

## **CULTURAL SERVICES BOARD MINUTES**

**Tuesday June 24, 2014, 4:30 P.M.**

### **LOVELAND MUSEUM/GALLERY**

**503 N. Lincoln Ave., Loveland, CO 80537**

**I.** The June 24, 2014 meeting of the Cultural Services Board was called to order at 4:30 p.m. by Chairperson Juanita Cisneros in the upstairs conference room of the Loveland Museum/Gallery.

**Board Members Present:** Juanita Cisneros, Jan Desjardin, Louise Kauffman, Kerri McDermid, Teresa Mueller and Kris Ortmann. Also present were, Susan Ison, Cultural Services Director; Rich Harris, Rialto Theater Manager; Jennifer Cousino, Curator of History; Ralph Trenary, City Council Liaison; and, Mary Shada, Office Support Specialist.

#### **Additions/Changes to the Agenda**

Susan Ison added Frank Peak Anniversary to the Cultural Services Department Reports.

#### **Additions or Corrections/Changes to the May 27, 2014 minutes**

There were no additions or corrections to the May 27, 2014 minutes

#### **Approval of the May 27, 2014 Minutes**

Teresa Mueller motioned to approve the May 27, 2014, minutes. Jan DesJardin seconded. The motion passed unanimously.

#### **Introduction of Visitors**

There were no visitors at the June 24, 2014, meeting.

#### **Public Comments**

There were no public comments.

## **II. Agenda Items**

### **Board Reports**

**CSB Accomplishments Update** – Kris Ortmann reviewed the activities that CSB members participated in during the last month.

**George Franke** – George Franke with the Friends of the Library capital campaign spoke of his experience with advocacy and fund raising for the expansion of the Loveland Library.

**CSB Advocacy Opportunity** – Juanita Cisneros spoke about “branding” with a consistent image or style as an important part of advocacy.

## **Cultural Services Department Reports**

**De-accessioning** – Jennifer Cousino, Curator of History, presented the Cultural Services Board with 7 items that she would like to remove from the collections. After review, Kris Ortmann motioned to de-accession all 7 items. Teresa Mueller seconded. The motion passed unanimously.

**2015 Budget** – The 2015 Cultural Services budget has been submitted to the city for review. Nine supplemental requests were also submitted.

**Annual Report** - Susan Ison handed out a copy of the Cultural Services Department 2013 Annual Report to each board member.

**Cherry Pie Celebration** – Susan Ison reminded CSB members of the Cherry Pie Celebration on Saturday July 19, 2014. Jennifer Cousino asked for volunteers to help with the Art of the Tart pie contest.

**Board Applicant** – One applicant was interviewed to fill the vacant CSB position. His name will be submitted to the City Council for approval at their July 15, 2014 meeting.

### **Rialto Theater Center Report**

- The budget for the Rialto Theater Center includes a supplemental request for an increase in the artist fee budget to bring in higher end performers.
- The Rialto Theater Center business plan will be presented at the July 1, 2014, City Council Meeting.
- The Michael Martin Murphey, Leo Kottke, and George Winston concerts had good attendance and went very well.
- The community sponsored shows have not been very well attended.
- A new popcorn machine, a new lighting board, and a flat screen monitor to advertise upcoming events in the Rialto lobby will be installed over the next couple of months.
- A new projector and sound system are needed but will be looked at for future capitol improvements.

**Frank Peak Anniversary** - Loveland Town Marshall, Frank Peak, was fatally shot on 7/13/1915 at age 35. His body was found draped over the railing on the east side of an irrigation bridge over the English Canal on Lincoln Avenue, south of 2nd Street. He was killed in a shootout with suspects who were never found. The case was re-opened in 1991 but is now inactive because all known witnesses are deceased. The 100<sup>th</sup> anniversary of Frank Peak's death will be marked by the Loveland Police Department in conjunction with the Historical Society and the Museum.

### **City Council Report**

- Priority Based Budgeting and an Economic Development report will be presented to the City Council tonight, June 24, 2014.

### **MISCELLANEOUS**

- There was discussion about new CSB members receiving a copy of space plan for the museum expansion, a tour of the collections area and the new high density storage as well as the origins of the CSB charter.
- Kris Ortmann requested that the year be consistently advertised on all marketing for events and gallery shows.
- Kris Ortmann shared examples of art and history ideas from her recent visit to Iceland.

**NEXT CULTURAL SERVICES BOARD MEETING:** Tuesday, July 22, 2014, at 4:30 p.m. in the Loveland Museum/Gallery upstairs Conference Room.

### **III. Adjournment**

Motion to adjourn the meeting was made by Kerri McDermid at 6:10 p.m. Kris Ortmann seconded the motion. All approved the motion.