



Loveland Fire & Rescue Advisory Commission Meeting Minutes

Wednesday, February 11, 2015, 5:30 p.m.

Fire Administration Building (FAB)

Emergency Operations Center (EOC), 2nd Floor

410 E. 5th St., Loveland, CO 80537

Meeting called to order at 5:30 p.m.

FRAC Present: Chair Jonathan (Jon) Smela, Co-Chair Bob Boggio, Fire Chief Mark Miller, Division Chief Ned Sparks, Mayor Cecil Gutierrez, David (Dave) Adams, Paul Pfeiffer, William (Willy) Tillman, Elton Bingham, Division Chief Greg Ward, Administrative Director Renee Wheeler and Bonnie Wright.

FRAC Absent: Leroy (Andy) Anderson and Leo Wotan

Minutes approval: presented by Chair Smela

Bob Boggio motioned to approve the January 14, 2015 minutes; Dave Adams seconded the motion. Motion carried.

City Council updates: Presented by Mayor Cecil Gutierrez

- ❖ The Mayor mentioned that several agenda items will be going before city council. The LFRA Board has been discussing how they can take over more responsibility and is recommending to City Council to disband FRAC and turn it over to the (LFRA) Board as an advisory group to them. This would help streamline the process and make it less cumbersome. The Fire Chief has the actual motion which will go before city council.

Chief Updates: presented by Fire Chief Mark Miller

- ❖ Chief Miller added to the Mayor's comments that the first part would dissolve and reappoint this commission as an Ad Hoc (as needed) committee where the (LFRA) Board can put FRAC on hold if needed. The Chief anticipates that 2015 will be a busy year and that 2016 could be slower and FRAC may need to take a break and meet as things come about.
- ❖ The motion the Chief will be taking before council states that *FRAC over the years has played an important role in strategic planning and policy considerations. Since the Loveland Fire Rescue Authority (LFRA) Board is responsible for setting policy for the Authority, the Citizen Advisory Board that is responsible for bringing the*

citizen's perspective to policy considerations should be aligned with the decision-making authority. If the City Council approves that action, the LFRA Board would reinstate the existing members as an Ad Hoc Commission and the LFRA Bylaws would be amended to accomplish this.

- ❖ A board member voiced concern that if the commission does not meet on a regular basis that the continuity could be impacted.
- ❖ The Chief commented that over the past 15 years there have been moments where there was not a lot going on and not needing a reason to meet.
- ❖ One of the members mentioned that through a previous conversation he had he suggested having FRAC meet on a quarterly basis instead of on a monthly basis.
- ❖ FRACs name would not be changed and it would be an advisory commission to the fire authority board instead of city council.
- ❖ Another motion that will be going before council is Code Amendment concerning Fire Code Appeals. It states that *the LFRA Board voted to recommend to City Council that a new Fire Code Board of Appeals be established. The Fire Rescue Advisory Commission (FRAC) currently serves in this capacity (per Loveland Municipal Code Section 15.04.150.) The Fire Authority Board recommends that the Appeals Board be comprised of the Fire Chief and two LFRA Board members one from the City and one from the Rural District.*
- ❖ It would be ideal if a member of FRAC could attend an LFRA Board meeting.
- ❖ Chair Smela asked for a round table position and all of the members voted unanimously in support of the upcoming changes to FRAC.
- ❖ The Chief mentioned that there were a couple of hiccups over the past few weeks with the sale of the old Fire Station 2. Everything has been smoothed out and Thompson Valley EMS should be closing on it at the end of this month.

Rural District Board Updates: presented by Rural Board member Bob Boggio

- ❖ The board is nervous about trying to sell the mill levy into the rural district.
- ❖ Chief Sparks mentioned that a member of the LFRA Board is concerned about the mill levy increase in the rural district based upon the city's review of the calculated Capital Expansion Funds (CEFs) part of it and it being a hard sell to the rural district.
- ❖ CEFs will be on the agenda for the March 24th city council meeting.

Motion on CEFs: Presented by Chair Smela

Chair Smela asked if anyone had any additions or changes to the wording of the Motion on CEFs.

FRAC believes in LFRA's 2012 strategic plan, which was adopted by Council, but we are very concerned about the effect of delayed timing on completing the plan fast enough to meet increasing service demand. In addition, the impact to the fire authority's strategic relationship with the rural district is extremely negative. We therefore do not support the proposed change to the 'plan based' CEF method.

There was none. Chair Smela motioned and Bob Boggio seconded; motion carried.

Review of 2015 Goals created for Boards and Commissions Summit: Chair Smela

- FRACs 2014 Accomplishments:
- Lincoln Hotel Code Appeal
- Fire Chief Replacement
- Flood Recovery
- Residential Fire Sprinkler Initiative
- Budget Review

- FRACs 2015 Goals:
- Assist with the development a community feedback mechanism that focuses on citizens that specifically received service in the year
- Build a more in depth knowledge on policy implementation in operations through a citizen academy
- Build an understanding of community risks that drive required service levels through the community assessment part of accreditation
- Provide the citizen perspective on the staff developed “standards of cover” and strategy for assessing and benchmarking the Authority’s performance as a part of the accreditation process
- Begin preparation for further maturation of the Fire Authority
- Annual review of the LFRA Strategic Plan

- ❖ It was asked if FRAC would no longer be part of the Boards and Commissions Summit. The Mayor said he will check on that.

Other: “Fire Operations Education:” The FRAC members relocated to the Battalion Chief’s Training Room for a structure fire video presentation by Chief Ward and tour of Fire Station 1.

Motion to Adjourn: Meeting adjourned at 7:52 P.M.

The next FRAC meeting will be Wednesday, March 11th, 2015 at 5:30 p.m. in the Loveland Police Department Admin Conference Room.

Minutes respectfully submitted by Bonnie Wright, Administrative Technician, LFRA.

The City of Loveland is committed to providing an equal opportunity for citizens and does not discriminate on the basis of disability, race, age, color, national origin, religion, sexual orientation or gender. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act. For more information, please contact the City’s ADA Coordinator at bettie.greenberg@cityofloveland.org or 970-962-3319.