

MINUTES
LOVELAND CITY COUNCIL
STUDY SESSION
TUESDAY, MAY 27, 2014
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

6:30 P.M. STUDY SESSION - City Council Chambers
STUDY SESSION AGENDA

ROLL CALL

Councilors present: Gutierrez, Clark, McKean, Fogle, Shaffer, Krenning, Farley, Taylor and Trenary.

1. **PUBLIC WORKS** (presenters: Ken Cooper, Lorna Holmes, Mark Belford, and Don Watkins; 60 min)
FACILITIES MASTER PLAN

City Manager, Bill Cahill introduced this item to Council to explain the process followed to develop the plans needed for the 2014 Capital Expansion Fees Project. Facilities Operations Manager, Ken Cooper introduced Facilities Management Planner, Lorna Holmes to describe her work with the consultants on the plan. Facilities Master Plan consultants, Mark Belford and Don Watkins of the Belford Watkins Group presented the findings and recommendations for discussion and review. The plan includes a capital financial impact which will be incorporated into an ongoing study to establish a calculation method for Capital Expansion Fees. Council discussion concerned building inventories and new projects. Council thanked staff for the presentation.


2. **CITY MANAGER** (presenters: Alan Krcmarik, Ford Frick and Adam Orens; 60 min)
2014 CAPITAL EXPANSION FEES PROJECT

Executive Fiscal Advisor, Alan Krcmarik introduced this item to Council. Ford Frick and Adam Orens of BBC Research & Consulting, presented their work on methods to calculate Capital Expansion Fees for the purpose of discussion and review. The presentation included basic theory and legal foundation for fees. Based on input from results in the Parks & Recreation Master Plan, the Facilities Master Plan and input from Council, the consultants will apply methods to develop the 2015 recommendations for the Capital Expansion Fees. Council discussion ensued. Mr. Krcmarik reviewed the next steps in the process: To incorporate the results from the latest drafts of the facilities and parks master plans; calculate remaining fees; develop the draft report; hold public outreach activities; and develop the final capital expansion fee system. Council thanked the group for the presentation and directed staff to move forward with the process.

ADJOURNMENT

Having no further business to come before Council, the May 27, 2014 Study Session was adjourned at 9:21 p.m.

Respectfully Submitted,


Jeannie M. Weaver, Deputy City Clerk




Cecil A. Gutierrez, Mayor