



## **Loveland Fire Rescue Advisory Commission & Loveland Rural Fire Protection District Board Joint Meeting Minutes**

**Wednesday, May 13, 2015, 5:30 p.m.**

**Fire Administration Building (FAB)**

**Emergency Operations Center (EOC), 2<sup>nd</sup> Floor**

**410 E. 5<sup>th</sup> St., Loveland, CO. 80537**

**Meeting called to order at 5:38 p.m.**

**FRAC Present:** Chair Jonathan (Jon) Smela, Co-Chair Bob Boggio, Fire Chief Mark Miller, Division Chief Ned Sparks, David (Dave) Adams, Paul Pfeiffer, Elton Bingham, Leo Wotan, Division Chief Greg Ward, Administrative Director Renee Wheeler, Jeff Swanty, Bill Lundquist, David Legits, Greg White, Mike McKenna, Barry Gustafson, Executive Fiscal Advisor Alan Krcmarik, and Bonnie Wright.

**FRAC Absent:** Mayor Cecil Gutierrez and William (Willy) Tillman

1. **Minutes approval:** presented by Chair Smela  
Bob Boggio motioned to approve the April 8, 2015 minutes; Dave Adams seconded the motion. Motion carried.
2. **City Council updates:** Presented by Chief Mark Miller
  - ❖ The Chief mentioned that on Tuesday, May 26<sup>th</sup> at 6:30 p.m., at the City Council Study Session, they will be giving an update on the fire authority. There will be a 45 minute presentation about the history and why this specific model was chosen. The Chief would like to see as many of the FRAC members there as possible. Bonnie will send out a reminder notification to FRAC.
3. **Chief Updates:** Presented by Chief Mark Miller
  - ❖ The Chief discussed the budget reductions listed further down on the agenda
4. **Rural District Board Updates:** presented by Rural Board member Andy Anderson
  - ❖ The board talked about budget cutbacks on food sales tax.
  - ❖ Loveland Rescue Fire Authority has placed a pickup truck at the Big Thompson Canyon Volunteer Fire Department for their use.
  - ❖ They had a discussion and made suggestions about the upcoming mill levy.

- ❖ Fire Station 9 is moving along really well. It has sheet rock and they are finishing the roof. Andy suggested having a tour arranged sometime in the near future.
5. **CEF Study Update:** Presented by Alan Krcmarik
- ❖ Alan gave an update about CEFs. They are trying to make a plan that goes out 25 years into the future and they have a pretty good idea what is needed over the next 10 years. The fee calculation of the value of the fire and rescue infrastructure is \$14,323,067. For the first 5 to 10 years, projects would not get bumped out too much - from 5 years to 7 years.
  - ❖ He talked about impact fees which are designed so growth pays its own way.
  - ❖ Alan also talked about Land Use which is single family, multifamily, commercial and industrial, the existing fees from 2012, based on calls proposed and the changes in %.
  - ❖ There was some discussion about the difference between industrial and commercial. Industrial used to be a cheaper fee.
  - ❖ He mentioned that they are trying to piggyback onto the June 9<sup>th</sup> study session.
  - ❖ The Mayor supports the existing way of calculating fees.
6. **Budget Reductions from Food Tax Revenue Loss:** presented by Fire Chief Mark Miller
- ❖ The Chief mentioned that they were directed by the City Manager to reduce the department's budget by \$246,000. The fire department was hit the least of all the departments.
  - ❖ Some of the areas that would be cut are communications, self-contained breathing apparatus, 40% tuition reduction, overtime and peer support counseling.
  - ❖ The two most painful cuts are (2) full time employees or (FTEs) - an Administrative Analyst position and the elimination of a Public Education and Child Safety Program position. With the elimination of the Pub Ed position, a part time inspector position would be added.
  - ❖ If this gets approved, several positions in the City could be eliminated.
  - ❖ Salaries and merit increases were not cut.
  - ❖ One of the members suggested having retirees or volunteers install car seats and handle public education.
  - ❖ On May 19<sup>th</sup>, the list will go before the city council for the first reading.
  - ❖ Chair Smela is very concerned about cutting gear and equipment for the firefighters.
  - ❖ Director Swanty mentioned that because of the 82% - 18% split that the city and rural district has with LFRA, the rural district would have to cut out \$55,000 from the LFRA budget which would be closer to \$300,000 in cuts versus \$246,000.
  - ❖ Chief Miller encouraged both boards to provide feedback to city council in written form via e-mail or memo first thing in the morning to the City Manager and CC a copy to the City Clerk's Office.
  - ❖ Both boards came up with a statement for city council sharing their concerns about the potential budget cuts. The statement said:

*"We have concern over any cuts that affect public safety, but appreciate the balanced approach that impacts the LFRA. We also have concerns regarding Firefighter safety due to the reductions in personal protective equipment and*

*critical life safety equipment. In addition, the long term retention of our workforce and its morale will be adversely impacted due to cuts in training and peer counselling. These reductions take a measured approach in the Community Safety Division that will impact inspections, development review and planning will directly impact public education. Overall, these cuts will impact the level of service to our citizens and the safety of our firefighters.”*

- ❖ The Chief also mentioned that citizen presence can be impactful and that members from either board could be helpful.
- ❖ Agenda Items number 7 and number 8 - The mill levy election strategy, boards & commission’s handbook, fire code board of appeals and resolutions was *deferred* for feedback at the June FRAC Meeting. Renee suggested that the board review Attendance on Page 4, Conflict of Interest on Page 5, Recording Secretary on Page 6, Terms of Office on Page 7, Appointments and Vacancies Page 9 and Term Limits on Page 10. On Term Limits, this eventually should be 4 city and 3 rural members – the next one will need to be a rural fill.

9. **Public Comment (If applicable) citizens:** There was no public comment.

**Motion to Adjourn:** Meeting adjourned at 7:34 P.M.

The next FRAC meeting will be Wednesday, June 10<sup>th</sup>, 2015 at 5:30 p.m. in the EOC.

Minutes respectfully submitted by Bonnie Wright, Administrative Technician, LFRA.

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