board meetings, possibly November.
- ❖ The aircraft rescue position will most likely have hours similar to the flight schedule at the airport.
- ❖ The Chief was very happy to see so many people at the 4<sup>th</sup> of July Pancake Breakfast. The Rural Board covered most of the cost for the event.
- ❖ At the last Rural Board meeting, they decided to hold off on the mill levy discussion until the first board meeting in November when Gary Gerard could attend. He is one of the landowners at the 2534.
- ❖ Chief Ward talked about the Berthoud Tornado and some of the recent residential and boat fires.
- ❖ The group watched two fire videos; one was of the 4<sup>th</sup> of July fire on Essex Drive.
- ❖ There were no questions about the Chief's Monthly Report.

4. **Rural District Board Updates:** presented by Rural Board member Andy Anderson

- ❖ Andy was not in attendance at the last Rural Board Meeting and did not have anything to share with the group.
- ❖ Chief Miller mentioned that they talked about mill levy strategy.

5. **Boards and Commissions Handbook Revisions:** Chair Smela

- ❖ Chief Miller asked if they want to continue to use Roberts Rules of Order and Chair Smela said that since we are pretty informal, probably not.
- ❖ Leo asked if a piece of information could be added for citizens' reference on the dos and don'ts of what can cause a fire. Chief Sparks said that Scott Pringle could add something to the Facebook page regarding that.
- ❖ A question about fireworks came up about enforcement and if there is a list that spells out what is considered legal and illegal; there is. Chief Sparks commented that firefighters are not sworn personnel and do not have the ability like police officers to write tickets for such violations.
- ❖ Chair Smela commented that the recent fire on the 402 is a great example of a lot of distance being covered with an adequate response time.

6. **LFRA Training Center Facility Tour:** Battalion Chief Smith and Lieutenant Clark gave a tour of the LFRA Training Center.

7. **Public Comment (If applicable) citizens:** There was no public comment.

**Motion to Adjourn:** Meeting adjourned at 6:22 P.M.

The next FRAC meeting will be Wednesday, August 12<sup>th</sup>, 2015 at 5:30 p.m. at Big Thompson Canyon Volunteer Department Fire Station 8 about Wildland Fires.

Minutes respectfully submitted by Bonnie Wright, Administrative Technician, LFRA.

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