



Loveland Fire Rescue Advisory Commission Meeting Minutes

Wednesday, June 10, 2015, 5:30 p.m.

Fire Administration Building (FAB)

Emergency Operations Center (EOC), 2nd Floor

410 E. 5th St., Loveland, CO 80537

Meeting called to order at 5:29 p.m.

FRAC Present: Chair Jonathan (Jon) Smela, Co-Chair Bob Boggio, Fire Chief Mark Miller, Division Chief Ned Sparks, Leroy (Andy) Anderson, Mayor Cecil Guterrez, David (Dave) Adams, Paul Pfeiffer, William (Willy) Tillman, Administrative Director Renee Wheeler and Bonnie Wright.

FRAC Absent: Elton Bingham and Leo Wotan

1. Minutes approval: presented by Chair Smela

There was one revision to the minutes on the last page of the Boards and Commissions Handbook pertaining to Term Limits – there would be 4 city representatives and 3 rural representatives. Bob Boggio motioned to approve the May 13, 2015 minutes; Paul Pfeiffer seconded the motion. Motion carried.

2. City Council updates: Presented by Mayor Cecil Guterrez

- ❖ The sales tax food issue may or may not be dead. A citizen is petitioning for 2,500 signatures to be put on the ballot this fall. If this item gets on the ballot, only citizens who live within the city limits can vote on it.
- ❖ At a recent city council study session, there were two items concerning the fire department – a new fire truck for 2016 or 2017 and Fire Station 10 for 2018. There were a couple of questions raised concerning the proposed Fire Station 10. Chief Miller drafted a memo justifying why Fire Station 10 is needed.

3. Chief Updates: presented by Fire Chief Mark Miller

- ❖ Chief Miller thanked Chair Smela and Leo Wotan for attending the study session on May 26th.
- ❖ Update on the Training Center property, \$2.8 million to redo and upgrade the new property.

- ❖ Several LFRA units responded to the Berthoud Tornado that damaged five houses. Chief Miller received a very nice letter from the Larimer County Sheriff and the Berthoud Assistant Chief.
 - ❖ The mobile command center was also brought down.
 - ❖ On the LFRA Facebook page from June 1 – 7, the page received 500 new likes and the weekly total was 241,000 people reached.
 - ❖ LFRA has been putting more emphasis on Facebook, Twitter and Hoot suite.
 - ❖ Long time LFRA Engineer Phil Thrasher resigned this week and is moving to Montana with his wife. Chief Miller commented that Phil has been a huge asset to the organization and his going away will be at the end of the month.
 - ❖ Loveland has been recently getting a bad rap for the related shootings that have happened over the past month. Chief Miller has asked the crews to be hyper vigilant and to keep their eyes and ears opened.
 - ❖ Andy Anderson asked who the training area property belongs to. Chief Miller commented that as part of the maturation process for LFRA, the property and equipment would belong to the fire authority – possibly through a long term lease agreement.
4. **Rural District Board Updates:** presented by Rural Board member Andy Anderson
- ❖ There was some discussion about Heron Pointe which is south of Loveland.
 - ❖ The Rossum property sold and where will future Fire Station 10 go?
 - ❖ There will be a pancake breakfast for LFRA employees and their families on July 4th at Fire Station 2 from 8:00 a.m. to 11:00 a.m.
5. **Mill Levy Election Strategy:** Chair Smela
- ❖ The mill levy was not on the last Rural Meeting agenda but will be next month.
 - ❖ Chief Miller commented that Rural will put together some timelines and a committee consisting of FRAC and Rural Board members.
6. **Boards and Commissions Handbook, Fire Code Board of Appeals and Resolutions:** Chair Smela
- ❖ Page 4, of the Boards and Commissions Handbook – it was agreed that what is outlined in the policy is fair – to attend 70% of the scheduled meetings and give a minimum of 24 hours' notice if unable to attend.
 - ❖ There was some discussion about FRAC being an AdHoc commission and meeting on an as needed basis. Chair Smela will put together a rough draft meeting list for the year that would indicate whether they would be meeting or not.
 - ❖ Page 5, Conflicts of Interest was left at six months following termination of office.
 - ❖ Page 6, Recording Secretary – A staff person will always be the recording secretary.
 - ❖ Page 7, Appointments - Three year term as set in the resolution. Chair Smela commented about the re-interviewing process for members and having a re-evaluation process instead with the chair and vice chair. Chair Smela will put a draft together of what the process looks like.
 - ❖ Page 9, Vacancies – Leave as is for now.
 - ❖ Page 10, Term Limits – No term limits set; leave as is.
 - ❖ Chair Smela added that the Resolution looks fine too.

7. **Haz Mat Operations Overview:** Lieutenant Kevin Hessler, Alex Klinger and Gina Gonzales talked about Hazardous Materials and gave a tour of the Haz Mat truck.

8. **Public Comment (If applicable) citizens:** There was no public comment.

Motion to Adjourn: Meeting adjourned at 7:44 P.M.

The next FRAC meeting will be Wednesday, July 8th, 2015 at 5:30 p.m. at the Loveland Fire Rescue Authority Training Center.

Minutes respectfully submitted by Bonnie Wright, Administrative Technician, LFRA.

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