

This is an administrative action to approve the City Council Study Session Minutes for the June 10, 2014 Study Session.

2. **CITY MANAGER** (presenter: Bill Cahill)
Appointments of Members to the Affordable Housing Commission, the Citizens' Finance Advisory Commission, and the Parks and Recreation Commission
 1. A motion to appoint Jill Angelovic to the Affordable Housing Commission for a term effective until June 30, 2017
 2. A motion to reappoint Vendia Berg to the Affordable Housing Commission for a term effective until June 30, 2017
 3. A motion to appoint Rey Liss to the Citizens' Finance Advisory Commission for a partial term effective until December 31, 2015
 4. A motion to appoint Wendi Croft to the Parks and Recreation Commission for a partial term effective until December 31, 2016

This is administrative action recommending the appointment of members to the Affordable Housing Commission, the Citizens' Finance Advisory Commission, and the Parks and Recreation Commission.

3. **DEVELOPMENT SERVICES** (presenter: Noreen Smyth)
CYNTHIA COURT EASEMENT VACATION
A Motion to Approve and Order Published on Second Reading an Ordinance Vacating a Utility and Drainage Easement across Lot 22, Block 1, Mariana Village Second Addition, City of Loveland, County of Larimer, State of Colorado

This is a legislative action to consider adoption on second reading of an ordinance vacating a drainage and utility easement. The easement is on a lot occupied by a single family dwelling located at 1119 Cynthia Court, southwest of the intersection of Cynthia Court and Camellia Place. The applicant is James Zack with Adroit Building Services, Inc., on behalf of the property owners. This ordinance was approved unanimously by Council on first reading at the June 3, 2014 regular meeting.

4. **DEVELOPMENT SERVICES** (presenter: Noreen Smyth)
PUBLIC HEARING
KERSEY EXEMPTION EASEMENT VACATION
A Motion to Approve and Order Published on First Reading an Ordinance Vacating Access Easements, Drainage Easements, Emergency Access Easements, and Utility Easements across Lot 1, Amended Parcel 3 of the Kersey Exemption, Larimer County, Colorado, also known as a Portion of Parcel 6, North Boyd Lake Avenue 1st Addition to the City of Loveland, Colorado

This is a legislative action to consider adoption of an ordinance on first reading vacating utility, drainage, emergency access and access easements. The easements are on a lot located southeast of the intersection of North Boyd Lake Avenue and Medford Place. A minor subdivision application is being processed to subdivide the lot into two lots. The applicant is Industrial Piping Specialists, Inc., who has also submitted a site development plan application to construct a 22,000 sq. ft. warehouse facility on one of the new lots.

5. **PARKS & RECREATION** (presenter: Gary Havener)
BIG THOMPSON RIVER FLOOD GRANT AWARD AND IGA
A Motion to Adopt Resolution #R-39-2014 Approving an Intergovernmental Agreement Between the City of Loveland, Colorado and the State Board of the Great Outdoors Colorado (GOCO) Trust Fund for the Big Thompson River Flood Recovery Project

This is an administrative action. The City of Loveland applied for and was awarded a

GOCO grant for the Big Thompson River Flood Recovery Project. This includes reconstruction of portions of the Loveland Recreation Trail and River's Edge Natural Area trails, pond access points, and wetlands damaged during the 2013 floods. Approval of the attached Resolution authorizes the City Manager to sign the grant agreement with Great Outdoors Colorado and supports the completion of the project. The City of Loveland has been awarded a grant, not to exceed \$281,798.85 from the State Board of the Great Outdoors Colorado Trust Fund for completion of the Big Thompson River Flood Recovery Project. The grant amount includes \$251,543 to complete the Project, and up to \$30,255.85 in contingency funds for unanticipated expenses that may be incurred for Project Completion. The required match for this grant is \$55,000. Budget appropriations for matching funds have been secured from the Open Space Fund 202, as part of the Supplemental Budget and Appropriation to the 2014 City of Loveland Budget for Flood Related Projects approved on March 4, 2014.

6. **ECONOMIC DEVELOPMENT** (presenter: Cindy Mackin)
PUBLIC HEARING
SUPPLEMENTAL APPROPRIATION FOR LODGING TAX RESERVES
A Motion to Approve and Order Published on First Reading an Ordinance Enacting a Supplemental Budget and Appropriation to the 2014 City of Loveland Budget for Additional Funding for Way Finding Signage, Event Support, Website Reconstruction and Installing Fiber Optic Communications to the Visitors Center
 This is an administrative action. On June 18, 2014, the Community Marketing Commission unanimously voted to approve a supplemental appropriation of \$170,000 of Lodging Tax Reserves to support of certain 2014 projects. Support of these programs is consistent with the Destination Loveland Strategic Plan adopted by City Council in 2011. The ordinance is funded with reserves reducing the flexibility to use the reserves for other projects.
7. **FINANCE** (presenter: Brent Worthington)
FINANCIAL REPORT FOR MAY 2014
 This is an information only item. The Snapshot Report includes the City's preliminary revenue and expenditures including detailed reports on tax revenue and health claims year to date, ending May 31, 2014.
8. **CITY MANAGER** (presenter: Alan Krcmarik)
INVESTMENT REPORT FOR MAY 2014
 This is an information item only. The 2014 budget projection for investment earnings for 2014 is \$2,025,920 which equates to an annual interest rate of 0.94%. For May, the amount posted to the investment account is \$218,199. For the year-to-date, the amount posted is \$763,917. Actual earnings are now below the year-to-date budget projection by \$95,051. Based on the monthly statement, the estimated annualized 1.02% yield on the securities held by US Bank is exactly the same as last month's reading. Due to the demands for draws from the fund balances to pay for the cost of flood response and project repair, the portfolio has a significantly lower fund balance than it would otherwise.
9. **PARKS & RECREATION** (presenter: Gary Havener)
PARKS & RECREATION MASTER PLAN
A Motion to Approve the 2014 Parks and Recreation Master Plan for the City of Loveland
 This is an administrative action to approve the 2014 Parks and Recreation Master Plan. While the resolution to adopt the 2014 Parks and Recreation Master Plan as a functional component of the City Comprehensive Master Plan will be presented at the July 15, 2014 City Council meeting, it is important to provide the City Council the opportunity to

discuss and review the plan prior to the pending retirement of Parks and Recreation Director Gary Havener. The Parks and Recreation Department embarked on an update of its 13 year-old Parks and Recreation Master Plan to coordinate with an update of other City master plans including the City's Comprehensive Master Plan and the capital expansion fee program discussion and review. The process has included an inventory and inspection of existing conditions; a community based outreach/needs analysis based on surveys, questionnaires, group discussions, and assessment of service levels; and recommendations for systems and service improvements including potential schedules and funding sources for implementation.

**10. CITY CLERK (presenter: Terry Andrews)
AMENDMENT TO THE RESEARCH FEE FOR RECORD REQUESTS**

A Motion to Approve Resolution #R-40-2014 Amending the 2014 Schedule of Rates, Charges, and Fees for Services Provided by the City of Loveland, Other than Services Provided by the Water and Power Department and the Stormwater Enterprise, and Superseding all Prior Resolutions Establishing Such Rates, Charges, and Fees, to Revise the City's "Research Fee" for Requests for Records Under the Colorado Open Records Act

This is an administrative action to reduce the City's "Research Fee" applicable to records requests under the Colorado Open Records Act consistent with a recently-enacted state law that limits research fees to \$30, with the first hour free. The Research Fee will be reduced by \$5 per hour, with the first hour free, thereby reducing revenue received by the general fund.

END OF CONSENT AGENDA

CITY CLERK READS TITLES OF ORDINANCES ON THE CONSENT AGENDA

PUBLIC COMMENT *Anyone who wishes to speak to an item NOT on the Agenda may address the Council at this time.*

PROCEDURAL INFORMATION

Anyone in the audience will be given time to speak to any item on the Regular Agenda before the Council acts upon it. The Mayor will call for public comment following the staff report. All public hearings are conducted in accordance with Council Policy. When Council is considering adoption of an ordinance on first reading, Loveland's Charter only requires that a majority of the Council quorum present vote in favor of the ordinance for it to be adopted on first reading. However, when an ordinance is being considered on second or final reading, at least five of the nine members of Council must vote in favor of the ordinance for it to become law.

REGULAR AGENDA

CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA

**11. FINANCE (presenter: John Hartman)
CAPITAL PROGRAM 2015-2024**

A Motion to Adopt Resolution #R-41-2014 Approving the 2015-2024 Capital Program for the City of Loveland

This is an administrative action. The Capital Program is part of the 2015 Budget development process. The program includes the funding sources available for capital projects and the recommended projects for each year of the ten-year program. The Resolution establishes the planned capital expenditures for the ten-year period. Projects shown in 2015 will be included in the 2015 City of Loveland Budget.

12. **CULTURAL SERVICES** (presenter: Susan Ison)
RIALTO THEATER CENTER BUSINESS PLAN

This is an information only item. This packet includes the first formal Business Plan completed for the Rialto Theater Center (RTC). The RTC has undergone many changes in the past few years—physically and operationally—with the three-story addition to the west and significant changes in the staff. Adapting to these changes and giving the new staff an opportunity to be involved in the development of this important document has delayed the completion of this report. All areas of operating the RTC were reviewed in the process of developing this Business Plan. The goal to reach Sustainability Plan metrics included an assessment of operating practices of other similar cultural institutions and comparisons of rates and fees. With multiple strategies—increasing rates and fees, diversifying programming, marketing, and development—increased sustainability should be achievable. Whether the market in Loveland will bear these changes as presented is unclear. Continuous evaluation by management and users will be necessary and the ability to make adjustments will be crucial. It is staff's intention is to return as soon as possible with an action to revise rates and fees. Additional revenue is anticipated due to an increase in rates and fees, changes in programming, and new marketing and development efforts.

BUSINESS FROM CITY COUNCIL *This is an opportunity for Council Members to report on recent activities or introduce new business for discussion at this time or on a future City Council agenda.*

CITY MANAGER REPORT

CITY ATTORNEY REPORT

ADJOURN

MINUTES
LOVELAND CITY COUNCIL
STUDY SESSION
TUESDAY, MAY 27, 2014
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

6:30 P.M. STUDY SESSION - City Council Chambers
STUDY SESSION AGENDA

ROLL CALL

Councilors present: Gutierrez, Clark, McKean, Fogle, Shaffer, Krenning, Farley, Taylor and Trenary.

1. PUBLIC WORKS (presenters: Ken Cooper, Lorna Holmes, Mark Belford, and Don Watkins; 60 min)
FACILITIES MASTER PLAN

City Manager, Bill Cahill introduced this item to Council to explain the process followed to develop the plans needed for the 2014 Capital Expansion Fees Project. Facilities Operations Manager, Ken Cooper introduced Facilities Management Planner, Lorna Holmes to describe her work with the consultants on the plan. Facilities Master Plan consultants, Mark Belford and Don Watkins of the Belford Watkins Group presented the findings and recommendations for discussion and review. The plan includes a capital financial impact which will be incorporated into an ongoing study to establish a calculation method for Capital Expansion Fees. Council discussion concerned building inventories and new projects. Council thanked staff for the presentation.

2. CITY MANAGER (presenters: Alan Krcmarik, Ford Frick and Adam Orens; 60 min)
2014 CAPITAL EXPANSION FEES PROJECT

Executive Fiscal Advisor, Alan Krcmarik introduced this item to Council. Ford Frick and Adam Orens of BBC Research & Consulting, presented their work on methods to calculate Capital Expansion Fees for the purpose of discussion and review. The presentation included basic theory and legal foundation for fees. Based on input from results in the Parks & Recreation Master Plan, the Facilities Master Plan and input from Council, the consultants will apply methods to develop the 2015 recommendations for the Capital Expansion Fees. Council discussion ensued. Mr. Krcmarik reviewed the next steps in the process: To incorporate the results from the latest drafts of the facilities and parks master plans; calculate remaining fees; develop the draft report; hold public outreach activities; and develop the final capital expansion fee system. Council thanked the group for the presentation and directed staff to move forward with the process.

ADJOURNMENT

Having no further business to come before Council, the May 27, 2014 Study Session was adjourned at 9:21 p.m.

Respectfully Submitted,

Jeannie M. Weaver, Deputy City Clerk

Cecil A. Gutierrez, Mayor

MINUTES
LOVELAND CITY COUNCIL MEETING
TUESDAY, JUNE 3, 2014
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

6:30 P.M. REGULAR MEETING - City Council Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Roll was taken and the following responded: Gutierrez, Clark, Farley, Shaffer, Taylor, Fogle, McKean and Krenning. Councilor Trenary was absent.

Councilor Taylor read the Proclamation Declaring The Week Of June 23 Through June 27, 2014 As Bike Week. Robin Hildenbrand, Pedal Club member accepted the proclamation.

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. Members of the public will be given an opportunity to speak to the item before the Council acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of tonight's meeting should come forward to a microphone and identify yourself before being recognized by the Mayor. Please do not interrupt other speakers. Side conversations should be moved outside the Council Chambers. Please limit comments to no more than three minutes.

CONSENT AGENDA

Mayor Gutierrez asked if anyone in the audience, Council or Staff wished to remove any of the items or public hearings listed on the Consent Agenda. Councilor Shaffer wished to remove Item #2 to the Regular Agenda. Councilor Shaffer moved to approve the Consent Agenda with the exception of Item #2. The motion was seconded by Councilor Farley which carried with all councilors present voting in favor thereof.

1. **CITY CLERK** (presenter: Terry Andrews)
APPROVAL OF CITY COUNCIL MEETING MINUTES
 1. **A Motion to Approve the Council Meeting Minutes for the May 13, 2014 Study Session was approved.**
This is an administrative action to approve the City Council meeting minutes for the May 13, 2014 Study Session.
 2. **A Motion to Approve the Council Meeting Minutes for the May 20, 2014 Regular Meeting was approved.**
This is an administrative action to approve the City Council meeting minutes for the May 20, 2014 Regular Meeting.

2. **CITY MANAGER** (presenters: Rod Wensing & Sharon Citino)
COMCAST FRANCHISE AGREEMENT EXTENSION
 This item was moved to the Regular Agenda.
3. **DEVELOPMENT SERVICES** (presenter: Noreen Smyth)
CYNTHIA COURT EASEMENT VACATION
 A Public Hearing was held and a Motion to Approve and Order Published on First Reading an Ordinance Vacating a Utility and Drainage Easement across Lot 22, Block 1, Mariana Village Second Addition, City of Loveland, County of Larimer, State of Colorado was approved.
 This is a legislative action to consider adoption of a first reading ordinance vacating a drainage and utility easement. The easement is on a lot occupied by a single family dwelling located at 1119 Cynthia Court, southwest of the intersection of Cynthia Court and Camellia Place. The applicant is James Zack with Adroit Building Services, Inc., on behalf of the property owners.
4. **DEVELOPMENT SERVICES** (presenter: Alison Hade)
GRANT FUNDING RECOMMENDATIONS
 A Motion to Adopt Resolution #R-37-2014 Approving the 2014 Grant Funding Recommendations of the Loveland Human Service Commission and the Affordable Housing Commission was approved.
 This is an administrative action. The Human Services Commission and Affordable Housing Commission considered 51 grant requests totaling \$1.2 million, and recommended funding 40 with allocations of \$563,916 for human services and \$196,342 to affordable housing. The attached staff report describes how the commissions made their decisions. The resolution authorizes the allocation of the 2014 Human Services Grant and Community Development Block Grant that were appropriated in the 2014 City Budget.
5. **CITY MANAGER** (presenter: Alan Krcmarik)
MULTIFAMILY HOUSING REVENUE BONDS
 A Public Hearing was held and a Motion to Adopt Resolution #R-38-2014 Approving the Issuance of Multifamily Housing Revenue Bonds by the Housing Authority of the City of Loveland for the Sole Purpose of Qualifying the Interest Payable on the Bonds for Exclusion from the Gross Income of the Owner or Owners of the Bonds for Federal Income Tax Purposes Under the Applicable Provisions of the Internal Revenue Code of 1986; and Related Matters was approved.
 This is an administrative action approving tax-exempt financing of not more than \$30M by the Housing Authority of the City of Loveland for a loan to finance a portion of the cost of constructing and equipping a 224-unit affordable housing project to be known as Ashley Estates. The City is not liable for the payment of the bonds.
6. **FINANCE** (presenter: Brent Worthington)
FINANCIAL REPORT FOR APRIL 2014
 This is an information only item. The Snapshot Report includes the City's preliminary revenue and expenditures including detailed reports on tax revenue and health claims year to date, ending April 30, 2014.
7. **CITY MANAGER** (presenter: Alan Krcmarik)
INVESTMENT REPORT FOR APRIL 2014
 This is an information only item. The 2014 budget projection for investment earnings for 2014 is \$2,025,920, requiring an annual interest rate of approximately 0.94%. For April,

the amount posted to the investment account is \$82,018. For the year-to-date, the amount posted is \$545,718. Actual earnings are now below the year-to-date budget projection by \$139,228. Based on the monthly statement, the estimated annualized 1.02% yield on the securities held by US Bank is exactly the same as last month's reading. Due to the demands for draws from the fund balances to pay for the cost of flood response and project repair, the portfolio has a significantly lower fund balance than it would otherwise.

END OF CONSENT AGENDA

CITY CLERK READS TITLES OF ORDINANCES ON THE CONSENT AGENDA

PUBLIC COMMENT *Anyone who wishes to speak to an item NOT on the Agenda may address the Council at this time.*

1) Rocky Mountain National Park Annual Update- Spring 2014 (presenter: Vaughn Baker and Kyle Patterson)

Elizabeth Hewditz, Ft. Collins resident, with "Citizens for a Healthy Ft. Collins", spoke in support of the Ballot question.

Kelly Goodens, resident of Ft. Collins spoke in support of the Ballot question.

Sharon Carlisle, spoke on behalf of "Protect our Loveland".

Phillip Doe, resident of Denver spoke in behalf of "Be the Change" and in support of the Ballot question.

Jeff Olson, business owner in Loveland, expressed concern regarding Madison and Boise on Hwy 34. Bicycle lane is too narrow.

Wes Wilson, Denver resident and a representative of "Be the Change" spoke in support of the Ballot question.

B. J. Nikkel, former state representative and representing LEAP as Director, spoke in opposition of the Ballot measure.

Barbara Millsap, Denver resident, spoke in support of the Ballot measure.

PROCEDURAL INFORMATION

Anyone in the audience will be given time to speak to any item on the Regular Agenda before the Council acts upon it. The Mayor will call for public comment following the staff report. All public hearings are conducted in accordance with Council Policy. When Council is considering adoption of an ordinance on first reading, Loveland's Charter only requires that a majority of the Council quorum present vote in favor of the ordinance for it to be adopted on first reading. However, when an ordinance is being considered on second or final reading, at least five of the nine members of Council must vote in favor of the ordinance for it to become law.

REGULAR AGENDA

CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA

2. CITY MANAGER (presenters: Rod Wensing & Sharon Citino) COMCAST FRANCHISE AGREEMENT EXTENSION

Councilor Shaffer recused herself from this issue, due to an unfortunate customer service experience. Assistant City Manager, Rod Wensing introduced this ordinance. If Comcast is able to enter into a lease in the City, please bring this item to Council for consideration. This is an administrative action. This second reading ordinance moves the expiration of the current cable franchise from June 30, 2014 to December 31, 2014. This will be the third extension since April 30, 2013. The ordinance was approved unanimously on first reading by Council at the May 20, 2014 regular meeting. Existing operational requirements and City revenue from the existing cable franchise agreement stay intact.

Councilor Clark moved to Approve and Order Published on Second Reading Ordinance #5866 Amending the Cable Franchise Agreement Between the City of Loveland, Colorado and Comcast of Colorado II, LLC to Extend the Term of the Franchise Agreement. Councilor Farley seconded the motion which carried with all councilors present voting in favor.

**8. FINANCE (presenter: Brent Worthington)
2013 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND AUDIT REPORT**

Finance Director, Brent Worthington introduced this item to Council and members of the Accounting Staff. This is an information only item. The Comprehensive Annual Financial Report for the year ending December 31, 2013, received an unqualified opinion from the external auditors. This indicates that, in all material respects, the report fairly presents the financial position of the City and is in conformity with generally accepted accounting principles. Cheryl Wallace, Matt Merino, Rubin Brown were present.

BUSINESS FROM CITY COUNCIL *This is an opportunity for Council Members to report on recent activities or introduce new business for discussion at this time or on a future City Council agenda.*

Shaffer: Requested Staff look at the schedule of public meetings and government access channel being aired, stating that the times are out of sync with normal hours for public viewing.

Krenning: Requested Staff draft language to refer the a change to the City Charter to the electorate regarding the amount of Council members required to hire and remove Council's employees to a majority instead of a super majority, possibly at the first meeting in July 2014. Councilors Fogle, Clark, and Taylor. Staff will research this issue and take a survey with other communities.

McKean: Staff will also look at the possibility of Charter language that would require some type of fiscal impact statement, on any matter that would go to the voters. Councilors Fogle, Clark, and Krenning supported the request.

Gutierrez: Announced the first pitch of the Loveland Blue Jays. Thanked the Parks & Recreation Department for the great condition of the fields.

CITY MANAGER REPORT

Flood update Friday night May 23, 2014 – Pat Mialy, Emergency Manager.

CITY ATTORNEY REPORT None.

ADJOURNMENT

Having no further business to come before Council, the June 3, 2014, Regular Meeting was adjourned at 8:27 p.m.

Respectfully Submitted,

Teresa G. Andrews, City Clerk

Cecil A. Gutierrez, Mayor

MINUTES
LOVELAND CITY COUNCIL
STUDY SESSION
TUESDAY, JUNE 10, 2014
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

6:30 P.M. STUDY SESSION - City Council Chambers
STUDY SESSION AGENDA

ROLL CALL

Councilors present: Gutierrez, Farley, Taylor, Clark, Shaffer, Fogle, Trenary, and Krenning. Councilor McKean was absent. Assistant City Manager, Rod Wensing was also present.

1. FINANCE (presenters: John Hartman; 60 min)
2015-2024 CAPITAL PROGRAM

Budget Manager, John Hartman presented this item to Council. The Capital Program is part of the 2015 Budget development process. The program includes the funding sources available for capital projects and the recommended projects for each year of the ten-year program. Mr. Hartman gave an overview of the 10-year plan with the major focus on infrastructure improvements. Council discussion ensued on Policy issues for the Wastewater Treatment Plant and the staff recommendation for phasing the project to expand capacity and finish the expansion to full build out in 2021. Water and Power Director, Steve Adams was present to address Council and answer questions. Council directed staff to move forward to a regular meeting in July for formal consideration of the program.

ADJOURNMENT

Having no further business to come before Council, the June 10, 2014 Study Session was adjourned at 7:46 p.m.

Respectfully Submitted,

Jeannie M. Weaver, Deputy City Clerk

Cecil A. Gutierrez, Mayor



CITY OF LOVELAND
CITY MANAGER'S OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2303 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 2
MEETING DATE: 7/1/2014
TO: City Council
FROM: City Manager's Office
PRESENTER: Bill Cahill, City Manager

TITLE:

Appointments of Members to the Affordable Housing Commission, the Citizens' Finance Advisory Commission, and the Parks and Recreation Commission

RECOMMENDED CITY COUNCIL ACTION:

1. A motion to appoint Jill Angelovic to the Affordable Housing Commission for a term effective until June 30, 2017.
2. A motion to reappoint Vendia Berg to the Affordable Housing Commission for a term effective until June 30, 2017.
3. A motion to appoint Rey Liss to the Citizens' Finance Advisory Commission for a partial term effective until December 31, 2015.
4. A motion to appoint Wendi Croft to the Parks and Recreation Commission for a partial term effective until December 31, 2016.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action.

SUMMARY:

This is administrative action recommending the appointment of members to the Affordable Housing Commission, the Citizens' Finance Advisory Commission, and the Parks and Recreation Commission.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

The **Affordable Housing Commission** has three term vacancies. During the recent recruiting cycle, two applications were received. After interviews held June 12, 2013, the committee recommends the appointment of Jill Angelovic and the reappointment of Vendia Berg to the commission. Both are recommended for terms effective until June 30, 2017. Recruiting continues for the remaining vacancy.

Richard Ball resigned from the **Citizens' Finance Advisory Commission** ("CFAC") last Fall. Recent recruiting results in one application. Rey Liss was interviewed on June 11, 2014 and is recommended for appointment to CFAC for a partial term effective until December 31, 2015. Recruiting for a remaining vacancy continues.

Due to work obligations, Sean Cronin recently resigned from the **Parks and Recreation Commission**. Wendi Croft has served as an alternate member on the commission since January 21, 2014. The interview committee recommends appointing Wendi Croft to the Parks and Recreation Commission for a partial term effective until December 31, 2016.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

None



CITY OF LOVELAND
 DEVELOPMENT SERVICES DEPARTMENT
 Civic Center • 500 East 3rd Street • Loveland, Colorado 80537
 (970) 962-2346 • FAX (970) 962-2945 • TDD (970) 962-2620

AGENDA ITEM: 3
MEETING DATE: 7/1/2014
TO: City Council
FROM: Greg George, Development Services
PRESENTER: Noreen Smyth, Current Planning

TITLE:

An Ordinance on Second Reading Vacating a Utility and Drainage Easement across Lot 22, Block 1, Mariana Village Second Addition, City of Loveland, County of Larimer, State of Colorado

RECOMMENDED CITY COUNCIL ACTION:

Adopt the ordinance on second reading as presented.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration
5. Adoption a motion continuing the item to a future Council meeting

SUMMARY:

This is a legislative action to consider adoption on second reading of an ordinance vacating a drainage and utility easement. The easement is on a lot occupied by a single family dwelling located at 1119 Cynthia Court, southwest of the intersection of Cynthia Court and Camellia Place. The applicant is James Zack with Adroit Building Services, Inc., on behalf of the property owners. This ordinance was approved unanimously by Council on first reading at the June 3, 2014 regular meeting.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

The easement proposed for vacation is a 20-foot wide by 50-foot long (1,009 sq ft) drainage and utility easement that runs along the rear lot line of the subject property. The property is zoned

R3-Established High Density Residential. The applicant is proposing to construct an attached garage on the property, which currently has no garage. Part of the garage would extend into the area of the lot where the easement is situated. There is currently paved surface parking with driveway access in the location where the garage is proposed to be constructed and there is limited ability to situate a garage elsewhere on the lot.

The subject easement was dedicated to the City of Loveland in 1972 with the approval and recordation of the Mariana Village Second Addition, which established the 20-foot easement along the rear lot lines of all lots in the subdivision. No utility lines are located in the area for which the vacation is requested and this area does not serve any drainage purposes. The area will not be needed in the future for either utility or drainage purposes.

The Zoning Board of Adjustment heard and approved an associated application for a rear setback variance on May 28, 2014. If the variance is not appealed and the Council approves the easement vacation on second reading, the applicant can proceed to submit a building permit application for administrative review and approval of the proposed garage.

REVIEWED BY CITY MANAGER:

William D. Cavill

LIST OF ATTACHMENTS:

1. Ordinance
2. Complete first reading packet from June 3, 2014 can be accessed at:
<http://www.cityofloveland.org/index.aspx?page=20&recordid=58777>

FIRST READING June 3, 2014

SECOND READING July 1, 2014

ORDINANCE NO. _____

AN ORDINANCE VACATING A UTILITY AND DRAINAGE EASEMENT ACROSS LOT 22, BLOCK 1, MARIANA VILLAGE SECOND ADDITION, CITY OF LOVELAND, COUNTY OF LARIMER, STATE OF COLORADO

WHEREAS, the City Council, at a regularly scheduled meeting, considered the vacation of the utility and drainage easement described below (the “Easement”) and located across **Lot 22, Block 1, Mariana Village Second Addition, City of Loveland, County of Larimer, State of Colorado**; and

WHEREAS, the City Council finds and determines that no land adjoining the Easement to be vacated is left without an established public or private easement connecting said land with another established public or private easement; and

WHEREAS, the City Council further finds and determines that the Easement to be vacated is no longer necessary for the public use and convenience; and

WHEREAS, the City Council further finds and determines that the application filed with the City’s Current Planning Division was signed by the owners of more than fifty percent of the property abutting the Easement to be vacated.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the City Council hereby adopts and makes the findings set forth above.

Section 2. That based on the City Council’s findings set forth above, the following Easement be and the same is hereby vacated:

That portion of Lot 22, Block 1, MARIANA VILLAGE SECOND ADDITION, situate in the Southwest Quarter of Section 22, Township 5 North, range 69 West of the 6th P.M., to the City of Loveland, County of Larimer, State of Colorado being more particularly described as follows:

That certain Twenty (20) Foot Easement “For Use Of Property Owners Located Within Said Addition, Utilities, And Drainage Purposes” as platted and depicted on the Final Plat of said MARIANA VILLAGE SECOND ADDITION being the Westerly Twenty (20) Feet of said Lot 22, Block 1, MARIANA VILLAGE SECOND ADDITION;

EXCEPTING THEREFROM: The Northerly Ten (10) Foot Easement “For Utilities, Street Purposes, & Sidewalks” as platted and depicted on the Final Plat of said MARIANA VILLAGE SECOND ADDITION;

AND FURTHER EXCEPTING THEREFROM: That portion of said Lot 22, Block 1, MARIANA VILLAGE SECOND ADDITION being more particularly described as follows:

Considering the Westerly line of said Lot 22, Block 1, MARIANA VILLAGE SECOND ADDITION as bearing North 29°01’01” West and with all bearings contained herein relative thereto:

BEGINNING at the Southwest corner of said Lot 22, Block 1, MARIANA VILLAGE SECOND ADDITION; thence along said Westerly line of said Lot 22, Block 1, MARIANA VILLAGE SECOND ADDITION North 29°01’01” West 5.10 feet; thence departing said Westerly line of said Lot 22, Block 1, MARIANA VILLAGE SECOND ADDITION North 49°23’38” East 5.10 feet; thence South 29°01’01” East 5.10 feet, more or less, to a point on the Southerly line of said Lot 22, Block 1, MARIANA VILLAGE SECOND ADDITION; thence along said Southerly line of said Lot 22, Block 1, MARIANA VILLAGE SECOND ADDITION South 49°23’38” West 5.10 feet to the Southwest corner of said Lot 22, Block 1, MARIANA VILLAGE SECOND ADDITION and the POINT OF BEGINNING.

The above-described area for Easement vacation purposes contains 1,009.4 square feet, more or less, and is subject to all existing easements now existing or of record.

A depiction of the above-described Easement vacation is attached hereto as Exhibit A and incorporated herein by reference.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

Section 4. That the City Clerk is hereby directed to record this Ordinance with the Larimer County Clerk and Recorder after its effective date in accordance with State Statutes.

ADOPTED this 1st day of July, 2014.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

EASEMENT VACATION EXHIBIT MAP

FOR A PORTION OF LOT 22, BLOCK 1 MARIANA VILLAGE 2ND ADDITION, SITUATE IN THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 5 NORTH, RANGE 69 WEST OF THE 6TH P.M., CITY OF LOVELAND, COUNTY OF LARIMER, STATE OF COLORADO

NOTE: THIS DRAWING DOES NOT REPRESENT A MONUMENTED FIELD SURVEY OF THE SUBJECT PROPERTY. IT IS INTENDED TO DEPICT THE ATTACHED EASEMENT DESCRIPTION FOR THE SUBJECT PROPERTY.

CYNTHIA COURT

Existing 10' Easement "For Utilities, Street Purposes, & Sidewalks" (Per Mariana Village 2nd Add.) TO REMAIN.

LINE TABLE		
LINE	BEARING	LENGTH
L1	N29°01'01"W	5.10'
L2	N49°23'38"E	5.10'
L3	S29°01'01"E	5.10'
L4	S49°23'38"W	5.10'

LOT 22 - BLOCK 1
MARIANA VILLAGE SECOND
ADDITION

CAMELLIA PLACE

Existing 10' Easement "For Utilities, Street Purposes, & Sidewalks" (Per Mariana Village 2nd Add.) TO REMAIN.



LOT 23 - BLOCK 1, MARIANA VILLAGE 2ND ADDITION

Southerly Line Of Lot 22

10'

20' Easement "For Use Of Property Owners Located Within Said Addition, Utilities, And Drainage Purposes". TO BE VACATED (±1,009.4 S.F.)

LOT 21 - BLOCK 1, MARIANA VILLAGE 2ND ADDITION

Westerly Line Of Lot 22

L1
L2
L3
L4

Existing Easement "For Use Of Property Owners Located Within Said Addition, Utilities, And Drainage Purposes" (Per Mariana Village 2nd Add.) TO REMAIN IN PLACE.

Southwest Corner Lot 22
Point Of Beginning

Prepared By And On Behalf Of:
INTERMILL LAND SURVEYING, INC.
1301 North Cleveland Avenue
Loveland, Colorado 80537
(970) 669-0516
Project No.: P-13-7474
Date: 04/04/2014
Drawn: JEB



Robert George Persichitte
PLS 34174

\\Hart\Prj\P-7474-Adroit\Draw\PLS.dwg



CITY OF LOVELAND
 DEVELOPMENT SERVICES DEPARTMENT
 Civic Center • 500 East 3rd Street • Loveland, Colorado 80537
 (970) 962-2346 • FAX (970) 962-2945 • TDD (970) 962-2620

AGENDA ITEM: 4
MEETING DATE: 7/1/2014
TO: City Council
FROM: Greg George, Development Services
PRESENTER: Noreen Smyth, Current Planning

TITLE:

An Ordinance Vacating Access Easements, Drainage Easements, Emergency Access Easements, and Utility Easements Across Lot 1, Amended Parcel 3 of the Kersey Exemption, Larimer County, Colorado, also known as a Portion of Parcel 6, North Boyd Lake Avenue 1st Addition to the City of Loveland, Colorado

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and adopt the ordinance on first reading as presented.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration
5. Adoption a motion continuing the item to a future Council meeting

SUMMARY:

This is a legislative action to consider adoption of an ordinance on first reading vacating utility, drainage, emergency access and access easements. The easements are on a lot located southeast of the intersection of North Boyd Lake Avenue and Medford Place. A minor subdivision application is being processed to subdivide the lot into two lots. The applicant is Industrial Piping Specialists, Inc., who has also submitted a site development plan application to construct a 22,000 sq ft warehouse facility on one of the new lots.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

The public access easement being vacated extends past the end of the Medford Drive right-of-way onto the property. A new, shorter private access easement will be established with the plat to align better with the new lots to be created with the plat. The emergency access easement being vacated extends from North Boyd Lake Avenue to the public access easement. In its place, a new emergency access easement will be established with the plat in a more suitable location. The existing utility and drainage easements will be replaced with new utility and drainage easements on the plat in more suitable locations that correlate to the needs of the proposed development.

The establishment of the new easements through the recordation of the plat will occur after the existing easements are formally vacated. The North Boyd Lake Avenue First Addition, Second Subdivision plat is nearing completion of the staff review process. Once that process is complete and the associated easements are vacated, the plat showing the new easements can be approved and recorded.

Development Review staff is supportive of the vacation because all necessary easements will be established in suitable locations with the recordation of the associated plat. Per Chapter 16.36 of the Municipal Code, vacation of access easements are required to be heard by the Planning Commission in advance of the City Council public hearing. The Planning Commission considered vacation of the access and emergency access easements at their June 9, 2014 meeting and recommended approval as part of the consent agenda.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

- 1. Ordinance
- 2. Staff Memorandum

FIRST READING July 1, 2014

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE VACATING ACCESS EASEMENTS, DRAINAGE EASEMENTS, EMERGENCY ACCESS EASEMENTS, AND UTILITY EASEMENTS ACROSS LOT 1, AMENDED PARCEL 3 OF THE KERSEY EXEMPTION, LARIMER COUNTY, COLORADO, ALSO KNOWN AS A PORTION OF PARCEL 6, NORTH BOYD LAKE AVENUE 1ST ADDITION TO THE CITY OF LOVELAND, COLORADO

WHEREAS, the City Council, at a regularly scheduled meeting, considered the vacation of those access easements, drainage easements, emergency access easements, and utility easements described below (collectively, the “Easements”) and located across **Lot 1, Amended Parcel 3 of the Kersey Exemption, Larimer County, Colorado, also known as a Portion of Parcel 6, North Boyd Lake Avenue 1st Addition to the City of Loveland, Colorado** (the “Property”); and

WHEREAS, the City Council finds and determines that no land adjoining the Easements to be vacated is left without an established public or private easement connecting said land with another established public or private easement; and

WHEREAS, the City Council further finds and determines that the Easements to be vacated are no longer necessary for the public use and convenience; and

WHEREAS, the City Council further finds and determines that the application filed with the City’s Current Planning Division was signed by the owners of more than fifty percent of the property abutting the Easements to be vacated.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the City Council hereby adopts and makes the findings set forth above.

Section 2. That based on the City Council’s findings set forth above, upon the recording of an amended plat to subdivide the Property, the following Easements shall be vacated:

Those portions of LOT 1, AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION to Larimer County, Colorado also known as a portion of Parcel 6, NORTH BOYD LAKE AVENUE 1ST ADDITION to the City of Loveland, Colorado, situate in the Southwest Quarter of Section 33, Township 6 North, Range 68 West of the 6th P.M., City of Loveland, County of Larimer, State of Colorado, being more particularly described as follows;

All Access Easements, Drainage Easements, Emergency Access Easements, and Utility Easements located on and dedicated (platted) with said LOT 1, AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION to Larimer County, Colorado as shown on the Final Plat of said AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION recorded on May 21 , 2002 at Reception No. 2002055762, records of the Larimer County Clerk and Recorder.

EXCEPTING THEREFROM the 10-foot Utility Easement described at the document recorded in Book 2058 at Page 827, records of the Larimer County Clerk and Recorder.

A depiction of the above-described Easements vacation is attached hereto as Exhibit A and incorporated herein by reference.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

Section 4. That the City Clerk is hereby directed to record this Ordinance with the Larimer County Clerk and Recorder after its effective date in accordance with State Statutes.

ADOPTED this ___ day of July, 2014.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

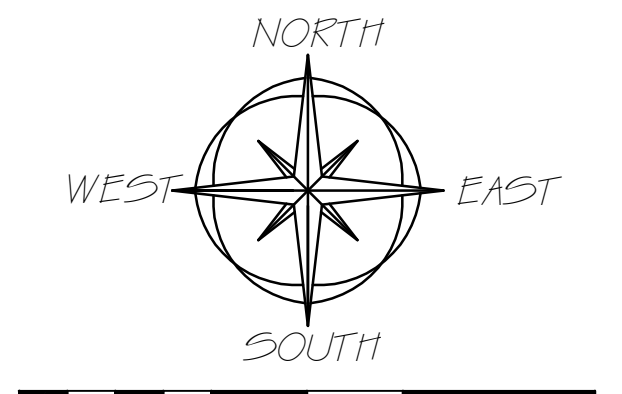
APPROVED AS TO FORM:



Assistant City Attorney

EASEMENT VACATION MAP

LOT 1, AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION TO LARIMER COUNTY, COLORADO; a.k.a. A PORTION OF PARCEL 6, NORTH BOYD LAKE AVENUE 1ST ADDITION, CITY OF LOVELAND, COLORADO, SITUATE IN THE SOUTHWEST QUARTER OF SECTION 33, TOWNSHIP 6 NORTH, RANGE 68 WEST OF THE 6TH P.M., CITY OF LOVELAND, COUNTY OF LARIMER, STATE OF COLORADO.



EASEMENT VACATION DESCRIPTION:

Those portions of Lot 1, AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION to Larimer County, Colorado also known as a portion of Parcel 6, NORTH BOYD LAKE AVENUE 1ST ADDITION to the City of Loveland, Colorado, situate in the Southwest Quarter of Section 33, Township 6 North, Range 68 West of the 6th P.M., City of Loveland, County of Larimer, State of Colorado, being more particularly described as follows;

All Access Easements, Drainage Easements, Emergency Access Easements and Utility Easements located on and dedicated (platted) with said Lot 1, AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION, to Larimer County, Colorado as shown on the Final Plat of said AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION recorded on May 21, 2002 at Reception No. 2002055762, records of the Larimer County Clerk and Recorder.

EXCEPTING THEREFROM; The 10-foot Utility Easement described at the document recorded in Book 2058 at Page 827, records of the Larimer County Clerk and Recorder

PREPARED BY AND ON BEHALF OF:
INTERMILL LAND SURVEYING, INC.
1301 North Cleveland Avenue
Loveland, Colorado 80537
P: (970) 669-0516
F: (970) 635-9775
E: intermill@qwestoffice.net
Robert George Persichitte
Colorado PLS No. 34174
Date: _____

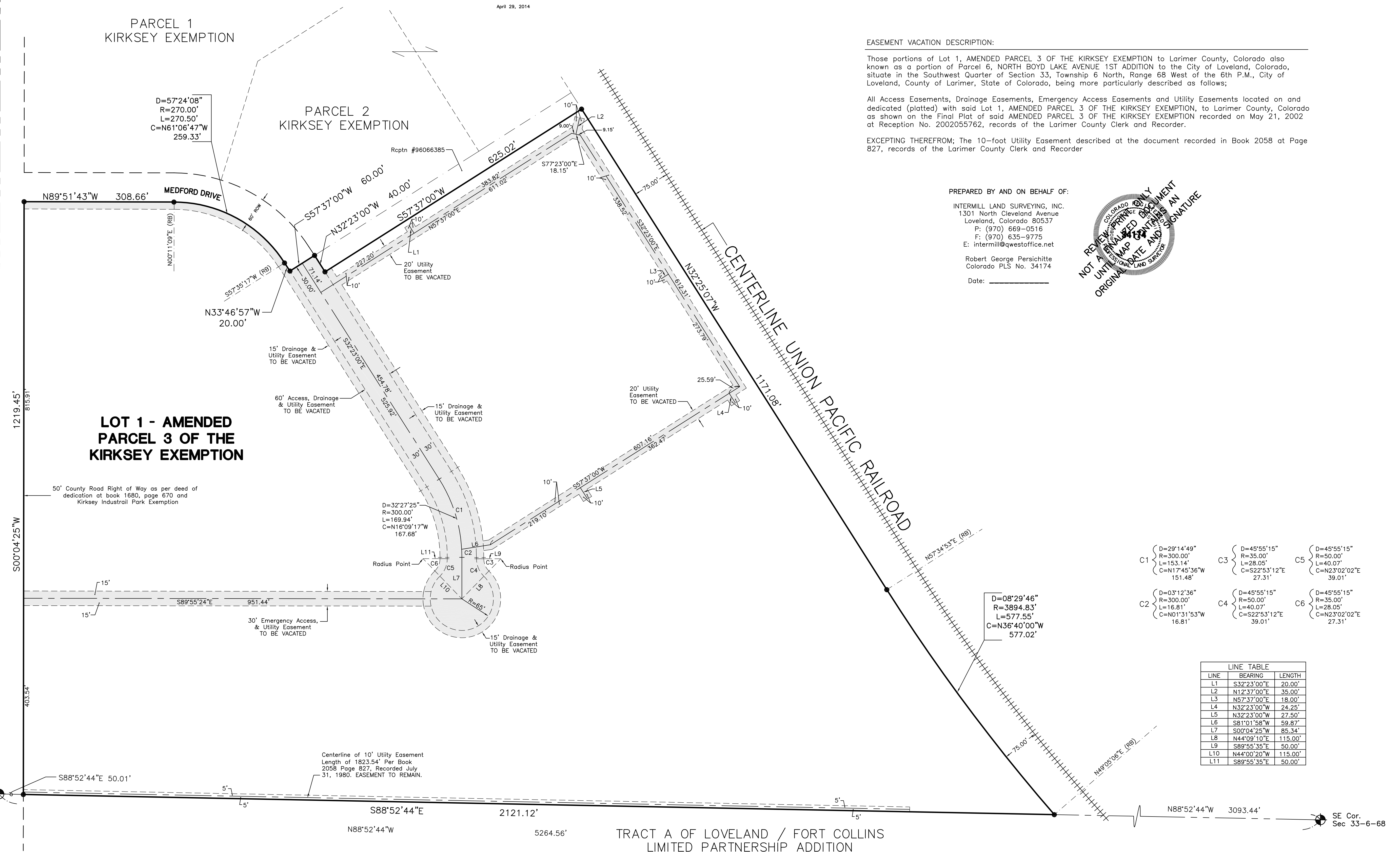


W1/4 Cor.
Sec. 33-6-68

TRACT 7 OF BOYD LAKE NORTH ADDITION,
REPLAT OF TRACTS C, D, E, F AND G

NORTH BOYD LAKE AVENUE

SW Cor.
Sec. 33-6-68



- C1 { D=29'14'49" R=300.00' L=153.14' C=N17°45'36"W 151.48'
- C2 { D=03'12'36" R=300.00' L=16.81' C=N01°31'53"W 16.81'
- C3 { D=45°55'15" R=35.00' L=28.05' C=S22°53'12"E 27.31'
- C4 { D=45°55'15" R=50.00' L=40.07' C=S22°53'12"E 39.01'
- C5 { D=45°55'15" R=50.00' L=40.07' C=N23°02'02"E 39.01'
- C6 { D=45°55'15" R=35.00' L=28.05' C=N23°02'02"E 27.31'

LINE	BEARING	LENGTH
L1	S32°23'00"E	20.00'
L2	N12°37'00"E	35.00'
L3	N57°37'00"E	18.00'
L4	N32°23'00"W	24.25'
L5	N32°23'00"W	27.50'
L6	S81°01'58"W	59.87'
L7	S00°04'25"W	85.34'
L8	N44°09'10"E	115.00'
L9	S89°55'35"E	50.00'
L10	N44°30'20"W	115.00'
L11	S89°55'35"E	50.00'

INTERMILL LAND SURVEYING, INC.
1301 NORTH CLEVELAND AVENUE
LOVELAND, COLORADO 80537
BUS. (970)-669-0516 / FAX (970)-635-9775

EASEMENT VACATION MAP
Lot 1, Amended Parcel 3 of The Kirksey Exemption, Larimer County, CO
a.k.a. A Portion of Parcel 6, North Boyd Lake Avenue 1st Addition, Loveland, CO

DRAWN BY: JEB
CHECKED BY:
APPROVED BY:
DATE: 04/29/2014
SCALE: 1"=100'

PROJECT NO.:
P-13-7460
SHEET 1 OF 1

REVISIONS:	
BY:	
DATE:	



**Development Services
Current Planning**

500 East Third Street, Suite 310 • Loveland, CO 80537
(970) 962-2523 • Fax (970) 962-2945 • TDD (970) 962-2620
www.cityofloveland.org

M E M O R A N D U M

TO: City Council

FROM: Noreen Smyth, Senior Planner, Current Planning Division

DATE: July 1, 2014

SUBJECT: Industrial Piping Specialist – Access & Utility Easement Vacation
PZ-14-56

I. EXHIBITS

- A. Vicinity Map
- B. North Boyd Lake Avenue First Addition, Second Subdivision
- C. Industrial Piping Specialist Site Development Plan
- D. PC Staff Report
- E. Slide presentation

II. KEY ISSUES

Staff believes that all key issues regarding the easement vacation have been resolved through the staff review process. The item has been placed on the Council's consent agenda.

III. PUBLIC HEARING & NOTICE

The City Council review of the vacation request is a public hearing. An affidavit was received from the applicant's representative certifying that the required notice of the hearing for the vacation was conducted at least 15 days prior to the date of the hearing. Staff has not received any comments or inquiries on the application.

III. BACKGROUND

This application concerns a request to vacate certain utility, drainage, emergency access and access easements on a 47-acre property located southeast of the intersection of North Boyd Lake Avenue and Medford Drive. The land is a part of a pending minor plat application (PZ-14-37) called the North Boyd Lake Avenue First Addition, Second Subdivision. This subdivision of the 47-acre property into two lots is being pursued in conjunction with a site development plan application (PZ-14-38) to construct a 22,000 sq ft warehouse facility with accompanying outdoor storage on one of the new lots. No specific development is proposed for the second lot, which is being platted as a tract.

Certain existing easements on the property are not in suitable locations for the new configuration of the land proposed with the minor plat. Thus, the easements in unsuitable locations are requested to be vacated and then replaced with new easements in more suitable locations through the recordation of the minor plat.

The public access easement to be vacated extends off of the end of the Medford Drive public right-of-way onto the subject property. With the plat, a shorter private access easement more suitable for the two new lots will be established. An emergency access easement that extends from North Boyd Lake Avenue to the existing access easement is to be vacated, with a new emergency access easement to be established extending from North Boyd Lake Avenue to the new, shorter access easement.

The drainage and utility easements that run along the existing access easements will be vacated and new drainage and utility easements that run along the new access easements will be established with the plat. In addition, an unneeded utility easement near the northeast portion of the subject property will also be vacated.

The property is within the Fort Collins-Loveland Water District/South Fort Collins Sanitation District. While the District does have water and sewer lines near the easements to be vacated, there are no lines in the actual vacation area, and therefore the District has stated that they do not object to the request. No other outside agencies have commented on the vacation on being noticed by the city of the application. According to the Water and Power Department, no city utility lines are located within the easements to be vacated, and according to the City Stormwater Engineer, they are not needed for drainage purposes. The Transportation Development Review and Fire divisions have stated that the access easements are not needed for public use and convenience or for emergency service use.

IV. STAFF REVIEW & PLANNING COMMISSION REVIEW

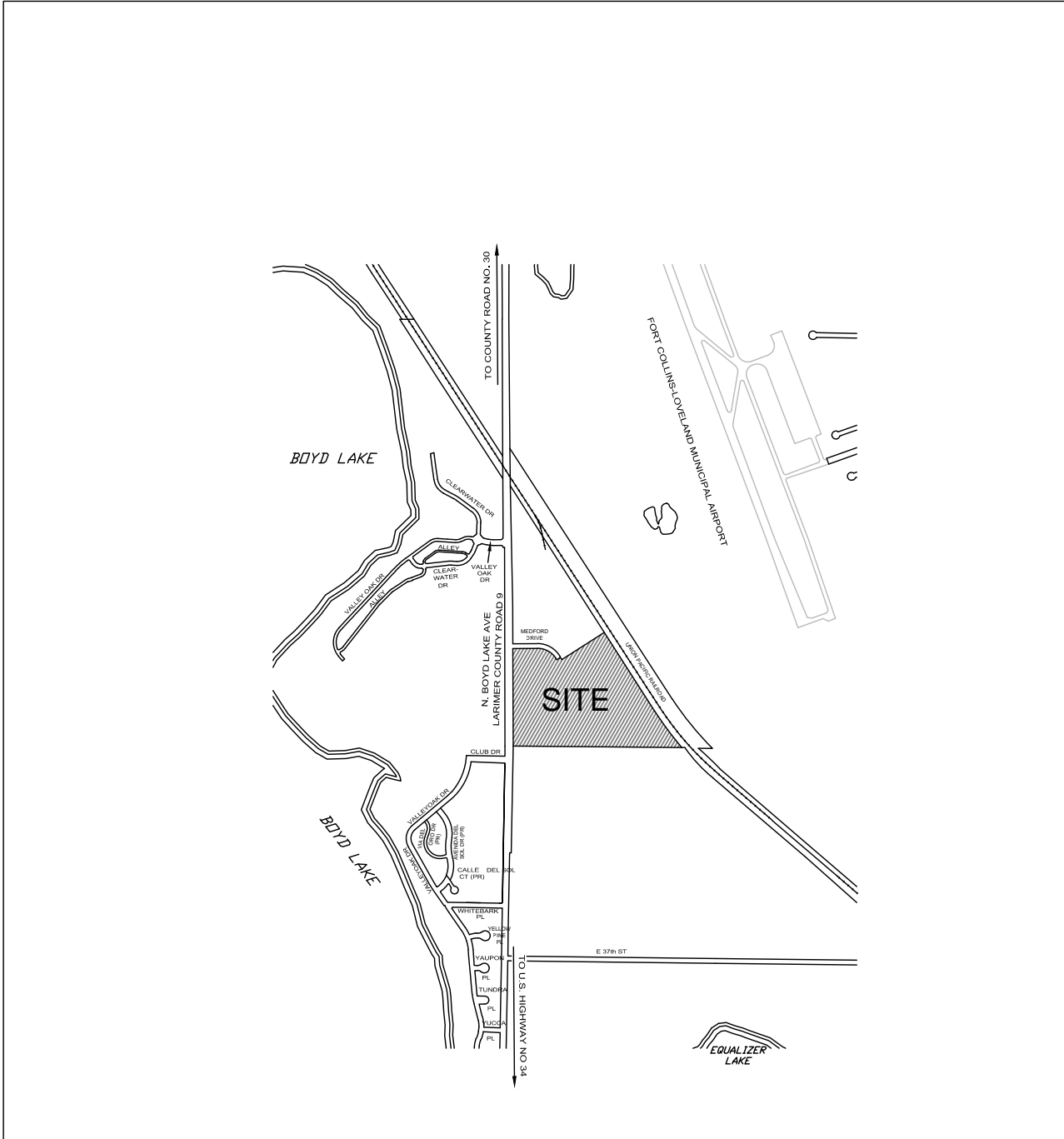
Because the easements proposed to be vacated are not currently used for utility or drainage purposes and will serve no public benefit once replacement easements for utility, drainage, public access and emergency access are established with the recordation of the North Boyd Lake Avenue First Addition, Second Subdivision plat, staff is supportive of the vacation.

Per Chapter 16.36 of the Municipal Code, access easements are required to be heard by the Planning Commission in advance of the City Council public hearing. The Planning Commission considered the access and emergency access easement vacation at their June 9 meeting and recommended approval as part of the consent agenda.

RECOMMENDATION

Staff recommends, subject to any further information that may be presented at the public hearing, that City Council adopt the ordinance on first reading.

PROJECT VICINITY MAP



INDUSTRIAL PIPING SPECIALISTS, INC.

4032 MEDFORD DR
LOVELAND, COLORADO 80538

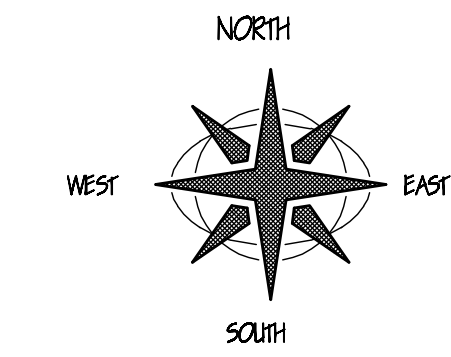
1289 N Cleveland Ave, Loveland CO 80537
(970) 669.3737

design@tfgdesign.com www.tfgdesign.com

LANDSCAPE ARCHITECTS & SITE PLANNERS

NORTH BOYD LAKE AVENUE FIRST ADDITION, SECOND SUBDIVISION

BEING A SUBDIVISION OF A PORTION OF NORTH LAKE AVENUE FIRST ADDITION, SITUATE IN THE SOUTHWEST QUARTER OF SECTION 33,
TOWNSHIP 6 NORTH, RANGE 68 WEST OF THE 6TH P.M., TO THE CITY OF LOVELAND, COUNTY OF LARIMER, STATE OF COLORADO.



ORIGINAL SCALE : 1" = 100'
Date of Initial Preparation: March 12, 2014

STATEMENT OF LINEAR UNITS USED:
Linear Units Used for this survey - U.S. Survey Feet

MONUMENTATION LEGEND
FD. A: Indicates Found No. 4 rebar (length unknown) with 1" dia. red plastic cap (markings illegible), unless otherwise noted.
FD.: Indicates Found No. 4 rebar (length unknown) with 1" dia. red plastic cap marked LS 30462, unless otherwise noted.

BOUNDARY LINE DATA:
B1 LINE DATA:
S33°46'57"E 20.00'
B2 LINE DATA:
N57°37'00"E 60.00'
B3 LINE DATA:
S32°23'00"E 40.00'

EASEMENT CURVE TABLE

CURVE	DELTA	RADIUS	LENGTH	BEARING	CHORD
E1	44°31'02"	65.00'	50.30'	S54°38'31"E	49.24'
E2	26°02'05"	50.00'	23.47'	S57°37'00"W	21.30'
E3	134°31'02"	50.00'	28.05'	S09°38'31"E	92.23'
E4	134°31'02"	50.00'	117.39'	N55°07'29"W	92.23'
E4A	90°00'00"	50.00'	78.54'	S77°23'00"E	70.71'
E4B	44°31'02"	50.00'	38.85'	N10°07'29"W	37.88'

BASIS OF BEARINGS STATEMENT: Basis of Bearings for this survey are based on the record bearing North 00°04'25" East on the West line of the Southwest Quarter of Section 33, Township 5 North, Range 68 West of the 6th P.M., County of Larimer, State of Colorado. Record bearing derived from the Plat of AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION, County of Larimer, State of Colorado as filed for record May 21, 2002 in the real property records of the Office of the Clerk and Recorder of Larimer County, Colorado at Reception No. 2002055762. Note: Monumentation of said line as shown.

PREPARED BY AND ON BEHALF OF:
INTERMILL LAND SURVEYING, INC.
1301 North Cleveland Avenue
Loveland, Colorado 80537
P: (970) 669-0516
F: (970) 635-9775
E: intermill@westoffice.net



Robert George Persichitte
Colorado PLS No. 34174
Date: _____

INTERMILL LAND SURVEYING, INC.
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LOVELAND, COLORADO 80537
BUS. (970) 669-0516 / FAX (970) 635-9775

DISCOVERY PARTNERS

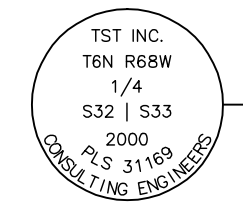
**NORTH BOYD LAKE AVENUE
FIRST ADDITION, SECOND SUBDIVISION**
TO THE CITY OF LOVELAND, COUNTY OF LARIMER, STATE OF COLORADO

PROJECT NO.: P-13-7460
DRAWN BY: RGP
CHECKED BY:
APPROVED BY:
DATE: 03-12-2014
SCALE: 1"=100'
SHEET 2 OF 2

PLOTTED FOR RESUBMITTAL:
DATE: 06-09-14 BY: RGP

NORTH BOYD LAKE AVENUE
FIRST ADDITION, SECOND SUBDIVISION
Exhibit B

W. 1/4 COR. S33-6-68
Found No. 6 rebar (length unknown) with 2.5" dia. Alum. cap marked as shown below. Note: Monument set in range box.



BASIS OF BEARINGS:
The West line of the SW 1/4 of S33-T6N-R68W bears N00°04'25"E 2672.93' (Meas.-nts).
See Basis of Bearings Statement.

PARCEL 3, NORTH BOYD LAKE AVENUE FIRST ADDITION
(A.K.A.: PARCEL 1, KIRKSEY EXEMPTION)
60' Utility Easement per Book 2040, Page 784

NOTE: PARCEL 4 & PARCEL 5 OF NORTH BOYD LAKE AVENUE FIRST ADDITION ALSO KNOWN AS PARCEL 2, KIRKSEY ADDITION

PARCEL 4, NORTH BOYD LAKE AVENUE FIRST ADDITION
60' Right-of-Way For Medford Drive Dedicated To The Public Per Book 1864-Page 618 (Kirksey Exemption Map)

PARCEL 5, NORTH BOYD LAKE AVENUE FIRST ADDITION
23' Private Access Easement Being Dedicated With This Plat For The Benefit Of The Property(s) Directly North Of And Located Adjacent To Lot 1, Block One Of This Plat

PROPERTY AS DESCRIBED IN RECEPTION NO. 96066385

D=57°24'08" R=270.00'
L=270.50' C=259.33'
CB: S61°06'47"E

MEDFORD DRIVE 358.66'
S89°51'43"E

25' Postal, Utility & Drainage Easement Being Dedicated With This Plat

14' Postal & Utility Easement Being Dedicated With This Plat

38' Utility & Drainage Easement Being Dedicated With This Plat

MEDFORD DRIVE (PRIVATE SHARED ACCESS EASEMENT)
Being Dedicated With This Plat
(Note: The Private Shared Access Easement Is Also Being Dedicated As A Utility, Drainage & Emergency Access Easement With This Plat)

20' Utility & Emergency Access Easement Being Dedicated With This Plat

30' Utility Easement Per Reception No. 20130033571

60' Right-of-Way For North Boyd Lake Avenue Being Dedicated With This Plat

14' Postal & Utility Easement Being Dedicated With This Plat

50' Right-of-Way For North Boyd Lake Avenue Dedicated To The Public Per Book 1864-Page 618 (Kirksey Exemption Map)

TRACT A
1,067,535.8± S.F.
(24.507± AC.)

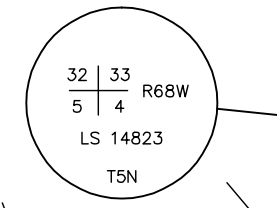
BLOCK ONE

LOT 1
992,659.4± S.F.
(22.788± AC.)

TRACT A, LOVELAND/FORT COLLINS LIMITED PARTNERSHIP ADDITION

According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event, may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.

SW COR. S33-6-68
Found No. 6 rebar (length unknown) with 2.5" dia. Alum. cap marked as shown below. Note: Monument set in range box.



LAKE SHORE DRIVE
(Public Right-of-Way Width Varies)

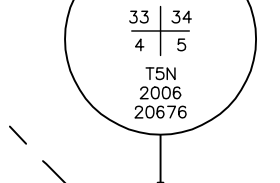
Found No. 4 rebar (length unknown) with 1" dia red plastic cap marked LS 30462

NOTE: Drainage Easement Being Dedicated With This Plat does not encroach into the 10' Utility Easement Dedicated Per Book 2058 Page 827

PROPERTY AS DESCRIBED IN RECEPTION NO. 90046428

Found No. 6 rebar (length unknown) with 1" dia. illegible plastic cap. Found No. 4 rebar lies 0.73' East and 0.59' North of True Corner position. Did not accept position of Found No. 4 rebar. Found No. 4 rebar (length unknown) with 1" dia. red plastic cap marked LS 30462. Accepted position of Found No. 4 rebar (LS 30462).

SE COR. S33-6-68
Found No. 6 rebar (length unknown) with 2" dia. Alum. cap marked as shown below. Monument set in range box. Note: Cap has been previously marked incorrectly. Reference to 5 (Section 5) on the cap should 3 (Section 3).



LOT LINE DISTANCE: 838.10'

The South Line of S33-T6N-R68W bears S88°52'44"E 5264.56' (Meas.-nts)



1289 N Cleveland Ave, Loveland CO 80537
(970) 669.3737

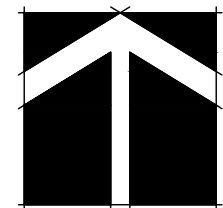
design@tfgdesign.com www.tfgdesign.com

LANDSCAPE ARCHITECTS & SITE PLANNERS

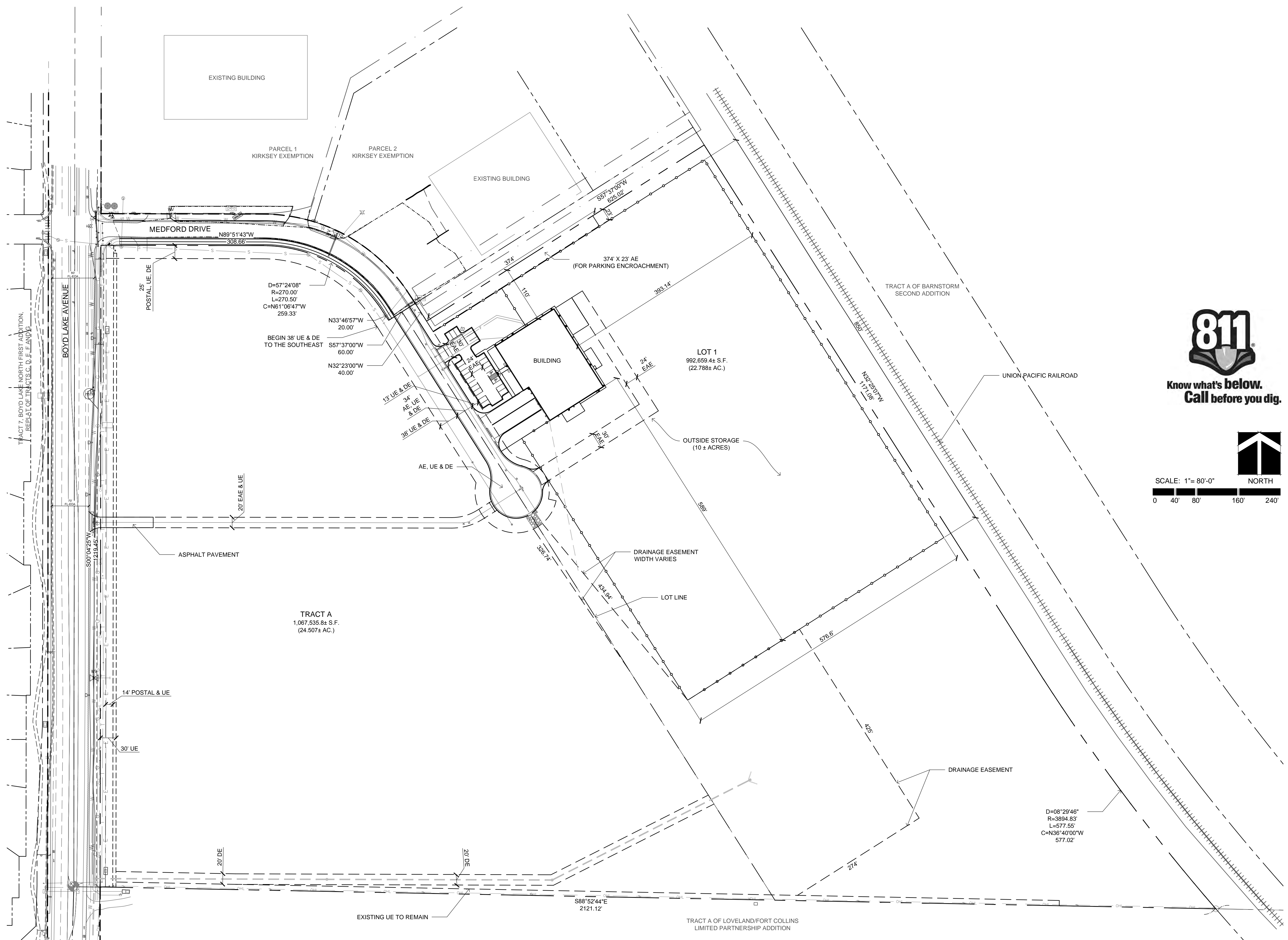
OWNER:
Discovery Partners, Inc.
ATTN: Ty Westfield
PO Box 581270
Tulsa, OK 74158
(918) 270-6313



Know what's below.
Call before you dig.



SCALE: 1"= 80'-0"
0 40' 80' 160' 240'



INDUSTRIAL PIPING SPECIALISTS, INC.
SITE DEVELOPMENT PLAN

4032 MEDFORD DRIVE
LOVELAND, COLORADO

PROJECT INFORMATION:
PROJECT NUMBER: 182/131LV
DATE: MARCH 27, 2014
PHASE: SDP

REVISIONS:
05-19-14 2nd round resubmittal
06-09-14 3rd round resubmittal

SHEET TITLE:
**OVERALL
SITE PLAN**

SHEET NUMBER:

2

SHEET 2 OF 15

DRAWN BY: PLOT DATE: 11/19/2013 7:34 AM
FILE LOCATION: O:\Current Projects\182-Discovery Partners\131 - Industrial Piping - Loveland\AutoCAD\SDP - Loveland\DWG\IPS-SDP-Resubmittal2B.dwg

THIS DRAWING, AS AN INSTRUMENT OF SERVICE, IS AND SHALL REMAIN THE PROPERTY OF TFG DESIGN, LLC, AND SHALL NOT BE REPRODUCED, PUBLISHED OR USED IN ANY WAY WITHOUT THE PERMISSION OF THE LANDSCAPE ARCHITECT.



Development Services Current Planning

500 East Third Street, Suite 310 • Loveland, CO 80537
(970) 962-2523 • Fax (970) 962-2945 • TDD (970) 962-2620
www.cityofloveland.org

Planning Commission Staff Report

June 9, 2014

Agenda #: Consent Agenda - # 1
Title: Industrial Piping Specialist Vacation
Applicant: Industrial Piping Specialist, Inc.
Request: Easement Vacations
Location: 4032 Medford Drive
Zoning: I Developing Industrial
Staff Planner: Noreen Smyth

Staff Recommendation:

Subject to additional evidence presented at the public hearing, City staff recommends the following motion:

Recommended Motion:

"Move to make the findings listed in Section IX of this report dated June 9, 2014; and, based on those findings, recommend approval of the easement vacations to City Council, as depicted in Attachment #1 to this staff report, in the form included as Attachment #3 to this staff report."

Summary of Analysis

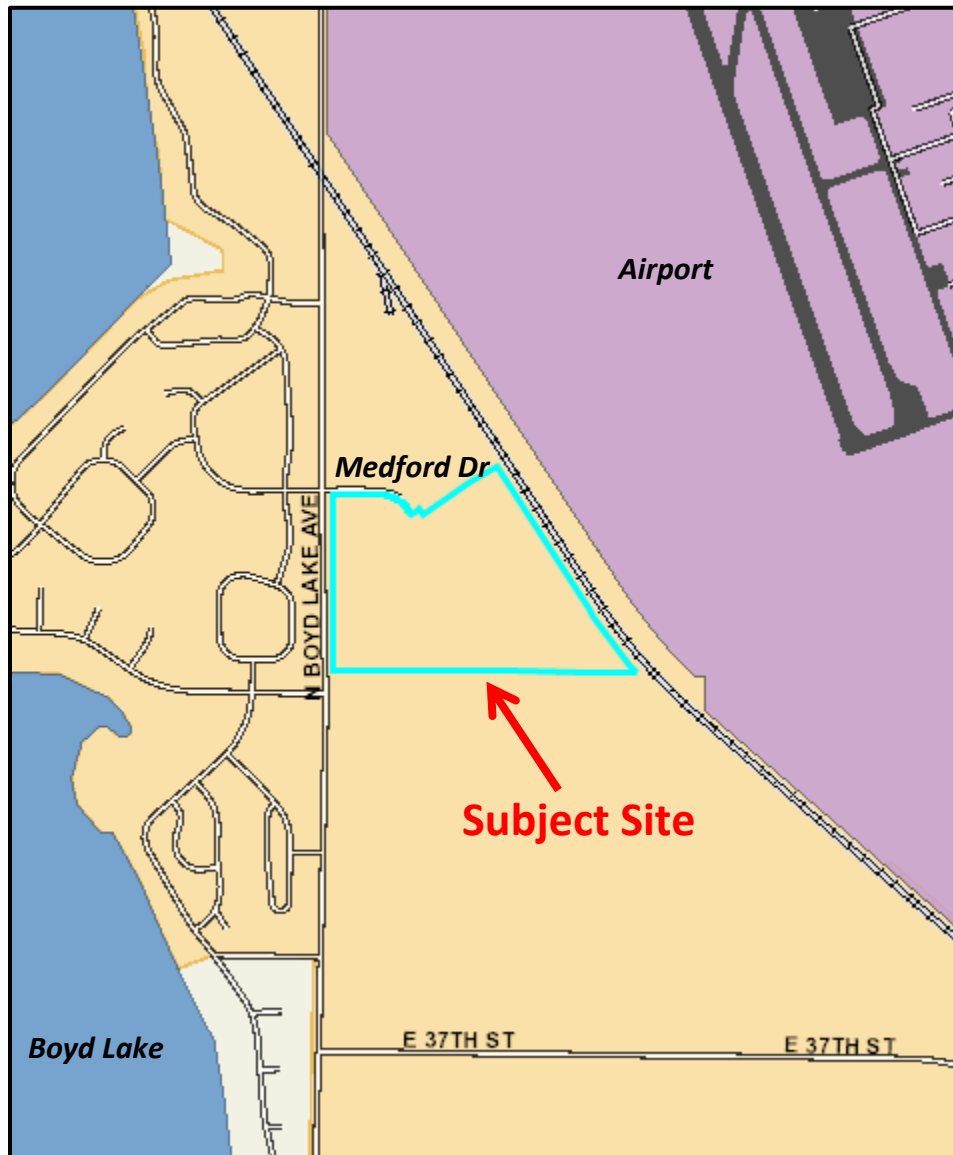
This is a public hearing to consider a request to vacate two access easements, one public and one emergency, located on land that is a part of a pending subdivision application, the North Boyd Lake Avenue First Addition, Second Subdivision. The existing public access easement extends past the end of the Medford Drive right-of-way onto the property to be subdivided. The easement is proposed to be shortened in length to align better with the new lots to be created with the subdivision plat and also turned into a private and emergency access easement. The existing emergency access easement extends from Boyd Lake Avenue to the public access easement and is being moved north to align with the shortened access easement. Procedurally, both existing easements should be formally vacated prior to approval of the plat and new easements that are on the plat. The North Boyd Lake Avenue First Addition, Second Subdivision plat, which can be approved and recorded once the associated easements are vacated, will include all needed access easements in appropriate locations.

Development Review staff is supportive of the vacations because all necessary access will be established in suitable locations with the recordation of the associated plat, and the existing access easements will then serve no public benefit.

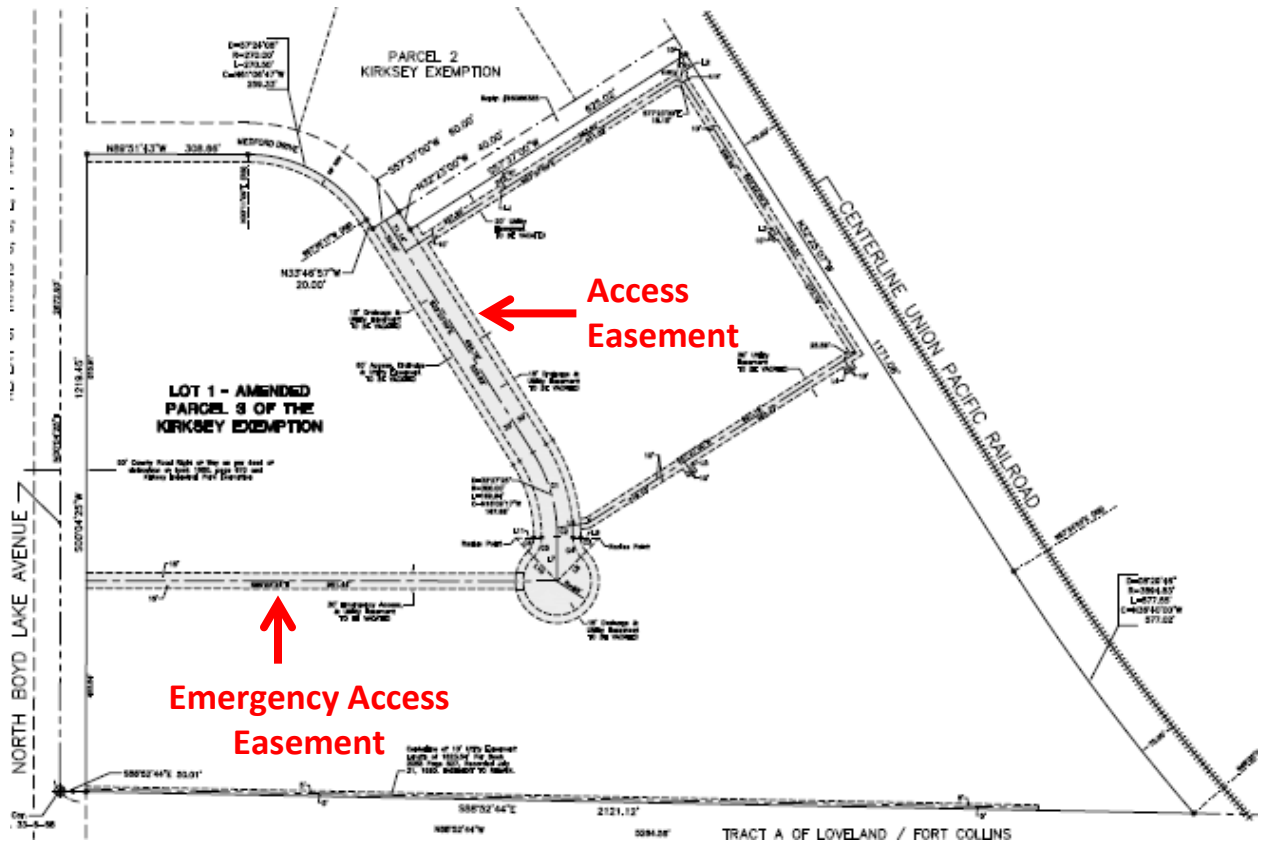
I. ATTACHMENTS:

1. Vacation exhibit
2. North Boyd Lake Avenue First Addition, Second Subdivision proposed subdivision plat
3. Vacation request letter from Applicant

II. VICINITY MAP:



III. VACATION EXHIBIT:



The grey-colored easements that are not highlighted by arrows are non-access easements proposed to be vacated. The non-access vacations will undergo review by City Council. A larger version of the vacation exhibit is attached to this report. (See **Attachment #1**).

IV. PUBLIC HEARING:

This application proposes to vacate two access easements that are on land associated with a pending minor subdivision plat application. The vacations are being sought because the access easements, consisting of one emergency access easement and one public access easement, will not be needed once a new access easement and a new emergency access easement are established with the minor subdivision plat. Per Section 16.36 of the Municipal Code, vacations of access easements require review by the Planning Commission at a public hearing prior to adoption of an ordinance by City Council. The Planning Commission's recommendation will be forwarded to the City Council, to be considered as part of their subsequent public hearing, which is currently scheduled for July 1, 2014.

V. PUBLIC NOTICE:

An affidavit was received from the applicant certifying that notice of the hearing for the vacation was mailed to all surface owners and owners of the easement to be vacated and that notices were posted in prominent locations on the perimeter of the project site at least 15 days prior to the date of the Planning Commission hearing. In addition, a notice was published in the Reporter Herald on May 24, 2014. Staff has not received any comments or inquiries on the application.

VI. KEY ISSUES:

City staff has reviewed the application on the basis of all applicable City policies, codes and standards, including the findings necessary for approval of vacations, and have determined that the easements serve no usefulness or greater public good. Staff believes that all key issues have been resolved through the review process.

VII. SUMMARY:

This application proposes to vacate two access easements that are on land that is a part of a pending minor subdivision plat application. The minor subdivision of the 47-acre subject lot, located southeast of the intersection of North Boyd Lake and Medford Drive, is being sought in association with a site development plan application for a proposed new warehouse facility. The pending North Boyd Lake Avenue First Addition, Second Subdivision plat will divide the property into two lots, with one 24-acre lot situated along the North Boyd Lake Avenue frontage and the second 23-acre lot situated to the east of it. The warehouse facility is proposed for the east lot.

The 60 ft wide public right-of-way for Medford Drive extends approximately 630 ft east off of Boyd Lake Avenue, curving southeastward towards its end. Once the right-of-way ends, a 60 ft wide public access easement that was created with the Kirksey Exemption then extends approximately 700 ft farther southeast. It was apparently intended that Medford Drive would be continued as a private cul-de-sac street after the right-of-way ended, to be constructed at the time the land around it developed. With the proposed configuration of the lots in the pending two-lot subdivision plat, the cul-de-sac end would be situated entirely on the west lot, which is not ideal. Also, extending the private road as far to the southeast as originally planned is not advantageous given that the lots created by the plat can be accessed off of a shorter road. The applicant is therefore proposing to create a shorter access easement, which would be paved as a private road in conjunction with the development of the warehouse, in the general area of the existing public access easement. The new access easement will be private, for the benefit of adjacent property owners and emergency services only, and will be the same width as the existing easement (60 ft) and also end with a cul-de-sac. However, it will be approximately 300 ft shorter than the existing access easement.

A 30 ft wide emergency access easement for use by emergency service providers currently extends from North Boyd Lake Avenue to the end of the access easement that extends off of Medford Drive. With the access easement being shortened, the existing emergency access easement is requested to be vacated and a new emergency access easement established farther north, between Boyd Lake Avenue and the end of the new, shorter access easement extending off of Medford. The emergency access easement is essentially be relocated to align with the shorter private road, but procedurally, it is necessary to vacate the original easement before establishing the new one with the recordation of the plat.

There are additional non-access (utility, drainage, and postal) easements proposed to be vacated as part of this vacation application. Per the Municipal Code, non-access easement vacations are not reviewed by the Planning Commission and instead go straight to City Council for consideration. The public access easement is also a drainage and utility easement, and the emergency access easement is also a utility easement. Since drainage and utility easement vacations do not require review by the Planning Commission, only the access elements of the easement vacation request as described in this report are before the Planning Commission for consideration.

City staff is supportive of vacating the public access easement and the emergency access easement on the subject property. Although the new access easement will be private, for the benefit of adjacent landowners, instead of public, public access along this short stretch of road that accesses only two lots is not necessary. Because the location of the emergency access easement to be established with the upcoming recordation of the North Boyd Lake Avenue First Addition, Second Subdivision plat will be more suitable than its current location, emergency access will not be compromised as a result of the vacation. A draft City Council approval ordinance will be provided at the Planning Commission public hearing.

VIII. PLAT:

The North Boyd Lake Avenue First Addition, Second Subdivision plat is currently undergoing staff review, which is anticipated to be completed before the vacation process is completed. As a minor subdivision plat, it will not undergo public hearings and instead is reviewed administratively. Staff cannot formally approve the plat unless and until the easements are vacated. It is possible that applications to subdivide the land further could be submitted in the future, but it is anticipated that the access as proposed can still function in such a situation.

IX. FINDINGS AND ANALYSIS:

The following two findings must be met in order to vacate the access easements. These findings are included in section 16.36.010.B of the Loveland Municipal Code.

***Finding 1.** That no land adjoining any right-of-way to be vacated is left without an established public or private right-of-way or easement connecting said land with another established public or private right-of-way or easement.*

Transportation: Staff believes that this finding can be met. The proposed vacation does not negatively impact the City's public streets. The application has demonstrated compliance with the City's ACF Ordinance for Traffic.

***Finding 2.** That the easement to be vacated is no longer necessary for the public use and convenience.*

Transportation: Staff believes that this finding can be met. The easements proposed to be vacated are located in areas no longer necessary for public use and convenience. The Transportation Division has no objection to the vacation.

Fire: Staff believes that this finding can be met, due to the following:

- The site complies with the requirements in the ACF Ordinance for response distance requirements from the first due Engine Company (Station 6).
- The proposed easement vacation will not negatively impact fire protection for the subject development or surrounding properties, as a new Emergency Access Easement will be dedicated in conjunction with development of the said property.

Water/Wastewater: Staff believes that this finding can be met, due to the following:

- The subject area to be vacated is the Fort Collins-Loveland Water District and South Fort Collins Sanitation District. There are no existing City of Loveland water mains and/or wastewater mains in the area to be vacated.
- The existing easement to be vacated does not impact the existing water and wastewater utility configuration within and adjacent to this development.

Stormwater: Staff believes that this finding can be met. The existing drainage easements are no longer necessary for the public use and conveyance of stormwater.

Power: Staff believes that this finding can be met. Three phase power can be extended to the proposed development at 4032 Medford Dr. from two different locations at the developer's cost. One of the locations will come from the vault located in the southeast corner of Mountain Shore Pl. & Boyd Lake Avenue. This vault has 2-4" conduits that go under Boyd Lake Ave. and are stub and marked on the east side of the road. These conduits can be used in extending power along Medford Dr. to the proposed development. The other location that can be used will come from a vault located in the southeast corner of the proposed development. The easements proposed to be vacated are not needed for the extension of power.

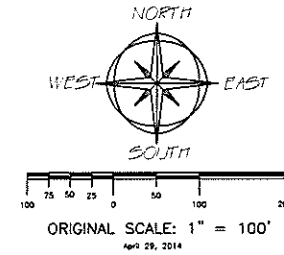
Fort Collins-Loveland Water District/South Fort Collins Sanitation District: City staff has received email communication from the District indicating that they do not object to the vacation as proposed.

X. RECOMMENDED CONDITIONS

No City departments or other review agencies have submitted any recommended conditions for this application.

EASEMENT VACATION MAP

LOT 1, AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION TO LARIMER COUNTY, COLORADO; a.k.a. A PORTION OF PARCEL 6, NORTH BOYD LAKE AVENUE 1ST ADDITION, CITY OF LOVELAND, COLORADO, SITUATE IN THE SOUTHWEST QUARTER OF SECTION 33, TOWNSHIP 6 NORTH, RANGE 68 WEST OF THE 6TH P.M., CITY OF LOVELAND, COUNTY OF LARIMER, STATE OF COLORADO.



EASEMENT VACATION DESCRIPTION:

Those portions of Lot 1, AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION to Larimer County, Colorado also known as a portion of Parcel 6, NORTH BOYD LAKE AVENUE 1ST ADDITION to the City of Loveland, Colorado, situate in the Southwest Quarter of Section 33, Township 6 North, Range 68 West of the 6th P.M., City of Loveland, County of Larimer, State of Colorado, being more particularly described as follows:

All Access Easements, Drainage Easements, Emergency Access Easements and Utility Easements located on and dedicated (platted) with said Lot 1, AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION, to Larimer County, Colorado as shown on the Final Plat of said AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION recorded on May 21, 2002 at Reception No. 2002055762, records of the Larimer County Clerk and Recorder.

EXCEPTING THEREFROM: The 10-foot Utility Easement described at the document recorded in Book 2058 at Page 827, records of the Larimer County Clerk and Recorder

PREPARED BY AND ON BEHALF OF:

INTERMILL LAND SURVEYING, INC.
 1301 North Cleveland Avenue
 Loveland, Colorado 80537
 P: (970) 669-0516
 F: (970) 635-9775
 E: intermill@questoffice.net
 Robert George Perschitte
 Colorado PLS No. 34174
 Date: _____



W1/4 Cor. Sec. 33-6-68

TRACT 7 OF BOYD LAKE NORTH ADDITION, REPLAT OF TRACTS C, D, E, F AND G

NORTH BOYD LAKE AVENUE

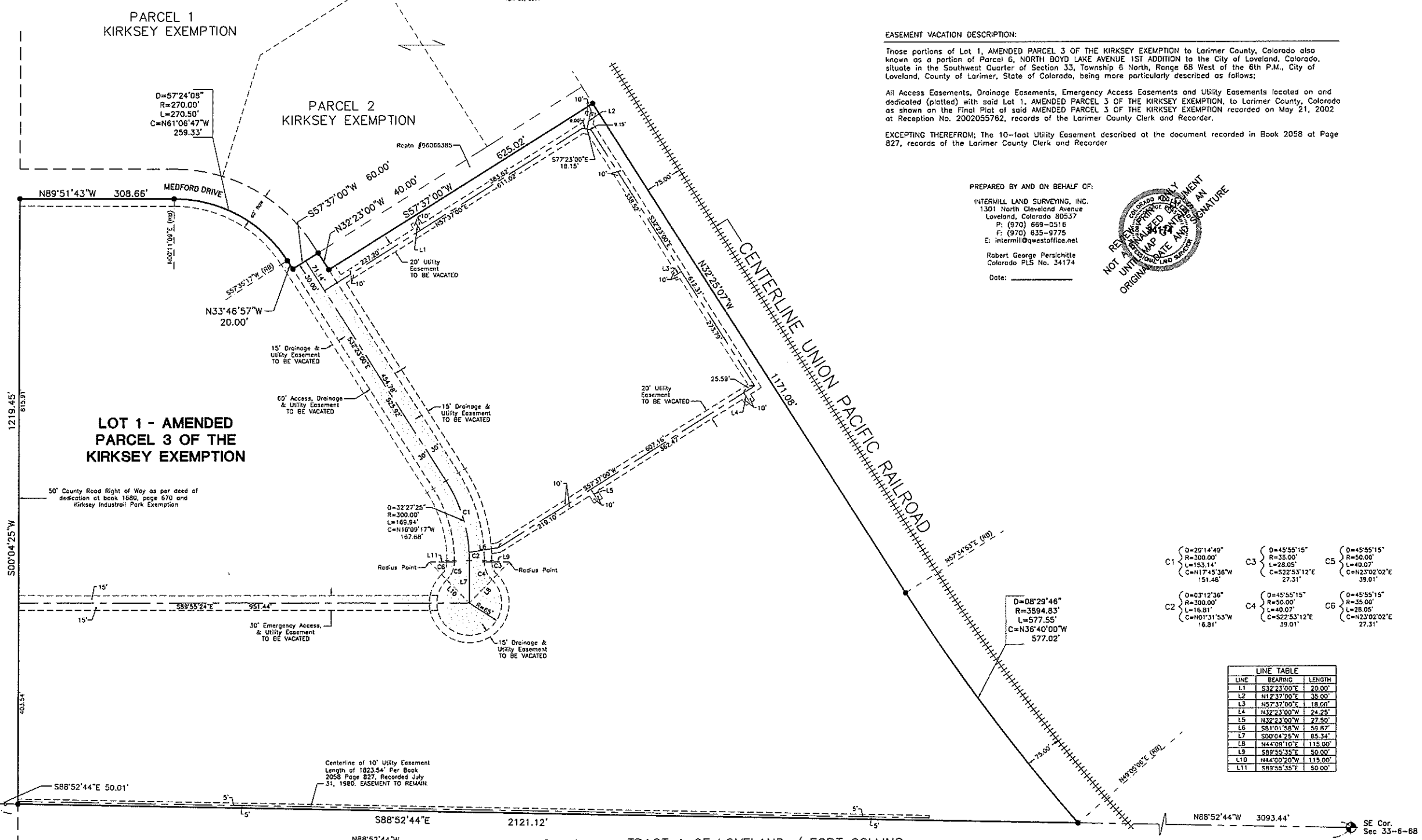
SW Cor. Sec. 33-6-68

PARCEL 1 KIRKSEY EXEMPTION

PARCEL 2 KIRKSEY EXEMPTION

LOT 1 - AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION

TRACT A OF LOVELAND / FORT COLLINS LIMITED PARTNERSHIP ADDITION



- C1 { D=29°14'49" R=300.00' L=153.14' C=N174°53'16"W 151.46'
- C2 { D=03°12'36" R=300.00' L=16.81' C=N01°31'53"W 16.81'
- C3 { D=45°55'15" R=35.00' L=28.05' C=S22°53'12"E 27.31'
- C4 { D=45°55'15" R=40.00' L=28.05' C=S22°53'12"E 27.31'
- C5 { D=45°55'15" R=50.00' L=40.07' C=N23°02'02"E 39.01'
- C6 { D=45°55'15" R=50.00' L=28.05' C=N23°02'02"E 27.31'

LINE	BEARING	LENGTH
L1	S32°23'00"E	20.00'
L2	N12°37'00"E	35.00'
L3	N57°37'00"E	18.00'
L4	N32°23'00"W	24.25'
L5	N32°23'00"W	27.50'
L6	S81°01'58"W	52.87'
L7	S07°04'25"W	85.34'
L8	N44°09'10"E	115.00'
L9	S88°55'35"E	50.00'
L10	N44°00'20"W	115.00'
L11	S88°55'35"E	50.00'

DATE:	
BY:	
REVISIONS:	

INTERMILL LAND SURVEYING, INC.
 1301 NORTH CLEVELAND AVENUE, LOVELAND, COLORADO 80537
 BUS. (970)-669-0516 / FAX (970)-635-9775

EASEMENT VACATION MAP
 Lot 1, Amended Parcel 3 of the Kirksey Exemption, Larimer County, CO
 a.k.a. A Portion of Parcel 6, North Boyd Lake Avenue 1st Addition, Loveland, CO

CLIENT: **DISCOVERY PARTNERS**

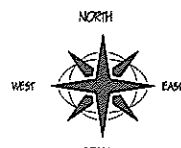
DRAWN BY:	JEB
CHECKED BY:	
APPROVED BY:	
DATE:	04/29/2014
SCALE:	1"=100'
PROJECT NO.:	P-13-7460
SHEET	OF
1	1

ATTACHMENT 1

Exhibit D

NORTH BOYD LAKE AVENUE FIRST ADDITION, SECOND SUBDIVISION

BEING A SUBDIVISION OF A PORTION OF NORTH LAKE AVENUE FIRST ADDITION, SITUATE IN THE SOUTHWEST QUARTER OF SECTION 33, TOWNSHIP 6 NORTH, RANGE 68 WEST OF THE 6TH P.M., TO THE CITY OF LOVELAND, COUNTY OF LARIMER, STATE OF COLORADO.



ORIGINAL SCALE: 1" = 100'
Date of Initial Preparation: March 12, 2014

STATEMENT OF LINEAR UNITS USED:
Linear Units Used for this Survey - U.S. Survey Feet

MONUMENTATION LEGEND
FD: A: Indicates Found No. 4 rebar (length unknown) with 1" dia. red plastic cap (markings illegible), unless otherwise noted.
FD: : Indicates Found No. 4 rebar (length unknown) with 1" dia. red plastic cap marked LS 30462, unless otherwise noted.

BOUNDARY LINE DATA:
B1 LINE DATA: S33°46'57"E 20.00'
B2 LINE DATA: N57°37'00"E 60.00'
B3 LINE DATA: S32°23'00"E 40.00'

LINE	BEARING	LENGTH
L1	S32°23'00"E	20.00'
L2	N12°37'00"E	35.00'
L3	N57°37'00"E	18.00'
L4	N32°23'00"W	24.25'
L5	N32°23'00"W	27.50'
L6	S81°01'58"W	57.87'
L7	S00°04'25"W	85.34'
L8	N44°09'10"E	115.00'
L9	S88°55'35"E	50.00'
L10	N44°00'20"W	115.00'
L11	S89°55'35"E	50.00'

CURVE	DELTA	RADIUS	LENGTH	BEARING	CHORD
C	32°27'25"	300.00'	169.94'	N16°09'17"W	167.68'
C1	29°14'49"	300.00'	153.14'	N17°45'36"W	151.48'
C2	03°12'36"	300.00'	16.81'	N01°31'53"W	16.81'
C3	45°55'15"	35.00'	28.05'	S22°53'12"E	27.31'
C4	45°55'15"	50.00'	40.07'	S22°53'12"E	39.01'
C5	45°55'15"	50.00'	40.07'	N23°02'02"E	39.01'
C6	45°55'15"	35.00'	28.05'	N23°02'02"E	27.31'
E1	44°31'02"	65.00'	50.50'	S84°38'31"E	49.24'
E2	269°02'05"	50.00'	234.78'	S57°37'00"W	71.30'
E3	134°31'02"	50.00'	28.05'	S09°36'30"E	32.23'
E4	134°31'02"	50.00'	117.39'	N55°07'25"W	92.23'
E4A	90°00'00"	50.00'	78.54'	S77°23'00"E	70.71'
E4B	44°31'02"	50.00'	38.65'	N10°07'29"W	37.88'

BASIS OF BEARINGS STATEMENT: Basis of Bearings for this survey are based on the record bearing North 00°4'25" East on the West line of the Southwest Quarter of Section 33, Township 6 North, Range 68 West of the 6th P.M., County of Larimer, State of Colorado. Record bearing derived from the Plat of AMENDED PARCEL 3 OF THE KIRKSEY EXEMPTION, County of Larimer, State of Colorado as filed for record May 21, 2002 in the real property records of the Office of the Clerk and Recorder of Larimer County, Colorado at Reception No. 2002055762. Note: Monumentation of said line as shown.

PREPARED BY AND ON BEHALF OF:
INTERMILL LAND SURVEYING, INC.
1301 North Cleveland Avenue
Loveland, Colorado 80537
P: (970) 669-0516
F: (970) 635-9775
E: intermill@westoffice.net



Robert George Perschilte
Colorado PLS No. 34174
Date: _____

DATE:	
BY:	
REVISIONS:	
1. Revision Per City Comments (04-16-14, Revised)	RGF
05-20-14	

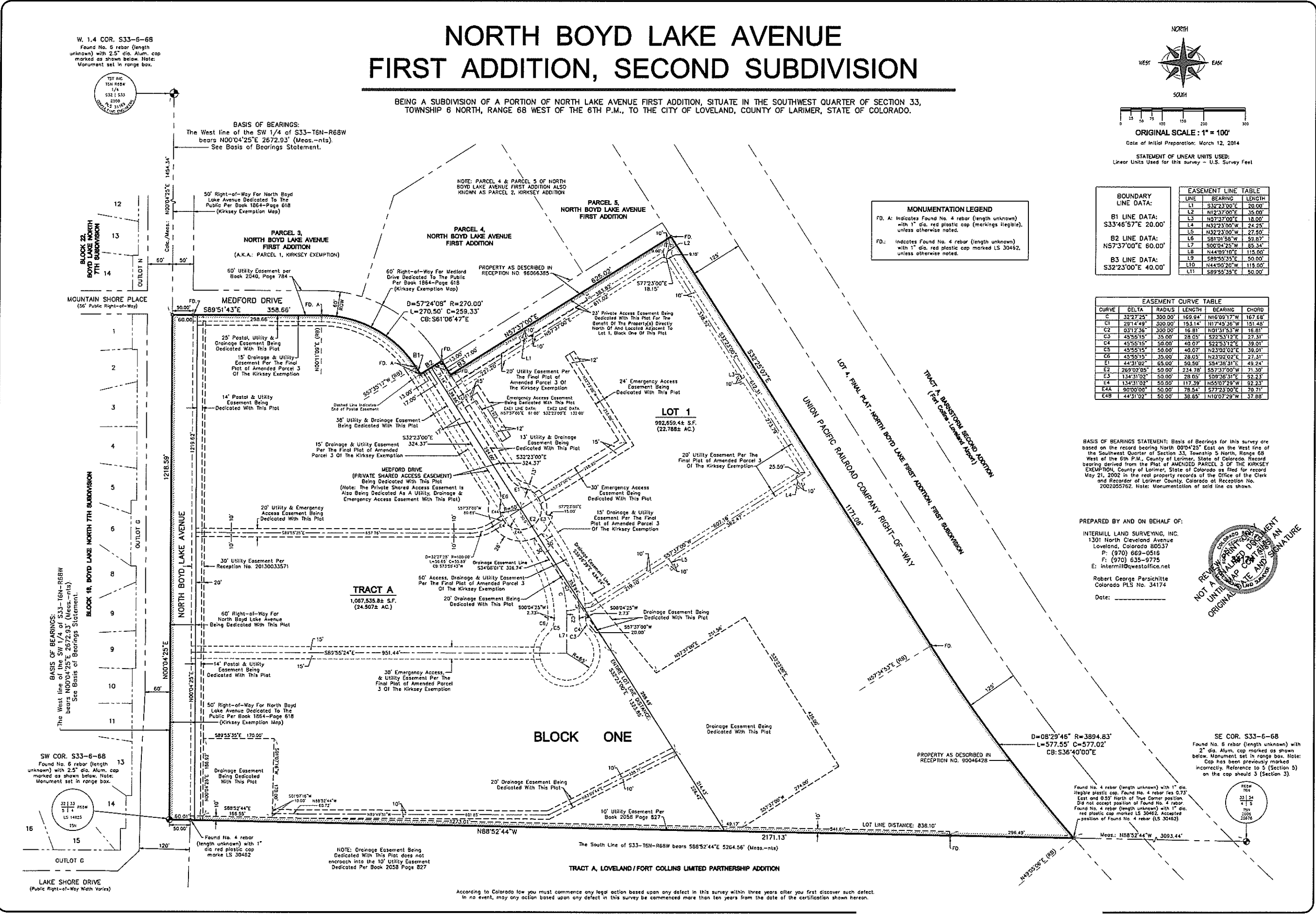
INTERMILL LAND SURVEYING, INC.
1301 NORTH CLEVELAND AVENUE, LOVELAND, COLORADO 80537
BUS: (970) 669-0516 / FAX: (970) 635-9775
CLIENT: DISCOVERY PARTNERS

NORTH BOYD LAKE AVENUE FIRST ADDITION, SECOND SUBDIVISION
TO THE CITY OF LOVELAND, COUNTY OF LARIMER, STATE OF COLORADO

DRAWN BY:	RGF
CHECKED BY:	
APPROVED BY:	
DATE:	03-12-2014
SCALE:	1"=100'
PROJECT NO.:	P-13-7460
SHEET	OF
2	2

PLOTTED FOR RESUBMITTAL:
DATE: 09-20-14 BY: RGP

NORTH BOYD LAKE AVENUE FIRST ADDITION, SECOND SUBDIVISION



According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event, may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown herein.

April 30, 2014

1269 Cleveland Ave.
Loveland, CO 80537
(970) 669-3737



City of Loveland
Development Services
Current Planning Department
500 E. Third Street, Suite 210
Loveland, CO 80537

RE: Request for Vacation of Public and Utility Easements

This letter accompanies an application, exhibit and legal descriptions to vacate certain utility and public access easements located on Lot 1, Amended Parcel 3 of the Kirksey Exemption, Larimer County, Co; aka A Portion of Parcel 6, North Boyd Lake Avenue 1st Addition, City of Loveland Colorado.

All of the easements in this request are owned currently by the Bank of Colorado, seller. A prospective buyer, Discovery Ventures, LLC, expects to purchase the property prior to the completion of this request.

The purpose of the easement vacation is to allow for approval of a minor subdivision application known as North Boyd Lake Avenue First Addition, Second Subdivision and the Site Development Plan for Lot 1 of said subdivision for Industrial Piping Specialists, Inc. in which new utility, emergency access and access easements will be dedicated.

Thank you for your careful review of this request.

Sincerely,

Deanne Frederickson, RLA
TFG Design, LLC



Parks and Recreation Department
 Civic Center • 500 East Third Street • Loveland, CO 80537
 (970) 962-2727 • Fax (970) 962-2903 • TDD (970) 962-2620
www.cityofloveland.org

JUNE 9, 2014 PLANNING COMMISSION STAFF REPORT

ITEM NO: 2

PLANNING COMMISSION MEETING: JUNE 9, 2014, 6:30 pm

TITLE: Amendment of the 2005 Comprehensive Master Plan by addition of a functional (component) plan element known as the 2014 Parks and Recreation Master Plan.

LOCATION: City-wide

APPLICANT: City of Loveland, Parks and Recreation Department

STAFF CONTACT: Karl Barton and Gary Havener

APPLICATION TYPE: Amendment to 2005 Comprehensive Master Plan

ACTION: Conduct a public hearing and recommend adoption by City Council

STAFF RECOMMENDATION: **Subject to additional evidence at the public hearing, City staff recommends the following motion:**

Move to make the findings listed in Section V. of the Planning Commission Staff Report dated June 9, 2014, and, based on those findings, recommend that City Council approve the amendment to the 2005 Comprehensive Master Plan by addition of the functional plan element known as the 2014 Parks and Recreation Master Plan.

I. Attachments

- A. Parks and Recreation Master Plan – Executive Summary.
- B. 2014 Parks and Recreation Master Plan (distributed under separate cover)

II. Background/Overview

In late spring 2013, the City of Loveland began updating its 2001 *Parks & Recreation Master Plan* (*The Master Plan*) to provide community-supported direction for developing and enhancing parks and open lands in the future. The result of this process is a long-range plan addressing community needs for parks, public grounds, golf courses, recreation facilities, programs, open lands and trails within the City's Growth Management Area through build-out (about 50 years). It represents the City's first integrated park, recreation and open lands plan, creating a strong, unified approach for the Parks and Recreation Department to prioritize resources and address community recreation and open lands needs in a holistic and comprehensive way.

The Master Plan is intended to guide growth and development of park lands, facilities and services in Loveland to meet the community's needs for recreation and leisure time opportunities. This document creates a clear, consolidated set of goals, policies and standards for development and enhancement of the City's park system, open lands, trails, golf courses, recreation facilities, public grounds and programs. The Master Plan will also provide the City with clear guidance regarding future expansion, land acquisition, renovations and capital improvement projects.

The Master Plan is scheduled to go before the City Council for approval and adoption in July of 2014. Therefore, the Development Services and Parks and Recreation staff request that the Planning Commission review *The Master Plan* and adopt a resolution in the form attached as **Attachment A** making the findings required by Section 6.0 of the 2005 Comprehensive Plan and recommending that the 2005 Comprehensive Plan be amended by addition of *The Master Plan* as a functional (component) plan element.

III. Policy Framework

The 2005 comprehensive Plan in Section 6.0 details the process for amending the 2005 Comprehensive Plan by adopting functional (component) plan elements. This item was properly noticed on May 23, 2014 in accordance with Section 6.0.

IV. Description of Proposed Amendment

Please see **Attachment A** for an executive Summary of *The Master Plan*. Of particular importance are the Key Policies and Recommendations listed. The entire *Master Plan* is on file with the Loveland City Clerk's Office and is also available for viewing at <http://www.cityofloveland.org/index.aspx?page=2042>

V. Findings:

In reviewing the request to amend the 2005 Comprehensive Plan by adding the *2014 Parks and Recreation Master Plan* as a functional component, the Planning Commission's role is to evaluate *The Master Plan* and to determine if the pertinent findings contained in the Comprehensive Plan can be met. The relevant findings are listed below along with the applicable goals associated with each finding. The Parks and Recreation staff has provided analysis for each finding and for the associated goals. The analysis by the Parks and Recreation staff is shown in *blue, italic font*.

Finding 1.

The amendment of the *2005 Comprehensive Plan by addition of the City of Loveland Parks and Recreation Master Plan* – May 2014 implements, furthers, or is otherwise consistent with one or more of the philosophies, goals, policies, and strategies of the 2005 Comprehensive Plan and the 2011 Implementation Plan;

Goal 5.1: Review and periodically update the Open Lands Plan and related natural areas inventory.

The Open Lands Plan and inventory of natural areas was updated and incorporated into the 2014 Update of Parks and Recreation Master Plan.

Goal 5.2: Protect high value habitat that allows wildlife movement by protecting those lands, primarily within the Loveland Growth Management Area, that are contiguous, and add new open lands to previously protected areas.

Criteria established in The Master Plan identifies properties that protect valuable wildlife habitat and movement. The Plan also focuses on interconnectivity of open lands, parks and trails.

Goal 5.3: Maintain open lands according to management type, meaning that wildlife areas should remain relatively undisturbed; public access areas should be made available for recreational use; and restorative areas should be slated for enhancement.

Appendix D and E of The Master Plan assure that open lands are managed according to their intended use including special requirements for the protection of environmentally sensitive areas.

Goal 5.5: Foster awareness and appreciation of open lands through citizen involvement and community education in order to promote stewardship.

Citizen input was a key component in The Master Plan. Plan policies and guidelines include all open lands be assessed based on stewardship and communications with the community and are a key component of Department planning. Community education and environmental education are programmed and part of the Department's operational plan.

Goal 6.1: Review and periodically update the Parks and Recreation Plan.

The Plan is an update to the previous Parks and Recreation Plan and the guidelines call for it to be updated every five years. The financial components of the Plan are updated annually as a part of the City's budget process.

Goal 6.2: Maintain and establish parks to provide recreational opportunities to the Loveland residents that have reasonable neighborhood access.

The Master Plan sets forth both distance and quantity parkland standards to provide reasonable neighborhood access to recreation opportunities.

Goal 6.3: Complete the Loveland trail system as an off-road, non-motorized path which is used by bikers, joggers and walkers, and that capitalizes on the natural environment.

The plan identifies the completion of the recreation trail loop and other trail connections as plan recommendations including more soft surface trails through open land areas and corridors.

Goal 6.4: Promote the health and welfare of the community by providing indoor recreational facility(s), accessible by auto, city transportation, and/or the Loveland Trail, which offers structured and unstructured recreational opportunities as well as a social gathering place for Loveland residents.

The Master Plan provides for recreational facilities that meet the changing needs of the Loveland community including both structured and unstructured recreation areas.

Goal 6.5: Maintain and enhance the golf program and golf facilities as an important recreational and social component within the community.

Loveland's Golf Courses provide important recreation and social opportunities to the Loveland community. The plan sets forth recommendations to expand golf programming and identifies a development standard for number of golf holes.

Goal 18.3: Empower the public (individuals, institutions, organizations) to form partnerships with government and take the lead in problem solving

Partnerships and collaboration with other organizations is an important component in the successful delivery of recreation services in Loveland. The plan calls for intergovernmental agreements, partnerships and collaboration with community groups in the delivery of services.

Finding 2.

The amendment of the 2005 Comprehensive Plan by addition of the *City of Loveland Parks and Recreation Master Plan* – May 2014 does not interfere with existing, emerging, proposed, or future land use patterns, densities, or intensities within the City of Loveland as depicted on the Land Use Plan Map contained within the 2005 Comprehensive Plan; and

The Master Plan used the City's Land Use information as a basis to identify future residential areas and appropriate land standards for Parks, Recreation, Open Lands, Golf, and recreation trail locations. Potential future site locations were identified to complement identified future land use patterns.

Findings 3.

The amendment of the 2005 Comprehensive Plan by addition of the *City of Loveland Parks and Recreation Master Plan* – May 2014 does not interfere with or prevent the provision of the City of Loveland's existing, planned, or previously-committed services or proposals for community facilities, or other specific public or private actions contemplated within the 2005 Comprehensive Plan; and

The Master Plan coordinates with previously-committed services planned for community facilities and infrastructures. The Master Plan sets forth proposals for community facilities contemplated with regards to Parks, Recreation, Golf, Trails and Open Lands.

Finding 4.

The amendment of the 2005 Comprehensive Plan by addition of the City of Loveland Parks and Recreation Master Plan – May 2014 does not interfere with or prevent the provision of any of Loveland’s existing or planned transportation system services as contemplated by the 2035 Transportation Plan or Bicycle and Pedestrian Plan.

The Master Plan does not interfere with or prevent the provision of any of Loveland’s existing or planned transportation systems. By identifying the completion of the recreation trail loop and other trail connections as plan recommendations, the Plan furthers the goals of the Bicycle and Pedestrian Plan.



CITY OF LOVELAND

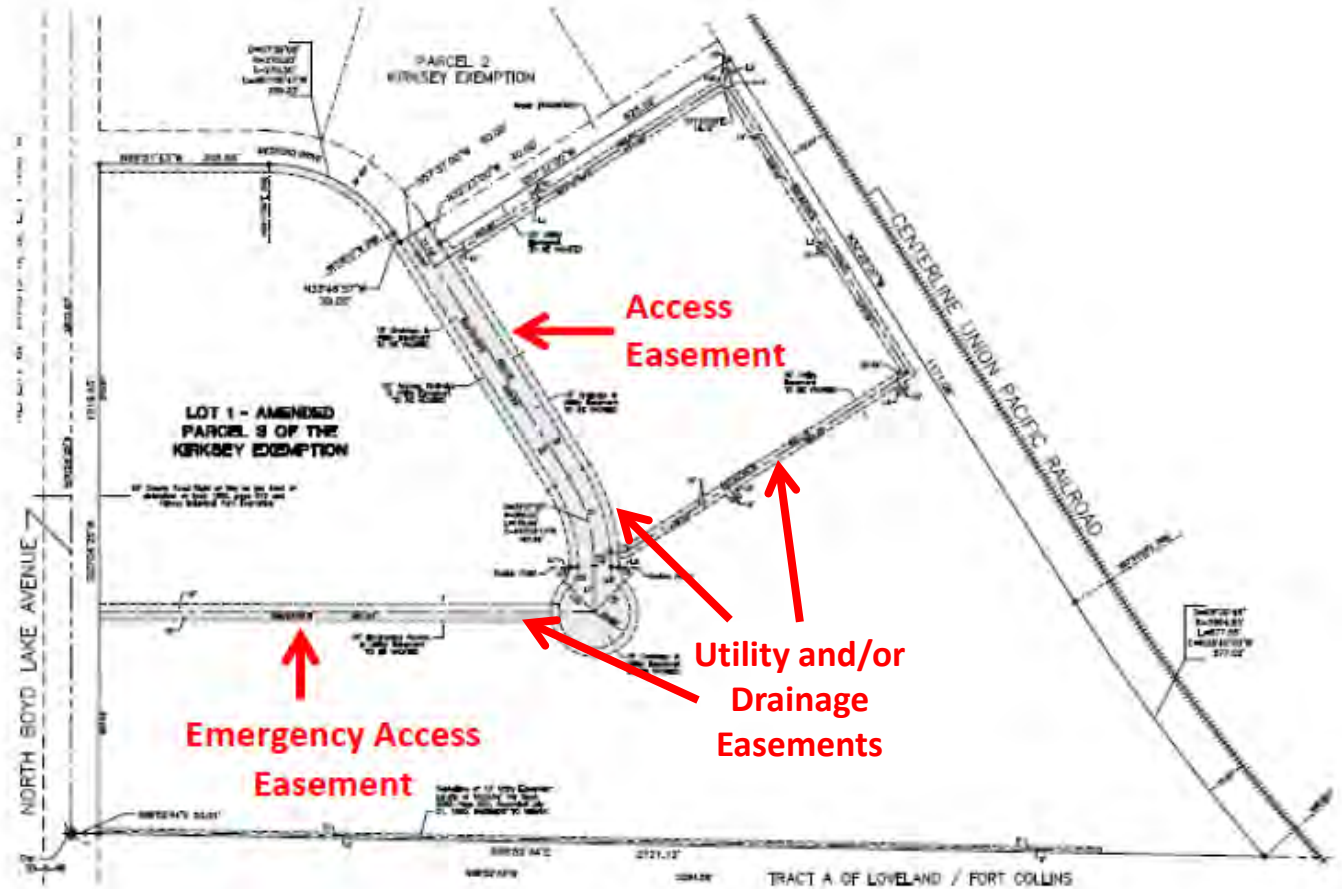


Exhibit E



CITY OF LOVELAND
PARKS & RECREATION DEPARTMENT
 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2303 • FAX (970) 962-2903 • TDD (970) 962-2620

AGENDA ITEM: 5
MEETING DATE: 7/1/2014
TO: City Council
FROM: Gary Havener, Parks & Recreation
PRESENTER: Gary Havener, Parks & Recreation Director

TITLE:

A Resolution Approving an Intergovernmental Agreement Between the City of Loveland, Colorado and the State Board of the Great Outdoors Colorado (GOCO) Trust Fund for the Big Thompson River Flood Recovery Project

RECOMMENDED CITY COUNCIL ACTION:

Approve the resolution.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration
5. Adopt a motion continuing the item to a future Council meeting

SUMMARY:

This is an administrative action. The City of Loveland applied for and was awarded a GOCO grant for the Big Thompson River Flood Recovery Project. This includes reconstruction of portions of the Loveland Recreation Trail and River's Edge Natural Area trails, pond access points, and wetlands damaged during the 2013 floods. Approval of the attached Resolution authorizes the City Manager to sign the grant agreement with Great Outdoors Colorado and supports the completion of the project.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The City of Loveland has been awarded a grant, not to exceed \$281,798.85 from the State Board of the Great Outdoors Colorado Trust Fund for completion of the Big Thompson River Flood Recovery Project. The grant amount includes \$251,543 to complete the Project, and up to \$30,255.85 in contingency funds for unanticipated expenses that may be incurred for Project

Completion. The required match for this grant is \$55,000. Budget appropriations for matching funds have been secured from the Open Space Fund 202, as part of the Supplemental Budget and Appropriation to the 2014 City of Loveland Budget for Flood Related Projects approved on March 4, 2014.

BACKGROUND:

The State Board of the Great Outdoors Colorado Trust Fund approved a special \$5 million Flood Recovery Initiative following the devastating floods of September 2013. This emergency funding was made available to restore damaged or destroyed parks, trails and open spaces and re-open these sites for public use. Flood Recovery funds can be used in conjunction with FEMA funding and/or to finance work not covered by FEMA. The program provides recipients with a great deal of flexibility, including the ability to move funding between three priority project components. Projects must be completed within 2 years, or no later than April 9, 2016.

The Big Thompson River Flood Recovery Project includes reconstruction of the Recreation Trail underpass at Hwy 287/S. Lincoln Ave., which was completed this spring. Reconstruction of the Recreation Trail between Taft and Wilson Ave. is the second project component. Restoration of trails, pond access points, and wetlands at River's Edge Natural Area are the final grant elements.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

1. Resolution
2. GOCO Grant Agreement

RESOLUTION #R-39-2014

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF LOVELAND, COLORADO AND THE STATE BOARD OF THE GREAT OUTDOORS COLORADO TRUST FUND FOR THE BIG THOMPSON RIVER FLOOD RECOVERY PROJECT

WHEREAS, the State Board of the Great Outdoors Colorado Trust Fund (“GOCO”) is a political subdivision of the State of Colorado created by Article XXVII of the Colorado Constitution, adopted at the November 1992 General Election, which Article appropriates a portion of the net proceeds of the Colorado Lottery to GOCO and directs GOCO to invest those proceeds in the state’s parks, wildlife, open space, and recreational resources; and

WHEREAS, in 1994, GOCO created a statewide grant program pursuant to which eligible entities could apply for grants for local government parks and outdoor recreation projects; and

WHEREAS, the City of Loveland, Colorado submitted a grant application to GOCO for funding to complete a project known as the Big Thompson River Flood Recovery Project; and

WHEREAS, GOCO approved the City’s grant application, subject to the execution of a detailed grant agreement, the form of which is attached hereto as Exhibit A and incorporated herein by reference (the “Intergovernmental Agreement”); and

WHEREAS, governmental entities are authorized, pursuant to C.R.S. § 29-1-203, to cooperate or contract with one another to provide any function, service, or facility lawfully authorized to each; and

WHEREAS, the City Council desires to approve the Intergovernmental Agreement on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the Intergovernmental Agreement is hereby approved.

Section 2. That the City Manager is hereby authorized, following consultation with the City Attorney, to modify the Intergovernmental Agreement in form or substance as deemed necessary to effectuate the purposes of this Resolution or to protect the interests of the City.

Section 3. That the City Manager and the City Clerk are hereby authorized and directed to execute the Intergovernmental Agreement on behalf of the City.

Section 4. That this Resolution shall take effect as of the date of its adoption.

ADOPTED this 1st day of July, 2014.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

GRANT AGREEMENT

PROJECT:

Project Title: Big Thompson River Flood Recovery Project
Contract Number: 14327
Completion Date: April 9, 2016

PARTIES TO AGREEMENT:

Board: The State Board of the Great Outdoors Colorado Trust Fund
303 East 17th Avenue, Suite 1060
Denver, CO 80203

Grantee: City of Loveland

RECITALS

A. The State Board of the Great Outdoors Colorado Trust Fund (referred to herein as “GOCO” or the “Board”) is a political subdivision of the State of Colorado, created by Article XXVII of the Colorado Constitution, adopted at the November 1992 General Election, which article appropriates a portion of the net proceeds of the Colorado Lottery to the Board and directs the Board to invest those proceeds in the State’s parks, wildlife, open space and recreational resources.

B. In 1994, the Board created a statewide grant program, pursuant to which eligible entities could apply for grants for local government parks and outdoor recreation projects to which Grantee responded with a detailed application (the “Project Application”).

C. Grantee submitted a Project Application to the Board which contemplates the execution of the project entitled and described above (the “Project”). The parties acknowledge that they have on file a complete copy of the Project Application, which is incorporated herein.

D. The Board approved Grantee’s Project Application on April 3, 2014, subject to the execution of a detailed grant agreement, and subject to the terms and conditions set forth herein. The parties intend this agreement to be the detailed final grant agreement required by the Board (the “Agreement”).

AGREEMENT

NOW, THEREFORE, in consideration of the parties’ mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **Incorporation of Recitals.** The Recitals set forth above are hereby incorporated into the terms of this Agreement.

2. **Representations and Warranties of Grantee.**

a. Grantee is a Municipality, duly organized in accordance with the laws of Colorado and has full and lawful authority to enter into, and comply with the terms of, this Agreement.

b. Grantee's governing body has authorized entering into this Agreement as evidenced by the resolution attached hereto as Exhibit A.

c. Grantee warrants that it has good and sufficient title to the property or properties on which the Project is to be located (the "Property"). GOCO may require Grantee to provide evidence of its ownership of the Property and encumbrances against the Property satisfactory to GOCO in GOCO's discretion prior to funding.

3. **Grant and Project.** Subject to the terms and conditions set forth in this Agreement, the Board hereby awards to Grantee a sum not to exceed \$281,798.85 (the "Grant"). The grant amount includes \$251,543 to be used by the Grantee solely to complete the Project, in substantial conformity with the final plans, specifications, designs and uses approved by the Board. It also includes up to \$30,255.85 in contingency funds for unanticipated expenses incurred for Project completion.

If necessary Grantee may request additional funding via the approved maximum contingency amount of \$30,255.85. This funding must be requested via formal letter from the Grantee no later than April 9th, 2015. GOCO staff will review the request and deliver the letter for final decision from GOCO's Executive Director (this process is outlined in Exhibit D).

4. **Project Scope.** Grantee shall not materially modify the Project or the Project budget (attached hereto as Exhibit B, the "Budget") without the prior written approval of the Executive Director of GOCO ("Executive Director") or the Executive Director's designee, such approval to be in GOCO's sole discretion. Any material modification to the Project undertaken without GOCO's prior written consent may be deemed a breach of this Agreement by GOCO, entitling GOCO to all remedies available under this Agreement. If Grantee determines with reasonable probability that the Project will not or cannot be completed as reflected in the Project Application, Grantee will promptly so advise the Board, and cooperate in good faith to seek a resolution before any further funds are advanced.

5. **Grantee Efforts.** Grantee shall complete the Project in a timely fashion, in a good and workmanlike manner, and consistent with this Agreement and GOCO's approvals related to the Project.

6. **Completion Date.** Grantee shall complete the Project and submit its Final Report no later than April 9, 2016 (the "Completion Date") which is two calendar years after the Board's approval of the Project. Grantee may request an extension of the Completion Date in compliance with GOCO's Overdue Grants Policy, a summary of which is attached as Exhibit C ("Overdue Grants Policy"). If Grantee determines with reasonable probability that the Project will not or cannot be completed by the Completion Date or any extended completion date, Grantee will promptly so advise the Board, and cooperate in good faith to seek a resolution before any further funds are advanced.

7. **Matching Funds.** Grantee shall obtain the matching cash and in-kind contributions for the Project as reflected in the Budget and as required by GOCO policy, and shall provide such evidence of the same as GOCO may require in its reasonable discretion.

8. **Disbursement of Funds.**

a. Progress Payment: Grantee may opt to receive a portion of the Grant funds after starting but prior to completing work on the Project (a "Progress Payment"). Grantee shall provide GOCO with a progress report detailing expenditures and progress made to date ("Progress Report"). The Progress Report must be submitted using GOCO's Progress Report form (available at www.goco.org or by contacting GOCO). GOCO may, in its discretion, request additional documentation to support making a Progress Payment. A Progress Payment shall not exceed GOCO's percentage of expected overall costs (as determined by the GOCO-approved budget) applied to the value of documented eligible expenses or 50% of the Grant, whichever is less. A Progress Payment shall be considered a loan until the Project is complete and Final Payment (as defined below) has been made.

b. Final Payment: Once the Project is complete, Grantee shall submit a final report to GOCO detailing the accomplishments of and expenditures related to the Project (the "Final Report"). The Project is "complete" when all facilities, trails or other improvements included in the Project have been built and are ready for their intended use. The Final Report must be submitted using GOCO's Final Report form (available at www.goco.org or by contacting GOCO). GOCO may, in its discretion, request additional documentation before its approval of the contents of the Final Report. Upon GOCO's review and approval of the Final Report, GOCO shall pay the outstanding balance on the Grant (the "Final Payment"), subject to any reductions contemplated by any provision of this Agreement. Any contingency funding awarded will be included in the final payment to grantee.

9. **Conditions for Disbursement of Funds.** Except as provided in Paragraph 10 below, the Grant is subject to the following requirements and conditions.

a. The Grant and all matching funds shall be used only for the cost of fixed assets, including construction of new facilities, and enlargement or renovation of existing facilities. The Grant and all matching funds may not be used to pay for maintenance costs, administrative costs (such as salaries associated with administering the Grant, office supplies, telephone, or travel expenses), non-fixed assets (such as athletic or maintenance equipment), or any other costs deemed to be ineligible by the Board, at the Board's sole discretion.

b. Disbursement of Grant funds shall be made on the basis of costs actually incurred by Grantee and supported by written documentation (receipts, bills, etc.). GOCO may, in its discretion, depending on the nature of the Project, require documentation of mechanics lien waivers or waivers of claims to public project performance bonds as a precondition to any disbursement under this Agreement.

c. Except as otherwise agreed to in advance by GOCO in accordance with the terms of this Agreement, no material modifications may be made to the Project. Material modifications to the Project to which GOCO has not agreed may result in a reduction in the Grant. "Material modifications" may include, but are not necessarily limited to, a reduction in the total cost of the Project, a reduction in the size or number of recreational development components to be constructed, changes to the nature of the recreational development components to be constructed, or any other variance from the Project as presented in the Project Application. It is the sole responsibility of Grantee to inform GOCO of any such modifications to the Project. GOCO strongly encourages Grantee to contact GOCO in writing when it becomes aware of or wishes to make any such modifications, however seemingly minor, to the Project.

10. **Waiver.** The Executive Director or the Executive Director's designee may in such person's discretion, waive or agree to modify one or more of the obligations in sections 8, 9, and 16 of the Agreement, or may permit performance of one or more of such obligations subsequent to disbursement.

11. **Payment of Grant Subject to Sufficient Net Lottery Proceeds.** Payment of the Grant is subject to GOCO's determination in its sole discretion that it has received and has available sufficient net lottery proceeds to fund the Grant. In determining the sufficiency of net lottery proceeds, GOCO may consider all facts and circumstances as it deems necessary or desirable in its discretion, including, but not limited to, adequate reserves, funding requirements and/or commitments for other past, current and future grants, and past, current and future GOCO operating expenses and budgetary needs.

12. **Project Operation and Maintenance.**

a. Grantee shall operate, manage, and maintain the Project in a reasonable state of repair for the purposes specified in the Project Application for a period of 25 years from the date of completion of the Project or the useful life of the Project, in accordance with product warranties and/or the generally accepted standards in the parks/recreation community, and provide and maintain access to the Project and to the Property, regardless of the Property's ownership.

b. Failure to comply with the provisions of Paragraph 12.a. may be deemed a breach by Grantee under Paragraph 21, below.

c. GOCO shall not be liable for any cost of maintenance, management or operation of the Project.

d. Within 60 days of a reasonable request by the Board, Grantee will provide the Board with adequate records reflecting the operating and maintenance costs of the Project and provide the Board with such other information concerning the use of the Project by the public and the impact of the Project.

13. **Public Access.** Grantee agrees, for itself and its successors in interest, to allow reasonable public access to the Project for the term specified in Section 12. Grantee may temporarily close such public access for construction, maintenance, emergency situations, or other reasonable purposes.

14. **Compliance with Regulatory Requirements and Federal and State Mandates.** Grantee hereby assumes responsibility for compliance with all regulatory requirements in all applicable areas, including but not limited to nondiscrimination, worker safety, local labor preferences, preferred vendor programs, equal employment opportunity, use of competitive bidding, permits, approvals, and other similar requirements. To the extent permitted by law, Grantee will indemnify and hold the Board harmless from any liability for any failure to comply with any such applicable requirements.

15. **Nondiscrimination.** During the performance of this Agreement, Grantee and its contractors, subcontractors and agents shall not unlawfully discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age or sex, or any other basis prohibited by local, state or federal law. Grantee and its contractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination. Further, during the performance of this Agreement, Grantee and anyone acting on behalf of Grantee shall not engage in any unlawful discrimination in permitting access and use of the Project.

16. **Publicity and Project Information.**

a. Grantee shall erect and maintain a sign at a prominent location on the Project site acknowledging the assistance of Great Outdoors Colorado and the Colorado Lottery. GOCO will provide such signs at no cost to Grantee. Alternatively, GOCO will provide reproducible samples of its logo to Grantee for custom signs.

i. GOCO shall approve in advance the design of any permanent sign materially varying from the signs provided by GOCO. To obtain such approval, Grantee shall submit to GOCO plans describing the number, design, placement, and wording of signs and placards. Plans shall be submitted to the Board for review and approval prior to completion of the Project.

ii. The Board may withhold Final Payment pending evidence of placement of permanent signage.

b. Grantee shall acknowledge Board funding in all publicity issued by it concerning the Project.

- c. Grantee shall cooperate with the Board or the Board's designee in advance in preparing public information pieces related to the Project.
- d. Grantee shall give the Board the right and opportunity to use information gained from the Project.
- e. Grantee shall give the Board a minimum 30 days' notice of Project grand openings, dedications, or other events.
- f. Grantee shall give timely notice of the Project, its inauguration, significance, and completion to the local members of the Colorado General Assembly, members of the board of county commissioners of the county or counties in which the Project is located, as well as to other appropriate public officials.
- g. Grantee shall provide quality digital photographs or printed photographs, if unable to provide digital photographs (collectively, "Photographs") of the completed Project with the Final Report. For the avoidance of doubt, all Photographs taken by Grantee of the Project constitutes a "work made for hire" pursuant to the U.S. copyright law (17 U.S.C. Section 201(b)) Grantee agrees that all copyrights and other property rights, in the Photographs developed by Grantee in conjunction with the Project are further owned by GOCO and Grantee hereby forever and irrevocably assigns to GOCO, without further consideration, all right, title and interest in such copyrights and other proprietary rights. Grantee agrees that GOCO, its successors and assigns, shall have the exclusive right to file copyright applications in the United States and throughout the world to the Photographs, or any portion thereof, in the name of GOCO. Grantee hereby agrees that GOCO, its successors and assigns may act as attorney-in-fact to execute any documents that GOCO deems necessary to record this grant with the United States Copyright Office or elsewhere. Grantee agrees to execute any and all documents reasonably requested by GOCO to enforce its rights under this provision.
- h. At no time shall Grantee represent in any manner to the public or to any party that it is affiliated with GOCO or acting on behalf of GOCO.

17. **Liability.**

- a. Grantee shall be responsible for, and to the extent permitted by law (including any constitutional or statutory limitations on the ability of a governmental entity to provide indemnification), indemnify, defend and hold harmless the Board, its officers, agents and employees from any and all liabilities, claims, demands, damages or costs (including reasonable legal fees) resulting from, growing out of, or in any way connected with or incident to Grantee's performance of this Agreement. Grantee hereby waives any and all rights to any type of express or implied indemnity or right of contribution from the State of Colorado, the Board, its members, officers, agents or employees, for any liability resulting from, growing out of, or in any way connected with or incident to this Agreement. Grantee acknowledges that Grantee is the owner of the Project and the Property upon which it is located, or has control of the Project and the Property, and that GOCO neither possesses nor controls the Project, the Property, nor the operations of the Project.

b. Anything else in this Agreement to the contrary notwithstanding, no term or condition of this Agreement shall be construed or interpreted as a waiver, either express or implied, of any of the immunities, rights, benefits or protection provided to the Board under the Colorado Governmental Immunity Act (“CGIA”) as amended or as may be amended in the future (including, without limitation, any amendments to such statute, or under any similar statute which is subsequently enacted). This provision may apply to Grantee if Grantee qualifies for protection under the Colorado Governmental Immunity Act, C.R.S. §24-10-101 *et seq.* The Board and Grantee understand and agree that liability for claims for injuries to persons or property arising out of the negligence of the Board, its members, officials, agents and employees may be controlled and/or limited by the provisions of the CGIA. The parties agree that no provision of this Agreement shall be construed in such a manner as to reduce the extent to which the CGIA limits the liability of the Board, its members, officers, agents and employees.

18. **Audits and Accounting.** Grantee shall maintain standard financial accounts, documents, and records relating to the use, management, and operation of the Project. The accounts, documents, and records related to the Project shall be retained by Grantee for not less than five (5) years following the date of disbursement of funds under this Agreement. The Board, or its designated agent, shall have the right, upon reasonable notice to Grantee, to audit the books and records of Grantee which pertain to the Project and to the use and disposition of the Grant. While Grantee is not required to use GAAP (Generally Accepted Accounting Principles), Grantee shall use reasonable and appropriate accounting systems in maintaining the required records hereunder.

19. **Inspection.** Throughout the term of this Agreement, GOCO shall have the right to inspect the Project to ascertain compliance with this Agreement.

20. **Withdrawal of Board Funding; Termination of Agreement.** Anything else in this Agreement or otherwise to the contrary notwithstanding, the Board may withdraw, in whole or in part, the Grant and/or terminate this Agreement, and/or seek a refund of payments already made if the Board determines in its discretion that:

- a. facts have arisen or situations have occurred that fundamentally alter the expectations of the parties or make the purposes for the Grant as contemplated infeasible or impractical;
- b. any material modifications in the scope or nature of the Project have occurred from that which was presented in the Project Application and such material modifications have not received the prior written approval of GOCO;
- c. any statement or representation made by Grantee in the Project Application, this Agreement, the Progress Report, the Final Report, or otherwise is untrue, inaccurate or incomplete in any material respect;
- d. the results of GOCO’s review of the Progress Report, or the Final Report are not acceptable to GOCO;

e. the Project will not or cannot be completed by the Completion Date or any extensions granted thereto or delays in the implementation of the Project have occurred which, in the Board's judgment, make the Project impracticable;

f. the Project will not or cannot be completed within the Budget or any approved modifications, or the total Project cost and/or Grantee's matching funding are reduced;

g. title to or encumbrances against the Property are or become such that Grantee is unable to complete the Project, or the Project and/or the Property are or become unavailable for public use.

21. **Breach.**

a. In the event that Grantee breaches any of the terms, covenants, representations, or conditions of this Agreement, the Board may elect to enforce any and all remedies available at law or in equity, including without limitation, any of the following:

i. Prior to payment of Grant:

A. Withdraw the Grant and terminate this Agreement; and,

B. Deny Grantee eligibility for participation in future Board grants, loans or projects.

ii. After payment (partial or full) of Grant:

A. Deny Grantee eligibility for participation in future Board grants, loans or projects;

B. Seek specific performance of Grantee's obligations under this Agreement;

C. Receive reimbursement in full of disbursement made under the Grant.

b. The foregoing remedies are cumulative and may be exercised independently or in combination and are not exclusive to one another or to any other remedies available at law or in equity. In the event GOCO must pursue any remedy hereunder and is the substantially prevailing party, GOCO shall be awarded its costs and reasonable legal fees, including costs of collection.

22. **Good Faith.** There is an obligation of good faith on the part of both parties, including the obligation to make timely communication of information which may reasonably be believed to be material to the other party.

23. **Assignment.** Grantee may not assign its rights under this Agreement without the consent of the Board, which consent shall be in the discretion of the Board. Any assignment shall require that, at a minimum, the assignee is eligible to receive grants from the Board and assumes Grantee's ongoing obligations under this Agreement.

24. **Applicable Law.** This Agreement shall be governed by the laws of the State of Colorado and venue for any dispute hereunder shall lie exclusively in the State Courts of the City and County of Denver.

25. **No Joint Venture.** Nothing in this Agreement shall be construed to create a joint venture, partnership, employer/employee or other relationship between the parties hereto other than independent contracting parties. Except as permitted under the remedies provisions hereunder, neither party shall have the express or implied right to act for, on behalf of, or in the name of the other party.

26. **Severability.** If any provision of this Agreement, or the application thereof, is found to be invalid, the remainder of the provisions of this Agreement, or the application of such provision, other than those as to which it is found to be invalid, shall remain in full force and effect.

27. **Time is of the Essence.** Time is of the essence in this Agreement.

28. **Survival.** The terms and provisions of this Agreement and the parties' covenants hereunder shall survive the funding of the Grant and the completion of the Project.

29. **Fax and Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be an original, but all of which when taken together shall constitute one Agreement. In addition, the parties agree to recognize signatures of this Agreement transmitted by telecopy or e-mail as if they were original signatures.

30. **Third Party Beneficiary.** The Board and Grantee hereby acknowledge and agree that this Agreement is intended only to cover the relative rights and obligations between the Board and Grantee, and that no third party beneficiaries are intended.

31. **Construction.** Each party hereto has reviewed and revised (or requested revisions of) this Agreement, and therefore, any usual rules of construction requiring that ambiguities are to be resolved against a particular party shall not be applicable in the construction and interpretation of this Agreement.

32. **Waiver.** The failure of either party to enforce a term hereof shall not be deemed a waiver of such term or right of enforcement as to that breach or any subsequent breach of the same, similar or different nature. No waiver shall be enforceable hereunder unless signed by the party against whom the waiver is sought to be enforced.

33. **Entire Agreement.** Except as expressly provided herein, this Agreement constitutes the entire agreement of the parties. No oral understanding or agreement not incorporated in this Agreement shall be binding upon the parties. No changes to this Agreement shall be valid unless made as an amendment to this contract, approved by the Board, and signed by the parties.

IN WITNESS WHEREOF, the parties by signature below of their authorized representatives execute this Agreement effective as of the __ day of _____ 20__.

STATE BOARD OF THE GREAT
OUTDOORS COLORADO TRUST FUND

GRANTEE:
City of Loveland

By: _____
Lise Aangeenbrug
Executive Director

By: _____
Name: _____
Title: _____

NOTE Signee should be same individual
authorized to sign grant agreement in
attached resolution (EXHIBIT A)

**EXHIBIT A
RESOLUTION**

EXHIBIT B
UPDATED PROJECT SCOPE

EXHIBIT C
UPDATED PROJECT BUDGET

EXHIBIT D
PROCESS FOR REQUESTING CONTINGENCY



I) PURPOSE

The Great Outdoors Colorado (GOCO) Board has added an allowance of up to 12.03% of the total project cost to be used as contingency for each project awarded funding through the Flood Recovery Initiative (this amount is outlined in section 3 of the above grant agreement). The Board has chosen to allow one year, until April 9th 2015, to allow for the outlined contingency funds to be requested. These funds have been made available to assist grantees with unforeseen project costs and project scope adjustments as may be necessary throughout the project. The Board has given GOCO's Executive Director authority to approve contingency request.

Contingency funding is subject to eligibility criteria and matching requirements.

II) PROCEDURES

Formal requests for contingency funds must be received by GOCO no later than end of business April 9th, 2015.

- Formal letter addressed to GOCO's Executive Director outlining the need for contingency funding, the components for which the contingency funds will be used.
- Updated Budget – clearly showing where contingency funding will be spent
- Updated Timeline

EXHIBIT E
OVERDUE GRANTS POLICY

	GREAT OUTDOORS COLORADO POLICIES & PROCEDURES MANUAL	Policy:	Overdue Grants
		Approval Date:	June 11, 2013

I) **PURPOSE**

Great Outdoors Colorado (GOCO) understands that there are unforeseen circumstances that may interfere with a grantee’s ability to complete a project by the project completion date set forth in the Grant Agreement. The Overdue Grants Policy outlines the options available to grantees to extend a grant deadline and the procedures associated with submitting grant extension requests.

II) **POLICY STATEMENT**

A grantee has two options to extend the project completion date in the Grant Agreement: a staff extension or a Board extension. Staff can grant an extension for at least 90 days and up to the date of the next scheduled GOCO Board meeting. If the grantee needs more time than that, the grantee must request a Board extension. GOCO expects the grantee to request the appropriate amount of time needed to complete the project. A grantee can request a second Board extension if needed, although this is not a favorable action.

Failure to complete a project by the original due date, or by any extended due dates authorized by staff or Board, may result in the de-authorization of the grant by the Board and a suspension from applying in future grant cycles.

III) **PROCEDURES**

A) Staff Extensions

- The grantee must submit a request for a staff extension prior to the original project completion date via email or postal mail to GOCO staff.
- Requests must include the following: a) grantee name b) project title c) contract number from the grant agreement d) original project completion date e) percent of project completion to date or due diligence items completed to date for land acquisitions f) reason for delay g) estimated date of project completion or closing g) estimated date of final report submission to GOCO, if applicable.
- A grantee may only request one staff extension.
- If the grantee needs an extension for longer than the time provided by a staff extension, the grantee can forgo the staff extension and request a Board extension.

- Staff will notify the grantee via email of the decision to grant or deny the request for a staff extension.

B) Board Extensions

- The grantee must submit a request for a Board extension prior to the original or staff extended project completion date via email or postal mail. Requests must be addressed to the GOCO Board.
- Requests must include the following: a) grantee name b) project title c) contract number from the grant agreement d) original project completion date and if applicable, staff extended project completion date e) percent of project completion to date or due diligence items completed to date for land acquisitions f) reason for delay g) estimated date of project completion or closing g) estimated date of final report submission to GOCO, if applicable.
- The Board will consider the request for Board extension at its next scheduled meeting. Staff will notify the grantee via email of the Board's decision to grant or deny the request for a Board extension.
- A grantee can request a second Board extension if additional time is needed beyond that provided by the first Board extension. Requests for a second Board extension will follow all of the procedures listed above.

EXHIBIT F
INTERGOVERNMENTAL (or other) AGREEMENT
(If applicable)



CITY OF LOVELAND
ECONOMIC DEVELOPMENT OFFICE
 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2304 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 6
MEETING DATE: 7/1/2014
TO: City Council
FROM: Betsy Hale, Economic Development Department
PRESENTER: Cindy Mackin, Visitors Service Coordinator

TITLE:

An Ordinance on First Reading Enacting a Supplemental Budget and Appropriation to the 2014 City of Loveland Budget for Additional Funding for Way Finding Signage, Event Support, Website Reconstruction and Installing Fiber Optic Communications to the Visitors Center

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration
5. Adopt a motion continuing the item to a future Council meeting

SUMMARY:

This is an administrative action. On June 18, 2014, the Community Marketing Commission unanimously voted to approve a supplemental appropriation of \$170,000 of Lodging Tax Reserves to support the following 2014 projects:

Wayfinding Phase II	\$100,000
Fiber Connectivity at the Visitors Center	\$40,000
Winter/Snow event 2015 – Production/Marketing PR	\$15,000
Visit Loveland Website overhaul	\$15,000

Support of these programs is consistent with the Destination Loveland Strategic Plan adopted by City Council in 2011.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The ordinance is funded with reserves reducing the flexibility to use the reserves for other projects.

BACKGROUND:**Wayfinding:**

Phase I of the Visit Loveland Wayfinding Signage Project is complete. This project consists of 13 signs on the main corridors of Loveland along 287 and US 34. Phase II consists of 14 signs based on the approved HIP Street designs.

Fiber Connectivity at the Visitors Center:

It is the recommendation of IT for the City to invest in the connection to the City's fiber connection to fully realize the investments that the City makes in its datacenter and applications. It is recognized that the speeds for connectivity at the Visitor's Center have long been a hindrance to productivity and IT supports any connection that will improve the daily efficiency of the Center. The primary benefits of the direct connection to the City's fiber, as compared to direct internet access, are as follows:

- Direct access to files and printers within the City.
- No more connectivity issues that may arise from VPN.
- One time cost for connection. No subscriptions or contracts.
- The ability to join the rest of the City on the VOIP implementation.
- Direct access to Innoprise, City Intranet, and other applications hosted by the City.
- The connection speed to the City is extremely fast in both directions of communication. Upload speeds closely match download speeds; this is not typical of an internet connection.

February Event 2015:

Building upon the theme of snow, we are leveraging prior events and success to create a bigger and better showcase for Loveland Valentines weekend. New features being considered include snow sculpture demos, ice carving and laser light shows. Some funds are needed in 2014 for contracts and funding commitments that will need to be signed in 2014. Staff is creating a RFP for this process and management of the event.

Website Overhaul:

The VisitLovelandCO.com website needs to be overhauled to address functionality and issues pertaining to the SEO, lack of responsive design, inability to manage visual aspects including photo stream and videos more effectively and real-time calendar management.

REVIEWED BY CITY MANAGER:

William D. Cahill

LIST OF ATTACHMENTS:

1. Ordinance

FIRST READING July 1, 2014

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2014 CITY OF LOVELAND BUDGET FOR ADDITIONAL FUNDING FOR WAY FINDING SIGNAGE, EVENT SUPPORT, WEBSITE RECONSTRUCTION AND INSTALLING FIBER OPTIC COMMUNICATIONS TO THE VISITORS CENTER

WHEREAS, the City has reserved funds not anticipated or appropriated at the time of the adoption of the City budget for 2014; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the City budget for 2014, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That reserves in the amount of \$170,000 from fund balance in the Lodging Tax Fund 206 are available for appropriation. Revenues in the total amount of \$170,000 are hereby appropriated for way finding signage, event support, website reconstruction and installing fiber optic communications to the Visitors Center. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
Lodging Tax Fund 206**

Revenues		
Fund Balance		170,000
Total Revenue		
170,000		
Appropriations		
206-18-182-1504-43450	Professional Services	130,000
206-18-182-1505-43645	Telephone	40,000
Total Appropriations		
170,000		

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this ____ day of July, 2014.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney



CITY OF LOVELAND
FINANCE DEPARTMENT

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2695 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 7
MEETING DATE: 7/1/2014
TO: City Council
FROM: Brent Worthington, Finance
PRESENTER: Brent Worthington, Finance Director

TITLE:

May 2014 Financial Report

RECOMMENDED CITY COUNCIL ACTION:

This is an information only item. No action is required.

SUMMARY:

The Snapshot Report includes the City's preliminary revenue and expenditures including detailed reports on tax revenue and health claims year to date, ending May 31, 2014.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

The Snapshot Report is submitted for Council review and includes the reporting of the City's revenue and expenditures, including detailed reports on tax revenue and health claims as of May 31, 2014. Citywide Revenue (excluding internal transfers) of \$101,028,641 is 104.5% of year to date (YTD) budget or \$4,317,103 over the budget. Sales Tax collections are 102.4% of the YTD budget or \$382,644 over budget. Building Material Use Tax is 116.2% of YTD budget, or \$120,112 over budget. Sales and Use Tax collections combined were 104.7% of YTD budget or \$818,442 over budget. When the combined sales and use tax for the current year are compared to 2013 for the same period last year, they are higher by 6.5% or \$1,722,669.

Citywide total expenditures of \$76,360,949 (excluding internal transfers) are 59.8% of the YTD budget or \$51,354,746 under the budget.

REVIEWED BY CITY MANAGER:

William D. Cavill

LIST OF ATTACHMENTS:

1. May Snapshot Presentation
2. Snapshot Report for May 2014



Snapshot



May 2014

Brent Worthington
Finance Director

Presented
July 1, 2014

May 2014 Snapshot

- Citywide Revenue
 - \$101 million, excluding transfers
 - 4.5% above budget projections

- Citywide Expenditures
 - \$76.4 million, excluding transfers
 - 40.2% below budget projections

- Citywide revenues exceed expenditures by \$24.7 million.

May 2014 Snapshot

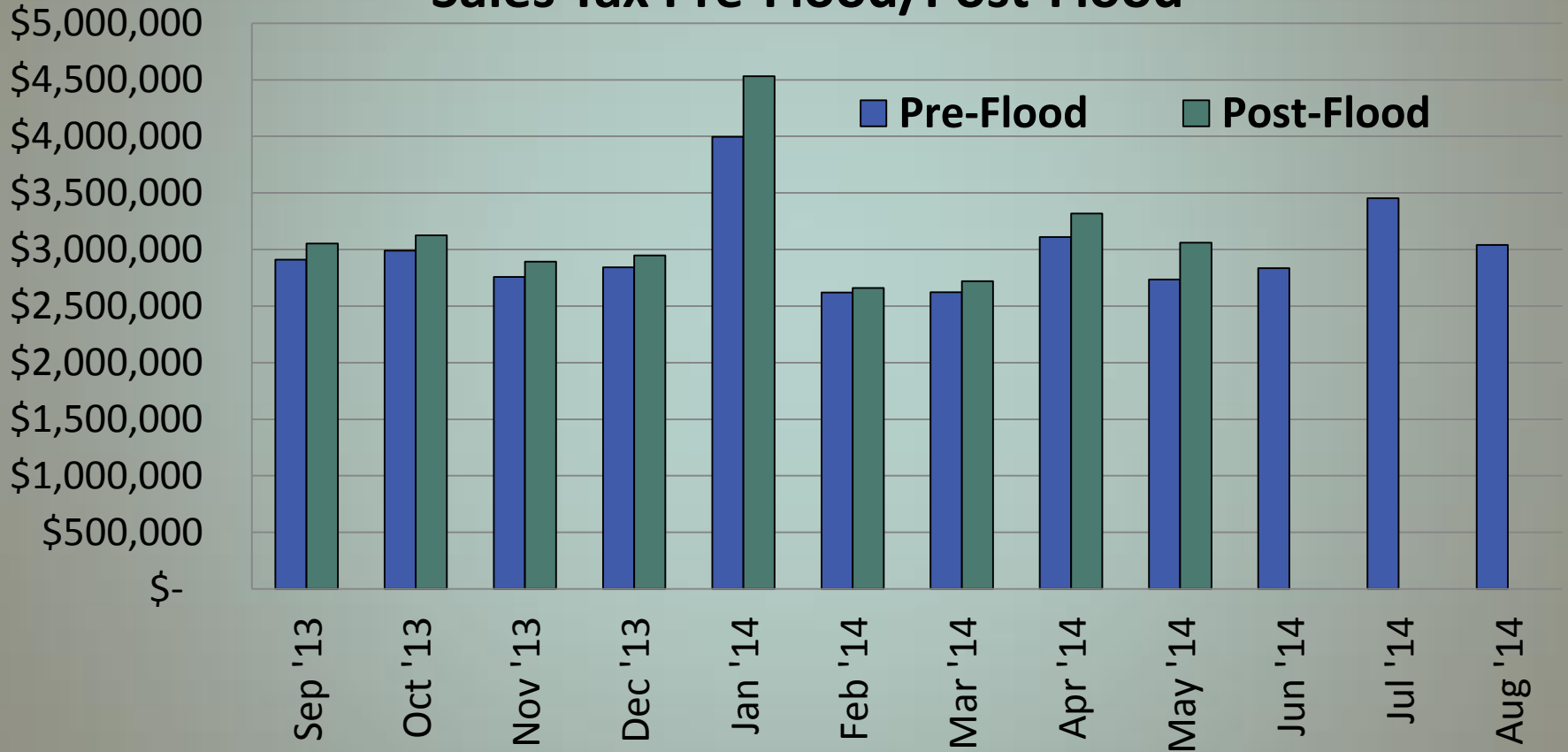
- General Fund Revenue
 - \$37.1 million YTD, excluding transfers
 - 9.6% above YTD Budget
 - 13.4% above same period last year

- Sales and Use Tax Revenue
 - \$18.3 million YTD
 - 4.7% above budget projections
 - 8.5% above same period as last year

- Sales Tax only
 - \$16.3 million YTD
 - 2.4% above budget projections
 - 8.0% above same period last year

May 2014 Snapshot

Sales Tax Pre-Flood/Post-Flood



May 2014 Snapshot

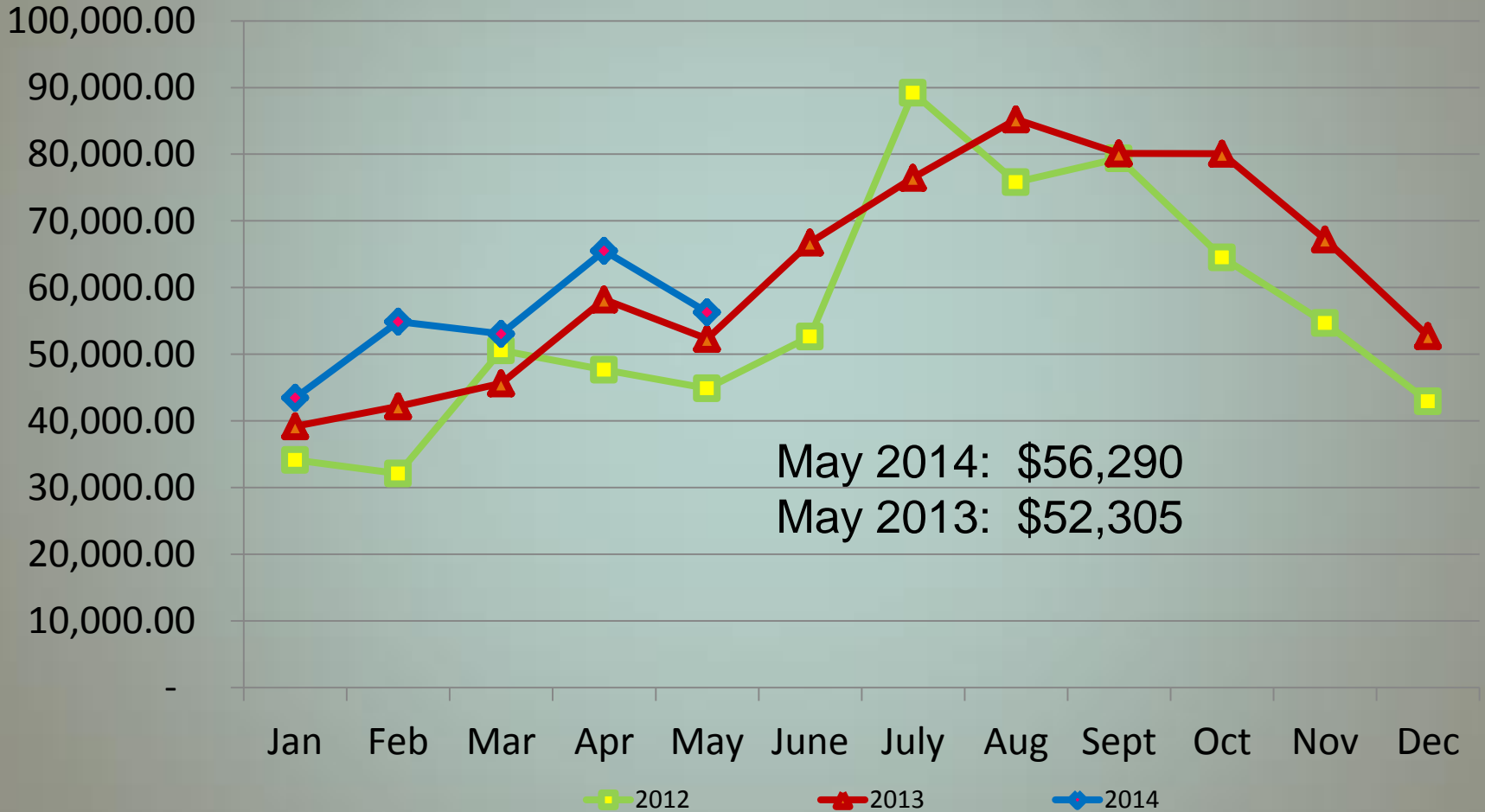
- General Fund Expenditures
 - \$26.6 million YTD, excluding transfers
 - 10.7% below budget projections

- General Fund Revenues Exceed Expenditures by \$9.6 million

- Health Claims
 - May Claims \$657k
 - 2014 YTD increased from \$3.6 mil to \$4.7 mil from same time as last year (30.4%)

Lodging Tax Comparison

Lodging Tax



➤ Lodging tax YTD is \$273,264 (15% higher than 2013 YTD).



Flood Report

Cost Estimates		
Operational	\$2,780,000	
Business Assistance	1,200,000	
Capital	26,530,000	
Total	\$30,510,000	

Actual Expenditures		
	<u>May</u>	<u>To Date</u>
Total	2,912,080	12,222,673

Reimbursements Applied For		
	<u>May</u>	<u>To Date</u>
FEMA		2,288,053
CIRSA	471,608	5,144,015
Other	-	247,471
Total	\$ 471,608	\$ 7,679,539

Reimbursements Received		
	<u>May</u>	<u>To Date</u>
FEMA	25,665	116,186
CIRSA	391,912	4,731,088
Other	-	247,471
Total	\$ 417,577	\$ 5,094,745



May 2014 Snapshot

Questions?

Brent Worthington
Finance Director

Presented
July 1, 2014

May

SnapShot

Monthly Financial Report

2014

A Snapshot In Time

Citywide Revenues & Expenditures	2-3
General Fund Revenues & Expenditures	4-5
Capital Projects	5
Tax Totals & Comparison	6-7
Flood Update	8-9
Geo Codes & Sales Tax SIC	10-12
Health Care Claims	13
Activity Measures	14

- ◇ Citywide Revenue, excluding transfers between funds, \$101 million (4.5% above budget projections)
- ◇ Sales & Use Tax Collection, \$18.3 million (4.7% above budget projections)
- ◇ Citywide Expenditures, excluding transfers between funds, \$76.4 million (40.2% below budget projections)
- ◇ Citywide Year-To-Date Revenues exceed Year-To-Date Expenditures by \$24.7 million
- ◇ General Fund Revenue, excluding transfers between funds, \$37.1 million (9.6% above budget projections)
- ◇ General Fund Expenditures, excluding transfers between funds, \$26.6 million, (10.7% below budget projections)
- ◇ General Fund Revenues exceed Expenditures by \$9.3 million

The Sales / Use Tax Basics



May 2014	Sales Tax	Motor Vehicle Use Tax	Building Materials Use Tax	Combined
Budget 2014	\$ 15,904,040	\$ 792,770	\$ 742,570	\$ 17,439,380
Actual 2014	16,286,684	1,108,435	862,682	18,257,801
% of Budget	102.4%	139.8%	116.2%	104.7%
Actual 2013	\$ 15,081,139	\$ 1,014,465	\$ 737,632	\$ 16,833,236
Change from prior year	8.0%	9.3%	17.0%	8.5%

2013 Flood:

The 2013 Flood resulted in some businesses being closed during the clean-up/restoration process. In addition, reduced traffic on U.S. 34 due to the closure at the canyon may have reduced sales in businesses along the 34 Corridor. Tracking the impact of the flood on retail sales will provide important information related to the sustainability of City finances due to the flood event. Pre-flood to post flood tracking on a monthly basis began in the September 2013 Snapshot. Sales tax revenue for the nine months included is above the previous year by \$1,722,669 or 6.5%.

Combined Statement of Revenues and Expenditures May 2014				
REVENUE	Current Month	YTD Actual	YTD Revised Budget	% of Budget
General Governmental				
1 General Fund	\$ 8,342,357	\$ 37,132,121	\$ 33,877,800	109.6%
2 Special Revenue	535,737	2,781,210	3,015,354	92.2% ¹
3 Other Entities	5,380,298	13,719,686	12,717,099	107.9%
4 Internal Service	1,380,756	7,057,964	6,876,870	102.6%
5 <i>Subtotal General Govt Operations</i>	<i>15,639,148</i>	<i>60,690,981</i>	<i>56,487,123</i>	<i>107.4%</i>
6 Capital Projects	741,678	3,400,285	3,292,965	103.3%
Enterprise Fund				
7 Water & Power	6,370,287	31,398,579	30,946,440	101.5%
8 Stormwater	400,698	1,965,548	2,018,725	97.4%
9 Golf	422,483	1,130,244	1,343,160	84.1% ²
10 Solid Waste	553,776	2,443,004	2,623,125	93.1% ³
11 <i>Subtotal Enterprise</i>	<i>7,747,244</i>	<i>36,937,375</i>	<i>36,931,450</i>	<i>100.0%</i>
12 Total Revenue	\$ 24,128,069	\$ 101,028,641	\$ 96,711,538	104.5%
<i>Prior Year External Revenue</i>		<i>86,290,475</i>		
<i>Increase From Prior Year</i>		<i>17.1%</i>		
13 Internal Transfers	118,137	1,351,606	15,495,280	8.7%
14 Grand Total Revenues	\$ 24,246,206	\$ 102,380,246	\$ 112,206,818	91.2%
EXPENDITURES				
General Governmental				
15 General Fund	4,885,042	25,210,735	27,483,982	91.7%
16 Special Revenue	777,181	3,899,655	5,206,349	74.9%
17 Other Entities	5,623,328	12,122,913	12,842,740	94.4%
18 Internal Services	927,475	6,726,156	7,744,465	86.9%
19 <i>Subtotal General Gov't Operations</i>	<i>12,213,026</i>	<i>47,959,459</i>	<i>53,277,534</i>	<i>90.0%</i>
20 Capital	8,186,619	19,946,025	41,096,138	48.5%
Enterprise Fund				
21 Water & Power	5,065,467	25,199,136	28,943,369	87.1%
22 Stormwater	179,628	1,194,527	1,138,093	105.0% ⁴
23 Golf	265,285	1,030,003	1,177,365	87.5%
24 Solid Waste	406,917	1,765,473	2,083,195	84.7%
25 <i>Subtotal Enterprise</i>	<i>5,917,297</i>	<i>29,189,138</i>	<i>33,342,022</i>	<i>87.5%</i>
26 Total Expenditures	\$ 26,316,942	\$ 76,360,949	\$ 127,715,695	59.8%
<i>Prior Year External Expenditures</i>		<i>58,676,772</i>		
<i>Increase (-Decrease) From Prior Year</i>		<i>30.1%</i>		
27 Internal Transfers	118,137	1,351,606	24,660,520	5.5%
28 Grand Total Expenditures	\$ 26,435,078	\$ 77,712,555	\$ 152,376,215	51.0%

¹ Lower than anticipated Revenue due to timing of Federal Grant revenues in the Transit Fund.

² Lower than projected revenue due to lower revenue generated from green fees due to weather.

³ Lower than projected revenue due to timing of sale of assets.

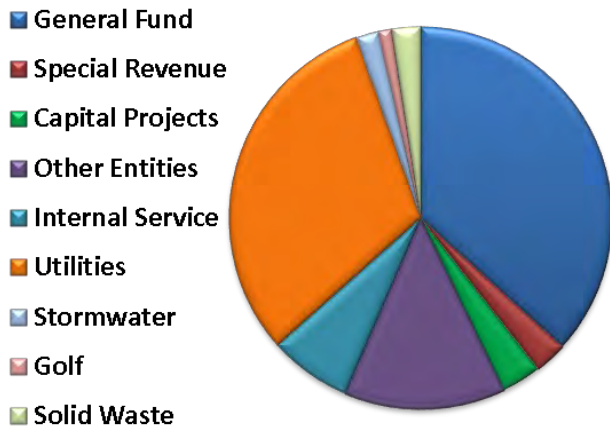
⁴ Higher than anticipated expenditures due to repair and maintenance costs.

Special Revenue Funds: Community Development Block Grant, Cemetery, Local Improvement District, Lodging Tax, Affordable Housing, Seizure & Forfeitures, Transit, Transportation.

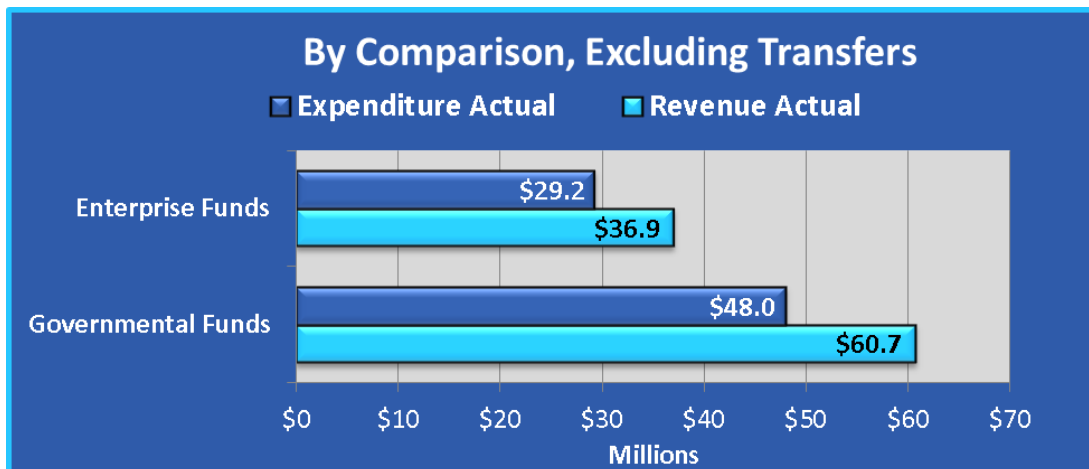
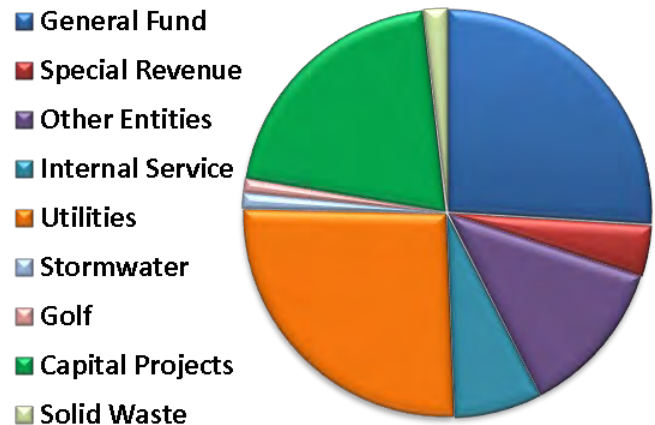
Other Entities Fund: Special Improvement District #1, Airport, General Improvement District #1, Loveland Urban Renewal Authority, Loveland/Larimer Building Authority, Loveland Fire and Rescue Authority.

Internal Service Funds: Risk/Insurance, Fleet, Employee Benefits.

YTD Operating Revenues of \$101 Million



YTD Operating Expenditures of \$97.1 Million



- ◆ General Fund Revenue, excluding transfers between funds, \$37.1 million (9.6% above budget projections)
 - * 13.4% above 2013 YTD
- ◆ General Fund Expenditures, excluding capital and transfers between funds, \$25.2 million (8.3% below budget projections)
 - * 15.6% above 2013 YTD
- ◆ Water & Power Revenue, excluding transfers between funds, \$31.4 million (1.5% above budget projections)
 - * 2.9% above 2013 YTD
- ◆ Water & Power Expenditures, excluding transfers between funds, \$25.2 million (12.9% below budget projections)
 - * 4.7% above 2013 YTD
- ◆ Other Entities Fund Revenue, excluding transfers between funds, \$13.7 million (7.9% above budget projections)
 - * 9.8% above 2013 YTD
- ◆ Other Entities Expenditures, excluding capital and transfers between funds, \$12.1 million (5.6% below budget projections)
 - * 6.4% above 2013 YTD

General Fund Revenues & Expenditures

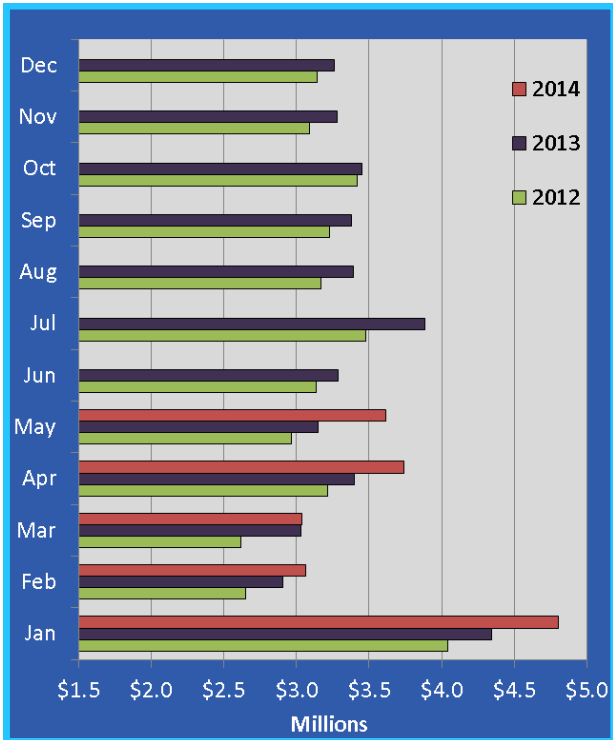
General Fund Revenue & Expenditures May 2014				
REVENUES	Current Month	YTD Actual	YTD Revised Budget	% of Budget
1 Taxes				
2 Property tax	\$ 1,794,936	\$ 4,808,047	\$ 4,465,470	107.7%
3 Sales tax	3,059,076	16,286,684	15,904,040	102.4%
4 Building use tax	293,543	862,682	742,570	116.2%
5 Auto use tax	261,840	1,108,436	792,770	139.8%
6 Other taxes	348,724	1,538,552	1,263,400	121.8%
7 Intergovernmental	7,332	115,947	115,920	100.0%
8 License & Permits				
9 Building Permits	251,504	746,542	753,000	99.1%
10 Other Permits	(39,303)	113,669	82,170	138.3%
11 Charges for Services	1,359,307	6,487,089	6,456,259	100.5%
12 Fines & Forfeitures	65,873	379,451	403,870	94.0% ¹
13 Interest Income	46,560	154,198	138,750	111.1%
14 Miscellaneous	892,964	4,530,826	2,759,581	164.2%
15 <i>Subtotal</i>	<i>8,342,357</i>	<i>37,132,121</i>	<i>33,877,800</i>	<i>109.6%</i>
16 Interfund Transfers	6,570	57,840	58,990	98.1%
17 Total Revenue	\$ 8,348,927	\$ 37,189,961	\$ 33,936,790	109.6%
EXPENDITURES				
Operating Expenditures				
18 Legislative	11,229	52,813	68,000	77.7%
19 Executive & Legal	144,367	770,146	775,251	99.3%
20 City Clerk & Court Admin	119,946	431,557	507,941	85.0%
21 Economic Development	116,304	873,538	1,188,278	73.5%
22 Cultural Services	137,845	726,543	891,877	81.5%
23 Development Services	254,891	1,283,184	1,683,412	76.2%
24 Finance	401,251	1,801,176	1,942,992	92.7%
25 Fire & Rescue	1,233	6,497	7,500	0.0%
26 Human Resources	70,271	421,082	480,751	87.6%
27 Information Technology	261,694	1,630,471	1,963,545	83.0%
28 Library	248,702	1,202,597	1,373,492	87.6%
29 Parks & Recreation	1,070,885	4,334,942	5,697,595	76.1%
30 Police	1,398,124	7,326,797	7,701,585	95.1%
31 Public Works	458,815	2,230,531	2,242,033	99.5%
32 Water/ Waste Operations	-	-	100,350	0.0%
33 Non-Departmental	587,932	3,523,748	3,179,510	110.8% ²
34 <i>Subtotal Operating</i>	<i>5,283,489</i>	<i>26,615,624</i>	<i>29,804,112</i>	<i>89.3%</i>
35 Internal Transfers	107,931	1,273,265	11,095,220	11.5%
36 Total Expenditures	\$ 5,391,420	\$ 27,888,889	\$ 40,899,332	68.2%

¹ Lower than projected revenue generated from traffic fines & lower volume of Municipal Court Cases.

² Higher than anticipated expenditures due to timing of payments.

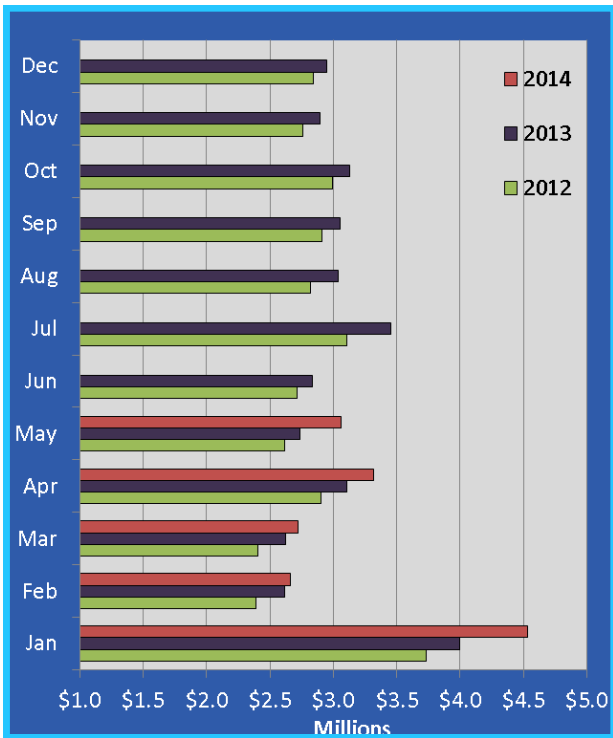
Capital Projects \$500,000+

Project Title	2014 Budget	2014 Expenditures	Remaining 2014 Budget	% of 2014 Budget (Exp/Bud)
Water Capital				
Water Treatment Plant Phase II Expansion (38 MGD)	\$10,487,410	\$ 708,732	\$ 9,778,678	6.76%
2014 Water Line Replacements- Phase 1	1,341,990	64,996	1,276,994	4.84%
2014 Water Line Replacements- Phase 2	775,130	-	775,130	0.00%
2013 Flood-48" Water Trans Line-WTP to Hwy 34 Capl	4,140,610	4,083,362	57,248	98.62%
2013 Small Diameter Waterline Replacement	973,590	834,680	138,910	85.73%
Water Line Replacements Project	860,720	610,027	250,693	70.87%
Water General Plant	504,940	167,105	337,835	33.09%
Raw Water Capital				
Windy Gap Firming Project	1,886,770	190,451	1,696,319	10.09%
Purchase CBT Water	1,120,090	-	1,120,090	0.00%
Wastewater Utility Capital				
Gas Conditioning at WWTP	1,010,000	-	1,010,000	0.00%
WWTP Digester System Improvements	3,104,790	830,286	2,274,504	26.74%
Southside Lift Station	529,000	-	529,000	0.00%
Digester Building Code Compliance	555,000	-	555,000	0.00%
2014 CIPP Sewer Rehabilitation	656,500	-	656,500	0.00%
Power Capital				
Idylwilde Dam	2,875,000	-	2,875,000	0.00%
Horseshoe Substation Replace H1 Transformer	750,000	302,581	447,419	40.34%
Colorado Renewable Energy Standard Compliance	500,000	-	500,000	0.00%
Callisto (vault 2716) East along 5th, North on Boyd Lake to railroad xing	570,000	-	570,000	0.00%
OH to UG Conversion (Circuit 314) from 42nd along Garfield to 57th	890,000	1,588	888,412	0.18%
Horseshoe Substation - purchase new transformer H4	650,000	-	650,000	0.00%
Horseshoe Substation - new switgear & transformer install H4	500,000	359,865	140,135	71.97%
Extend new feeders from Horseshoe H4 into system	1,000,000	-	1,000,000	0.00%
Stormwater Capital				
Airport Regional Detention Pond	1,300,000	-	1,300,000	0.00%
29th & Monroe Outfall (Phase II- Dry Creek)	1,000,000	-	1,000,000	0.00%
MeHaffey Park Regional Detention Pond	616,700	15,000	601,700	2.43%
Streets Transportation Program				
2014 Street Rehabilitation	5,320,000	3,287,996	2,032,004	61.80%
All Other				
Facilities Maintenance Capital Projects	687,500	69,756	617,744	10.15%
Open Lands Acquisition	2,371,000	-	2,371,000	0.00%
Fire Station 2 Relocation	3,797,290	-	3,797,290	0.00%
Police RMS (Communications)	3,000,000	-	3,000,000	0.00%
Barnes Park Field Lighting	4,021,160	891,653	3,129,507	22.17%
Telephone Switch Replacement	750,000	-	750,000	0.00%
Transportation Program	\$ 7,132,850	\$ 877,040	\$ 6,255,810	12.30%



Sales & Use Tax

	2012	2013	2014	2014 Budget	+ / - Budget
Jan	\$ 4,039,678	\$ 4,345,835	\$ 4,801,433	\$ 4,459,360	7.7%
Feb	2,649,229	2,906,780	3,066,965	2,973,250	3.2%
Mar	2,618,052	3,033,347	3,037,688	3,074,180	-1.2%
Apr	3,215,437	3,397,074	3,737,255	3,633,800	2.8%
May	2,966,032	3,150,201	3,614,460	3,298,790	9.6%
Jun	3,136,015	3,284,808	-	3,435,130	
Jul	3,480,123	3,882,561	-	3,832,510	
Aug	3,171,055	3,392,757	-	3,550,120	
Sep	3,225,155	3,379,303	-	3,576,270	
Oct	3,421,098	3,452,052	-	3,757,520	
Nov	3,092,095	3,280,666	-	3,436,030	
Dec	3,142,793	3,259,189	-	3,728,460	
<hr/>					
	\$38,156,762	\$ 40,764,573	\$18,257,801	\$42,755,420	
YTD	\$15,488,428	\$ 16,833,237	\$18,257,801	\$17,439,380	4.7%

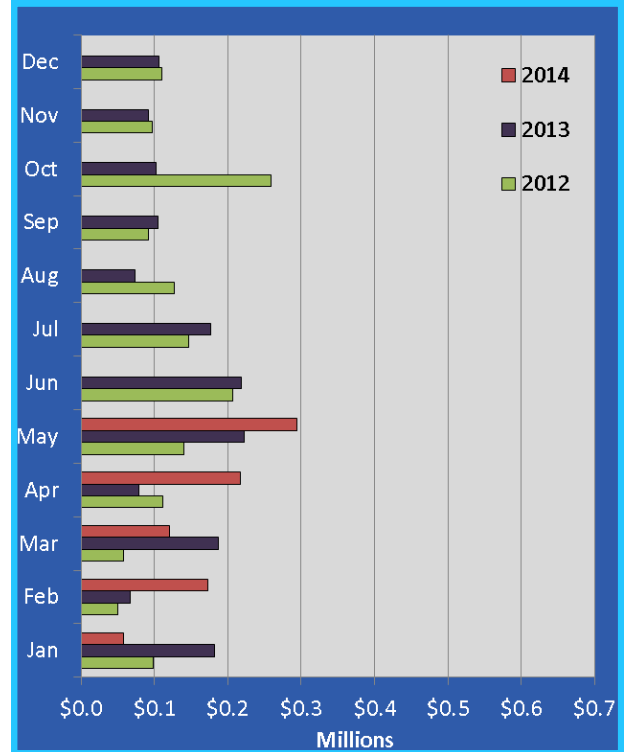


Retail Sales Tax

	2012	2013	2014	2014 Budget	+ / - Budget
Jan	\$ 3,733,309	\$ 3,995,194	\$ 4,531,650	\$ 4,192,160	8.1%
Feb	2,390,409	2,619,453	2,658,798	2,698,090	-1.5%
Mar	2,403,380	2,622,808	2,719,254	2,737,490	-0.7%
Apr	2,905,558	3,109,701	3,317,905	3,309,560	0.3%
May	2,614,500	2,733,983	3,059,077	2,966,740	3.1%
Jun	2,711,906	2,835,171	-	3,119,270	
Jul	3,105,564	3,453,149	-	3,492,520	
Aug	2,823,319	3,039,219	-	3,214,360	
Sep	2,909,008	3,051,797	-	3,236,980	
Oct	2,991,033	3,125,566	-	3,402,460	
Nov	2,757,932	2,892,986	-	3,123,880	
Dec	2,841,959	2,946,709	-	3,413,130	
<hr/>					
	\$34,187,877	\$ 36,425,736	\$16,286,684	\$38,906,640	
YTD	\$14,047,156	\$ 15,081,139	\$16,286,684	\$15,904,040	2.4%

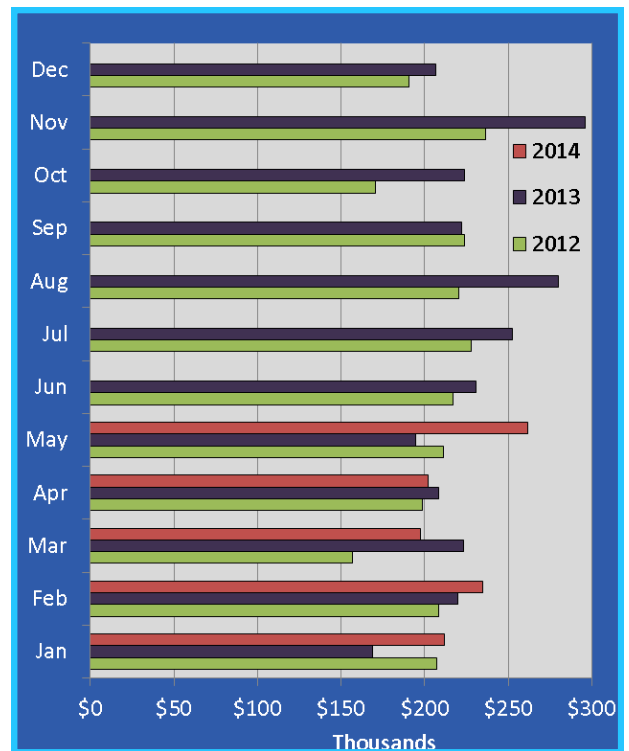
Building Materials Use Tax

	2012	2013	2014	2014 Budget	+ / - Budget
Jan	\$ 99,108	\$ 181,907	\$ 57,942	\$ 120,610	-52.0%
Feb	50,703	67,440	173,295	114,230	51.7%
Mar	57,845	187,222	120,768	192,970	-37.4%
Apr	111,197	79,229	217,134	158,210	37.2%
May	140,470	221,834	293,543	156,550	87.5%
Jun	207,024	218,722		162,080	
Jul	146,570	176,829		161,510	
Aug	127,261	73,524		153,690	
Sep	92,415	105,174		155,700	
Oct	259,279	102,584		170,910	
Nov	97,778	91,453		140,530	
Dec	110,414	105,740		161,790	
	\$1,500,063	\$1,611,658	\$ 862,682	\$1,848,780	
YTD	\$ 459,323	\$ 737,632	\$ 862,682	\$ 742,570	16.2%

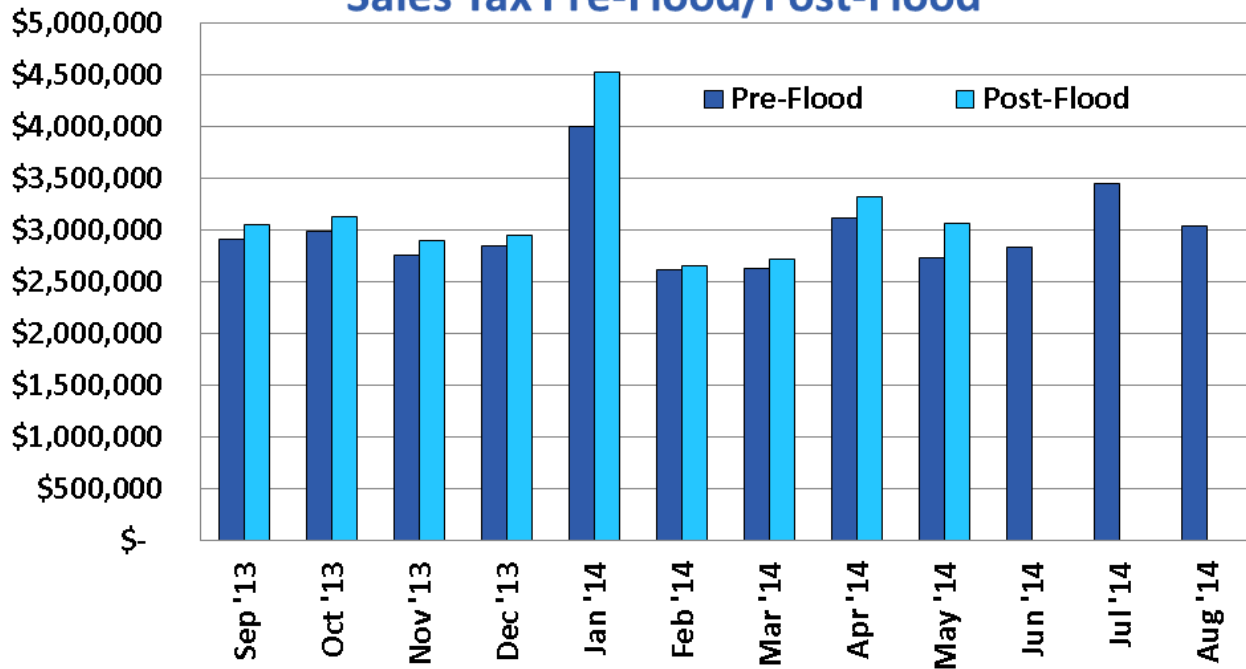


Motor Vehicle Use Tax

	2012	2013	2014	2014 Budget	+ / - Budget
Jan	\$ 207,261	\$ 168,734	\$ 211,841	\$ 146,590	44.5%
Feb	208,117	219,886	234,872	160,930	45.9%
Mar	156,828	223,317	197,666	143,720	37.5%
Apr	198,682	208,144	202,216	166,030	21.8%
May	211,062	194,384	261,840	175,500	49.2%
Jun	217,084	230,915		153,780	
Jul	227,989	252,583		178,480	
Aug	220,475	280,014		182,070	
Sep	223,732	222,332		183,590	
Oct	170,786	223,902		184,150	
Nov	236,385	296,227		171,620	
Dec	190,420	206,740		153,540	
	\$2,468,822	\$2,727,178	\$1,108,435	\$2,000,000	
YTD	\$ 981,950	\$1,014,465	\$1,108,435	\$ 792,770	39.8%



Sales Tax Pre-Flood/Post-Flood



	Pre-Flood	Post-Flood
Sep '13	\$ 2,909,008	\$ 3,051,797
Oct '13	2,991,034	3,125,566
Nov '13	2,757,932	2,892,986
Dec '13	2,841,959	2,946,709
Jan '14	3,995,194	4,531,650
Feb '14	2,619,453	2,658,798
Mar '14	2,622,808	2,719,254
Apr '14	3,109,701	3,317,905
May '14	2,733,983	3,059,076
Jun '14	2,835,171	
Jul '14	3,452,149	
Aug '14	3,040,219	
YTD	\$ 35,908,611	\$ 28,303,741

Cost Estimates	
Operational	\$ 2,780,000
Business Assistance	1,200,000
Capital	26,530,000
Total	\$ 30,510,000

Actual Expenditures		
	May	To Date
Total	\$ 2,912,080	\$ 12,222,673

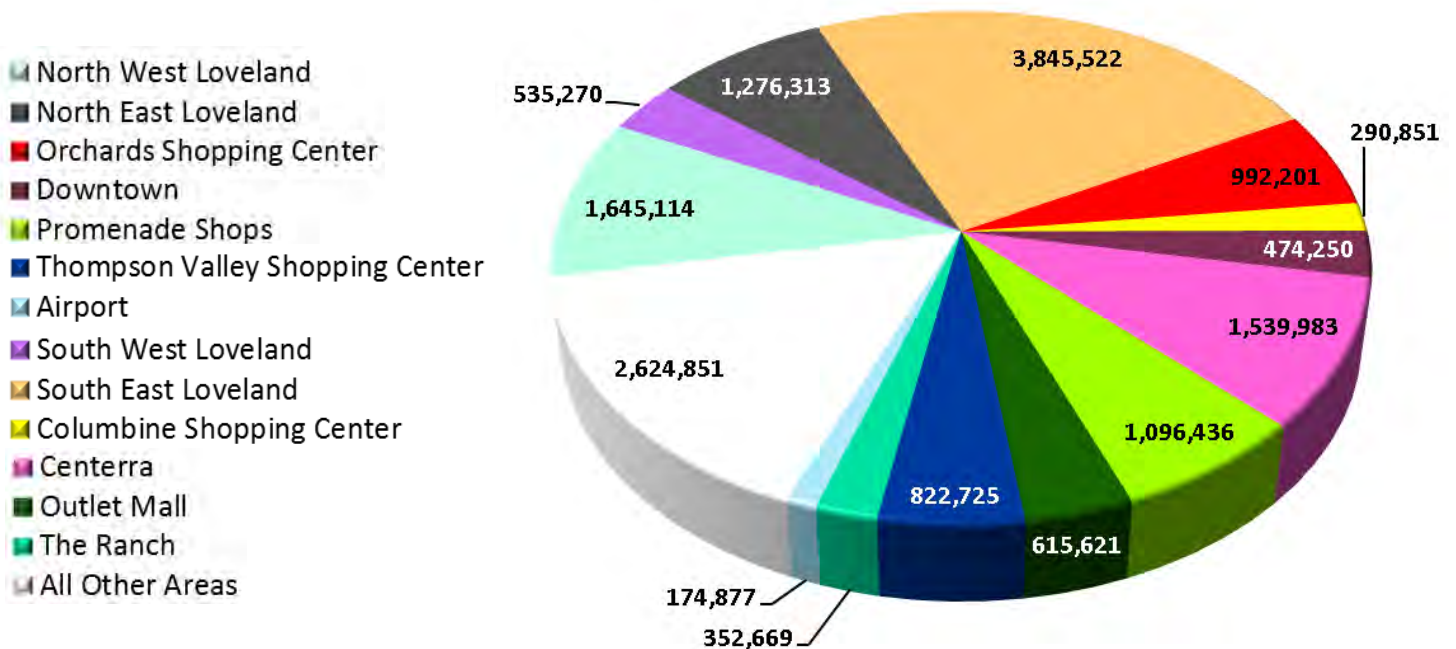
Reimbursements Applied For		
	May	To Date
FEMA	\$ -	\$ 2,288,053
CIRSA	471,608	5,144,015
Other	-	247,471
Total	\$ 471,608	\$ 7,679,539

Reimbursements Received		
	May	To Date
FEMA	\$ 25,665	\$ 116,186
CIRSA	391,912	4,731,088
Other	-	247,471
Total	\$ 417,577	\$ 5,094,745



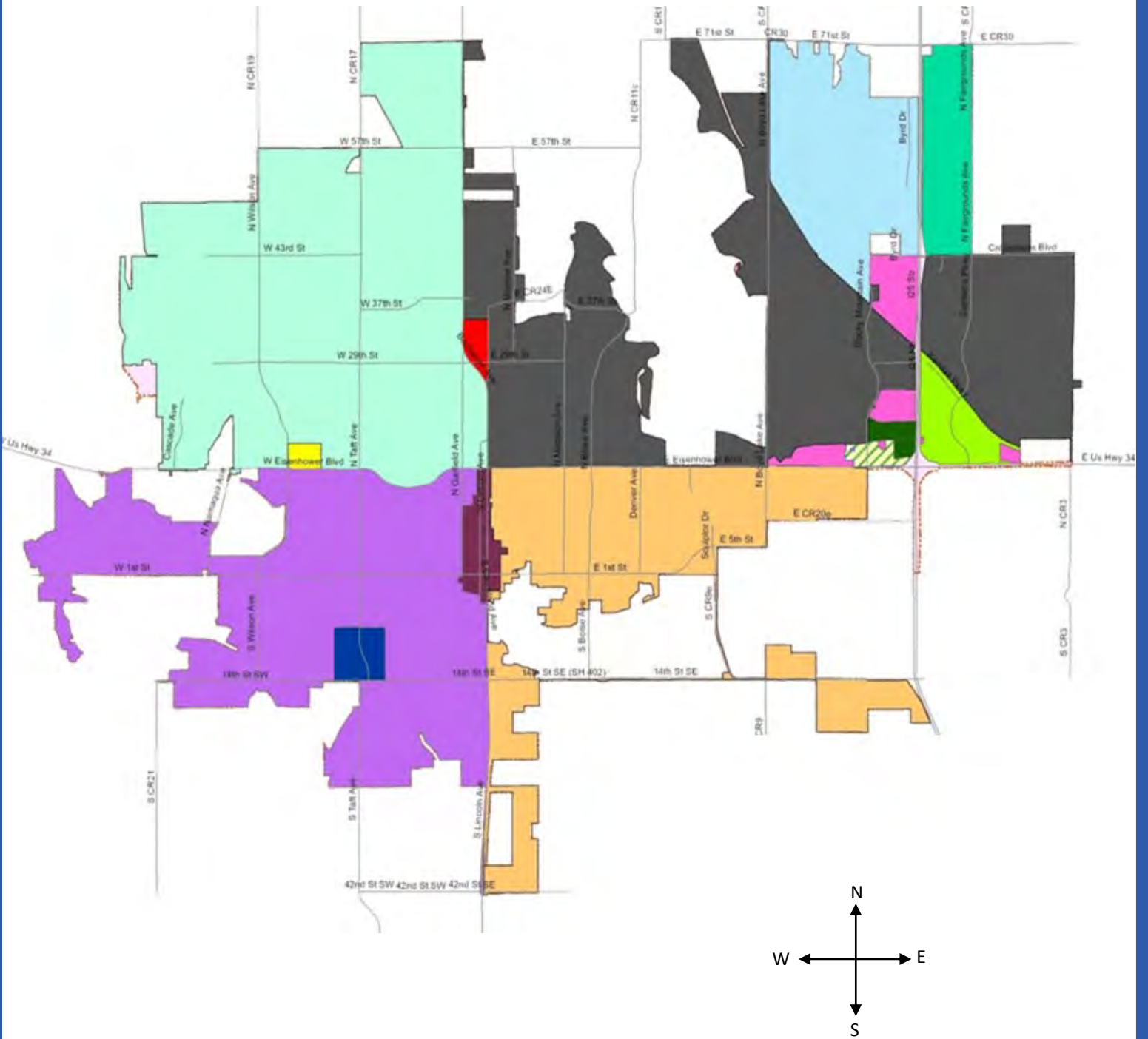
Geographical Area	YTD 2014	YTD 2013	Change
South East Loveland	3,845,522	3,627,311	6.0%
North West Loveland	1,645,114	1,627,458	1.1%
Centerra	1,539,983	1,563,317	-1.5%
North East Loveland	1,276,313	1,066,660	19.7%
Promenade Shops	1,096,436	950,839	15.3%
Orchards Shopping Center	992,201	1,055,307	-6.0%
Thompson Valley Shopping Center	822,725	772,960	6.4%
Outlet Mall	615,621	567,754	8.4%
South West Loveland	535,270	445,324	20.2%
Downtown	474,250	438,188	8.2%
The Ranch	352,669	291,647	20.9%
Columbine Shopping Center	290,851	278,799	4.3%
Airport	174,877	142,179	23.0%
All Other Areas (1)	2,624,851	2,253,396	16.5%
Total	\$16,286,683	\$15,081,139	8.0%

(1) Refers to sales tax remitted by vendors who are located outside of the City but make sales to customers within Loveland.

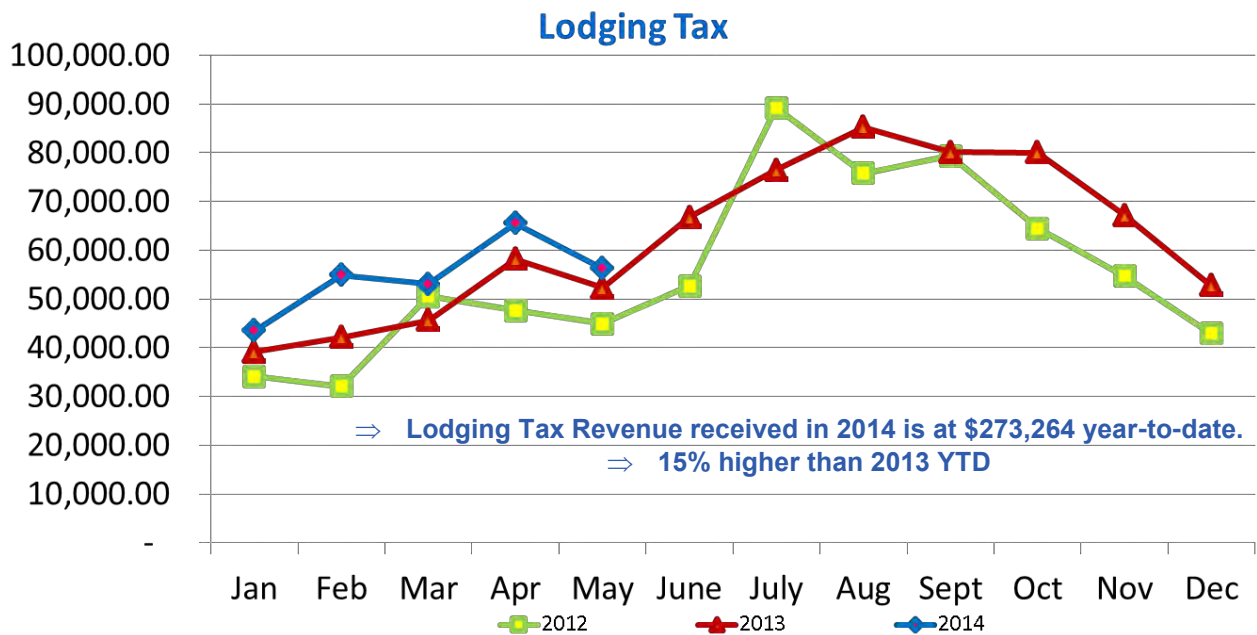


Map →

Geographical Codes



Description	YTD 2014	YTD 2013	\$ Change	% Change	% of Total	Total %
Department Stores & General Merchandise	\$ 3,295,467	\$ 3,321,574	\$ (26,107)	-0.8%	20.2%	20.2%
Restaurants & Bars	2,027,345	1,871,661	155,684	8.3%	12.4%	32.7%
Grocery Stores & Specialty Foods	1,666,946	1,559,225	107,721	6.9%	10.2%	42.9%
Clothing & Clothing Accessories Stores	1,165,946	1,071,094	94,852	8.9%	7.2%	50.1%
Motor Vehicle Dealers, Auto Parts & Leasing	1,159,416	994,523	164,893	16.6%	7.1%	57.2%
Building Material & Lawn & Garden Supplies	1,089,351	906,235	183,116	20.2%	6.7%	63.9%
Utilities	958,391	874,955	83,436	9.5%	5.9%	69.8%
Sporting Goods, Hobby, Book & Music Stores	739,572	904,797	(165,225)	-18.3%	4.5%	74.3%
Broadcasting & Telecommunications	609,986	552,398	57,588	10.4%	3.7%	78.1%
Used Merchandise Stores	589,308	496,386	92,922	18.7%	3.6%	81.7%
Beer, Wine & Liquor Stores	369,058	343,847	25,211	7.3%	2.3%	83.9%
Hotels, Motels & Other Accommodations	347,601	290,797	56,804	19.5%	2.1%	86.1%
Consumer Goods & Commercial Equipment Rental	317,633	308,006	9,627	3.1%	2.0%	88.0%
Electronic Shopping & Mail-Order Houses	301,091	228,940	72,151	31.5%	1.8%	89.9%
Health & Personal Care Stores	276,043	265,465	10,578	4.0%	1.7%	91.6%
Electronics and Appliance Stores	258,994	169,371	89,623	52.9%	1.6%	93.2%
Furniture & Home Furnishing Stores	217,876	195,054	22,822	11.7%	1.3%	94.5%
Office Supplies, Stationery & Gift Stores	163,219	143,771	19,448	13.5%	1.0%	95.5%
Gasoline Stations with Convenience Stores	137,336	105,541	31,795	30.1%	0.8%	96.3%
All Other Categories	596,104	477,499	118,605	24.8%	3.7%	100.0%
Total	\$ 16,286,683	\$ 15,081,139	\$ 1,205,544	8.0%	100.0%	

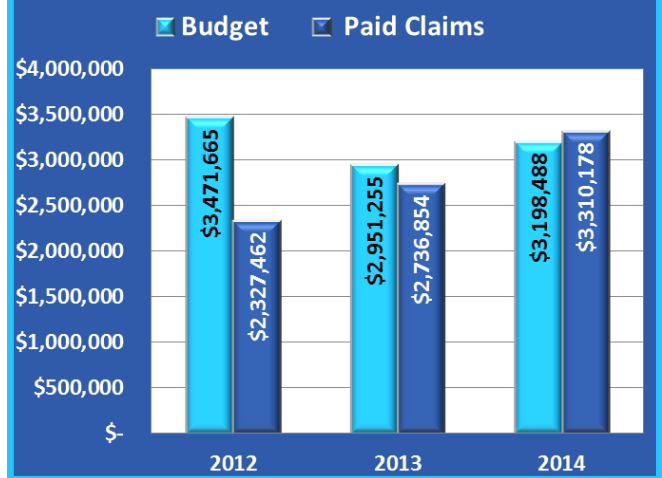


Claims Incurred

		OAP	HRA	Total
2014	May	511,520	145,236	656,756
	YTD	3,515,440	1,141,441	4,656,881
2013	May	716,767	147,453	864,220
	YTD	2,807,951	763,470	3,571,421
Change	May	(205,247)	(2,217)	(207,464)
	% May	-28.6%	-1.5%	-24.0%
	YTD	707,489	377,971	1,085,460
	% YTD	25.2%	49.5%	30.4%

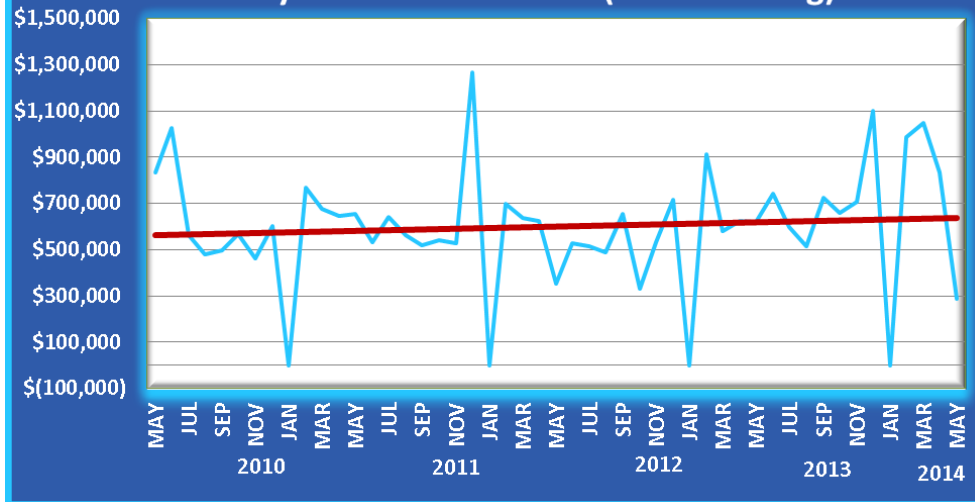
- ⇒ HRA—Health Reimbursement Arrangement
- ⇒ OAP—Open Access Plan

YTD Paid Claims vs Budget



Incurred claims are total expenses the City is obligated to pay for claims, including claims paid and unpaid. Paid claims are those claims that have been paid and reconciled through the bank to-date, which may not reflect Stop Loss reimbursements or other refunds.

Monthly Health Claims Paid (4 Year Rolling)



Comparison of YTD Claims Over \$25k

May	2011	2012	2013	2014
# of claims	20	23	24	32
YTD Cost of high claims	\$1,100,737	\$994,848	\$1,418,438	\$2,733,874

- ⇒ 2014 # of StopLoss claims: 3
(claims over \$150k paid by StopLoss Carrier)

Building Permit Comparison History



Measures	May 2012	May 2013	May 2014	2012 YTD	2013 YTD	2014 YTD
# of Building Permits	189	217	218	861	863	869
Building Permit Valuations	\$ 9,933,743	\$14,957,919	\$20,889,147	\$ 49,519,110	\$ 65,562,008	\$ 76,870,019
# of Certified Occupancies	24	32	25	121	138	82
Net # of Sales Tax Licenses	(54)	11	(18)	(142)	(349)	(148)
New Residential Electric Meter Sets	21	32	21	69	114	154
# of Utility Bills Sent	36,135	36,565	36,936	179,957	182,422	183,962
Rounds of Golf	16,119	14,066	14,144	36,824	27,475	28,554
\$ Average Health Claim Costs/Emp.	\$ 787	\$ 1,315	\$ 1,001	\$ 890	\$ 1,100	\$ 1,418
KWH Demand (kH)	100,125	100,587	109,410	461,387	470,641	482,807
KWH Purchased (kwh)	57,060,522	57,998,782	59,422,714	288,826,019	291,431,309	239,730,839
Gallons of Water Sold	380,845,134	169,324,354	275,264,273	1,010,161,233	715,557,591	875,369,147
# of Workers' Comp Claims 2014	10	8	16	47	38	35
\$ of Workers' Comp Claims Paid 2014	\$ 33,984	\$ 25,751	\$ 35,841	\$ 262,976	\$ 114,908	\$ 282,108
# of Total Open Claims	18	8	26	<i>Not Cumulative</i>		
\$ of Total Open Claims	370,332	207,402	496,078	<i>Not Cumulative</i>		
\$ of Lodging Tax Collected	\$ 44,906	\$ 52,305	\$ 56,290	\$ 209,414	\$ 237,489	\$ 273,263

For more information regarding this report contact:

Brent Worthington, Finance Director

970.962.2300 or

brent.worthington@cityofloveland.org

**Financial Sustainability
Strategies Can Be**

Found At:

CityofLoveland.org

- ⇒ **Departments**
- ⇒ **Finance**
- ⇒ **Administration**
- ⇒ **Financial Reports**
- ⇒ **Financial
Sustainability**

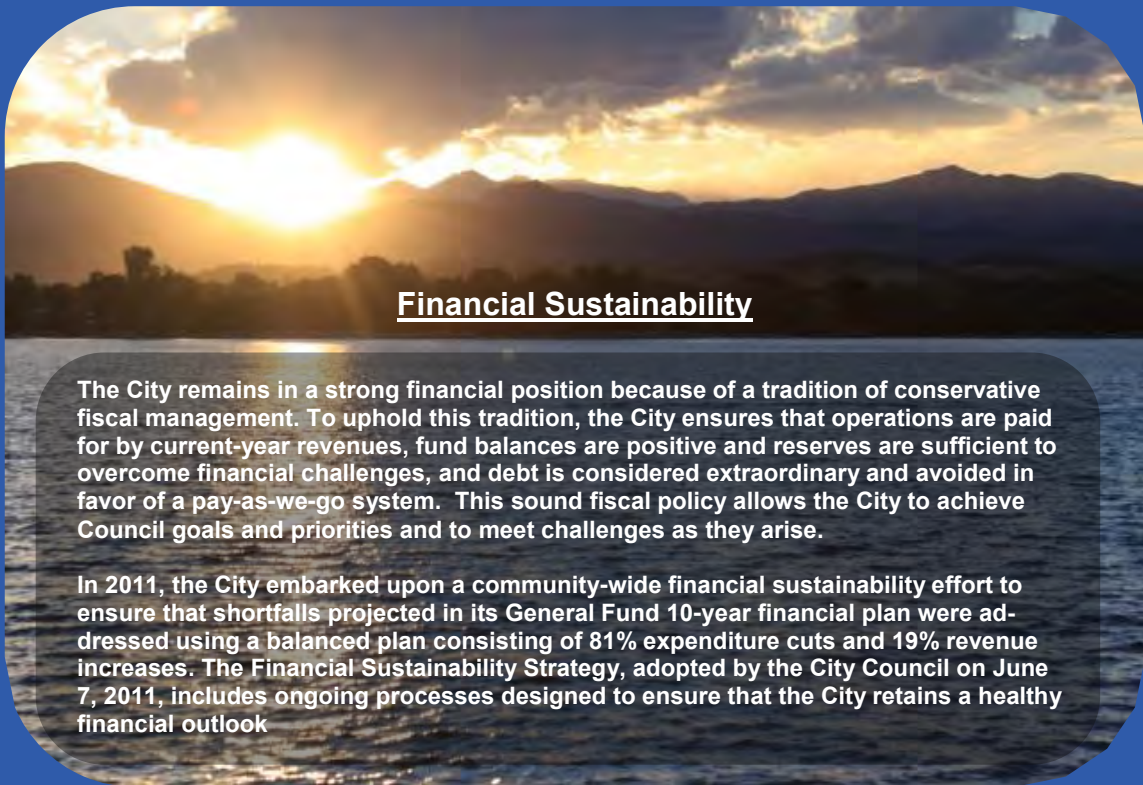
The City of Loveland is committed to providing an equal opportunity for citizens and does not discriminate on the basis of disability, race, color, national origin, religion, sexual orientation or gender. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act. For more information, please contact the City's ADA Coordinator at bettie.greenberg@cityofloveland.org or 970-962-3319

May

Snapshot

Monthly Financial Report

2014



Financial Sustainability

The City remains in a strong financial position because of a tradition of conservative fiscal management. To uphold this tradition, the City ensures that operations are paid for by current-year revenues, fund balances are positive and reserves are sufficient to overcome financial challenges, and debt is considered extraordinary and avoided in favor of a pay-as-we-go system. This sound fiscal policy allows the City to achieve Council goals and priorities and to meet challenges as they arise.

In 2011, the City embarked upon a community-wide financial sustainability effort to ensure that shortfalls projected in its General Fund 10-year financial plan were addressed using a balanced plan consisting of 81% expenditure cuts and 19% revenue increases. The Financial Sustainability Strategy, adopted by the City Council on June 7, 2011, includes ongoing processes designed to ensure that the City retains a healthy financial outlook





CITY OF LOVELAND
CITY MANAGER'S OFFICE

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2303 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 8
MEETING DATE: 7/1/2014
TO: City Council
FROM: Alan Krcmarik, Executive Fiscal Advisor
PRESENTER: Alan Krcmarik, Executive Fiscal Advisor

TITLE:

Investment Report for May 2014

RECOMMENDED CITY COUNCIL ACTION:

This is an information only item.

SUMMARY:

The 2014 budget projection for investment earnings for 2014 is \$2,025,920 which equates to an annual interest rate of 0.94%. For May, the amount posted to the investment account is \$218,199. For the year-to-date, the amount posted is \$763,917. Actual earnings are now below the year-to-date budget projection by \$95,051. Based on the monthly statement, the estimated annualized 1.02% yield on the securities held by US Bank is exactly the same as last month's reading. Due to the demands for draws from the fund balances to pay for the cost of flood response and project repair, the portfolio has a significantly lower fund balance than it would otherwise.

BACKGROUND:

At the end of May the City's portfolio had an estimated market value of \$213.8 million, about \$800,000 less than a month ago. Of this amount, US Bank held (including accrued interest) \$187.8 million in trust accounts; other funds are held in local government investment pools, in operating accounts at First National Bank, and a few miscellaneous accounts. Interest rates trended to all-time record lows in 2012 – 2013 before rising in the second half of last year. Short-term rates are projected to rise but still remain historically low through 2014 and well into 2015. Investments are in US Treasury Notes, high-rated US Agency Bonds, highly-rated corporate bonds, money market accounts, and local government investment pools. The City's investment strategy emphasizes safety of principal, then sufficient liquidity to meet cash needs, and finally, return on investment. Each percent of earnings on the portfolio equates to about \$2.1 million annually.

REVIEWED BY CITY MANAGER:

William D. Cabell

LIST OF ATTACHMENTS:

1. Investment Focus May 2014



Investment Focus

Monthly Investment Report

May 2014

What's in here?

Focal Points	1
Gain / Loss	
Rate Trends	2
Cash Statement	3
Portfolio size	4
Investment types	
Transactions /	5
Maturity	
Future Scan	6

Focal Points

- * 2014 targets for the City's portfolio: 1) the interest rate target is **0.94%**; 2) the earnings goal = **\$2,025,920**.
- * City investments are in high quality, low risk securities, in compliance with state law and the adopted investment policy.
- * Interest earnings posted for the month totaled \$218,199.
- * Revenue posted to accounts YTD = \$763,917: **88.9% of the target**.
- * Each 1% of the market value amounts to nearly \$2.1 million.
- * The month end market value shows the unrealized loss was smaller, estimated to be **\$1,055,912** at the end of May.

Higher Rents May Turn Front Range Tenants Into Owners

"Rents in the Loveland-Fort Collins metropolitan area jumped 17.2 percent (First Quarter of 2014 compared to the First Quarter of 2013). Fort Collins' average rent hit \$1,183; Denver's average rent is \$1,073." Average rents in Loveland were down slightly from \$1,034 to \$1,006 according to the Colorado Division of Housing report.

Northern Colorado realtors speculate that the higher rental rates will spur younger buyers to look to buy, spurring additional residential construction.

Type of Investment	Purchase Price	Market Price	Unrealized Gain or Loss
Checking Accounts	\$ 6,481,544	\$ 6,481,544	-
Investment Pools	\$ 19,515,129	\$ 19,515,129	-
Money Markets	\$ 15,138,379	\$ 15,138,379	-
Subtotal	\$ 41,135,052	\$ 41,135,052	-
Notes, Bonds, and CDs	\$ 173,697,937	\$172,642,025	\$(1,055,912)
Total Portfolio	\$ 214,832,989	\$213,777,077	\$(1,055,912)
Data sources	(Morgan Stanley)	(US Bank)	

continued on page 2

Due to rounding, column and row totals may not add exactly.

Treasury rate trends / Loveland vacancy rates tight



Interest rates on U.S. Treasuries **dropped** in May. The 2-year was down 3 basis points, the 3-year was down 8, and the 5-year treasury by 15 basis points.

When rates fall, the price of securities held in the portfolio increases, resulting in a smaller unrealized loss at month end.

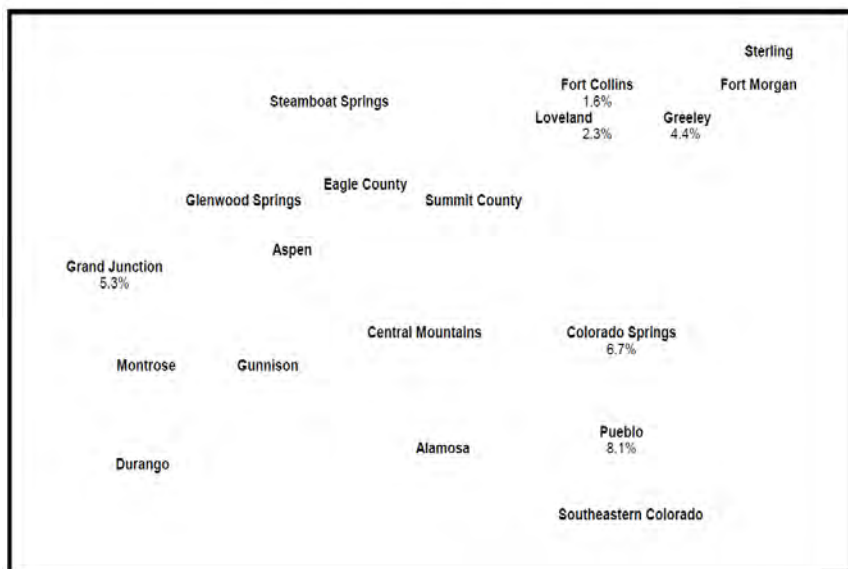
The overall composite Colorado State vacancy rate for the market areas surveyed is 5.2% slightly higher than the December reading. Since the beginning of 2011, the vacancy rate has bounced around between 4.5 and 5.6 percent. Average monthly rents have trended up steadily from \$874 to the current reading of \$1,026.

“The overall average rent per square foot ranges from a low of 50 cents in Grand Junction to a high of 177 cents in Fort Collins/Loveland. Rent per square foot is generally the highest in efficiency apartment units and the lowest in three bedroom units.” The survey finds that rents

are lowest in small projects (2-8 units) and highest in the largest buildings (100 units and up).

Sources: Lead headline from **Stephanie Paige Ogburn** for Community Radio for Northern Colorado, June 18, 2014. Story based on **Ron Throupoe and Jennifer Von Stroh**, First Quarter Colorado Multi-Family Housing Vacancy & Rental Survey, March survey results released in June 2014.

STATE OF COLORADO
VACANCY RATES BY MARKET AREA



Bottom line year-to-date activity stable

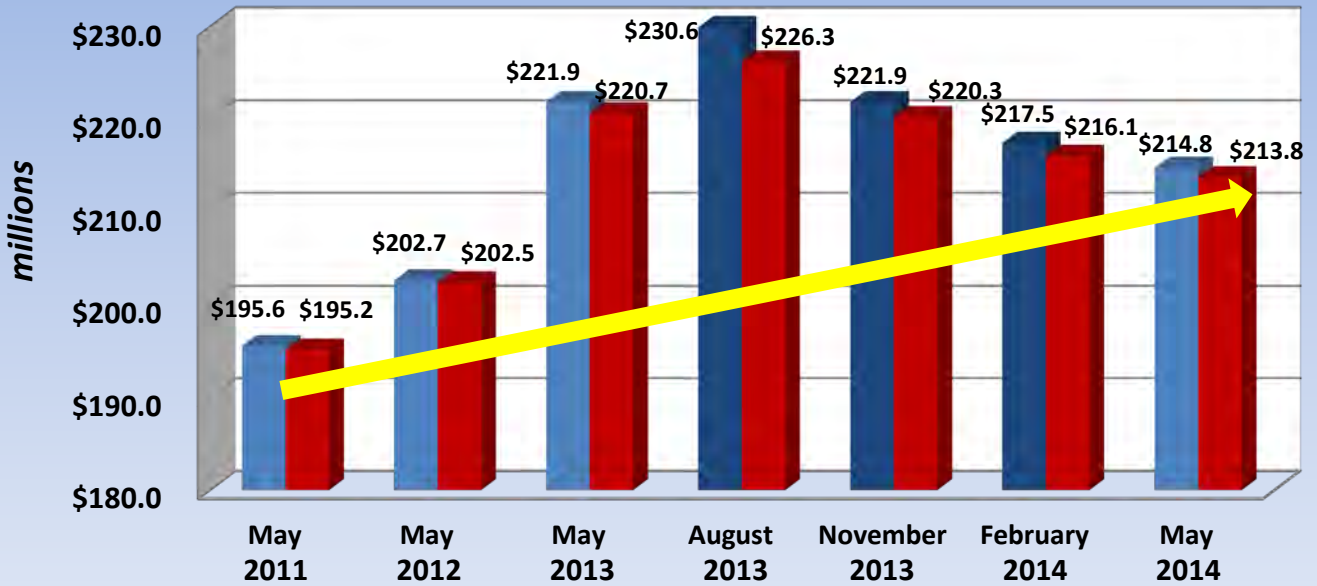
	2014 Beginning	YTD Activity	Month End Total
Restricted Reserves			
1 Capital Expansion Fees	\$ 34,039,809	\$ 2,868,419	\$ 36,908,229
2 Water System Improvement Fees	8,664,500	(521,150)	8,143,350
3 Raw Water Revenue - Windy Gap	22,950,353	(483,532)	22,466,821
4 Wastewater System Imp. Fees	5,585,617	257,513	5,843,130
5 Storm Drainage System Imp. Fees	1,322,008	82,951	1,404,959
6 Power Plant Investment Fees	3,649,774	279,903	3,929,677
7 Cemetery Perpetual Care	2,717,271	27,167	2,744,439
8 Other Restricted	34,992,332	(9,295,072)	25,697,260
9 Total Restricted	\$ 113,921,664	\$ (6,783,800)	\$ 107,137,864
Committed / Assigned			
10 General Fund	\$ 11,224,908	\$ 1,076	\$ 11,225,984
11 Enterprise Funds	5,378,529	(225,436)	5,153,093
12 Internal Service Funds	19,704,008	(525,738)	19,178,270
13 Total Reserves	\$ 36,307,445	\$ (750,098)	\$ 35,557,347
14 Total Restricted and Reserved	\$ 150,229,109	\$ (7,533,898)	\$ 142,695,211
Unassigned Balance			
15 General Fund	\$ 29,263,846	\$ 4,422,522	\$ 33,686,367
16 Airport	1,200,770	385,913	1,586,684
17 Internal Service - Vehicle Maint.	77,200	(77,200)	-
18 Enterprise Funds	36,636,506	(881,607)	35,754,899
19 Total Unrestricted	\$ 67,178,322	\$ 3,849,628	\$ 71,027,950
20 TOTAL FUND BALANCE	\$ 217,407,431	\$ (3,684,269)	\$ 213,723,162

Due to rounding, column and row totals may not add exactly.

Monthly Investment Report

Portfolio Growth Trend / Types of Investments

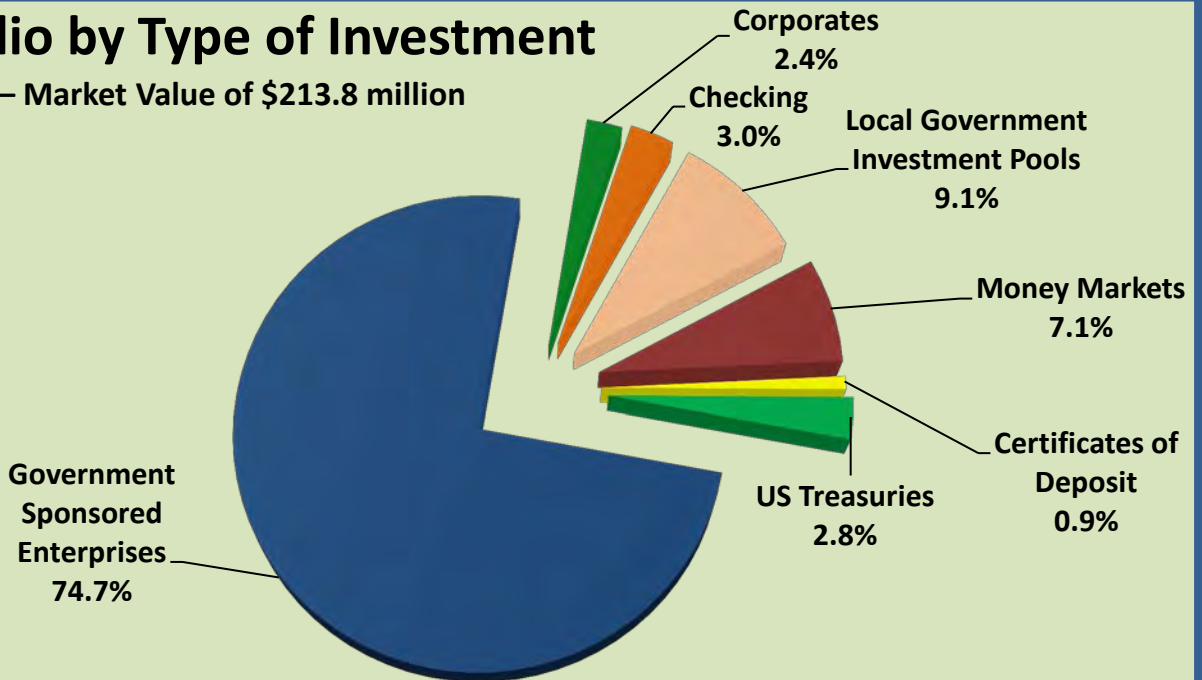
Portfolio Size since May 2011



Blue bars show Purchase value; red or green bars show Market value (red = loss and green = gain).

Portfolio by Type of Investment

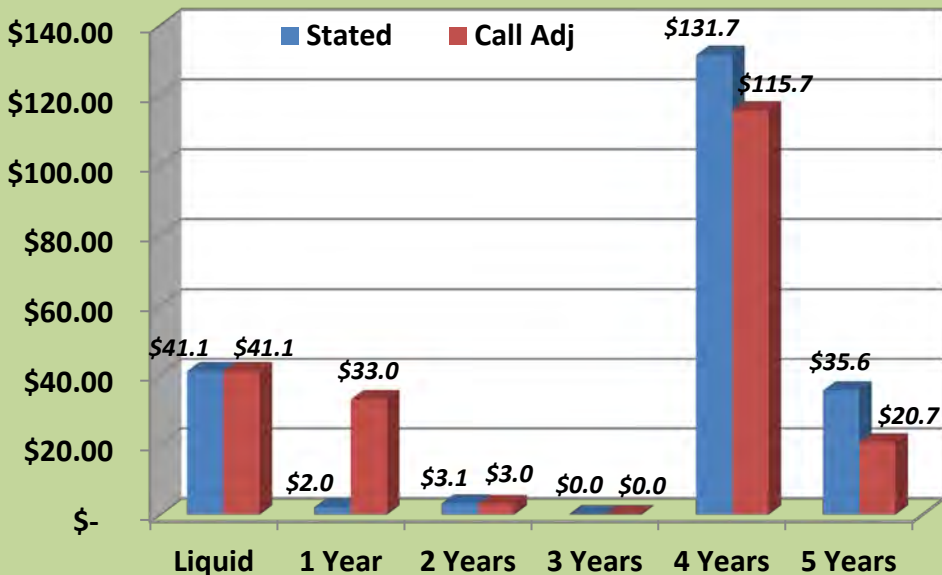
May 2014 – Market Value of \$213.8 million



Transactions / Portfolio by Maturity

	Maturity Date	Face Value	Purchase \$	Stated Rate
<u>Purchases</u>				
none this month				
<u>Matured</u>				
none this month				
<u>Called</u>			<u>Call Value \$</u>	
none this month				
<u>Sales</u>			<u>Gain \$</u>	
none this month				

Portfolio by Estimated Maturity Term
(in millions - Total = \$213.8 at the end of May)



The target interest earnings rate for 2014 is 0.94%. Rates are now up from the near record lows. For the year-to-date (one month), the portfolio proceeds are above the earnings target level for 2014.

To support earnings, or to reposition the portfolio, bonds may be sold. No sales have been completed so far.

The blue bars show the stated term; red bars show the calls. Due to the recent drop in interest rates, many of the five year bonds may be called early.



Future Scan: Quiet markets reaction to Fed's announcement

- ❖ On June 17-18, the **Federal Open Market Committee** met and released a public statement.
 - “Economic activity is rebounding in the current quarter and will continue to expand at a moderate pace thereafter.” said Chairwoman Janet Yellen. Her comments signaled the FOMC confidence that the economy is on track for growth strong enough to keep reducing unemployment.
 - “Federal Reserve officials nudged up their projections for short-term interest rates in 2015 and 2016, though they slightly reduced their outlook for rates in the longer run.”
 - “The Fed also said it would reduce monthly purchases of mortgage and Treasury bonds by another \$10 million next month to \$35 billion. Those purchases started in 2012 in an effort to hold down long-term interest rates and spur growth and hiring.”
 - “The Fed faces a dilemma. The five-year recovery has continuously failed to live up to the Fed’s growth forecasts and officials are lowering their expectations of how much the economy can expand in the long run. Still, unemployment is coming down faster than expected and inflation shows signs of rising to the Fed’s 2% goal.”
 - “If the Fed sets rates too low in response, it could spark inflation or financial instability, but if it raises them too quickly it could derail a fragile economy.”

(Source: *Fed Refines Rate-Rise Signal*, Jon Hilsenrath, in **THE WALL STREET JOURNAL**, June 19, 2014)
- ❖ **Morgan Stanley Fixed Income Strategy – “UST 10-year Gets Neutralized”**
 - “The US economy dug itself a rather deep hole to begin 2014. . . Real GDP has already been revised down to -1.0%, and there is a chance of an even further downward adjustment.”
 - “The lack of wage growth should play a key role and help keep the Fed at bay. While the annual rate of increase for average hourly earnings did tick up by 0.1% to +2.1% in May, it remains well below the roughly +3.5% gain that was being registered prior to the recession in 2007.”
 - “In our opinion, as long as there are no signs of wage pressures, the Fed’s timetable for hiking rates will not be moved up. . . we continue to see the more likely timeframe being the second half of 2015 for such an event.”

(Source: Morgan Stanley **Basis Points** Fixed Income Strategy, Kevin Flanagan & Jon Mackay, June 10, 2014.)
- ❖ **The Colorado Employment Situation May 2014** was released June 20. Colorado added 9,100 jobs since April. People continue to return to the labor force. The latest data show Loveland’s unemployment rate to be 4.9%, the same as it was in April. Across the state, the unemployment rate continued to fall. The chart with comparable cities and counties is on the next page.

(Source: Colorado Department of Labor and Employment **Colorado Employment Situation May 2014**, June 20, 2014.)
- ❖ **Recession Outlook:** Four indicators, Industrial Production, Nonfarm Employment, Real Personal Income, and Real Retail Sales are the basis for determining a recession. Based on May data, Industrial Production rose 0.59%; and Real Retail Sales fell by 0.01%. Employment continued on its bland 0.16% growth trend. Real Income was up 0.15% in April. “The overall picture of the US economy had been one of a ploddingly slow recovery from the Great Recession, and the Winter data documented a sharp contraction. The early Spring appeared to support the general view that severe winter weather was responsible for the contraction – that it was not the beginning of a business cycle decline. The May Industrial Production strengthened the optimistic view. But the Real Retail Sales number for May does not confirm the optimism.

(Source: **Advisor Perspectives**, Doug Short, June 17, 2014.)

For more information regarding this report, please contact:

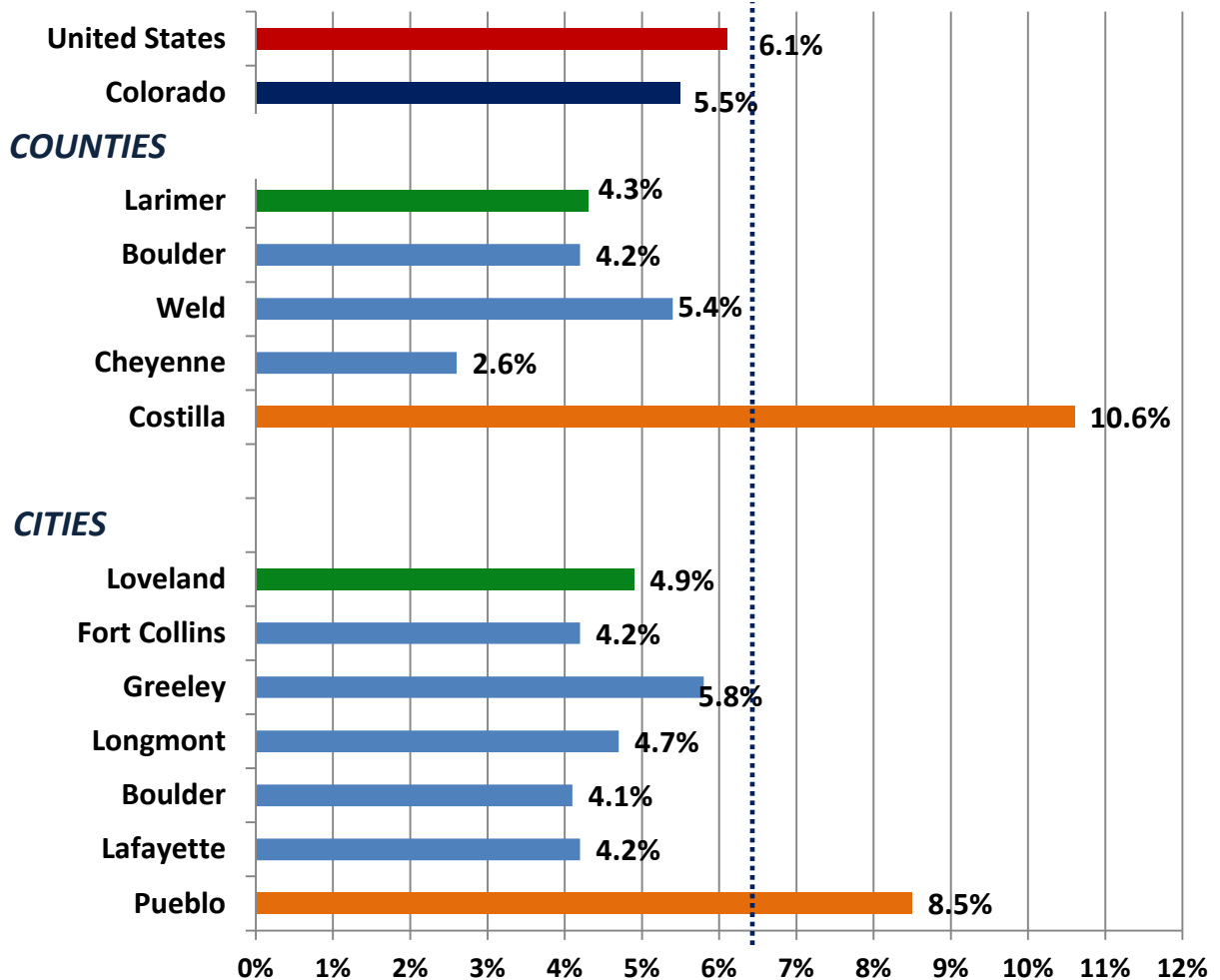
Alan Krcmarik, Executive Fiscal Advisor 970.962.2625 or Alan.Krcmarik@cityofloveland.org

Updated Colorado Labor Data

- ❑ Loveland’s employed workforce expanded in May, up 293 jobs from April.
- ❑ Compared to May of 2013, there are now **981 more** jobs reported by Loveland residents.

Unemployment Rates

Data *not* adjusted for seasonality



Current “missing worker” estimates at a glance

Updated June 6, 2014, based on most current data available

Total missing workers, March 2014: 5,950,000	Unemployment rate if missing workers were looking for work: 9.7%	Official unemployment rate: 6.3% <i>seasonally adjusted rate</i>
---	--	--

In today’s labor market, the unemployment rate drastically understates the weakness of job opportunities. This is due to the existence of a large pool of “*missing workers*” – potential workers who, because of weak job opportunities, are neither employed nor actively seeking a job. In other words, these are people who would be either working or looking for work if job opportunities were significantly stronger. Because jobless workers are only counted as unemployed if they are actively seeking work, these “missing workers” are not reflected in the unemployment rate. See website below for more information. When persons marginally attached to the labor force and those plus total employed part time for economic reasons are added to the official unemployment rate (the 6.3% above right), the rate rises to **12.2% (the U-6 number)**.

<http://www.epi.org/publication/missing-workers/>



CITY OF LOVELAND
PARKS & RECREATION DEPARTMENT
 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2303 • FAX (970) 962-2903 • TDD (970) 962-2620

AGENDA ITEM: 9
MEETING DATE: 7/1/2014
TO: City Council
FROM: Gary Havener, Parks and Recreation Department
PRESENTER: Gary Havener, Parks and Recreation Director

TITLE:

A Motion to Approve the 2014 Parks and Recreation Master Plan for the City of Loveland

RECOMMENDED CITY COUNCIL ACTION:

Adopt the motion.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration
5. Adopt a motion continuing the item to a future Council meeting

SUMMARY:

This is an administrative action to approve the 2014 Parks and Recreation Master Plan. While the resolution to adopt the 2014 Parks and Recreation Master Plan as a functional component of the City Comprehensive Master Plan will be presented at the July 15, 2014 City Council meeting, it is important to provide the City Council the opportunity to discuss and review the plan prior to the pending retirement of Parks and Recreation Director Gary Havener. The Parks and Recreation Department embarked on an update of its 13 year-old Parks and Recreation Master Plan to coordinate with an update of other City master plans including the City's Comprehensive Master Plan and the capital expansion fee program discussion and review. The process has included an inventory and inspection of existing conditions; a community based outreach/needs analysis based on surveys, questionnaires, group discussions, and assessment of service levels; and recommendations for systems and service improvements including potential schedules and funding sources for implementation.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

The 2014 Parks and Recreation Master Plan reflects a process and long-range plan that addresses community needs for parks, public grounds, golf courses, recreation facilities, programs, open lands, and trails within the City's Growth Management Area through build-out (about 50 years) with an initial implementation plan based on a 10-year forecast. As the City studies CEF's and other tax supported services, like the County Open Space tax issue, flexibility is built into the plan to address financial changes and challenges. This effort represents the Department's first integrated plan creating a strong unified approach for the Parks and Recreation Department to prioritize resources and address community leisure time pursuits in a holistic and comprehensive manner.

The plan is intended as a guide to the growth and development of park lands, open lands, and recreation facilities and services to meet the needs and desires of the Loveland community. There are clear, consolidated policies and procedures that lead to goals for acquisition, development, and enhancement of current and future programs and facilities.

Revisions and additions to the plan address concerns raised by City Council at the May 13, 2014 Study Session. An inventory of hard and soft surface trails has been added and Mehaffey Park has been included as a completed project. The plan also includes recommendations for additional work on sustainability, HOA trail access/open space, and coordination with other City plans. The Golf Advisory Board, the Open Lands Commission, the Loveland Planning Commission, and the Parks and Recreation Commission recommend adoption.

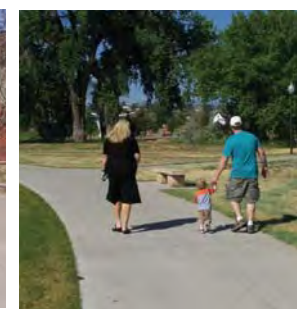
The current version of the 2014 Parks and Recreation Master Plan is available on the City's website at:

<http://www.cityofloveland.org/modules/showdocument.aspx?documentid=19612>,
or in hard copy at the City Clerk's Office and the Loveland Public Library.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

1. 2014 Parks and Recreation Master Plan



CITY OF LOVELAND

parks and recreation

master plan

Final Plan

June 2014



Acknowledgements

We would like to thank the many citizens, staff, and community groups who provided extensive input for the development of the Parks & Recreation Master Plan. The project was a true community effort, anticipating that this plan will address our residents' priorities now and in the future.

City Council

Cecil Gutierrez, Mayor
Chauncey Taylor
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Joan Shaffer
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Hugh McKean
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Ralph Trenary
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Executive Summary

In late spring 2013, the City of Loveland began updating its *Parks & Recreation Master Plan* (Master Plan) to provide community-supported direction for developing and enhancing parks and open lands in the future. The *Master Plan* guide presents a framework to the growth, management and development of parks, open lands, public grounds, golf courses, recreation facilities, trails and programs. Emphasis is placed on a 10-year focus with projections for the remaining years through build-out (approximately 50 years) to better frame long-term financial impacts.

Community Priorities

The *Master Plan* update included a strong public engagement process to ensure that plan recommendations would reflect community needs and priorities. As noted in Chapter 4, over 1,400 people participated in the planning process. Feedback revealed that Loveland residents are highly satisfied with the quality of services provided by the Parks & Recreation Department. Respondents indicated that recreation is essential to their quality of life, providing important opportunities to enjoy nature/outdoors and improve their health, wellness and fitness. According to outreach respondents, the most needed facilities in the future are more trails and bike paths, accessible open lands and natural

areas, and community-scale parks and facilities, such as an additional recreation center. To maintain current standards of financial accountability, priorities must be set to be able to provide high quality parks and recreation services in a cost-effective manner. Community feedback indicated that City parks and recreation services should be supported through a mix of tax dollars (primarily) and some user fees—requiring a greater City investment than is currently provided to accommodate system expansions and enhanced services.

Park and Recreation Priorities

In addition to taking community priorities into account, the *Master Plan* included a technical analysis of community desires for the acquisition and development of new park land, open lands, golf courses, recreation facilities and trails. Needs assessment findings were used to update and customize City policies and guidelines and to right-size the future park and recreation system in terms of community priorities and City goals (Chapter 5). This includes reducing past standards and guidelines, and re-calculating numerical needs for land and facilities in 10 years and through build out (Chapter 6). These updates were based on the following analyses:

- **A level of service analysis** found that Loveland provides fewer trails and pathways, less accessible open space acreage, and less indoor recreation space on average than Fort Collins, Longmont, and Boulder.
- **A GIS access analysis** evaluated the distance people must travel from their homes to reach different types of recreation opportunities. The study revealed a need for more than 170 acres of neighborhood parks and 597 acres of community parks at build out, even when right sizing park standards and focusing park provision Areas of higher residential density.
- **A recreation facility analysis** took into account changing recreation trends, noting a need for more indoor recreation space, aquatics opportunities, nature-based recreation, and specialized recreation opportunities (e.g., dog parks and pickleball courts).
- **A trail analysis** identified needs for more than 75 miles of hard and soft-surfaced trails to support recreation, connectivity and improved access to City parks and community destinations.
- **An open lands analysis** identified open lands opportunity areas where access to water and nature could be provided through acquisition and/or development to meet resident’s needs, and significant natural resources could be protected. Approximately 8,000 additional acres of open lands will be needed to maintain current service levels through build out.

Key Policies and Recommendations

The Master Plan represents the City's first integrated park, recreation and open lands plan, creating a strong, unified approach for the Parks and Recreation Department to prioritize resources and address needs in a holistic and comprehensive way. Based on community priorities, several new directions are proposed in this plan in the short-term while also maintaining flexibility to respond to future desires and the economic health of the City:

- **Integrated Planning and Development:** Synergies between parks, open lands, golf courses, trails and public grounds are identified to show where access, resource distribution, and management efficiencies can be improved by planning and developing sites jointly.
- **Community Park System:** The City's park system of the future is more focused on popular, larger scale parks and recreation facilities such as community parks, specialized facilities, and interconnected trails. More dispersed neighborhood parks will be planned where residential densities decrease on the fringes of the GMA.
- **Interconnected Trail System:** Loveland will move beyond completing the single-loop City Recreation Trail toward developing an interconnected system of city and regional trails that provide access to parks, open lands and other destinations within the City and beyond.
- **Accessible Open Lands:** The City will increase access to natural areas and open lands to provide more nature-based recreation opportunities and connect residents to the outdoors, while protecting sensitive natural areas and wildlife habitat from impacts.
- **Financial Feasibility:** The City will continue to enhance services in a fiscally conservative manner using available resources. This means: 1) City recreation programs will have more flexibility to respond to changing market conditions; 2) the future development of golf courses and specialized facilities will be based on financial feasibility and the role of private providers in meeting service guidelines; and 3) new park standards will focus park resources where needed most, with a different guideline addressing needs in estate residential and other low density developments.

These directions translate into specific short and long-term recommendations identified in Chapter 7.

Implementation

The Master Plan presents preliminary cost estimates for short-term projects to be initiated or completed in the next ten years (Chapter 8). **Costs are estimated at \$87 million dollars.** Funding for most short-term (10-year) recommendations would be available through projected revenues from existing

EXECUTIVE SUMMARY

Department financial resources. The two exceptions are the partial funding of a new recreation center and new community park.

To continue to provide service at the existing level of quality and consistency on a debt-free basis, **all current funding sources must be renewed or expanded** to implement Plan recommendations. **Continued and expanded support from the City's General Fund and other potential funding sources such as grants, donations, and on-going support from the Department's special revenue sources for operations and programming will be of paramount importance in sustaining current service levels and** as new lands and facilities are brought online.

Conclusions

The Loveland Parks & Recreation Department provides effective, efficient and high quality leisure facilities, sites, services and programs for its citizens and community visitors. It balances its ability to provide outstanding facilities and customer service with its desire to remain debt free and keep taxes low for residents. As a result of the Department's successful cost recovery policies, it collects monies to offset and limit subsidy from the City's General Fund—creating an integrated, financially sustainable system of parks, open lands, golf courses, recreation facilities, trails and programs that support a healthy, active and cohesive community. Public engagement findings noted a high level of community satisfaction with the Parks & Recreation Department. While guidelines for the provision of future lands and services have been reduced to right-size the park and recreation system, community feedback validates this new direction for parks, recreation and open lands in the future.

The success of this Plan hinges on future decisions by City leaders and residents to renew or increase the sources of funding that support parks, recreation, and the protection of open lands. Clearly this is a community priority, integral to a high quality of life for today's residents and future generations.

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I. Introduction

In late spring 2013, the City of Loveland began updating its *Parks & Recreation Master Plan* to provide community-supported direction for developing and enhancing parks and open lands in the future. The result of this process is a long-range plan addressing community needs for parks, public grounds, golf courses, recreation facilities, programs, open lands and trails within the City's Growth Management Area through build-out (about 50 years). It represents the City's first integrated park, recreation and open lands plan, creating a strong, unified approach for the Parks and Recreation Department to prioritize resources and address community recreation and open lands needs in a holistic and comprehensive way.

Purpose of the Plan

The *Parks & Recreation Master Plan* (the Master Plan) is intended to guide growth and development of park lands, facilities and services in Loveland to meet the community's needs for recreation and leisure time opportunities. This document creates a clear, consolidated set of goals, policies and standards for development and enhancement of the City's park system, open lands, trails, golf courses, recreation facilities, public grounds and programs. The Master Plan will also provide the City with clear guidance regarding future expansion, land acquisition, renovations and capital improvement projects.

Planning Process

The Master Plan was developed in three phases, as noted in Figure 1-1. Throughout the project, plan development was directed by the Parks and Recreation Project Team (Project Team), with guidance from the Parks and Recreation Commission (PRC), the Open Lands Advisory Commission (OLAC) and the Golf Advisory Board. These groups met in all three phases of the planning process to ensure the plan was on the right track and that recommendations reflected the overall goals and vision of the community.

Figure 1-1: Planning Process



- **Phase 1: Where Are We Now?** Beginning in late spring 2013, Phase 1 established a baseline of information to provide a foundation for the planning process. This included stakeholder interviews with city leaders to identify key recreation issues and opportunities to address. It included a parks tour to assess the condition of the existing park system, as well as an update to the parks, recreation facilities and open lands inventories. Key findings were summarized in the Park, Facility and Program Analysis.
- **Phase 2: Where Do We Want to Be?** Phase 2 included extensive community outreach to collect information about current use of and desires for the park and open lands system. The Parks and Recreation Community Survey (PARCS), online questionnaire, intercept events and focus group meetings occurred during this phase. Community feedback was used to identify specific recreation needs and priorities in order to update standards and

guidelines for parks, facilities, open lands, golf courses and trails and calculate needs based on a strong understanding of the level of service to be provided in the future.

- **Phase 3: How Do We Get There?** Building on the findings of the first two phases, Phase 3 included updating existing policies and drafting recommendations and a capital development plan to achieve the community’s vision for services in the future. This phase included the development of a Draft Master Plan for review by City staff, city leaders, advisory groups and residents, with feedback from these groups incorporated into the Final Master Plan.

Coordination with Other Plans

This document is an update to the 2001 *Parks & Recreation Master Plan* and the 2003 *Open Lands Plan*, incorporating both into one Master Plan document for the Parks and Recreation Department. It is part of the 2014 *City of Loveland Comprehensive Plan* update, and is consistent with the Loveland Municipal Code.

The Master Plan draws on the information presented in several other planning documents, including those noted below.

- *U.S. Census Bureau – 2000 and 2010 Census*
- *Loveland Annual Data and Assumptions Report 2013*
- *Department Operation Plans and Reports 2013*
- *Our Lands, Our Future: Recreation and Conservation Choices for Northern Colorado 2013*
- *Larimer County Plug in to Nature Project 2012*
- *City of Loveland Bicycle and Pedestrian Plan 2012*
- *North Front Range Metropolitan Planning Organization 2014*
- *Regional Bicycle Plan 2014*

Plan Organization

Following this introduction (Chapter 1), this document is organized as follows:

- **Chapter 2: Planning Context** provides a description of the City of Loveland and its surrounding area, the City’s context within the local network of parks and recreation providers, and local demographic and housing trends.
- **Chapter 3: Existing System** provides an overview of the present-day state of the parks and recreation system, focusing on the critical issues impacting City services.
- **Chapter 4: Community Priorities** describes the common themes that emerged from the PARCS survey, online questionnaire, intercept events and workshops.

INTRODUCTION

- **Chapter 5: Standard, Guidelines and Policies** establishes parks and recreation system service level standards and provides guidelines and policies concerning acquisition, distribution, development and management of lands and facilities.
- **Chapter 6: Parks, Open Lands and Facility Needs** assesses existing and potential future gaps in accessibility and service levels in the parks and recreation system, based on the standards established in Chapter 5.
- **Chapter 7: Recommendations** responds to the standards established in Chapter 5 and the refined service approach described in Chapter 6 by presenting short- and long-term recommendations for system and service improvements.
- **Chapter 8: Implementation Plan** presents preliminary cost estimates for Master Plan projects to be initiated or completed in the next ten years. It notes potential funding sources for implementation, as well as longer term funding needs.

Five appendices provide additional details relevant to this plan. These include:

- **Appendix A: System Inventory** lists all parks, open lands, specialized facilities and public grounds in the Loveland system.
- **Appendix B: Thompson School District R2-J Programmed Recreation Facilities** lists the sports fields and recreation facilities owned and managed by the School District that are available for City use per the City/School District's Joint Use Agreement.
- **Appendix C: Development Guidelines for Parks and Open Lands** documents City directions for planning, design, and development of parks and open lands, organized by site classification.
- **Appendix D: Open Lands Evaluation Criteria** documents City evaluation criteria for proposed open land acquisitions.
- **Appendix E: Guidelines for Protection of Environmentally Sensitive Areas** documents City guidelines for protection of environmentally sensitive areas.



II. Planning Context

The City of Loveland is a unique community with an environment that supports a variety of recreation opportunities. The City's context in the surrounding region, its topography and natural resources, the presence of other state and regional parks and open lands, and community demographics all play a significant role in park development and planning. This chapter briefly summarizes these elements to provide a foundation for the *Parks & Recreation Master Plan*.

Planning Area

The City of Loveland is located in Larimer County in north central Colorado, approximately 45 miles north of Denver and 10 miles south of Fort Collins, the Larimer County seat. The City includes a land area of more than 35 square miles, although its Growth Management Area is nearly 67 square miles in size. Due to its proximity to Fort Collins, Loveland is included in the Fort Collins-Loveland Metropolitan Statistical Area and also is associated with the Front Range Urban Corridor. Neighboring communities also include Windsor, Johnstown, Estes Park and Berthoud (Map 1).

Transportation and Access

A number of highways and railroads provide access to Loveland: Interstate 25 (I-25) runs north-south on the east side and US 34 runs east-west, putting Loveland on the most direct route from I-25 to Estes Park (the gateway to Rocky Mountain National Park). These routes bring a number of visitors through town. In addition, US 287 runs north-south through downtown Loveland, connecting the City to Fort Collins (north) and Berthoud (south). Little development occurs south of State Highway 402, which runs east of US 287 (becoming 14th St SW to the west).

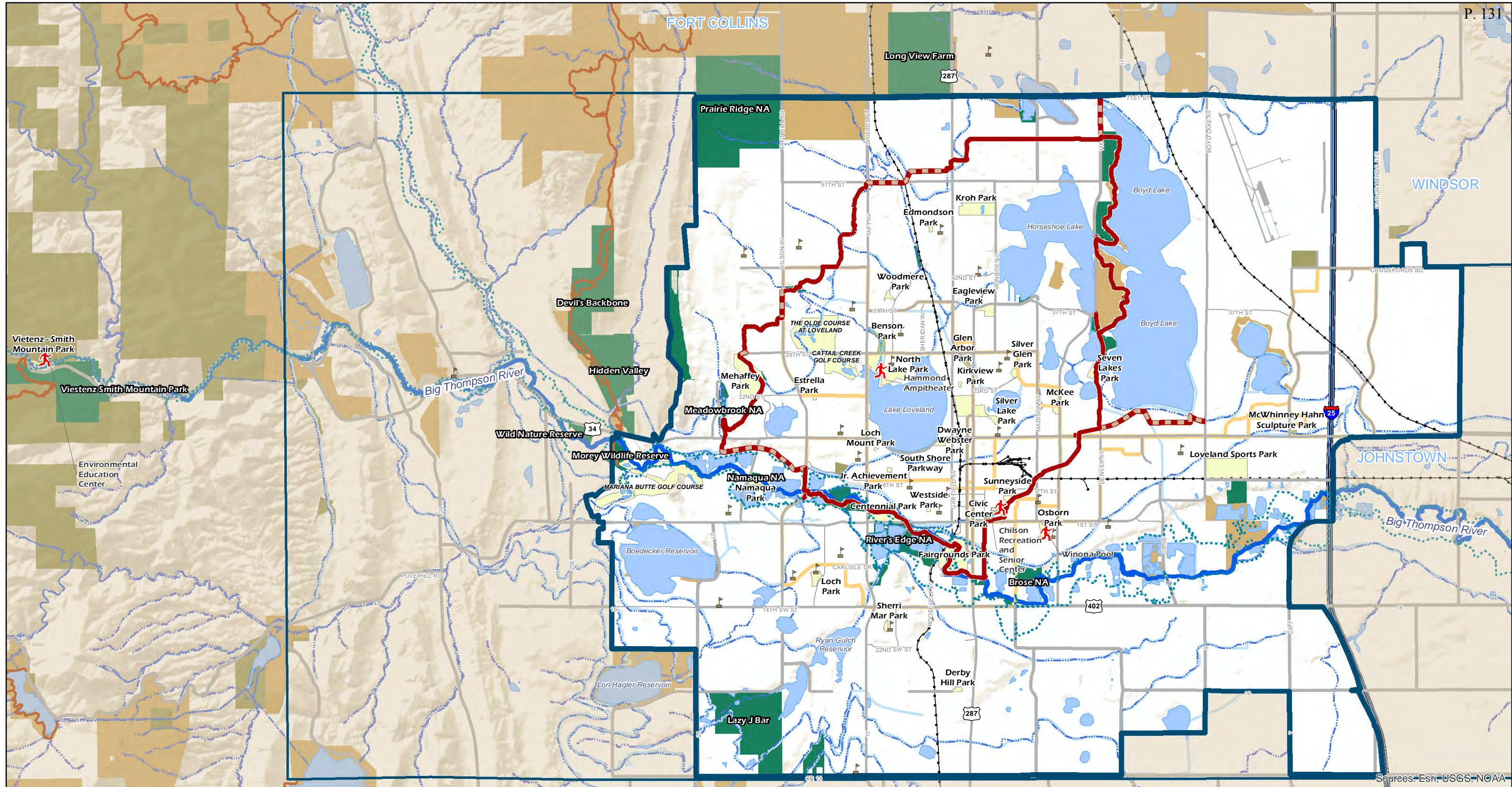
Three different railroads segment the City: Burlington Northern (BNSF) runs north-south through downtown, where the BNSF line intersects with the Great Western Railroad. A Union Pacific line is located in the northeast portion of the city, near the Fort Collins- Loveland Airport.

The City's bikeways and recreation trail system, which includes on-street bike lanes and routes as well as off-street trails, provides opportunities for pedestrian and bicycle travel in the City.

Natural Features and Topography

A number of natural features contribute to the planning area's landscape. One of the most notable features is the number of large lakes and reservoirs that provide numerous opportunities for leisure and recreation, but also can serve as natural barriers to transportation. While Lake Loveland is the most prominent body of water inside the City limits, Boyd Lake, Horseshoe Lake, Boedecker Lake, Rist-Benson Reservoir, Ryan Gulch Reservoir, and numerous smaller lakes and ponds dot the Loveland landscape.

The Big Thompson River runs through the south portion of the city, creating a number of wetlands in the river corridor and floodplain. In addition, land features such as Namaqua Ridge and First Ridge are located on the west side of the City where the foothills begin. The foothills vistas, which include Devil's Backbone, the Mummy Range and the entrance to Big Thompson Canyon, and the Rocky Mountain range and peaks can be seen from many areas of the community. These natural features provide opportunities for recreation and open lands protection.



Sources: Esri, USGS, NOAA



Parks and Recreation Master Plan

City of Loveland

Map 1: Existing Parks, Open Lands, and Trails



April 17, 2014

Existing Loveland Properties

- Parks, Golf Courses, & Public Spaces
- Open Lands / Conservation Easements
- City Recreation Facility

Existing Surrounding Public Spaces

- Open Lands / Conservation Easements
- Federal Lands
- R2J Schools

Existing Trails and Links

- Loveland Recreation Trail
- Future Recreation Trail
- Existing Soft-Surface Trails

Planning Boundaries

- Growth Management Area
- Community Influence Area
- 100 Year Floodplain

Water Features and Transportation

- Big Thompson River
- Streams and Canals
- Lakes, Ponds, and Reservoirs
- Railroad Tracks
- Interstate
- Major Roads
- Colt Bus Routes

Other Park and Open Lands Providers

While the City of Loveland is the major provider of parks, recreation facilities, golf courses, trails and open lands in the planning area, other entities also play important roles. The planning process will consider parks and open lands provided by others to avoid unnecessary duplication in services, allow for a wider range of recreation opportunities in the region, and identify partnership opportunities for parks and open lands. Major providers include:

- **Colorado Parks and Wildlife (CPW):** The State owns and manages Boyd Lake State Park as well as several State Wildlife Areas (e.g., Lon Hagler and Lonetree Reservoirs). CPW sets and enforces laws and regulations for wildlife, develops site management plans and surveys properties.
- **Larimer County:** The County provides the Fairgrounds and Events Complex, the Ranch, in the northeastern corner of the planning area. It also protects or partners on several open lands sites, such as Devil’s Backbone, and Big Thompson Parks. Larimer County Parks also offers camping and RV facilities at a number of sites near Loveland, including Carter Lake and Horsetooth Reservoir.
- **Surrounding Communities:** Loveland is located adjacent to several communities including Fort Collins, Windsor, Johnstown and Berthoud. These communities offer varying levels of private and public leisure programs and facilities, which Loveland residents may take advantage of. The regional consumption of services can be reciprocal, with residents of other communities who reside or work close to Loveland using Loveland facilities and programs. This synergism will have an impact on the provision of and needs for services.
- **Homeowners Associations (HOAs):** In Loveland and surrounding communities, several different Homeowners Associations provide parks and/or open lands in many neighborhoods. HOA parks may meet close-to-home recreation needs in some areas even though their locations are not tracked and their facilities vary widely in terms of type, size and quality.
- **Private Providers:** In addition to the public entities, there are a wide variety of private providers in in Loveland and surrounding communities that provide or support recreation opportunities. These include health clubs, country clubs, pools, and privately owned entertainment centers that draw people from throughout northern Colorado.
- **R2-J School District:** A long-standing Intergovernmental Agreement with Thompson R2-J School District allows both entities to utilize each other’s facilities, thereby maximizing use of community recreation resources. This applies to sports fields, City golf courses, tennis courts, gymnasiums, select meeting and class rooms, and the District’s three indoor swimming pools.



Demographic and Community Characteristics

The *Parks & Recreation Master Plan* is a long-range plan looking at community needs for

parks, recreation facilities, programs, public grounds, and open lands within the City’s Growth Management Area, Community Influence Area, and surrounding lands in the next 10 to 25 years, and up to community build-out. Consequently, it is important to identify demographic characteristics and trends that will influence both short- and long-term needs. Key findings include:

- **An Aging Population:** As with many American cities, Loveland is shifting to an older age structure as the numbers of older adults and seniors increase. The percent of the population over 65 years has increased from 12% in 2000 to 14.9% today.¹ Since 2000, the median age in the City has increased from 36 to 38.7 years old. National recreation trends show that older adults and seniors are continuing to recreate longer into their lives than in the past, engaging in low impact and social activities, as well as competitive recreation and fitness.
- **Age Group Breakdown:** Loveland’s largest age group is older adults (40 to 64 year olds). This demographic makes up about one-third of Loveland’s total population. Young adults (20 to 39 year olds) are the second largest group at 26%, and seniors (65 and over) are the third largest at 15%.
- **Disability/Mobility/Health Concerns:** Approximately 37% of Loveland residents aged 65 and older report having a disability.² While this characterization applies to only 9% of the total population in Loveland, health challenges such as obesity and chronic illnesses are

Loveland at a Glance

Population today: 72,846

Projected population growth:
 Total in 5 years (2018) 82,820
 Total in 10 years (2023) 93,247
 Total in 25 years (2038) 118,656

% of family households: 66%

Average household income: \$58,646

Percentage of households below \$25,000: 25%

Percentage of residents who commute outside Loveland for work: 51.5%

Source: Loveland Annual Data and Assumptions Report (2013)

¹ U.S. Census Bureau – 2000 and 2010 Census

² 2011 American Community Survey 1-Year Estimates

increasing nationwide and affecting recreation participation. More park and recreation facility users, as well as program participants across the nation, are dealing with health concerns such as mobility issues, vision loss, hearing loss, weight challenges and other health issues. Recreation providers are addressing this challenge by providing health and fitness opportunities, as well as improved access to recreation amenities for people with disabilities.

- **Percentage of Family Households:** The majority of households in Loveland (66%) are categorized as family households. Over half of all households (51%) include children less than 18 years of age. In Loveland, families are an important target market for parks and recreation opportunities.
- **Cultural Diversity:** Loveland’s current racial and ethnic composition is 87% White. Census data shows that 10% of the community is Hispanic or Latino and that the Hispanic population has grown slowly from 8.6% in 2000³ to 10% in 2011.⁴ In general, racial minorities are increasing, growing from 7.1% of the population in 2000 to 13% in 2011.⁵ A more diverse population may drive the need for more programming diversity in the future.
- **A Range of Income Levels:** In 2011, the average household income for Loveland was \$58,646, which has remained relatively stable since 2006. However, this is substantially less than in Larimer County overall, which averages \$70,974 per household. In addition, approximately 25% of households have an income of less than \$25,000 and 9.4% of those were below poverty level in 2010.⁶ Income levels may affect the City’s ability to recover costs of services and may influence access to services, types of services offered, and pricing policies.
- **Percentage of Commuting Residents:** Over half of Loveland residents (51.5%) commute outside of Loveland for work. Approximately 23% of residents commute to Fort Collins and 15% commute to the Longmont/Boulder area. A smaller share of residents commutes to Greeley and/or the Metro-Denver area. More so than people who work locally, this commuting population may be limited in their time available to use facilities

³ U.S. Census Bureau – 2000

⁴ 2011 American Community Survey 1-Year Estimates

⁵ U.S. Census Bureau – 2000 and 2010 Census

⁶ 2007-2011 American Community Survey 5-Year Estimates

and participate in recreation programming. In addition, commuters may have access to a wide array of recreation amenities nearby work.



Residential Development and Growth

- Growing Land Area:** The City of Loveland consists of approximately 22,595 acres or 35.31 square miles. It has grown by 17.9% in area since 2002.⁷ The large Growth Management Area also means there is potential for further expansion.
- Slowed Residential Growth:** As of 2010, there were approximately 28,5578 households in Loveland. As in many communities across the country, the number of residential building permits in Loveland dropped significantly during the recession, but has begun to climb over the last three years.
- Forecasted Residential Units:** The 2005 *Comprehensive Plan* target is to supply over 51,000 housing units by 2035 to accommodate the projected growth in population. The mix of units (single-family homes vs. multi-family units) as well as lot sizes, density, and the spacing of development will affect needs for parks and open lands, as well as recreation opportunities.
- Population Growth:** According to City data, Loveland's population is projected to grow moderately at 2.9% through 2015, slowing to 2.4% from 2017-2025, and 1.5% from 2026 to 2035. Even with the modest growth rate, the 2035 projected population of 113,474 persons is 60% greater than today's population.⁹ New park and recreation facilities will be needed to meet the increasing demands stemming from a larger population.
- New Residential Areas:** New residential neighborhoods are planned for each quadrant of the Growth Management Area. The timing of residential growth will affect project priorities for new park development.

⁷ City of Loveland GIS Division and Larimer County Records

⁸ U.S. Census Bureau – 2010 Census

⁹ City of Loveland Strategic and Community Planning Division

- **Variations in Residential Density:** Loveland’s residential development consists mainly of single-family detached houses. However, between 2011 and 2012, approximately 40% of new residential construction was multi-family units.¹⁰ According to the City’s approved Land Use Plan, medium and high-density housing is proposed near the center of the community. Low-density and estate residential neighborhoods are planned for around the periphery of current city limits. The density and character of the different residential zones may warrant different service provision strategies for different parts of the city.

¹⁰ 2006-2008 American Community Survey; City of Loveland Building Division

PLANNING CONTEXT



III. Existing System

Loveland's Parks and Recreation Department manages different types of public lands and recreation facilities through four different divisions:

- Parks Division
- Open Lands Division
- Golf Division
- Recreation Division

For this reason, park land, open lands, golf courses, and recreation facilities and programs are inventoried separately. As an integrated plan, the *Parks & Recreation Master Plan* presents a collective look at all of these resources in the existing system. An overview of these resources is included in this chapter with the full inventory presented in Appendix A.



Parks

The City of Loveland has approximately 492 acres of park land at 31 sites ranging in size from one to 87 acres. By the current classification, these sites are comprised of 19 neighborhood parks, six community parks and five civic spaces as defined below. Table 3-1 summarizes the park inventory. Details are provided in Table A-1 in Appendix A, which presents the full park inventory by classification and site.

- Neighborhood Parks:** Neighborhood parks are small parks that serve nearby neighbors with basic recreation opportunities and play space. They typically range in size from five to ten acres and serve an approximate travel distance of ½ to ¾ mile.
- Community Parks:** Community parks are larger, multi-purpose sites that support a variety of recreation opportunities and provide specialized facilities with appeal for the entire community. These parks typically support organized, active recreation activities (such as sports) and large-group gatherings. Community parks may include natural areas to support recreation and other benefits. They typically range in size from 30 to 100 acres and serve residents within an approximate distance of two miles.
- Civic Space:** Civic spaces serve the entire community and contribute to the aesthetics of the City. These public spaces may have recreational value and vary in size depending on their function and use. Loveland does not have a service guideline for civic spaces.

Table 3-1: Summary of Park Land Inventory

Classification	# of Sites	Developed Acres	Undeveloped Acres	Total Acres
Neighborhood Parks	19	90.99	1.18	92.17
Community Parks	6	308.48	52.67	361.15
Civic Spaces	5	39.23	0	39.23
TOTAL	31	438.7	53.85	492.55

Note: See Appendix A, Table A-1, for details.



Open Lands

The City of Loveland inventories and classifies open lands by ownership status in the following categories:

- Loveland Fee-Simple Properties and Partnerships:**
 The open land parcels in this category are purchased outright, thereby giving the purchaser full rights for protection, management and development. This includes sites where the City funds 100% of the transaction, as well as partnerships where the City has partial ownership in the properties. The size of the

ownership stake varies by site, currently ranging from seven to 100 percent. The City manages the open lands it owns fully, but partner sites may be managed and maintained by other agencies, such as Larimer County or Colorado State Parks.

- Loveland Conservation Easements (CEs):** A conservation easement is a voluntary, often permanent restriction limiting the development of a property in order to preserve its conservation values. Conservation easements may be purchased and/or otherwise acquired by the City of Loveland or in partnership with other agencies. These lands continue to be managed and maintained by the landowners.

Table 3-2 summarizes this inventory noting total acreage as well as the City’s stake in these protected open lands.

Table 3-2: Summary of Open Lands Inventory

Classification	# of Sites	Developed Acres	Undeveloped Acres	Total Acres	Loveland Ownership %	Loveland Owned Acres
Loveland Fee Simple Open Lands and Partnerships	26	44.13	4,035.07	4,079.20	43%	1,771.62
Loveland Conservation Easements	13	8.88	3,273.90	3,282.78	79%	2,584.67
TOTAL	38	53.01	7,308.97	7,361.98	59%	4,356.29

Note: See Appendix A, Table A-3, for details.



Golf

The City owns and manages three municipal golf courses. These include one 9-hole course (Cattail Creek Golf Course) and two 18-hole courses (The Olde Course at Loveland and Mariana Butte Golf Course). A new 9-hole mini-course is also located at Cattail Creek. Together, the courses total nearly 408 acres. Because these facilities are operated as an Enterprise Fund, the lands are inventoried and classified separately from other types of parks and open lands.

Recreation Facilities

Park amenities and facilities include all types of developed features provided in parks, open lands and golf courses, ranging in size and scale from a small park bench to a large, multi-purpose recreation center. Some of these facilities, such as meeting rooms and picnic shelters, are available for reservation. For planning purposes, recreation amenities and facilities are described in three categories:



- **Specialized Recreation Facilities:** Specialized recreation facilities include buildings and other major facilities that are likely to generate revenue or support fee-based activities. They may incorporate a variety of indoor recreation facilities and spaces. Examples of specialized recreation facilities include recreation centers, aquatic facilities, senior centers, golf course clubhouses and facilities, environmental education centers, amphitheaters and historic buildings.
- **Sports and Outdoor Recreation Facilities:** Sports and outdoor recreation facilities support different types of outdoor recreation opportunities, both active and passive. These facilities are located in parks and open lands where appropriate as per Development Guidelines. Examples include sports fields and courts, picnic shelters, playgrounds, spray parks, skate parks, dog parks and fishing piers.
- **Amenities:** Amenities are features provided in parks and open lands that support user activities or contribute to the character of the site. Examples include parking, restrooms, benches, picnic tables, drinking fountains, bike racks, trash receptacles, signage, concessions, art, memorials and flag poles.

Table 3-3 summarizes the inventory of specialized recreation facilities and sports and outdoor recreation facilities. Park amenities are not inventoried by numbers of amenities provided.

Table 3-3: Summary of Loveland Specialized and Outdoor Recreation Facilities

Outdoor Facility	Current # of Developed Facilities
Specialized Recreation Facilities	
Golf Course/Club House	3
Recreation & Senior Center	1
Outdoor Pool	1
Environmental Education Center	1
Amphitheater / Stage	2
Sports and Outdoor Recreation Facilities	
Athletic Fields (Soccer, Football)	37
Baseball/Softball Fields	30
Basketball Courts	11
Volleyball Courts	2
Tennis Courts	28
Pickleball Courts	4
Spray Park	2
Skate Park	3
Dog Park	2
Fishing Access (dock/platform)	3
Playgrounds	27
Pavilion, Shelter or Gazebo	29

Table includes facilities under construction at RENA (Summer 2014 opening) and Mehaffey Park (2015 opening). See Appendix A, Table A-1 and A-2 for details.

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Within the specialized recreation facilities, there are a variety of indoor recreation spaces that are counted as well. These are summarized in Table 3-4.

Table 3-4: Summary of Loveland Indoor Recreation Facilities

Indoor Facility	#
Indoor Aquatic Facility	1
Gymnasiums	2
Racquetball Courts	3
Aerobics / Dance Studio	1
Exercise Track	1
Fitness Atrium	1
Free Weight	1
Gymnastics Room	1
Multi-purpose Rooms	1
Classroom	2

Note: See Appendix A, Table A-2, for details.



Trails

Trails include off-street and hard or soft-surfaced recreation trails in parks, public grounds and open lands. More than access pathways, these amenities provide opportunities for walking, hiking, biking, dog walking, rollerblading, riding a scooter, and other non-motorized activities. The presence of trails at various sites is noted in the park and open lands inventories in Appendix A (Table A-1 and A-3, respectively and in Appendix A-5).

Prior to this planning process, the City only tracked the total miles or linear feet of hard- and soft-surfaced trails associated with the Recreation Trail loop. In addition to the 17.5 miles of hard-surfaced trails associated with developed City Recreation Trail loop, there are 5.96 miles of other hard-surface trails associated with park areas and 13.90 of soft-surfaced trails at City sites throughout the community.



Public Grounds

The Parks and Recreation Department maintains more than 90 acres of landscaped public grounds, which are inventoried by site in Appendix A, Table A-4. For discussion, public grounds are classified in two categories:

- Beautification Areas:** Beautification areas are public spaces maintained as aesthetically pleasing landscapes with little or no active recreation value, such as landscaped areas around buildings, street rights-of-way and medians, detention basins, and small pocket parks (less than 0.2 acres). The City maintains approximately 43.6 acres of beautification areas.
- Cemetery:** The Lakeside Cemetery and Loveland Burial Park (47-acres) are maintained and operated by the City. The City sells lots, columbarium niches and cremains plots, is responsible for the Perpetual Fund, and handles all grounds maintenance.

Table 3-5: Summary of Public Grounds Inventory

Classification	# of Sites	Total Acres
Beautification Areas	31	43.63
Cemetery	2	47.08
TOTAL	33	90.71

Note: See Appendix A, Table A-4, for details.



Recreation Programming

The City of Loveland offers a variety of recreation programs and events to the community. A scan of the Loveland Recreation Division Operations Plan 2013-2022 and the Leisure Times Activity Guide illustrates the scope and variety of recreation programs and events offered. These include programs and events in the following service areas:

- Athletics/Sports:** Leagues, camps and classes supporting youth and adult athletics, as well as skill development.

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- **Aquatics:** Programs, classes and drop-in opportunities such as learn to swim, water fitness, lap and open swimming and pool events.
- **Health, Wellness and Fitness:** Programs, classes and drop-in opportunities such as aerobics, Silver Sneakers, weight training and healthy eating/living.
- **Specialized Classes and Activities:** Specialized programs and classes for individualized groups, such as senior services and socials, adaptive recreation activities, childcare, preschool and after school programs.
- **General Instruction and Recreation:** Programs and classes such as general instruction, general interest, cultural and fine arts, science and learning.
- **Nature/Outdoor Recreation:** Programs, classes and trips supporting outdoor adventure, environmental education, nature interpretation and outdoor skills.
- **Special Events:** Community events, fairs and festivals.

The City’s recreation facilities and programs attract a large number of participants as noted in Table 3-6 below.

Table 3-6: 2013 Recreation Program and Sports Participation

Facility/Programs by Category	Count
Golf Course Participation	
Golf Rounds	104,597
Mini Golf Rounds	4,236
Chilson Recreation Center Participation	
Chilson Attendance	468,124
Daily Tickets Sold	201,686
Annual Use Passes	2,118
Average Daily Attendance	1,288
# Facility Rentals	408
Swim Lesson Enrollments	1,534
Silver Sneakers Passes	2,184
Racquetball Reservations	10,375
Fitness Class Attendance	76,171
Personal Training Appraisals	3,323

Table 3-6: 2013 Participation (continued)

Facility/Programs by Category	Count
Recreation Program Participation	
General Instruction Attendance	36,830
Senior/Adaptive Recreation Attendance	50,729
Senior Center Fitness Attendance	35,962
Total Fitness Programming Attendance	75,461
Environmental Education Participants	1,200
Outdoor Aquatics and Athletics Participation	
Winona Pool Attendance	29,217
Swim Beach Attendance	9,500
Winona Swim Lesson Enrollments	703
Winona Facility Rentals	35
Adult Athletic Attendance	165,296
Youth Athletic/Tennis Attendance	101,624
Field/Court Reservations	10,548
Batting Cage Tokens	24,885
Sports Tournament Participation	
Tournament Sports Teams	>1,000

Source: Annual Report to the Community, Loveland Parks & Recreation Department, 2013

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IV. Community Priorities

The City of Loveland has identified the following Vision and Mission statements in meeting the needs of the Loveland community.

Vision: *Loveland: a vibrant community, surrounded by natural beauty, where you belong.*

Mission: *Achieve Loveland’s community vision through innovation, dedication and excellent service.*

The City of Loveland is highly successful in providing popular park and recreation facilities and services. The *Parks & Recreation Master Plan* update process included a strong public engagement component to ensure that plan recommendations would reflect community needs and priorities. Following an overview of the different outreach activities, this chapter highlights key findings as well as key themes heard from the community.

Outreach Methods and Findings

A variety of outreach methods were applied to engage a broad spectrum of people in the planning process (Table 4-1). Over 1,400 people representing many different insights and opinions regarding future investments and priorities participated in the process. The following outreach methods were used:

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- **PARCS Survey:** The statistically-representative Parks and Recreation Community Survey (PARCS) were mailed in July 2013 to a random selection of 1,600 Loveland households to identify recreation priorities, participation and needs. A total of 447 residents returned surveys providing statistically accurate results with a confidence level of 95% and a margin of error of plus or minus 5%. Survey results were weighted so that respondent age, gender, tenure (rent versus own) and housing unit type were consistent with the demography of Loveland overall.
- **Parks, Recreation and Open Lands Questionnaire:** An online questionnaire was available on the City's website for five weeks from July 12, 2013 to August 12, 2013, to collect information regarding community preferences, recreation priorities, and important park and recreation activities and services. The online questionnaire was open to all people who wanted to have a voice in the planning process. A total of 421 people responded.



- **Community Intercept Events:** To obtain feedback from park users who might not otherwise participate in the planning process, eight intercept events were held between July 13 and August 11, 2013. An interactive voting exercise and comment cards were available at two community festivals, a Foote Lagoon concert, a Farmer's Market, the Library and three recreation venues to obtain feedback from park and recreation facility users. Approximately 500 people participated in these events.

- **Stakeholder Interviews:** Five stakeholder interviews were held in June 2013 with key City leaders, including the Mayor, City Manager, City Financial Advisor and two City Council members. Stakeholders discussed the benefits, impacts and challenges facing parks and recreation in Loveland, providing direction early in the planning process to help focus the effort.

- **Organized Sports Focus Group:** On September 11, 2013, the City of Loveland hosted a focus group meeting with representatives from sports and athletic groups to discuss sport facility and field needs. Twelve people participated, representing sports such as tennis, soccer, baseball, softball, lacrosse and pickleball. In addition to meeting discussion, several groups provided written descriptions of their programs and facility needs.

- Recreation Staff Focus Group:** On September 11, 2013, Loveland’s Recreation Manager, Golf Manager and Recreation Supervisors met to discuss program, events and recreation needs. The group identified programming strengths, weaknesses, emerging or growing needs, potential partners, and options for increasing program revenues. Participants also explored the City’s role in providing recreation services.
- Advisory Groups:** The Loveland Parks and Recreation Commission (LPRC), Open Lands Advisory Commission (OLAC), Golf Advisory Board, and Technical Advisory Group (TAG) met at key times during the planning process to provide direction for plan development. A total of 37 members participated in advisory group meetings and conference calls.
- Our Lands–Our Future:** Results from a citizen survey conducted as part of the regional open lands study *Our Lands – Our Future* were also included in the analysis of community needs and priorities.

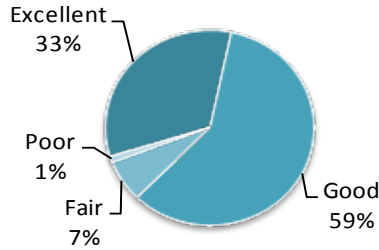
Table 4-1: Outreach Activity Participation

Outreach Activity	Number of Participants
PARCS Survey	447
Parks, Recreation and Open Lands Questionnaire	421
Community Intercept Events	500
Stakeholder Interviews	40
Organized Sports Focus Group	12
Recreation Staff Focus Group	6
Advisory Groups	37

Notable findings from the outreach process are highlighted below. A complete summary of findings is found in the *City of Loveland, CO Parks and Recreation Report of Results* from the Parks and Recreation Survey (PARCS) and in the *Parks and Recreation Master Plan Intercept, Questionnaire and Stakeholder Meeting Results* document (both available under separate cover).

COMMUNITY PRIORITIES

Figure 4-1:
Quality of Service Rating



Quality of Services

Most Loveland residents are highly satisfied with the overall quality of services provided by the Parks and Recreation Department. Ninety-two percent of PARCS Survey participants rated Department services “good” to “excellent.”

While online questionnaire participants associated many benefits with parks, recreation and open lands, 70% stated that “providing opportunities to enjoy nature/outdoors” is the most important. “Improving health, wellness and fitness” (67%) ranked a close second.



Community Activities, Use and Participation

Online questionnaire respondents reported that walking for exercise or pleasure is the recreation activity in which they most frequently engage. Other activities Loveland residents frequently engage in include bicycling, exercise/fitness activities (aerobics, weights, yoga), hiking/nature walks, dog walking/dog parks and jogging/running. The ten recreation activities residents report engaging in most frequently are

listed in Table 4-2.

Table 4-2: Top Ten Recreation Activities

Rank	Activity	Average Monthly Participation
1	Walking for exercise or pleasure	5.32
2	Bicycling	2.93
3	Exercise/fitness (aerobics, weights, yoga)	2.90
4	Hiking/nature walks	2.75
5	Dog walking/dog parks	2.09
6	Jogging/running	2.07

Table 4-2: Top Ten Recreation Activities (continued)

Rank	Activity	Average Monthly Participation
7	Swimming (indoor and/or outdoor pools)	1.55
8	Court sports outdoors (e.g., tennis, basketball, volleyball)	1.48
9	Golf	1.46
10	Sports events (watch)	1.03

Parks and trails are popular in Loveland and used by many people in the community. More than 90% of online questionnaire respondents indicated that they use large community parks, the City Recreation Trail, and small neighborhood parks at least once or twice a year. Per Table 4-3 below, more than a quarter of questionnaire respondents indicated that they use the City Recreation Trail and the Chilson Recreation Center at least once a week. When asked to identify the most important recreation facilities provided by Loveland, 58% of respondents selected the Chilson Recreation Center. The City Recreation Trail received the second highest rate of response (31%), followed by neighborhood parks (22%), Fairgrounds Park (21%), North Lake Park (20%) and Chilson Senior Center (19%).

Table 4-3: Recreation Amenities Used Most Frequently

Types of recreation amenities you use at least once per week	Online Questionnaire
City recreation trails	31%
Chilson Recreation Center	26%
Small City parks in my neighborhood	22%

More questionnaire respondents participate in community events than in any other type of City recreation program or activity. A total of 62% report that they or their family members participated in community events. Between 24 and 33% of respondents indicated that they participated in drop-in fitness activities, fitness or wellness classes, golf programs or events, outdoor field sports, and aquatics.

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Table 4-4: City Recreation Programs, Classes, Activities or Events with Greatest Participation

What types of City recreation programs, classes, activities or events do you or family members currently participate in?	Online Questionnaire
Community events	62%
Drop-in fitness	33%
Fitness or health and wellness classes	32%
Golf programs or events	30%
Outdoor field sports	28%
Aquatics	24%

Questionnaire participants were asked, “if you could do anything, which activities would you like to spend more time doing?” Fishing and participation in concerts, festivals and community events ranked among the highest responses.



Evaluating Needs

PARCS Survey respondents evaluated a number of community characteristics in Loveland. Each characteristic was classified into 10 broad categories (or indices), shown in Figures 4-2 and 4-3 below. Residents were asked 1) to rate the quality of services currently provided by the City (4-2) and; 2) to identify priorities for City services falling in the same categories (Figure 4-3).

Indices receiving the highest ratings from residents with respect to current services were the Health and Wellness Opportunities Index and the Physical Appearance of the Community Index which, notably, included the number of parks in the City. The Trails Path and Mobility Index, while very highly rated in terms of priority (1%), received less favorable ratings in terms of current service provision.

Figure 4-2: Community Recreation Characteristics

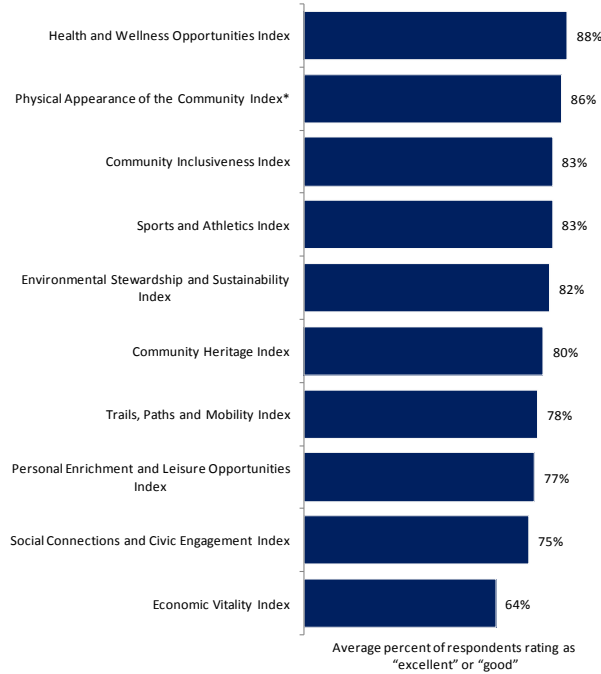
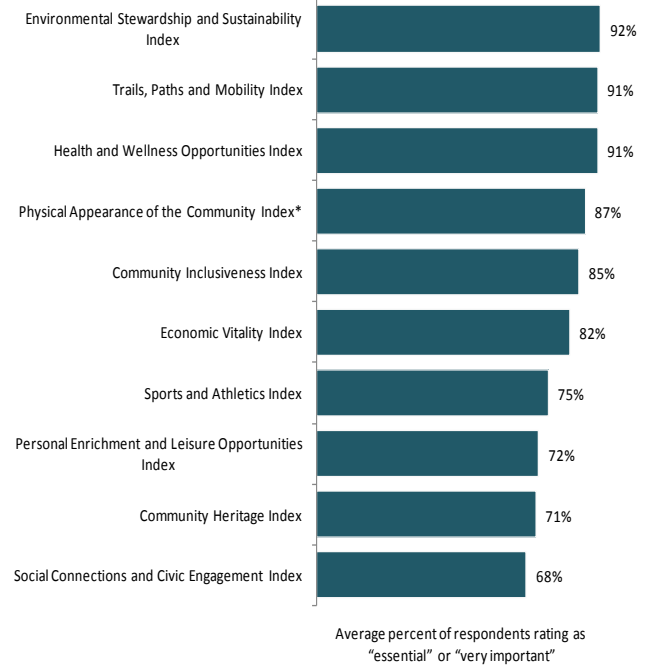


Figure 4-3: Community Recreation Priorities



The PARCS Survey also asked respondents to 1) select the three most important Loveland Parks and Recreation Department services and facilities; and 2) rate these same services and facilities in terms of quality. The quality ratings reported for activities and facilities were compared to the importance rankings to identify action areas. Activities and facilities ranked as higher in importance but lower in quality were flagged in the analysis as the areas in need of the most attention. Services and facilities falling into this category are shown in the two lower quadrants in Table 4-5 below and include (but are not limited to) fishing, outdoor swimming and water sports, personal enrichment classes and neighborhood parks.

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Table 4-5: Activity and Facility Highlights and Opportunities

	Activities	Facilities
Higher in Importance, Higher in Quality	Golf Biking on trails Field sports (such as baseball, softball, soccer, football, etc.) Fitness or health and wellness classes (such as aerobics, yoga, weight training, etc.) Drop-in fitness (such as weights, exercise machines, etc.) Community events (such as July 4th Festival, Farmer's Market) Hiking on trails Certifications (such as CPR, AED, First Aid, Babysitting, etc) Indoor swimming pool activities	Mariana Butte Golf Course Chilson Recreation Center Chilson Senior Center Loveland Sports Park Fairgrounds Park Playgrounds Recreation Trail System Viestenz-Smith Mountain Park and Environmental Education Center
Higher in Importance, Lower in Quality	Fishing Children and teen summer camps Outdoor water sports (such as swimming, wading, etc.) Skill-building classes (such as computers, finances, etc.) Personal enrichment classes (such as cooking, art, photography, music, drama, etc.) Outdoor swimming pool activities	Picnic shelters Winona Outdoor Pool North Lake Park overall Neighborhood parks Dog park



According to online questionnaire respondents, the most needed facilities, amenities, and services in Loveland are more trails or bike paths, water access, open lands and natural areas, and another community recreation center.

Protecting open lands is important or very important, as noted by 94% of online questionnaire respondents. Even stronger than the desire to protect habitat is the priority placed on acquiring and developing open lands to support

outdoor recreation (e.g., hiking, mountain biking and camping opportunities). Table 4-6 ranks community priorities for open lands acquisition based on the percentage of people selecting these responses.

Table 4-6: Community Prioritization of Open Lands

What types of open lands should be the highest priority for acquisition and development?	Online Questionnaire
Places that support outdoor recreation (e.g., hiking, mountain biking, camping opportunities)	63%
Wildlife habitat with limited public access	46%
Places that provide river or lake access	45%
Open lands to buffer Loveland from other cities	37%
Places that support environmental education and nature interpretation	34%

Funding

Online questionnaire respondents report that their top three funding priorities for improving recreation and park and open lands are to expand the trail network, protect more open lands and build a new community recreation center.

Table 4-7: Top Funding Priorities for Improvements

What are your top three priorities for improving lands, parks and recreation in Loveland?	Online Questionnaire
Expand the trail network	61%
Protect more open lands	36%
Build a new community recreation center	32%

A majority of Loveland residents support the construction of a new recreation center. In the PARCS survey, 78% of respondents reported somewhat or strongly supporting the idea (22% somewhat or strongly opposed). Sixty-eight percent of online questionnaire respondents reported support for a new recreation center (17% somewhat or strongly opposed).

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Table 4-8: Support for New Recreation Center

Would you support or oppose building a new stand-alone recreation center?	PARCS Survey	Online Questionnaire
Strongly support	40%	32%
Somewhat support	38%	36%
Somewhat oppose	11%	9%
Strongly oppose	11%	8%
Don't know (questionnaire only)		14%



Both the PARCS survey and the online questionnaire showed that the majority of Loveland residents believe that park and recreation programs and facilities should be funded mostly from tax dollars with some from user fees.

Table 4-9: Preferred Funding Approach for Park and Recreation Programs and Facilities

How should park and recreation programs and facilities be funded?	PARCS Survey	Online Questionnaire
Mostly from tax dollars and some from user fees	59%	57%
Mostly from user fees and some from tax dollars	23%	24%
100% from taxes – no fees should be charged to use recreation programs and facilities	16%	10%
100% from user fees	2%	2%

Key Priorities

Key themes around community preferences and priorities were identified through the outreach findings (PARCS Survey, online questionnaire, stakeholder interviews, focus group meetings, and intercept events), benchmarking data, and trends in the field of parks and recreation. Key findings regarding community needs for parks, open lands and recreation facilities are summarized below.¹

- **High Quality Services:** Residents recognize that the City of Loveland provides a high level of service for parks, facilities, and programs. As noted in the PARCS Survey, respondents rated the City as “much above” or “above” other surveyed communities in 36 of 38 categories measured. The provision of high quality customer service has increased recreation participation in programming and park use. The community conveyed its positive impression of the City’s services through all outreach forums with a majority of respondents rating the quality of golf courses, facilities, parks, recreation programs, trails, and open lands/natural areas as either good or excellent.
- **Trail Connectivity:** Respondents across outreach forums noted that providing trails and paths for exercise, recreation and non-motorized transportation is the greatest recreational need in Loveland. Trails consistently were identified as essential elements of the park and recreation system. Trails are highly used (six of the top ten recreational activities in Loveland are trail-related activities), and are seen as an important component of Loveland’s quality of life. Trail expansion is also rated as a top funding priority for the City—particularly for the completion of the recreation loop trail around Loveland. Trails also play an important role in connecting residents to parks, facilities and open lands, and residents indicated they would visit Loveland’s parks more often if they had the ability to walk or bike to these destinations safely.
- **Health and Fitness:** Outreach findings show that health and wellness is an important community priority that residents believe parks and recreation can benefit or advance in a number of ways. The vast majority of PARCS Survey respondents felt that promoting health and wellness opportunities was a critical role for the Loveland Parks and Recreation Department to play in the community; 91% rated this purpose essential or very important. Loveland as a place to live a healthy life was regarded as “excellent” or

¹ More details are available in outreach reports and meeting summaries, which are available under separate covers.

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“good” by 93% of respondents. Drop-in fitness and organized fitness/wellness classes were the second and third most popular types of programming indicated in the online questionnaire (behind community-wide special events), based on the percentage of respondents participating.

- **Access to Open Lands:** The Parks and Recreation Department plays an important dual role of providing opportunities to enjoy nature and the outdoors while protecting open lands. Although open lands are important for environmental stewardship, residents indicated that the most important reason to acquire open lands is to increase opportunities for outdoor recreation (e.g. hiking, biking, fishing, rafting, camping, etc.). In fact, “hiking/nature walks” is the top activity people would like to participate in more frequently, as noted in responses to the online questionnaire and the PARCS Survey. Access also includes views and vistas of the surrounding landscape and its natural assets. This priority reflects a growing trend in open land and parks acquisition to protect natural areas, provide close-to-home opportunities to experience nature, and develop natural areas in parks with amenities and facilities to support outdoor recreation.



- **Water Access:** Respondents in many outreach forums noted a desire for more water access to support recreation activities such as swimming, fishing, tubing and rafting. Water access provides another opportunity to enjoy nature and the outdoors, which was identified as a highly valued benefit of the parks and recreation system. Through the PARCS Survey, fishing had the highest latent demand of any recreation activity—meaning that residents would like to fish more frequently if the resources and opportunities existed to do so. In the PARCS Survey, residents rated outdoor swimming, water sports and fishing as high in importance, but simultaneously rated existing amenities that support these activities as low in quality.



- **More Indoor Recreation Space:** Participation data and public comments recognize the Chilson Recreation and Senior Center as a high quality, successful venue for supporting indoor organized and drop-in programs and events. The Chilson Recreation Center has seen record attendance in the past few years (including increases in class and program participation), and that participation in many indoor activities is still growing. Although Chilson was expanded, the Recreation and Senior Center is believed to be operating close to full

capacity at select times, with limited room to address community demands for additional programs. In comparison to other benchmark communities (see Appendix A), Loveland has fewer recreation centers. Feedback also suggests that there are few private fitness centers in Loveland to address additional demand. For this reason, additional indoor recreation space is believed to be one of the community's most critical needs.

- **More Diverse Recreation Opportunities:** A variety of recreation opportunities are provided by the City's Parks and Recreation system. However, City resources in recent years have strongly focused on community park development and traditional recreation activities (such as sports, playing on playgrounds, indoor programs and trails). With the planned opening of River's Edge Natural Area, the City also intends to strengthen its support for outdoor recreation and nature interpretation, reflecting a growing interest in these opportunities locally and regionally.² City directives to recover costs for recreation programming has affected the City's ability to provide diverse amenities for new or emerging activities and sports. In the PARCS Survey, residents identified several amenities and activities that rated high in importance but fair to poor in their provision. These included facilities such as neighborhood parks, North Lake Park, Winona Outdoor Pool, a dog park, and picnic shelters. It also included activities such as fishing, personal enrichment classes (e.g., cooking, art, photography, etc.), outdoor swimming, outdoor water sports, children and teen summer camps, and skill building classes (e.g., computers, finances, etc.). Many of these activities (fishing, personal enrichment classes, dog-related activities) were also identified as ones with latent demand –

² The flood of September 2013 has delayed opening of this site.

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activities that people would like to do more often if resources and opportunities existed – in the online questionnaire.

- More Opportunities for Active Seniors:** While all ages in Loveland have shown an interest in fitness and active recreation, the City has prioritized providing fitness, health and wellness activities for older adults and seniors. Over the past decades, the City has continuously expanded its programming for a more active senior population and is seeing increased participation in senior health programs such as Silver Sneakers. As the more active “Baby Boomer” generation continues to age, a need for life-long learning and sports, social activities and other pursuits will be needed as people continue to recreate longer. That said, the City will have to achieve the right balance in providing services to all age groups.



- Improved Swimming Opportunities:** Respondents to the PARCS Survey rated the quality of the City’s existing opportunities for outdoor swimming as low, while simultaneously noting that swimming is high in importance. In the past few years, there has been some community discussion regarding the expansion of outdoor aquatics as the Winona Pool continues to age. City leaders recognize that the need for outdoor swimming must be balanced with the comparatively high cost to develop, maintain and operate pools that are available for

short periods of time annually. Some leaders also note that outdoor swimming may be a lower community priority than many other types of recreation activities. For this reason, water access, swim beaches, spray parks, and other cost effective water play opportunities have also been discussed to address this need. Including the three indoor swimming pools located at area high schools, as well as the Chilson Recreation Center indoor aquatic facility, Loveland meets or exceeds the amount of public pools available for indoor swimming in comparison with the benchmark cities.



- Access to Golf (Quality and Participation):** Loveland’s municipal golf courses are popular local and regional attractions. Rated high in quality by outreach respondents, the golf courses are in an enviable position of showing steady rounds played and growing interest in the mini-course and youth programs. Although a large portion of the

community does not play golf, golf programs in Loveland have robust participation rates. In fact, golf was noted in the online questionnaire as one of the top ten recreation activities based on frequency of participation. This is unusual for a specialized recreation activity, especially one in which participation is declining nationwide. On the other hand, Loveland residents noted that they would like to play golf more frequently—again a strong indicator of the success Loveland has had in increasing interest among golfers.

- **More Events and Programs:** Loveland is a highly active community, with strong participation levels in recreation events and programs. Outreach findings indicated that community events are the City’s most popular type of recreation activity, followed by fitness/health/wellness classes. In recent years, there has been noticeable growth in programming in fitness, dance, gymnastics and pickleball. Recreation program enrollments among all age groups increased 39% in 2012. Sports leagues recognize that a challenge to expanding existing programs or offering new ones to meet the demand will be the lack of practice and game-quality fields and facilities.
- **Adequate Funding:** Financial accountability has long been a standard for Loveland’s Parks and Recreation Department, which is described by key stakeholders as one of the Department’s strengths. The Department operates within cost-recovery guidelines that limit service levels that require the City to evaluate priorities in order to provide high quality parks and recreation services in a cost-effective manner. The Department also operates on a debt-free basis given a financial policy that is strongly supported among City leaders. These policies, however, do play a role in defining park and recreation needs, as well as defining the “business model” of the Parks and Recreation Department. Community feedback in several different outreach forums indicated that parks and recreation services in Loveland should be supported through a mix of tax dollars (primarily) and some user fees—requiring a greater City investment than is currently provided if the Department determines that this is a sustainable model. Accommodating system expansions and enhancing services will be challenging within the current and anticipated funding environments.

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V. Standards, Guidelines and Policies

Recreation, open lands and park planning are an integral part of community land use planning. Planning standards, guidelines and policies assure that the priority recreation needs of Loveland residents are addressed with available resources. They also reflect community aspirations and expectations for the park and recreation system. Standards, guidelines and policies are based on changing community priorities and needs, thereby establishing a flexible baseline for services in the future.

The standards, guidelines and policies in this chapter supplement other adopted codes and regulations with the presumption that all County, State and Federal regulations applicable to parks, open lands, and recreation services are met. For clarity, the following terms are used:

- **Standard:** A standard is an adopted measurement of the quantity or quality to be provided. Park and recreation standards reflect the level of service the City will strive to provide, and should be based on community values. Standards can be used as performance measures to gauge success in meeting community needs.
- **Guideline:** A guideline is a statement, principle or procedure used to determine a course of action. Guidelines provide directions for services, but are applied using staffing expertise based on the availability of resources and changing community priorities and needs. Guidelines can also be used as performance measures.

STANDARDS, GUIDELINES AND POLICIES

- **Policy:** A policy is a statement that guides decision-making to achieve goals and objectives for services. Policies often set forth the City’s standards and guidelines in short statements. For clarity, policies include the following language:
 - “Shall” means that conformance is required. Standards shall be implemented.
 - “Will” indicates that conformance is encouraged and the policy is intended to be carried out as circumstances allow. Guidelines will be implemented.
 - “May” suggests that a policy is permissive, and that the City has latitude regarding whether the action will occur.

Standards, guidelines and policies help assure that decisions are based on consistently applied criteria that serve the best interests of the community as a whole. City standards and policies provide guidance in the planning and development of current and future facilities. Standards, guidelines, and policies are the basis for determining community needs and ultimately formulating a plan of action for implementation.

Customization of Standards and Guidelines

The City’s planning standards were originally created using industry standards established by the National Recreation and Park Association (NRPA), U.S. Bureau of Outdoor Recreation and numerous other State and local agencies. However, NRPA has moved away from promoting a “one-size-fits-all” approach and recommends applying customized standards and guidelines based on the local context and specific community needs.

As part of this planning process, the City defined community priorities and reviewed quantitative data to evaluate existing standards and guidelines. The purpose was to determine where revisions were needed to reflect current and future priorities. The following factors were considered:

- **Existing Service Levels:** How well do existing service levels meet community needs? Are existing standards and guidelines being achieved?
- **Community Satisfaction, Priorities and Demands:** To what degree is the community satisfied with existing recreation opportunities? What services are being requested?
- **Community Needs:** Where are gaps in services? What new services will be needed in the future as the City’s population grows? What new services are needed as recreation trends continue to change?

- **Benchmarking:** What service levels are being provided by comparable cities?
- **Available Resources:** Are existing standards achievable while still meeting City financial goals? Which capital and operational costs are supported by the City budget? What services are residents willing to pay for, and what cost recovery targets must be achieved to sustain assets and operations?

This chapter includes a comprehensive set of policies organized by the categories of parks, open lands, golf courses, recreation facilities, trails, programming and operations and administration. Appendix C presents more detailed development guidelines for parks and open lands.



Parks

Park Service Levels and Distribution

A1. The City will provide the following types of parks to serve residents:

Neighborhood Parks

- **Definition:** Smaller parks that serve neighborhoods with basic recreation opportunities and play space.
- **Size Range:** Typically 5-10 acres
- **Service Distance:** Approximately ½ mile or ¾ mile [See A-7]
- **Service Guideline:** Approximately 1.25 acres per 1,000 residents

Community Parks

- **Definition:** Larger, multi-purpose parks that support a variety of recreation and leisure service opportunities and provide specialized facilities with appeal for the entire community. These sites typically support organized, passive and active recreation activities (such as sports) and large-group gatherings. Community parks may include natural areas to support recreation and other benefits.
- **Size Range:** Typically 30-100 acres
- **Service Distance:** Approximately 2 miles
- **Service Guideline:** Approximately 4.5 acres per 1,000 residents (Civic space acreage may count toward this guideline)

STANDARDS, GUIDELINES AND POLICIES

Civic Space

- **Definition:** Public space that contributes to the aesthetics of the City and may have passive and recreational values.
- **Size Range:** Varies
- **Service Distance:** Citywide
- **Service Guideline:** None

- A2. The provision of neighborhood and community parks will be guided by Development Guidelines noted in Appendix C. City Departments should coordinate in the provision of recreation-oriented civic spaces, taking into account park development guidelines.
- A3. The City may provide additional types of parks designed to meet a specific recreation need or enhance services. These include but are not limited to:

Special Use Parks

- **Definition:** Parks designed and developed to meet a specific recreation need. These may include single-purpose sites (such as a trailhead) or sites developed in partnership (such as a school park on school property). [Example: Viestenz-Smith Mountain Park]
- **Size Range:** Varies
- **Service Distance:** Varies
- **Service Guideline:** None

Regional Parks

- **Definition:** Larger parks that provide access to regional-scale recreation facilities and often also conserve unique natural, scenic or cultural features. These parks may contain active and passive recreation areas and be developed in conjunction with adjacent open lands. Regional parks typically accommodate large groups and frequently have infrastructure to support heavy use and/or revenue-generating activities. These sites contribute to the City's economic vitality and identity and may provide ecological or environmental benefits.
- **Size Range:** Typically 100 acres +
- **Service Distance:** Citywide and beyond

- A4. The City shall provide developed park land at a service level of 5.75 acres per 1,000 residents to support recreation goals. The dedication of resources for future park land will be based on a desired allocation of neighborhood parks and community parks.
- A5. Other types of park land (regional parks or special use parks), golf courses, trails, and open lands will be provided in addition to the proposed park land service level. (See standards and guidelines for open lands, golf courses, and trails, which are noted independently in Sections 3, 4 and 5 of this document.)

- A6. Parks may include undeveloped acreage to support community aesthetics, reflect the character of the local landscape, protect natural areas, provide environmental benefits, and buffer surrounding uses. Open lands also may be acquired and developed adjacent to park land to support these goals.
- A7. Neighborhood parks will be located in residential areas of the city with services targeting higher density areas¹ based on the following guidelines:
- **Medium and High Density Residential:** ½ mile service distance
 - **Low Density Residential:** ¾ mile service distance
 - **Estate Residential:** No neighborhood park standard. Area to be served by other types of park land and trails
- A8. Community parks will be located in the City within 2 miles of residential areas to be served.
- A9. Parks will be planned to avoid overlapping and duplication of service areas, maximize use of resources and provide consistent levels of service.
- A10. Park acquisition and site development will be prioritized based on several criteria, such as cost, number of residents served, number of recreation uses provided, and programming needs met.

Park Acquisition

- A11. For areas included within the Growth Management Area, the City will strive to secure park land in advance of annexation, subdivision or development.
- A12. When applying park land standards, County enclaves and sub-divisions will be excluded since no Capital Expansion Fees were collected on these dwelling units.
- A13. An ownership and encumbrance search shall be conducted for potential acquisition sites. Appraisals may be obtained to determine the fair market value of the potential acquisition property.
- A14. A title commitment and survey will be required for each potential acquisition. If the site is acquired, a title policy in the amount of the acquisition will be supplied to the City.
- A15. The City will acquire property for parks by warranty deed, where possible.

¹ Residential density is defined by the Development Services Department. Currently, these definitions apply: high density (10-22 units per acre); medium density (4-10 units per acre); low density (2-4 units per acre); estate (up to 2 units per acre).

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- A16. In underserved areas where no lands are available for purchase, the City may provide parks and recreation opportunities through partnerships (e.g., with the School District) and/or redevelopment of other public lands.
- A17. The Department will participate in the City's review of new development proposals to evaluate opportunities and needs for parks, trails, open lands and recreational resources.
- A18. Developers will be requested to provide information to the City about the amount of park and open land set aside to meet the required provision of undeveloped lands as per City code. This information will help the City allocate resources to underserved areas, consistent with the policies of this Plan.

Park Development

- A19. Parks will be developed as per Development Guidelines that address factors such as required amenities, site access, and appropriate development (Appendix C).
- A20. Parks co-located adjacent to schools or on school property will be jointly planned and developed to maximize use, operational and economic efficiencies.
- A21. Park development for neighborhood parks may occur after residential development in a park service area exceeds 50%. Park development for community parks may occur independently of nearby residential development based on community recreation facility and programming needs.
- A22. Construction and project development will occur only if adequate funding has been identified for future maintenance, operations and programs.
- A23. The City will follow the established master planning and review processes and coordinate appropriate details with other City departments, appropriate Commissions and stakeholders. The City will provide citizens with an opportunity to be involved in the site master planning process.
- A24. The design and development of new parks and facilities shall take into account all mandated Federal, State, County and City regulations, and will consider the City's vision, goals and guidelines for park maintenance, recreation programming, connectivity, sustainability, resource conservation and community development.
- A25. Park land will be developed and managed primarily for recreation uses, but also may support natural or cultural resource protection.

A26. Development will be coordinated with schedules identified in the City’s Capital Improvement Program and the City’s Strategic Financial Plan.

Open Lands

Open Lands Service Levels and Distribution

- B1. The City will acquire, develop, operate and manage open lands using dedicated funding for this purpose.
- B2. The City will prioritize specific open lands acquisitions, projects and services according to resident priorities and City goals, with consideration of regional goals noted in the *Our Lands – Our Future* regional open lands study.
- B3. The following opportunity areas within the City’s Growth Management Area will be considered first in the allocation of resources for open lands acquisition, development, restoration and management:
- **Urban Open Land and Trails:** Provide open lands that enhance passive recreation, connectivity, urban aesthetics and the character of the city.
 - **Natural Resource and Wildlife Areas:** Support resource and habitat conservation or protection in areas that provide an ecological or environmental benefit to the community. Significant natural resource opportunities are identified in this Plan.
- B4. Special and unique opportunities outside of the City’s Growth Management Area may be considered secondarily when allocating resources for open lands acquisition, development, restoration and management. This may include:
- **Regional Open Lands and Trails:** Support open lands that enhance connectivity to regional trails, protect view sheds or unique landmarks, or otherwise provide a unique benefit to City residents.
- B5. The City will provide public access to open lands where compatible with resource protection goals. Sites will be assessed in terms of capacity for public access and development prior to acquisition.
- B6. The City will regularly reassess community priorities for open lands acquisition and use this information to update long-range acquisition plans and guide the provision of services.

Open Lands Acquisition

- B7. Open lands may be acquired through a variety of methods, including purchase, warranty deed, conservation easement, right-of-way easements, or partnership.

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- B8. The City will set aside up to 10% of annual open lands tax revenues for partnerships with other agencies primarily for properties outside the GMA.
- B9. The City will attempt to acquire land before sites are annexed to the City or planned for development.
- B10. An ownership and encumbrance search shall be conducted for potential acquisition sites. Appraisals may be obtained when needed to determine the fair market value of the potential acquisition property.
- B11. A title commitment will be required for each potential acquisition. If the site is acquired, a survey and title policy in the amount of the acquisition will be supplied to the City.
- B12. Potential acquisitions will be evaluated using the Open Lands Property Evaluation Form. This evaluation process will be updated periodically to account for changing open lands priorities.
- B13. Potential acquisitions will be evaluated against other City and regional long-range plans, such as transportation plans, that may affect future site use and development.
- B14. The City will acquire any water shares or rights tied to open lands properties when feasible.

Development

- B15. Development guidelines for open lands will be followed to address factors such as levels of access, and appropriate types and levels of development (Appendix C).
- B16. Site management plans will be prepared prior to site development to ensure that critical natural resources are protected.
- B17. The City may provide open lands in several development classifications, as well as considering other unique opportunities. (Appendix C)

Open Lands Management

- B18. Loveland will set aside a minimum of 15% of annual Larimer County open space tax revenues for long-term management, maintenance and operations of its open lands system.
- B19. Intergovernmental agreements or negotiated contracts will be created to define management agreements for properties and conservation easements acquired with partner entities.

- B20. Site management plans will be prepared for City-owned open lands. The Plan will describe the overarching management philosophy for the property, permitted uses, targeted service levels for access, development and restoration, and appropriate strategies for operations, programming, maintenance and enforcement. The City will provide citizens with an opportunity to be involved in the site management planning process.
- B21. Site management plans will be prepared by the landowners for City-held conservation easements. Plan development will include conducting a baseline inventory assessment of resources at the time of acquisition. The Plan will describe the overarching management philosophy for the property, permitted uses, and appropriate strategies for operations, programming, maintenance and security.
- B22. Site management plans may set forth additional site-specific rules and regulations for site uses compatible with management goals for the property and its resources. Public notice (signage) will be provided where access may be limited, restricted or not allowed.
- B23. Site management plans are adaptive and will be updated over time based on changing resources, priorities, and site conditions.
- B24. The Parks and Recreation Director may designate open lands exempt from the City's weed ordinance (Section 7.16.040 of the Loveland Municipal Code). Noxious weed management and revegetation using native species will be addressed in site management plans.
- B25. Farm leases for actively farmed agricultural properties owned by the City of Loveland or encumbered with a Conservation Easement shall be kept on file at the City of Loveland, Department of Parks and Recreation, Open Lands Division.
- B26. The Open Lands Division will review any proposed utility easements through open lands, while easements are being negotiated, to identify potential resource impacts.



Golf

Service, Distribution, Acquisition and Development

- C1. This City will operate its golf courses as a government Enterprise Fund and recover 100% of operating, capital and debt costs.
- C2. Golf Fund fees and revenues will be used for the planning, management, purchase, construction, operations and maintenance of golf courses.
- C3. The City will consider acquiring and developing new courses based on financial feasibility, community needs, market characteristics, service levels for local residents and potential economic impacts associated with visitor use.
- C4. The City may consider the financial feasibility of land acquisition, golf course development and/or expansion based on a service level guideline of 1 hole per 1,850 residents.
- C5. The City will continue to track golf participation and cost recovery, basing decisions for course expansion or new course development on available data.
- C6. Golf courses will be developed and managed primarily for golf and associated uses, but also may support natural or cultural resource protection or other recreation opportunities.



Recreation Facilities

Facility Service Levels and Distribution

- D1. The City will provide the following types of recreation amenities and facilities to serve residents:

Specialized Recreation Facilities

- **Definition:** Specialized recreation facilities include buildings and other major facilities that are likely to generate revenue or support fee-based activities. They may incorporate a variety of indoor recreation facilities and spaces, such as

gymnasiums, swimming pools, classrooms and multi-purpose rooms, dance studios, lounges, social space and storage.

- **Location:** Specialized facilities are typically located in community parks, but may be developed as stand-alone facilities or in civic spaces.
- **Examples:** Recreation centers, aquatic facilities, senior centers, golf course clubhouses and facilities, environmental education centers, amphitheaters and historic buildings.

Sports and Outdoor Recreation Facilities

- **Definition:** Sports and outdoor recreation facilities support different types of outdoor active and passive recreation opportunities.
- **Location:** These facilities are located in parks and open lands where appropriate as per Development Guidelines.
- **Examples:** Sports fields, sport courts, picnic shelters, playgrounds, spraygrounds, skate parks, dog parks and fishing piers.

Amenities

- **Definition:** Recreation amenities support user comfort and convenience or contribute to the character of the site.
- **Location:** Amenities are located in parks and open lands where appropriate as per Development Guidelines.
- **Examples:** Parking, restrooms, benches, picnic tables, drinking fountains, bike racks, trash receptacles, signage, facility lighting, concessions, art, memorials.

- D2. The City will assess the financial feasibility of developing, operating and programming specialized recreation facilities prior to development. Financial feasibility, along with the following service level guidelines, will provide direction as to the numbers of facilities to provide:
- **Multi-purpose Recreation Center:** 1 per 60,000 residents
 - **Outdoor Aquatic Facility or Pool:** 1 per 50,000 residents
 - **Environmental Education/Nature Center:** 1 per 70,000 residents
- D3. Recreation centers will be developed as large, multi-purpose spaces (approximately 2,000 square feet per 1,000 residents) for programming, sports, recreation and social events to serve all ages.
- D4. Prior to recreation center development, a financial feasibility and market study will be completed to identify the location and type of facility to provide. The recreation center will be developed in a highly-accessible location with amenities and facilities to address indoor programming and drop-in recreation needs. This may include the following:
- Gymnasium space (for court sports such as basketball, volleyball, pickleball)
 - Specialized indoor spaces (e.g., gymnastics, tumbling, tennis, soccer)

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- Indoor aquatic facilities
 - Exercise, fitness or weight equipment areas and studios
 - Indoor track
 - Large, multi-purpose rooms
 - Special preschool, teen or senior space
 - Community gathering space
 - Arts programming space and studios
 - Support spaces (e.g., locker rooms, showers, family changing areas, restrooms and administrative offices, and storage).
- D5. The City will continue to focus its aquatic efforts on providing leisure swimming and waterplay facilities, including shallow depth pools for recreation swimming, lessons, lap swimming, and aquatic programming.
- D6. Community needs for competitive swimming pools and indoor court space may be addressed through City-School District partnerships.
- D7. The City will follow Development Guidelines for Parks and Open Lands regarding the provision of recreation amenities and facilities. (Appendix C)
- D8. The City will distribute sport and outdoor recreation facilities to ensure geographic accessibility and meet identified community needs. Facilities may be provided according to the following service level guidelines:
- **Athletic Fields (Soccer, Football, Lacrosse):** 1 per 2,000 residents
 - **Baseball Fields:** 1 per 10,000 residents
 - **Softball Fields:** 1 per 5,000 residents
 - **Batting Cages:** 1 per 75,000 residents
 - **Basketball Courts (outdoor):** 1 per 6,500 residents
 - **Volleyball Courts (outdoor):** 1 per 35,000 residents
 - **Tennis Courts (outdoor):** 1 per 3,000 residents
 - **Pickleball Courts (outdoor):** 1 per 25,000 residents
 - **Skate Park:** 1 per 35,000 residents
 - **Spraygrounds:** 1 per 35,000 residents
 - **Dog Park:** 1 per 50,000 residents
 - **Disc Golf:** 1 per 70,000 residents
 - **Fishing Access (dock/platform):** 1 per 35,000 residents
- D9. The City will inventory and annually re-evaluate the capacity of recreation facilities to ensure that sufficient numbers are provided.

Development

- D10. The City will develop, improve and provide safe, accessible, attractive facilities to meet the recreation programming needs of the community, as priorities and resources permit.
- D11. Recreation facilities will be designed to accommodate both drop-in and programmed uses.
- D12. Where feasible, the City will provide sports fields and courts for community-based, self-directed youth athletic groups and organizations. Groups will be responsible for costs associated with facility preparations and programming at City facilities.
- D13. Where feasible, the City may provide facilities for use by community-based non-profit recreation organizations. Groups will be responsible for costs associated with facility preparations and programming at City facilities.
- D14. The City will continue to develop traditional recreational facilities, such as athletic fields, sports courts, playgrounds and recreation centers, throughout the community to meet growing leisure needs. Area service levels, financial feasibility, market characteristics, and local social and economic impacts will be considered.
- D15. The City may provide non-traditional, distinctive (specialized) or unique facilities in parks to respond to changing recreation trends and address localized interests and needs. Non-traditional features will be identified in master planning processes or through community outreach.
- D16. Established park master planning and review processes will be followed and include coordination with other City departments, Commissions, Advisory Boards, and stakeholders. The City shall provide citizens with an opportunity to be involved in site master planning processes.
- D17. The City will support the City-School District's Joint Use Agreement regarding facility development and programming.



Trails

Service Levels and Distribution

- E1. The City will provide off-street hard- and soft-surfaced trails for off-street, non-motorized, and non-equestrian recreation uses.
- E2. Trails may be provided in parks, open lands and golf courses to support recreation use or in corridors to provide access to community destinations and connectivity to the trail system.
- E3. The City will establish service level guidelines for the City's provision of trails. The City may provide hard-surfaced trails based on a guideline of 1 mile per 3,000 residents and soft-surfaced trails based on a guideline of 1 mile per 5,000 residents.
- E4. The City will inventory hard- and soft-surfaced trails separately, counting the following:
- City trails in acquired corridors (land ownership or conservation easement); and,
 - Loop or elongated recreation trails in parks, open lands or golf courses (Note: this does not include pathways designed to provide access to facilities or golf paths at golf courses.)
- E5. To improve access, new community parks and specialized recreation facilities (e.g., a new recreation center) will be connected to Class I Bikeways (off-street trails) where feasible. The City may connect other parks and developed open lands to trails.
- E6. The City will emphasize trail access for citizens inside the City's Growth Management Area. Future connections to regional or statewide trail systems will be done in cooperation with public, multi-agency and private entities.

Acquisition

- E7. The City will locate the Recreation Trail and any connector trails within existing or newly negotiated easements, where feasible.
- E8. The City will seek conditions of approval to require that developments provide land, access or easements for the City's trail system when development proposals are submitted.
- E9. The City may acquire parkways or greenways by warranty deed for trail development and other park uses.

E10. Trail underpasses (or walkways) will be constructed and maintained at all four crossings of the State/ Federal Highways within the City. Other major arterials and railroad crossings will also be considered for underpasses to provide safe crossings and easy access to the trail.

Development

E11. Trails will be designed and developed to reflect the character of surrounding corridor, park, or open lands. The recreation trail system will be designed as an off-street, non-motorized, urban recreation trail.

E12. Trailheads will be developed where feasible and where adequate parking and services can be provided. New community parks or open lands will include trailheads where these sites connect to the trail system.

E13. The development of trail linkages or spur connections will be the responsibility of new developments desiring a connection to the Recreation Trail system. Responsibility includes development and maintenance.



Recreation Programming

Service Levels and Provision

F1. The City will provide a comprehensive spectrum of recreation programming in its parks, open lands, recreation facilities, golf courses and trail corridors. This includes indoor and outdoor programs, active and passive recreation opportunities, and nature-based and traditional developed recreation programs.

F2. The City will provide recreation programming to support these outcomes:

- Opportunities to play sports
- Health, wellness and fitness
- Services for specialized populations (selected groups and ages)
- Connections to the outdoors and nature
- Youth development and lifelong learning for all ages
- Social cohesiveness and a strong sense of community

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- F3. The City will provide recreation programs and events in these service areas:
- **Athletics/Sports:** Leagues, camps and classes supporting youth athletics, adult athletics and skill development.
 - **Aquatics:** Recreation programs, classes and drop-in opportunities such as learn to swim, water fitness, lap swimming, open swimming, and pool events.
 - **Health, Wellness, and Fitness:** Programs, classes and drop-in opportunities such as aerobics, Silver Sneakers, weight training and healthy eating/living.
 - **Specialized Classes and Activities:** Specialized programs and classes for individualized groups, such as senior services and socials, adapted recreation activities, childcare, preschool, and afterschool programs.
 - **General Instruction and Recreation:** Programs and classes such as general instruction, general interest, cultural and fine arts, science and learning.
 - **Nature/Outdoor Recreation:** Programs, classes and trips supporting outdoor adventure, environmental education, nature interpretation, and outdoor skills.
 - **Special Events:** Community events, fairs and festivals.
- F4. The Parks and Recreation Department will meet established Council-directed financial policies and take these directives into account in determining the numbers and types of programming to provide.
- F5. Future program decisions will be based on citizen demands, the local market, available resources (staffing, budget and facility), and the ability to meet cost recovery targets.
- F6. The City will continue to facilitate special events provided by other community groups or event producers, charging appropriate fees to recover costs for facility use and associated event support services.
- F7. The Parks and Recreation Department will provide and/or partner with other Departments to address needs for cultural and fine arts programming.
- F8. The City will track recreation data (attendance, class participation, number of classes offered) by program service area to measure success in the provision of programs.
- F9. The City will centralize indoor programming in large, easily accessible program hubs to increase quality control and efficient use of staff resources.
- F10. Game and tournament sites will be centralized as much as possible to increase quality control and efficient use of staff resources.
- F11. The City will disperse outdoor programming and sports practices in satellite locations around the community, including schools as per the City-School District intergovernmental agreement for joint use.

- F12. Both self-directed (drop-in) and programmed uses will be accommodated in City recreation facilities.
- F13. The City will facilitate programs that serve different skill levels and interests. It will provide programming that emphasizes introductory level courses and skill development. The City will look to local and regional self-directed groups to provide advanced skill development and competitive sports and recreation programs.
- F14. The City will facilitate and schedule programs providing a balance between local-serving programs and events/tournaments that attract out-of-town visitors.
- F15. The City will consider the needs of new and emerging sports, as well as growing traditional sports, when developing and programming new athletic fields and facilities.

Maintenance, Operations and Administration

Maintenance

- G1. Facilities, equipment, programs and grounds will be maintained to provide a safe, clean, and aesthetically pleasing atmosphere.
- G2. The Department may continue to provide contract maintenance for other City Departments for grounds maintenance around detention ponds, power stations, civic spaces and public buildings. Services may be contracted out where feasible or necessary.
- G3. The City shall review all master plans and designs for parks and open lands to assess requirements for long-term maintenance and stewardship. Design modifications may be proposed where needed.
- G4. The City shall determine the maintenance needs and costs for all new parks, open lands and major public facilities prior to development, identifying funding mechanisms for preventive maintenance, routine maintenance, and life-cycle costs such as long-term renovation and capital replacement.
- G5. The City will develop an integrated approach for the maintenance of park land, open lands and public grounds to ensure the efficient use of resources. Maintenance funding may be tracked and provided through separate budgets. Services may be contracted out where feasible or necessary.

STANDARDS, GUIDELINES AND POLICIES

- G6. The City will implement maintenance strategies to decrease costs and increase efficiencies system-wide, such as standardizing (within an acceptable range) park furnishings, incorporating low-maintenance and native plants, integrating non-turf (no-mow) areas, and using raw water for turf irrigation purposes.

Administration

- G7. The Department shall follow the City-County intergovernmental agreement and coordinate with Larimer County and adjacent governmental entities on master plans regarding parks, trails, recreational activities, open lands and golf courses.
- G8. The City will continue to explore opportunities for partnerships with the R2J School District and engage in joint planning, financing, and maintenance of parks, open lands and recreation areas adjacent to schools where feasible.
- G9. Through agreements and sponsorships, the Department may coordinate with other agencies and community groups in providing and programming recreational facilities.
- G10. The Department will collect community feedback and track community preferences and user satisfaction through surveys, comment cards, and other citizen and user-group input and discuss results with the appropriate advisory boards and commissions.
- G11. The Department will hire qualified employees and provide safe, appropriate work environments; materials, supplies, tools, equipment and vehicles; and storage areas to enable and facilitate safe, efficient and effective maintenance and operations.
- G12. Customer satisfaction and guest services will be a priority for all Department facilities, programs and areas.
- G13. The Parks and Recreation Department shall have the authority to establish and enforce such rules and regulations as it deems necessary pertaining to the protection and safe use of parks, recreation facilities, open lands, golf courses and trails owned or managed by the City.
- G14. The Parks and Recreation Department shall have the authority to establish such rules and regulations as it deems necessary pertaining to the protection of natural resources at all sites owned or managed by the Department.

Operations

- G15. The City will continue to operate and maintain the public Cemetery and provide a variety of interment sites and services.

- G16 New technology will be incorporated to operate more efficiently in the provision of facilities, programs and services.
- G17. The Department may add, delete or modify a service, procedure or operation after careful consideration of many factors, including current standards and guidelines, cost/benefit ratios, negative and positive implications, cost recovery policies, market considerations, citizen, staff and Council input and impacts to the community as a whole.
- G18. The Department will establish standards and guidelines as benchmarks to measure performance and gauge success. Standards shall be met or exceeded where practical, and guidelines will be implemented as financial circumstances and other situational constraints allow.
- G19. The City will periodically update and review facility scheduling processes, procedures, and priorities, formalizing processes for determining field allocation priorities and maintenance schedules and playability.
- G20. More specific policies and operational guidelines may be developed by Divisions in their annual operational plans, as approved by the Director of the Parks and Recreation Department. These policies and procedures will be reviewed and updated as needed, but at least once per calendar year.
- G21. Where feasible, facilities and services provided by the Department will take the local market into consideration and will strive to limit direct competition with private/commercial operations.

Financial

- G22. The Department will meet established City and Council-directed financial policies.
- G23. The Department will operate on a modified user-pay philosophy for some facilities and services. Fees will be charged to help recover costs and reduce taxpayer subsidy. Fees will be set based on market conditions including supply and demand, program or facility availability and cost recovery policies established by staff, the Parks and Recreation Commission, the Open Lands Advisory Commission, the Golf Board or City Council.
- G24. Financial assistance programs will be made available for selected facilities and activities to ensure access for low-income families and youth.
- G25. Fee schedules will be created with special consideration for subsidy assistance to youth, seniors and low-income individuals.

STANDARDS, GUIDELINES AND POLICIES

G26. Capital Expansion Fees (CEFs) will be collected to fund the acquisition and development of parks, trails, recreation facilities, and open lands.

G27. Funds may be established and/or revenues earmarked for specific purposes.

- **Golf Fund** fees and revenues will be used for the planning, management, purchase, construction, operations and maintenance of golf courses.
- **The Parks Improvement Fund** will be used for capital projects at existing park locations.
- **The Conservation Trust (Lottery)** will be used for the planning, management, purchase, construction, operations and maintenance of recreation trail and amenities.
- **Open Lands Tax Revenues** from the Larimer County Help Preserve Open Spaces Sales Tax will be used for acquiring interests in, protecting, improving and maintaining open lands, natural areas, wildlife habitat, and trails.
- **Cemetery Perpetual Care Fund** will be used to maintain the cemetery into the future once lots are substantially sold.

G28. The Department will implement a capital replacement plan to ensure the replacement of old or worn equipment and facilities.

G29. The City may operate or contract for concessions in parks and at recreational facilities on an exclusive basis.

G30. Private or special event vending in parks, open lands, public grounds and facilities shall require Department approval.

G31. Cash handling policies will be implemented to provide for the security of City funds. An annual review will be conducted to evaluate and update policies and procedures when needed.

G32. The City may apply for grants and seek donations to provide supplemental resources for projects, programs and operations.

G33. Before acceptance, donation offers will be reviewed to determine their value to the community and identify any operational requirements as a result of the donation. The City may require donations to include all or a portion of installation and/or other operational costs.

G34. The Loveland Parks and Recreation Foundation will promote and encourage the advancement of parks and recreation opportunities in Loveland through fundraising and assisting with donor requests. It may provide similar services for all lands managed and operated by the Parks & Recreation Department.

G35. The City may limit recreation participation and facility use to Loveland residents or apply special discounts for services offered to Loveland residents.

STANDARDS, GUIDELINES AND POLICIES



VI. Parks, Open Lands and Facility Needs

In Phase 2 of the planning process, a Needs and Opportunities Assessment evaluated community needs for the acquisition and development of new park land, open lands, golf courses, recreation facilities and trails. To ensure accuracy, community needs were examined in a variety of ways, including:

- **Research into community preferences, priorities and participation trends**, using community outreach findings (summarized in Chapter 4);
- **A level of service analysis**, looking at existing service levels in comparison to benchmark communities and current City standards and guidelines;
- **A GIS access analysis**, using a spatial approach to evaluate the distance people must travel from their homes to reach different types of recreation opportunities;
- **A recreation facility analysis**, considering demands and needs for sports and specialized recreation facilities in Loveland; and
- **An open lands analysis**, evaluating community priorities for the acquisition, protection, and development of open lands in comparison to established planning priorities.

Report findings were used to update the City's policies and guidelines, and to right-size the future park system in terms of community priorities and City goals. This chapter applies the updated policies—summarized in Chapter 5—to identify needs for new land and facilities in

the next 10 years and through build out (≈ 50 years). These needs are based on current City projections for population growth, which are anticipated to be updated in the next few years. Per capita guidelines can be reassessed periodically based on new population estimates.



Parks

The Master Plan proposes park guidelines based on the amount of *developed* park land at each park site (noted in the Appendix A inventory). Applying these new guidelines, Table 6-1 summarizes the amount of park land needed now, in ten years, and at build out

(estimated to be 2063).

As noted in the table, developed park needs are based on an overall guideline of **5.75 acres per 1,000 residents**. This is higher than the existing level of service but lower than the 2001 Plan standard. In addition, specific guidelines for the provision of neighborhood parks and community parks and civic spaces are used to identify short and long-term needs.

Table 6-1: Park Land Level of Service and Needs

Park Type	Existing Developed Acreage ^{1&2}	Existing LOS ³ (acres/1,000)	2001 Standard (acres/1,000)	Proposed Guideline (acres/1,000)	Additional Developed Acres Needed ^{3 & 4}		
					Population (2013) 72,846	Projected Population (2023) 93,247	Population at Build Out (2063) 210,000
Neighborhood Parks	91.0	1.25	2.5	1.25	--	25.6	171.5
Community Parks	308.5	4.23	5.0	4.5	-	71.91	597.30
Civic Spaces	39.2	0.54	0	0.0	n/a	n/a	n/a
TOTAL	438.7	6.0	7.5	5.75		97.51	768.8

¹ Mehaffey Park is included in existing developed park land acreage (Spring 2015 opening)

² Viestenz-Smith Mountain Park not included in existing developed acreage. Site was destroyed by 2013 flood. Staff is evaluating reconstruction options.

³ The existing LOS and acreage needs are based on developed park acreage.

⁴ Acreage needs show the number of developed acres needed in addition to what is provided today.
Note: Population estimates were provided by the City Of Loveland.

Neighborhood Park Needs

As illustrated in Table 6-1, additional acreage will be needed for developed neighborhood parks as the community grows:

- **Now:** None¹
- **In 10 Years:** 25.6 acres, or approximately 3 new parks (at 8+ acres each)
- **At Build Out:** 171.5 acres, or approximately 21-22 new parks (at 8 acres each)



Community Park and Civic Space Needs

Additional acreage will be needed for developed community parks or for civic spaces that may count toward community park guidelines. Where the City already owns several acres of undeveloped community parks, this acreage is noted as a potential opportunity for meeting this need.

- **Now:** None
- **In 10 Years:** 71.91 acres, which could be met by the development of:
 - Phase 2 development of Kroh (12 acres)
 - Phase 2 development of Loveland Sports Park (19 acres)
 - Phase 2 development of Fairgrounds Park (10 acres)
 - Phase 1 of a new community park (31 acres)
- **At Build Out:** 597.3 acres, which could be met by the development of:
 - All of the above (72 acres)
 - Phase 2 of the new community park noted above (45 acres)
 - Full development of 480 acres of new community parks

¹ While no new neighborhood parks are currently needed, the analysis counts Loch Mount Park as a fully developed neighborhood park. The site lacks many of the facilities typically provided in neighborhood parks, as noted in the Development Guidelines in Appendix D.

Open Lands

Needs for open lands are based on priorities for land acquisition, land availability, the cost of the land to be acquired, as well as the amount of funding available for acquisitions from dedicated open lands funding sources.

The City of Loveland currently owns or participates in partnerships to protect 4,079 acres of open lands and protects another 3,283 acres through conservation easements. Because some of these lands are held in partnership, only 1,772 acres and 2,585 acres are counted respectively as Loveland acreage. This service level is substantially less per capita than both Fort Collins and Boulder, as noted in findings of the benchmarking analysis for the Needs and Opportunities Assessment. However, the City of Loveland does not guide its acquisition policy based on per capita service levels.² Instead, it strives to acquire priority open lands based on available funding.

To establish a baseline for open lands needs, Table 6-2 illustrates future needs assuming the City would continue to invest in open lands to maintain its existing level of service.

Table 6-2: Open Lands Potential Service Levels and Needs

Park Type	Existing City Acreage ¹	Existing LOS ^{2 & 4} (acres/1,000)	Potential Acres Needed ^{2 3}		
			Current Population (2013) 72,846	Projected Population (2023) 93,247	Population at Build Out (2063) 210,000
Fee Simple Properties and Partnerships	1,771.62	24.34	--	498	3,339.78
Conservation Easements	2,584.67	35.48	--	723.73	4,866.1
TOTAL	4,356.29	59.82		1,221.73	8,205.83

¹ Existing City acreage counts all owned acreage and an ownership percentage of partner sites.

² The existing LOS and acres needed are based on both developed and undeveloped acreage.

³ Acreage needs show the number of acres needed in addition to what is provided today

⁴ A portion of Loveland’s Open Land Acres are located outside of the Growth Management Area.

² Few communities rely on per capita service standards alone to guide the acquisition of open lands. However, many cities track the amount of open lands/natural areas on a per capita basis, similar to other classes of park land. This allows them to determine which City funds should be allocated for open lands vs. park lands, as part of an integrated funding and management approach.

To maintain the City’s existing level of service, the following open lands are needed in addition to the existing inventory:

- **Now:** None
- **In 10 Years:** 1,221.73 acres
- **At Build Out:** 8,205.83 acres



Golf

This Master Plan proposes a service level guideline to identify a “trigger point” at which the City should consider golf needs based on changes in the golf market and participation levels, financial performance, and the possibility of private providers meeting this need. Table 6-3 summarizes golf needs based on a guideline of **1 hole per 1,850 residents.**

In addition to existing golf courses, the following is needed:

- **Now:** None
- **In 10 Years:** Initiate discussions regarding need for additional golf holes
- **At Build Out:** 69 holes, or three or four 18-hole courses (or some combination with 9-hole courses)

Table 6-3: Golf Service Levels and Needs

	# of Holes	Existing LOS	2001 Standard	Proposed Guideline	Additional # of Holes Needed		
					Current Population (2013)	Projected Population (2023)	Population at Build Out (2063)
					72,846	93,247	210,000
Golf	45	1/1,619	1/1,333	1/1,850	--	5	69

The per capita guideline is a service level indicator to evaluate the financial feasibility of acquiring, developing, expanding and operating an additional 9 or 18-hole course. These needs can be expressed based on the City’s population growth:

- When the City’s population exceeds 100,000, the City may consider the financial feasibility of a 9-hole course.
- When the City’s population exceeds 116,500, the City may consider the financial feasibility of an 18-hole course.

PARKS, OPEN LANDS AND FACILITY NEEDS

- At build out, the City may consider the financial feasibility of three or four 18-hole courses (or some combination with 9-hole courses).

These needs may also be met from the private sector, rather than by the City.



Recreation Facilities

This Master Plan proposed three categories of amenities and facilities and associated guidelines:

- **Specialized Recreation Facilities:** Needs are based on financial feasibility and service level guidelines.
- **Sports and Outdoor Recreation Facilities:** Needs are based on service level guidelines.
- **Park Amenities:** Needs are based on the number and types of parks developed.

Table 6-4 and 6-5 summarize needs for specialized facilities and sports and outdoor recreation facilities based on service level guidelines proposed in this plan. These guidelines are noted in terms of 1 facility per number of residents served. In addition, Recreation Center guidelines are also reported in terms of number of square feet per 1,000 residents served.

Table 6-4: Loveland Specialized Recreation Facilities Level of Service and Needs

Specialized Facility	# or SF	Existing Level of Service	2001 Guideline	Proposed Standard	Additional # of Facilities Needed		
					Current Population (2013)	Projected Population (2023)	Population at Build out (2063)
					72,846	93,247	210,000
Recreation Center ¹	1 90,606sf	1/72,846 1,244 sf/1000	none 2,000sf/1,000	1/60,000 2,000sf/1,000	0 55,086sf	1 95,888sf	3 329,394sf
Aquatic Facility (outdoor)	1	1/72,846	1/20,000	1/ 50,000	0	1	3
Environmental education/nature center ²	1	1/72,846	none	1/ 70,000	0	0	2

¹ Recreation center guidelines and needs are based on square footage and numbers of facilities.

² Following the September 2013 flood, the Environmental Education Center at Viestenz-Smith Mountain Park is temporarily inaccessible.

Table 6-5: Loveland Sport and Outdoor Recreation Facility Level of Service and Needs

Outdoor Facility	# of Facilities	Existing Level of Service	2001 Guideline	Proposed Standard	Additional # of Facilities Needed		
					Current Population (2013)	Projected Population (2023)	Population at Build out (2063)
					72,846	93,247	210,000
Athletic Fields (Soccer, Football, Lacrosse)	37	1/1,968	1/1,500	1/2,000	0	10	68
Baseball Fields	7	1/10,407	1/5,000	1/10,000	0	2	14
Softball Fields	14	1/5,203	1/5,000	1/5,000	1	5	28
Batting Cages	1	1/72,846	1/50,000	1/75,000	0	0	2
Basketball Courts	11	1/6,622	1/5,000	1/6,500	0	3	21
Volleyball Courts	2	1/36,423	1/5,000	1/35,000	0	1	4
Tennis Courts	25	1/2,914	1/2,000	1/3,000	0	6	45
Pickleball Courts	7	1/10,406	none	1/25,000	0	0	1
Spraygrounds	2	1/36,423	1/25,000	1/35,000	0	1	4
Skate Park	2	1/36,423	1/22,500	1/35,000	0	1	4
Dog Park	1	1/72,846	none	1/50,000	0	1	3
Disc Golf	1	1/72,846	1/30,000	1/70,000	0	1	2
Fishing Access (dock/platform)	2	1/36,423	none	1/35,000	0	1	4
Swim Beach	1	1/72,846	1/50,000	none	Opportunity based		
Water Access	6 ¹	1/12,141	none	none	Opportunity based		

¹ Water access is not facility-based and is provided at 6 sites, including 2 parks and 4 open lands.

Specialized Recreation Facility Needs

In addition to existing specialized facilities, the following is needed:

- **Now:** Additional recreation center space and 1 environmental education center
- **In 10 Years:** 1 outdoor aquatic facility, 1 recreation center, and 1 environmental education center
- **At Build Out:** 3 outdoor aquatic facilities, 3 recreation centers, and 3 environmental education centers

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Note: Need for one environmental education/nature center could be met through the renovation of the flood-damaged Viestenz-Smith Mountain Park to restore access to the existing Environmental Education Center.

This Plan does not provide separate guidelines for different types of indoor facilities included in a recreation center, such as indoor aquatic facilities, sports courts, fitness rooms, multi-purpose rooms, classrooms and studios. Those facilities would be defined by a market analysis and financial feasibility study for a multi-purpose indoor recreation center prior to development. However, a need is noted for indoor court space that can be used for basketball, pickleball and other uses.

Sport and Outdoor Recreation Facility Needs

Needs for sports and outdoor recreation facilities are noted in Table 6-5. While most needs are based on per capita guidelines, there also is a need for additional swimming beaches and water access. The provision of these facilities is opportunity-based, meaning they are dependent on the location of future community parks and open lands/natural areas. To address these needs, beaches and water access points should be evaluated and considered wherever the opportunity is present, in accordance with development guidelines for parks and open lands.



Trails

Given the considerable local interest in trails in Loveland, as well as State and National trends towards increased trail use, this Master Plan identifies needs for hard-surfaced trails (e.g., multi-purpose recreation trails and off-street bike paths) and soft-surfaced trails (e.g., nature trails, mountain bike trails, jogging trails and other soft-surfaced paths).

As noted in Table 6-6, hard-surfaced trail needs are based on a guideline of **1 mile/3,000 residents**, which is higher than the City's current level of service but lower than its previous trail standard. Soft-surfaced trail needs are based on a guideline of **1 mile/5,000 residents**. The City did not previously have a guideline for soft-surfaced trails.³

³ The existing miles noted in Table 6-6 are based on current City estimates.

Table 6-6: Loveland Trails Level of Service and Needs

Trail Surface	Existing Miles	Existing LOS	2001 Standard	Proposed Guideline	Additional # of Miles Needed		
					Current Population (2013) 72,846	Projected Population (2023) 93,247	Population at Build out (2063) 210,000
Hard	23.46	1/3,105	1/2,000	1/3,000	.82	7.62	46.54
Soft	13.90	1/6,708	none	1/5,000	.67	4.75	28.1

Hard-Surfaced Trail Needs

In addition to existing hard surfaced trails, the following is needed:

- **Now:** .82 miles
- **In 10 Years:** 7.62 miles
- **At Build Out:** 46.54 miles

This need could be met in developing some, but not all, of the planned off-street trails identified in the 2012 *Bicycle and Pedestrian Plan* and the 2013 *NFRMPO Regional Bicycle Plan* for the Loveland Growth Management Area (GMA). These plans recommend approximately 13.0 miles of regional trails and 58.6 miles of local trails through build out (per estimates based on GIS data).

Soft-Surfaced Trail Needs

In addition to existing soft-surfaced trails, the following is needed:

- **Now:** 0.67 miles with the inclusion of River’s Edge Natural Area trails
- **In 10 Years:** 4.75 miles
- **At Build Out:** 28.1 miles



Public Grounds

The City maintains approximately 30 beautification areas as part of their inventory of public grounds including downtown planters and grounds surrounding City buildings. There are no public ground development standards. Sites are added and maintained in association with expansion of City buildings, amenities and facilities.

The City also maintains and operates the Lakeside Cemetery and Loveland Burial Park. The City has a long-term obligation to “perpetually” maintain Cemetery grounds but, there is no development standard for cemeteries in Loveland.



Recreation Programming

Recreation programming is an integral component of the services provided the Parks & Recreation Department. As the community grows, additional recreation programming will be needed in the seven program service areas identified in Chapter 5. Community feedback suggests that enhanced programming is needed in nature programs and outdoor recreation, cultural arts, and special events.

In addition, the City will need to program any new specialized facilities in order to meet its cost recovery goals. Specific needs for programs will be assessed annually as part of the Recreation Division’s Operations Plan and based on citizen demands, the local market, available resources (both budget and facility), and the ability to meet cost recovery requirements.



VII. Recommendations

This chapter summarizes recommendations for the short term (10 years) and long term (through build out). This material is supported by several appendices including development guidelines for parks and open lands (Appendix C), open lands acquisition criteria (Appendix D) and guidelines for the protection of environmentally sensitive areas (Appendix E).

Integration

The *Parks and Recreation Master Plan* is the first integrated system plan for the Parks & Recreation Department. While it provides recommendations for parks, open lands, recreation facilities, golf, trails, public grounds and programs for the next 10 years, it also presents new directions for the entire park and recreation system through the anticipated City build out (2063).

Based on community preferences, priorities and trends in recreation, several new directions are proposed in this plan:

- Integrated Planning and Development:** Priorities for the integrated park and recreation system are being set by identifying adjacencies, connections and other synergies between parks, open lands, golf courses, trails and public grounds to determine how

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access, resource distribution, and even elements such as their value as wildlife habitat can be improved by planning and developing sites jointly.

- **Community Park Focused Park System:** Loveland’s park system of the future is more focused on highly popular, larger scale parks and recreation facilities such as community parks, specialized facilities, and interconnected trails. Fewer (more dispersed) neighborhood parks will be planned as residential densities decrease on the fringes of the GMA.
- **Interconnected Trail System:** Loveland is moving beyond completing the single-loop City Recreation Trail toward developing an interconnected system of city and regional trails that provide access to parks, open lands and other destinations within the City and beyond.
- **Accessible Open Lands:** Responding to community priorities, Loveland will begin increasing access to natural areas and open lands to provide more nature-based recreation opportunities and connect residents to the outdoors, while protecting sensitive natural areas and wildlife habitat from impacts.
- **Financial Feasibility:** The City will continue to enhance services in a fiscally conservative manner using available resources. Guidelines have been revised to allow 1) City recreation programs more flexibility in responding to changing market conditions; 2) the future development of golf courses and specialized facilities based on financial feasibility and the role of private providers in meeting service guidelines; and 3) park standards adjusted based on densities within estate residential and other low density developments. As planning and development occurs, consideration should be given to the nexus with the Capital Expansion Fee system.

Recommendations

The Master Plan includes short and long term recommendations for parks, open lands, golf, recreation facilities, trails, public grounds, recreation programs, and operations and management.

Parks

Map 2 illustrates recommendations for the acquisition and development of parks in the next 10 years based upon projected growth and population densities as specified in Chapter 1 of this plan. Specific recommendations are noted below.

Short Term (10 years)

- **Renovate flood-damaged facilities.** Complete facility and landscaping renovations for neighborhood, community, and mountain parks damaged in the 2013 flood.
- **Complete the development of existing community parks.** Complete Phase 2 development of the Loveland Sports Park, Kroh Park, and Fairgrounds Park as recognized in the 10-year Capital Plan.
- **Acquire and develop one new community park.** Acquire approximately 75 acres for a new community park in northwest Loveland connected to the proposed trail system. (See CP-1 on Map 2). Engage residents in master planning this site following the Development Guidelines in Appendix C. In the short term, develop Phase 1 (approximately 30 acres) to address facility needs as per the service level guidelines in this plan. Location of future parks will follow residential growth.
- **Acquire and develop new neighborhood parks.** Acquire and develop approximately 25 acres for new neighborhood parks. Consider locations connected to the proposed trail system, adjacent to other open lands opportunities or coordinated with other City development plans. Provide facilities following the Development Guidelines noted in Appendix C. Consider the following (Map 2):
 - Park in East Loveland (NP-1): Provide a neighborhood park in conjunction with the planned Centerra development (planned low density residential development, trails and other land uses).
 - Park in Southeast Loveland (NP-2): Provide a neighborhood park to serve existing low density residential development and more extensive planned areas of medium and high density development. Consider a site near the planned

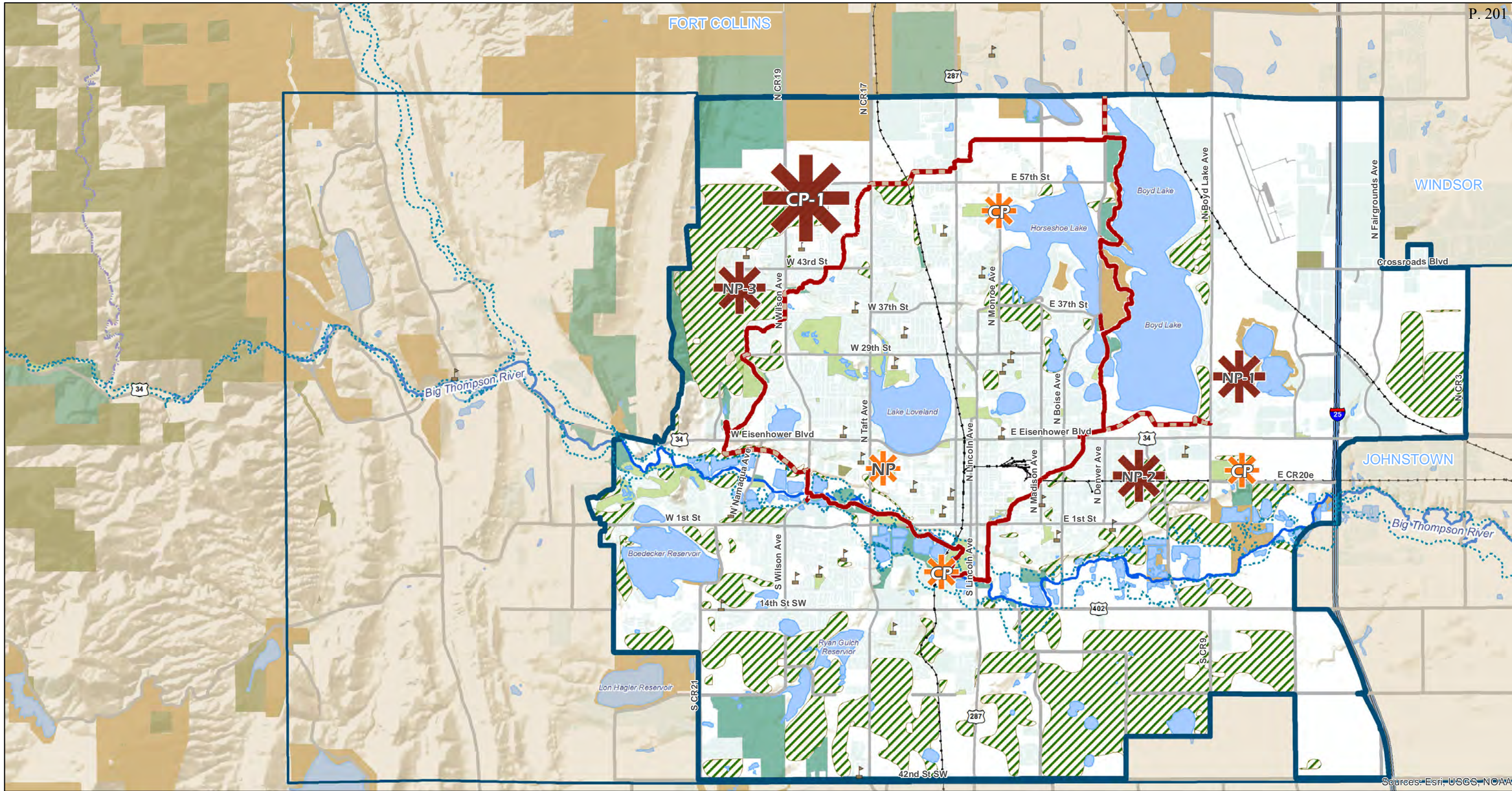
RECOMMENDATIONS

multi-purpose regional trail that would connect this park to the Loveland Sports Park.

- Park in Northwest Loveland (NP-3): Provide a neighborhood park to serve nearby residential development.
- **Renovate Junior Achievement Park.** Improve this site to provide a play experience similar in quality to other neighborhood parks and to meet the needs of this medium density residential area. Repair facilities and provide park amenities and signage to better serve this neighborhood. Investigate opportunities for acquiring adjacent acreage.
- **Enhance/improve parks where needed.** Using park inspections and information compiled for this planning process, improve and enhance parks where needed. Recognize funding sources on the 10-year Capital and Operations plans to add park amenities, ensure visible park signage, upgrade restrooms at select sites, add sport field and court lighting, and address other needed improvements.

Long Term (Build out)

- **Acquire and develop new neighborhood and community parks.** Acquire acreage, master plan and develop new neighborhood and community parks following the policies and guidelines in this plan. Prioritize park acquisition and development in denser residential areas and in locations connected to the trail system or potentially augmented by open lands acquisition. New park acquisition should include:
 - Add new neighborhood parks (146 acres)
 - Add new community parks (486 acres)
- **Design future parks for water conservation.** Use native plants, apply xeriscaping, and reduce turf areas that are not needed as open play space to reduce water needs at future parks balanced with long term funding for maintenance needs.
- **Replace infrastructure, refresh or renovate old parks.** Continue monitoring facility condition, replacing old, worn or damaged facilities or equipment as per the capital replacement plan. Refresh or renovate old parks periodically, updating facilities and landscaping as per new recreation trends and needs.



Parks and Recreation Master Plan
 City of Loveland
Map 2: Potential Parks

NORTH

Miles 0 0.25 0.5 1 1.5 2

May 15, 2014

Potential Parks: 2014 - 2024
 (NP = Neighborhood Park, CP = Community Park)

- Development at Existing Parks
- Potential Parks

Potential Parks: 2024 & beyond

- Potential Park Locations
 (Approximate future residential areas only)

Existing Loveland Properties

- Loveland Parks, Golf Courses, and Public Spaces
- Loveland Open Lands / Conservation Easements

Existing Surrounding Public Spaces

- Public Open Lands / Conservation Easements
- Federal Lands
- R2J Schools

Loveland Recreation Trail

- Loveland Recreation Trail
- Future Recreation Trail

Planning Boundaries

- Growth Management Area
- Loveland Community Influence Area
- Big Thompson Watershed - 100 Yr Floodplain

Sources: Esri, USGS, NOAA

Open Lands

Map 3 illustrates potential priorities for open lands acquisition now and through build out. Specific recommendations are noted below.

Short Term (10 years)

- **Renovate flood-damaged open lands and facilities.** Renovate key flood-damaged open lands to provide facility access and restore natural landscapes, such as at River’s Edge Natural Area and Morey Wildlife Reserve/Natural Area. Consider trails, public access and programming at these sites.
- **Pursue “quick win” projects.** Focus on projects that increase public access to open lands, as per community outreach findings. Publicize these projects and future strategies to make open lands more accessible and connect people to nature while protecting natural resources. Consider developing trail viewpoints and/or low-maintenance waysides (e.g., benches, interpretive signage/kiosk, water access and/or picnic tables) to promote opportunities for trail use and nature experiences for families and others.
- **Inventory and plan for open lands in development categories.** Integrate the open lands development categories identified in Appendix C into future planning. Categorize open lands by function (similar to parks planning) rather than ownership to provide a better sense of which open lands are accessible, developable for outdoor recreation and environmental education/nature interpretation, or acquired for primarily habitat/resource protection. Institute consistent naming to communicate the primary functions of each site.
- **Pursue desired opportunities within the GMA.** When the opportunity exists, acquire additional open lands within Growth Management Area (GMA) as per Plan guidelines, focusing on identified priorities such as providing water access and/or protecting flood-prone areas.
- **Consider open lands along urban trail corridors.** Continue with plans to acquire urban trail corridors by easement or ownership, including buffers along trail corridors where these pass through priority open lands. Focus on corridors that support access to existing and proposed open lands and parks.
- **Acquire open lands adjacent to proposed parks.** As the City acquires park land (e.g., CP-1, NP-1, and NP-3), evaluate opportunities and acquire land where feasible to connect these sites to existing or proposed open lands and trail corridors. Jointly master plan

RECOMMENDATIONS

adjacent parks and open lands. Foster access and connections to nature at these sites where consistent to site management plans.

- **Renew Larimer County Open Lands Tax.** Analyze implications and formulate plan if Larimer County Open Lands tax expires in 2018 and is not renewed before that time.

Long Term (Build Out)

- **Evaluate potential open lands.** Apply, modify and update the acquisition criteria in Appendix D to evaluate future opportunities for new acquisitions.
- **Acquire additional open lands as per Plan guidelines.** Focus future acquisitions on acreage inside Growth Management Area (GMA), or secondarily, on unique opportunities outside the GMA that may be pursued through partnership.
- **Update and implement site restoration and asset replacement plans.** As open lands become more accessible and developed, ensure that resources are available for site improvements including natural area restoration and capital replacement. Continue monitoring facility condition, replacing old, worn or damaged facilities when needed.

Golf

Short and long-term recommendations for golf are noted below.

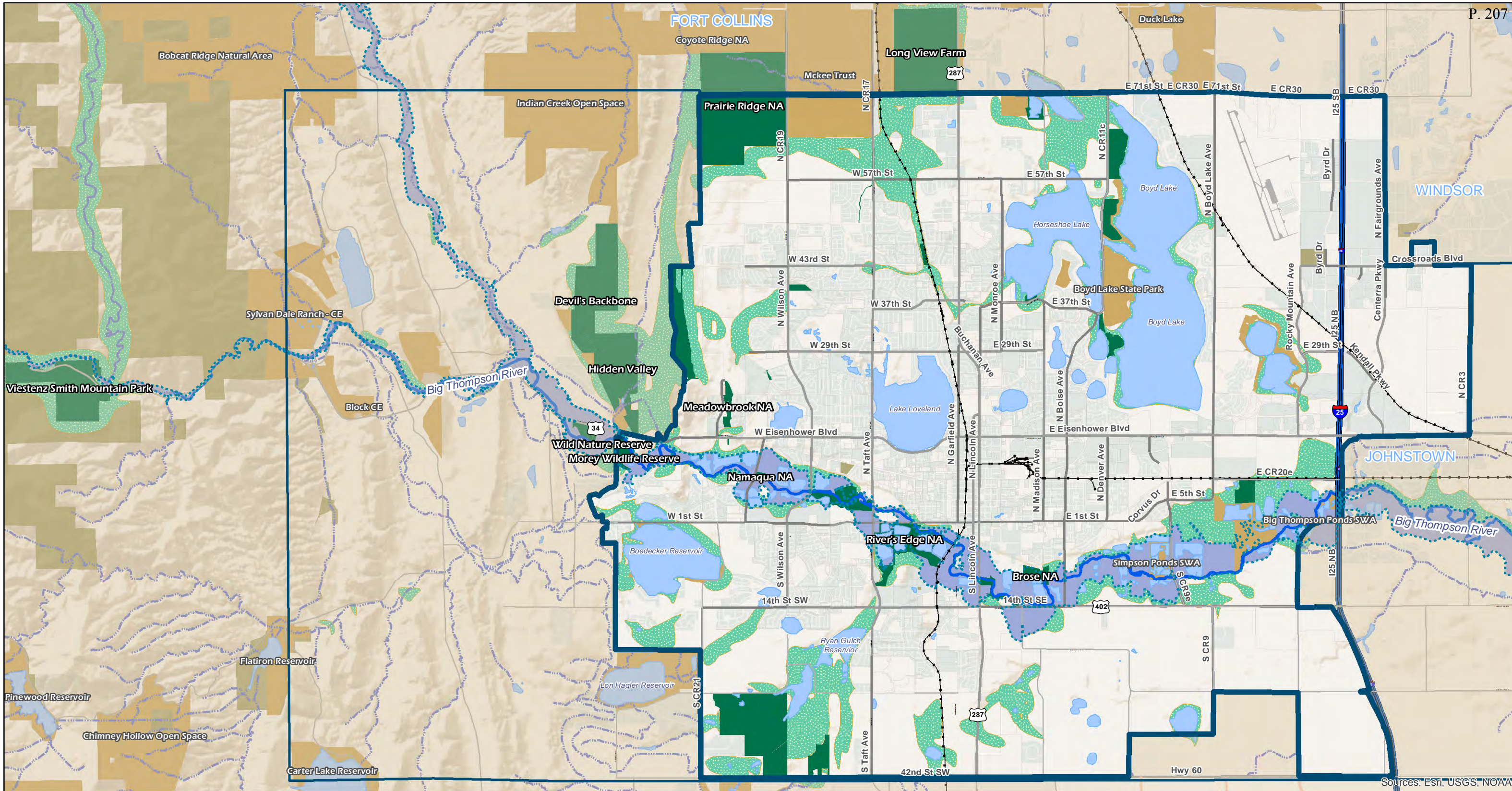
Short Term (10 years)

- **Replace equipment.** Upgrade and replace equipment at the Mariana Butte Golf Course, the Olde Course at Loveland, and the Cattail Creek Golf Course and Mini Course.
- **Marianna Butte Renovation.** Complete renovations required due to the 2013 flood, as well as planned course renovations in the next 10 years.
- **Renovate Olde Course buildings.** Replace the maintenance building and clubhouse at the Olde Course at Loveland.
- **Continue asset replacement.** Continue monitoring facility condition, replacing old, worn or damaged facilities when needed.
- **Golf programming.** Pursue opportunities to provide additional golf programming to grow participation figures and retain current golfers. Develop programming to attract new participants ages 5 to 11 (child), 12 to 17 (youth), and ages 18 to 25 (young adult). The majority of current golfers report learning the sport before the age of 25. It is critical to increase participation in the future customers by engaging them before the age of 25.


Long Term (Build out)

- **Evaluate needs for new courses.** If existing golf courses continue to operate successfully through enterprise funds, evaluate needs for additional courses (some combination of 36, 18 and 9-hole courses) as the community grows. Identify and consider any needs met by private providers. Conduct a financial feasibility and market study with an operating pro forma to assess options to fund and develop each new course, taking into consideration changes in participation and any new trends in golf. Identify the best size, location, programming and use for this type of facility, taking into account options for revenue-generation and City policies to operate as enterprise facility. When financially feasible, design and develop new golf courses.
- **Replace assets, refresh or renovate older sites.** Continue monitoring facility condition, replacing old, worn or damaged facilities and equipment when needed. Refresh facilities and landscaping of existing courses when warranted and financially feasible over the next 50 years.

RECOMMENDATIONS



Sources: Esri, USGS, NOAA




 Parks and Recreation Master Plan
 City of Loveland

Map 3: Potential Open Lands Areas



April 17, 2014



Open Lands - Potential Areas

-  Big Thompson Watershed - 100 Yr Floodplain
-  Floodplain Potential Areas
-  Other Open Land Potential Areas



Existing Loveland Open Lands

-  Loveland Open Lands / Conservation Easements

Existing Surrounding Public Spaces

-  Public Open Lands / Conservation Easements
-  Federal Lands

Planning Boundaries

-  Growth Management Area
-  Loveland Community Influence Area

Recreation Facilities

Short and long-term recommendations for recreation facilities are noted below.

Short Term (10 years)

- **Investigate feasibility of a new multi-purpose recreation center.** Conduct a financial feasibility and market study with an operating pro forma to assess options to fund and develop a new multi-purpose recreation and community center. Identify the best size, location, programming and use for this type of facility, taking into account funding options, revenue-generation and recreation center policies and guidelines in this Master Plan. If financially feasible, design and develop the recreation center. Locate the facility adjacent to a community park near residential development to maximize geographic access, in a location that is accessible to cars, transit, bikes and pedestrians.
- **Investigate feasibility of a new outdoor aquatic facility.** Conduct a financial feasibility and market study with an operating pro forma to assess options to develop an additional aquatic facility for leisure and recreational use. Generally locate the facility on the north side of the City or adjacent to a community park using equal demographic distribution as a basis for site selection. Consider spray and water play features, a lazy river, or similar amenities.
- **Address other facility needs through site development.** Master plan parks and open lands to address 10-year facility needs based on public input, service level guidelines presented in this Master Plan, and the current modified Development Guidelines presented in Appendix C. Distribute these facilities geographically for easy access.
- **Repair/upgrade specialized facilities.** Continue monitoring and address improvements needed at specialized facilities such as Winona Pool, the Barnes Batting Cages, and Chilson Recreation Center.

Long Term (Build Out)

- **Develop specialized facilities.** Provide additional recreation centers, outdoor aquatic facilities, and nature/environmental education centers in addition to existing facilities and recommendations for the 10-year planning horizon. Conduct a financial feasibility and market study, design and develop new specialized recreation facilities as the community continues to grow. Continue to apply best practices in facility design, integrating technology and reducing long-term operating and maintenance costs where

RECOMMENDATIONS

feasible. Distribute facilities geographically for easy access via trails, roads, and transit. Address programming, revenue-generation and cost recovery needs.

- **Address long-term facility needs through site development.** Master plan parks and open lands to address facility needs through build out based on service level guidelines in this plan and the Development Guidelines presented in Appendix D. Distribute these facilities geographically for easy access.
- **Continue to implement an asset replacement plan.** Continue monitoring facility condition, replacing old, worn or damaged facilities and equipment when needed. Prior to replacement, identify whether a new or different type of facility should be considered as per changing recreation trends and community needs.

Trails

Map 4 illustrates potential locations for City and regional trails through build out. Recommendations are noted below.

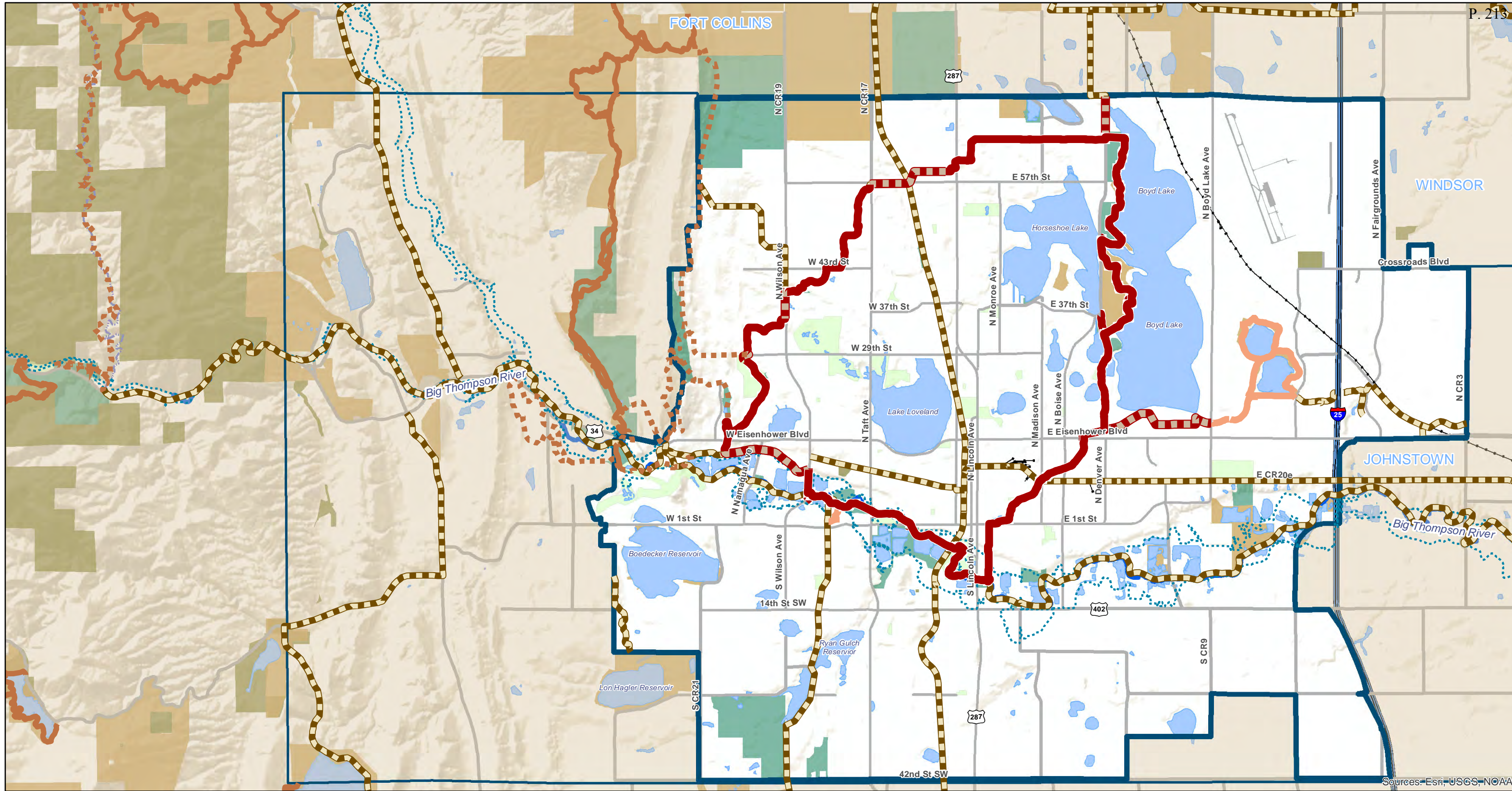
Short Term (10 years)

- **Inventory soft-surfaced and hard-surfaced trails.** Update the inventory of City-provided trails in parks and open lands, and identify additional trails provided on partner properties in addition to the developed recreation trail loop.
- **Proceed with the City Recreation Trail.** Complete renovations to flood-damaged areas of the City Recreation Trail, and continue to acquire and develop missing links and trail segments when the opportunity exists.
- **Develop loop trails in parks.** Provide hard-surfaced loop trails in all new community parks, in existing community parks where feasible, and in larger new neighborhood parks to support walking, biking, exercise, nature interpretation, and other non-motorized trail activities.
- **Develop trails in targeted open lands.** Develop accessible hard-surfaced and soft-surfaced trails, trail viewpoints and trailheads in existing or acquired open lands where these trails will not impact significant natural resources.
- **Provide trail access to large parks and facilities.** Enhance access to new community parks and specialized recreation facilities by prioritizing trail development in corridors tied to these locations.


Long Term (Build Out)

- **Develop trails.** Provide 46.54 miles of hard-surfaced and 28.1 miles of soft surfaced trails to achieve service level goals through build out. Once the trail inventory is complete, several existing trails not currently inventoried will make an impact on meeting these trail standards.
- **Enhance connectivity to parks, open lands, facilities.** Prioritize the acquisition and development of City and regional trails connecting Loveland parks, open lands, and recreation facilities to key destinations in the City and Growth Management Area. Align with the recommendations of the *City of Loveland Bicycle and Pedestrian Plan (2012)* prioritizing citizen access.
- **Provide regional connectivity.** Support regional trail connectivity within Loveland's Growth Management Area as per recommendations in the *North Front Range Metropolitan Planning Organization Regional Bicycle Plan (2014)*.

RECOMMENDATIONS



Sources: Esri, USGS, NOAA

 Parks and Recreation Master Plan
City of Loveland

Map 4: Potential Trails




April 17, 2014



Hard Surface Trails, Bike Lanes, and Links

-  Loveland Recreation Trail
 -  Future Recreation Trail
 -  Proposed Regional Trail Corridors (by others)
 -  Existing Trails (by others)
- Soft Surface Trails**
-  Existing Trails (by Loveland and/or others)
 -  Potential Trails (by Loveland and/or others)




Existing Loveland Properties

-  Loveland Parks, Golf Courses, and Public Spaces
-  Loveland Open Lands / Conservation Easements

Existing Surrounding Public Spaces

-  Public Open Lands / Conservation Easements
-  Federal Lands

Planning Boundaries

-  Growth Management Area
-  Loveland Community Influence Area
-  Big Thompson Watershed - 100 Yr Floodplain

Public Grounds

Short and long-term recommendations for public grounds are noted below.

Short Term (10 years)

- **Implement cemetery improvements.** Construct an additional columbarium and repair/replace other amenities as needed. Maximize available cemetery acreage through expanded burial options, in-fill and reclamation of vacant/abandoned lot spaces.
- **Renovate cemetery buildings and amenities.** Replace the Cemetery Maintenance Building and Office in 2015. Make the Cemetery more accessible and address parking needs, signage and other improvements at the Loveland Burial Park.

Long Term (Build Out)

- **Continue existing cemetery operations.** Continue the perpetual care of the Lakeside Cemetery and Loveland Burial Park, including general care and preservation of the interment sites and landscapes, grounds, walks, roadways, and structures. There is no standard or guideline for expansion or additional development.
- **Maintain funded beautification areas.** Continue to provide contract maintenance for public grounds around detention ponds, power stations, civic spaces and public buildings. Avoid using park and recreation funding for these purposes. Discourage the provision of mini-parks.

Recreation Programming

Short and long-term recommendations for recreation programming are noted below.

Short Term (10 years)

- **Provide programming at community parks.** Provide and expand programs/events and address the field scheduling needs associated with Mehaffey Park and the Phase 2 development of Loveland Sports, Kroh, and Fairgrounds parks.
- **Provide programming in open lands.** Expand the Nature/Outdoor Recreation program service area, taking advantage of new open lands when developed. Program River's Edge Natural Area and Morey Wildlife Reserve.

RECOMMENDATIONS

- **Program expanded recreation facility space.** Take into account programming demands and needs in identifying the type of indoor space needed at potential recreation facilities (i.e., Recreation Center). Program facilities based on market demands for equipment, facilities, and amenities and consider the City's cost recovery goals.
- **Address operating expenditures.** While capital may be available to acquire and develop new parks, open lands and recreation facilities, it is of paramount importance to identify a funding source and budget for operating expenditures prior to construction. These expenditures may include administrative, supervisory, maintenance and support staff as well as supplies and services needed to operate and maintain new amenities to meet or exceed the recognized City standard.
- **Coordinate cultural arts and educational programming.** Coordinate with the Cultural Service Department and the Library to address repetition in meeting community needs for cultural arts and educational programming. Utilize all City facilities and resources to maximize space and minimize duplication where possible.

Long Term (Build Out)

- **Align programming and operations resources.** Align facilities and programs offered with community needs as the population grows. Continue cost recovery and revenue generation through recreation facility operations and programming, recognizing that the numbers and types of new recreation facilities brought online in the next 50 years may need General Fund support for staffing, operations, marketing, IT and other indirect services.
- **Consider changing trends.** As time passes and the population changes, the interests, needs and desires of the City's citizens also change. When new programs and facilities are brought on-board in response to growth and other demographic changes, ensure that new trends are considered for both short-term and long-term time development of facilities and programs.

Operations/Management*Short Term (10 years)*

- **Plan and make ADA improvements.** Update the 1990 ADA Transition Plan for the Parks and Recreation Department identifying necessary improvements in parks, open lands, golf, recreation facilities and trails. Establish a schedule and identify a funding source for improvements.

- **Update Capital Expansion Fees.** Review and update CEF funding, recognizing that all four fees (parks, open lands, recreation and trails) are critical to implementation of this plan. Communicate the importance of capital expansion fees in funding and achieving the established *Parks and Recreation Master Plan* guidelines, which have already been reduced based on current financial realities.
- **Recognize HOA services as supplemental to the Parks and Recreation Master Plan.** Coordinate with City planning and development staff to review and discuss developer guidelines and/or requirements for play fields, open space and trails in new residential development. Collect information about the amount of land and types of facilities provided by developers/Homeowners Associations to assist in identifying underserved areas in the future, as well as eliminating duplication where possible.
- **Integrate maintenance.** Integrate the City's approach for maintaining park land, open lands and public grounds to ensure the efficient use of resources. Share staff, equipment and expertise, or contract out for services to increase maintenance efficiencies for all lands and facilities maintained by the Parks & Recreation Department.

Long Term (Build Out)

- **Update the Master Plan.** Continue to assess community priorities on an ongoing basis and regularly update the Master Plan by integrating recommendations for parks, open lands, golf, facilities, trails, public grounds and programming into a Parks, Recreation and Open Lands Plan for the future.

RECOMMENDATIONS



VIII. IMPLEMENTATION PLAN

The recommendations presented in the last chapter identify capital projects that will be needed in the short and long term. These recommendations will help the City build an integrated system of parks, recreation facilities, open lands and trails as illustrated in Map 5. The primary focus of this implementation plan, however, is on short-term projects.

Capital Project List (10 Years)

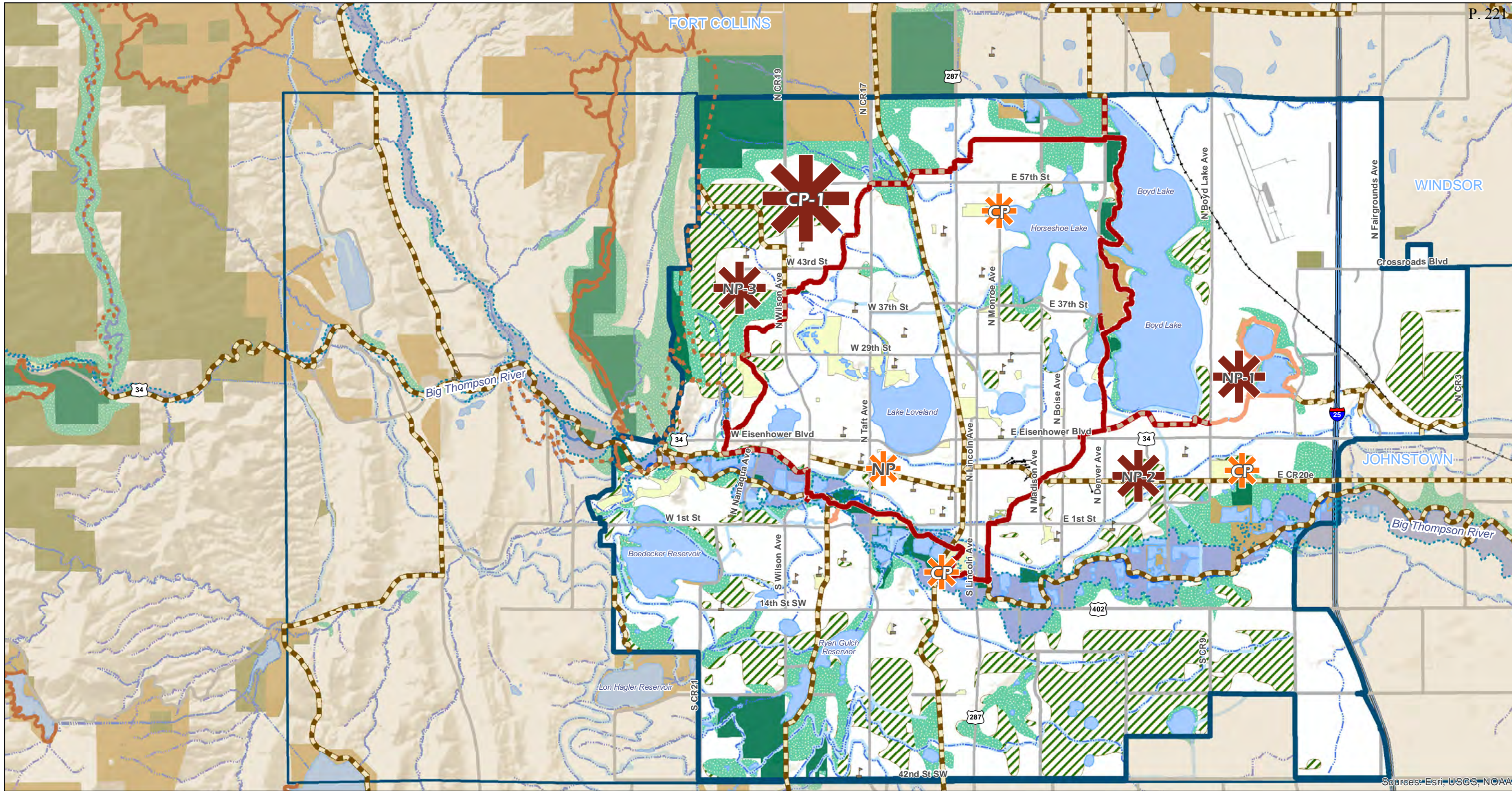
Table 8-1 presents preliminary cost estimates for Master Plan projects to be initiated or completed in the next ten years at an estimated \$87.3 million dollars. Total project costs are identified, recognizing that several different funding sources will be utilized for project implementation. As each new project is completed, additional operating funds will be needed to manage, maintain, and program sites and facilities. Funding is updated and allocated by City Council annually through the City’s budget process to implement planned projects. Consequently, these projects and costs will be updated with each budget cycle and incorporated into the 10-year Capital Improvement Plan for the Parks & Recreation Department.

Funding Sources

To continue to operate on a debt-free basis, the Master Plan recommendations utilize all current sources of funding at existing levels (benchmarked with inflation). New funding sources for operations and programming should be explored as new lands and facilities are brought online. This may include alternative funding sources such as gifts, grants, and partnerships to increase and enhance available resources.

Existing funds for parks and recreation include:

- General Fund – FUND #100
- Cemetery Perpetual Care – FUND #140
- Parks Improvement – FUND #200
- Conservation Trust – FUND #201
- Open Lands Tax – Fund #202
- Parks Capital Expansion – FUND #260
- Recreation Capital Expansion – FUND #261
- Trails Capital Expansion – FUND #262
- Open Lands Capital Expansion – FUND #263
- Golf Enterprise Fund – FUND #375



Sources: Esri, USGS, NOAA

Parks and Recreation Master Plan
City of Loveland
Map 5: Parks, Open Lands, and Trails Opportunities and Connectivity

Scale: 0 0.25 0.5 1 1.5 2 Miles
May 15, 2014

- Potential Parks: 2014 - 2024**
 (NP = Neighborhood Park, CP = Community Park)
- Development at Existing Parks
 - Potential Parks
- Potential Parks: 2024 & beyond**
- Potential Park Locations (Approximate future residential areas only)

- Potential Open Lands**
- 100 Year Floodplain
 - Floodplain Potential Areas
 - Other Potential Areas
- Planning Boundaries**
- Growth Management Area
 - Community Influence Area
 - Streams and Canals

- Hard Surface Trails, Bike Lanes, and Links**
- Loveland Recreation Trail
 - Future Recreation Trail
 - Proposed Regional Trail Corridors (by others)
 - Existing Trails (by others)
- Soft Surface Trails**
- Existing Trails (by Loveland and/or others)
 - Potential Trails (by Loveland and/or others)

- Existing Loveland Properties**
- Parks, Golf Courses, & Public Spaces
 - Open Lands / Conservation Easements
- Existing Surrounding Public Spaces**
- Open Lands / Conservation Easements
 - Federal Lands
 - R2J Schools

IMPLEMENTATION PLAN

Table 8-1: Financial Aspects of Master Plan Recommendations, Parks and Recreation Department

Projected Projects ¹		2015-2024
Parks		Estimated Cost ²
Loveland Sports Park	Phase 2 development	\$3,000,000
Kroh Park	Phase 2 development	\$1,800,000
Fairgrounds Park	Phase 2 development	\$ 500,000
CP-1 (Northwest Loveland)	New community park acquisition (60+ acres); Phase 1 development (31 acres)	\$10,500,000
NP-1 (East)	New neighborhood park	\$1,000,000
NP-2 (Southeast)	New neighborhood park	\$1,700,000
NP-3 (Northwest)	New neighborhood park	\$1,700,000
Junior Achievement Park	Renovation; add playground	\$750,000
Viestenz-Smith Mountain Park	Redevelopment to support outdoor recreation, environmental education, and trail use	\$2,300,000
Park improvements	System-wide enhancement at various sites (i.e., restrooms, shelters, NL renovations)	\$2,140,000
Sub-total		\$36,900,000
Open Lands		
River's Edge Natural Area, Morey Wildlife Reserve	Renovation and restoration of flood-damaged areas	\$1,014,680
Quick-win development projects	Allocation for trail viewpoints, fishing access, or similar projects	\$3,700,000
Trails in open lands/urban trail corridors	Allocation for corridor acquisition	\$500,000
Open lands acquisitions (inside GMA)	Allocation for land acquisition, restoration (where needed), access and development	\$18,850,250
Unique acquisition opportunity (outside GMA)	Unique open lands not within Loveland's GMA	\$2,700,000
Sub-total		\$26,764,930
Golf		
Mariana Butte Golf Course	MB Course flood, asset replacement and other renovations	\$516,250
Olde Course at Loveland	OC Clubhouse, maintenance building renovation and course improvements	\$3,176,100
Sub-total		\$3,692,350
Specialized Recreation Facilities ³		
New recreation center	Feasibility study and development	\$22,850,000
New outdoor aquatic facility	Feasibility study and development	\$3,250,000
Sub-total		\$26,100,000
Trails		
City Recreation Trail	Acquire, develop missing links	\$2,761,470
Added loop trails at existing P&R sites	Loops trails at existing sites (e.g., LSP, Kroh, MB)	\$500,000
Multi-purpose trail development/connectivity	Allocation	\$3,325,400
Sub-total		\$6,586,870
Public Grounds		
Loveland Burial Park	New columbarium and renovation of office/shop	\$754,000
Sub-total		\$754,000
Other		
ADA Transition Plan update	ADA plan update to address compliance issues at individual sites	\$200,000
Sub-total		\$200,000
Total⁴		\$87,348,150

¹ Reflects projects and associated funding to implement Recommendations identified from 2015-2024.

² Costs are estimated in 2014 dollars and have not been adjusted for inflation by year. Projects and costs will be updated annually with the City Budget process.

³ This section notes costs for specialized recreation facilities. Other types of facilities have been estimated under the development budgets for those sites.

⁴ Funding for most 10-year recommendations is available utilizing existing Department financial resources. The two exceptions are partial cost of a new recreation center and new community park.

Note: Equipment replacement is budgeted annually through the City's budget process and included in the Capital Improvement Program.

IMPLEMENTATION PLAN

There are several funding sources that feed Parks & Recreation Department funds. A few of these are described below.

- **Charges for Service:** The Department operates on a modified “user pay” philosophy and recovers expenditures with revenues where possible and within market conditions. In 2014, user fees are estimated to provide approximately 42% of annual recreation revenues and are essential to facility operation and maintenance. However, note that fees charged for services cannot be increased beyond what the market will bear.
- **General Fund Subsidy:** Some programs and facilities funded by the City’s General Fund, do not completely fund themselves through user fees so the City provides a “subsidy” or additional investment in parks and recreation in these areas for the benefit of the community. These General Fund dollars support critical services such as parks and public grounds maintenance, specialized recreation, youth and senior programming.
- **Capital Expansion Fees (CEFs):** Since 1984, Loveland has kept property and sales taxes low by relying upon residential impact fees, so that development would cover its proportionate share of the impacts on infrastructure and programs. This has provided a steady revenue source for new parks, recreational facilities, trails, and open lands preservation—all needed due to the increasing demands caused by population growth. While the revenues vary year to year depending on the amount of development, these funds are integral to achieving the guidelines for expansion set forth in this Master Plan.
- **Larimer County Open Lands Sales Tax:** Open lands acquisition relies not only on CEFs, but also on the City portion of the current Larimer County Open Space sales tax, which was approved through 2018. In addition to acquisition, these tax dollars support open lands management and operations. Beyond 2018, the funding of Larimer County Open Space Tax is to be determined. To address the on-going maintenance of existing and future open lands, especially those targeted for public access and development, a funding source is needed.
- **Conservation Trust (Lottery Proceeds):** The Parks and Recreation Department receives revenues derived from State Lottery Funds, which are restricted for parks and recreation sites, facilities and projects. In the early 1990s, City Council designated that these funds be used primarily to fund Loveland’s Recreation Trail System, including maintenance and construction, and secondarily to contribute to other parks and recreation sites and facilities.
- **Grants, Donations and Other:** The Parks and Recreation Department utilizes grants and donations to enhance or leverage its funding for projects in meeting community needs. Much of the flood renovations identified in Master Plan recommendations will be funded through insurance, grants and donations.

Future Funding Needs

From a financial perspective, all Master Plan recommendations identified for the first ten years have been incorporated into the Department's 10-Year Capital Plan (2015-2024). This plan is updated and approved annually by the City Council as part of the budget process, including operating costs identified within the scope of each project.

For the purpose of this plan, current revenue sources and funding levels are assumed to continue throughout the 10 year plan, as well as into the future. Based on these assumptions:

- Current funding sources are adequate to fund all but two recommendations set forth in this plan for the first ten years (2015-2024).
- There is only partial funding in the Parks Capital Expansion Fund to meet the standard for Community Parks and the development of a new community park in the next ten years.
- There is only partial funding in the Recreation Capital Expansion Fund to meet the recreation center standard and develop a new recreation center in the first 10 year time period.
- Building and operating new parks and facilities will require additional operating funding for Parks and Recreation facilities, services and programs to meet community needs.
- At some point, the City may need to consider other funding sources to support its park and recreation system or change its standards to match available funding. These may include new tax measures, additional development fees, or increasingly involving partners, volunteers, and business sponsors in meeting needs for new development, operations, maintenance and programming.

Conclusions

The Loveland Parks & Recreation Department provides effective, efficient and high quality leisure facilities, sites, services and programs for its citizens and community visitors. It balances its ability to provide outstanding facilities and customer service with its desire to remain debt free and keep taxes low for residents. Because of the Department's successful cost recovery efforts, it collects monies to offset and limit subsidy from the City's General Fund—creating an integrated, financially sustainable system of parks, open lands, golf courses, recreation facilities, trails and programs that support a healthy, active and cohesive community.

Public engagement findings noted a high level of community satisfaction with the Parks & Recreation Department and validate this new direction for parks, recreation and open lands in the future. Given changes in funding realities and recreation trends in the last ten years, this plan resets the metrics used by the City to measure success. The Master Plan changes guidelines

IMPLEMENTATION PLAN

and standards to match the shift in community priorities and needs for parks, recreation facilities, and open lands. It recommends increasing community-scale services and integrating the provision of parks and open lands to “right-size” the system according to community expectations.

The success of this Plan hinges on future decisions by City leaders and residents to renew or increase the sources of funding that support parks, recreation, and the protection of open lands. Clearly this is a community priority, integral to a high quality of life for today’s residents and future generations.



Appendix A: System Inventory

APPENDIX A: SYSTEM INVENTORY

Table A-1: City of Loveland Parks and Civic Spaces

Revised 5/2014

	ACREAGE [^]			SPORT FIELDS			SPORT COURTS				OUTDOOR RECREATION FACILITIES							TRAILS		WATER ACCESS			OUTDOOR AMENITIES			OTHER			
	DEVELOPED ACRES	UNDEVELOPED ACRES	TOTAL ACRES	BASEBALL/ SOFTBALL	FOOTBALL/ SOCCER	SYNTHETIC TURF	BASKETBALL COURT	HORSESHOE PITS	TENNIS COURT	VOLLEYBALL COURT	IN-LINE HOCKEY	AMPHITHEATER/ STAGE	PAVILION/ SHELTER/ GAZEBO	PICNIC AREAS/TABLES	PLAYGROUND	SKATE PARK	SPRAY PARK	SWIMMING POOL	TRAIL	TRAILHEAD	FISHING	WATER ACCESS	WATER VIEW	CONCESSIONS	PARKING (Off-Street)		RESTROOM	SCULPTURE	
PARKS																													
NEIGHBORHOOD PARKS																													
Derby Hill Park	3.51		3.51		P			•					•	1															
Dwayne Webster Veteran's Park	5.47		5.47				1*	•	2*			3	•	1											•	•	•	Veterans Memorial location	
Eagleview Park	11.30		11.30	B	P		1					1	•	1															
Edmondson Park	2.35		2.35					•	2*				•	1															
Estrella Park	1.14		1.14		P								•	1															
Jr. Achievement Park	1.77		1.77	B	P		1																	•				Storage facility	
Kirkview Park	1.16		1.16										•	1															
Loch Lon Park	10.71		10.71		3								•	1											•				
Loch Mount Park	0.73		0.73																										
McKee Park	4.15		4.15	B	•				2				•	1														•	
Namaqua Park	6.52		6.52					•				1	•	1						•		River		•	PR	•	Landscape sculpture		
Osborn Park	10.64	1.18	11.82	1	•				2*				•	1			1							•	PR		Court Striped for Pickleball		
Seven Lakes Park	10.22		10.22		•		1					1	•	1				•	•					•	•				
Sherri Mar Park	2.70		2.70		P								•	1															
Silver Glen Park	4.28		4.28	B	P								•	1															
Silver Lake Park	4.16		4.16										•	1															
Sunnyside Park	3.97		3.97	2B	•		1	•	1				•	1				•										Storage Building, Court Striped for Pickleball	
Westside Park	1.49		1.49					•					•	1															
Woodmere Park	4.72		4.72	B	P								•	1															
Neighborhood Parks Subtotal	90.99	1.18	92.17	9	14	0	5	6	9	0	0	6	17	17	0	0	1	0	2	1	0	1	0	6	3	3			
COMMUNITY PARKS																													
Centennial Park	30.95	3.00	33.95	5*, 1				•				1	•	1				•	•	•	•	River	•	•	•	•			
Fairgrounds Park (and Barnes Softball Complex)	72.23	14.86	87.09	10*			1*					4	•	2	1	1		•	•	•	•	River	•	•	•	•	Batting Cages, Dog Park		
Kroh Park	26.10	12.00	38.10	3	6							1	•	1						•		Pond	•	•	•	•			
Loveland Sports Park (LSP)	55.00	19.03	74.03		7	1*	2			2	2	3	•	1	1	1						Pond	•	•	2	•			
North Lake Park	60.20		60.20	2	7		2*	8	12*		1	5	•	3						•		Pond & Lake	•	•	3	•	Miniature Train, LYAA Building, Swim Beach		
Mehaffey Park*	64.00	3.78	67.78		3		1		7*			5		1	1			•	•			Pond			2	•	4 lighted Pickleball Courts & Dog Park		
Community Parks Subtotal	308.48	52.67	361.15	21	23	1	6	9	19	2	2	19	5	9	3	2	0	3	3	4	2	6	5	5	10	6			
CIVIC SPACES																													
Benson Park & Sculpture Garden	15.00		15.00									1	•									Pond			•	•			
Civic Center Park	14.29		14.29								1		•	1				•	•			Pond		•		•	Chilson Recreation Center, Senior Center, Library, and Senior Housing complex		
Glen Arbor Park	1.74		1.74									1														•			
McWhinney Hahn Sculpture Park	4.20		4.20																					•		•			
South Shore Parkway	4.00		4.00															•	•	•		Lake		•		•			
Civic Spaces Subtotal	39.23	0.00	39.23	0	0	0	0	0	0	0	1	2	1	1	0	0	0	1	2	1	0	3	0	3	1	5			
Developed Park Land Subtotal	438.70	53.85	492.55	30	37	1	11	15	28	2	2	27	23	27	3	2	1	4	7	6	2	10	5	14	14	14			
Special Use Area																													
Viestenz-Smith Mountain Park**	19.10		19.10					•				1						•	•	•		River						Environmental Education Cabin. Site destroyed by 2013 flood. Closed until redevelopment. Redevelopment timeframe unknown.	
Undeveloped Park Land Subtotal	19.10	0.00	19.10	0	0	0	0	1	7	0	0	1	0	0	0	0	0	2	1	1	0	2	0	1	3	1			
Total for Park System	457.80	53.85	511.65	30	37	1	11	16	35	2	2	28	23	27	3	2	1	6	8	7	2	12	5	15	17	15			

Key: B= Backstop; P = Practice Goal; * = lighted facility; PR = Portable Restroom; • = existing amenity or facility present on site
 * Note: Mehaffey Park is scheduled for development in 2014/2015
 **Note: Viestenz-Smith Mountain Park was heavily damaged in the September 2013 flood. Many of the facilities noted here are damaged or not accessible.
[^]Park acreages calculated from recorded Plat documents

APPENDIX A: SYSTEM INVENTORY

Table A-2: City of Loveland Specialized Recreation Facilities

SPECIALIZED RECREATION FACILITIES	ATTRIBUTES			GOLF	AQUATICS	COURTS		FITNESS					OTHER			OTHER / SPECIALIZED SPACE	
	TOTAL SF	ACREAGE	LOCATION	OUTDOOR GOLF FACILITIES	POOL & AQUATIC FACILITIES	RACQUETBALL	GYMNASIUM	AEROBICS / DANCE STUDIO	EXERCISE TRACK	FITNESS ATRIUM	FREE WEIGHT	GYMNASTICS	LOUNGE	MULTI-PURPOSE ROOM	CLASS / CONFERENCE ROOM		CONCESSIONS / VENDING
GOLF COURSES																	
Cattail Creek Golf Course and Clubhouse	2929.00	52.04	Cattail Creek Golf Course	9-hole, par 3 course, mini course, driving range												1	Pro shop and snack bar. Area = 2,929 sf (153 sf porch + 1,666 sf clubhouse + 710 sf covered patio).
Mariana Butte Golf Course and Clubhouse	6,547.00	221.88	Mariana Butte Golf Course	18-hole course, driving range									1				Pro shop, full service restaurant and pub. Main level floor plan = 6,547 sf.
The Olde Course at Loveland (Golf Course and Clubhouse)	3,366.50	132.38	The Olde Course at Loveland	18-hole course, driving range												1	Pro shop, snack bar. Clubhouse area = 3,366.5 sf without patio areas.
Subtotals	12,842.50	406.30				0	0	0	0	0	0	0	1	0	0	2	
BUILDINGS AND MAJOR FACILITIES																	
Chilson Recreation Center & Senior Center	90,606.00		Civic Center Park		8-lane lap pool, leisure pool, water slide, lazy river, steam room and 2 hot tubs (indoor/outdoor)	3	2	1	1	1	1	1	2	1*		1	
Winona Pool	26,403.80		Osborn Park		All facilities within fenced area; including building, leisure pool, water slide, spray feature, etc.											1	This SF area included the pool, deck area, building footprint only. All other areas are included in the park acreage. Tanning area, basketball court and volleyball court (within fenced pool enclosure)
Environmental Education Center	73,616.00	1.69	Viestenz-Smith Park													1	Area listed includes EE structure and immediate area only. Viestenz-Smith Mnt Park was severely damaged by the 2013 flood and is closed for public use at this time.
Lone Tree Schoolhouse	816.00		North Lake Park													1	Used for library storage
Junior Achievement Storage Building	2,730.00		Jr. Achievement Park														Used for library storage
Hammond Amphitheater	14,212.74		North Lake Park														Stage, grassy bowl seating (capacity 300)
Foote Lagoon Amphitheater	4,985.00		Civic Center Park														4175 sf seating + 810 sf stage and moat. Concrete spectator seating (capacity 300)
Subtotals	213,369.54	1.69				3	2	1	1	1	1	1	4	1	2	6	
Total	226,212.04	407.99				3	2	1	1	1	1	1	5	1	2	8	

Note: The Chilson Recreation multi-purpose room (capacity 450 theater or 350 banquet) can be divided into three separate rooms.

Note: The acreage associated with buildings and major facilities is inventoried with the park where it is located.

APPENDIX A: SYSTEM INVENTORY

Table A-3: City of Loveland Open Lands

OPEN LANDS	ACREAGE					ACCESS & MAINTENANCE			TRAILS			WATER ACCESS			AMENITIES			OTHER
	DEVELOPED ACRES	UNDEVELOPED ACRES	TOTAL ACRES	WATERWAY ACRES	LOVELAND'S OWNERSHIP %	LOVELAND ACRES	MANAGEMENT & MAINTENANCE	PUBLIC ACCESS	PAVED TRAIL	SOFT SURFACE TRAIL	TRAILHEAD	FISHING	WATER ACCESS	WATER VIEW	INTERPRETIVE SIGNAGE	PARKING	RESTROOM	
LOVELAND FEE SIMPLE PROPERTIES AND PARTNERSHIPS																		
Boyd Lake North		67.12	67.12		50%	33.56	Loveland	Rec Trail	☐					Lake		•	•	Parking/restroom at Boyd L. SP
Boyd Lake South		41.25	41.25		50%	20.63	Loveland	Rec Trail	☐					Lake		•	•	Parking/restroom at Boyd L. SP
Brose		35.77	35.77	1.50	100%	35.77	Loveland	Future Trail										
Centennial Natural Area		1.32	1.32		100%	1.32	Loveland	No Access										
CTM Place		1.25	1.25	0.18	100%	1.25	Loveland	Open						River				
Devil's Backbone (City of Loveland portion)		382.00	382.00		11%	42.02	Larimer County	County Trail		☐	•					•	•	
Hermit Park Open Space	41.06	1,316.79	1357.85		7%	88.26	Larimer County	Regional		☐	☐				☐	☐	☐	
Hidden Valley		219.32	219.32		90%	197.39	Larimer County	County Trail										
Long View Farm		479.51	479.51		17%	79.89	Larimer County	Future Trail										
Meadowbrook Natural Area		26.42	26.42	1.10	100%	26.42	Loveland	Rec Trail	☐	☐	☐			Pond	☐			
Morey Wildlife Reserve *	0.27	27.47	27.74	12.10	100%	27.74	Loveland	Nature Trail	☐	☐	☐		•	River	☐		☐	
Namaqua Natural Area		5.86	5.86	0.64	100%	5.86	Loveland	Open					•	River		•	•	Parking/restroom at Namaqua Pk
Prairie Ridge Natural Area		781.35	781.35		75%	586.01	Loveland	Future Trail										
Rec Trail - 1st		51.80	51.80	10.19	100%	51.80	Loveland	Rec Trail	☐					River / Pond				
Rec Trail - 2nd,3rd,4th,5th,6th		10.94	10.94	2.94	100%	10.94	Loveland	Rec Trail	☐				•	River / Pond				
Rec Trail - Cottonwood Natural Area		4.50	4.50		100%	4.50	Loveland	Rec Trail	☐					River				
Rec Trail - Emerald Glen Natural Area		10.49	10.49		100%	10.49	Loveland	Rec Trail	☐									
Rec Trail - Heinrich Open Space		29.92	29.92	0.28	10%	2.99	CO State Parks	Rec Trail	☐	•				Lake		•		Parking at Boyd L. SP
Rec Trail - Loomis I,II,III		23.24	23.24	1.69	100%	23.24	Loveland	Rec Trail	☐				☐	River				
Rec Trail - Macy Natural Area		1.20	1.20		100%	1.20	Loveland	Open					•	River				
Rec Trail - RFJY Natural Area		11.53	11.53	0.92	100%	11.53	Loveland	Rec Trail	☐				•	River				
Rec Trail - Trailwood Natural Area		6.34	6.34		100%	6.34	Loveland	Open										
River's Edge Natural Area* / Jayhawker Ponds	2.80	149.25	152.05	65.16	100%	152.05	Loveland	Open	☐	☐	☐	☐	☐	Pond	☐	☐	☐	Picnic shelters
Viestenz-Smith Mountain Park (undeveloped)^		318.97	318.97	1.70	100%	318.97	Loveland	Nature Trail		☐		☐	☐	River		•		US Forest Service parking
Ward Trust 1		5.73	5.73		100%	5.73	Loveland	Future Trail										
Wild Nature Reserve		25.73	25.73	0.52	100%	25.73	Loveland	Future Fishing										
Subtotals	44.13	4,035.07	4,079.20	98.92	43%	1,771.62			12	7	5	2	9	15	5	8	7	
LOVELAND CONSERVATION EASEMENTS																		
Chimney Hollow CE		1,851.25	1,851.25		100%	1,851.25	Larimer County	Future Access										
Dakota Ridge CE		112.92	112.92		50%	56.46	Owner	Future Trail										
Dunkin CE		51.32	51.32	1.23	100%	51.32	Owner	Future Trail										
Heron Lakes CE		40.16	40.16		50%	20.08	Berthoud	Future Trail										
Hopkins CE		58.40	58.40		100%	58.40	Owner	No Access										
Horseshoe Lake / Coulson CE		5.27	5.27		100%	5.27	Owner	No Access										
Lazy J Bar S CE	8.88	314.79	323.67	2.85	100%	323.67	Owner	No Access										
Loveland Sports Park CE		38.31	38.31		100%	38.31	Owner	Future Trail										
Sylvan Dale Ranch CE		480.26	480.26		22%	105.66	Owner	Future Trail										
Sylvan Dale Ranch - Green Ridge CE		142.57	142.57		13%	18.53	Owner	No Access										
Sylvan Dale Ranch - Red Ridge CE		136.59	136.59		10%	13.66	Owner	No Access										
Walden West CE		31.78	31.78	14.74	100%	31.78	Owner	No Access										
Waterford Place CE		10.28	10.28	0.84	100%	10.28	Owner	Future Trail										
Subtotals	8.88	3,273.90	3,282.78	19.66	79%	2,584.67												
Total for Open Lands	53.01	7,308.97	7,361.98	118.58	59%	4,356.29			12	7	5	2	9	15	5	8	7	
OTHER OPEN LANDS																		
Various Open Lands**			91,169.00		0%		Multiple***											
Subtotals			91,169.00			0.00												

• = existing amenity or facility present on site

* Note: Sites heavily damaged in the September 2013 flood. It is uncertain at this time when these sites will open.

** Note: Other Open Lands include properties conserved by entities other than the City of Loveland. Examples include regional connections such as the Blue Sky Trail north of Devil's Backbone Open Space, State Wildlife Areas such as Boedecker Lake, and privately-owned conservation easements. Please consult the Regional Study *Our Lands - Our Future* for more detailed information.

*** Note: CO State Parks, CO Division of Wildlife, Legacy Land Trust, Fort Collins, Larimer County, Berthoud, and Estes Valley Land Trust.

^Viestenz-Smith Mnt Park undeveloped acres counted with Open Lands but not intended for future open lands or park development.

APPENDIX A: SYSTEM INVENTORY

Table A-4: City of Loveland Public Grounds

PUBLIC GROUNDS	TOTAL ACRES	NOTES/ OTHER
BEAUTIFICATION AREAS		
1st & Dotsero Detention	1.00	
1st & Tyler Detention	1.28	
2nd & Jefferson Lot	0.10	
3rd Street Lot	0.03	
5th & Jefferson Parking	0.06	
SW 14th Median	0.68	
29th Street Median	0.21	
Arkins Branch	15.08	
Bank Property	0.03	
Bishop Lot	0.52	
DLA Planters (45)	0.15	
FAB	0.13	
Fire Station #2	0.60	
Fire Station #3	0.67	
Fire Station #4	0.32	
Fire Station #5	0.75	
Fire Station #6	1.09	
Fire Training (100 Fire Engine Red Road)	0.46	
Iron Shirt	0.17	
Marshall & Monroe Detention	0.61	
MOC/Streets	0.01	
Museum	0.02	
Police/Courts	4.50	
Pulliam	0.01	
Rail Road (ROW from 5th Street to 6th Street)	0.46	
Service Center	4.52	
Thompson Pocket Park	0.01	4th and Lincoln
Waste Water Plant	7.26	
Waste Water Pump Stations	1.40	
Water Plant	0.75	
Xeriscape Garden	0.75	
Subtotals	43.63	
CEMETERIES		
Cemetery Median	0.08	
Loveland Burial Park & Lakeside Cemetery	47.00	Split by HWY 287
Subtotals	47.08	
Total for Public Grounds	90.71	

APPENDIX A: SYSTEM INVENTORY

Table A-5: City of Loveland Off-Street Recreation Trails Inventory

Recreation Trails (miles)	TRAILS		OTHER
	PAVED TRAIL	SOFT SURFACE TRAIL	
RECREATION TRAIL LOOP			
Recreation Trail System	17.50		Soft-Surface Trails destroyed with flood
Subtotals	17.50	0.00	
TRAIL LOOPS AT PARK SITES			
Fairgrounds Park (and Barnes Softball Complex)	0.89		Fairgrounds =.62, Barnes= .27 (in addition to recreation trail system)
Loveland Sports Park (LSP)	0.88		
North Lake Park	0.75		South=.29, North= .46
Mehaffey Park*	1.15		
Subtotals	3.67	0.00	
LOVELAND OPEN LAND PROPERTIES AND PARTNERSHIPS			
Devil's Backbone (City of Loveland portion)		4.92	
Hermit Park Open Space		3.00	
Jayhawker Ponds		0.71	
Meadowbrook Natural Area		0.46	
Morey Wildlife Reserve			Soft-Surface Trails destroyed with flood
River's Edge Natural Area	0.20	4.35	Main= 3.94, Ryans Gulch Trail=.41
Subtotals	0.20	13.44	
OTHER DEPARTMENT SITES			
Benson Park & Sculpture Garden	0.86		
Civic Center Park	0.29		
Mariana Butte (Butte Trail)		0.46	
McWhinney Hahn Sculpture Park	0.17		
Subtotals	1.32	0.46	
OTHER TRAILS			
South Shore Scenic	0.77		
Subtotals	0.77	0.00	
Total Trails	23.46	13.90	



Appendix B:
Thompson School District R2-J
Programmed Recreation Facilities

Appendix B: Thompson School District R2-J Programmed Recreation Facilities

Elementary Schools

Carrie Martin Elementary School

Address: 4129 Joni Lane, Loveland, Co 80537

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth flag football, soccer, volleyball, basketball practices

Seasons: Fall, winter, spring

Edmondson Elementary School

Address: 307 W. 49th St., Loveland, Co 80538

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth volleyball, basketball practices

Seasons: Fall, winter, spring

B.F. Kitchen Elementary School

Address: 915 Deborah Dr., Loveland, Co 80537

Amenities: Athletic field, backstop; accessible playground; small indoor gym

PR Uses: Youth flag football, volleyball, basketball practices

Seasons: Fall, winter, spring

Big Thompson Elementary School

Address: 7702 W. Hwy 34, Loveland, Co 80538

Amenities: Accessible playground; small indoor gym

PR Uses: Youth volleyball, basketball practices

Seasons: Fall, winter, spring

Lincoln Elementary School

Address: 3312 N. Douglas Ave, Loveland, Co 80538

Amenities: Athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth flag football, soccer, volleyball, basketball practices

Seasons: Fall, winter, spring

Sarah Milner Elementary School

Address: 743 Jocelyn Dr., Loveland, Co 80537

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth flag football, soccer, volleyball, basketball practices

Seasons: Fall, winter, spring

Namaqua Elementary School

Address: 209 N. County Rd. 19 E, Loveland, Co 80537

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth flag football, soccer, volleyball, basketball practices

Seasons: Fall, winter, spring

APPENDIX B: THOMPSON SCHOOL DISTRICT R2-J PROGRAMMED RECREATION FACILITIES

Monroe Elementary School

Address: 1500 N. Monroe Ave., Loveland, Co 80538

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth soccer, volleyball, basketball practices

Seasons: Fall, winter, spring

Centennial Elementary School

Address: 1555 W. 37th St., Loveland, Co 80538

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth soccer, volleyball, basketball practices

Seasons: Fall, winter, spring

Stansberry Elementary School

Address: 407 E. 42nd St., Loveland, Co 80538

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth flag football, volleyball, basketball practices

Seasons: Fall, winter, spring

Truscott Elementary School

Address: 211 W. 6th St. Loveland, Co 80537

Amenities: Small artificial turf athletic field; backstop; accessible playground;

1 indoor junior high-sized gym

PR Uses: Youth basketball, volleyball practices; adult basketball, volleyball games

Seasons: Fall, winter, spring

Garfield Elementary School

Address: 720 N. Colorado Ave., Loveland, Co 80537

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth volleyball, basketball practices

Seasons: Fall, winter, spring

Mary Blair Elementary School

Address: 860 E. 29th, Loveland, Co 80538

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth volleyball, basketball practices

Seasons: Fall, winter, spring

Van Buren Elementary School

Address: 1811 W. 15th, Loveland, Co 80538

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth flag football, soccer, volleyball, basketball practices

Seasons: Fall, winter, spring

Winona Elementary School

Address: 201 S. Boise Ave., Loveland, Co 80537

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth volleyball, basketball practices

Seasons: Fall, winter, spring

APPENDIX B: THOMPSON SCHOOL DISTRICT R2-J PROGRAMMED RECREATION FACILITIES

Ponderosa Elementary School

Address: 4550 Florence Dr., Loveland, Co 80538

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth volleyball, basketball practices

Seasons: Fall, winter, spring

Cottonwood Plains Elementary School

Address: 525 Truman Dr., Fort Collins, Co 80525

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth volleyball, basketball practices

Seasons: Fall, winter, spring

Coyote Ridge Elementary School

Address: 7115 Avondale Rd., Fort Collins, Co 80525

Amenities: Large athletic field; backstops; accessible playground; small indoor gym

PR Uses: Youth volleyball, basketball practices

Seasons: Fall, winter, spring

Middle Schools**Walt Clark Middle School**

Address: 2605 Carlisle Dr., Loveland, Co 80537

Amenities: Large athletic field; backstops; indoor junior high gym

PR Uses: Youth volleyball, basketball practices; adult volleyball, basketball games

Seasons: Fall, winter, spring

Bill Reed Middle School

Address: 370 W. 4th St., Loveland, Co 80537

Amenities: Large athletic field; backstops; large indoor gym

PR Uses: Youth volleyball, basketball games; adult volleyball, basketball games

Seasons: Fall, winter, spring

Lucile Erwin Middle School

Address: 4700 Lucerne Ave, Loveland, Co 80538

Amenities: Large athletic field; backstops; indoor junior high gym

PR Uses: Youth volleyball, basketball games; adult volleyball, basketball games

Seasons: Fall, winter, spring

Conrad Ball Middle School

Address: 2660 N. Monroe Ave., Loveland, Co 80538

Amenities: Large athletic field; backstops; indoor junior high gym

PR Uses: Youth volleyball, basketball games; adult volleyball, basketball games

Seasons: Fall, winter, spring

High Schools

Thompson Valley High School

Address: 1669 Eagle Dr., Loveland, Co 80537

Amenities: Large athletic fields; district football/track stadium; baseball field; two indoor gyms; public swimming pool ; 6 non-lighted outdoor tennis courts

PR Uses: Tennis courts; occasional use of pool for classes

Seasons: Summer

Mountain View High School

Address: 3500 Mountain Lion Dr., Loveland, Co 80537

Amenities: Large athletic fields; practice football field w/track; baseball field; softball field; two indoor gyms; public swimming pool ; 6 non-lighted outdoor tennis courts

PR Uses: Tennis courts; occasional use of pool for fitness classes

Seasons: Fall, winter, spring, summer

Loveland High School

Address: 920 W. 29th St., Loveland, Co 80538

Amenities: Band practice/soccer field; practice football field w/track; two indoor gyms; public swimming pool

PR Uses: Occasional use of pool for fitness classes; use of gyms for youth basketball

Seasons: Fall, winter, spring



Appendix C: Development Guidelines for Parks and Open Lands

Appendix C: Development Guidelines for Parks and Open Lands

This appendix presents guidelines for the planning, design, and development of parks and open lands. These guidelines provide general directions that are intended to supplement State and Federal mandates for park development. These guidelines are also intended to provide more specific directions for enhancing the parks and recreation system than are noted in the standards, guidelines and policies in Chapter 5 of this plan.

GUIDELINES BY CLASSIFICATION

Development guidelines are provided for three types of parks (neighborhood parks, community parks and civic spaces) and five types of open lands (urban trail corridors, rural trail corridors, nature reserves/preserves, open spaces/greenways and conservation easements). These guidelines apply to the design and development of new sites, plus the renovation or expansion of existing sites.

Neighborhood Parks

	Development Guidelines
Description	<ul style="list-style-type: none"> • Small parks that serve nearby neighbors with basic recreation opportunities and play space
Service Level	<ul style="list-style-type: none"> • 1.25 developed acres per 1,000
Service Area	<ul style="list-style-type: none"> • Serves approximately a ½ -mile distance in medium and high density residential areas • Serves approximately a ¾-mile distance in low density residential areas • Not provided in estate residential areas
Location/Access	<ul style="list-style-type: none"> • Centrally located and accessible to surrounding neighborhoods • Located within walking/biking distance of most users • Connected to the surrounding community by sidewalks, and where feasible, bike routes and trails • Fronts a local street, not an arterial
Co-location	<ul style="list-style-type: none"> • May be co-located adjacent to schools. Joint planning and development should be considered to maximize use and economic efficiencies. • May be co-located adjacent to open lands. Sites should be jointly planned and co-developed where open land access is desired.
Size	<ul style="list-style-type: none"> • Range of 5-10 acres in size • Smaller parks are allowable if co-located and co-developed with other sites • Larger parks may incorporate natural areas

APPENDIX C: DEVELOPMENT GUIDELINES FOR PARKS AND OPEN LANDS

Design	<ul style="list-style-type: none"> • At least 85% of the site should be relatively level, developable and usable. • Responds to local conditions, including topography, site context, neighbor preferences, and neighborhood character • Considers impacts on adjacent land uses, including noise, traffic and lights. Where possible, locates active amenities away from neighboring homes
Amenities to Provide	<ul style="list-style-type: none"> • Essential recreation amenities for close-to-home play, including playground, open turf area and active use facility (e.g., sports court or field) • Site identification signage and appropriate site furnishings (picnic tables, benches, bike racks, drinking fountains, trash receptacles, etc.) for the intended size, scale and use of the park
Amenities to Consider	<ul style="list-style-type: none"> • Informal ball field • Informal soccer/football field • Sport courts (volleyball, basketball, pickleball) • Horseshoe pits • Thematic play area • Trails • Trailheads • Native vegetation areas
Amenities to Avoid	<ul style="list-style-type: none"> • Large-scale or high-use recreation facilities, such as game-quality fields, stadiums, sports complexes, swimming pools, or indoor activity space • High-maintenance landscaping (e.g., floral beds, horticultural displays)

Community Parks

	Development Guidelines
Description	<ul style="list-style-type: none"> • Larger, multi-purpose parks that support a variety of recreation opportunities and provide specialized facilities with appeal for the entire community. These sites typically support organized, active recreation activities (such as organized sports) and large-group gatherings. Community parks often include natural areas.
Service Level	<ul style="list-style-type: none"> • 4.5 developed acres per 1,000 (civic space acreage may count toward this guideline)
Service Area	<ul style="list-style-type: none"> • Serves approximately a 2 mile distance • May help meet neighborhood park needs within a ½ mile or ¾ mile service distance • Serves a portion of the community; may include specialized facilities that serve residents citywide

APPENDIX C: DEVELOPMENT GUIDELINES FOR PARKS AND OPEN LANDS

Location/Access	<ul style="list-style-type: none"> • Located reasonably central and accessible to area to be served • Connected to the surrounding community via sidewalks, bike lanes, and off-street local or regional trail • Should front and be accessible via a collector or arterial street • Transit stop may be nearby
Co-location	<ul style="list-style-type: none"> • May be co-located adjacent to schools • May be co-located adjacent to and co-developed with open lands
Size	<ul style="list-style-type: none"> • Range of 30-100 acres in size • Ideal size of 60-70 acres
Design	<ul style="list-style-type: none"> • At least 85% of the site should be relatively level, developable and usable. • Responds to local conditions, including topography, site context, and community character. • Designed via master planning process that includes input of community and stakeholders
Amenities to Provide	<ul style="list-style-type: none"> • Various specialized and multi-use facilities to support drop-in and programmed activities • Accessible pathway connecting park elements • Sufficient off-street parking for intended uses • Site identification signage and appropriate site furnishings (picnic tables, benches, bike racks, drinking fountains, trash receptacles, restrooms, lighting, etc.) for the intended size, scale and use of the park
Amenities to Consider	<ul style="list-style-type: none"> • Any neighborhood park feature • Destination play area • Sprayground • Sports fields (softball, baseball, soccer, football, lacrosse, multi-purpose) • Sport complex, stadium • Sports courts, court complexes (e.g., tennis, volleyball, basketball, pickleball, bocce) • Recreation center • Aquatic center, swimming pool • Compatible active-use facilities (e.g., track, disc golf, par course, outdoor fitness equipment, climbing spire, skate park, freestyle BMX facility, bike pump track.) • Group picnic areas, shelters, pavilions • Event space, grandstand • Plaza, viewpoint • Off-leash dog area, dog beach • Display garden, community garden • Natural areas, habitats

APPENDIX C: DEVELOPMENT GUIDELINES FOR PARKS AND OPEN LANDS

	<ul style="list-style-type: none"> • Hard and soft-surfaced trails (loop, jogging path, nature trail) • Interpretive signage, information kiosk • Water access (fishing pier, swim beach, non-motorized boat launch) • Water bodies (non-motorized boating) • Winter recreation areas (sledding hill, ice rink, winter trails) • Concessions
Amenities to Avoid	<ul style="list-style-type: none"> • Regional-scale facilities • Small-scale restrooms or insufficient support amenities for site use

Civic Spaces

	Development Guidelines
Description	<ul style="list-style-type: none"> • Public areas that contribute to the aesthetics of the city. Civic spaces may include areas with recreational value.
Service Level	<ul style="list-style-type: none"> • No guideline
Service Area	<ul style="list-style-type: none"> • May serve residents citywide
Location/Access	<ul style="list-style-type: none"> • Connected to the surrounding community via sidewalks, bike lanes, and off-street local or regional trail • Should front and/or be accessible via a collector or arterial street • Transit stop may be nearby
Co-location	<ul style="list-style-type: none"> • May be co-located adjacent to and co-developed with open lands or other public facilities
Size	<ul style="list-style-type: none"> • Varies
Design	<ul style="list-style-type: none"> • At least 85% of the site should be relatively level, developable and usable. • Contributes to city image and identity • Design via master planning process that includes community and stakeholder input
Amenities to Provide	<ul style="list-style-type: none"> • Specialized facilities to support site’s intended use • Accessible pathway connecting park elements • Site identification signage and appropriate site furnishings (picnic tables, benches, bike racks, drinking fountains, trash receptacles, restrooms, etc.) for the intended size, scale and use of the park
Amenities to Consider	<ul style="list-style-type: none"> • Indoor facilities • Art, sculpture, fountains, memorial • Gardens, horticulture displays, arboretum, specialized landscaping

APPENDIX C: DEVELOPMENT GUIDELINES FOR PARKS AND OPEN LANDS

	<ul style="list-style-type: none"> • Group picnic areas/shelters • Amphitheater • Event space • Off-street parking • Natural area or water body • Plaza, viewpoint
Amenities to Avoid	<ul style="list-style-type: none"> • Regional-scale facilities • Small-scale restrooms or insufficient support amenities for site use

Urban Trail Corridors

	Development Guidelines
Description	<ul style="list-style-type: none"> • Open lands corridors within the Growth Management Area that provide multi-purpose trails and related amenities
Service Level	<ul style="list-style-type: none"> • No acreage guideline • 1 mile of trail for every 3,000 residents (applies to all hard-surfaced recreation trails)
Service Area	<ul style="list-style-type: none"> • May serve residents citywide and attract others from throughout the region • Is considered within walking or biking distance when a trail access point is within ¼-mile from trail users • Has larger service area where trailhead with parking is available
Location/Access	<ul style="list-style-type: none"> • Inside Growth Management Area • Typically part of planned City or regional trail corridor • Within owned corridor or easement • Accessible at trailheads, cross-streets, and access points with other pathways • May be connected to public sidewalks, bike routes, transit routes and regional trails or other public/private trails
Co-location	<ul style="list-style-type: none"> • May be co-located with open lands that provide buffers along the trail • May connect to existing parks, open lands, schools or other destinations • May connect to other trail corridors
Size	<ul style="list-style-type: none"> • Corridor width varies (minimum 30 feet) • May be larger/wider to include recreation wayside or undevelopable natural resources
Design	<ul style="list-style-type: none"> • Should be relatively level, developable and usable to support an 8-10 foot trail with buffers

APPENDIX C: DEVELOPMENT GUIDELINES FOR PARKS AND OPEN LANDS

	<ul style="list-style-type: none"> • Should consider impacts on adjacent land uses, including noise and lights • Development should avoid impacts to sensitive or high-value natural resources
Amenities to Provide	<ul style="list-style-type: none"> • Hard-surfaced trails • Site identification and directional signage • Trail mileage markers • Appropriate site furnishings (picnic tables, benches, bike racks, trash receptacles, etc.) for City and regional trails • Trailheads (may be provided at connecting parks/open lands)
Amenities to Consider	<ul style="list-style-type: none"> • Soft-surfaced trails • Interpretive signage • Information kiosks / trail maps • Par course • Outdoor exercise equipment • Viewpoints • Trail waysides (picnic tables, benches, etc.) • Spur trails to water/fishing access, viewpoints, etc. • Grass side strips, landscaping
Amenities to Avoid	<ul style="list-style-type: none"> • Non-linear recreation facilities, playgrounds, sports courts, etc. • Restrooms, water fountains (unless provided at trailhead) • High-maintenance landscaping (e.g., floral beds)

Rural Trail Corridors

	Development Guidelines
Description	<ul style="list-style-type: none"> • Open lands corridors outside the City’s Growth Management Area that provide soft and/or hard-surfaced trails and related amenities
Service Level	<ul style="list-style-type: none"> • No acreage guideline • 1 mile of trail for every 3,000 residents (applies to all hard-surfaced recreation trails, including those in corridors, parks and open lands) • 1 mile of trail for every 5,000 residents (applies to all soft-surfaced recreation trails, including those in corridors, parks and open lands)
Service Area	<ul style="list-style-type: none"> • May serve residents citywide and attract others from throughout the region • Is considered within walking or biking distance when a trail access point is within ¼-mile from trail users • Has larger service area where trailhead with parking is available

APPENDIX C: DEVELOPMENT GUIDELINES FOR PARKS AND OPEN LANDS

Location/Access	<ul style="list-style-type: none"> • Outside Growth Management Area • May be part of planned regional trail corridor • Within owned corridor or easement • Accessible at trailheads, cross-streets, and access points with other pathways • May be connected to public sidewalks, bike routes, transit routes and regional trails or other public/private trails
Co-location	<ul style="list-style-type: none"> • May be co-located with open lands that provide buffers along the trail • May connect to existing parks, open lands, schools or other destinations • May connect to other trail corridors
Size	<ul style="list-style-type: none"> • Corridor width varies (minimum 30 feet) • May be larger/wider to include recreation wayside or undevelopable natural resources
Design	<ul style="list-style-type: none"> • Should be relatively level, developable and usable to support an 3-10 foot trail with buffers • Should consider impacts on adjacent land uses, including noise and lights • Development should avoid impacts to sensitive or high-value natural resources
Amenities to Provide	<ul style="list-style-type: none"> • Trails (hard or soft-surfaced) • Site identification and directional signage • Trail mileage markers • Appropriate site furnishings (picnic tables, benches, bike racks, trash receptacles, etc.) for regional trails • Trailheads (may be provided at connecting parks/open lands)
Amenities to Consider	<ul style="list-style-type: none"> • Interpretive signage • Information kiosks / trail maps • Viewpoints • Trail waysides (picnic tables, benches, etc.) • Spur trails to water/fishing access, viewpoints, etc. • Equestrian trails amenities • Native landscaping
Amenities to Avoid	<ul style="list-style-type: none"> • Urban character development, lighting • Recreation facilities • Restrooms, water fountains, etc. (unless provided at trailhead) • Grass strips and high-maintenance landscaping (e.g., floral beds, horticultural displays)

Nature Reserves/Preserves

	Development Guidelines
Description	<ul style="list-style-type: none"> Open lands acquired primarily for the protection of natural resources or wildlife habitat
Service Level	<ul style="list-style-type: none"> No acreage guideline
Service Area	<ul style="list-style-type: none"> Not acquired for recreation service
Location/Access	<ul style="list-style-type: none"> Inside or outside Growth Management Area No access or restricted public access
Co-location	<ul style="list-style-type: none"> May be co-located with parks, but marked as restricted, ecologically sensitive area
Size	<ul style="list-style-type: none"> No size requirement; larger parcels provide more valuable habitat
Design	<ul style="list-style-type: none"> Designed for maximum ecological benefit Minimal development, avoiding impacts to sensitive or high-value natural resources
Amenities to Provide	<ul style="list-style-type: none"> Undeveloped open lands Regulatory/identification signage
Amenities to Consider	<ul style="list-style-type: none"> On street parking Gate/fencing Benches Low-impact trail system
Amenities to Avoid	<ul style="list-style-type: none"> High and medium impact facilities, including parking Lighting Turf, ornamental, or non-native plantings

Natural Areas

	Development Guidelines
Description	<ul style="list-style-type: none"> Open lands acquired to provide outdoor recreation opportunities and natural resource protection (example Rivers Edge Natural Area)
Service Level	<ul style="list-style-type: none"> No acreage guideline
Service Area	<ul style="list-style-type: none"> May serve residents citywide and attract others from throughout the region
Location/Access	<ul style="list-style-type: none"> Typically within Growth Management Area

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	<ul style="list-style-type: none"> • May be outside of Growth Management Area where unique opportunities or natural resources are present • May be connected to the surrounding community via sidewalks, bike lanes, and off-street local or regional trail • Should front and/or be accessible via a collector or arterial street • Transit stop may be nearby
Co-location	<ul style="list-style-type: none"> • May be co-located with schools or recreation centers for nature education, outdoor classrooms and outdoor programming • May be co-located with parks to provide different type of recreation opportunities • May be connected to urban or rural trail corridors
Size	<ul style="list-style-type: none"> • No size requirement • Should be large enough for intended recreation facilities and education opportunities
Design	<ul style="list-style-type: none"> • Designed for highest level of public access to open lands • May accommodate large-group activities • Designed to support programmed and self-directed uses, including outdoor recreation, nature programs and environmental education • Amenities provided should be limited to the numbers and types of visitors the area can accommodate, while retaining the resource value and natural character of site
Amenities to Provide	<ul style="list-style-type: none"> • Park identification signage • Interpretive signage • Site furnishings (benches, trash receptacles, bike rack, trash receptacles, etc.) for intended scale and use of the site • Trails (hard or soft surfaced), boardwalks where needed • Off-street parking (gravel)
Amenities to Consider	<ul style="list-style-type: none"> • Soft-surfaced recreation trails (hiking, jogging, mountain biking) • Multi-use hard-surfaced trails • Trailhead or entry • Interpretive signage, kiosk • Picnic tables, small shelter • Picnic pavilion • Shade structure or gazebo • Viewpoint, viewing blinds • Fishing access • Fishing pier • Bridge • Nature playground

APPENDIX C: DEVELOPMENT GUIDELINES FOR PARKS AND OPEN LANDS

	<ul style="list-style-type: none"> • Outdoor classroom • Environmental education or nature interpretation center (indoor or outdoor) • Bike agility course • Small outdoor amphitheater • Vault or flush toilets • Off-street parking (gravel or paved) • Bus parking or turn-around • Lighted facilities
Amenities to Avoid	<ul style="list-style-type: none"> • High impact facilities • Turf areas or ornamental plantings • Active use facilities (sports fields, sport courts, etc.)

Open Spaces/Greenways

	Development Guidelines
Description	<ul style="list-style-type: none"> • Open lands acquired to protect unique landscapes and open space from development, contribute to urban aesthetics and support ecological functions (stormwater detention, floodplain protection, water quality enhancement, etc.); may secondarily provide recreation opportunities
Service Level	<ul style="list-style-type: none"> • No acreage guideline
Service Area	<ul style="list-style-type: none"> • May serve residents citywide
Location/Access	<ul style="list-style-type: none"> • Typically within Growth Management Area • May be outside of Growth Management Area where unique opportunities or natural resources are present • May include floodplain, steep slope or other hazard area that precludes development • May be connected to the surrounding community via roads, bike lanes, and off-street local or regional trail
Co-location	<ul style="list-style-type: none"> • May be co-located with parks
Size	<ul style="list-style-type: none"> • Varies • Size sufficient to perform ecological function
Design	<ul style="list-style-type: none"> • May be designed to protect capacity for flood storage or other ecological services • May be designed to enhance visual features or scenic value • May support programmed and self-directed outdoor recreation uses;

APPENDIX C: DEVELOPMENT GUIDELINES FOR PARKS AND OPEN LANDS

	<p>typically less developed than natural area</p> <ul style="list-style-type: none"> • Amenities should be limited to the numbers and types of visitors the area can accommodate, while providing ecological function
Amenities to Provide	<ul style="list-style-type: none"> • Protected natural features • Park identification signage
Amenities to Consider	<ul style="list-style-type: none"> • Interpretive signage • Site furnishings (benches, trash receptacles, bike rack, trash receptacles, etc.) for intended scale and use of the site • Trails (hard or soft surfaced), boardwalks • Trailhead or entry • Interpretive signage, kiosk • Picnic tables, small picnic shelter • Shade structure or gazebo • Viewpoint, viewing blinds • Fishing access • Fishing pier • Bridge • Nature playground • Bike agility course • Small outdoor amphitheater • Vault or flush toilets • Off-street parking (gravel or paved)
Amenities to Avoid	<ul style="list-style-type: none"> • High impact or large group recreation facilities • Lighting • Turf, ornamental, or non-native plantings

Conservation Easements

	Development Guidelines
Description	<ul style="list-style-type: none"> • Privately owned open land that uses a permanent legal transfer of certain land rights to the City to achieve specific conservation objectives (such as natural resource protection, agricultural soil preservation, etc.)
Service Level	<ul style="list-style-type: none"> • None specified
Service Area	<ul style="list-style-type: none"> • None specified
Location/Access	<ul style="list-style-type: none"> • Inside or outside Growth Management Area • Depends on legal agreement; may provide no access, restricted public

APPENDIX C: DEVELOPMENT GUIDELINES FOR PARKS AND OPEN LANDS

	access, or limited public use (i.e., as a trail corridor)
Co-location	<ul style="list-style-type: none"> • May be connected to other open lands and trail corridors
Size	<ul style="list-style-type: none"> • No size requirement; larger parcels provide more valuable habitat and resource protection
Design	<ul style="list-style-type: none"> • Designed to meet specific conservation objective(s)
Amenities to Provide	<ul style="list-style-type: none"> • None required
Amenities to Consider	<ul style="list-style-type: none"> • Dependent on legal agreement and conservation objectives, but may include limited public access facilities such as low-impact trails
Amenities to Avoid	<ul style="list-style-type: none"> • Medium or high impact facilities • Anything contrary to legal agreement or conservation objectives



Appendix D: Open Lands Evaluation Criteria

Appendix D: Open Lands Evaluation Criteria

The following evaluation criteria can be applied to properties proposed for open lands acquisition. These criteria reflect guidelines for open lands and can be used as a tool in determining which properties are best suited for acquisition. The scoring system is an index, not a precise measurement, based on a point scale. If a particular evaluation criterion is not applicable, the element will not be scored or ranked.

GENERAL LOCATION

- Inside GMA
- In area underserved by recreation opportunities (no parks, golf courses, recreation trails or facilities within $\frac{3}{4}$ mile)
- In high or medium density residential area
- Near schools, recreation centers or childcare facilities
- Serves as a community separator or buffer between land uses

ADJACENCY/CONNECTIVITY

- Adjacent to or near other protected open lands
- Adjacent to or near park
- Extension of acquired urban trail corridor
- Part of planned trail network
- Potential to acquire adjacent lands
- Compatibility of adjacent land uses

ECOLOGICAL/RESOURCE VALUE

- All or mostly native species
- Rare species or unique plant communities present

APPENDIX D: EVALUATION CRITERIA

- Protected or endangered wildlife present
- Part of wildlife corridor
- Few or manageable invasive species
- Older or mixed-age plant communities (some >80 years, some 40-80 years)
- Large parcel size
- Significant ecological function (e.g., stormwater detention, water filtration)
- *Natural Areas Sites Report (2008)* ratings and data

WATER/HYDROLOGY

- Includes or is adjacent to water body, wetland or riparian area
- Provides significant buffer around water body (50-300 ft)
- Natural hydrology is intact

OUTDOOR RECREATION

- Potential for public access/use
- Provides development opportunity to meet facility guidelines (e.g., fishing access, swim beach, water access, disc golf, nature center)
- Provides development opportunity to meet trail guidelines
- Provides opportunities for nature interpretation and environmental education
- Provides other recreation opportunities

OTHER SIGNIFICANCE (VISUAL, CULTURAL, HISTORICAL, GEOLOGICAL)

- Provides vistas or scenic backdrop
- Has visual exposure from roads, trails, view points, etc.

- Contains significant archaeological or historic resources
- Contains significant paleontological sites
- Contains significant geological features, such as faults, anticlines, etc.
- Includes farmland or supports agricultural character or community
- Contains other unique landscape features

SITE QUALITY/DEVELOPMENT

- Is under development pressure
- Was not previously developed
- Lacks buildings or deteriorated infrastructure to improve or remove
- Access is available to site
- Potential for site/habitat restoration
- Irrigation is present and water rights are intact (where applicable)

POLITICAL FACTORS

- High-profile acquisition from the public perspective
- Serves as a catalyst for other acquisition(s)
- Serves as a positive example for other landowners
- Contributes to balance of property types for the Open Lands Program

PRICE

- Reasonable price given current supply and demand and net value
- Reduced price for charitable tax purposes
- Partnership (cost sharing)
- Property will become more expensive or unavailable if not acquired now
- Projected management and maintenance costs are affordable



Appendix E:
Guidelines for Protection of
Environmentally Sensitive Areas

Appendix E: Guidelines for Protection of Environmentally Sensitive Areas

This section was originally included in the City of Loveland's 1996 *Open Lands Plan*. The protection techniques described, including setbacks and buffers for the Big Thompson River, other waterways, lakes and ditches, remain valid and are recommended for the conservation of environmentally sensitive areas in and around Loveland. A number of recommendations from the 1996 plan have been accomplished by the Open Lands Division, including the preservation, restoration, and enhancement of several focus areas identified along the Big Thompson River and other sites, as well as buffer areas, setbacks, and floodplain protection techniques recommended as development guidelines.

The Big Thompson River Corridor

The Big Thompson River is Loveland's only natural waterway and contains more than one-fifth of all the natural sites surveyed within the study *City of Loveland Natural Areas Sites* (2008). These areas include forests, ponds, riparian and upland habitat rated from low to high. Numeric quality ratings were given to 14 attributes. The ratings ranged from 1 (low) to 10 (high). A rating of 1 indicates either that the natural area values are exceedingly low and no natural values exist, or that the value is absent altogether, e.g., no wetlands on a completely upland site. These ratings were based on professional judgment, rather than on quantitative field data. All told, some 18-sites along the Big Thompson received an overall habitat quality rating of 6 or higher as identified in the study. In particular, the river west of Taft obtained a very high habitat rating and is the only place along the river that combines an uninterrupted view of the Front Range with a completely natural foreground setting. Other sites have high potential for habitat enhancement, as well as for new recreational opportunities. Thus, the river is an extremely important natural resource and this plan recommends protection techniques to improve and enhance the corridor for both wildlife and human use. The river is visible from only a few places along city streets. An excellent paved bike path does run along part of the river, but to become useful as the backbone of a transportation network, it needs directional signs explaining how to get to downtown, parks and neighborhoods, as well as interpretive signs explaining river history, wildlife habitat and riparian vegetation. At issue is how to protect and enhance the Big Thompson River Corridor. Currently the corridor remains a patchwork of public (City/County) and private land holdings that include existing development, activity lands, agricultural lands, active and reclaimed gravel operations. The City should explore opportunities to work with landowners, in particular along the eastern sections of the corridor. For example, the City

may be able to offer incentives to gravel-miners to plan for long-range conversion to wildlife habitat and recreational uses. Conservation techniques to encourage these activities might include creative purchase, land exchanges, deed restrictions, conservation easements, purchase of development rights, and clustered or limited development.

Proposed Development Guidelines

This plan recommends that in the future, the area within the **floodway** not be developed, and the area within the **100-year floodplain** remain in as undisturbed a state as possible to protect wildlife habitat, preserve water quality, and minimize flood damage. Specific recommendations are made for areas along the river corridor and for the area within the 100-year floodplain. This plan also proposes development guidelines within two areas along the Big Thompson River. The areas are designed to be flexible according to the river's natural characteristics, settlement and land-ownership patterns along the corridor. It is the intent of the City to work with landowners fairly on a site-by-site basis. The first is an innermost **Resource Protection Area** that includes the floodway plus important natural areas (those rated 6 or higher for overall habitat quality in the *Natural Areas Sites* report). The City of Loveland defines the floodway as the central part of the floodplain, which must be reserved as open lands to carry floodwater efficiently and without damage to life or property. Restrictions on development already exist within the floodway. The proposed Resource Protection Area expands upon these restrictions by proposing no new development within either the floodway or the identified natural areas with an overall habitat rating of 6 and above. The second area is the **Big Thompson Buffer Area**, which is land within the flood fringe (located between the Resource Protection Area and the 100-year floodplain) plus all adjacent natural areas. All proposed new development within the Buffer Area should be located at least 50 feet beyond the Resource Protection Area. This 50-foot buffer is intended to minimize negative impacts on the Resource Protection Area. Ideally, the entire Buffer Area should remain in as “undisturbed” a state as possible in order to help preserve water quality, provide wildlife habitat, and minimize flood damage and erosion. Any new development within the Buffer Area should include provisions for natural restoration and enhancement within the corridor. Site-specific analysis is needed when a landowner desires to build within the Big Thompson River Corridor (outside of the floodway), in an area that is identified as containing a significant natural area rated 6 and above. For these areas, the City requests that the owner have an Environmentally Sensitive Areas Report (ESAR) prepared by a qualified expert that is mutually acceptable to the City and the landowner. This study will assist in determining both mitigation measures and development opportunities.

DEFINITIONS	
Floodway:	The central part of the floodplain, which must be reserved as open space to carry floodwater efficiently and without damage to life or property (FEMA).
100-Year Floodplain:	The area that has a 1 in 100 likelihood of flooding in any given year.
Fringe Area:	The area outside of the floodway but still within the 100-year floodplain.
Resource Protection Area:	The area that includes the floodway and natural areas with an overall habitat rating of 6 or above, where no development shall occur.
Big Thompson Buffer Area:	Within the fringe area and consists of any adjacent natural areas rated 5 and below for overall habitat quality and a 50-foot setback from the Resource Protection Area.

Restoration and Enhancement

The restoration of creeks, streams and rivers back to a more natural state is an evolving science. Fort Collins hydrologist, Dave Rosgen, and others have pioneered river restoration techniques to revive channelized and degraded waterways throughout the West. Within Colorado, Boulder Creek is a formerly degraded waterway that has been returned to environmental health while providing community parks, recreational trails, trout fishing, swimming, and wildlife habitat. The South Platte River through Denver, Fountain Creek in Colorado Springs, and the Arkansas River near Pueblo provide additional success stories. Urban waterways and their enhancement potential can be major rallying points for volunteer efforts creating a sense of ownership and community pride. For example, volunteers have planted thousands of trees along the South Platte River, and in Pueblo, volunteer rangers help patrol, interpret and maintain the greenway.

General Recommendations

This section of the plan focuses on strategies for restoring the Big Thompson River and recommends both general and specific actions throughout the Big Thompson River Corridor. These apply to the entire river corridor and include:

- Work to restore the natural hydrologic processes of the river (which may include some channel migration where the river moves back and forth over time).

APPENDIX E: GUIDELINES FOR PROTECTION OF ENVIRONMENTALLY SENSITIVE AREAS

- At the time that a specific parcel is being evaluated (for development or protection) it is necessary to acquire precise mapping of the floodway location.
- Where possible, trails should be built upland and kept out of sensitive riparian areas and forest.
- Combine structural and non-structural bank stabilization methods. Cover concrete and stone rip-rap with topsoil and plant with native cuttings (such as willow, cottonwood, alder, and birch).
- Re-grade steep river banks to create riverbank “terraces,” which present a more natural means to control erosion. Moreover, the occasional flooding of terraces nourishes cottonwood seedlings, ensuring the continuance of groves.
- Re-grade pond and lake shoreline slopes to create undulations for wetland habitat and wading birds.
- Remove non-native weedy trees such as Russian olive and salt cedar (tamarisk).
- Restore wetlands, and replant with native wetland vegetation.
- Include the Big Thompson in the area-wide trail connection plan.
- Require that a restoration and enhancement plan be prepared for the river corridor as part of any proposed development plans.
- Require tree protection measures during construction such as protective fencing around the drip line of existing trees.
- Protect viewsheds and other resources in the corridor.
- Discourage the placement of earth fill within the floodplain.

Site-Specific Recommendations

The plan addresses and makes recommendations for seven areas of the Big Thompson. These seven areas were chosen because they represent relatively distinct areas (locations) along the Big Thompson River. Each has location-specific management and action recommendations.

Area A is the westernmost section of the Big Thompson, and includes the highly ranked Natural Area Sites 69 and 137, both rated 9 for overall habitat quality. These natural areas consist of unusually large stands of mature cottonwoods and willows. In addition to providing a natural and dramatic western gateway to Loveland, this area also protects the

Big Thompson’s water quality by acting as a natural filtering system.

APPENDIX E: GUIDELINES FOR PROTECTION OF ENVIRONMENTALLY SENSITIVE AREAS

Recommendation:

- Protect this area through conservation easements, negotiated management agreements and land acquisition.

Area B is located in the center of the river corridor next to the Mariana Butte Golf Course. The neighboring cottonwood forest provides good habitat for songbirds. The site complements the open quality of the golf course and provides possible trail connections to Devil's Backbone.

Recommendation:

- Protection techniques should be studied for this area.

Area C includes the gravel mine and ponds near Namaqua Avenue. Portions of this area are still being actively mined and other portions include reclaimed ponds.

Recommendation:

- Plan for long-term protection and restoration. Work with the landowner to restore and protect this site through easement or installment purchase.

Area D includes the river corridor west of Taft and east of Wilson. This area includes quality wildlife habitat and an unusually clear and natural view of the Front Range.

Recommendations:

- Protection techniques should be studied for this area of key parcels west of the Macy Subdivision parcel.
- An open, rural feel of adjacent lands should be encouraged and, where possible, ensured through the purchase or donation of conservation easements.

Area E consists of large ponds including those owned by Hewlett-Packard. The area contains scenic views to the foothills, wildlife habitat, and opportunities for water access and passive recreation.

Recommendations:

- Protection techniques should be studied for this area with private landowners and the County.
- Work with landowners to regrade banks of ponds to prevent erosion and create nesting habitat for waterfowl.

APPENDIX E: GUIDELINES FOR PROTECTION OF ENVIRONMENTALLY SENSITIVE AREAS

Area F, directly east of Hwy 287 and north of Hwy 402, includes a development which incorporates high-density residential along an identified Resource Protection Area without harming the integrity of the river corridor, creating a positive amenity to this area.

Recommendations:

- Re-grade riverbanks to create terraces for natural erosion control, replace rip-rap containing exposed rebar, and other dangerous objects or hazardous situations. Remove weedy, non-native vegetation.
- Negotiate with the owner of the land (private or public) to achieve these restoration and enhancement measures.

Area G, the eastern section of the Big Thompson corridor, winds east of Area F into the plains beyond I-25. Relatively undisturbed in comparison with the western section, and primarily surrounded by agricultural lands, this section includes 19 natural areas, 10 of which have an overall rating of 6 and above. Additionally, native vegetation should be used for any plantings within this buffer zone and access should be minimized or prohibited.

Recommendations:

- Obtain precise floodway mapping of this area.
- Encourage conservation easements in order to maintain the open, rural feel of adjacent lands.
- Provide incentives to private extraction companies to plan for and implement the restoration and enhancement of the river corridor.
- Work with adjacent landowners to voluntarily control erosion by maintaining vegetated buffer strips along the riparian corridor.

Techniques to Protect the Big Thompson Buffer Area

The ranges of techniques that can be applied to protecting the Big Thompson Buffer Area include the following:

- Include a setback requirement as part of existing open space, natural area, or park dedication requirements. This would include land that falls within the 100-year floodplain.
- A landowner could grant an easement to the City or to a qualified land trust with the potential for tax benefits of the donation.

APPENDIX E: GUIDELINES FOR PROTECTION OF ENVIRONMENTALLY SENSITIVE AREAS

- The City could utilize its open lands funds to acquire an open space easement on the setback and thereby compensate landowners for the incremental loss of value. That value would need to be determined by an independent appraisal. (It should be recognized that in some cases the easement may actually increase the value of the development.)
- The City could negotiate an increase in density on the development parcel in return for the easement on the buffer area.
- The City could negotiate a transfer of density within the parcel or to other parcels in return for establishing the buffer area.
- The City or County may be interested in purchasing a fee interest in the setback area from landowners.

Lake Edges and Ditches

Loveland is fortunate to have so many lakes and ditches in and around the community. Although many of these waterways are man-made, some of the most significant natural areas can be found on the edges of lakes and along some of the ditches. At lake edges and along ditches, there are two main open lands objectives:

- Protect natural areas from the impacts of development, especially wildlife habitat.
- Where appropriate, provide public access to lakes and along ditches.

This plan recommends several types of buffers to protect edges from development impacts. These are illustrated in the sections below. Development includes structures, roads, parking areas and all impervious surfaces. Development impacts of concern include: water contamination from pollutants such as fertilizers, run-off from parking areas, and pesticides and other chemicals; increased erosion and siltation and loss of wildlife habitat caused by the removal of vegetation. Nearly all lakes and reservoirs identified in this plan are artificial or enhanced lakes created to store, control and distribute irrigation water. In the majority of instances, the lakes are privately owned and operated, with most surrounding land in private ownership. Many of these lakes have more than one high water level depending on the purpose to be served. Additionally, a high water level may be adjusted up or down as a result of changes dictated by operational requirements of the lake owner, modifications to the reservoir, or regulatory agencies of the state or federal government.

In most instances, the operating high water line can be defined as the statistical average over a 5-year period. This is defined as that elevation which is arrived at by taking the sum

of the high water elevation in the months of May and June for the last 5 years and dividing by 10. However, every lake and its surrounding area are unique, and actual lake shore configurations will need to be adapted to fit individual circumstance. The cross-sections below are illustrative of typical conditions existing for lakes shore edges and ditches.

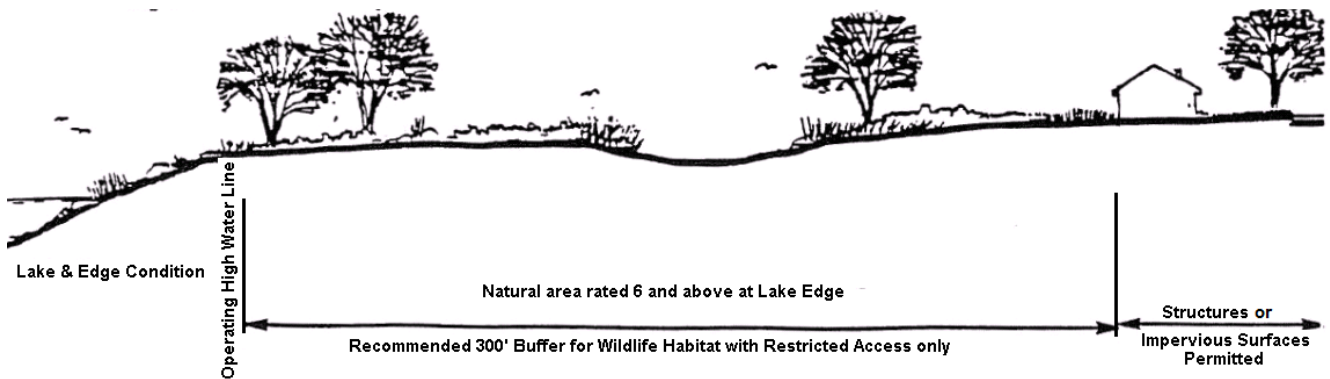
Buffers

Establishing buffers along lake edges protects both water quality and wildlife habitat. The determination of appropriate buffer widths is dependent upon several conditions. For lakes that have natural areas along the shoreline, the *Natural Areas Sites* report must be consulted to determine the rating value for the overall habitat quality assigned to the particular site. Numeric quality ratings were given to 14 attributes. The ratings ranged from 1 (low) to 10 (high). These ratings were based on professional judgment, rather than solely on quantitative field data.

In areas that have natural areas rated 6 or above along lake edges, a buffer width of 300 feet is recommended. This translates to a development setback from the operating high water line of 300 feet. The 300-foot dimension is based on extensive research and is the recommended standard.

**A decrease in the minimum buffer width may be justifiable on the basis of site-specific conditions. The Plan recommends that reductions in the buffer width may be considered after site-specific research has been conducted. This can be accomplished by an independent consultant with appropriate credentials and mutually agreed upon by the City of Loveland and the private interest seeking changes to the recommended buffer width. It is the intent of the City to work with landowners fairly and work on a site-by-site basis.

Cross-section showing the recommended 300-foot buffer for natural areas with an overall habitat rating of 6 and above, along lake edges:



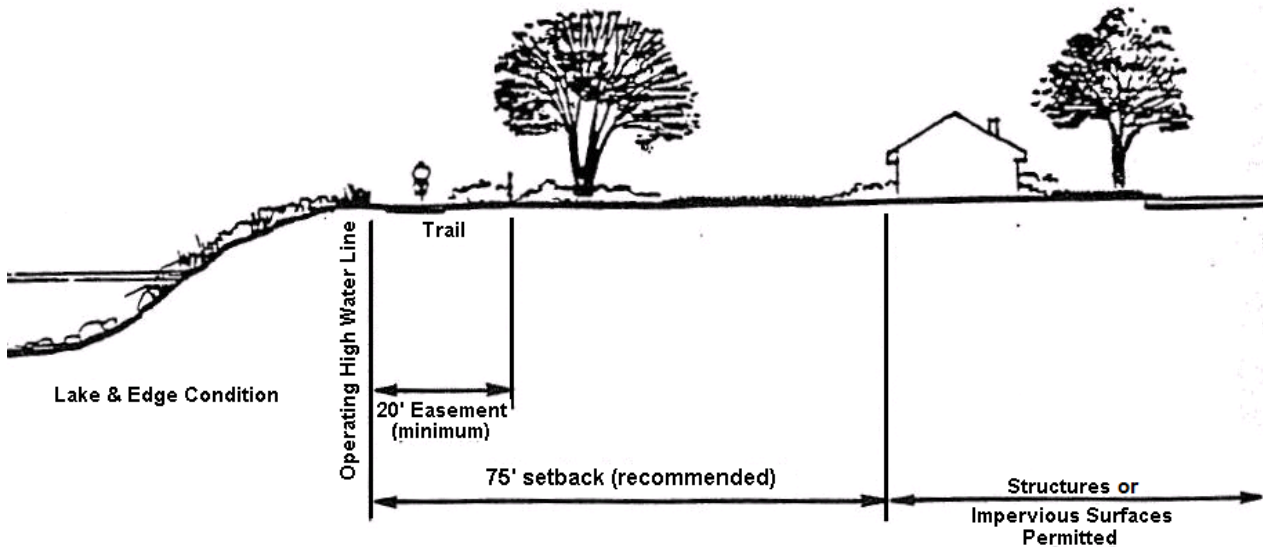
For lake edges that have natural areas rated 5 and below, development should be setback 75 feet in order to protect water quality by minimizing the impacts of sediment input. A naturally vegetated buffer zone of this width can usually catch and retain sediment containing metals and toxic substances that have been carried over land from developed areas. Native vegetation should be used for plantings in this buffer zone, with invasive and non-native species prohibited. In the case of lake edges without the 6+ rated natural areas (where a 75-foot setback is recommended), reduced buffers may be considered if adjacent developed areas have appropriately designed, constructed, and maintained storm water control systems.

Public Access Along Lakes

Public access along lakes and ditches was a stated goal by Loveland citizens at many of the public meetings conducted for this [1996] plan. In areas where habitat protection is not the primary objective, public access may be appropriate.

Within the 75-foot setback for development as described above, easements for trails should be considered. These trails should provide a link between neighborhoods, parks, and other trails. Where a shoreline trail is not appropriate, but public access to the lake edge is still desired, the use of spur trails or other pedestrian access points can provide public access.

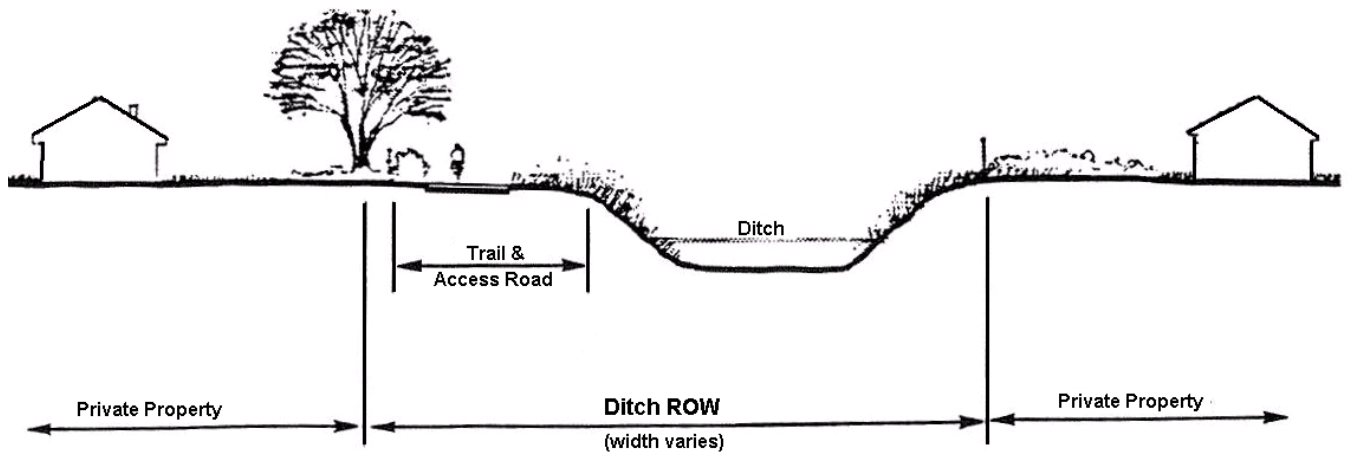
Cross-section showing the recommended 75-foot buffer with an easement for a trail:



Public Access Along Ditches

Ditches and their accompanying access roads crisscross the Loveland community. These ditches are often used by small species of wildlife as both habitat areas and movement corridors. They provide wildlife linkages amidst an increasingly urbanized area. They also provide an excellent opportunity for off-street trail connections that can link neighborhoods to parks, schools, and other trails. The primary function of ditches is agricultural in nature, supplying irrigation water to the farms surrounding Loveland and further east on the plains. This function must first and foremost be protected. This plan also recommends that some of the ditches serve as recreation/trail linkages and that a complete study be undertaken to determine which connections are most feasible and desirable as additions to Loveland’s trail system. Similar to the Big Thompson River Corridor, any development proposals submitted to the City that involve lake edges or ditches should include a restoration and enhancement plan. As part of the City’s review process, it is recommended that Colorado Parks and Wildlife (CPW) be given the opportunity to review and comment on any proposed development in identified significant natural areas. CPW staff has extensive experience and in many cases, are very familiar with existing wildlife conditions in specific areas.

Cross-section showing a trail along a ditch:



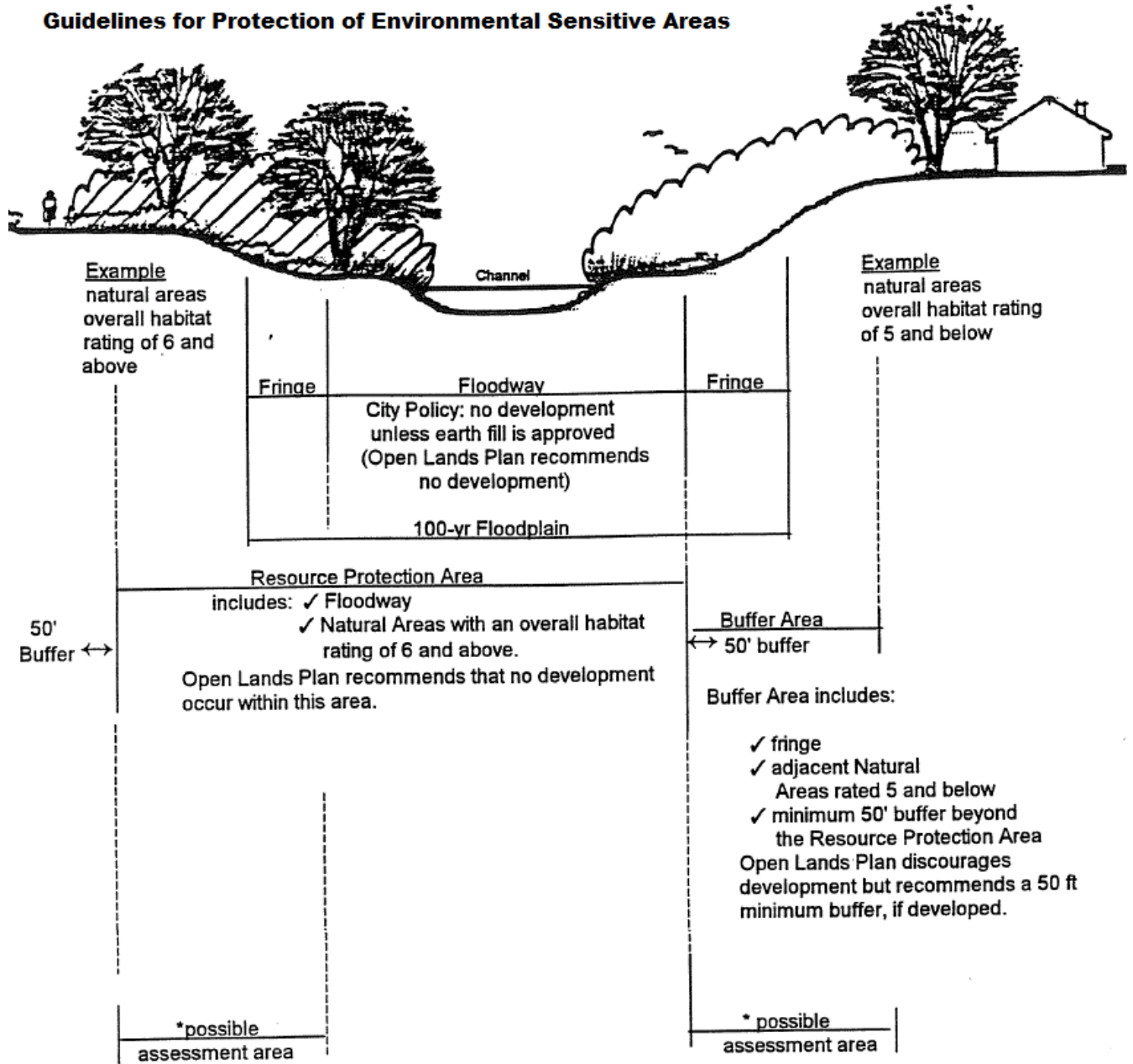
Techniques to Protect Lakeshore Setbacks

The range of techniques that can be applied to protecting the lake shore setback zone include the following:

- Include the lake shore setback guideline as part of existing open lands, natural area, or park dedication requirements. Landowners could meet these guidelines by counting that portion of the land that was included in the setback. This would include the land from the operating high water line to the 300-foot or 75-foot setback mark.
- The City could utilize its open lands funds to acquire an open lands easement on the setback land, thereby compensating landowners for the incremental loss of value. That value would need to be determined by an independent appraisal. (It should be recognized that in some cases the easement may actually increase the value of the development.)
- The City could negotiate a transfer of density within the parcel or to other parcels of land in return for establishing the lakeshore setback area.
- The City, County, and State Parks may be interested in purchasing a fee interest in the setback area from landowners. In such instances, the purchase price would be negotiated and landowners would be encouraged to consider various land protection options when selling these lands (see Section V. Standards, Guidelines and Policies of *2014 Parks & Recreation Master Plan*).

APPENDIX E: GUIDELINES FOR PROTECTION OF ENVIRONMENTALLY SENSITIVE AREAS

Guidelines for Protection of Environmental Sensitive Areas



*includes the completion of a natural areas impact assessment study


CITY OF LOVELAND

BUDGET OFFICE

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 (970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 10
MEETING DATE: 7/1/2014
TO: City Council
FROM: Terry Andrews, City Clerk's Office
PRESENTER: Terry Andrews, City Clerk

TITLE:

A Resolution Amending the 2014 Schedule of Rates, Charges, and Fees for Services Provided by the City of Loveland, Other than Services Provided by the Water and Power Department and the Stormwater Enterprise, and Superseding all Prior Resolutions Establishing Such Rates, Charges, and Fees, to Revise the City's "Research Fee" for Requests for Records Under the Colorado Open Records Act

RECOMMENDED CITY COUNCIL ACTION:

Adopt the resolution.

OPTIONS:

1. Adopt the resolution.
2. Adopt a modified action (specify in the motion)
3. Refer back to staff for further development and consideration
4. Adopt a motion continuing the item to a future Council meeting

SUMMARY:

This is an administrative action to reduce the City's "Research Fee" applicable to records requests under the Colorado Open Records Act consistent with a recently-enacted state law that limits research fees to \$30, with the first hour free.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The Research Fee will be reduced by \$5 per hour, with the first hour free, thereby reducing revenue received by the general fund.

BACKGROUND:

The Colorado General Assembly recently enacted H.B. 14-1193, which amends C.R.S. 24-72-205 by addition of a new subsection (6). This amendment, which is effective July 1, 2014, requires public entities subject to the Colorado Open Records Act to post on the entity's web site or otherwise publish a written policy that specifies the applicable conditions concerning the research and retrieval of public records by the entity, including the amount of any fee for such work, and limits the amount of fees that can be charged for such work to \$30, with the first hour free. The proposed resolution brings the City's "Research Fee" into compliance with H.B. 14-1193.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

1. 2014 Schedule of Rates, Charges, and Fees – Page 1 Redline
2. Resolution

CITY OF LOVELAND
SCHEDULE OF RATES, CHARGES AND FEES FOR 2014

Description	2014 Fee
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CITY CLERK & COURT ADMINISTRATION DEPARTMENT

CITY CLERK

Liquor Occupational Tax:

"A" - Hotel/Restaurant/Brewpub	\$550.00
"B" - Tavern	\$670.00
"C" - Beer & Wine	\$300.00
"D" - Retail Store	\$670.00
"E" - Drug Store	\$670.00
"F" - Club	\$550.00
"G-1" - 3.2% On-Premises	\$300.00
"G-2" - 3.2% Off-Premises	\$550.00
"G-3" - 3.2% On/Off-Premises	\$550.00
"H" - Optional Premises	\$550.00

Administrative Fees:

Motion Picture Shows, per screen, per year	\$50.00
Skating Rink, per year	\$50.00
Miniature Golf, per year	\$25.00
Bowling Alley, per alley	\$10.00
Shooting Gallery, per alley	\$10.00
Billiard Tables, per table	\$50.00
Electronic Games, per game	\$20.00
Short Check Fee, per check	\$20.00
Copies, per copy	\$0.15
Vendor Permit Application, nonrefundable	\$25.00
Tree Trimmer License (new)	\$50.00
Tree Trimmer License (renewal)	\$25.00
Research Fee, per hour <u>(first hour free)</u>	\$ 30 5.00
CD, each	\$15.00
Reproduction of Published Materials	Actual Cost
Shipping	Actual Cost
Maps and Oversized Documents	Actual Cost

Sexually-Oriented Business:

New Business Application	\$500.00
New Business License, per year	\$50.00
License Renewal, per year	\$50.00
Manager's License, per year	\$25.00
Employee Registration Fee, per employee	\$5.00

Liquor Licenses:

Application Fees:

Application, any new license	\$1,000.00
Application, transfer of ownership	\$750.00
Renewal fee (not including fee for particular license, listed below)	\$100.00

RESOLUTION #R- 40-2014

A RESOLUTION AMENDING THE 2014 SCHEDULE OF RATES, CHARGES, AND FEES FOR SERVICES PROVIDED BY THE CITY OF LOVELAND, OTHER THAN SERVICES PROVIDED BY THE WATER AND POWER DEPARTMENT AND THE STORMWATER ENTERPRISE, AND SUPERSEDING ALL PRIOR RESOLUTIONS ESTABLISHING SUCH RATES, CHARGES, AND FEES, TO REVISE THE CITY'S "RESEARCH FEE" FOR REQUESTS FOR RECORDS UNDER THE COLORADO OPEN RECORDS ACT

WHEREAS, Section 3.04.025 of the Loveland Municipal Code provides that the City Council shall, by resolution, fix the rates, charges, and fees to be collected by the City for goods and services provided by the City; and

WHEREAS, the City Council last set the rates, charges, and fees for services provided by the City, other than services provided by the Water and Power Department and the Stormwater Enterprise ("Schedule of Rates, Charges, and Fees"), in Resolution #R-78-2013, as amended by Resolution #R-13-2014 (which abolished the "Request for Dismissal of Proof of Insurance Fee"); and

WHEREAS, effective July 1, 2014, C.R.S. § 24-72-205(6) requires public entities subject to the Colorado Open Records Act to post on the entity's website or otherwise publish a written policy that specifies the applicable conditions concerning the research and retrieval of public records by the entity, including the amount of any fee for such work, and limits the amount of fees that can be charged for such work; and

WHEREAS, City Council desires to revise the City's "Research Fee" for requests for records under the Colorado Open Records Act consistent with the requirements of C.R.S. § 24-72-205(6) and amend the 2014 Schedule of Rates, Charges, and Fees to reflect this change.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the City's "Research Fee" is hereby revised from a fee of \$35.00 per hour, to a fee of \$30.00 per hour with the first hour free, in accordance with C.R.S. § 24-72-205(6).

Section 2. That the City Clerk is hereby directed to post on the City's website or otherwise publish a written policy that specifies the applicable conditions concerning the research and retrieval of public records by the entity, including the amount of the Research Fee.

Section 3. That this Resolution shall supersede in all respects all previous resolutions of the City Council which set the fee now being changed, including Resolution #R-78-2013, as amended by Resolution #R-13-2014.

Section 4. That this Resolution shall take effect as of the date of its adoption.

ADOPTED this 1st day of July, 2014.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney


CITY OF LOVELAND

BUDGET OFFICE

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 (970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 11
MEETING DATE: 7/1/2014
TO: City Council
FROM: Brent Worthington, Finance Department
PRESENTER: John Hartman, Budget Officer

TITLE:

A Resolution Approving the 2015-2024 Capital Program for the City of Loveland

RECOMMENDED CITY COUNCIL ACTION:

Approve the resolution.

OPTIONS:

1. Adopt the action as recommended
2. Deny the action
3. Adopt a modified action (specify in the motion)
4. Refer back to staff for further development and consideration
5. Adopt a motion continuing the item to a future Council meeting

SUMMARY:

This is an administrative action. The Capital Program is part of the 2015 Budget development process. The program includes the funding sources available for capital projects and the recommended projects for each year of the ten-year program.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The Resolution establishes the planned capital expenditures for the ten-year period. Projects shown in 2015 will be included in the 2015 City of Loveland Budget.

BACKGROUND:

The Loveland City Charter requires the City Manager to present, with the budget, a program of proposed capital projects for the ensuing year and four fiscal years thereafter. For planning purposes, staff has expanded this requirement and presents a ten-year program. The 2015-2024 Capital Program is the funding plan for all infrastructure and equipment replacement for

both General Fund agencies and the Enterprise Funds. General Fund agency programs focus on transportation (both new construction and rehabilitation of existing streets), new amenities, maintenance of existing facilities, and replacement of major equipment. In the enterprise funds, the focus is on improving delivery systems through major maintenance or expansion of the delivery systems and treatment plants that provide and clean our water.

All projects included in the first year of the Capital Program will be included in the 2015 Recommended Budget, which will be adopted in October. Projects included in the “out-years” (2016–2024) will be approved by Council in concept only. The Program will be updated annually to address specific needs as they arise, revise revenue streams based on more current projections, or as Council goals and policies change.

Over the ten-year period, the recommended projects for all funds total \$512.5 million in spending. Capital reserves available at the end of the program are estimated to be \$148.9 million. Reserve balances will depend on actual revenue collections through this time period. The largest revenue source for the capital program is revenue generated by Enterprise rates and fees. The other major source of funding at \$59.4 million is Capital Expansion Fees (CEFs). Actual revenue will be dependent on the rate of growth within the City and CEF rates to be charged as a result of the CEF Study near completion.

Projects included in the Capital Program include:

- \$128.8 million in improvements to power lines and construction of new substations;
- \$83.8 million in water line replacements, new water storage tanks and the expansion of the Water Treatment Plant;
- \$66.5 million in wastewater line improvements and expansion of the Wastewater Treatment plant to meet new regulatory standards and capacity to meet future growth;
- \$51.3 million for the Street Rehabilitation Program;
- \$36.7 million in Storm Water system improvements;
- \$29.9 million for the construction of a new reservoir and the purchase of additional water to meet future growth;
- \$25.9 million for park improvements, new neighborhood and community parks, expansion of existing parks and a new outdoor Aquatic Facility;
- \$20.6 million in new street construction;
- \$15.2 million for the expansion of the Museum, depending on private contributions of nearly \$10 million. No construction will begin until the entire private contribution has been received;
- \$14.9 million for additional Open Space;
- \$11.7 million for the construction of the Police Training Facility;
- \$7.1 million in Golf Course improvements, equipment and the construction of a new Clubhouse at the Olde Course;
- \$6.3 million for major facility maintenance projects;
- \$4.6 million for expansion of the Recreational Trail;
- \$3.5 million for the construction of Fire Station 10;

- \$2.4 million for a Museum Collection Storage Facility;
- \$2.0 million for Fire Apparatus and Public Works major equipment replacement;
- \$1.3 million to remodel and renovate the Maintenance operations center and Cemetery shop.

Council provided direction to staff at the June 10, 2014 Study Session to bring the Capital Program back for approval of the Resolution.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

1. Capital Program Book

RESOLUTION #R-41-2014**A RESOLUTION APPROVING THE 2015-2024 CAPITAL PROGRAM FOR THE CITY OF LOVELAND**

WHEREAS, Section 11-3 of the City of Loveland Charter pertaining to Capital Budget Estimates requires that, as a part of the annual proposed budget or as a separate report attached thereto, the City Manager shall also present a program of proposed capital projects for the ensuing fiscal year and the four (4) fiscal years thereafter; and

WHEREAS, the 2015-2024 Capital Program for the City of Loveland, which includes all the planned capital projects for the City in the next 10-year period, was presented to the City Council at its regular study session on June 10, 2014; and

WHEREAS, the City Council desires to accept and approve the 2015-2024 Capital Program, understanding that except to the extent that funding for capital projects or portions of projects are included in approved annual budgets and appropriations (including those for 2015) or are otherwise specifically approved by City Council, approval of the projects included in the 2015-2024 Capital Program is conceptual in nature only and capital projects not included in the 2015 City Budget shall require such further approval and authorization as may be required in accordance with the Loveland Municipal Code and City policies and procedures.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the 2015-2024 Capital Program for the City of Loveland, attached hereto as **Exhibit A** and incorporated herein by reference, is hereby approved.

Section 2. That except to the extent that funding for capital projects or portions of projects are included in approved annual budgets and appropriations (including those for 2015) or are otherwise specifically approved by City Council, approval of the projects included in the 2015-2024 Capital Program is conceptual in nature only and capital projects not included in the 2015 City Budget shall require such further approval and authorization as may be required in accordance with the Loveland Municipal Code and City policies and procedures.

Section 3. That this Resolution shall take effect as of the date of its adoption.

ADOPTED this 1st day of July, 2014.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Assistant City Attorney

Capital Program

Introduction

The Loveland City Charter requires the City Manager to present, with the budget, a program of proposed capital projects for the ensuing year and four fiscal years thereafter. For planning purposes, staff has expanded this requirement and presents a 10-year program. The 2015-2024 Capital Program is the funding plan for all infrastructure and equipment replacement for both General Fund agencies and the Enterprise Funds. General Fund agency programs focus on transportation (both new construction and rehabilitation of existing streets), new amenities, maintenance of existing facilities, and replacement of major equipment. In the enterprise funds, the focus is on improving delivery systems through major maintenance or expansion of the delivery systems and treatment plants that provide and clean our water.

All projects included in the first year of the Capital Program are included in the 2015 Recommended Budget, which will be adopted in October. Projects included in the “out-years” (2016–2024) will be approved by Council in concept only. The Program will be updated annually to address specific needs as they arise or as Council goals and policies change.

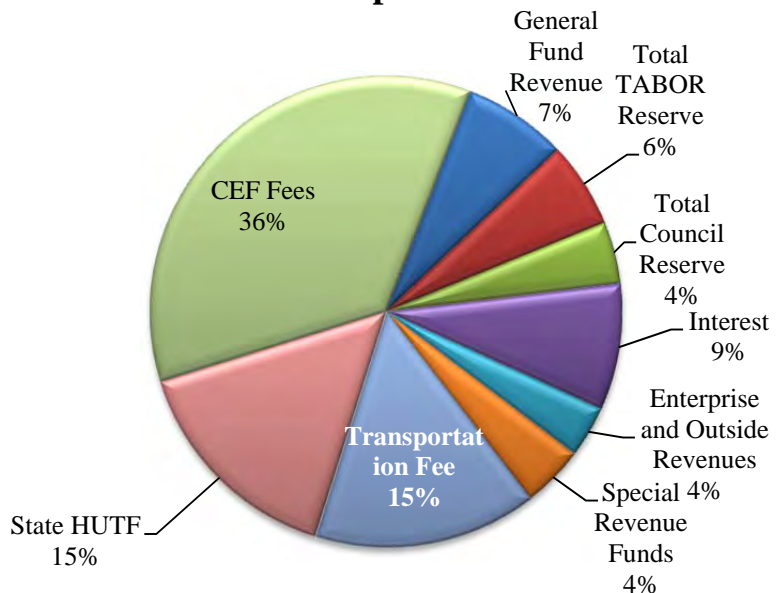
General Fund Agencies

The 2015-2024 Capital Program for General Fund agencies is a financial program for the City to maintain existing facilities and infrastructure and meet the needs for new facilities and infrastructure. These projects are funded through taxes, impact fees, or other special revenues. Capital projects for the purpose of the Capital Planning process are defined as projects or equipment that have a cost of \$250,000 or greater. In some cases, such as the Facility Major Maintenance Program and the transportation construction and maintenance programs, individual projects may be less than this threshold, but the program as a whole meets the definition, and the program has a significant total cost to be included in the capital planning process. A significant portion of the funding for the Program is from dedicated resources. The City follows a “Pay-As-You-Go” philosophy. This requires funds to be accumulated in reserves until the total cost of a project has been received.

Revenues

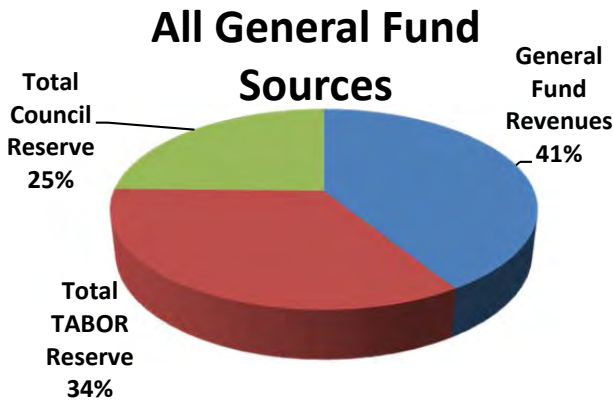
CEFs are a major funding component at 36% of the total program. These are fees on development paid to the City to fund the infrastructure required to maintain service levels in the City as it grows. The City has ten different CEF fees, with one for each major service area. These are a Cultural Services Fee, Fire Fee, General Government Fee, Library Fee, a Law Enforcement Fee, Parks Fee, Open Space Fee, Recreation Fee, Trails Fee, and Streets Fee. The Cultural Services, Library, Parks, Recreation, Open Space and Trails fees are charged to residential construction only. All other fees are charged to both residential and commercial development. Revenues from each fee are restricted to be used for new capital construction within the specific service category. As a result, most of the fee categories will carry significant ending balances that are accumulated for future capital projects. The decline in building activity has significantly reduced CEF collections in the past four years, and, due to the recession, a recovery to the levels experienced in 2004-

2015-2024 Capital Resources



2007 is not expected in the near term.

The revenue assumptions for the CEF fees are based on projected building activity. An analysis of CEF collections compared to building permit inspections shows that most CEF fees from residential building are collected within the same year as the building permit revenue is received. However, for CEFs from non-residential projects there is a two-year lag between building permit collection and the CEF collections. In the City ordinance establishing the CEF fees, the fees are to be increased annually for inflation based on the construction index reported by the Engineering News and Report, for most fees, and a blended index created and reported by the Colorado Department of Transportation for the transportation fee.



Within the Transportation Fund the most significant revenue is the Transportation Fee charged to all households and businesses. This fee is collected to partially fund the Street Rehabilitation Program, which includes pavement overlays, street reconstruction and curb and gutter repair. A portion of the State distribution of Highway User Tax Funds (HUTF) completes the funding for the program. These two sources are 30% of the total revenue for General Fund Agencies program. For the Transportation Program that consists of new street construction or street widening projects Tabor Reserves from the General Fund are combined with impact fees to fund the program.

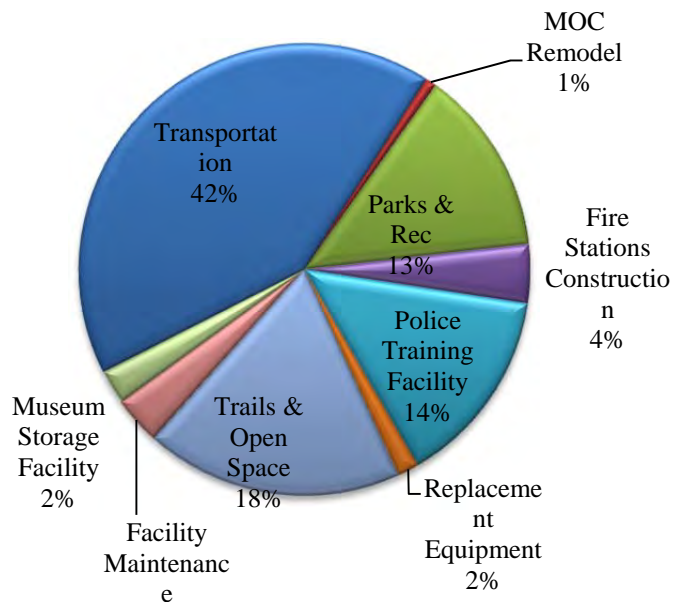
The other major source of funding for the Capital Program, at 17%, is from General Fund resources, which include General Fund tax revenue or fund balance, the TABOR reserve and the Council Capital Reserve. The availability of General Fund resources is linked to the Financial Master Plan, which programs both capital and operating funding related to capital projects.

Expenses

The Capital Program Summary has three subgroups of capital expenses. The "Infrastructure" subgroup includes all vertical construction, land purchases, park development, and street construction and maintenance. The "Software and Technology Projects" subgroup includes all technology related software and hardware projects. The "New & Replacement Equipment" subgroup includes the purchase of new fire apparatus or heavy construction equipment, and the replacement of major equipment. For the purpose of Capital Program planning, equipment considered within the plan has a cost of \$250,000 or greater. Equipment used within the General Fund agencies with a cost below \$250,000 will be prioritized and budgeted within the operating budget process.

All Building Project costs in 2015 are in current dollars. Park project costs are in current dollars throughout the plan. Changes in scope may need

2015-2019 Capital Program



to occur to keep park projects within the cost estimates shown. Economic conditions and Council priorities will change over time and are difficult to forecast over a 10-year period. A 5-year period is manageable, although all costs are still projections or estimates. For this reason, the discussion will focus on the first five years of the plan.

The allocation of funding by project type over the first five years of the recommended program is shown in the pie chart on the previous page. It demonstrates the Council commitment to transportation with street construction and maintenance being nearly one-third of the total resources allocated in the program.

General Fund Agency Capital Projects Descriptions

The following is a summary of the major projects:

Bricks & Mortar

- **Trail Construction** – \$2.6 million is programmed over the next five years for construction of the bike/hike trail that will circle the City upon completion. The funding sources are Colorado Lottery Funds and Trail CEFs.
- **Open Land Acquisition** – \$12.6 million is programmed over the next five years for the purchase of additional open space around the City. The funding sources are the Open Space Impact Fees and the County Open Space Sales Tax.
- **Facility Maintenance Projects** – Most of the City facilities are now over 20 years in age and will require an increased maintenance effort. This will include roof replacements, upgrades or replacement of heating and cooling systems, carpet replacement, and general repair. The City will invest nearly \$2.9 million towards this effort over five years using General Fund revenues.
- **Transportation Program** – \$10.4 million is programmed over the next five years for construction and renovation of the City streets, based on the 2030 Transportation Plan. The funding sources are the Streets CEFs and General Fund revenues.
- **Street Rehabilitation** – \$23.6 million is programmed over the five-year period for rehabilitation of existing streets. The funding source is HUTF revenues and the Transportation Utility Fee.
- **Museum Storage Facility** – A 12,000 square foot building purchase is programmed at \$2.4 million. The funding source is Cultural Services CEFs.
- **Police Training Facility** – A new training facility is programmed in three phases over the five year program at \$11.7 million, include a shooting range and driving track and classroom space. The project will be in partnership with the City of Ft. Collins for total project costs of about \$23 million.
- **Loveland Sports Park Phase II** – Development of the next phase of the Loveland Sports Park is scheduled for 2017-2018 at a cost of \$3.0 million. The funding sources are Park CEFs and Recreation CEFs.
- **New Aquatic Facility** – \$3.25 million is programmed in 2015 and 2016. There is a continued demand for outdoor aquatics amenities as Winona Pool is at capacity on many summer days.

New & Replacement Equipment

- **Fire Apparatus Replacement** – \$1.3 million is programmed for the replacement of fire apparatus in the five-year period. As this equipment is replaced, it will be placed in the Fleet Fund, with future replacement costs amortized over the life of the equipment. The amortization will be charged to the Loveland Fire Rescue Authority operating budget. The funding source is General Fund revenues.

Enterprise Funds Agencies

The Enterprise Fund Capital Program is funded through revenues derived from rates on usage and impact fees called System Impact Fees (SIFs) or Plant Investment Fees (PIFs). Like the Capital Expansion Fees (CEFs) used in the General Fund Agency Capital Program, these are fees paid by development to offset the impact of new infrastructure from the new development on the system.

The program has been developed based on the rate structure approved in the 2014 Budget to fund capital improvements for both the treatment plant and the distribution system over the next ten years. The distribution system is aging and failures have increased at a significant rate. The capital program focuses on replacing this infrastructure in the first five years of the plan, with most expansions occurring in the second five years. The

treatment plant will have extensive projects to expand capacity since the City has been reaching its maximum output during the summer in the past two years.

Enterprise Fund Capital Projects Descriptions

The Water Enterprise Fund provides for the treatment and distribution of water to City residents and businesses. Major projects over the five year planning period include:

- \$16.8 million is allocated for projects to improve and expand the treatment plant operations and improve reliability.
- \$8.4 million is allocated over the planning period for water line replacements
- \$3.7 million for the construction of a second Water Storage Tank at 29th Street.

The Raw Water Enterprise Fund provides for the acquisition of water and storage facilities to insure the City has an adequate water supply. Major projects include:

- \$24.3 million for construction of a new reservoir in partnership with several Front Range cities. Loveland's share of the project will add 7,000 acre-feet of storage for the City. This project is partially funded by an annual 1% increase in water rates.
- \$2.1 million is allocated over the 5-year period for additional water purchases so the water supply will keep up with growth in the City.

The Wastewater Enterprise Fund collects and treats all water used by City residents and businesses, except for irrigation, and treats the water so it can be returned to the river for downstream users. Major projects include:

- \$28.0 million for treatment plant expansion and improvements to meet new state and federal regulatory guidelines.
- \$5.8 million is allocated for Boyd Lake interceptor projects to handle planned growth in the northwest part of the City.
- \$2.8 million is included for the construction of a new laboratory building.
- \$2.2 million is planned for sewer line rehabilitation projects and corrosion control.
- \$1.6 million for the East and West Channel Bar Screen Replacement to ensure trash and other detritus from entering the treatment plant.

The Power Enterprise Fund provides electricity to all City residents and businesses. The focus of the program is to maintain the high reliability ratings the City has achieved over many years. Major projects include:

- \$6.4 million for upgrades to one hydro-electric generation plant the City owns.
- \$5.9 million in system improvements.
- \$5.5 million to construct the Highway 402 Feeder extension.
- \$4.7 million for projected growth due to new construction. These projects are initiated and paid for by developers.
- \$3.8 million for 200 Amp Cable Replacement Projects.
- \$2.9 million for new components and a feeder extension at the Valley Substation.
- \$2.8 million is allocated for a project to convert electric service in the Thompson Canyon to 12.47 KV voltage to add reliability in the Canyon.
- \$2.4 million for underground conversion projects.
- \$1.9 million is allocated for street light improvements and maintenance.
- \$1.7 million is allocated for feeder line extensions.
- \$1.5 million is allocated for power line relocations driven by new street construction projects.
- \$1.3 million for new components and a feeder extension at the Horseshoe Substation.
- \$1.0 million for new components and a feeder extension at the West Substation.

The Storm Water Enterprise Fund collects the runoff from City streets for return to the river, to minimize flooding and improve traffic safety. Major projects in the next five years include:

- \$2.5 million is allocated for maintenance projects.
- \$2.5 million for the replacement of street sweeping and maintenance equipment.
- \$1.9 million is allocated for the South Loveland Outfall Phase III.
- \$1.3 million is allocated for Airport Basin Master Plan improvements.
- \$1.0 million is allocated for the Silver Lake drainage improvements.

The Golf Enterprise Capital Program is for improvements to the three City owned courses and their amenities, and the equipment needed to maintain the courses. Major projects in the next five years include:

- \$2.4 million for equipment replacement.
- \$1.1 million for renovations, repairs and infrastructure at the courses.
- \$0.6 million for improvements to the Olde Course Clubhouse and Maintenance Buildings.

2015-2024 All Funds Recommended Capital Program

	2015	2016	2017	2018	2019	Five Year Total
Capital Projects Fund	2,777,580	5,324,650	7,964,760	1,093,840	614,540	17,775,370
Golf Enterprise	727,830	809,570	737,820	409,030	255,860	2,940,110
Power Enterprise	9,430,270	11,385,410	9,311,380	11,853,370	12,924,790	54,905,220
Water Enterprise	14,587,180	6,884,170	2,058,270	2,013,650	7,563,300	33,106,570
Wastewater Enterprise	6,132,600	13,027,630	15,509,680	3,431,090	4,549,140	42,650,140
Raw Water Enterprise	1,200,000	1,466,840	22,699,790	566,500	590,570	26,523,700
Storm Water Enterprise	1,238,000	2,062,000	1,388,400	2,077,000	2,997,500	9,762,900
Parks CEF Fund	300,000	-	300,000	3,050,000	700,000	4,350,000
Recreation CEF Fund	250,000	3,000,000	-	-	-	3,250,000
Open Space CEF Fund	-	-	-	2,718,520	-	2,718,520
Recreation Trails CEF Fund	830,330	325,190	475,230	113,280	200,000	1,944,030
Fire CEF Fund	-	-	-	3,479,500	-	3,479,500
Cultural Services CEF Fund	-	2,400,000	-	-	-	2,400,000
Conservation Trust Fund	113,770	-	716,910	500,000	-	1,330,680
Park Improvement Fund	300,000	310,000	100,000	800,000	-	1,510,000
Open Lands Tax Fund	4,670,000	2,851,000	1,575,000	456,480	290,000	9,842,480
Transportation Fund	6,947,780	6,533,170	7,058,670	6,892,290	6,898,160	34,330,070
Total Expense	\$ 49,505,340	\$ 56,379,630	\$ 69,895,910	\$ 39,454,550	\$ 37,583,860	\$ 252,819,290

2020	2021	2022	2023	2024	Ten Year Total
636,070	1,419,320	681,430	705,280	13,709,510	34,926,980
195,520	209,730	630,410	573,460	2,597,000	7,146,230
12,739,030	14,797,060	18,040,670	13,375,800	14,910,580	128,768,360
15,135,950	11,348,900	11,544,840	6,483,990	6,199,400	83,819,650
3,957,030	4,508,100	8,970,410	1,220,130	5,194,720	66,500,530
615,670	641,840	669,120	697,560	727,200	29,875,090
2,581,000	6,873,000	6,910,000	3,444,000	7,148,000	36,718,900
1,750,000	1,500,000	1,200,000	1,450,000	9,000,000	19,250,000
-	-	-	-	-	3,250,000
642,660	-	500,000	400,000	347,330	4,608,510
225,000	200,000	225,000	222,910	200,000	3,016,940
-	-	-	-	-	3,479,500
-	-	-	2,290,500	-	4,690,500
-	500,000	-	402,090	-	2,232,770
100,000	200,000	-	200,000	-	2,010,000
100,590	225,000	10,000	70,000	72,670	10,320,740
7,132,400	7,379,650	7,497,540	7,638,720	7,912,820	71,891,200
\$ 45,810,920	\$ 49,802,600	\$ 56,879,420	\$ 39,174,440	\$ 68,019,230	512,505,900

2015-2024 General Fund Agencies Recommended Capital Program

	2015	2016	2017	2018	2019	Five Year Total
Revenue						
Beginning Balance	\$ 48,968,550	\$ 49,221,445	\$ 43,109,350	\$ 41,693,475	\$ 39,694,815	\$ 48,968,550
General Fund	1,877,580	1,424,650	2,650,700	1,093,840	614,540	7,661,310
TABOR	1,631,800	-	-	-	-	1,631,800
Council Reserve	292,155	379,145	1,415,585	1,580,760	1,672,900	5,340,545
Transportation Fee	2,224,840	2,291,590	2,360,340	2,431,150	2,504,080	11,812,000
CEF	5,942,180	6,094,920	5,810,340	5,468,930	5,615,730	28,932,100
Interest	755,270	850,040	843,110	1,017,460	1,062,140	4,528,020
HUTF Allocated to Street Rehabilitation	2,224,840	2,291,580	2,360,330	2,431,140	2,504,080	11,811,970
Conservation Trust	297,370	290,280	282,940	275,340	271,040	1,416,970
Open Lands Tax	943,620	956,950	998,540	1,014,010	-	3,913,120
Park Improvement	52,700	52,760	52,810	52,870	52,930	264,070
Outside Revenue	200,000	-	-	1,739,750	-	1,939,750
Total Resources	\$ 65,410,905	\$ 63,853,360	\$ 59,884,045	\$ 58,798,725	\$ 53,992,255	\$ 128,220,205
Expense						
Infrastructure						
Recreation Trail	944,100	325,190	1,092,140	113,280	200,000	2,674,710
Open Lands Acquisition	4,670,000	2,851,000	1,575,000	3,175,000	290,000	12,561,000
Street Rehabilitation	4,449,680	4,583,170	4,720,670	4,862,290	5,008,160	23,623,970
Transportation Program	2,398,100	1,850,000	2,238,000	2,030,000	1,890,000	10,406,100
Facility Maintenance Major Building Maintenance	455,610	444,350	573,760	593,840	440,740	2,508,300
Facility Maintenance Roof Replacement	80,000	110,000	-	-	173,800	363,800
Bridge Replacement Program	100,000	100,000	100,000	-	-	300,000
Police Training Facility	1,000,000	4,000,000	6,720,000	-	-	11,720,000
Park Improvements Projects	300,000	310,000	100,000	300,000	-	1,010,000
New Neighborhood Parks	300,000	-	-	-	300,000	600,000
Outdoor Aquatic Facility	250,000	3,000,000	-	-	-	3,250,000
Maintenance Operations Center Remodel	635,730	-	-	-	-	635,730
Cemetery Buildings	-	118,000	471,000	-	-	589,000
Museum Storage Building	-	2,400,000	-	-	-	2,400,000
Loveland Sports Park	-	-	300,000	2,700,000	-	3,000,000
North Lake Park Improvements	-	-	100,000	1,000,000	-	1,100,000
Park ADA Transition Plan	-	-	200,000	-	-	200,000
Fairgrounds Park/Barnes Softball Complex	-	-	-	100,000	400,000	500,000
Construct New Fire Station 10 for W Service	-	-	-	3,479,500	-	3,479,500
Junior Achievement Park	-	-	-	750,000	-	750,000
Kroh Park	-	-	-	-	-	-
New Community Park	-	-	-	-	-	-
Museum Expansion	-	-	-	-	-	-
Subtotal Infrastructure	\$ 15,583,220	\$ 20,091,710	\$ 18,190,570	\$ 19,103,910	\$ 8,702,700	\$ 81,672,110
New & Replacement Equipment						
Replace Fire Apparatus	606,240	652,300	-	-	-	1,258,540
Public Works Heavy Equipment Replacement	-	-	-	-	-	-
Subtotal Equipment	\$ 606,240	\$ 652,300	\$ -	\$ -	\$ -	\$ 1,258,540
Total	\$ 16,189,460	\$ 20,744,010	\$ 18,190,570	\$ 19,103,910	\$ 8,702,700	\$ 82,930,650
Reserve for Future Capital Projects	\$ 49,221,445	\$ 43,109,350	\$ 41,693,475	\$ 39,694,815	\$ 45,289,555	\$ 45,289,555

Note: CEF funds are restricted to use, and while shown in the total bottom line, may not be able to appropriate for certain projects. The same is true for Special Revenue funds. The impact is there will be a larger reliance on general funding than there are funds available, while there will be significant ending balances in the restricted funds.

	2020	2021	2022	2023	2024	Ten Year Total
\$	45,289,555	\$ 49,735,055	\$ 54,832,895	\$ 61,211,465	\$ 65,017,765	\$ 48,968,550
	636,070	1,419,320	681,430	705,280	730,010	11,833,420
	-	-	-	-	-	1,631,800
	1,770,440	1,873,720	1,983,060	2,098,830	2,221,410	15,288,005
	2,579,200	2,656,580	2,736,270	2,818,360	2,902,910	25,505,320
	5,766,510	5,921,380	6,080,480	6,243,900	6,411,780	59,356,150
	1,384,840	1,686,570	1,975,940	2,210,870	2,315,120	14,101,360
	2,579,200	2,656,570	2,736,270	2,818,360	2,902,910	25,505,280
	263,030	254,740	246,160	237,270	228,080	2,646,250
	-	-	-	-	-	3,913,120
	52,930	52,930	52,930	52,930	52,930	528,720
	-	-	-	-	10,000,000	11,939,750
\$	60,321,775	\$ 66,256,865	\$ 71,325,435	\$ 78,397,265	\$ 92,782,915	\$ 221,217,725
	225,000	700,000	225,000	625,000	200,000	4,649,710
	642,660	225,000	510,000	470,000	420,000	14,828,660
	5,158,400	5,313,150	5,472,540	5,636,720	5,805,820	51,010,600
	1,974,000	2,066,500	2,025,000	2,002,000	2,107,000	20,580,600
	636,070	658,320	651,430	705,280	680,010	5,839,410
	-	-	30,000	-	50,000	443,800
	-	-	-	-	-	300,000
	-	-	-	-	-	11,720,000
	100,000	200,000	-	200,000	-	1,510,000
	1,450,000	-	1,200,000	1,450,000	-	4,700,000
	-	-	-	-	-	3,250,000
	-	-	-	-	-	635,730
	-	-	-	-	-	589,000
	-	-	-	-	-	2,400,000
	-	-	-	-	-	3,000,000
	-	-	-	-	-	1,100,000
	-	-	-	-	-	200,000
	-	-	-	-	-	500,000
	-	-	-	-	-	3,479,500
	-	-	-	-	-	750,000
	400,590	1,500,000	-	-	-	1,900,590
	-	-	-	-	9,000,000	9,000,000
	-	-	-	2,290,500	12,979,500	15,270,000
\$	10,586,720	\$ 10,662,970	\$ 10,113,970	\$ 13,379,500	\$ 31,242,330	\$ 157,657,600
	-	-	-	-	-	1,258,540
	-	761,000	-	-	-	761,000
\$	-	\$ 761,000	\$ -	\$ -	\$ -	2,019,540
\$	10,586,720	\$ 11,423,970	\$ 10,113,970	\$ 13,379,500	\$ 31,242,330	\$ 159,677,140
	-	-	-	-	-	-
\$	49,735,055	\$ 54,832,895	\$ 61,211,465	\$ 65,017,765	\$ 61,540,585	\$ 61,540,585

2015 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	8,189,960	3,014,790	-	2,326,880	2,262,140	3,967,480	1,354,810	1,057,070
Current Year	1,877,580	1,631,800	1,293,100	-	1,273,060	1,203,250	569,960	283,180	172,790
Interest on Beginning Balance	-	-	-	-	46,540	45,240	79,350	27,100	21,140
HUTF Revenue Allocated To Street Maintenance	-	-	-	2,224,840	-	-	-	-	-
Transportation Fee	-	-	-	2,224,840	-	-	-	-	-
Internal Loan Repayment	-	-	(1,000,945)	-	-	-	400,380	-	-
Total Resources	\$ 1,877,580	\$ 9,821,760	\$ 3,306,945	\$ 4,449,680	\$ 3,646,480	\$ 3,510,630	\$ 5,017,170	\$ 1,665,090	\$ 1,251,000

Project Requests 2015

Refurbish Smeal Truck for Reserve	606,240	-	-	-	-	-	-	-	-
Neighborhood Parks	-	-	-	-	-	300,000	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	830,330
Open Lands Acquisition	-	-	-	-	-	-	-	-	-
Parks Improvement Projects	-	-	-	-	-	-	-	-	-
Outdoor Aquatic Facility	-	-	-	-	-	-	250,000	-	-
Police Training Facility Design	-	-	-	-	-	-	-	-	-
Maintenance Operations Center Remodel	635,730	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	455,610	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	80,000	-	-	-	-	-	-	-	-
Transportation Program	-	571,100	-	-	1,627,000	-	-	-	-
Bridge Replacement Program	100,000	-	-	-	-	-	-	-	-
Street Maintenance	-	-	-	4,449,680	-	-	-	-	-
Total 2015 Project Costs	\$ 1,877,580	\$ 571,100	\$ -	\$ 4,449,680	\$ 1,627,000	\$ 300,000	\$ 250,000	\$ -	\$ 830,330
2015 Ending Balance	\$ -	\$ 9,250,660	\$ 3,306,945	\$ -	\$ 2,019,480	\$ 3,210,630	\$ 4,767,170	\$ 1,665,090	\$ 420,670

2016 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	9,250,660	3,306,945	-	2,019,480	3,210,630	4,767,170	1,665,090	420,670
Current Year	1,424,650	-	1,411,540	-	1,311,250	1,232,130	583,640	289,980	176,940
Interest on Beginning Balance	-	-	-	-	46,450	73,840	109,640	38,300	9,680
HUTF Revenue Allocated to Street Maintenance	-	-	-	2,291,580	-	-	-	-	-
Transportation Fee	-	-	-	2,291,590	-	-	-	-	-
Internal Loan Repayment	-	-	(1,032,395)	-	-	-	412,960	-	-
Total Resources	\$ 1,424,650	\$ 9,250,660	\$ 3,686,090	\$ 4,583,170	\$ 3,377,180	\$ 4,516,600	\$ 5,873,410	\$ 1,993,370	\$ 607,290

Project Requests 2016

Replace General Spartan Engine	652,300	-	-	-	-	-	-	-	-
Outdoor Aquatic Facility	-	-	-	-	-	-	3,000,000	-	-
Recreation Trail	-	-	-	-	-	-	-	-	325,190
Open Lands Acquisition	-	-	-	-	-	-	-	-	-
Parks Improvement Projects	-	-	-	-	-	-	-	-	-
Cemetery Buildings	118,000	-	-	-	-	-	-	-	-
Museum Storage Building	-	-	-	-	-	-	-	-	-
Police Training Facility Design	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	444,350	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	110,000	-	-	-	-	-	-	-	-
Transportation Program	-	526,000	-	-	1,324,000	-	-	-	-
Bridge Replacement Program	100,000	-	-	-	-	-	-	-	-
Street Maintenance	-	-	-	4,583,170	-	-	-	-	-
Total 2016 Project Costs	\$ 1,424,650	\$ 526,000	\$ -	\$ 4,583,170	\$ 1,324,000	\$ -	\$ 3,000,000	\$ -	\$ 325,190
2016 Ending Balance	\$ -	\$ 8,724,660	\$ 3,686,090	\$ -	\$ 2,053,180	\$ 4,516,600	\$ 2,873,410	\$ 1,993,370	\$ 282,100

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
411,100	25,730	4,853,430	464,480	2,647,010	4,972,670	1,763,020	11,657,980	-	48,968,550
426,160	318,160	353,060	250,150	201,640	297,370	52,700	943,620	200,000	11,347,580
8,220	510	97,070	9,290	52,940	99,450	35,260	233,160	-	755,270
-	-	-	-	-	-	-	-	-	2,224,840
-	-	-	-	-	-	-	-	-	2,224,840
-	490,390	-	-	-	-	-	-	-	(110,175)
\$ 845,480	\$ 834,790	\$ 5,303,560	\$ 723,920	\$ 2,901,590	\$ 5,369,490	\$ 1,850,980	\$ 12,834,760	\$ 200,000	\$ 65,410,905

-	-	-	-	-	-	-	-	-	606,240
-	-	-	-	-	-	-	-	-	300,000
-	-	-	-	-	113,770	-	-	-	944,100
-	-	-	-	-	-	-	4,670,000	-	4,670,000
-	-	-	-	-	-	300,000	-	-	300,000
-	-	-	-	-	-	-	-	-	250,000
-	-	1,000,000	-	-	-	-	-	-	1,000,000
-	-	-	-	-	-	-	-	-	635,730
-	-	-	-	-	-	-	-	-	455,610
-	-	-	-	-	-	-	-	-	80,000
-	-	-	-	-	-	-	-	200,000	2,398,100
-	-	-	-	-	-	-	-	-	100,000
-	-	-	-	-	-	-	-	-	4,449,680
\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 113,770	\$ 300,000	\$ 4,670,000	\$ 200,000	\$ 16,189,460
\$ 845,480	\$ 834,790	\$ 4,303,560	\$ 723,920	\$ 2,901,590	\$ 5,255,720	\$ 1,550,980	\$ 8,164,760	\$ -	\$ 49,221,445

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
845,480	834,790	4,303,560	723,920	2,901,590	5,255,720	1,550,980	8,164,760	-	49,221,445
438,940	327,700	363,650	256,150	206,480	290,280	52,760	956,950	-	9,323,040
19,450	25,970	98,980	16,650	66,740	120,880	35,670	187,790	-	850,040
-	-	-	-	-	-	-	-	-	2,291,580
-	-	-	-	-	-	-	-	-	2,291,590
-	495,100	-	-	-	-	-	-	-	(124,335)
\$ 1,303,870	\$ 1,683,560	\$ 4,766,190	\$ 996,720	\$ 3,174,810	\$ 5,666,880	\$ 1,639,410	\$ 9,309,500	\$ -	\$ 63,853,360

-	-	-	-	-	-	-	-	-	652,300
-	-	-	-	-	-	-	-	-	3,000,000
-	-	-	-	-	-	-	-	-	325,190
-	-	-	-	-	-	-	2,851,000	-	2,851,000
-	-	-	-	-	-	310,000	-	-	310,000
-	-	-	-	-	-	-	-	-	118,000
-	-	-	-	2,400,000	-	-	-	-	2,400,000
-	-	4,000,000	-	-	-	-	-	-	4,000,000
-	-	-	-	-	-	-	-	-	444,350
-	-	-	-	-	-	-	-	-	110,000
-	-	-	-	-	-	-	-	-	1,850,000
-	-	-	-	-	-	-	-	-	100,000
-	-	-	-	-	-	-	-	-	4,583,170
\$ -	\$ -	\$ 4,000,000	\$ -	\$ 2,400,000	\$ -	\$ 310,000	\$ 2,851,000	\$ -	\$ 20,744,010
\$ 1,303,870	\$ 1,683,560	\$ 766,190	\$ 996,720	\$ 774,810	\$ 5,666,880	\$ 1,329,410	\$ 6,458,500	\$ -	\$ 43,109,350

2017 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	8,724,660	3,686,090	-	2,053,180	4,516,600	2,873,410	1,993,370	282,100
Current Year	2,650,700	-	1,493,740	-	1,350,590	1,261,700	597,650	296,940	181,190
Interest on Beginning Balance	-	-	-	-	55,440	121,950	77,580	53,820	7,620
HUTF Revenue Allocated to Street Maintenance	-	-	-	2,360,330	-	-	-	-	-
Transportation Fee	-	-	-	2,360,340	-	-	-	-	-
Internal Loan Repayment	-	-	(78,155)	-	-	-	446,740	-	-
Total Resources	\$ 2,650,700	\$ 8,724,660	\$ 5,101,675	\$ 4,720,670	\$ 3,459,210	\$ 5,900,250	\$ 3,995,380	\$ 2,344,130	\$ 470,910

Project Requests 2017

Cemetery Buildings	471,000	-	-	-	-	-	-	-	-
Open Lands	-	-	-	-	-	-	-	-	-
Loveland Sports Park - Phase II Development On East Side - Planning - Year 1 of 2 Year Project	-	-	-	-	-	300,000	-	-	-
Park Improvement Projects	-	-	-	-	-	-	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	475,230
North Lake Park	-	-	-	-	-	-	-	-	-
Parks ADA Transition Plan Update	200,000	-	-	-	-	-	-	-	-
Police Training Facility Construction Phase I	1,305,940	4,314,060	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	573,760	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	-	-	-	-	-	-	-	-	-
Transportation Program	-	949,600	-	-	1,288,400	-	-	-	-
Bridge Replacement Program	100,000	-	-	-	-	-	-	-	-
Street Maintenance	-	-	-	4,720,670	-	-	-	-	-
Total 2017 Project Costs	\$ 2,650,700	\$ 5,263,660	\$ -	\$ 4,720,670	\$ 1,288,400	\$ 300,000	\$ -	\$ -	\$ 475,230
2017 Ending Balance	\$ -	\$ 3,461,000	\$ 5,101,675	\$ -	\$ 2,170,810	\$ 5,600,250	\$ 3,995,380	\$ 2,344,130	\$ (4,320)

2018 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	3,461,000	5,101,675	-	2,170,810	5,600,250	3,995,380	2,344,130	(4,320)
Current Year	1,093,840	-	1,580,760	-	1,391,110	1,291,980	611,990	304,070	185,540
Interest on Beginning Balance	-	-	-	-	65,120	168,010	119,860	70,320	(130)
HUTF Revenue Allocated to Street Maintenance	-	-	-	2,431,140	-	-	-	-	-
Transportation Fee	-	-	-	2,431,150	-	-	-	-	-
Total Resources	\$ 1,093,840	\$ 3,461,000	\$ 6,682,435	\$ 4,862,290	\$ 3,627,040	\$ 7,060,240	\$ 4,727,230	\$ 2,718,520	\$ 181,090

Project Requests 2018

Construct New Fire Station 10 to Improve W Side Service	-	-	-	-	-	-	-	-	-
North Lake Park	500,000	-	-	-	-	-	-	-	-
Open Lands	-	-	-	-	-	-	-	2,718,520	-
Recreation Trail	-	-	-	-	-	-	-	-	113,280
Loveland Sports Park - Phase II Development On East Side - Construction - Year 2 of 2 Year Project	-	-	-	-	-	2,700,000	-	-	-
Park Improvement Projects	-	-	-	-	-	-	-	-	-
Fairgrounds Park (Year 1 of 2)	-	-	-	-	-	100,000	-	-	-
Junior Achievement Park	-	-	-	-	-	250,000	-	-	-
Police Training Facility Construction Phase II	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	593,840	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	-	-	-	-	-	-	-	-	-
Transportation Program	-	461,000	-	-	1,569,000	-	-	-	-
Street Maintenance	-	-	-	4,862,290	-	-	-	-	-
Total 2018 Project Costs	\$ 1,093,840	\$ 461,000	\$ -	\$ 4,862,290	\$ 1,569,000	\$ 3,050,000	\$ -	\$ 2,718,520	\$ 113,280
2018 Ending Balance	\$ -	\$ 3,000,000	\$ 6,682,435	\$ -	\$ 2,058,040	\$ 4,010,240	\$ 4,727,230	\$ -	\$ 67,810

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
1,303,870	1,683,560	766,190	996,720	774,810	5,666,880	1,329,410	6,458,500	-	43,109,350
452,110	337,530	374,560	262,300	211,440	282,940	52,810	998,540	-	10,804,740
35,200	59,700	20,690	26,910	20,920	153,010	35,890	174,380	-	843,110
-	-	-	-	-	-	-	-	-	2,360,330
-	-	-	-	-	-	-	-	-	2,360,340
-	37,590	-	-	-	-	-	-	-	406,175
\$ 1,791,180	\$ 2,118,380	\$ 1,161,440	\$ 1,285,930	\$ 1,007,170	\$ 6,102,830	\$ 1,418,110	\$ 7,631,420	\$ -	\$ 59,884,045

-	-	-	-	-	-	-	-	-	471,000
-	-	-	-	-	-	-	1,575,000	-	1,575,000
-	-	-	-	-	-	-	-	-	300,000
-	-	-	-	-	-	100,000	-	-	100,000
-	-	-	-	-	616,910	-	-	-	1,092,140
-	-	-	-	-	100,000	-	-	-	100,000
-	-	-	-	-	-	-	-	-	200,000
-	-	1,100,000	-	-	-	-	-	-	6,720,000
-	-	-	-	-	-	-	-	-	573,760
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	2,238,000
-	-	-	-	-	-	-	-	-	100,000
-	-	-	-	-	-	-	-	-	4,720,670
\$ -	\$ -	\$ 1,100,000	\$ -	\$ -	\$ 716,910	\$ 100,000	\$ 1,575,000	\$ -	\$ 18,190,570
\$ 1,791,180	\$ 2,118,380	\$ 61,440	\$ 1,285,930	\$ 1,007,170	\$ 5,385,920	\$ 1,318,110	\$ 6,056,420	\$ -	\$ 41,693,475

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
1,791,180	2,118,380	61,440	1,285,930	1,007,170	5,385,920	1,318,110	6,056,420	-	41,693,475
465,670	347,660	385,800	268,600	216,510	275,340	52,870	1,014,010	1,739,750	11,225,500
53,740	87,090	1,840	38,580	30,220	161,580	39,540	181,690	-	1,017,460
-	-	-	-	-	-	-	-	-	2,431,140
-	-	-	-	-	-	-	-	-	2,431,150
\$ 2,310,590	\$ 2,553,130	\$ 449,080	\$ 1,593,110	\$ 1,253,900	\$ 5,822,840	\$ 1,410,520	\$ 7,252,120	\$ 1,739,750	\$ 58,798,725

-	1,739,750	-	-	-	-	-	-	1,739,750	3,479,500
-	-	-	-	-	500,000	-	-	-	1,000,000
-	-	-	-	-	-	-	456,480	-	3,175,000
-	-	-	-	-	-	-	-	-	113,280
-	-	-	-	-	-	-	-	-	2,700,000
-	-	-	-	-	-	300,000	-	-	300,000
-	-	-	-	-	-	500,000	-	-	100,000
-	-	-	-	-	-	-	-	-	750,000
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	593,840
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	2,030,000
-	-	-	-	-	-	-	-	-	4,862,290
\$ -	\$ 1,739,750	\$ -	\$ -	\$ -	\$ 500,000	\$ 800,000	\$ 456,480	\$ 1,739,750	\$ 19,103,910
\$ 2,310,590	\$ 813,380	\$ 449,080	\$ 1,593,110	\$ 1,253,900	\$ 5,322,840	\$ 610,520	\$ 6,795,640	\$ -	\$ 39,694,815

2019 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	3,000,000	6,682,435	-	2,058,040	4,010,240	4,727,230	-	67,810
Current Year	614,540	-	1,672,900	-	1,432,840	1,322,990	626,680	311,370	189,990
Interest on Beginning Balance	-	-	-	-	72,030	140,360	165,450	-	2,370
HUTF Revenue Allocated to Street Maintenance	-	-	-	2,504,080	-	-	-	-	-
Transportation Fee	-	-	-	2,504,080	-	-	-	-	-
Total Resources	\$ 614,540	\$ 3,000,000	\$ 8,355,335	\$ 5,008,160	\$ 3,562,910	\$ 5,473,590	\$ 5,519,360	\$ 311,370	\$ 260,170

Project Requests 2019

Open Lands	-	-	-	-	-	-	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	200,000
Fairgrounds Park (Year 2 of 2)	-	-	-	-	-	400,000	-	-	-
Neighborhood Parks	-	-	-	-	-	300,000	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	440,740	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	173,800	-	-	-	-	-	-	-	-
Transportation Program	-	433,000	-	-	1,457,000	-	-	-	-
Street Maintenance	-	-	-	5,008,160	-	-	-	-	-
Total 2019 Project Costs	\$ 614,540	\$ 433,000	\$ -	\$ 5,008,160	\$ 1,457,000	\$ 700,000	\$ -	\$ -	\$ 200,000
2019 Ending Balance	\$ -	\$ 2,567,000	\$ 8,355,335	\$ -	\$ 2,105,910	\$ 4,773,590	\$ 5,519,360	\$ 311,370	\$ 60,170

2020 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	2,567,000	8,355,335	-	2,105,910	4,773,590	5,519,360	311,370	60,170
Current Year	636,070	-	1,770,440	-	1,475,830	1,354,740	641,720	318,840	194,550
Interest on Beginning Balance	-	-	-	-	84,240	190,940	220,770	12,450	2,410
HUTF Revenue Allocated to Street Maintenance	-	-	-	2,579,200	-	-	-	-	-
Transportation Fee	-	-	-	2,579,200	-	-	-	-	-
Total Resources	\$ 636,070	\$ 2,567,000	\$ 10,125,775	\$ 5,158,400	\$ 3,665,980	\$ 6,319,270	\$ 6,381,850	\$ 642,660	\$ 257,130

Project Requests 2020

Park Improvement Projects	-	-	-	-	-	-	-	-	-
Neighborhood Parks	-	-	-	-	-	1,450,000	-	-	-
Kroh Park	-	-	-	-	-	300,000	-	-	-
Open Lands	-	-	-	-	-	-	-	642,660	-
Recreation Trail	-	-	-	-	-	-	-	-	225,000
Facility Maintenance Capital (Building Maintenance Projects)	636,070	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	-	-	-	-	-	-	-	-	-
Transportation Program	-	437,000	-	-	1,537,000	-	-	-	-
Street Maintenance	-	-	-	5,158,400	-	-	-	-	-
Total 2020 Project Costs	\$ 636,070	\$ 437,000	\$ -	\$ 5,158,400	\$ 1,537,000	\$ 1,750,000	\$ -	\$ 642,660	\$ 225,000
2020 Ending Balance	\$ -	\$ 2,130,000	\$ 10,125,775	\$ -	\$ 2,128,980	\$ 4,569,270	\$ 6,381,850	\$ -	\$ 32,130

2021 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	2,130,000	10,125,775	-	2,128,980	4,569,270	6,381,850	-	32,130
Current Year	1,419,320	-	1,873,720	-	1,520,100	1,387,250	657,120	326,490	199,220
Interest on Beginning Balance	-	-	-	-	95,800	205,620	287,180	-	1,450
HUTF Revenue Allocated to Street Maintenance	-	-	-	2,656,570	-	-	-	-	-
Transportation Fee	-	-	-	2,656,580	-	-	-	-	-
Total Resources	\$ 1,419,320	\$ 2,130,000	\$ 11,999,495	\$ 5,313,150	\$ 3,744,880	\$ 6,162,140	\$ 7,326,150	\$ 326,490	\$ 232,800

Project Requests 2021

Recreational Trail	-	-	-	-	-	-	-	-	200,000
Kroh Park- Phase II	-	-	-	-	-	1,500,000	-	-	-
Park Improvement Projects	-	-	-	-	-	-	-	-	-
Open Lands	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	658,320	-	-	-	-	-	-	-	-
Transportation Program	-	462,300	-	-	1,604,200	-	-	-	-
Cold Planer Replacement	761,000	-	-	-	-	-	-	-	-
Street Maintenance	-	-	-	5,313,150	-	-	-	-	-
Total 2021 Project Costs	\$ 1,419,320	\$ 462,300	\$ -	\$ 5,313,150	\$ 1,604,200	\$ 1,500,000	\$ -	\$ -	\$ 200,000
2021 Ending Balance	\$ -	\$ 1,667,700	\$ 11,999,495	\$ -	\$ 2,140,680	\$ 4,662,140	\$ 7,326,150	\$ 326,490	\$ 32,800

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
2,310,590	813,380	449,080	1,593,110	1,253,900	5,322,840	610,520	6,795,640	-	39,694,815
479,640	358,090	397,370	275,050	221,710	271,040	52,930	-	-	8,227,140
80,870	40,170	15,720	55,760	43,890	186,300	21,370	237,850	-	1,062,140
-	-	-	-	-	-	-	-	-	2,504,080
-	-	-	-	-	-	-	-	-	2,504,080
\$ 2,871,100	\$ 1,211,640	\$ 862,170	\$ 1,923,920	\$ 1,519,500	\$ 5,780,180	\$ 684,820	\$ 7,033,490	\$ -	\$ 53,992,255

-	-	-	-	-	-	-	290,000	-	290,000
-	-	-	-	-	-	-	-	-	200,000
-	-	-	-	-	-	-	-	-	400,000
-	-	-	-	-	-	-	-	-	300,000
-	-	-	-	-	-	-	-	-	440,740
-	-	-	-	-	-	-	-	-	173,800
-	-	-	-	-	-	-	-	-	1,890,000
-	-	-	-	-	-	-	-	-	5,008,160
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290,000	\$ -	\$ 8,702,700
\$ 2,871,100	\$ 1,211,640	\$ 862,170	\$ 1,923,920	\$ 1,519,500	\$ 5,780,180	\$ 684,820	\$ 6,743,490	\$ -	\$ 45,289,555

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
2,871,100	1,211,640	862,170	1,923,920	1,519,500	5,780,180	684,820	6,743,490	-	45,289,555
494,030	368,830	409,290	281,650	227,030	263,030	52,930	-	-	8,488,980
114,840	58,620	34,490	76,960	60,780	231,210	27,390	269,740	-	1,384,840
-	-	-	-	-	-	-	-	-	2,579,200
-	-	-	-	-	-	-	-	-	2,579,200
\$ 3,479,970	\$ 1,639,090	\$ 1,305,950	\$ 2,282,530	\$ 1,807,310	\$ 6,274,420	\$ 765,140	\$ 7,013,230	\$ -	\$ 60,321,775

-	-	-	-	-	-	100,000	-	-	100,000
-	-	-	-	-	-	-	100,590	-	1,450,000
-	-	-	-	-	-	-	-	-	400,590
-	-	-	-	-	-	-	-	-	642,660
-	-	-	-	-	-	-	-	-	225,000
-	-	-	-	-	-	-	-	-	636,070
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	1,974,000
-	-	-	-	-	-	-	-	-	5,158,400
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,590	\$ -	\$ 10,586,720
\$ 3,479,970	\$ 1,639,090	\$ 1,305,950	\$ 2,282,530	\$ 1,807,310	\$ 6,274,420	\$ 665,140	\$ 6,912,640	\$ -	\$ 49,735,055

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
3,479,970	1,639,090	1,305,950	2,282,530	1,807,310	6,274,420	665,140	6,912,640	-	49,735,055
508,850	379,890	421,570	288,410	232,480	254,740	52,930	-	-	9,522,090
156,600	73,760	58,770	102,710	81,330	282,350	29,930	311,070	-	1,686,570
-	-	-	-	-	-	-	-	-	2,656,570
-	-	-	-	-	-	-	-	-	2,656,580
\$ 4,145,420	\$ 2,092,740	\$ 1,786,290	\$ 2,673,650	\$ 2,121,120	\$ 6,811,510	\$ 748,000	\$ 7,223,710	\$ -	\$ 66,256,865

-	-	-	-	-	500,000	-	-	-	700,000
-	-	-	-	-	-	-	-	-	1,500,000
-	-	-	-	-	-	200,000	-	-	200,000
-	-	-	-	-	-	-	225,000	-	225,000
-	-	-	-	-	-	-	-	-	658,320
-	-	-	-	-	-	-	-	-	2,066,500
-	-	-	-	-	-	-	-	-	761,000
-	-	-	-	-	-	-	-	-	5,313,150
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 200,000	\$ 225,000	\$ -	\$ 11,423,970
\$ 4,145,420	\$ 2,092,740	\$ 1,786,290	\$ 2,673,650	\$ 2,121,120	\$ 6,311,510	\$ 548,000	\$ 6,998,710	\$ -	\$ 54,832,895

2022 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	1,667,700	11,999,495	-	2,140,680	4,662,140	7,326,150	326,490	32,800
Current Year	681,430	-	1,983,060	-	1,565,700	1,420,540	672,890	334,330	204,000
Interest on Beginning Balance	-	-	-	-	102,750	223,780	351,660	15,670	1,570
HUTF Revenue Allocated to Street Maintenance	-	-	-	2,736,270	-	-	-	-	-
Transportation Fee	-	-	-	2,736,270	-	-	-	-	-
Total Resources	\$ 681,430	\$ 1,667,700	\$ 13,982,555	\$ 5,472,540	\$ 3,809,130	\$ 6,306,460	\$ 8,350,700	\$ 676,490	\$ 238,370

Project Requests 2022

Neighborhood Parks	-	-	-	-	-	1,200,000	-	-	-
Recreational Trail	-	-	-	-	-	-	-	-	225,000
Open Lands	-	-	-	-	-	-	-	500,000	-
Facility Maintenance Capital (Building Maintenance Projects)	651,430	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	30,000	-	-	-	-	-	-	-	-
Transportation Program	-	498,500	-	-	1,526,500	-	-	-	-
Street Maintenance	-	-	-	5,472,540	-	-	-	-	-
Total 2022 Project Costs	\$ 681,430	\$ 498,500	\$ -	\$ 5,472,540	\$ 1,526,500	\$ 1,200,000	\$ -	\$ 500,000	\$ 225,000
2022 Ending Balance	\$ -	\$ 1,169,200	\$ 13,982,555	\$ -	\$ 2,282,630	\$ 5,106,460	\$ 8,350,700	\$ 176,490	\$ 13,370

2023 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	1,169,200	13,982,555	-	2,282,630	5,106,460	8,350,700	176,490	13,370
Current Year	705,280	-	2,098,830	-	1,612,670	1,454,630	689,040	342,350	208,900
Interest on Beginning Balance	-	-	-	-	109,570	245,110	400,830	8,470	640
HUTF Revenue Allocated to Street Maintenance	-	-	-	2,818,360	-	-	-	-	-
Transportation Fee	-	-	-	2,818,360	-	-	-	-	-
Total Resources	\$ 705,280	\$ 1,169,200	\$ 16,081,385	\$ 5,636,720	\$ 4,004,870	\$ 6,806,200	\$ 9,440,570	\$ 527,310	\$ 222,910

Project Requests 2023

Park Improvement Projects	-	-	-	-	-	-	-	-	-
Neighborhood Parks	-	-	-	-	-	1,450,000	-	-	-
Open Lands	-	-	-	-	-	-	-	400,000	-
Recreational Trail	-	-	-	-	-	-	-	-	222,910
Museum Expansion Design	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	705,280	-	-	-	-	-	-	-	-
Transportation Program	-	464,500	-	-	1,537,500	-	-	-	-
Street Maintenance	-	-	-	5,636,720	-	-	-	-	-
Total 2023 Project Costs	\$ 705,280	\$ 464,500	\$ -	\$ 5,636,720	\$ 1,537,500	\$ 1,450,000	\$ -	\$ 400,000	\$ 222,910
2023 Ending Balance	\$ -	\$ 704,700	\$ 16,081,385	\$ -	\$ 2,467,370	\$ 5,356,200	\$ 9,440,570	\$ 127,310	\$ -

2024 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Transportation Fund	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	704,700	16,081,385	-	2,467,370	5,356,200	9,440,570	127,310	-
Current Year	730,010	-	2,221,410	-	1,661,050	1,489,540	705,580	213,910	350,570
Interest on Beginning Balance	-	-	-	-	118,430	257,100	453,150	6,110	-
HUTF Revenue Allocated to Street Maintenance	-	-	-	2,902,910	-	-	-	-	-
Transportation Fee	-	-	-	2,902,910	-	-	-	-	-
Total Resources	\$ 730,010	\$ 704,700	\$ 18,302,795	\$ 5,805,820	\$ 4,246,850	\$ 7,102,840	\$ 10,599,300	\$ 347,330	\$ 350,570

Project Requests 2024

Open Lands	-	-	-	-	-	-	-	347,330	-
Recreational Trail	-	-	-	-	-	-	-	-	200,000
New Community Park Phase I	-	-	-	-	-	9,000,000	-	-	-
Museum Expansion Project - Construction	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	680,010	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	50,000	-	-	-	-	-	-	-	-
Transportation Program	-	498,500	-	-	1,608,500	-	-	-	-
Street Maintenance	-	-	-	5,805,820	-	-	-	-	-
Total 2024 Project Costs	\$ 730,010	\$ 498,500	\$ -	\$ 5,805,820	\$ 1,608,500	\$ 9,000,000	\$ -	\$ 347,330	\$ 200,000
2024 Ending Balance	\$ -	\$ 206,200	\$ 18,302,795	\$ -	\$ 2,638,350	\$ (1,897,160)	\$ 10,599,300	\$ -	\$ 150,570

Total All Years Project Costs	\$ 11,833,420	\$ 9,615,560	\$ -	\$ 51,010,600	\$ 15,079,100	\$ 19,250,000	\$ 3,250,000	\$ 4,608,510	\$ 3,016,940
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Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
4,145,420	2,092,740	1,786,290	2,673,650	2,121,120	6,311,510	548,000	6,998,710	-	54,832,895
524,120	391,290	434,220	295,330	238,060	246,160	52,930	-	-	9,044,060
198,980	100,450	85,740	128,340	101,810	302,950	26,300	335,940	-	1,975,940
-	-	-	-	-	-	-	-	-	2,736,270
-	-	-	-	-	-	-	-	-	2,736,270
\$ 4,868,520	\$ 2,584,480	\$ 2,306,250	\$ 3,097,320	\$ 2,460,990	\$ 6,860,620	\$ 627,230	\$ 7,334,650	\$ -	\$ 71,325,435
-	-	-	-	-	-	-	-	-	1,200,000
-	-	-	-	-	-	-	10,000	-	225,000
-	-	-	-	-	-	-	-	-	510,000
-	-	-	-	-	-	-	-	-	651,430
-	-	-	-	-	-	-	-	-	30,000
-	-	-	-	-	-	-	-	-	2,025,000
-	-	-	-	-	-	-	-	-	5,472,540
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,113,970
\$ 4,868,520	\$ 2,584,480	\$ 2,306,250	\$ 3,097,320	\$ 2,460,990	\$ 6,860,620	\$ 627,230	\$ 7,324,650	\$ -	\$ 61,211,465

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
4,868,520	2,584,480	2,306,250	3,097,320	2,460,990	6,860,620	627,230	7,324,650	-	61,211,465
539,840	403,030	447,250	302,420	243,770	237,270	52,930	-	-	9,338,210
233,690	124,060	110,700	148,670	118,130	329,310	30,110	351,580	-	2,210,870
-	-	-	-	-	-	-	-	-	2,818,360
-	-	-	-	-	-	-	-	-	2,818,360
\$ 5,642,050	\$ 3,111,570	\$ 2,864,200	\$ 3,548,410	\$ 2,822,890	\$ 7,427,200	\$ 710,270	\$ 7,676,230	\$ -	\$ 78,397,265
-	-	-	-	-	-	200,000	-	-	200,000
-	-	-	-	-	-	-	70,000	-	1,450,000
-	-	-	-	-	402,090	-	-	-	470,000
-	-	-	-	2,290,500	-	-	-	-	625,000
-	-	-	-	-	-	-	-	-	2,290,500
-	-	-	-	-	-	-	-	-	705,280
-	-	-	-	-	-	-	-	-	2,002,000
-	-	-	-	-	-	-	-	-	5,636,720
\$ -	\$ -	\$ -	\$ -	\$ 2,290,500	\$ 402,090	\$ 200,000	\$ 70,000	\$ -	\$ 13,379,500
\$ 5,642,050	\$ 3,111,570	\$ 2,864,200	\$ 3,548,410	\$ 532,390	\$ 7,025,110	\$ 510,270	\$ 7,606,230	\$ -	\$ 65,017,765

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
5,642,050	3,111,570	2,864,200	3,548,410	532,390	7,025,110	510,270	7,606,230	-	65,017,765
415,120	460,670	309,680	249,620	556,040	228,080	52,930	-	10,000,000	19,644,210
270,820	149,360	137,480	170,320	25,550	337,210	24,490	365,100	-	2,315,120
-	-	-	-	-	-	-	-	-	2,902,910
-	-	-	-	-	-	-	-	-	2,902,910
\$ 6,327,990	\$ 3,721,600	\$ 3,311,360	\$ 3,968,350	\$ 1,113,980	\$ 7,590,400	\$ 587,690	\$ 7,971,330	\$ 10,000,000	\$ 92,782,915
-	-	-	-	-	-	-	72,670	-	420,000
-	-	-	-	-	-	-	-	-	200,000
-	-	-	-	-	-	-	-	-	9,000,000
1,979,500	-	-	-	1,000,000	-	-	-	10,000,000	12,979,500
-	-	-	-	-	-	-	-	-	680,010
-	-	-	-	-	-	-	-	-	50,000
-	-	-	-	-	-	-	-	-	2,107,000
-	-	-	-	-	-	-	-	-	5,805,820
\$ 1,979,500	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 72,670	\$ 10,000,000	\$ 31,242,330
\$ 4,348,490	\$ 3,721,600	\$ 3,311,360	\$ 3,968,350	\$ 113,980	\$ 7,590,400	\$ 587,690	\$ 7,898,660	\$ -	\$ 61,540,585
\$ 1,979,500	\$ 1,739,750	\$ 6,100,000	\$ -	\$ 5,690,500	\$ 2,232,770	\$ 2,010,000	\$ 10,320,740	\$ 11,939,750	\$ 159,677,140

2015-2024 Golf Recommended Capital Program

	2015	2016	2017	2018	2019	Five Year Total
Revenue						
Beginning Balance	\$ 2,200,436	\$ 2,107,197	\$ 1,881,768	\$ 1,778,497	\$ 1,948,788	\$ 2,200,436
Operating Revenues	634,591	584,141	634,549	579,321	534,657	2,967,259
Total Revenue	\$ 2,835,027	\$ 2,691,338	\$ 2,516,317	\$ 2,357,818	\$ 2,483,445	\$ 5,167,695
Expense						
Bricks & Mortar						
Mariana Butte Course Renovations	24,000	-	-	-	-	24,000
Mariana Butte Water Purchase	350,000	-	-	-	-	350,000
Marianna Butte Asset Replacement	-	-	272,470	-	-	272,470
Cattail Creek Asset Replacment	-	-	85,500	-	-	85,500
Olde Course Renovation	-	-	21,700	-	-	21,700
Olde Course Clubhouse	-	-	-	-	-	-
Subtotal Bricks & Mortar	\$ 374,000	\$ -	\$ 379,670	\$ -	\$ -	\$ 753,670
New & Replacement Equipment						
Equipment Replacements	353,830	809,570	358,150	409,030	255,860	2,186,440
Subtotal Equipment	\$ 353,830	\$ 809,570	\$ 358,150	\$ 409,030	\$ 255,860	\$ 2,186,440
Total	\$ 727,830	\$ 809,570	\$ 737,820	\$ 409,030	\$ 255,860	\$ 2,940,110
Reserve for Future Capital Projects	\$ 2,107,197	\$ 1,881,768	\$ 1,778,497	\$ 1,948,788	\$ 2,227,585	\$ 2,227,585

	2020	2021	2022	2023	2024	Ten Year Total
\$	2,227,585	\$ 2,630,164	\$ 2,985,150	\$ 2,991,027	\$ 3,011,501	\$ 2,200,436
	598,099	564,716	636,287	593,934	391,467	5,751,762
\$	2,825,684	\$ 3,194,880	\$ 3,621,437	\$ 3,584,961	\$ 3,402,968	\$ 7,952,198
	-	-	111,170	-	-	\$ 135,170
	-	-	-	-	-	350,000
	-	-	111,170	-	-	383,640
	-	-	-	-	-	85,500
	-	40,000	-	-	-	61,700
	-	-	-	150,000	2,338,800	2,488,800
\$	-	\$ 40,000	\$ 222,340	\$ 150,000	\$ 2,338,800	\$ 3,504,810
	195,520	169,730	408,070	423,460	258,200	\$ 3,641,420
\$	195,520	\$ 169,730	\$ 408,070	\$ 423,460	\$ 258,200	\$ 3,641,420
\$	195,520	\$ 209,730	\$ 630,410	\$ 573,460	\$ 2,597,000	\$ 7,146,230
\$	2,630,164	\$ 2,985,150	\$ 2,991,027	\$ 3,011,501	\$ 805,968	\$ 805,968

2015-2024 Power Utility Agencies Recommended Capital Program

	2015	2016	2017	2018	2019	Five Year Total
Revenue						
Beginning Balance	\$ 15,298,079	\$ 13,461,170	\$ 12,402,250	\$ 14,978,530	\$ 15,841,390	\$ 15,298,079
Operating Revenues	2,630,041	5,161,020	6,180,650	6,665,210	7,175,810	27,812,731
Aid to Construction	1,000,000	1,032,250	1,282,000	1,326,870	1,373,300	6,014,420
Customer deposits - Service Installations	250,000	258,070	267,090	276,420	286,100	1,337,680
Payback from Water	828,750	817,500	806,250	795,000	783,750	4,031,250
PIF Collections	2,722,410	2,847,660	3,034,170	3,194,390	3,381,240	15,179,870
Interest on Investments/Income	162,160	209,990	317,500	458,340	563,960	1,711,950
Total Revenue	\$ 22,891,440	\$ 23,787,660	\$ 24,289,910	\$ 27,694,760	\$ 29,405,550	\$ 71,385,980
Expense						
Bricks & Mortar						
System Improvements	1,622,270	1,393,560	1,452,950	2,609,500	2,780,950	9,859,230
Customer Aid to Construction	1,000,000	1,032,250	1,282,000	1,326,870	1,373,300	6,014,420
Misc. Feeder Extensions	225,000	232,250	320,490	414,650	457,760	1,650,150
Smaller 200 Amp Projects	125,000	129,030	133,540	138,220	143,050	668,840
Misc. Electric Relocations Road Related Projects	100,000	103,230	106,830	287,490	742,440	1,339,990
Substation Security	500,000	-	-	552,860	572,210	1,625,070
Replace 200 Amp from Carlisle to 1st between Taft & Dotsero	-	-	1,726,210	-	-	1,726,210
Replace 200 Amp from 29th to 37th between Taft & Olde Course	-	1,153,240	-	-	-	1,153,240
Replace 200 Amp from SW 14th to SW 18th from Wilson to Katie	20,000	598,870	-	-	-	618,870
200 & 600 Amp Cable Replacement Projects	135,000	94,300	-	1,935,020	57,220	2,221,540
Canyon Conversion	420,000	830,190	801,250	774,010	-	2,825,450
Overhead to Underground Conversion Projects	2,470,000	573,590	1,282,000	66,350	2,803,830	7,195,770
Streetlight Projects	350,000	361,290	373,920	387,000	400,540	1,872,750
Hwy 402 Feeder Extension	-	-	-	-	-	-
Transfer load from 1012 to 621, install 750AL from Crossroads to Fairgrounds	50,000	980,650	-	-	-	1,030,650
Install new 750 AL from Crossroads 622 S on Boyd Lake to Lakes at Centerra	500,000	-	-	-	-	500,000
Install new 750 AL from 57th & RR to Hwy 287 Wintergreen Subdivision	50,000	774,190	-	-	-	824,190
Install new 750 AL from 57th & Taft to Vault V1780	-	-	-	55,290	858,320	913,610
Install new 750 AL from Roosevelt on 402 to Tyler tying into V221	-	-	-	55,290	1,144,420	1,199,710
Install 750 AL from Breaker 211 W out of East Sub to Madison	-	-	-	-	57,220	57,220
Install bank from SW232, tie to V2700, Install 750 AL on 1st West to Rossum	-	-	-	-	-	-
Extend New feeders from Valley V3 into System	-	-	53,420	1,548,010	-	1,601,430
Extend feeders from new Substation in SE corner of service Territory into System	-	-	-	-	-	-
Install new bank & 750 AL on Madison East on 37th to CR11C, North to CR30	-	-	-	-	-	-
Extend new feeders from Crossroads C2	50,000	722,580	-	-	-	772,580
Land Purchase for new substations	350,000	412,900	-	-	-	762,900
Valley Substation purchase/install new components/feeder extension	970,000	309,680	-	-	-	1,279,680
East Substation-purchase/install new components	-	-	347,210	221,140	-	568,350
New Substation to replace West-purchase/install new components and feeder extension	-	1,383,230	1,431,560	1,481,670	-	4,296,460
New Substation-Southeast corner of service territory	-	-	-	-	1,533,530	1,533,530
New Substation-Southwest corner of service territory	-	-	-	-	-	-
Subtotal Bricks & Mortar	\$ 8,937,270	\$ 11,085,030	\$ 9,311,380	\$ 11,853,370	\$ 12,924,790	\$ 54,111,840
New & Replacement Equipment						
Large Vehicle Replacements	493,000	300,380	-	-	-	793,380
Subtotal Equipment	\$ 493,000	\$ 300,380	\$ -	\$ -	\$ -	\$ 793,380
Total	\$ 9,430,270	\$ 11,385,410	\$ 9,311,380	\$ 11,853,370	\$ 12,924,790	\$ 54,905,220
Reserve for Future Capital Projects	\$ 13,461,170	\$ 12,402,250	\$ 14,978,530	\$ 15,841,390	\$ 16,480,760	\$ 16,480,760

	2020	2021	2022	2023	2024	Ten Year Total
\$	16,480,760	\$ 19,033,190	\$ 20,494,610	\$ 18,916,360	\$ 23,020,500	\$ 15,298,079
	8,450,680	9,053,710	9,677,740	10,395,300	11,155,440	76,545,601
	1,421,380	1,471,120	1,522,610	1,575,910	1,631,060	13,636,500
	296,120	306,490	317,220	328,320	339,800	2,925,630
	772,500	761,250	-	-	-	5,565,000
	3,599,250	3,798,000	4,010,290	4,317,830	4,584,660	35,489,900
	751,530	867,910	934,560	862,580	1,049,730	6,178,260
\$	31,772,220	\$ 35,291,670	\$ 36,957,030	\$ 36,396,300	\$ 41,781,190	\$ 155,638,970
	3,962,070	4,143,690	4,859,670	5,029,760	5,205,800	\$ 33,060,220
	1,421,380	1,471,120	1,522,610	1,575,910	1,631,060	13,636,500
	503,390	551,670	562,360	656,620	713,580	4,637,770
	148,060	153,240	158,610	164,160	169,900	1,462,810
	296,120	306,480	317,210	945,870	339,800	3,545,470
	1,421,370	-	-	-	-	3,046,440
	-	-	-	-	-	1,726,210
	-	-	-	-	-	1,153,240
	-	-	-	-	-	618,870
	1,776,710	1,851,170	2,956,390	2,718,420	3,533,960	15,058,190
	-	-	-	-	-	2,825,450
	639,610	1,428,210	-	-	-	9,263,590
	414,570	429,080	444,100	459,640	475,720	4,095,860
	-	2,451,870	3,806,530	-	-	6,258,400
	-	-	-	-	-	1,030,650
	-	-	-	-	-	500,000
	-	-	-	-	-	824,190
	-	-	-	-	-	913,610
	-	-	-	-	-	1,199,710
	533,020	-	-	-	-	590,240
	35,530	367,780	-	-	-	403,310
	-	-	-	-	-	1,601,430
	-	-	1,712,940	-	-	1,712,940
	-	-	-	65,660	1,019,410	1,085,070
	-	-	-	-	-	772,580
	-	-	-	-	-	762,900
	-	-	-	-	-	1,279,680
	-	-	-	-	-	568,350
	-	-	-	-	-	4,296,460
	1,587,200	1,642,750	-	-	-	4,763,480
	-	-	1,700,250	1,759,760	1,821,350	5,281,360
\$	12,739,030	\$ 14,797,060	\$ 18,040,670	\$ 13,375,800	\$ 14,910,580	\$ 127,974,980
	-	-	-	-	-	\$ 793,380
\$	-	\$ -	\$ -	\$ -	\$ -	\$ 793,380
\$	12,739,030	\$ 14,797,060	\$ 18,040,670	\$ 13,375,800	\$ 14,910,580	\$ 128,768,360
\$	19,033,190	\$ 20,494,610	\$ 18,916,360	\$ 23,020,500	\$ 26,870,610	\$ 26,870,610

2015-2024 Storm Water Recommended Capital Program

	2015	2016	2017	2018	2019	Five Year Total
Revenue						
Beginning Balance	\$ 1,537,388	\$ 2,583,208	\$ 3,171,588	\$ 4,861,058	\$ 6,802,438	\$ 1,537,388
Operating Revenues	2,014,990	2,321,360	2,695,490	3,530,060	4,009,490	14,571,390
SIF Revenue	241,170	277,350	318,950	366,790	421,810	1,626,070
Interest on Investments/Income	27,660	51,670	63,430	121,530	170,060	434,350
Total Revenue	\$ 3,821,208	\$ 5,233,588	\$ 6,249,458	\$ 8,879,438	\$ 11,403,798	\$ 18,169,198
Expense						
Bricks & Mortar						
South Loveland Outfall	-	85,000	-	1,060,000	465,000	1,610,000
Madison Avenue Outfall	-	600,000	-	-	-	600,000
Silver Lake Improvments	-	100,000	-	-	930,000	1,030,000
Maintenance/Asset Management Projects	475,000	975,000	475,000	475,000	475,000	2,875,000
Boyd Lake Outlet Ditch	200,000	-	500,000	-	750,000	1,450,000
Garfield and Harrison Outfall	-	-	-	-	-	-
South Rist Benson Lake Outfall	-	-	-	-	-	-
16th Street Storm Sewer System	-	-	-	-	-	-
Wilson & Eisenhower Improvements	-	-	-	-	-	-
29th & Sheridan Improvments	-	-	-	-	-	-
Baretta Drive Improvements	-	-	-	-	-	-
Subtotal Bricks & Mortar	\$ 675,000	\$ 1,760,000	\$ 975,000	\$ 1,535,000	\$ 2,620,000	\$ 7,565,000
New & Replacement Equipment						
Large Vehicle Replacements	563,000	302,000	413,400	542,000	377,500	2,197,900
New Equipment	-	-	-	-	-	-
Subtotal Equipment	\$ 563,000	\$ 302,000	\$ 413,400	\$ 542,000	\$ 377,500	\$ 2,197,900
Total	\$ 1,238,000	\$ 2,062,000	\$ 1,388,400	\$ 2,077,000	\$ 2,997,500	\$ 9,762,900
Reserve for Future Capital Projects	\$ 2,583,208	\$ 3,171,588	\$ 4,861,058	\$ 6,802,438	\$ 8,406,298	\$ 8,406,298

	2020	2021	2022	2023	2024	Ten Year Total
\$	8,406,298	\$ 11,514,108	\$ 8,934,368	\$ 6,653,238	\$ 7,948,438	\$ 1,537,388
	4,951,540	3,332,420	3,674,650	3,768,590	3,864,260	34,162,850
	485,080	557,840	641,520	737,750	848,410	4,896,670
	252,190	403,000	312,700	232,860	278,190	1,913,290
\$	14,095,108	\$ 15,807,368	\$ 13,563,238	\$ 11,392,438	\$ 12,939,298	\$ 42,510,198
	-	6,030,000	-	-	-	\$ 7,640,000
	-	-	-	-	-	600,000
	-	-	-	-	-	1,030,000
	475,000	475,000	475,000	475,000	475,000	5,250,000
	750,000	-	-	-	-	2,200,000
	650,000	-	5,300,000	-	5,700,000	11,650,000
	-	-	140,000	1,500,000	-	1,640,000
	-	-	85,000	800,000	-	885,000
	-	-	-	-	450,000	450,000
	-	-	-	-	40,000	40,000
	-	-	-	-	70,000	70,000
\$	1,875,000	\$ 6,505,000	\$ 6,000,000	\$ 2,775,000	\$ 6,735,000	\$ 31,455,000
	353,000	368,000	910,000	669,000	413,000	\$ 4,910,900
	353,000	-	-	-	-	\$ 353,000
\$	706,000	\$ 368,000	\$ 910,000	\$ 669,000	\$ 413,000	\$ 5,263,900
\$	2,581,000	\$ 6,873,000	\$ 6,910,000	\$ 3,444,000	\$ 7,148,000	\$ 36,718,900
\$	11,514,108	\$ 8,934,368	\$ 6,653,238	\$ 7,948,438	\$ 5,791,298	\$ 5,791,298

2015-2024 Water Utility Agencies Recommended Capital Program

	2015	2016	2017	2018	2019	Five Year Total
Revenue						
Beginning Balance	\$ 10,535,388	\$ 6,736,935	\$ 4,387,477	\$ 5,383,393	\$ 8,219,598	\$ 10,535,388
Operating Revenues	1,358,577	1,528,162	873,736	2,718,125	3,865,648	10,344,248
SIF Revenues	2,018,480	1,701,460	2,068,130	1,967,000	2,245,740	10,000,810
Interest on Investments	111,670	105,090	112,320	164,730	292,620	786,430
Water Loan Borrowing	7,300,000	1,200,000	-	-	-	8,500,000
Total Revenue	\$ 21,324,115	\$ 11,271,647	\$ 7,441,663	\$ 10,233,248	\$ 14,623,606	\$ 40,166,876
Expense						
Bricks & Mortar						
Water Line Replacements	1,900,000	1,571,610	1,652,900	1,219,170	1,838,680	8,182,360
Water Line Projects coordinated with Public Works	-	-	-	63,860	183,870	247,730
Extension and Oversizing Projects	75,000	78,580	82,640	87,080	91,930	415,230
Morning Dr. 30" Water Line Phase 2	-	-	-	-	269,450	269,450
Morning Drive Pump Station Upgrade	-	-	-	-	211,330	211,330
East Gravity Zone 24" and 16" Lines	-	-	-	-	411,250	411,250
29th Street 5.0 MG Storage Tank #2	-	-	-	-	3,760,020	3,760,020
New Water Lines 12" 10th St (RR Spur to Madison)	-	-	-	46,440	539,350	585,790
Southwest Booster Station	-	-	-	-	-	-
Misc. Transmission & Distribution Projects	210,000	220,020	231,410	243,840	257,420	1,162,690
2.0 MG Dakota Ridge Tank PZ2	-	-	-	-	-	-
16" in Granite (57th to 50th) Ranch Acres	-	-	91,320	353,260	-	444,580
36" Transmission Line Reline	-	-	-	-	-	-
Water Treatment Plant Expansion	12,000,000	4,819,610	-	-	-	16,819,610
Administration/Office Renovations with SCADA Improvements	-	-	-	-	-	-
Subtotal Bricks & Mortar	\$ 14,185,000	\$ 6,689,820	\$ 2,058,270	\$ 2,013,650	\$ 7,563,300	\$ 32,510,040
New & Replacement Equipment						
	402,180	194,350	-	-	-	596,530
Subtotal Equipment	\$ 402,180	\$ 194,350	\$ -	\$ -	\$ -	\$ 596,530
Total	\$ 14,587,180	\$ 6,884,170	\$ 2,058,270	\$ 2,013,650	\$ 7,563,300	\$ 33,106,570
Reserve for Future Capital Projects	\$ 6,736,935	\$ 4,387,477	\$ 5,383,393	\$ 8,219,598	\$ 7,060,306	\$ 7,060,306

2015-2024 Raw Water Agencies Recommended Capital Program

	2015	2016	2017	2018	2019	Five Year Total
Revenue						
Beginning Balance	\$ 20,505,398	\$ 21,341,038	\$ 22,373,428	\$ 2,675,488	\$ 5,217,688	\$ 20,505,398
1% Transfer from Water Rates	930,780	1,252,640	1,500,780	1,802,460	-	5,486,660
Raw Water Devlpmt Fees/Cap Rec Srchg	330,000	361,930	398,820	438,710	478,590	2,008,050
Cash-in-Lieu	500,000	506,500	513,690	521,500	530,000	2,571,690
Hi-Use Surcharge	52,500	53,180	53,940	54,760	55,650	270,030
Native Raw Water Storage Fee Received	5,000	5,070	5,140	5,220	5,310	25,740
Interest	217,360	319,910	529,480	286,050	407,340	1,760,140
Total Revenue	\$ 22,541,038	\$ 23,840,268	\$ 25,375,278	\$ 5,784,188	\$ 6,694,578	\$ 32,627,708
Expense						
Bricks & Mortar						
Windy Gap Firming Project	1,000,000	1,257,290	22,038,630	-	-	24,295,920
Colorado Big Thompson Water Purchases	200,000	209,550	550,970	566,500	590,570	2,117,590
Trade of Water Rights - 402 Corridor	-	-	110,190	-	-	110,190
Subtotal Bricks & Mortar	\$ 1,200,000	\$ 1,466,840	\$ 22,699,790	\$ 566,500	\$ 590,570	\$ 26,523,700
Total	\$ 1,200,000	\$ 1,466,840	\$ 22,699,790	\$ 566,500	\$ 590,570	\$ 26,523,700
Reserve for Future Capital Projects	\$ 21,341,038	\$ 22,373,428	\$ 2,675,488	\$ 5,217,688	\$ 6,104,008	\$ 6,104,008

2020	2021	2022	2023	2024	Ten Year Total
\$ 7,060,306	\$ 1,397,136	\$ 1,154,727	\$ 2,712,697	\$ 10,517,353	\$ 10,535,388
6,628,520	8,100,461	9,615,730	10,202,586	10,742,352	55,633,897
2,522,310	2,897,540	3,301,340	3,780,610	4,274,770	26,777,380
321,950	108,490	185,740	305,450	494,230	2,202,290
-	-	-	-	-	8,500,000
\$ 16,533,086	\$ 12,503,627	\$ 14,257,537	\$ 17,001,343	\$ 26,028,705	\$ 103,648,955
1,948,410	3,441,150	3,646,500	3,864,120	4,094,720	25,177,260
1,104,100	-	-	-	-	1,351,830
97,420	103,230	109,400	115,920	122,840	964,040
3,792,500	-	-	-	-	4,061,950
1,035,310	-	-	-	-	1,246,640
3,169,410	4,556,070	-	-	-	8,136,730
3,456,230	-	-	-	-	7,216,250
-	-	-	-	-	585,790
259,790	2,752,920	-	-	-	3,012,710
272,780	289,060	306,310	324,580	343,950	2,699,370
-	206,470	5,323,900	-	-	5,530,370
-	-	-	-	-	444,580
-	-	1,458,600	1,545,650	1,637,890	4,642,140
-	-	-	-	-	16,819,610
-	-	700,130	633,720	-	1,333,850
\$ 15,135,950	\$ 11,348,900	\$ 11,544,840	\$ 6,483,990	\$ 6,199,400	83,223,120
-	-	-	-	-	596,530
\$ -	\$ -	\$ -	\$ -	\$ -	596,530
\$ 15,135,950	\$ 11,348,900	\$ 11,544,840	\$ 6,483,990	\$ 6,199,400	\$ 83,819,650
\$ 1,397,136	\$ 1,154,727	\$ 2,712,697	\$ 10,517,353	\$ 19,829,305	\$ 19,829,305

2020	2021	2022	2023	2024	Ten Year Total
\$ 6,104,008	\$ 7,148,508	\$ 8,242,498	\$ 9,386,748	\$ 10,582,008	\$ 20,505,398
-	-	-	-	-	5,486,660
518,470	558,350	598,240	638,120	678,000	4,999,230
539,120	548,880	559,310	570,380	582,130	5,371,510
56,610	57,630	58,720	59,880	61,110	563,980
5,400	5,500	5,600	5,710	5,830	53,780
540,570	565,470	591,500	618,730	647,200	4,723,610
\$ 7,764,178	\$ 8,884,338	\$ 10,055,868	\$ 11,279,568	\$ 12,556,278	\$ 41,704,168
-	-	-	-	-	24,295,920
615,670	641,840	669,120	697,560	727,200	5,468,980
\$ 615,670	\$ 641,840	\$ 669,120	\$ 697,560	\$ 727,200	110,190
\$ 615,670	\$ 641,840	\$ 669,120	\$ 697,560	\$ 727,200	29,875,090
\$ 7,148,508	\$ 8,242,498	\$ 9,386,748	\$ 10,582,008	\$ 11,829,078	\$ 11,829,078

2015-2024 Wastewater Utility Agencies Recommended Capital Program

	2015	2016	2017	2018	2019	Five Year Total
Revenue						
Beginning Balance	\$ 8,292,609	\$ 16,751,279	\$ 14,583,909	\$ 12,267,629	\$ 1,649,269	\$ 8,292,609
Operating Revenues	2,912,720	2,480,170	3,234,700	4,254,540	6,353,530	19,235,660
SIF Revenues	474,650	337,600	445,570	589,600	771,330	2,618,750
Reimbursement from General Fund (402 Sewer line)	-	-	-	-	-	-
Loan Proceeds	10,000,000	3,100,000	-	-	-	13,100,000
Development Reimbursements (402 Sewer line)	-	-	-	-	-	-
Interest on Investments/Income	193,900	261,320	461,790	432,240	320,550	1,669,800
Total Revenue	\$ 21,873,879	\$ 22,930,369	\$ 18,725,969	\$ 17,544,009	\$ 9,094,679	\$ 90,168,905
Expense						
Bricks & Mortar						
New Laboratory Building	-	-	-	-	577,590	577,590
Digester Projects	1,207,600	-	-	-	-	1,207,600
Nutrient Treatment Facilities	800,000	6,739,220	-	-	-	7,539,220
Primary Clarifier	-	-	-	-	-	-
Trickling Filter Demolition	-	-	-	-	-	-
Digested Sludge Dewatering	-	-	-	-	-	-
Future Digester	1,600,000	-	1,101,930	14,321,430	-	17,023,360
East and West Channel Bar Screen Replacement	-	-	-	185,780	2,623,190	2,808,970
Misc. Oversizing and Extension Projects	75,000	78,580	82,640	87,080	91,930	415,230
Boyd Interceptor Projects	-	366,710	4,833,000	696,670	-	5,896,380
Misc. Sewer Line Rehabilitation Projects	400,000	419,100	440,770	464,450	490,320	2,214,640
Hwy 402 Wastewater Main Extension	-	-	-	-	-	-
North Horseshoe Lift Station Upgrades	-	-	-	139,330	766,110	905,440
South Side Lift Station Force Main to WWTP	40,000	565,780	-	-	-	605,780
East Side Discharge Trunk to WWTP	-	-	-	-	-	-
Collection System Corrosion Control	50,000	-	-	-	-	50,000
East Side Lift Station Upgrades	575,000	-	-	-	-	575,000
Subtotal Bricks & Mortar	\$ 4,747,600	\$ 8,169,390	\$ 6,458,340	\$ 15,894,740	\$ 4,549,140	\$ 39,819,210
New & Replacement Equipment						
Large Vehicle Replacements	375,000	177,070	-	-	-	552,070
Subtotal Equipment	\$ 375,000	\$ 177,070	\$ -	\$ -	\$ -	\$ 552,070
Total	\$ 5,122,600	\$ 8,346,460	\$ 6,458,340	\$ 15,894,740	\$ 4,549,140	\$ 40,371,280
Reserve for Future Capital Projects	\$ 16,751,279	\$ 14,583,909	\$ 12,267,629	\$ 1,649,269	\$ 4,545,539	\$ 49,797,625

	2020	2021	2022	2023	2024	Ten Year Total
\$	4,545,539	\$ 4,321,459	\$ 4,574,429	\$ 5,757,869	\$ 15,464,909	8,292,609
	5,850,750	6,782,530	7,502,030	8,002,170	8,355,230	55,728,370
	1,051,160	1,247,410	1,518,700	1,911,750	2,215,540	10,563,310
	-	-	442,000	-	-	442,000
	-	-	-	-	-	13,100,000
	-	-	107,900	107,900	107,900	323,700
	272,390	406,070	583,220	905,350	1,272,530	5,109,360
\$	11,719,839	\$ 12,757,469	\$ 14,728,279	\$ 16,685,039	\$ 27,416,109	\$ 93,559,349
	6,781,380	-	-	-	-	7,358,970
	-	-	-	-	-	1,207,600
	-	-	-	-	-	7,539,220
	-	7,116,290	-	-	-	7,116,290
	-	-	-	414,700	3,604,820	4,019,520
	-	-	-	71,250	811,900	883,150
	-	-	-	-	-	17,023,360
	-	-	-	-	-	2,808,970
	97,420	103,230	109,400	115,920	122,840	964,040
	-	-	437,580	-	-	6,333,960
	519,580	550,580	583,440	618,260	655,160	5,141,660
	-	412,940	6,199,060	-	-	6,612,000
	-	-	-	-	-	905,440
	-	-	-	-	-	605,780
	-	-	1,640,930	-	-	1,640,930
	-	-	-	-	-	50,000
	-	-	-	-	-	575,000
\$	7,398,380	\$ 8,183,040	\$ 8,970,410	\$ 1,220,130	\$ 5,194,720	70,785,890
	-	-	-	-	-	552,070
\$	-	\$ -	\$ -	\$ -	\$ -	552,070
\$	7,398,380	\$ 8,183,040	\$ 8,970,410	\$ 1,220,130	\$ 5,194,720	\$ 71,337,960
\$	4,321,459	\$ 4,574,429	\$ 5,757,869	\$ 15,464,909	\$ 22,221,389	\$ 22,221,389

Museum Collection Storage

Department:
Cultural Services / Public Works

Division:
Museum

Project Manager:
Susan Ison

Phone Number:
970.962.2411

Email:
susan.ison@cityofloveland.org

Project Category:
TBD

Project Number:
TBD

Duration:
2016

**Total Project
Cost:
\$2,400,000**

About the Project

Collections Storage: The Loveland Museum/Gallery's historic collection contains approximately 35,000 items, some collected as early as the 1920s. There has not been adequate space in the Museum collection area for over 5 years. Approximately 10,000 of the items were moved off-site to the old Home State Bank Building in 2008. Due to The Gallery Flats project, the items had to be moved to the old Mr. Neat's building, which does not provide adequate environmental control, pest control or security.



Additionally, every time the collection is moved damage occurs.

To better protect Loveland's historical items by removing collection storage from the Museum to a dedicated, off-site storage facility that would provide long-term, stable, collection stewardship. Existing building space of about 3000 square feet will be sought out and purchased, with minor renovations if needed

Funding Sources				
Revenue	Gen. Gov. CEF	Cult. Svc. CEF	Outside Revenue	Total
2016	-	\$2,400,000	-	\$2,400,000
Total	-	\$2,400,000	-	\$2,400,000

Project Cost Estimates by Year			
Elements		Real Estate Purchase	Total
2016	-	\$2,400,000	\$2,400,000
Total	-	\$2,400,000	\$2,400,000

Estimated Initial Operations Impact						
	Personnel	Supplies	Purchased Services	Facilities	Total	FTE
2017				\$60,000	\$60,000	
Total						

Museum Expansion

Department:
Cultural Services / Public Works

Division:
Museum

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
ken.cooper@cityofloveland.org

Project Category:
TBD

Project Number:
TBD

Duration:
2024

**Total Project Cost:
\$10,000,000**

About the Project

The expansion will address growth for additional exhibits and additional space where the current area is inadequate. The areas are currently inadequate are: exhibition space (including the Fire exhibit); classroom space; and event space.

A reassessment of the plan has also included a look at the possibility of splitting into two buildings—history on the current site and art in another building downtown. The Museum has always been on its current site—integral to downtown and important to Loveland’s historic identity and its reputation as an arts community.



This funding proposal considers a remodel of the current facility and new construction of a 20,500 square foot expansion (not using an existing building) in 2014 dollars with a 2.7% annual escalation until project year 2024.

Figures below assume: 10% for design/architecture/engineering; 70% construction; 7% for furniture/fixtures/equipment; 3% for permits/fees; and 10% for contingency.

The project is contingent on a significant amount of funding from organizations or individuals outside of the city organization. No construction will begin until the total amount of outside resources has been committed.

Funding Sources				
Revenue	Gen. Gov. CEF	Cult. Svc. CEF	Outside Revenue	Total
2024	\$2,000,000	\$4,062,250	\$3,937,750	\$10,000,000
Total	\$2,000,000	\$4,062,250	\$3,937,750	\$10,000,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2024	\$1,000,000	\$9,000,000	\$10,000,000
Total	\$1,000,000	\$9,000,000	\$10,000,000

Estimated Initial Operations Impact						
	Personnel	Supplies	Purchased Services	Facilities	Total	FTE
2025	\$431,000	\$70,000	\$39,000	\$133,250	\$673,250	6.5
Total	\$431,000	\$70,000	\$39,000	\$133,250	\$673,250	6.5

Apparatus Replacement

Department:
Loveland Fire Rescue Authority

Division:
Operations

Project Manager:
Greg Ward

Phone Number:
970-962-2497

Email:
Greg.Ward@cityofloveland.org

Project Category:
Equipment

Project Number:
N/A

Duration:
2015 – 2016

Total Project Cost:
\$1,258,540

About the Project

Replacement of existing fire apparatus.

The replacements are as follows:

2015: Refurbish the 2000 Smeal Ladder Truck for reserve status

2016: 2004 General Spartan Engine



Replacements starting in 2017 are the responsibility of the Loveland Fire Rescue Authority.

Funding Sources		
Revenue	General Fund	Total
2015	606,240	606,240
2016	652,300	652,300
Total	\$1,258,540	\$1,258,540

Project Cost Estimates by Year			
Elements	Planning	Capital	Total
2015	\$0	606,240	606,240
2016	\$0	652,300	652,300
Total	\$0	\$1,258,540	\$1,258,540

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2017*					
Total					

* Operations costs would be absorbed and are not considered to be substantially more than the equipment that is being replaced.

Construction of a New Fire Station 10 and Apparatus For West Coverage

Department:
Loveland Fire Rescue Authority

Division:
Administration/Operations

Project Manager:
Randy Mirowski

Phone Number:
970.962.2827

Email:
Randy.Mirowski@cityofloveland.org

Project Category:
Construction & Equipment

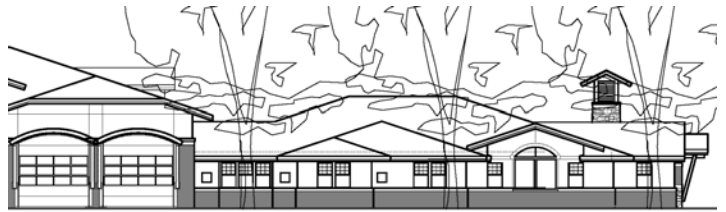
Project Number:
TBD

Duration:
2018

**Total Project Cost:
\$3,479,500**

About the Project

There is need for a station on the west side of the service area to improve response



times to meet the 5 minute 59 second standard. It is anticipated that this station would be as far west as Glade Road. The calls dispatched would lessen the impact on Station 3 and Station 2 allowing them to be more responsive to the urban response area.

The station is expected to be 9,000 square feet with \$258 per square foot in construction costs inflated to 2018 at 3.5% annually and \$815,000 in land purchase and site development costs.

The staffing for this station would include six firefighters (three for the station assignment and three rovers system-wide), three Engineers and three Lieutenants. Since the Engineers and Lieutenants would be promotional positions, twelve Firefighters would be hired, six Engineers would be promoted (three for the station and three to backfill promotions to Lieutenants), and three Lieutenants would be promoted. Operations costs noted below include the costs of equipping firefighters and maintaining the new facility.

Funding Sources			
Revenue	Fire CEF	Rural Contribution	Total
2018	\$1,739,750	\$1,739,750	\$3,479,500
Total	\$1,739,750	\$1,739,750	\$3,479,500

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2018	\$347,950	\$3,131,550	\$3,479,500
Total	\$347,950	\$3,131,550	\$3,479,500

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2019	\$1,081,700	\$183,210	\$70,290	\$1,335,200	12.0
Total	\$1,081,700	\$183,210	\$70,290	\$1,335,200	12.0

* Rural contribution shown is an estimate subject to future negotiation between the Loveland Fire Rescue Authority partners. It is quoted here at 50%.

Open Land Acquisition & Restoration

Department:
Parks & Recreation

Division:
Open Lands

Project Manager:
Rob Burdine

Phone Number:
970.962.2728

Email:
Burdin@ci.loveland.co.us

Project Category:
Land

Project Number:
Annual Program

Duration:
2014-2024

**Total Project Cost:
\$18,436,690**

About the Project

Acquisition and development of properties to conserve natural sites, wildlife habitat and open land in and around Loveland. Priorities are indicated in the Open Lands Master Plan.



Funding Sources			
Revenue	Open Lands Sales Tax	Open Lands CEF	Total
2014	\$ 3,403,320	\$ 4,120	\$ 3,407,440
2015	\$ 4,670,000		\$ 4,670,000
2016	\$ 2,851,000		\$ 2,851,000
2017	\$ 1,575,000		\$ 1,575,000
2018	\$ 200,000	\$ 2,975,000	\$ 3,175,000
2019	\$ 290,000		\$ 290,000
2020	\$ -	\$ 642,660	\$ 642,660
2021	\$ 225,000		\$ 225,000
2022	\$ 10,000	\$ 500,000	\$ 510,000
2023	\$ 70,000	\$ 400,000	\$ 470,000
2024	\$ 20,000	\$ 400,000	\$ 420,000
Total	\$ 13,314,320	\$ 5,122,370	\$ 18,436,690

Project Cost Estimates by Year			
Elements	Land/Planning	Construction	Total
2014	\$ 251,7000	\$ 890,440	\$ 3,407,440
2015	\$ 2,900,000	\$ 1,770,000	\$ 4,670,000
2016	\$ 1,551,000	\$ 1,300,000	\$ 2,851,000
2017	\$ 800,000	\$ 775,000	\$ 1,575,000
2018	\$,975,000	\$ 200,000	\$ 3,175,000
2019	-	\$ 290,000	\$ 290,000
2020	\$ 642,660	-	\$ 642,660
2021	-	\$ 225,000	\$ 225,000
2022	\$ 500,000	\$ 10,000	\$ 510,000
2023	\$ 400,000	\$ 470,000	\$ 470,000
2024	\$ 400,000	\$ 20,000	\$ 420,000
Total	\$ 12,886,250	\$ 5,550,440	\$ 18,436,690

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2023*					
Total					

*Dependent upon site development

Recreation Trail

Department:
Parks & Recreation

Division:
Trails

Project Manager:
Janet Meisel-Burns

Phone Number:
970.962.2451

Email:
meisej@ci.loveland.co.us

Project Category:
Construction

Project Number:
Annual Program

Duration:
2014-2024

**Total Project
Cost:
\$5,072,800**

About the Project

Complete the remaining 4 miles of the City's recreation trail loop. Trail connections are underway in the northern part of town with critical links remaining in the west and southwest parts of town. Also includes parts of State Trails segments in north Loveland.



Funding Sources			
Revenue	Conservation Trust Fund	Trail CEF	Total
2014	\$ 123,090	\$ 300,000	\$ 423,090
2015	\$ 113,770	\$ 830,330	\$ 944,100
2016	-	\$ 325,190	\$ 325,190
2017	\$ 616,910	\$ 475,230	\$1,092,140
2018	-	\$ 113,280	\$ 113,280
2019	-	\$ 200,000	\$ 200,000
2020	-	\$ 225,000	\$ 225,000
2021	\$ 500,000	\$ 200,000	\$ 700,00
2022		\$ 225,000	\$ 225,000
2023	\$ 400,000	\$ 225,000	\$ 625,000
2024	-	\$ 200,000	\$ 200,000
Total	\$1,753,770	\$3,319,030	\$5,072,800

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2014		\$ 423,090	\$ 423,090
2015		\$ 944,100	\$ 944,100
2016		\$ 325,190	\$ 325,190
2017		\$1,092,140	\$1,092,140
2018		\$ 113,280	\$ 113,280
2019		\$ 200,000	\$ 200,000
2020		\$ 225,000	\$ 225,000
2021		\$ 700,00	\$ 700,00
2022		\$ 225,000	\$ 225,000
2023		\$ 625,000	\$ 625,000
2024		\$ 200,000	\$ 200,000
Total		\$5,072,800	\$5,072,800

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
Total					

*No additional operating funding requested at this time.

Golf Course Projects

Department:
Parks & Recreation

Division:
Golf

Project Manager:
Steve Southard

Phone Number:
962-2454

Email:
Steve.southard@cityofloveland.org

Project Category:
Improvements/Construction

Project Number:
TBD

Duration:
2014-2024

**Total Project Cost:
\$16,325,414**

About the Project

Planned projects at Loveland’s golf courses subject to cashflows in the Golf Fund. Identified projects include golf course improvements, Mariana Butte Dry Creek, parking lots, bunker, tees, and putting green improvements, Olde Course maintenance building and Olde Course clubhouse.



Funding Sources		
	Golf Fund	Total
2014	\$ 701,270	\$ 701,270
2015	\$ 727,830	\$ 727,830
2016	\$ 809,570	\$ 809,570
2017	\$ 737,820	\$ 737,820
2018	\$ 409,030	\$ 409,030
2019	\$ 255,860	\$ 255,860
2020	\$ 195,520	\$ 195,520
2021	\$ 209,730	\$ 209,730
2022	\$ 630,410	\$ 630,410
2023	\$ 573,460	\$ 573,460
2024	\$2,597,000	\$2,597,000
Total	\$7,146,230	\$7,146,230

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2014		\$ 701,270	\$ 701,270
2015		\$ 727,830	\$ 727,830
2016		\$ 809,570	\$ 809,570
2017		\$ 737,820	\$ 737,820
2018		\$ 409,030	\$ 409,030
2019		\$ 255,860	\$ 255,860
2020		\$ 195,520	\$ 195,520
2021		\$ 209,730	\$ 209,730
2022		\$ 630,410	\$ 630,410
2023	\$150,000	\$ 423,460	\$ 573,460
2024		\$2,338,800	\$2,597,000
Total	\$150,000	\$6,996,230	\$7,146,230

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
Total					

*Operations impact unknown at this time.

Fairgrounds Park Expansion

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Gary Havener

Phone Number:
970.962.2456

Email:
haveng@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2018-2019

**Total Project
Cost:
\$500,000**

About the Project

Development of areas at Fairgrounds Park that were not completed with initial park construction in 2008. Scope of work to include ballfield lighting (replace lighting on Barnes Softball Complex Fields 1-4), site amenities and infrastructure to develop arena area.



An additional \$5,000 in revenues is anticipated from arena event revenue.

Funding Sources			
Revenue	General Fund	Parks CEF	Total
2018		\$100,000	\$100,000
2019		\$400,000	\$400,000
Total		\$500,000	\$500,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2018	\$100,000		\$100,000
2019		\$400,000	\$400,000
Total	\$100,000	\$400,000	\$500,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2020	\$21,000	\$3,600	\$5,400	\$30,000	
Total	\$21,000	\$3,600	\$5,400	\$30,000	

Revenues					
2020	\$5,000				
Total	\$5,000				

Loveland Sports Park

Department:
Parks & Recreation

Division:
Park

Project Manager:
Gary Havener

Phone Number:
970.962.2456

Email:
haveng@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2017-2018

**Total Project Cost:
\$3,000,000**

About the Project

Phase II development of the east side (21 acres) of the Loveland Sports Park to include additional multi-purpose sports fields, a restroom, shelters(2) building, parking areas, and site amenities.



An additional \$21,000 in new revenues is anticipated from site reservations and additional tournaments and league play.

Funding Sources					
Revenue	Parks CEF			Total	
2017	\$ 300,000			\$ 300,000	
2018	\$2,700,000			\$2,700,000	
Total	\$3,000,000			\$3,000,000	
Project Cost Estimates by Year					
Elements	Planning	Construction		Total	
2017	\$300,000			\$ 300,000	
2018		\$2,700,000		\$2,700,000	
Total	\$300,000	\$2,700,000		\$3,000,000	
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2019	\$91,000	\$16,000	\$13,000	\$120,000	1.61
Total	\$91,000	\$16,000	\$13,000	\$120,000	1.61
Revenues					
2019	\$22,000			\$22,000	
Total	\$22,000			\$22,000	

Park Renovations Projects

Department:
Parks & Recreation

Division:
Park

Project Manager:
Gary Havener

Phone Number:
970.962.2456

Email:
haveng@ci.loveland.co.us

Project Category:
Construction

Project Number:
Annual Program

Duration:
2014-2024

**Total Project Cost:
\$1,510,000**

About the Project

Renovation of neighborhood parks to improve safety and address use issues. Projects include shelters and restroom renovations to the infrastructure of these facilities.



Funding Sources		
Revenue	Parks Improvement Fund	Total
2015	\$ 300,000	\$ 300,000
2016	\$ 310,000	\$ 310,000
2017	\$ 100,000	\$ 100,000
2018	\$ 300,000	\$ 300,000
2019	-	-
2020	\$ 100,000	\$ 100,000
2021	\$ 200,000	\$ 200,000
2022	-	-
2023	\$ 200,000	\$ 200,000
2024	-	-
Total	\$1,510,000	\$1,510,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2015		\$ 300,000	\$ 300,000
2016		\$ 310,000	\$ 310,000
2017		\$ 100,000	\$ 100,000
2018		\$ 300,000	\$ 300,000
2019		-	-
2020		\$ 100,000	\$ 100,000
2021		\$ 200,000	\$ 200,000
2022		-	-
2023		\$ 200,000	\$ 200,000
2024		-	-
Total		\$1,510,000	\$1,510,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
Total					

*Operations impact negligible- any additional cost to be absorbed into existing operational budget

Neighborhood Parks

Department:
Parks & Recreation

Division:
Park

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
callil@ci.loveland.co.us

Project Category:
Construction

Project Number:
TBD

Duration:
2015-2023

**Total Project Cost:
\$3,500,000**

About the Project

New neighborhood park acquisition, land and development in areas identified in the Master Plan that are currently not served with a park.



Funding Sources					
Revenue	Parks CEF			Total	
2015	\$300,000			\$300,000	
2019	\$300,000			\$300,000	
2020	\$1,450,000			\$1,450,000	
2023	\$1,450,000			\$1,450,000	
Total	\$3,500,000			\$3,500,000	
Project Cost Estimates by Year					
Elements	Land/Planning	Construction		Total	
2015	\$ 300,000			\$ 300,000	
2019	\$ 300,000			\$ 300,000	
2020	\$ 200,000	\$1,250,000		\$1,450,000	
2023	\$ 200,000	\$1,250,000		\$1,450,000	
Total	\$1,000,000	\$1,500,000		\$3,500,000	
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2021	\$30,000	\$7,000	\$3,000	\$40,000	
2024	\$30,000	\$7,000	\$3,000	\$40,000	
Total	\$60,000	\$14,000	\$6,000	\$80,000	

Community Park Phase I

Department:
Parks & Recreation

Division:
Park

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
callil@ci.loveland.co.us

Project Category:
Construction

Project Number:
TBD

Duration:
2024

**Total Project
Cost:
\$9,000,000**

About the Project

New community park land acquisition and development to meet park standards identified in the Master Plan.



Funding Sources						
Revenue	General Fund		Parks CEF		Total	
2024	4,500,000		\$4,500,000		\$9,000,000	
Total	\$4,500,000		\$4,500,000		\$9,000,000	
Project Cost Estimates by Year						
Elements	Planning		Construction		Total	
2024	\$1,000,000		\$8,000,000		\$9,000,000	
Total	\$1,000,000		\$8,000,000		\$9,000,000	
Estimated Initial Operations Impact						
	Personnel	Supplies	Purchased Services		Total	FTE
Total						

*Operations impact unknown at this time.

Kroh Park

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
callil@ci.loveland.co.us

Project Category:
Construction

Project Number:
TBD

Duration:
2020-2021

**Total Project
Cost:
\$1,800,000**

About the Project

This project is a two phase expansion of Kroh Park.

This project will include the development of the lower portion (12 acres) of Kroh Park off of Monroe Avenue. Site development may include: multi-use fields, volleyball area, a picnic shelter, restroom, and off-street parking or other facilities and activities.



Funding Sources		
Revenue	Parks CEF	Total
2020	\$ 400,590	\$ 400,590
2021	\$1,500,000	\$1,500,000
Total	\$1,900,590	\$1,900,590

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2020	\$400,590		\$ 400,590
2021	-	\$1,500,000	\$1,500,000
Total	\$400,590	\$1,500,000	\$1,900,590

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2022*	\$18,000	6,000	\$6,000	\$30,000	
Total	\$18,000	\$6,000	\$6,000	\$30,000	

*Operations impact unknown at this time.

Junior Achievement Park

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
callil@ci.loveland.co.us

Project Category:
Construction

Project Number:
TBD

Duration:
2018

**Total Project Cost:
\$750,000**

About the Project

Project scope includes acquisition land adjacent to property (0.84 Acres west of existing park) and expansion of the existing site (1.5 Acres south of existing park) across the Arkins Branch. Potential improvements include demolition of the structures on the property, a new playground, basketball court, limited off-street parking, and renovation of existing ball field.



Funding Sources						
Revenue	Parks Improvement		Parks CEF	Total		
2018	\$500,000		\$250,000	\$750,000		
Total	\$500,000		\$250,000	\$750,000		
Project Cost Estimates by Year						
Elements	Planning		Construction	Total		
2018	\$100,000		\$650,000	\$750,000		
Total	\$100,000		\$650,000	750,000		
Estimated Initial Operations Impact						
	Personnel	Supplies	Purchased Services		Total	FTE
Total						

*Operations impact unknown at this time.

North Lake Park

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
callil@ci.loveland.co.us

Project Category:
Construction

Project Number:
TBD

Duration:
2017-2018

**Total Project
Cost:
\$1,100,000**

About the Project

Improvements to maintenance facility at North Lake Park, additional picnic shelter, road improvements, 60 car parking spaces, and landscaping improvements.



An additional \$3,000 in new revenue is anticipated from fees.

Funding Sources			
	General Fund	Conservation Trust	Total
2017		\$100,000	\$100,000
2018	\$500,000	\$500,000	\$1,000,000
Total	\$500,000	\$600,000	\$1,100,000

Project Cost Estimates by Year			
	Planning	Construction	Total
2017	\$100,000		\$100,000
2018	\$150,000	\$850,000	\$1,000,000
Total	\$250,000	\$850,000	\$1,100,000

Estimated Initial Operations Impact						
	Personnel	Supplies	Purchased Services		Total	FTE
2019*						
Total						

*Operations impact negligible-any additional cost to be absorbed into existing operational budget

Revenues					
2019	\$3,000			\$3,000	
	\$3,000			\$3,000	

Cemetery Maintenance Shop

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
callil@ci.loveland.co.us

Project Category:
Construction

Project Number:
TBD

Duration:
2015-2016

**Total Project
Cost:
\$589,000**

About the Project

The Cemetery Shop (1,893 Sft.) was constructed in 1968 and serves as an office area/public meeting place (sales and burial arrangements) and maintenance shop. The 45-year old structure is in need of significant upgrades/repairs to meet ADA requirements and to meet public office/maintenance shop needs.



Demolition and removal of the maintenance shop from site and conversion of building footprint to traditional burial lots for sale to public. Construction of new 2,200 SFT building near the cul-de-sac west of the existing shop. Estimate includes State permits, mitigation, building demolition/disposal, site grade work, irrigation and landscaping.

Funding Sources					
Revenue	General Fund	Total			
2015	\$118,000	\$118,000			
2016	\$471,000	\$471,000			
Total	\$589,000	\$589,000			
Project Cost Estimates by Year					
Elements	Planning	Construction	Total		
2015	\$118,000		\$118,000		
2016		471,000	\$471,000		
Total	\$118,000	\$471,000	\$589,000		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2016					
Total					

Outdoor Aquatic Facility

Department:
Parks & Recreation

Division:
Recreation

Project Manager:
Keven Aggers

Phone Number:
962-2449

Email:
Keven.aggers@cityofloveland.org

Project Category:
Construction

Project Number:
TBD

Duration:
2016

**Total Project Cost:
\$3,250,000**

About the Project

This project would include the addition of an additional outdoor aquatic facility in Loveland. There is a continued demand for outdoor aquatic amenities and that demand was reiterated in the community results of the Master Plan update.



Funding Sources					
Revenue	Recreation CEF			Total	
2015	\$ 250,000			\$ 250,000	
2016	\$3,000,000			\$3,000,000	
Total	\$3,250,000			\$3,250,000	
Project Cost Estimates by Year					
Elements	Planning	Construction		Total	
2015	\$250,000			\$250,000	
2016		\$3,000,000		\$3,000,000	
Total	\$250,000	\$3,000,000		\$3,250,000	
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2016	\$115,000	\$15,000	\$10,000	\$140,000	
Total	\$115,000	\$15,000	\$10,000	\$140,000	

Revenue of \$120K

ADA Transition Plan Update

Department:
Parks & Recreation

Division:
Recreation

Project Manager:
Larry Callihan

Phone Number:
962-2547

Email:
Larry.Callihan@cityofloveland.org

Project Category:
Planning

Project Number:
TBD

Duration:
2017

**Total Project
Cost:
\$200,000**

About the Project

This project would include the update of the 1998 ADA Transitional Plan for Parks and Recreation Facilities and sites to evaluate our conformance to Federal mandates set forth in the Americans with Disabilities Act. Deficits were identified in the Park System as part of our 2014 Master Plan that will need to be addressed. All new sites are developed utilizing the most recent standards but many older facilities (ie restrooms, neighborhood parks, etc...) do not meet the mandated design standards.



Funding Sources		
Revenue	General Fund	Total
2017	\$200,000	\$200,000
Total	\$200,000	\$200,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2017	\$200,000		\$200,000
Total	\$200,000		\$200,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE

Police Records Management System

Department:
Police

Division:
Information Services

Project Manager:
Rob McDaniel

Phone Number:
970.962.2278

Email:
Rob.Mcdaniel@cityofloveland.org

Project Category:
Information Technology

Project Number:
TBD

Duration:
2014

**Total Project Cost:
\$3,000,000**

About the Project

Replace the current Records Management System and Automated Field Reporting System (RMS/AFR). Project will include the design, implementation, data transfer, and training necessary.



The current RMS/AFR is 16 years old and is nearing its end of life cycle. All other RMS/AFR systems regionally have been replaced at least once if not more in that time frame.

Funding Sources					
Revenue	General Fund		Total		
2014		\$3,000,000	\$3,000,000		
Total		\$3,000,000	\$3,000,000		
Project Cost Estimates by Year					
Elements	Planning	Systems/Consulting	Total		
2014	\$0	\$3,000,000	\$3,000,000		
Total	\$0	\$3,000,000	\$3,000,000		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2015*					
Total					

* No additional operating impacts are expected from this project.

Police Training Facility

Department:
Police

Division:
Administration

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
ken.cooper@
cityofloveland.org

Project Category:
Construction

Project Number:
TBD

Duration:
2015-2017

**Total Project Cost:
\$11,720,000**

About the Project

Construction of a police training facility to include a firing range, driving track, and classrooms. At final build-out, the facility will incorporate approximately 60,000 sq. ft.



The project is expected to be designed and then built in two phases, with the site and driving course to be followed by the firing ranges and 8 classrooms.

The Fort Collins Police Services will split project cost estimated at a total of \$23.4 million.

Funding Sources			
Revenue	General Fund	Police CEF	Total
2015	-	\$1,000,000	\$1,000,000
2016	-	\$4,000,000	\$4,000,000
2017	\$5,620,000	\$1,100,000	\$6,720,000
Total	\$9,500,000	\$2,220,000	\$11,720,000

Project Cost Estimates by Year			
Elements	Planning	Capital	Total
2015	\$1,000,000	-	\$1,000,000
2016	-	\$4,000,000	\$4,000,000
2017	-	\$6,720,000	\$6,720,000
Total	\$1,000,000	\$10,720,000	\$11,720,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2018*					
Total					

* Operations impact is unknown at this time

Facilities Management Capital Projects

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
ken.cooper@cityofloveland.org

Project Category:
Annual Program

Project Number:
TBD

Duration:
2014-2023

**Total Project Cost:
\$6,184,200**

About the Project

An annual program to address major building maintenance needs. The Program includes replacement of major building systems, roof replacement, and carpet replacement. The annual funding begins at \$500,000 in 2013 and grows with anticipated inflation. Projects are prioritized to remain within the allocation.



Funding Sources			
Revenue	General Fund		Total
2014		\$517,500	\$517,500
2015		\$535,610	\$535,610
2016		\$554,360	\$554,360
2017		\$573,760	\$573,760
2018		\$593,840	\$593,840
2019		\$614,540	\$614,540
2020		\$636,070	\$636,070
2021		\$658,320	\$658,320
2022		\$681,430	\$681,430
2023		\$705,280	\$705,280
2024		\$730,010	\$730,010
Total		\$6,283,210	\$6,283,210

Project Cost Estimates by Year			
Elements	Planning	Capital	Total
2014	-	\$517,500	\$517,500
2015	-	\$535,610	\$535,610
2016	-	\$554,360	\$554,360
2017	-	\$573,760	\$573,760
2018	-	\$593,840	\$593,840
2019	-	\$614,540	\$614,540
2020	-	\$636,070	\$636,070
2021	-	\$658,320	\$658,320
2022	-	\$681,430	\$681,430
2023	-	\$705,280	\$705,280
2024	-	\$730,010	\$730,010
Total	-	\$6,283,210	\$6,283,210

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*No operations impact is expected as a result of this project.

Maintenance Operations Center Remodel

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
ken.cooper@
cityofloveland.org

Project Category:
TBD

Project Number:
TBD

Duration:
2015

**Total Project
Cost:
\$635,730**

About the Project

When the Streets, Solid Waste, and Stormwater divisions move from the Maintenance Operations Center (MOC) to the completed Service Center Expansion in 2014, it will allow significant changes to the MOC to better service the Traffic and Facilities Management (FM) divisions. COLT will also move its operations from the FAB to the MOC. FM expects to program and design the space internally, so there will be limited design/architecture/engineering costs. One major change to the building that these project costs do not include is the creation of a full-scale Traffic Operations Center. Traffic worked with FM in 2011 on this project and the costs to create this TOC were kept separate from the specific remodel costs needed and shown below.



The figures below assume...

- 5% for design/architecture/engineering
- 75% for construction
- 7% for furniture/fixtures/equipment
- 3% for permits/fees
- 10% for contingency

Funding Sources		
Revenue	General Fund	Total
2015	\$635,730	\$635,730
Total	\$635,730	\$635,730

Project Cost Estimates by Year			
Elements	Planning	Equipment	Total
2015	\$28,300	\$607,430	\$635,730
Total	\$28,300	\$607,430	\$635,730

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2016*					
Total					

*Information not available.

Street Rehabilitation

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave DeBaere

Phone Number:
970-962-2510

Email:
Dave.DeBaere@cityofloveland.org

Project Category:
Street Resurfacing

Project Number:
ENSR09

Duration:
2014-2023

**Total Project Cost:
\$51,010,600**

About the Project

The City budgets for annual street maintenance costs. Projects consist of street resurfacing, major reconstruction, concrete rehabilitation, and cul-de-sac repairs. Funding for the Program is from the Transportation Fee charged to residential and commercial buildings and General Fund resources. This Program significantly extends the life of City streets; improving the ride-ability and reducing the reconstruction costs of existing streets.



Funding Sources			
Revenue	Highway Users Tax Fund (HUTF)	Transportation Fee	Total
2015	\$2,224,840	\$2,224,840	\$4,449,680
2016	\$2,291,580	\$2,291,580	\$4,583,170
2017	\$2,360,330	\$2,360,330	\$4,720,670
2018	\$2,431,140	\$2,431,140	\$4,862,290
2019	\$2,504,080	\$2,504,080	\$5,008,160
2020	\$2,579,200	\$2,579,200	\$5,158,400
2021	\$2,656,570	\$2,656,580	\$5,313,150
2022	\$2,736,270	\$2,736,270	\$5,472,540
2023	\$2,818,360	\$2,818,360	\$5,636,720
2024	\$2,902,910	\$2,902,910	\$5,805,820
Total	\$25,505,300	\$25,505,300	\$51,010,600

Project Cost Estimates by Year			
Elements	Planning	Capital	Total
2015	\$72,000	\$4,377,680	\$4,449,680
2016	\$20,000	\$4,563,170	\$4,583,170
2017	\$76,000	\$4,644,670	\$4,720,670
2018	\$20,000	\$4,842,290	\$4,862,290
2019	\$60,000	\$4,948,160	\$5,008,160
2020	\$20,000	\$5,138,400	\$5,158,400
2021	\$72,000	\$5,241,150	\$5,313,150
2022	\$20,000	\$5,452,540	\$5,472,540
2023	\$76,000	\$5,560,720	\$5,636,720
2024	\$20,000	\$5,785,820	\$5,805,820
Total	\$456,000	\$50,554,600	\$51,010,600

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible

Street Rehabilitation: Street Resurfacing

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave DeBaere

Phone Number:
970-962-2510

Email:
Dave.DeBaere@cityofloveland.org

Project Category:
Street Resurfacing

Project Number:
NA

Duration:
2014-2023

**Total Project Cost:
\$35,648,690**

About the Project

Description: Provide planning and implementation for street surface repairs. Includes asphalt overlays, hot-in-place recycling of pavements, chip and seal projects, occasional spot repairs or safety improvements, support for Traffic Engineering for street maintenance projects, asphaltic concrete and crack sealing materials for use by Street Maintenance.



Funding Sources			
Revenue	HUTF	Transportation Fee	Total
2015	\$1,654,370	\$1,654,370	\$3,308,740
2016	\$1,420,100	\$1,420,100	\$2,840,200
2017	\$1,758,475	\$1,758,475	\$3,516,950
2018	\$1,518,540	\$1,518,540	\$3,037,080
2019	\$1,903,345	\$1,903,345	\$3,806,690
2020	\$1,724,945	\$1,724,945	\$3,449,890
2021	\$2,022,390	\$2,022,390	\$4,044,780
2022	\$1,783,740	\$1,783,740	\$3,567,480
2023	\$2,143,055	\$2,143,055	\$4,286,110
2024	\$1,895,385	\$1,895,385	\$3,790,770
Total	\$17,824,345	\$17,824,345	\$35,648,690

Project Cost Estimates by Year			
Elements	Planning	Capital	Total
2015	\$20,000	\$3,288,740	\$3,308,740
2016	\$20,000	\$2,820,200	\$2,840,200
2017	\$20,000	\$3,496,950	\$3,516,950
2018	\$20,000	\$3,017,080	\$3,037,080
2019	\$20,000	\$3,786,690	\$3,806,690
2020	\$20,000	\$3,429,890	\$3,449,890
2021	\$20,000	\$4,024,780	\$4,044,780
2022	\$20,000	\$3,547,480	\$3,567,480
2023	\$20,000	\$4,266,110	\$4,286,110
2024	\$20,000	\$3,770,770	\$3,790,770
Total	\$200,000	\$35,448,690	\$35,648,690

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible

Street Rehabilitation: Street Reconstruction

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave DeBaere

Phone Number:
970-962-2510

Email:
Dave.DeBaere@cityofloveland.org

Project Category:
Heavy Street Maintenance

Project Number:
NA

Duration:
2015-2024

**Total Project Cost:
\$3,456,000**

About the Project

Description: Reconstruction of streets that have deteriorated to the point that routine street maintenance is not an economical alternative.



Funding Sources			
Revenue	HUTF	Transportation Fee	Total
2015	\$26,000	\$26,000	\$52,000
2016	\$325,000	\$325,000	\$650,000
2017	\$28,000	\$28,000	\$56,000
2018	\$350,000	\$350,000	\$700,000
2019	\$20,000	\$20,000	\$40,000
2020	\$250,000	\$250,000	\$500,000
2021	\$26,000	\$26,000	\$52,000
2022	\$325,000	\$325,000	\$650,000
2023	\$28,000	\$28,000	\$56,000
2024	\$350,000	\$350,000	\$700,000
Total	\$1,728,000	\$1,728,000	\$3,456,000

Project Cost Estimates by Year			
Elements	Planning	Capital	Total
2015	\$52,000	\$0	\$52,000
2016	-	\$650,000	\$650,000
2017	\$56,000	\$0	\$56,000
2018	-	\$700,000	\$700,000
2019	\$40,000	\$0	\$40,000
2020	-	\$500,000	\$500,000
2021	\$52,000	\$0	\$52,000
2022	-	\$650,000	\$650,000
2023	\$56,000	\$0	\$56,000
2024	-	\$700,000	\$700,000
Total	\$256,000	\$3,200,000	\$3,456,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible

Street Rehabilitation: Concrete Rehabilitation

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave DeBaere

Phone Number:
970-962-2510

Email:
Dave.DeBaere@cityofloveland.org

Project Category:
Concrete Rehabilitation/Repairs

Project Number:
NA

Duration:
2015-2024

**Total Project Cost:
\$9,235,910**

About the Project

Description: Concrete curb and gutter and attached sidewalk repairs in areas targeted for street pavement maintenance, repair of intersection cross-pan drains, sidewalk repair cost sharing with property owners, miscellaneous repair of curb and gutter and sidewalk city-wide, replacement of intersection ramps not currently meeting ADA requirements.



Funding Sources			
Revenue	HUTF	Transportation Fee	Total
2015	\$409,470	\$409,470	\$818,940
2016	\$421,485	\$421,485	\$842,970
2017	\$433,860	\$433,860	\$867,720
2018	\$437,605	\$437,605	\$875,210
2019	\$450,735	\$450,735	\$901,470
2020	\$464,255	\$464,255	\$928,510
2021	\$478,185	\$478,185	\$956,370
2022	\$492,530	\$492,530	\$985,060
2023	\$507,305	\$507,305	\$1,014,610
2024	\$522,525	\$522,525	\$1,045,050
Total	\$4,617,955	\$4,617,955	\$9,235,910

Project Cost Estimates by Year			
Elements	Planning	Capital	Total
2015	-	\$818,940	\$818,940
2016	-	\$842,970	\$842,970
2017	-	\$867,720	\$867,720
2018	-	\$875,210	\$875,210
2019	-	\$901,470	\$901,470
2020	-	\$928,510	\$928,510
2021	-	\$956,370	\$956,370
2022	-	\$985,060	\$985,060
2023	-	\$1,014,610	\$1,014,610
2024	-	\$1,045,050	\$1,045,050
Total	\$0	\$9,235,910	\$9,235,910

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible

Street Rehabilitation: Cul-de-Sac Repair

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave DeBaere

Phone Number:
970-962-2510

Email:
Dave.DeBaere@cityofloveland.org

Project Category:
Cul de Sac Pavement
Maintenance

Project Number:
NA

Duration:
2015-2024

**Total Project
Cost:
\$2,670,000**

About the Project

Description: Repair of cul-de-sacs at the terminus of streets scheduled for other pavement maintenance activities. Normal chip and seal or other surface maintenance operations are not durable in cul-de-sacs. A separate contract is used to upgrade these features. Based on repair of 14-16 cul-de-sacs, annually.

Funding Sources			
Revenue	HUTF	Transportation Fee	Total
2015	\$135,000	\$135,000	\$270,000
1016	\$125,000	\$125,000	\$250,000
2017	\$140,000	\$140,000	\$280,000
2018	\$125,000	\$125,000	\$250,000
2019	\$130,000	\$130,000	\$260,000
2020	\$140,000	\$140,000	\$280,000
2021	\$130,000	\$130,000	\$260,000
2022	\$135,000	\$135,000	\$270,000
2023	\$140,000	\$140,000	\$280,000
2024	\$135,000	\$135,000	\$270,000
Total	\$1,335,000	\$1,335,000	\$2,670,000

Project Cost Estimates by Year			
Elements	Planning	Capital	Total
2015	-	\$270,000	\$270,000
2016	-	\$250,000	\$250,000
2017	-	\$280,000	\$280,000
2018	-	\$250,000	\$250,000
2019	-	\$260,000	\$260,000
2020	-	\$280,000	\$280,000
2021	-	\$260,000	\$260,000
2022	-	\$270,000	\$270,000
2023	-	\$280,000	\$280,000
2024	-	\$270,000	\$270,000
Total	-	\$2,670,000	\$2,670,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible

South Loveland Outfall Phase 3

Department:
Public Works

Division:
Stormwater Engineering

Project Managers:
Kevin Gingery and Eric
Lessard

Phone Number:
970.962.2771 & 2773

Email:
Kevin.Gingery@
cityofloveland.org
Eric.Lessard@
cityofloveland.org

Project Category:
Capital Program & SIF

Project Number:
SW0902

Duration:
2016 - 2021

**Total Project
Cost:
\$8,253,200**

About the Project

Phase 3 of a 3 phase project to reduce flooding problems within the residential neighborhood located between 14th Street SW and 23rd Street SW, and from Colorado Avenue to Taft Avenue. This project includes the installation of an underground storm drainage system.

Funding Sources		
Revenue	Enterprise	Total
Prior Years	\$613,200	\$613,200
2016	\$85,000	\$85,000
2018	\$1,060,000	\$1,060,000
2019	\$465,000	\$465,000
2021	\$6,030,000	\$6,030,000
Total	\$8,253,200	\$8,253,200

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
Prior Years	\$613,200	\$0	\$613,200
2016	\$85,000	\$0	\$85,000
2018	\$0	\$1,060,000	\$1,060,000
2019	\$465,000	\$0	\$465,000
2021	\$0	\$6,030,000	\$6,030,000
Total	\$1,163,200	\$7,090,000	\$8,253,200

Estimated Initial Operations Impact					
	Perso nnel	Supplies	Purchased Services	Total	FTE
2022*					
Total					

* Operations impact negligible.

Madison Ave. Outfall (Outlet Redirection)

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Chris Carlson

Phone Number:
970.962.2774

Email:
Chris.Carlson@
cityofloveland.org

Project Category:
Capital Program

Project Number:
TBD

Duration:
2016

**Total Project
Cost:
\$600,000**

About the Project

A project to replace a failing storm drainage outfall into the Big Thompson River. This project will include the installation of a new non-erosive outfall route into the Big Thompson River along with Stormwater quality treatment for the tributary basin.

Funding Sources					
Revenue	Enterprise		Total		
2016		\$600,000	\$600,000		
Total		\$600,000	\$600,000		
Project Cost Estimates by Year					
Elements	Planning	Construction	Total		
2016	-	\$600,000	\$600,000		
Total	-	\$600,000	\$600,000		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2017*					
Total					

* Operations impact negligible.

Silver Lake Improvements

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2016 – 2018

Total Project Cost:
\$1,030,000

About the Project

A project to reduce flooding problems along Highway 287 and along 23rd Street. This project includes the installation of an underground storm drainage system.

Funding Sources					
Revenue	Enterprise		Total		
2016		\$100,000	\$100,000		
2018		\$930,000	\$930,000		
Total		\$1,030,000	\$1,030,000		
Project Cost Estimates by Year					
Elements	Planning	Construction	Total		
2016	\$100,000	-	\$100,000		
2018	-	\$930,000	\$930,000		
Total	\$100,000	\$930,000	\$1,030,000		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2020*					
Total					

* Operations impact negligible

Maintenance/ Asset Mgmt. Projects

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Eric Lessard

Phone Number:
970.962.2773

Email:
Eric.Lessard@
cityofloveland.org

Project Category:
Capital Program

Project Number:
N/A

Duration:
2015 - 2024

**Total Project
Cost:
\$5,250,000**

About the Project

An annual program to address deteriorating storm drainage infrastructure within the City. This program includes the replacement of inlets, manholes, storm sewers, channel re-grading, detention pond retrofits, and Stormwater quality enhancements. The annual funding is set at \$475,000 per year except in 2016 when it will be set at \$975,000 for one year. Projects are prioritized to remain within the allocation.

Funding Sources		
Revenue	Enterprise	Total
2015	\$475,000	\$475,000
2016	\$975,000	\$975,000
2017	\$475,000	\$475,000
2018	\$475,000	\$475,000
2019	\$475,000	\$475,000
2020	\$475,000	\$475,000
2021	\$475,000	\$475,000
2022	\$475,000	\$475,000
2023	\$475,000	\$475,000
2024	\$475,000	\$475,000
Total	\$5,250,000	\$5,250,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2015	-	\$475,000	\$475,000
2016	-	\$975,000	\$975,000
2017	-	\$475,000	\$475,000
2018	-	\$475,000	\$475,000
2019	-	\$475,000	\$475,000
2020	-	\$475,000	\$475,000
2021	-	\$475,000	\$475,000
2022	-	\$475,000	\$475,000
2023	-	\$475,000	\$475,000
2024	-	\$475,000	\$475,000
Total	-	\$5,250,000	\$5,250,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2025*					
Total					

* Operations impact negligible

Boyd Lake Outlet Ditch Improvements

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Kevin Gingery

Phone Number:
970.962.2771

Email:
Kevin.Gingery@
cityofloveland.org

Project Category:
SIF

Project Number:
SW0711

Duration:
2015 – 2021

**Total Project
Cost:
\$1,551,590**

About the Project

A project to mitigate existing erosion problems within the Boyd Lake Outlet Ditch between Eisenhower Blvd. and 5th Street, directly east of Kohl's. We jointly utilize this irrigation return flow ditch to convey storm water runoff to the Big Thompson River. In accordance with the 1984 agreement between the City and the Greeley & Loveland Irrigation Company, we are required to make necessary improvements to the ditch in order to convey storm water to the river.

Funding Sources		
Revenue	Enterprise	Total
Prior Years	\$201,590	\$201,590
2015	\$200,000	\$200,000
2017	\$400,000	\$400,000
2024	\$750,000	\$750,000
Total	\$1,551,590	\$1,551,590

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
Prior	\$201,590	-	\$201,590
2015	\$200,000	-	\$200,000
2017	-	\$400,000	\$400,000
2024	-	\$750,000	\$750,000
Total	\$401,590	\$1,150,000	\$1,551,590

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2022*					
Total					

* Operations impact negligible

New Equipment and Replacement

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Mick Mercer

Phone Number:
970.962.2530

Email:
Mick.Mercer@
cityofloveland.org

Project Category:
NA

Project Number:
NA

Duration:
2015 - 2024

**Total Project
Cost:
\$4,910,900**

About the Project

Project provides funding to replace and acquire street sweepers, trucks and other equipment necessary for maintenance operations.

Funding Sources		
Revenue	Enterprise	Total
2015	\$563,000	\$563,000
2016	\$302,000	\$302,000
2017	\$413,400	\$413,400
2018	\$542,000	\$542,000
2019	\$377,500	\$377,500
2020	\$353,000	\$353,000
2021	\$368,000	\$368,000
2022	\$910,000	\$910,000
2023	\$669,000	\$669,000
2024	\$413,000	\$413,000
Total	\$4,910,900	\$4,910,900

Project Cost Estimates by Year			
Elements	Planning	Equipment	Total
2015	-	\$563,000	\$563,000
2016	-	\$302,000	\$302,000
2017	-	\$413,400	\$413,400
2018	-	\$542,000	\$542,000
2019	-	\$377,500	\$377,500
2020	-	\$353,000	\$353,000
2021	-	\$368,000	\$368,000
2022	-	\$910,000	\$910,000
2023	-	\$669,000	\$669,000
2024	-	\$413,000	\$413,000
Total	-	\$4,958,400	\$4,910,900

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2017	\$80,000	\$1,000	\$20,000	\$101,000	1
2021	\$92,000	\$1,000	\$20,000	\$113,000	1
Total	\$172,000	\$2,000	\$40,000	\$214,000	2

Garfield & Harrison Outfall

Department:
Public Works

Division:
Stormwater Engineering

Project Managers:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2020 - 2024

**Total Project Cost:
\$11,650,000**

About the Project

A project to reduce flooding problems within the residential neighborhood located between Garfield Avenue, Taft Avenue, 1st Street, and Eisenhower Boulevard. This project includes the installation of an underground storm drainage system which will outlet into the Big Thompson River.

Funding Sources		
Revenue	Enterprise	Total
2020	\$650,000	\$650,000
2022	\$5,300,000	\$5,300,000
2024	\$5,700,000	\$5,700,000
Total	\$11,650,000	\$11,650,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2020	\$650,000	-	\$650,000
2022	-	\$5,300,000	\$5,300,000
2024	-	\$5,700,000	\$5,700,000
Total	\$650,000	\$11,000,000	\$11,650,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2021	\$125,000	\$1,000	\$20,000	\$146,000	1
Total	\$125,000	\$1,000	\$20,000	\$146,000	1

* Operations impact negligible

South Rist Benson Lake Outfall

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2022 - 2023

**Total Project
Cost:
\$1,640,000**

About the Project

A project to reduce flooding problems within the residential neighborhood located between Eisenhower Boulevard, the Big Barnes Ditch, Wilson Avenue, and Namaqua Avenue. This project includes the installation of an underground storm drainage system which will outlet into the Big Thompson River.

Funding Sources					
Revenue	Enterprise		Total		
2022	\$140,000		\$140,000		
2023	\$1,500,000		\$1,500,000		
Total	\$1,640,000		\$1,640,000		
Project Cost Estimates by Year					
Elements	Planning	Construction	Total		
2022	\$140,000	-	\$140,000		
2023	\$0	\$1,500,000	\$1,500,000		
Total	\$140,000	\$1,500,000	\$1,640,000		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

* Operations impact negligible

16th Street Storm Sewer System

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2022 – 2023

**Total Project Cost:
\$885,000**

About the Project

A project to reduce flooding problems within the residential neighborhood located between Eisenhower Boulevard, 16th Street, Boise Avenue, and Cheyenne Avenue. This project includes the installation of an underground storm drainage system which will outlet into the Greeley & Loveland irrigation canal.

Funding Sources		
Revenue	Enterprise	Total
2022	\$85,000	\$85,000
2023	\$800,000	\$800,000
Total	\$885,000	\$885,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2022	\$85,000	-	\$85,000
2023	-	\$800,000	\$800,000
Total	\$85,000	\$800,000	\$885,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

* Operations impact negligible

Wilson & Eisenhower Improvements

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2024

**Total Project
Cost:
\$450,000**

About the Project

A project to reduce flooding problems along Wilson Avenue between Eisenhower Boulevard and 17th Street. This project includes the installation of an underground storm drainage system which will outlet into the Big Thompson River.

Costs shown reflect project design only as construction is scheduled outside of the ten year capital program window.

Funding Sources					
Revenue	Enterprise			Total	
2024	\$450,000			\$450,000	
Total	\$450,000			\$450,000	
Project Cost Estimates by Year					
Elements	Planning	Construction	Total		
2024	\$450,000	-	\$450,000		
Total	\$450,000	-	\$450,000		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
TBD*					
Total					

* Operations impact negligible

29th & Sheridan Improvements

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2024

**Total Project
Cost:
\$40,000**

About the Project

A project to reduce flooding problems at 29th Street and Sheridan Avenue. This project includes the installation of an underground storm drainage system which will outlet into the Lake Loveland Outlet Channel.

Funding Sources					
Revenue	Enterprise			Total	
2024			\$40,000	\$40,000	
Total			\$40,000	\$40,000	
Project Cost Estimates by Year					
Elements	Planning	Construction		Total	
2024	\$40,000		-	\$40,000	
Total	\$40,000		-	\$40,000	
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
TBD*					
Total					

* Operations impact negligible

Baretta Drive Improvements

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2024

**Total Project Cost:
\$70,000**

About the Project

A project to reduce flooding problems at Baretta Drive and Boxelder Drive. This project includes the installation of an underground storm drainage system which will outlet into Woodmere Park.

Funding Sources					
Revenue	Enterprise			Total	
2024			\$70,000	\$70,000	
Total			\$70,000	\$70,000	
Project Cost Estimates by Year					
Elements	Planning	Construction		Total	
2024	\$70,000		\$0	\$70,000	
Total	\$70,000		\$0	\$70,000	
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
TBD*					
Total					

* Operations impact negligible

2015- 2024 Transportation Program

The City of Loveland 2035 Transportation Plan (2035 Plan), adopted by City Council in December 2012, states that “a well-balanced, well-maintained transportation system is critical for sustaining Loveland’s high quality of life.” The purpose of the 2035 Plan is to “provide a document that guides transportation decision making toward a future desirable to the community of Loveland.” The 2035 Plan looks at all modes of transportation – bike, pedestrian, transit and vehicular – and includes recommendations, policies and strategies related to that purpose.

The funding for the projects included in the City of Loveland 2035 Plan comes from five (5) primary sources:

1. Capital Expansion Fees for Streets (Street CEF’s): The portion of the additional street infrastructure that can be attributed to growth within Loveland (new trips that have origins or destinations or both within Loveland).
2. Collector Street Equivalents: Development is required to fund up to the cost for a collector street equivalent for the portion of streets within and adjacent to their property.
3. Other: Primarily Federal and State Grants administered through the North Front Range MPO.
4. Centerra Metro District Funds: As part of the MFA, a portion of the street infrastructure included in the 2035 Plan will be constructed by the Centerra Metro Districts.
5. General Fund: The General Fund pays for portions of projects that will accommodate existing traffic, collector street equivalents for properties adjacent to City owned properties, and traffic that passes through Loveland (referred to as E to E or External to External Traffic). Basically, the General Fund covers costs that cannot be attributed to growth within Loveland (CEF’s), the collector street equivalent, or funding from others, including Centerra.

Each project included in the 2035 Plan is evaluated to determine the appropriate proportion from each of the above funding sources. In order for a project to move forward (a project is defined as overall or a specific phase), each funding source has to be whole.

Project prioritization is based on the criteria included in the 2035 Plan. The basis for the prioritization is an objective analysis of seven categories, weighted for importance. Those categories are: System Continuity, Congestion Mitigation; Safety Enhancements; Multi-Modal Enhancement; Implement-ability (ability to construct); Environmental Impact; Cost/Benefit; and Regional Significance (does it help regionally). The prioritization is centered on current needs and is looked at bi-annually.

In some cases, portions of a large project have a higher prioritization rating than other portions or the overall project. Our experience has been that Project Phasing is the key to addressing this issue. In the past, larger portions of projects were completed at one time by both the City and Developers. The current Transportation CIP includes a revised approach of addressing projects in smaller, “bite-size” pieces. Historically, this approach has not been a requirement of Development Projects, resulting in large projects being constructed that do not rate highly when compared to other projects. The result has been the build-up of significant reimbursement obligations. Consideration should be given to providing this information during the development process in order to steer phasing.

The City of Loveland’s Transportation Capital Program (TCP) is the programming of projects in order to implement the 2035 Plan. The development of the TCP includes consideration of three primary areas of projects:

1. Projects designed and constructed by the City.
2. Projects designed and constructed by Developers that are eligible for full or partial reimbursement as they were included in the 2035 Plan and necessary to meet the traffic needs of the specific development.

3. Planning projects for the future as well as opportunities to secure right-of-way or roadway corridors that avoid creating situations where properties have to be demolished for planned improvements, such as the Taft Avenue Project. (For example: Transportation Plan Updates; planning for future roadway corridors, including right-of-way acquisitions (A recent example is the Boyd Lake Extension from 5th Street to SH 60.)

Within the primary areas for projects are specific subareas or project groupings that are included in the overall TCP, and evaluated each year as part of the update of the 10 year TCP. These include:

1. Annual On-Going Projects: These projects include additional bike lane signing and striping, additional sidewalks and pedestrian facilities, unanticipated right-of-way opportunities (not associated with a project currently programmed), Traffic Signal System Interconnects, Upgrades to the City's Traffic Signal Control System, Transportation Plan Updates, School Zone Flasher additions, and Miscellaneous Bridge Repairs (as identified in the 2030 Plan).
2. Development Reimbursement Projects: Reimbursement to developers of their eligible costs for construction on certain projects (e.g. oversizing agreements).
3. Capital Projects with anticipated funding of less than \$500,000 per each over the next 10 years.
4. Individual Projects with funding over \$500,000 each over the next 10 years.
5. Capital Reserves: The Funding from specific sources that is either held in to cover an unanticipated shortfall in revenue (Street CEF's) or Funding that has been designated from a specific source but is not able to be utilized, as there is inadequate funding from other areas to keep the proportionate shares (General Fund).

Another part of the 2035 Plan and the City's overall transportation efforts is related to maintenance – taking care of the existing infrastructure investment. From an infrastructure perspective, protecting the existing investment is a very high priority, even higher than building additional infrastructure. As reported to City Council in 2008, the long-term funding needs for this program have identified a gap in the City's ability to keep up with the existing needs, even without adding anything new. A portion of that gap was addressed in the 2013 budget process. The detailed transportation maintenance plan (10 Year Street Rehabilitation Plan) is included in other parts of the CIP.

In the end, it is our opinion that it is more important to address maintenance than congestion but to not ignore the latter. It is anticipated that congestion levels will continue to grow as traffic growth outpaces revenue, but that specific congestion points (i.e. intersections) will be addressed with individual development projects. Until funding levels increase, specifically in the Street CEF area, this pattern will continue. As a result, we will see an increase in the amount of reimbursements owed developers until building permits, specifically commercial and office, increase. This is similar to the cycles we have seen in the past. However, focusing on phasing should help keep this from spiraling out of control, but only to a certain extent as developers' proposals significantly influence the true dynamic of this item.

Transportation Program

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.klockeman@cityofloveland.org

Project Category:
Annual Program

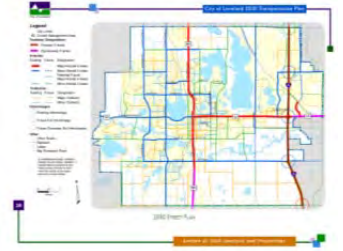
Project Number:
NA

Duration:
2015-2024

**Total Project Cost:
\$20,580,500**

About the Project

- Annual On-Going Projects - \$8,625,000
- Reimbursement Projects - \$3,558,000
- Miscellaneous Projects - \$600,000
- Taft Avenue Phase II - \$1,380,000
- Madison Ave. (Silverleaf to 29th) - \$1,187,500
- Boise Ave. (Mt. Col. to 37th) - \$2,380,000
- 29th Street at Beech Court - \$550,000
- US 34 (Denver to I-25) - \$2,300,000



Funding Sources				
Revenue	General Fund	Streets CEF	Other	Total
2015	\$571,100	\$1,627,000	\$200,000	\$2,398,000
2016	\$526,000	\$1,324,000	-	\$1,850,000
2017	\$949,600	\$1,288,400	-	\$2,238,000
2018	\$461,000	\$1,569,000	-	\$2,030,000
2019	\$433,000	\$1,457,000	-	\$1,890,000
2020	\$437,000	\$1,537,000	-	\$1,974,000
2021	\$462,300	\$1,604,200	-	\$2,066,500
2022	\$498,500	\$1,526,500	-	\$2,025,000
2023	\$464,500	\$1,537,500	-	\$2,002,000
2024	\$498,500	\$1,608,500	-	\$2,107,000
Total	\$5,301,400	\$15,079,100	\$200,000	\$20,580,500

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2015	\$198,000	\$2,200,000	\$2,398,000
2016	\$155,000	\$1,695,000	\$1,850,000
2017	\$230,000	\$2,008,000	\$2,238,000
2018	\$205,000	\$1,825,000	\$2,030,000
2019	\$165,000	\$1,725,000	\$1,890,000
2020	\$215,000	\$1,759,000	\$1,974,000
2021	\$240,500	\$1,826,000	\$2,066,500
2022	\$205,000	\$1,820,000	\$2,025,000
2023	\$210,000	\$1,792,000	\$2,002,000
2024	\$240,000	\$1,867,000	\$2,107,000
Total	\$2,063,500	\$18,517,000	\$20,580,500

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible.

Note: Detailed project information available through Public Works Department Project Engineering Division. All construction costs shown are engineering estimates until projects are bid.

Transportation

Program:

Annual On-Going Projects

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.klockeman@cityofloveland.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2015-2024

**Total Project
Cost:
\$8,625,000**

About the Project

- Bike Route Signing and Striping - \$275,000**
- Bike Lane/Sidewalk Construction - \$650,000**
- Misc. Right-of-Way Acquisition - \$2,000,000**
- Small Capital Projects - \$1,650,000**
- Miscellaneous Repairs - \$2,250,000**
- Transportation Master Plan Update - \$200,000**
- Loveland ITS Upgrade (Traffic) - \$500,000**
- Signal System Interconnect (Traffic) - \$600,000**
- School Flasher Units (Traffic) - \$100,000**
- Miscellaneous Bridge Repairs - \$400,000**

Funding Sources			
Revenue	General Fund	Streets CEF	Total
2015	\$397,000	\$713,000	\$1,110,000
2016	\$306,000	\$544,000	\$850,000
2017	\$282,000	\$448,000	\$730,000
2018	\$261,000	\$439,000	\$700,000
2019	\$257,000	\$423,000	\$680,000
2020	\$261,000	\$439,000	\$700,000
2021	\$257,000	\$423,000	\$680,000
2022	\$338,500	\$526,500	\$865,000
2023	\$314,500	\$630,500	\$1,145,000
2024	\$318,500	\$646,500	\$1,165,000
Total	\$2,992,500	\$5,232,500	\$8,625,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2015	\$115,000	\$995,000	\$1,110,000
2016	\$90,000	\$760,000	\$850,000
2017	\$80,000	\$650,000	\$730,000
2018	\$55,000	\$645,000	\$700,000
2019	\$55,000	\$625,000	\$680,000
2020	\$55,000	\$645,000	\$700,000
2021	\$55,000	\$625,000	\$680,000
2022	\$70,000	\$795,000	\$865,000
2023	\$100,000	\$1,045,000	\$1,145,000
2024	\$100,000	\$1,065,000	\$1,165,000
Total	\$775,000	\$7,850,000	\$8,625,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible.

Note: Detailed project information available through the Public Works Department

Transportation

Program:

Developer Reimbursement Projects

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.klockeman@cityoflove1and.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2015-2024

**Total Project Cost:
\$3,558,000**

About the Project

- 43rd St (Wilson to Cascade) - \$842,000
- Crossroads Blvd (I-25 to Centerra Pkwy) - \$388,000
- US 34/Sculptor Intersection - \$1,105,000
- Sculptor Dr (US 34 to Mtn. Lion) - \$432,000
- US 34/Mtn. Lion Intersection - \$118,000
- Taft/14th St SW Intersection - \$359,000
- US 34/Mtn. View Intersection - \$314,000

Funding Sources			
Revenue	General Fund	Streets CEF	Total
2015	\$30,000	\$338,000	\$368,000
2016	\$30,000	\$220,000	\$250,000
2017	\$17,600	\$290,000	\$308,000
2018	-	\$380,000	\$380,000
2019	-	\$460,000	\$460,000
2020	-	\$474,000	\$474,000
2021	-	\$409,000	\$409,000
2022	-	\$360,000	\$360,000
2023	-	\$307,000	\$307,000
2024	-	\$242,000	\$242,000
Total	\$77,600	\$3,480,400	\$3,558,400

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2015	-	\$368,000	\$368,000
2016	-	\$250,000	\$250,000
2017	-	\$308,000	\$308,000
2018	-	\$380,000	\$380,000
2019	-	\$460,000	\$460,000
2020	-	\$474,000	\$474,000
2021	-	\$409,000	\$409,000
2022	-	\$360,000	\$360,000
2023	-	\$307,000	\$307,000
2024	-	\$242,000	\$242,000
Total	-	\$3,558,400	\$3,558,400

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible.

Note: Detailed project information available through Public Works Department Project Engineering Division. All construction costs shown are engineering estimates until projects are bid.

Transportation

Program:

Individual Capital Projects
Under \$500,000

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.klockeman@cityoflove1and.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2015-2024

**Total Project
Cost:
\$600,000**

About the Project

37th and Madison Intersection - \$350,000
Boyd Lake Ave. at GLIC Bridge - \$250,000



Funding Sources				
Revenue	General Fund	Streets CEF	Other	Total
2015	\$50,000	\$200,000	-	\$250,000
2021	\$20,000	\$80,000	-	\$100,000
2022	\$50,000	\$200,000	-	\$250,000
Total	\$120,000	\$480,000	-	\$600,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2015	\$25,000	\$225,000	\$250,000
2021	\$10,000	\$90,000	\$100,000
2022	\$25,000	\$225,000	\$250,000
Total	\$60,000	\$540,000	\$600,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible.

Note: Detailed project information available through Public Works Department Project Engineering Division. All construction costs shown are engineering estimates until projects are bid.

Transportation Program:

Taft Avenue Phase 2 – Gard Place to Westshore

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.klockeman@cityoflove1and.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2015-2024

**Total Project Cost:
\$1,380,000**

About the Project

The overall Phase II improvements will consist of widening Taft Avenue to include left and right turn lanes as needed, bicycle lanes, curbs, gutters, medians and sidewalks. The bridge at the Big Barnes Ditch will also be widened. The Taft Avenue / Eisenhower Boulevard intersection will be reconstructed with concrete pavement to decrease maintenance costs. A new traffic signal at the Taft/Eisenhower intersection will be constructed with the project. Additionally, storm sewer improvements will be made along the project limits. Through 2024, the right-of-way acquisition will be completed and portions of the project constructed, including the bridge at the Big Barnes Ditch and removal of existing houses. The remainder of the project will be constructed in additional phases as funding becomes available.



Taft Avenue South of US 34

Funding Sources			
Revenue	General Fund	Streets CEF	Total
2015	\$76,000	\$304,000	\$380,000
2016	\$80,000	\$320,000	\$400,000
2017	\$40,000	\$160,000	\$200,000
2018	\$40,000	\$160,000	\$200,000
2019	\$40,000	\$160,000	\$200,000
Total	\$276,000	\$1,104,000	\$1,380,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2015	-	\$380,000	\$380,000
2016	-	\$400,000	\$400,000
2017	-	\$200,000	\$200,000
2018	-	\$200,000	\$200,000
2019	-	\$200,000	\$200,000
Total	-	\$1,380,000	\$1,380,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible.

Note: Detailed project information available through Public Works Department Project Engineering Division. All construction costs shown are engineering estimates until projects are bid.

Transportation

Program:

Boise Avenue – Mt. Columbia to 37th

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.klockeman@cityoflove1and.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2015-2024

**Total Project Cost:
\$2,380,000**

About the Project

The Boise Avenue – Mt. Columbia to 37th Street project includes the extension of Boise Avenue north from Mt. Columbia to connect to LCR 11C in the SE corner of Horseshoe Lake, including the construction of a roundabout at the Boise Avenue / 37th Street Intersection. The initial work includes completion the design and construction of portions of the roadway improvements. The remainder of the project will be constructed in additional phases as funding becomes available.



Funding Sources			
Revenue	General Fund	Streets CEF	Total
2015	\$58,000	\$232,000	\$290,000
2016	\$60,000	\$240,000	\$300,000
2017	\$60,000	\$240,000	\$300,000
2018	\$60,000	\$240,000	\$300,000
2019	\$20,000	\$80,000	\$100,000
2020	\$20,000	\$80,000	\$100,000
2021	\$58,000	\$232,000	\$290,000
2022	\$50,000	\$200,000	\$250,000
2023	\$50,000	\$200,000	\$250,000
2024	\$40,000	\$160,000	\$200,000
Total	\$476,000	\$1,904,000	\$2,380,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2015	\$58,000	\$232,000	\$290,000
2016	\$60,000	\$240,000	\$300,000
2017	\$60,000	\$240,000	\$300,000
2018	\$60,000	\$240,000	\$300,000
2019	\$20,000	\$80,000	\$100,000
2020	\$20,000	\$80,000	\$100,000
2021	\$58,000	\$232,000	\$290,000
2022	\$50,000	\$200,000	\$250,000
2023	\$50,000	\$200,000	\$250,000
2024	\$40,000	\$160,000	\$200,000
Total	\$476,000	\$1,904,000	\$2,380,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible.

Note: Detailed project information available through Public Works Department Project Engineering Division. All construction costs shown are engineering estimates until projects are bid.

Transportation

Program:

**Madison Avenue
Improvements – Silver Leaf
to 29th Street**

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.klockeman@cityofloveland.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2015-2024

**Total Project
Cost:
\$1,187,500**

About the Project

The Madison Avenue Improvements Project includes the widening of Madison Avenue from Silver Leaf to 29th and improvements to the Madison Avenue / 29th Street Intersection. The phases of the project are design, right-of-way acquisition, and construction. This route is a major feed from northwest Loveland to US 34, east to I-25 and other locations. The initial phase will be the completion of the design. The second phase will be ROW acquisition. Upon completion of the ROW acquisition, the project will be constructed in phases as funding becomes available.



Funding Sources			
Revenue	General Fund	Streets CEF	Total
2018	-	\$250,000	\$250,000
2019	-	\$250,000	\$250,000
2020	-	\$400,000	\$400,000
2021	-	\$287,500	\$287,500
Total	-	\$1,187,500	\$1,187,500

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2018	\$50,000	\$200,000	\$250,000
2019	\$50,000	\$200,000	\$250,000
2020	\$80,000	\$320,000	\$400,000
2021	\$57,500	\$230,000	\$287,500
Total	\$237,500	\$950,000	\$1,187,500

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible.

Note: Detailed project information available through Public Works Department Project Engineering Division. All construction costs shown are engineering estimates until projects are bid.

Transportation

Program:

29th Street and Beech Drive Intersection and Median Improvements

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
Dave.klockeman@cityofloveland.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2015-2024

**Total Project Cost:
\$550,000**

About the Project

The 29th Street and Beech Drive Intersection and Median Improvements Project includes improvements to the intersection of 29th and Beech to add a traffic signal, vertical grade adjustments, and to construct a median west of the intersection towards Taft Avenue to channelize pedestrians and bicyclists from making mid-block crossings.

The project will improve safety for access to Loveland High School and the Benson Sculptor Park.



Funding Sources			
Revenue	General Fund	Streets CEF	Total
2016	\$50,000	-	\$50,000
2017	\$500,000	-	\$500,000
Total	\$550,000	-	\$550,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2016	\$5,000	\$45,000	\$50,000
2017	\$50,000	\$450,000	\$500,000
Total	\$50,000	\$500,000	\$550,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible.

Note: Detailed project information available through Public Works Department Project Engineering Division. All construction costs shown are engineering estimates until projects are bid.

Transportation

Program:

Eisenhower Boulevard (US 34) Improvements – Denver Avenue to I-25

Department:
 Public Works

Division:
 Project Engineering

Project Manager:
 Dave Klockeman

Phone Number:
 970.962.2514

Email:
Dave.klockeman@cityofloveland.org

Project Category:
 Annual Program

Project Number:
 NA

Duration:
 2015-2024

**Total Project Cost:
 \$2,300,000**

About the Project



The Eisenhower Boulevard (US 34) Improvements – Denver to US 34 will be the initial phases of the needed widening of Eisenhower to 3 lanes in each direction through this area. The phases of the project are design, right-of-way acquisition, and construction. Portions of this area have been designed to a preliminary level, as well as the final design of a portion of the westbound lanes east of Denver. This project is intended to provide the necessary plan to complete the implementation of the widening through the entire project limits.

Funding Sources			
Revenue	General Fund	Streets CEF	Total
2015	-	-	\$0
2016	-	-	\$0
2017	\$40,000	\$160,000	\$200,000
2018	\$40,000	\$160,000	\$200,000
2019	\$40,000	\$160,000	\$200,000
2020	\$60,000	\$240,000	\$300,000
2021	\$60,000	\$240,000	\$300,000
2022	\$60,000	\$240,000	\$300,000
2023	\$60,000	\$240,000	\$300,000
2024	\$100,000	\$400,000	\$500,000
Total	\$460,000	\$1,840,000	\$2,300,000

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2015	-	-	\$0
2016	-	-	\$0
2017	\$40,000	\$160,000	\$200,000
2018	\$40,000	\$160,000	\$200,000
2019	\$40,000	\$160,000	\$200,000
2020	\$60,000	\$240,000	\$300,000
2021	\$60,000	\$240,000	\$300,000
2022	\$60,000	\$240,000	\$300,000
2023	\$60,000	\$240,000	\$300,000
2024	\$100,000	\$400,000	\$500,000
Total	\$460,000	\$1,840,000	\$2,300,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations impact negligible.

Note: Detailed project information available through Public Works Department Project Engineering Division. All construction costs shown are engineering estimates until projects are bid.

System Improvements

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Numbers:
PW901-PW909 &
PW913-PW913A

Duration:
2015-2024

**Total Project Cost:
\$33,060,220**

About the Project

These projects will be done to improve the reliability of the electric system in order to provide dependable service to City of Loveland customers.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$1,622,270	\$0	\$1,622,270
2016	\$1,393,560	\$0	\$1,393,560
2017	\$1,452,950	\$0	\$1,452,950
2018	\$2,609,500	\$0	\$2,609,500
2019	\$2,780,950	\$0	\$2,780,950
2020	\$3,962,070	\$0	\$3,962,070
2021	\$4,143,690	\$0	\$4,143,690
2022	\$4,859,670	\$0	\$4,859,670
2023	\$5,029,760	\$0	\$5,029,760
2024	\$5,205,800	\$0	\$5,205,800
Total	\$33,060,220	\$0	\$33,060,220

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$81,110	\$1,541,160	\$1,622,270
2016	\$69,680	\$1,323,880	\$1,393,560
2017	\$72,650	\$1,380,300	\$1,452,950
2018	\$130,480	\$2,479,020	\$2,609,500
2019	\$139,050	\$2,641,900	\$2,780,950
2020	\$198,110	\$3,763,960	\$3,962,070
2021	\$207,190	\$3,936,500	\$4,143,690
2022	\$242,990	\$4,616,680	\$4,859,670
2023	\$251,490	\$4,778,270	\$5,029,760
2024	\$260,270	\$4,945,530	\$5,205,800
Total	\$1,653,020	\$31,407,200	\$33,060,220

Customer Aid-To-Construction

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW912-various work orders

Duration:
2015-2024

**Total Project Cost:
\$13,636,500**

About the Project

These projects are initiated by developer(s) for new construction, upgrades, relocating, removing, or undergrounding of existing electrical facilities.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$1,000,000	\$0	\$1,000,000
2016	\$1,032,250	\$0	\$1,032,250
2017	\$1,282,000	\$0	\$1,282,000
2018	\$1,326,870	\$0	\$1,326,870
2019	\$1,373,300	\$0	\$1,373,300
2020	\$1,421,380	\$0	\$1,421,380
2021	\$1,471,120	\$0	\$1,471,120
2022	\$1,522,610	\$0	\$1,522,610
2023	\$1,575,910	\$0	\$1,575,910
2024	\$1,631,060	\$0	\$1,631,060
Total	\$13,636,500	\$0	\$13,636,500

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$50,000	\$950,000	\$1,000,000
2016	\$51,610	\$980,640	\$1,032,250
2017	\$64,100	\$1,217,900	\$1,282,000
2018	\$66,340	\$1,260,530	\$1,326,870
2019	\$68,670	\$1,304,630	\$1,373,300
2020	\$71,070	\$1,350,310	\$1,421,380
2021	\$73,560	\$1,397,560	\$1,471,120
2022	\$76,130	\$1,446,480	\$1,522,610
2023	\$78,800	\$1,497,110	\$1,575,910
2024	\$81,550	\$1,549,510	\$1,631,060
Total	\$681,830	\$12,954,670	\$13,636,500

Miscellaneous Feeder Extensions

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Numbers:
PW913A & PW921A

Duration:
2015-2024

**Total Project Cost:
\$4,637,770**

About the Project

These projects are 200 and 600 amp extensions of existing electrical facilities across property currently being developed.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$150,000	\$75,000	\$225,000
2016	\$154,830	\$77,420	\$232,250
2017	\$213,660	\$106,830	\$320,490
2018	\$276,430	\$138,220	\$414,650
2019	\$286,100	\$171,660	\$457,760
2020	\$296,110	\$207,280	\$503,390
2021	\$306,480	\$245,190	\$551,670
2022	\$317,200	\$245,160	\$562,360
2023	\$328,310	\$328,310	\$656,620
2024	\$339,800	\$373,780	\$713,580
Total	\$2,668,920	\$1,968,850	\$4,637,770

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$11,250	\$213,750	\$225,000
2016	\$11,610	\$220,640	\$232,250
2017	\$16,020	\$304,470	\$320,490
2018	\$20,730	\$393,920	\$414,650
2019	\$22,890	\$434,870	\$457,760
2020	\$25,170	\$478,220	\$503,390
2021	\$27,580	\$524,090	\$551,670
2022	\$28,120	\$534,240	\$562,360
2023	\$32,830	\$623,790	\$656,620
2024	\$35,680	\$677,900	\$713,580
Total	\$231,880	\$4,405,890	\$4,637,770

Smaller 200 Amp Projects

Department:
Water & Power

Division:
Power

Project Manager:
Garth Silvernale

Phone Number:
970.962.3580

Email:
Garth.Silvernale@cityofloveland.org

Project Category:
Planning/Construction

Work Order Number:
PW913-various work orders

Duration:
2015-2024

**Total Project Cost:
\$1,462,810**

About the Project

These projects are related to minor upgrades to our overhead and underground distribution system where we have identified the need to change out utility poles, add or upgrade transformers, increase conductor/wire size, replace open wire pole to pole feeds and split electrical service loads to correct low voltage concerns and/or improve system reliability.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$125,000	\$0	\$125,000
2016	\$129,030	\$0	\$129,030
2017	\$133,540	\$0	\$133,540
2018	\$138,220	\$0	\$138,220
2019	\$143,050	\$0	\$143,050
2020	\$148,060	\$0	\$148,060
2021	\$153,240	\$0	\$153,240
2022	\$158,610	\$0	\$158,610
2023	\$164,160	\$0	\$164,160
2024	\$169,900	\$0	\$169,900
Total	\$1,462,810	\$0	\$1,462,810

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$6,250	\$118,750	\$125,000
2016	\$6,450	\$122,580	\$129,030
2017	\$6,680	\$126,860	\$133,540
2018	\$6,910	\$131,310	\$138,220
2019	\$7,150	\$135,900	\$143,050
2020	\$7,400	\$140,660	\$148,060
2021	\$7,660	\$145,580	\$153,240
2022	\$7,930	\$150,680	\$158,610
2023	\$8,210	\$155,950	\$164,160
2024	\$8,500	\$161,400	\$169,900
Total	\$73,140	\$1,389,670	\$1,462,810

Miscellaneous Electric Relocations Road Related Projects

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW913

Duration:
2015-2024

**Total Project
Cost:
\$3,545,470**

About the Project

These projects will be driven by the Streets Division. The budget will allow us to relocate or underground our electric facilities to accommodate those changes made by the Streets Division.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$100,000	\$0	\$100,000
2016	\$103,230	\$0	\$103,230
2017	\$106,830	\$0	\$106,830
2018	\$287,490	\$0	\$287,490
2019	\$742,440	\$0	\$742,440
2020	\$296,120	\$0	\$296,120
2021	\$306,480	\$0	\$306,480
2022	\$317,210	\$0	\$317,210
2023	\$945,870	\$0	\$945,870
2024	\$339,800	\$0	\$339,800
Total	\$3,545,470	\$0	\$3,545,470

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$5,000	\$95,000	\$100,000
2016	\$5,160	\$98,070	\$103,230
2017	\$5,340	\$101,490	\$106,830
2018	\$14,370	\$273,120	\$287,490
2019	\$37,120	\$705,320	\$742,440
2020	\$14,810	\$281,310	\$296,120
2021	\$15,320	\$291,160	\$306,480
2022	\$15,860	\$301,350	\$317,210
2023	\$47,290	\$898,580	\$945,870
2024	\$16,990	\$322,810	\$339,800
Total	\$177,260	\$3,368,210	\$3,545,470

Substations Projects

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-
Harmel@cityofloveland.org

Project Category:
Construction

Project Number:
PW911

Duration:
2015-2020

**Total Project
Cost:
\$3,046,440**

About the Project

These projects will replace the fencing around the City owned substations. The intent is to increase the security of the substations and enhance the look of the substations. Will also replace E1 Transformer at the East Substation



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$500,000	\$0	\$500,000
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$552,860	\$0	\$552,860
2019	\$572,210	\$0	\$572,210
2020	\$1,421,370	\$0	\$1,421,370
Total	\$3,046,440	\$0	\$3,046,440

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$0	\$500,000	\$500,000
2016	\$0	\$0	\$516,130
2017	\$0	\$0	\$534,170
2018	\$0	\$552,860	\$553,550
2019	\$0	\$572,210	\$574,380
2020	\$0	\$1,421,370	\$1,434,100
Total	\$0	\$3,046,440	\$3,046,440

Replace 200 Amp from 29th to 37th between Taft and Olde Golf Course

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-
Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW913

Duration:
2016

**Total Project
Cost:
\$1,153,240**

About the Project

This project is to replace cable that is older and direct buried cable rather than in the conduit system. The Power Department has experienced reliability issues at this location in the past due to the aging cable.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2016	\$1,153,240	\$0	\$1,153,240
Total	\$1,153,240	\$0	\$1,153,240
Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2016	\$57,660	\$1,095,580	\$1,153,240
Total	\$57,660	\$1,095,580	\$1,153,240

Replace 200 Amp from Carlisle to 1st St between Taft and Dotsero

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-
Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW913

Duration:
2017

**Total Project
Cost:
\$1,726,210**

About the Project

This project is to replace cable that is older and direct buried cable rather than in the conduit system. The Power Department has experienced reliability issues at this location in the past due to the aging cable.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2017	\$1,726,210	\$0	\$1,726,210
Total	\$1,726,210	\$0	\$1,726,210

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2017	\$86,310	\$1,639,900	\$1,726,210
Total	\$86,310	\$1,639,900	\$1,726,210

Replace 200 Amp cable from SW 14th to SW 18th from Wilson to Katie

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-
Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW913

Duration:
2015-2016

**Total Project
Cost:
\$618,870**

About the Project

This project is to replace cable that is older and direct buried cable rather than in the conduit system. The Power Department has experienced reliability issues at this location in the past due to the aging cable.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$20,000	\$0	\$20,000
2016	\$598,870	\$0	\$598,870
Total	\$618,870	\$0	\$618,870

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$20,000	\$0	\$20,000
2016	\$0	\$598,870	\$598,870
Total	\$20,000	\$598,870	\$618,870

200 & 600 amp Cable Replacement Projects

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW913

Duration:
2015-2024

**Total Project
Cost:
\$15,058,190**

About the Project

These projects are at various locations in the City. This cable is older and often times direct buried cable rather than in the conduit system. The Power Department has experienced reliability issues at these locations in the past due to the aging cable.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$135,000	\$0	\$135,000
2016	\$94,300	\$0	\$94,300
2017	\$0	\$0	\$0
2018	\$1,935,020	\$0	\$1,935,020
2019	\$57,220	\$0	\$57,220
2020	\$1,776,710	\$0	\$1,776,710
2021	\$1,851,170	\$0	\$1,851,170
2022	\$2,956,390	\$0	\$2,956,390
2023	\$2,718,420	\$0	\$2,718,420
2024	\$3,533,960	\$0	\$3,533,960
Total	\$15,058,190	\$0	\$15,058,190

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$5,000	\$130,000	\$135,000
2016	\$0	\$94,300	\$94,300
2017	\$0	\$0	\$0
2018	\$0	\$1,935,020	\$1,935,020
2019	\$57,220	\$0	\$57,220
2020	\$59,220	\$1,717,490	\$1,776,710
2021	\$61,300	\$1,789,870	\$1,851,170
2022	\$101,500	\$2,854,890	\$2,956,390
2023	\$131,320	\$2,587,100	\$2,718,420
2024	\$0	\$3,533,960	\$3,533,960
Total	\$415,560	\$14,642,630	\$15,058,190

Canyon Conversion

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW913

Duration:
2015-2018

**Total Project Cost:
\$2,825,450**

About the Project

This project is to convert the Canyon to 12.47 KV voltage. This conversion will add reliability to the Canyon and help the Power Department reduce warehousing cost.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$420,000	\$0	\$420,000
2016	\$830,190	\$0	\$830,190
2017	\$801,250	\$0	\$801,250
2018	\$774,010	\$0	\$774,010
Total	\$2,825,450	\$0	\$2,825,450

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$21,000	\$399,000	\$420,000
2016	\$41,510	\$788,680	\$830,190
2017	\$53,420	\$747,830	\$801,250
2018	\$0	\$774,010	\$774,010
Total	\$115,930	\$2,709,520	\$2,825,450

Overhead to Underground Conversion Projects

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW914

Duration:
2015-2021

**Total Project Cost:
\$9,263,590**

About the Project

These projects are at various locations around the City where there is existing overhead infrastructure which will be converted to underground infrastructure.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$2,470,000	\$0	\$2,470,000
2016	\$573,590	\$0	\$573,590
2017	\$1,282,000	\$0	\$1,282,000
2018	\$66,350	\$0	\$66,350
2019	\$2,803,830	\$0	\$2,803,830
2020	\$639,610	\$0	\$639,610
2021	\$1,428,210	\$0	\$1,428,210
Total	\$9,263,590	\$0	\$9,263,590

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$20,000	\$2,450,000	\$2,470,000
2016	\$0	\$573,590	\$573,590
2017	\$64,100	\$1,217,900	\$1,282,000
2018	\$66,350	\$0	\$66,350
2019	\$34,330	\$2,769,500	\$2,803,830
2020	\$82,910	\$556,700	\$639,610
2021	\$0	\$1,428,210	\$1,428,210
Total	\$267,690	\$8,995,900	\$9,263,590

Streetlight Projects

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW915

Duration:
2015-2024

**Total Project Cost:
\$4,095,860**

About the Project

These projects include converting our streetlights to LEDs, individual customer requests for street lights which are approved by the Power Utility or new arterial or major collector streets required by new development.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$350,000	\$0	\$350,000
2016	\$361,290	\$0	\$361,290
2017	\$373,920	\$0	\$373,920
2018	\$387,000	\$0	\$387,000
2019	\$400,540	\$0	\$400,540
2020	\$414,570	\$0	\$414,570
2021	\$429,080	\$0	\$429,080
2022	\$444,100	\$0	\$444,100
2023	\$459,640	\$0	\$459,640
2024	\$475,720	\$0	\$475,720
Total	\$4,095,860	\$0	\$4,095,860

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$17,500	\$332,500	\$350,000
2016	\$18,060	\$343,230	\$361,290
2017	\$18,700	\$355,220	\$373,920
2018	\$19,350	\$367,650	\$387,000
2019	\$20,030	\$380,510	\$400,540
2020	\$20,730	\$393,840	\$414,570
2021	\$21,450	\$407,630	\$429,080
2022	\$22,210	\$421,890	\$444,100
2023	\$22,980	\$436,660	\$459,640
2024	\$23,790	\$451,930	\$475,720
Total	\$204,800	\$3,891,060	\$4,095,860

Hwy 402 Feeder Extension

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW921

Duration:
2021-2022

**Total Project Cost:
\$6,258,400**

About the Project

This new feeder will begin at South Boise Avenue and State Highway 402 and extend east to the west side of I-25. Its purpose is to pick up and serve the annexations of Ehrlich Addition, the Olson First and also the Olson Second Addition as well as any other new annexations that have been added to the City.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2021	\$0	\$2,451,870	\$2,451,870
2022	\$0	\$3,806,530	\$3,806,530
Total	\$0	\$6,258,400	\$6,258,400
Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2021	\$122,590	\$2,329,280	\$2,451,870
2022	\$190,330	\$3,616,200	\$3,806,530
Total	\$312,920	\$5,945,480	\$6,258,400

Transfer load from 1012 to 621, install 750AL from Crossroads to Fairgrounds

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW921

Duration:
2015-2016

**Total Project Cost:
\$1,030,650**

About the Project

This new feeder extension is along CR30 between Boyd Lake Ave and Fairgrounds. Transferring load between substations to accommodate growth.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$0	\$50,000	\$50,000
2016	\$0	\$980,650	\$980,650
Total	\$0	\$1,030,650	\$1,030,650
Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$50,000	\$0	\$50,000
2016	\$0	\$980,650	\$980,650
Total	\$50,000	\$980,650	\$1,030,650

Install new 750 AL from Crossroads 622 S on Boyd Lake to Lakes at Centerra

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW921

Duration:
2015

**Total Project
Cost:
\$500,000**

About the Project

This new feeder extension is along Boyd Lake Ave to new Lake at Centerra subdivision.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$0	\$500,000	\$500,000
Total	\$0	\$500,000	\$500,000

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$25,000	\$475,000	\$500,000
Total	\$25,000	\$475,000	\$500,000

Install 750 AL from 57th & RR to Hwy 287 Wintergreen Subdivision

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW921

Duration:
2015-2016

**Total Project
Cost:
\$824,190**

About the Project

This new feeder extension is along 287 to new Wintergreen subdivision.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$0	\$50,000	\$50,000
2016	\$0	\$774,190	\$774,190
Total	\$0	\$824,190	\$824,190
Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$50,000	\$0	\$50,000
2016	\$0	\$774,190	\$774,190
Total	\$50,000	\$774,190	\$824,190

Install 750 AL from 57th & Taft to vault V1780

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW921

Duration:
2018-2019

**Total Project
Cost:
\$913,610**

About the Project

This new feeder extension is to increase reliability to complete a feeder loop.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2018	\$0	\$55,290	\$55,290
2019	\$0	\$858,320	\$858,320
Total	\$0	\$913,610	\$913,610

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2018	\$55,290	\$0	\$55,290
2019	\$0	\$858,320	\$858,320
Total	\$55,290	\$858,320	\$913,610

Install 750 AL from Roosevelt on 402 to Tyler tying into V221

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW921

Duration:
2018-2019

**Total Project
Cost:
\$1,199,710**

About the Project

This new feeder extension is to increase reliability to complete a feeder loop.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2018	\$0	\$55,290	\$55,290
2019	\$0	\$1,144,420	\$1,144,420
Total	\$0	\$1,199,710	\$1,199,710
Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2018	\$55,290	\$0	\$55,290
2019	\$0	\$1,144,420	\$1,144,420
Total	\$55,290	\$1,144,420	\$1,199,710

Install 750 AL from Breaker 211 W out of East Sub to Madison

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW921

Duration:
2019-2020

**Total Project
Cost:
\$590,240**

About the Project

This is a feeder extension to increase reliability and transfer load between substations due to growth.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2019	\$0	\$57,220	\$57,220
2020	\$0	\$533,020	\$533,020
Total	\$0	\$590,240	\$590,240
Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2019	\$57,220	\$0	\$57,220
2020	\$0	\$533,020	\$533,020
Total	\$57,220	\$533,020	\$590,240

Install bank from SW232, tie to V2700, Install 750 AL on 1st West to Rossum

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW921

Duration:
2020-2021

**Total Project Cost:
\$403,310**

About the Project

This is a new feeder segment to increase reliability to complete a feeder loop.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2020	\$0	\$35,530	\$35,530
2021	\$0	\$367,780	\$367,780
Total	\$0	\$403,310	\$403,310
Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2020	\$35,530	\$0	\$35,530
2021	\$0	\$367,780	\$367,780
Total	\$35,530	\$367,780	\$403,310

Extend New feeders from Valley V3 into System

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW921

Duration:
2017-2018

**Total Project Cost:
\$1,601,430**

About the Project

These new feeders will begin at Valley Substation and will extend into the system to accommodate growth in the SE portion of Loveland and South of downtown.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2017	\$0	\$53,420	\$53,420
2018	\$0	\$1,548,010	\$1,548,010
Total	\$0	\$1,601,430	\$1,601,430
Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2017	\$53,420	\$0	\$53,420
2018	\$0	\$1,548,010	\$1,548,010
Total	\$53,420	\$1,548,010	\$1,601,430

Extend feeders from new Substation in SE corner of service Territory into System

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Construction

Project Number:
PW921

Duration:
2022

**Total Project
Cost:
\$1,712,940**

About the Project

These new feeders will begin at the New SE Substation and will extend into the system to accommodate growth in the far SE portion of Loveland near CR60.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2022	\$0	\$1,712,940	\$1,712,940
Total	\$0	\$1,712,940	\$1,712,940
Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2022	\$0	\$1,712,940	\$1,712,940
Total	\$0	\$1,712,940	\$1,712,940

Install new bank & 750 AL on Madison East on 37th to CR11C, North to CR30

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW921

Duration:
2023-2024

**Total Project
Cost:
\$1,085,070**

About the Project

This new feeder will improve system reliability and accommodate growth along CR30.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2023	\$0	\$65,660	\$65,660
2024	\$0	\$1,019,410	\$1,019,410
Total	\$0	\$1,085,070	\$1,085,070

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2023	\$65,660	\$0	\$65,660
2024	\$0	\$1,019,410	\$1,019,410
Total	\$65,660	\$1,019,410	\$1,085,070

Extend new feeders from Crossroads C2

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
Kathleen.Porter@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW921

Duration:
2015-2016

Total Project Cost:
\$772,580

About the Project

These new feeders will begin at Crossroads Substation and will extend into the system to accommodate growth in the NE portion of Loveland.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$0	\$50,000	\$50,000
2016	\$0	\$722,580	\$722,580
Total	\$0	\$772,580	\$772,580

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$50,000	\$0	\$50,000
2016	\$0	\$722,580	\$722,580
Total	\$50,000	\$722,580	\$772,580

New Substation – SW Corner of City Near Boedecker Lake

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW920 & PW921

Duration:
2022-2024

**Total Project
Cost:
\$5,281,360**

About the Project

This project is for the installation of one of two new substations to replace the West Substation to better accommodate load growth in the SW portion of the service territory.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2022	\$0	\$1,700,250	\$1,700,250
2023	\$0	\$1,759,760	\$1,759,760
2024	\$0	\$1,821,350	\$1,821,350
Total	\$0	\$5,281,360	\$5,281,360
Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2022	\$85,010	\$1,615,240	\$1,700,250
2023	\$87,990	\$1,671,770	\$1,759,760
2024	\$91,070	\$1,730,280	\$1,821,350
Total	\$264,070	\$5,017,290	\$5,281,360

Valley Substation Order and Install New Transformer and Switchgear Lineup - V3

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW920 & PW921

Duration:
2015-2016

**Total Project
Cost:
\$1,279,680**

About the Project

This project is for the purchase and installation of a new transformer and switchgear at Valley Substation. Once those are installed we will then extend the feeder from the substation into the system.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$0	\$970,000	\$970,000
2016	\$0	\$309,680	\$309,680
Total	\$0	\$1,279,680	\$1,279,680
Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$48,500	\$921,500	\$970,000
2016	\$15,480	\$294,200	\$309,680
Total	\$63,980	\$1,215,700	\$1,279,680

East Substation Order and Install New Switchgear Lineup – E3

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW920

Duration:
2017-2018

**Total Project
Cost:
\$568,630**

About the Project

This project is for the purchase and installation of a new switchgear lineup for East Substation. The current switchgear lineup has old equipment that is no longer supported by the manufacturer.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2017	\$0	\$347,210	\$347,210
2018	\$0	\$221,420	\$221,420
Total	\$0	\$568,630	\$568,630

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2017	\$17,360	\$329,850	\$347,210
2018	\$11,070	\$210,350	\$221,420
Total	\$28,430	\$540,200	\$568,630

New Substation to Replace West Substation - N of W 22nd Close to Water Tank

Department:
Water & Power

Division:
Power

Project Manager:
Brieana Reed-Harmel

Phone Number:
970.962.3592

Email:
Brieana.Reed-Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW920 & PW921

Duration:
2016-2018

**Total Project Cost:
\$4,296,460**

About the Project

This project is for the installation of one of two new substations to replace the West Substation to better accommodate load growth in the NW portion of the service territory.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2016	\$0	\$1,383,230	\$1,383,230
2017	\$0	\$1,431,560	\$1,431,560
2018	\$0	\$1,481,670	\$1,481,670
Total	\$0	\$4,296,460	\$4,296,460

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2016	\$69,160	\$1,314,070	\$1,383,230
2017	\$71,580	\$1,359,980	\$1,431,560
2018	\$74,080	\$1,407,590	\$1,481,670
Total	\$214,820	\$4,081,640	\$4,296,460

Purchase New Substation Land

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW920 & PW921

Duration:
2015-2016

**Total Project Cost:
\$762,900**

About the Project

This project is to purchase land for new substations.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$0	\$350,000	\$350,000
2016	\$0	\$412,900	\$412,900
Total	\$0	\$762,900	\$762,900

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2015	\$17,500	\$332,500	\$350,000
2016	\$20,640	\$392,260	\$412,900
Total	\$38,140	\$724,760	\$762,900

New Substation in Southeast corner of service territory

Department:
Water & Power

Division:
Power

Project Manager:
Briana Reed-Harmel

Phone Number:
970.962.3592

Email:
Briana.Reed-Harmel@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
PW920 & PW921

Duration:
2019-2021

**Total Project Cost:
\$4,763,480**

About the Project

This project is for the installation new substation to better accommodate load growth in the SE portion of the service territory.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2019	\$0	\$1,533,530	\$1,533,530
2020	\$0	\$1,587,200	\$1,587,200
2021	\$0	\$1,642,750	\$1,642,750
Total	\$0	\$4,763,480	\$4,763,480

Project Cost Estimates By Year			
Elements	Planning	Construction	Total
2019	\$76,680	\$1,456,850	\$1,533,530
2020	\$79,360	\$1,507,840	\$1,587,200
2021	\$82,140	\$1,560,610	\$1,642,750
Total	\$238,180	\$4,525,300	\$4,763,480

Large Vehicle Replacements

Department:
Water & Power

Division:
Power

Project Manager:
Bob Miller

Phone Number:
970.962.3563

Email:
Bob.Miller@cityofloveland.org

Project Category:
Capital Equipment

Project Number:
PW930

Duration:
2015-2016

**Total Project Cost:
\$793,380**

About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to build, operate, and maintain the electric system. Such expenses include vehicles.



Funding Sources			
Revenue	Power Fund	Plant Investment Fee	Total
2015	\$493,000	\$0	\$493,000
2016	\$300,380	\$0	\$300,380
Total	\$793,380	\$0	\$793,380
Project Cost Estimates By Year			
Elements	Planning	Equipment	Total
2015	\$0	\$493,000	\$493,000
2016	\$0	\$300,380	\$300,380
Total	\$0	\$793,380	\$793,380

Windy Gap Firming Project

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
Larry.Howard@cityofloveland.org

Project Category:
Planning

Project Numbers:
W038AA

Duration:
2015-2017

**Total Project
Cost:
\$26,769,880**

About the Project

The Windy Gap Firming Project as currently envisioned will provide a total of 90,000 acre feet of storage to hold water developed in the original Windy Gap Project. It is anticipated the storage will be permitted in Chimney Hollow, the next valley immediately west of Carter Lake. Loveland's portion of the total is currently subscribed at 7,000 acre feet of storage. This storage will ensure that the City's 4,000 acre feet of yield from the original Windy Gap Project will be available to the City on a reliable, or firm, basis. Environmental permits are still pending.



Funding Sources			
Revenue	Raw Water Fund	Water System Impact Fee	Total
Prior Years	\$3,610,730	\$0	\$3,610,730
2015	\$1,000,000	\$0	\$1,000,000
2016	\$1,257,290	\$0	\$1,257,290
2017	\$22,038,630	\$0	\$22,038,630
Total	\$27,906,650	\$0	\$27,906,650

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
Prior Years	\$3,610,730	\$0	\$3,610,730
2015	\$1,000,000	\$0	\$1,000,000
2016	\$1,257,290	\$0	\$1,257,290
2017	\$22,038,630	\$0	\$22,038,630
Total	\$27,906,650	\$0	\$27,906,650

Colorado Big Thompson Water Purchases

Department:
Water & Power

Division:
Raw Water

Project Manager:
Greg Dewey

Phone Number:
970.962.3717

Email:
Greg.Dewey@cityofloveland.org

Project Category:
Planning

Project Numbers:
W1014A

Duration:
2015-2024

**Total Project Cost:
\$5,468,980**

About the Project

Colorado Big Thompson (CBT) Water Purchases are one of the identified ways in the City’s Raw Water Master Plan to acquire additional water for the city. The city was successful in late 2011 and early 2012 in purchasing a relatively large amount of CBT at a reasonable price. This project is to plan for funds to allow flexibility and responsiveness to consider and execute purchases of CBT water should desirable opportunities occur.



Funding Sources			
Revenue	Raw Water Fund	Water System Impact Fee	Total
2015	\$200,000	\$0	\$200,000
2016	\$209,550	\$0	\$209,550
2017	\$550,970	\$0	\$550,970
2018	\$566,500	\$0	\$566,500
2019	\$590,570	\$0	\$590,570
2020	\$615,670	\$0	\$615,670
2021	\$641,840	\$0	\$641,840
2022	\$669,120	\$0	\$669,120
2023	\$697,560	\$0	\$697,560
2024	\$727,200	\$0	\$727,200
Total	\$5,468,980	\$0	\$5,468,980

Project Cost Estimates by Year			
Elements	Planning	Acquisition	Total
2015	\$0	\$200,000	\$200,000
2016	\$0	\$209,550	\$209,550
2017	\$0	\$550,970	\$550,970
2018	\$0	\$566,500	\$566,500
2019	\$0	\$590,570	\$590,570
2020	\$0	\$615,670	\$615,670
2021	\$0	\$641,840	\$641,840
2022	\$0	\$669,120	\$669,120
2023	\$0	\$697,560	\$697,560
2024	\$0	\$727,200	\$727,200
Total	\$0	\$5,468,980	\$5,468,980

Future Water Court Transfer Actions

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
Larry.Howard@cityofloveland.org

Project Category:
Planning

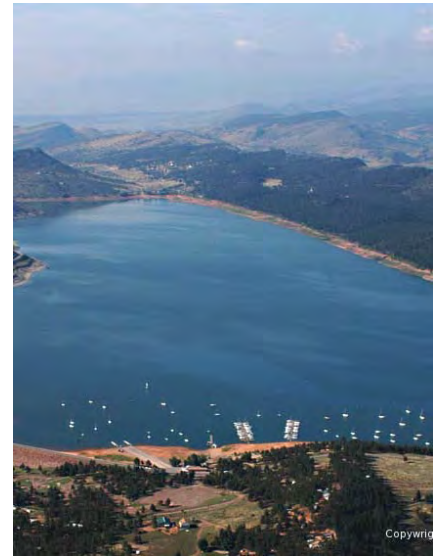
Project Numbers:
NA

Duration:
2017

**Total Project Cost:
\$110,190**

About the Project

This project anticipates the City will file decrees over time in the Water Court to add native water accumulated through the development process to the City's major transfer decree in case number 2002CW392, thus making the water useful for municipal purposes. It is efficient to accumulate sufficient water before filing to spread the cost over a larger number of acre-feet of water, so the intervals between filing new cases depends on the pace of acquisition of water rights.



Funding Sources			
Revenue	Raw Water Fund	Water System Impact Fee	Total
2017	\$110,190	\$0	\$110,190
Total	\$110,190	\$0	\$110,190
Project Cost Estimates by Year			
Elements	Planning	Acquisition	Total
2017	\$110,190	\$0	\$110,190
Total	\$110,190	\$0	\$110,190

New Laboratory Building

Department:
Water & Power

Division:
Wastewater

Project Manager:
Roger Berg

Phone Number:
970.962.3711

Email:
Roger.Berg@cityofloveland.org

Project Category:
Engineering/Construction

Project Number:
N/A

Duration:
2019-2020

**Total Project Cost:
\$7,358,970**

About the Project

This project consists of a new water quality lab building for water and wastewater regulatory and non-regulatory laboratory analysis. . Primary reasons for the need for a new lab include; safety issues with lack of egress in areas with explosive gases, lack of adequate space to perform



analysis, inability to separate areas that need to be utilized for sterile analyses, incubators and ovens with lack of adequate ventilation causing health issues, corrosive environment with lack of adequate ventilation which creates safety issues. Corrosion issues also lessen the lifespan of instrumentation including; Atomic Absorption (AA) instrument used for metals analysis, Hach spectrophotometers, balances, incubators, ovens etc. The AA is 8+ years old and would need to be replaced and updated, as part of a new WQ Lab. This would allow the WQ Lab to meet stricter mandatory standards and perform additional metals analysis, in-house with less staff time.

Funding Sources			
Revenue	Wastewater Fund	System Impact Fee	Total
2019	\$462,060	\$115,530	\$577,590
2020	\$5,425,120	\$1,356,260	\$6,781,380
Total	\$5,887,180	\$1,471,790	\$7,358,970

Project Cost Estimates by Year			
Elements	Engineering	Construction	Total
2018	\$577,590	\$0	\$185,780
2020	\$443,640	\$6,337,740	\$6,781,380
Total	\$1,021,230	\$6,337,740	\$7,358,970

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2021*					
Total					

*Operations impact to be determined.

WWTP Digester System Improvement Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tom Greene

Phone Number:
970.962.3706

Email:
Tom.Greene@cityofloveland.org

Project Category:
Engineering/Construction

Project Numbers:
W1251G,W1402H,W1404H,
W1306G

Duration:
2012-2015

**Total Project Cost:
\$6,420,700**

About the Project

This project includes a complete renovation of the existing anaerobic digester complex. The improvements will include: replacement of the existing gas mixing system with a pumped mixing system, rehabilitation of the floating steel covers, replacement of the sludge heating system, modifications to the waste gas flare, replacement of the electrical, digester gas, and HVAC system in the control building, and expansion of the control building to accommodate new equipment.



Funding Sources					
Revenue	Wastewater Fund	System Impact Fee	Total		
Prior Years	\$4,515,500	\$697,600	\$5,213,100		
2015	\$1,086,840	\$120,760	\$1,207,600		
Total	\$5,602,340	\$818,360	\$6,420,700		
Project Cost Estimates by Year					
Elements	Engineering	Construction	Total		
Prior Years	\$1,741,870	\$3,471,230	\$5,213,100		
2015	\$134,200	\$1,073,400	\$1,207,600		
Total	\$1,876,070	\$4,544,630	\$6,420,700		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2016*					
Total					

*Operations impact negligible.

Nutrient Treatment Facilities & Future Digester

Department:
Water & Power

Division:
Wastewater

Project Manager:
Roger Berg

Phone Number:
970.962.3711

Email:
Roger.Berg@cityofloveland.org

Project Category:
Engineering/Construction

Project Number:
W1405H

Duration:
2014-2017

**Total Project Cost:
\$24,562,580**

About the Project

This project will provide additional treatment to remove nutrients and meet anticipated regulated nutrient criteria restrictions. Additional nutrient treatment facilities may need to be on line by 2016 to meet upcoming nutrient criteria for total nitrogen and total phosphorus. These criteria are mandated by the USEPA and are designed to lower algal bloom in all rivers in the nation in order to reduce oxygen demand from decomposing bio-matter. In addition, this project will add a third digester to the wastewater treatment plant to maintain current and anticipated solids treatment regulations. As loadings on the treatment plant increase, design and regulatory criteria will necessitate more digestion capacity.



Funding Sources					
Revenue	Wastewater Fund	System Impact Fee	Debt	Total	
2015			\$10,000,000	\$10,000,000	
2016			\$3,100,000	\$3,100,000	
2017	2,076,930	3,654,360		\$5,731,290	
2018	2,076,940	3,654,350		\$5,731,290	
Total	\$4,153,870	\$7,308,710	\$13,100,000	\$24,562,580	
Project Cost Estimates by Year					
Elements	Engineering	Construction	Total		
2015	2,400,000	\$0	\$2,400,000		
2016	\$556,450	\$6,182,770	\$6,739,220		
2017	\$1,101,930		\$1,101,930		
2018	\$1,182,510	\$13,138,920	\$14,321,430		
Total	\$3,762,970	\$21,569,770	\$24,562,580		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2018*					
Total					

*Operations impact to be determined.

Primary Clarifier

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
Michael.McCrary@cityofloveland.org

Project Category:
Engineering/Construction

Project Numbers:
N/A

Duration:
2021

**Total Project Cost:
\$7,116,290**

About the Project

This project will provide a treatment capacity increase of the primary treatment system to a 12 MGD maximum per month design to provide additional plant capacity for City growth. The primary clarifier will be constructed in the area now occupied by the decommissioned trickling filters.



Funding Sources					
Revenue	Wastewater Fund	System Impact Fee	Total		
2021	\$2,846,930	\$4,269,770	\$3,604,820		
Total	\$2,846,930	\$4,269,770	\$7,116,290		
Project Cost Estimates by Year					
Elements	Engineering	Construction	Total		
2021	\$799,930	\$6,316,360	\$7,116,290		
Total	\$819,910	\$3,199,610	\$7,116,290		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2022*					
Total					

*Operations to be determined.

Trickling Filter Demolition

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
Michael.McCrary@cityofloveland.org

Project Category:
Engineering/Construction

Project Number:
N/A

Duration:
2023-2024

**Total Project Cost:
\$4,019,520**

About the Project

This project is for the demolition of the existing trickling filter basins to make room for the new primary clarifier. This project coincides with the Primary Clarifier project.



Funding Sources					
Revenue	Wastewater Fund	System Impact Fee	Total		
2023	\$414,700	-	\$414,700		
2024	\$3,604,820	-	\$3,604,820		
Total	\$4,019,520	-	\$4,019,520		
Project Cost Estimates by Year					
Elements	Engineering	Construction	Total		
2023	\$414,700	-	\$414,700		
2024	\$335,260	\$3,269,560	\$3,604,820		
Total	\$749,960	\$3,269,560	\$4,019,520		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operations to be determined.

Digested Sludge Dewatering

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
Michael.McCrary@cityofloveland.org

Project Category:
Engineering/Construction

Project Numbers:
N/A

Duration:
2023-2024

**Total Project Cost:
\$883,150**

About the Project

This project is recommended based on the 2007 Solids Management Study and will provide onsite dewatering capability to reduce the volume of digested biosolids hauled off site and reduce dependence on liquid waste hauling. This project will be built in the area of the WAS thickening building and will incorporate centrifuges for dewatering and solids cake loading into biosolids hauling trucks



Funding Sources			
Revenue	Wastewater Fund	System Impact Fee	Total
2023	\$71,250	-	\$71,250
2024	\$811,900	-	\$811,900
Total	\$883,150	-	\$883,150

Project Cost Estimates by Year			
Elements	Engineering	Construction	Total
2023	\$71,250	-	\$71,250
2021	-	\$811,900	\$811,900
Total	\$71,250	\$811,900	\$883,150

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2022*					
Total					

*Operations to be determined.

2015 WWTP Improvements

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tom Greene

Phone Number:
970.962.3706

Email:
Tom.Greene@cityofloveland.org

Project Category:
Engineering/Construction

Project Number:
N/A

Duration:
2015

**Total Project
Cost:
\$1,600,000**

About the Project

Mechanical screening to remove rags, trash, and other detritus from the flow entering the wastewater treatment plant is the first treatment action taken by the plant. This step helps protect all downstream processes and equipment from clogs and equipment damage. This project will install a more robust screenings system to protect all plant processes.



Funding Sources					
Revenue	Wastewater Fund	System Impact Fee	Total		
2015	\$1,280,000	\$320,000	\$1,600,000		
Total	\$1,280,000	\$320,000	\$1,600,000		
Project Cost Estimates by Year					
Elements	Engineering	Construction	Total		
2015	\$250,000	\$1,350,000	\$1,600,000		
Total	\$250,000	\$1,350,000	\$1,600,000		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2016*					
Total					

*Operations impact negligible.

Miscellaneous Oversizing and Extension Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Melissa Morin

Phone Number:
970.962.3709

Email:
Melissa.Morin@cityofloveland.org

Project Category:
Construction

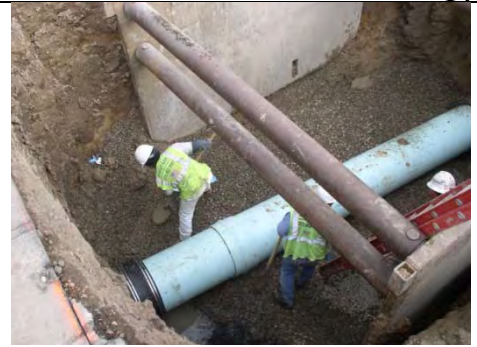
Project Numbers:
W1232H

Duration:
2015-2024

**Total Project
Cost:
\$964,040**

About the Project

As development on the fringes of the City occurs, private developers design and install wastewater infrastructure to serve their specific project. When the City anticipates additional capacity is desired to serve wastewater needs above and beyond that which is related to the proposed development, the Utility may require a larger pipeline to be installed by the Developer. The Utility reimburses the Developer for these increased costs through the Extension and Oversizing program. Future anticipated wastewater main alignment and sizes have been planned for in the Water/Wastewater Master Plan.



Funding Sources			
Revenue	Wastewater Fund	System Impact Fee	Total
2015	\$0	\$75,000	\$75,000
2016	\$0	\$78,580	\$78,580
2017	\$0	\$82,640	\$82,640
2018	\$0	\$87,080	\$87,080
2019	\$0	\$91,930	\$91,930
2020	\$0	\$97,420	\$97,420
2021	\$0	\$103,230	\$103,230
2022	\$0	\$109,400	\$109,400
2023	\$0	\$115,920	\$115,920
2024	\$0	\$122,840	\$122,840
Total	\$0	\$964,040	\$964,040

Project Cost Estimates by Year			
Elements	Engineering	Construction	Total
2015	\$0	\$75,000	\$75,000
2016	\$0	\$78,580	\$78,580
2017	\$0	\$82,640	\$82,640
2018	\$0	\$87,080	\$87,080
2019	\$0	\$91,930	\$91,930
2020	\$0	\$97,420	\$97,420
2021	\$0	\$103,230	\$103,230
2022	\$0	\$109,400	\$109,400
2023	\$0	\$115,920	\$115,920
2024	\$0	\$122,840	\$122,840
Total	\$0	\$964,040	\$964,040

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2025*					
Total					

*Operations impact negligible.

Boyd Interceptor Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@cityofloveland.org

Project Category:
Engineering/Construction

Project Numbers:
N/A

Duration:
2016-2022

**Total Project Cost:
\$6,333,960**

About the Project

The Boyd Lake Interceptor projects include the installation of new parallel line segments in the north central part of the City. The parallel lines will add wastewater capacity for the north and northwestern parts of the City. Timing and need for these projects will be dictated primarily by growth in northwest Loveland.



Funding Sources					
Revenue	Wastewater Fund	System Impact Fee	Total		
2016	\$0	\$366,710	\$366,710		
2017	\$0	\$2,975,220	\$2,975,220		
2018	\$696,670	\$1,857,780	\$2,554,450		
2022	\$437,580	\$0	\$437,580		
Total	\$1,134,250	\$5,199,710	\$6,333,960		
Project Cost Estimates by Year					
Elements	Engineering	Construction	Total		
2016	\$366,710	\$0	\$366,710		
2017	\$220,390	\$2,754,830	\$2,975,220		
2018	\$116,110	\$2,438,340	\$2,554,450		
2022	\$0	\$437,580	\$437,580		
Total	\$703,210	\$5,630,750	\$6,333,960		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2023*					
Total					

*Operations impact negligible.

Miscellaneous Sewer Line Rehabilitation Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Craig.Weinland@cityofloveland.org

Project Category:
Construction

Project Numbers:
W1301G

Duration:
2015-2024

**Total Project Cost:
\$5,141,660**

About the Project

Replacing aging infrastructure is a growing need within the utility. After several decades pass, wastewater mains and manholes reach the end of their service life and require increased maintenance and rehabilitation costs. In some cases, these costs can become unacceptably high and the utility is best served by rehabilitating the facilities. Typically, most communities face increasing rehabilitation costs as the age of installed infrastructure advances.



Funding Sources			
Revenue	Wastewater Fund	System Impact Fee	Total
2015	\$400,000	\$0	\$400,000
2016	\$419,100	\$0	\$419,100
2017	\$440,770	\$0	\$440,770
2018	\$464,450	\$0	\$464,450
2019	\$490,320	\$0	\$490,320
2020	\$519,580	\$0	\$519,580
2021	\$550,580	\$0	\$550,580
2022	\$583,440	\$0	\$583,440
2023	\$618,260	\$0	\$618,260
2024	\$655,160	\$0	\$655,160
Total	\$5,141,660	\$0	\$5,141,660

Project Cost Estimates by Year			
Elements	Engineering	Construction	Total
2015	\$0	\$400,000	\$400,000
2016	\$0	\$419,100	\$419,100
2017	\$0	\$440,770	\$440,770
2018	\$0	\$464,450	\$464,450
2019	\$0	\$490,320	\$490,320
2020	\$0	\$519,580	\$519,580
2021	\$0	\$550,580	\$550,580
2022	\$0	\$583,440	\$583,440
2023	\$0	\$618,260	\$618,260
2024	\$0	\$655,160	\$655,160
Total	\$0	\$5,141,660	\$5,141,660

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2025*					
Total					

*Operations impact negligible.

Hwy 402 Wastewater Main Extension

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@cityofloveland.org

Project Category:
Engineering/Construction

Project Number:
N/A

Duration:
2021-2022

**Total Project
Cost:
\$6,612,000**

About the Project

This project includes the design and construction of a new wastewater main to provide for future development along the Highway 402 corridor as well as the southeast corner of the City's wastewater service area. The main will be designed to maximize gravity flow, but will need a regional lift station to collect wastewater. A condition of annexation was agreed upon for the Olson Annexation that the City would provide wastewater service to the Annexation upon development.



Funding Sources			
Revenue	Wastewater Fund	System Impact Fee	Total
2021	\$0	\$412,940	\$412,940
2022	\$0	\$6,199,060	\$6,199,060
Total	\$0	\$6,612,000	\$6,612,000

Project Cost Estimates by Year			
Elements	Engineering	Construction	Total
2021	\$412,940	\$0	\$412,940
2022	\$364,650	\$5,834,410	\$6,199,060
Total	\$777,590	\$5,834,410	\$6,612,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2023*					
Total					

*Operations impact negligible.

North Horseshoe Lift Station Upgrades

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tom Greene

Phone Number:
970.962.3706

Email:
Tom.Greene@cityofloveland.org

Project Category:
Engineering/Construction

Project Numbers:
N/A

Duration:
2018-2019

**Total Project
Cost:
\$905,440**

About the Project

Upgrades to the existing lift station will increase pumping capacity to provide adequate sewer service to potential development and population growth in areas north of Horseshoe Reservoir. Design will include a condition assessment, adding a 3rd pump, and verifying whether to serve the existing Lago Vista Mobile Home Park.



Funding Sources			
Revenue	Wastewater Fund	System Impact Fee	Total
2018	\$139,330	\$0	\$139,330
2019	\$766,110	\$0	\$766,110
Total	\$905,440	\$0	\$905,440

Project Cost Estimates by Year			
Elements	Engineering	Construction	Total
2018	\$139,330	\$0	\$139,330
2019	\$91,930	\$674,180	\$766,110
Total	\$231,260	\$674,180	\$905,440

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2020*					
Total					

*Operations impact negligible.

South Side Lift Station and Force Main Improvements

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tom Greene

Phone Number:
970.962.3706

Email:
Tom.Greene@cityofloveland.org

Project Category:
Engineering/Construction

Project Numbers:
W1255G

Duration:
2014-2016

**Total Project Cost:
\$1,134,780**

About the Project

The South Side Lift Station was constructed in 1983 in anticipation for significant growth in the southeast portion of the City. Due to growth occurring in other areas of town, the force main and lift station are currently oversized. The oversized facilities cause the pumps to only operate once every hour and much less frequently at night. The force main discharges directly to the wastewater treatment plant (WWTP). The large force main, infrequent pumping and proximity to the WWTP cause large surges which overwhelm and complicate the treatment process. The proposed project will add a smaller force main and pumps allowing discharges to the WWTP to be smaller and steadier resulting in less strain and improved efficiency at the plant.



Funding Sources					
Revenue	Wastewater Fund	System Impact Fee	Total		
Prior Years	\$529,000	\$0	\$529,000		
2015	\$40,000	\$0	\$40,000		
2016	\$565,780	\$0	\$565,780		
Total	\$1,134,780	\$0	\$1,134,780		
Project Cost Estimates by Year					
Elements	Engineering	Construction	Total		
Prior Years	\$100,000	\$429,000	\$529,000		
2015	\$40,000	\$0	\$40,000		
2016	\$41,910	\$523,870	\$565,780		
Total	\$181,910	\$952,870	\$1,134,780		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2017*					
Total					

*Operations impact negligible.

East Side Discharge Trunk to WWTP

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@cityoflovelan
d.org

Project Category:
Engineering/Construction

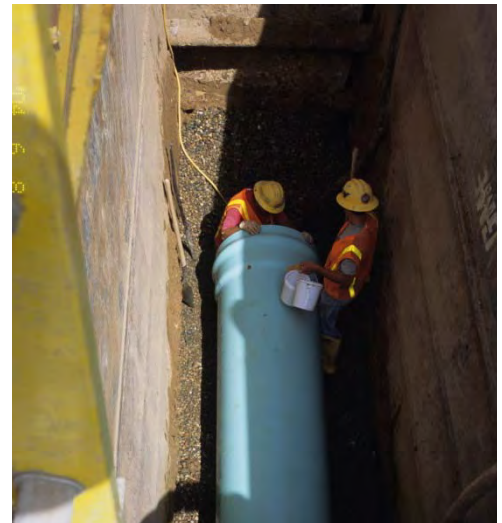
Project Number:
N/A

Duration:
2022

**Total Project
Cost:
\$1,640,930**

About the Project

Growth and development on the east side of Loveland will drive the need for the East Side Discharge Trunk to the Wastewater Treatment Plant (WWTP) project. The proposed project will create additional wastewater capacity from the Eastside Lift Station discharge location to the WWTP.



Funding Sources					
Revenue	Wastewater Fund	System Impact Fee	Total		
2022	\$0	\$1,640,930	\$1,640,930		
Total	\$0	\$1,640,930	\$1,640,930		
Project Cost Estimates by Year					
Elements	Engineering	Construction	Total		
2022	\$182,330	\$1,458,600	\$1,640,930		
Total	\$182,330	\$1,458,600	\$1,640,930		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2022*					
Total					

*Operations impact negligible.

Collection System Corrosion Control

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tom Greene

Phone Number:
970.962.3706

Email:
Tom.Greene@cityofloveland.org

Project Category:
Construction

Project Numbers:
W1225G

Duration:
2014-2015

**Total Project Cost:
\$225,000**

About the Project

The City's wastewater collection system has a significant corrosion problem resulting from the presence of hydrogen sulfide gas. One way to reduce the gas is to strategically place chemical injection sites throughout the City. The proposed project will greatly slow the degradation of concrete collection lines, manholes, and vaults.



Funding Sources			
Revenue	Wastewater Fund	System Impact Fee	Total
Prior Years	\$174,400	\$6,000	\$175,000
2015	\$40,000	\$10,000	\$50,000
Total	\$214,400	\$10,600	\$225,000

Project Cost Estimates by Year			
Elements	Engineering	Construction	Total
Prior Years	\$0	\$175,000	\$175,000
2015	\$0	\$50,000	\$50,000
Total	\$0	\$225,000	\$225,000

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2016*					
Total					

*Operations impact negligible.

East Side Lift Station Upgrades

Department:
Water & Power

Division:
Wastewater

Project Manager:
Tom Greene

Phone Number:
970.962.3706

Email:
Tom.Greene@cityofloveland.org

Project Category:
Engineering/Construction

Project Numbers:
N/A

Duration:
2015

**Total Project Cost:
\$575,000**

About the Project

The East Side Lift Station was designed to accept Loveland’s eastern wastewater collection system and transfer the raw sewage via existing dual force mains into the gravity sewer system and treated at the City’s wastewater treatment plant.



The East Side Lift Station wetwell capacity was designed to handle the collection basin’s incoming flow. No additional wetwell capacity is needed. However, the East Side Lift Station was initially built with two submersible pumps, located in the wetwell, and design for a third pump to be installed to handle growth’s increased flow. Continued growth in the area and proposed growth has reached a level where the East Side Lift Station’s third pump is required. The proposed capital project is to install a third submersible pump and all required equipment necessary for the pump to be operational.

Funding Sources					
Revenue	Wastewater Fund	System Impact Fee	Total		
2015	\$0	\$575,000	\$575,000		
Total	\$0	\$575,000	\$575,000		
Project Cost Estimates by Year					
Elements	Engineering	Construction	Total		
2015	\$75,000	\$500,000	\$575,000		
Total	\$75,000	\$500,000	\$575,000		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2016*					
Total					

*Operations impact negligible.

Large vehicle Replacements

Department:
Water & Power

Division:
Wastewater

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
Chris.Matkins@cityofloveland.org

Project Category:
Vehicle Replacement

Project Number:
WW930

Duration:
2015-2016

**Total Project Cost:
\$552,070**

About the Project

Budgeted dollars are to cover the capital expenses for vehicles which are necessary to operate and maintain the wastewater utility. The 2015 budget includes replacing the All Jet Vacuum High-Performance Jet/Vacuum Combination Sewer Cleaner.



Funding Sources					
Revenue	Wastewater Fund	System Impact Fee	Total		
2015	\$375,000	\$0	\$375,000		
2016	\$177,070	\$0	\$177,070		
Total	\$552,070	\$0	\$552,070		
Project Cost Estimates by Year					
Elements	Engineering	Equipment	Total		
2015	\$0	\$375,000	\$375,000		
2016	\$0	\$177,070	\$177,070		
Total	\$0	\$552,070	\$552,070		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2017*					
Total					

*Operations impact negligible.

Water Line Replacements

Department:
Water & Power

Division:
Water

Project Manager:
Roger Berg

Phone Number:
970.962.3711

Email:
Roger.Berg@cityofloveland.org

Project Category:
Planning/Construction

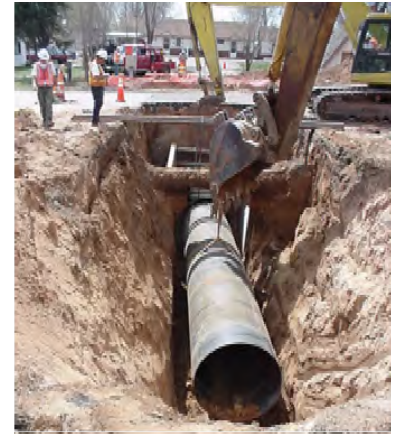
Project Number:
NA

Duration:
2014- 2023

**Total Project Cost:
\$18,643,450**

About the Project

Replacing aging infrastructure is a growing need within the utility. After decades, water pipes, valves, and fire hydrants reach the end of their service life and require increasing maintenance and rehabilitation costs. In some cases, these costs can become unacceptably high and the utility is best served by replacing the facilities. Typically, most communities face increasing replacement costs as the age of installed infrastructure advances.



Funding Sources			
Revenue	Water Fund	System Impact Fee	Total
2014	\$2,121,700	\$0	\$2,121,700
2015	\$1,980,750	\$0	\$1,980,750
2016	\$489,060	\$0	\$489,060
2017	\$509,850	\$0	\$509,850
2018	\$531,520	\$0	\$531,520
2019	\$615,670	\$0	\$615,670
2020	\$1,925,520	\$0	\$1,925,520
2021	\$3,345,590	\$0	\$3,345,590
2022	\$3,487,780	\$0	\$3,487,780
2023	\$3,636,010	\$0	\$3,636,010
Total	\$18,643,450	\$0	\$18,643,450

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2014	\$80,000	\$2,041,700	\$2,121,700
2015	\$208,500	\$1,772,250	\$1,980,750
2016	\$0	\$489,060	\$489,060
2017	\$0	\$509,850	\$509,850
2018	\$0	\$531,520	\$531,520
2019	\$0	\$615,670	\$615,670
2020	\$0	\$1,925,520	\$1,925,520
2021	\$0	\$3,345,590	\$3,345,590
2022	\$0	\$3,487,780	\$3,487,780
2023	\$0	\$3,636,010	\$3,636,010
Total	\$288,500	\$18,354,950	\$18,643,450

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operating impact negligible.

Water Line Projects Coordinated with Public Works

Department:
Water & Power

Division:
Water

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Craig.Weinland@cityofloveland.org

Project Category:
Construction

Project Number:
NA

Duration:
2018-2020

**Total Project
Cost:
\$1,342,980**

About the Project

The Water Division plans for projects that align with major street or storm water improvements. The coordinated projects share costs between City Departments and they minimize disruption to the public. The two major waterline coordination projects are Taft Avenue Phase 2 and the Loveland Outfall Phase 3 (Sherri Mar).



Funding Sources			
Revenue	Water Fund	System Impact Fee	Total
2018	\$62,780	\$0	\$62,780
2019	\$180,830	\$0	\$180,830
2020	\$1,099,370	\$0	\$1,099,370
Total	\$1,342,980	\$0	\$1,342,980

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2018	\$0	\$62,780	\$62,780
2019	\$180,830	\$0	\$180,830
2020	\$0	\$1,099,370	\$1,099,370
Total	\$180,830	\$1,162,150	\$1,342,980

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2021*					
Total					

*Operating impact negligible.

Extension and Oversizing Projects

Department:
Water & Power

Division:
Water

Project Manager:
Melissa Morin

Phone Number:
970.962.3709

Email:
Melissa.Morin@cityofloveland.org

Project Category:
Construction

Project Number:
NA

Duration:
2014-2023

**Total Project Cost:
\$910,970**

About the Project

As development on the fringes of the City occurs, private developers design and install water infrastructure to serve their specific project. When the City anticipates additional capacity is desired to serve water needs above and



beyond that which is related to the proposed development, the Utility may require a larger water pipeline to be installed by the Developer. The Utility reimburses the Developer for these increased costs through the Extension and Oversizing program.

Funding Sources			
Revenue	Water Fund	System Impact Fee	Total
2014	\$0	\$75,000	\$75,000
2015	\$0	\$78,190	\$78,190
2016	\$0	\$81,510	\$81,510
2017	\$0	\$84,970	\$84,970
2018	\$0	\$88,590	\$88,590
2019	\$0	\$92,350	\$92,350
2020	\$0	\$96,280	\$96,280
2021	\$0	\$100,370	\$100,370
2022	\$0	\$104,630	\$104,630
2023	\$0	\$109,080	\$109,080
Total	\$0	\$910,970	\$910,970

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2014	\$0	\$75,000	\$75,000
2015	\$0	\$78,190	\$78,190
2016	\$0	\$81,510	\$81,510
2017	\$0	\$84,970	\$84,970
2018	\$0	\$88,590	\$88,590
2019	\$0	\$92,350	\$92,350
2020	\$0	\$96,280	\$96,280
2021	\$0	\$100,370	\$100,370
2022	\$0	\$104,630	\$104,630
2023	\$0	\$109,080	\$109,080
Total	\$0	\$910,970	\$910,970

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operating impact negligible.

Morning Dr. Alternate 30" Water Line

Department:
Water & Power

Division:
Water

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@
cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2012-2020

**Total Project
Cost:
\$4,620,250**

About the Project

The northwest region of the City's water service area is currently supplied by a single 24-inch waterline installed in the 1960's. Increasing repair frequency and water demands as well as an increase in the number of water customers relying on this line necessitates a new, alternate waterline. This new waterline will ensure that City customers relying on this critical water delivery system have the supply and redundancy necessary to provide adequate service in the coming decades.



Funding Sources			
Revenue	Water Fund	System Impact Fee	Total
Prior Years	\$150,410	\$451,230	\$601,640
2019	\$67,670	\$203,000	\$270,670
2020	\$936,980	\$2,810,960	\$3,747,940
Total	\$1,155,060	\$3,465,190	\$4,620,250

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
Prior Years	\$446,640	\$155,000	\$601,640
2019	\$270,670	\$0	\$270,670
2020	\$282,170	\$3,465,770	\$3,747,940
Total	\$999,480	\$3,620,770	\$4,620,250

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2021*					
Total					

*Operating impact negligible.

Morning Drive Pump Station

Department:
Water & Power

Division:
Water

Project Manager:
Tom Greene

Phone Number:
970.962.3706

Email:
Tom.Greene@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2019-2020

Total Project Cost:
\$1,235,420

About the Project

The Morning Drive Pump Station was constructed in 1976. The station delivers water to the 29th Street storage tank, which serves over a quarter of the City's customers. The equipment is aging and the pump station will require an upgrade to re-size the facilities to meet the needs of the City's growing system.



Funding Sources			
Revenue	Water Fund	System Impact Fee	Total
2019	\$53,070	\$159,210	\$212,280
2020	\$255,780	\$767,360	\$1,023,140
Total	\$308,850	\$926,570	\$1,235,420

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2019	\$212,280	\$0	\$212,280
2020	\$120,370	\$902,770	\$1,023,140
Total	\$332,650	\$902,770	\$1,235,420

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2021*					
Total					

*Operating impact negligible.

East Gravity Zone – 24” and 16” Lines

Department:
Water & Power

Division:
Water

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2017- 2021

**Total Project
Cost:
\$7,441,440**

About the Project

These pipelines will provide additional discharge piping from the Mountain View Booster Pump Station and the improvements are planned during the reconstruction of the intersection at “Boyd Lake Avenue and Eisenhower”. These waterline improvements are important in ensuring that adequate system pressure can be maintained.



Funding Sources			
Revenue	Water Fund	System Impact Fee	Total
2017	\$0	\$380,120	\$380,120
2018	\$0	\$2,704,830	\$2,704,830
2019	\$0	\$3,059,890	\$3,059,890
2020	\$0	\$192,550	\$192,550
2021	\$0	\$1,104,050	\$1,104,050
Total	\$0	\$7,441,440	\$7,441,440

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2017	\$380,120	\$0	\$380,120
2018	\$696,880	\$2,007,950	\$2,704,830
2019	\$123,130	\$2,936,760	\$3,059,890
2020	\$192,550	\$0	\$192,550
2021	\$100,370	\$1,003,680	\$1,104,050
Total	\$1,493,050	\$5,948,390	\$7,441,440

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2022*					
Total					

*Operating impact negligible.

29th Street 5.0 MG Storage Tank #2

Department:
Water & Power

Division:
Water

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2017- 2019

**Total Project Cost:
\$7,172,270**

About the Project

The 29th Street steel tank is one of the most utilized storage facilities supporting over a quarter of the City's water customers. The project will provide a second 5.0 million gallon storage tank at this critical location. The additional storage will offer redundancy and reliability for water customers in Northwest Loveland.



Funding Sources			
Revenue	Water Fund	System Impact Fee	Total
2018	\$240,140	\$240,140	\$480,280
2019	\$1,638,180	\$1,638,190	\$3,276,370
2020	\$1,707,810	\$1,707,810	\$3,415,620
Total	\$3,586,130	\$3,586,140	\$7,172,270

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2018	\$480,280	\$0	\$480,280
2019	\$160,530	\$3,115,840	\$3,276,370
2020	\$167,350	\$3,248,270	\$3,415,620
Total	\$808,160	\$6,364,110	\$7,172,270

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2020*					
Total					

*Operating impact negligible.

New Water Lines 12 Inch 10th St (RR Spur to Madison)

Department:
Water & Power

Division:
Water

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Graig.Weinland@cityofloveland.org

Project Category:
Construction

Project Number:
NA

Duration:
2016-2017

**Total Project
Cost:
\$433,590**

About the Project

The proposed 12-inch waterline connects an existing 12-inch waterline in 10th Street to another 12-inch line in Madison Avenue. Likewise, the proposed 16-inch waterline connects an existing 16-inch line in 50th Street to an existing 12-inch line in 57th Street. The connections will improve hydraulic capacity and will provide additional reliability for each respective area.



Funding Sources					
Revenue	Water Fund	System Impact Fee	Total		
2016	\$91,770	\$30,590	\$122,360		
2017	\$233,420	\$77,810	\$311,230		
Total	\$325,190	\$108,400	\$433,590		
Project Cost Estimates by Year					
Elements	Planning	Construction	Total		
2016	\$122,360	\$0	\$122,360		
2017	\$36,700	\$274,530	\$311,230		
Total	\$159,060	\$274,530	\$433,590		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2018*					
Total					

*Operating impact negligible.

Southwest Booster Station

Department:
Water & Power

Division:
Water

Project Manager:
Roger Berg

Phone Number:
970.962.3711

Email:
Roger.Berg@cityofloveland.org

Project Category:
Annual Program

Project Number:
NA

Duration:
2020-2021

Total Project Cost:
\$2,933,210

About the Project

The proposed Southwest Booster station is needed in the future to fill the City's South Concrete Tank, located near the intersection of S Taft Ave and 42nd St SE. The tank supports the southern portion of the City. The timing and need for the pump station will depend on growth in the southern portion of the City.



Funding Sources					
Revenue	Water Fund	System Impact Fee	Total		
2020	\$128,370	\$128,370	\$256,740		
2021	\$1,338,230	\$1,338,240	\$2,676,470		
Total	\$1,466,600	\$1,466,610	\$2,933,210		
Project Cost Estimates by Year					
Elements	Planning	Construction	Total		
2020	\$256,740	\$0	\$256,740		
2021	\$0	\$2,676,470	\$2,676,470		
Total	\$256,740	\$2,676,470	\$2,933,210		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2022*					
Total					

*Operating impact negligible.

Miscellaneous Transmission & Distribution Projects

Department:
Water & Power

Division:
Water

Project Manager:
Craig Weinland

Phone Number:
970.962.3750

Email:
Craig.Weinland@cityofloveland.org

Project Category:
Construction

Project Number:
NA

Duration:
2014-2023

**Total Project
Cost:
\$1,568,270**

About the Project

Projects include Water Meters and a Vulnerability Assessment



Funding Sources			
Revenue	Water Fund	System Impact Fee	Total
2014	\$175,000	\$0	\$175,000
2015	\$130,310	\$0	\$130,310
2016	\$135,850	\$0	\$135,850
2017	\$141,620	\$0	\$141,620
2018	\$147,640	\$0	\$147,640
2019	\$153,920	\$0	\$153,920
2020	\$160,460	\$0	\$160,460
2021	\$167,280	\$0	\$167,280
2022	\$174,390	\$0	\$174,390
2023	\$181,800	\$0	\$181,800
Total	\$1,568,270	\$0	\$1,568,270

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2014	\$0	\$175,000	\$175,000
2015	\$0	\$130,310	\$130,310
2016	\$0	\$135,850	\$135,850
2017	\$0	\$141,620	\$141,620
2018	\$0	\$147,640	\$147,640
2019	\$0	\$153,920	\$153,920
2020	\$0	\$160,460	\$160,460
2021	\$0	\$167,280	\$167,280
2022	\$0	\$174,390	\$174,390
2023	\$0	\$181,800	\$181,800
Total	\$0	\$1,568,270	\$1,568,270

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operating impact negligible.

2.0 MG Dakota Ridge Tank PZ2

Department:
Water & Power

Division:
Water

Project Manager:
Tom Greene

Phone Number:
970.962.3706

Email:
Tom.Greene@cityofloveland.org

Project Category:
Construction

Project Number:
NA

Duration:
2019-2020

**Total Project Cost:
\$4,870,130**

About the Project

A 2.0 MG storage tank is needed to meet future demands in the P2 Zone. The timing of the tank is estimated based on the proposed development in the area. The storage will allow the proposed 29th Street pump station P2 expansion to operate more efficiently rather having existing pumps running continuously.



Funding Sources			
Revenue	Water Fund	System Impact Fee	Total
2019	\$36,940	\$147,760	\$184,700
2020	\$937,090	\$3,748,340	\$4,685,430
Total	\$974,030	\$3,896,100	\$4,870,130

Project Cost Estimates by Year			
Elements	Planning	Construction	Total
2019	\$184,700	\$0	\$184,700
2020	\$192,550	\$4,492,880	\$4,685,430
Total	\$377,250	\$4,492,880	\$4,870,130

Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2021*					
Total					

*Operating impact negligible.

16" in Granite (57th to 50th)

Department:
Water and Power

Division:
Water

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@cityofloveland.org

Project Category:
Construction

Project Number:

Duration:
2017-2018

**Total Project
Cost:
\$453,250**

About the Project

The 16" waterline will provide a valuable link between the gravity pressure zone and P1. The waterline will ensure adequate pressure and flow to customers in North Loveland.



Funding Sources					
Revenue	Water Fund	System Impact Fee	Total		
2017	\$0	\$93,890	\$93,890		
2018	\$0	\$359,360	\$359,360		
Total	\$0	\$453,250	\$453,250		
Project Cost Estimates by Year					
Elements	Planning	Construction	Total		
2017	\$93,890	\$0	\$93,890		
2018	\$66,550	\$292,810	\$359,360		
Total	\$160,440	\$292,810	\$453,250		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2019*					
Total					

*Operating impact negligible.

3.5 MG 43rd St Tank #2

Department:
Water and Power

Division:
Water

Project Manager:
Tanner Randall

Phone Number:
970.962.3715

Email:
Tanner.Randall@cityofloveland.org

Project Category:
Construction

Project Number:

Duration:
2023

**Total Project
Cost:
\$401,760**

About the Project

A tank will be designed and constructed to provide reliable water service and pressure to existing pressure zone 1.



Funding Sources					
Revenue	Water Fund	System Impact Fee	Total		
2023	\$80,350	\$321,410	\$401,760		
Total	\$80,350	\$321,410	\$401,760		
Project Cost Estimates by Year					
Elements	Planning	Construction	Total		
2023	\$401,760	\$0	\$401,760		
Total	\$401,760	\$0	\$401,760		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2024*					
Total					

*Operating impact negligible.

Water Treatment Plant Projects

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
John.McGee@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2013-2016

**Total Project Cost:
\$1,029,050**

About the Project

There are a variety of Water Treatment Plant projects planned to improve and expand for plant treatment operations and create higher system reliability and efficiency.



Funding Sources					
Revenue	Water Fund	System Impact Fee	Total		
Prior Years	\$474,800	\$450,000	\$924,800		
2014	\$0	\$0	\$0		
2015	\$104,250	\$0	\$104,250		
Total	\$579,050	\$450,000	\$1,029,050		
Project Cost Estimates by Year					
Elements	Planning	Construction	Total		
Prior Years	\$24,800	\$900,000	\$924,800		
2014	\$0	\$0	\$0		
2015	\$0	\$104,250	\$104,250		
Total	\$24,800	\$1,004,250	\$1,029,050		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2016*					
Total					

*Operating impact negligible.

Water Treatment Plant Expansion

Department:
Water & Power

Division:
Water

Project Manager:
Roger Berg

Phone Number:
970.962.3711

Email:
Roger.Berg@cityofloveland.org

Project Category:
Planning/Construction

Project Number:
W1300D

Duration:
2013-2015

**Total Project Cost:
\$19,428,780**

About the Project

Beginning 2013, the 94 year old Filter Plant #1 building will be demolished and a new 8 MGD filter building will be constructed in its place. The project will expand the filtration capacity of the WTP to 8 MGD and will provide greater redundancy and level of service for the City customers.



Funding Sources					
Revenue	Water Fund	System Impact Fee	Total		
Prior Years	\$299,200	\$299,200	\$598,400		
2014	\$3,800,000	\$5,700,000	\$9,500,000		
2015	\$3,732,150	\$5,598,230	\$9,330,380		
Total	\$7,831,350	\$11,597,430	\$19,428,780		
Project Cost Estimates by Year					
Elements	Planning	Construction	Total		
Prior Years	\$598,400	\$0	\$598,400		
2014	\$750,000	\$8,750,000	\$9,500,000		
2015	\$781,880	\$8,548,500	\$9,330,380		
Total	\$2,130,280	\$17,298,500	\$19,428,780		
Estimated Initial Operations Impact					
	Personnel	Supplies	Purchased Services	Total	FTE
2016*					
Total					

*Operating impact negligible.



CITY OF LOVELAND
 CULTURAL SERVICES DEPARTMENT/RIALTO THEATER
 228 East Fourth Street • Loveland, Colorado 80537
 (970) 962-2120 • FAX (970) 962-2422 • TDD (970) 962-2620

AGENDA ITEM: 12
MEETING DATE: 7/1/2014
TO: City Council
FROM: Susan Ison, Cultural Services
PRESENTER: Susan Ison, Cultural Services Director

TITLE:
 Rialto Theater Center Business Plan

RECOMMENDED CITY COUNCIL ACTION:
 This is an information only item.

SUMMARY:

This packet includes the first formal Business Plan completed for the Rialto Theater Center (RTC). The RTC has undergone many changes in the past few years—physically and operationally—with the three-story addition to the west and significant changes in the staff. Adapting to these changes and giving the new staff an opportunity to be involved in the development of this important document has delayed the completion of this report.

All areas of operating the RTC were reviewed in the process of developing this Business Plan. The goal to reach Sustainability Plan metrics included an assessment of operating practices of other similar cultural institutions and comparisons of rates and fees.

With multiple strategies—increasing rates and fees, diversifying programming, marketing, and development—increased sustainability should be achievable. Whether the market in Loveland will bear these changes as presented is unclear. Continuous evaluation by management and users will be necessary and the ability to make adjustments will be crucial.

It is staff's intention is to return as soon as possible with an action to revise rates and fees.

BUDGET IMPACT:

- Positive
- Negative
- Neutral or negligible

Additional revenue is anticipated due to an increase in rates and fees, changes in programming, and new marketing and development efforts.

BACKGROUND:

The impetus for this plan is the direction from City Council to staff to increase the cost recovery with steady improvement over time. The target in the 2011 Sustainability Plan is 60% cost recovery by 2014, 70% by 2018. In recent months, operational changes have already led to progress in meeting these goals, including a reduction in force and reallocation of operating expenses from the event side to the theater side to support revenue producing activities.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

1. Rialto Theater Center Business Plan
2. PowerPoint Presentation



BUSINESS PLAN

July 1, 2014



228 EAST FOURTH STREET, LOVELAND, COLORADO 80537
(970) 962-2120
WWW.RIALTOTHEATERCENTER.ORG

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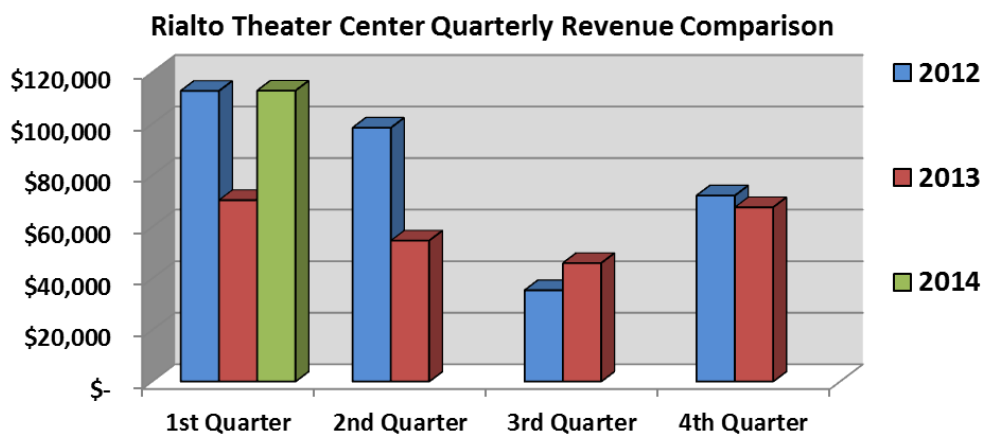
INTRODUCTION

This report is the result of a planning process to analyze past practices of the Rialto Theater and to consider the changes that occurred with the public/private/philanthropic addition to the west. The complex is now called the Rialto Theater Center. While it is one building, the two sides function differently—one as a theater, one as an event center.

The impetus for this plan is the directive from Loveland City Council to staff to increase the cost recovery with steady improvement over time. The target in the 2011 sustainability plan is 60% cost recovery by 2017, 70% by 2018. In recent months, operational changes have been made that have already led to progress in meeting these goals, including:

- A reduction in force on the event side with the elimination of two positions and a redistribution of a portion of the hours for technical support in the theater
- Reallocation of operating expenses from the event side to the theater side to support revenue producing activities

The first quarter report presented by the Finance Department at the May 6, 2014, “Financial Snapshot,” presentation to city council illustrates the improvement in revenues, as seen in the following chart.



This business plan will suggest a number of additions and changes. Most, but not all, are related to revenue enhancement. However, a business plan must include an analysis of how we do business—what has been successful, what has not, and what changes are recommend.

MISSION STATEMENTS

The mission of the Cultural Services Department is to promote and enrich quality of life by providing diverse cultural experiences through history, all forms of artistic expression and in community celebration.

The mission of the Rialto Theater Center is to serve as a center for the cultural arts, enriching the community by offering the opportunity for all ages and backgrounds to experience high quality, diverse, affordable performing arts, films and educational activities.

History of the Rialto Theater Center

From its beginnings as a silent movie theater to its current status as the premiere performing arts venue in Loveland, the excitement of show time and the tantalizing aroma of popcorn have been a part of the theater for almost a century.

Construction on the Rialto Theater began in 1919. Built by local businessman and Bank of Loveland president William C. Vorreiter and designed by prominent Denver architect Robert K. Fuller, the theater was touted as “...the finest theater north of Denver” by the Loveland Daily Herald. The grand opening of the theater was on May 26, 1920, and featured the silent film Zane Grey’s *Desert of Wheat* and, as second billing, the comedy *The Dew Drop Inn*. Admission prices were inflated for this special event to 55 cents for adults, 25 cents for children and a whopping 85 cents for VIP tickets. Subsequent ticket prices that year better reflected the times at a modest 10-35 cents.

At its opening, the theater contained 1,014 wooden seats as compared to the more comfortable 446 seats today. A Wurlitzer organ was added in 1927, eliminating the need for a full orchestra at every silent film showing and providing fun sound effects like horse hoof-beats and train whistles. In addition to showing movies, the Rialto gave Loveland a seating area and stage large enough to host traveling vaudeville shows and meeting space for recitals and graduations.

Gibraltar Enterprises, Inc., took over the theater in 1935 and truly ushered in the “talkies” age to Loveland as well as providing the first renovation of the theater. The remodel changed the wooden benches to 700 upholstered chairs, added chandeliers and a cooling system (a big draw on hot summer evenings!). Gibraltar hired Ted Thompson to manage the theater—he and his wife Mabel were clever marketers and made the Rialto an important part of Loveland entertainment. The Thompsons were so enamored with Loveland, they purchased a restaurant on Lake Loveland after Ted retired from the theater and were instrumental in promoting the Loveland “Valentine Re-Mailing Program,” prompting them to become known as Loveland’s Sweetheart Couple.

The Rialto Theater changed hands several times through the 60s and 70s and attendance began a downward spiral as large multiplexes became the rage. In 1977, the theater hosted its final night as a movie theater with a showing of Disney’s *The Rescuers*. After the closure, the space was converted to a retail mall with a café on stage, shop areas on the main floor and offices in the balcony. Eventually, the mall failed and the building fell into disrepair.

On November 21, 1979, the Loveland Downtown Development Authority (DDA) was established by ordinance 1730. Under the direction of DDA Director Felicia Harmon the DDA purchased the building in February, 1987. The process of restoration began in 1989 with volunteers providing most of the labor for the demolition work in a series of “work parties.” These dedicated volunteers continued their work for fourteen months until the theater was gutted. Fortunately, each work party brought new and exciting glimpses of the old theater to keep the volunteers’ enthusiasm high. The original 1920 murals were unveiled early in the process; the balcony, which had been covered with drywall, was also surprisingly intact. One of the most exciting moments was the discovery of the original leaded glass transom window in the lobby. This beautiful detail had been hidden behind cardboard and paneling for more than half a century.

Work began to restore the exterior façade of the theater to its 1920 beauty. Brick columns and aluminum fronts were removed, along with 12 layers of paint. The original terra cotta panels and medallions depicting medieval villages, knights on horseback and sailing ships were uncovered and restored. In 1988, the Rialto Theater was placed on the National Register of Historic Places. The review committee described the theater as “...a little gem...a wonderful example of Main Street America’s movie places.”

In January 1995, the Loveland City Council allocated \$500,000 to purchase the Rialto so the restoration could be completed in time for the Rialto’s 75th Anniversary. The City leased the theater back to the DDA for \$1 per year and the newly formed Friends of the Rialto operated the theater until June, 1998. At that time, the DDA turned the operation of the theater over to the City of Loveland’s Cultural Services Department. In November, 1996, the Loveland City Council adopted Ordinance 4215 requiring an election to be held prior to December 31, 1999, to determine whether landowners wished to retain the DDA; otherwise it would be dissolved. The City’s records show no evidence of an election being conducted for this purpose. On December 7, 2010, Council approved a Resolution confirming the dissolution of the Loveland Downtown Development Authority effective December 31, 1999.

In late 2010 a unique partnership between the City of Loveland, the Community Foundation of Northern Colorado and a private developer led the expansion of the Rialto’s support spaces. The driving force behind the expansion was the need for Green Room and backstage space. The original theater was opened in 1920 as a movie/vaudeville house. Neither activity requires much “back of house” space. When the facility reopened as a performing facility the lack of backstage space could not fill the needs of the community groups. They frequently had to temporarily rent adjacent buildings for support space, running up and down the alley from building to building through the back door during performances.

For several years a solution to this problem was sought with the eventual purchase of the building directly to the west, Quality Shoe, when they went out of business. As plans developed to expand into Quality Shoe, the partnership with the Foundation and the developer led to the “Rialto Bridge Project,” which razed both buildings to make space for a new three-story building. The completed building includes a Green Room and backstage space for the theater; the Devereaux and Hach Room; the Phyllis Walbye Library and Conference Room; a staff office; a Community Foundation office; a prep room for caterers; and a third floor office space for private lease.

The Certificate of Occupancy was received on February 29, 2012, and the first event was held in the facility on March 1, 2012—a Boards and Commissions’ Dinner. With the completion of the building the entire facility was named the Rialto Theater Center (RTC).

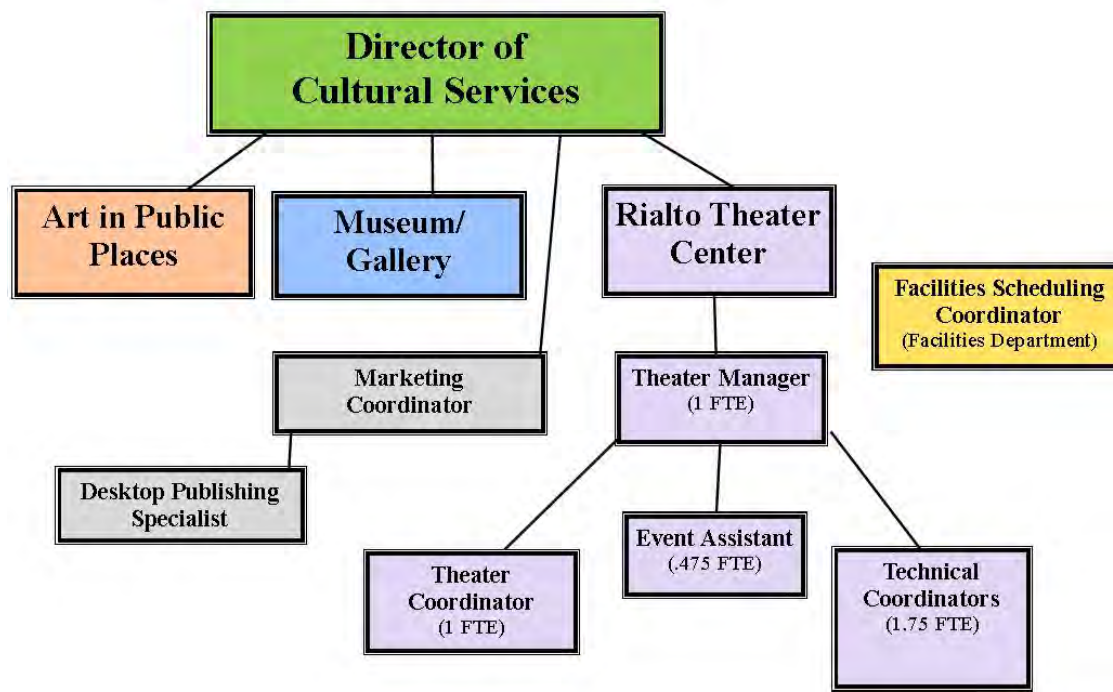
Today, the RTC is once again a place where the community comes together. The performance hall is alive with music, theater, film and community events. It boasts 446 seats, additional disabled seating, state-of-the-art sound and lighting equipment and a corps of over 100 volunteers. The Rialto hosts nationally touring performers, local performing arts groups and musicians, and business meetings. In keeping with tradition, the Rialto shows independent films monthly and twice yearly features silent films with live music accompaniment. The Rialto Theater Center continues to provide new and unique experiences for its patrons and is a vital cultural asset for the Loveland community.

GOVERNANCE AND MANAGEMENT

Loveland operates as a home rule city according to a city charter and ordinances, under a council-manager form of government. Voters select members of the City Council in elections on the first Tuesday in November of odd-numbered years. The Council has a total of nine members. Each of four city wards elects two councilors to serve staggered four-year terms. The mayor is elected at large to serve a two-year term. The mayor pro-tem is chosen by the Council from its membership. The Loveland City Council sets policies and budgets for all departments. The City Manager reports directly to City Council.

The Cultural Services Board serves as an advisory body to the City Council on such policies, procedures, rules, and regulations and other matters as the board believes necessary and proper for the administration, management, and development of the Cultural Services Department and its facilities. In addition to any other duties as may be delegated to it by the City Council, the Board shall: (1) review and make recommendations regarding the establishment of policies and fees affecting the cultural services department; (2) support communication and cooperation between the Cultural Services Department and other cultural services organizations in the community; (3) represent the Cultural Services Department at special events, activities, and functions in the Cultural Services Department; (4) review exhibit and programming ideas and offer conceptual ideas to staff for future exhibits and programs; (5) assist with fundraising for special cultural services department projects when appropriate; (6) advise city staff on the development of the annual budget for the Cultural Services Department and serve as advocates for the Cultural Services Department; and (7) make final decisions on deaccessioning and disposition of collection items in accordance with the policies established by the City Council.

Rialto Theater Center Organizational Chart 2014



RIALTO THEATER CENTER FACILITY USE

The RTC is a cultural center for performing arts programming sponsored and produced by community arts organizations and individuals as well as programming sponsored by the RTC. Opera, theater, music, dance and film are regularly presented at the RTC. The facility also serves as a community meeting space for the City of Loveland and organizations throughout the region.

Cultural Performances

The majority of facility use is community sponsored rental activity. Approximately 90% of total facility use is community sponsored events. Significant users include the Loveland Choral Society, the Moon Theater Company, Loveland Opera Company, Lost Marbles, and Up In Lights Productions. Many other community arts organizations and individuals utilize the RTC for their concerts and presentations including the Larimer Chorale, the Rocky Mountain Choral Society, the Lifetree Film Festival, TEDx, Berthoud Dance Company, MacKinnon Royal Dance Institute, Loveland Dance Academy, Bells of the Rockies, Acoustic Eidolon, Canyon Concert Ballet and others. In addition to providing an outlet for Loveland residents to express their creative talents in music, theater and dance, these community performing arts groups offer high quality performance experiences for audiences at a fraction of the prices charged by professional touring organizations.

The RTC sponsors a variety of events throughout the year presenting the finest in both national and regional touring productions. The RTC's presenting philosophy is to broaden cultural opportunities for the community through the presentation of the performing arts and film. Typical programming includes music concerts, independent film screenings, comedy, and a series of arts and education performances for children called 'Tuesday Theater for Kids.'

Miscellaneous Use

The Thompson R2J School District uses the RTC for their arts productions and programs. The City of Loveland also utilizes the RTC for meetings and presentations. Regional groups and organizations frequently use the RTC for a variety of events including special interest meetings, graduations, and weddings.

Rialto Theater Center - 2013 Attendance							
	Theater				Event side		
Month	# of Events	Attendees	Revenue		# of Events	Attendees	Revenue
<i>January</i>	17	2,058	\$12,307		6	435	\$1,750
<i>February</i>	22	3,222	\$11,542		6	550	\$700
<i>March</i>	29	3,859	\$21,658		5	214	\$930
<i>April</i>	31	4,369	\$19,350		10	602	\$1,555
<i>May</i>	21	3,518	\$13,464		14	1,049	\$5,424
<i>June</i>	34	4,429	\$16,228		7	289	\$1,399
<i>July</i>	25	4,138	\$16,245		11	476	\$1,494
<i>August</i>	17	3,620	\$19,283		18	542	\$3,566
<i>September</i>	10	1,260	\$6,052		5	358	\$524
<i>October</i>	24	5,685	\$15,641		12	1,043	\$2,399
<i>November</i>	27	4,673	\$26,297		6	814	\$1,362
<i>December</i>	22	4,875	\$17,897		8	710	\$4,380
Totals	279	45,706	\$195,964		108	7,082	\$25,483

RIALTO THEATER PROGRAMMING

As noted in the Facility Use section of this Business Plan, the majority of events at the RTC are presented by organizations or individuals renting the theater. Community rentals present minimal financial risk to the RTC. The theater serves as a venue and provides technical support for community rental productions and also provides some basic marketing support for all users of the facility. Though financial risk is minimal with community rentals, there are some disadvantages as well. Even though 90% of events presented at the Rialto are produced by community organizations, the general public considers everything occurring at the theater to be a RTC production. However, rental programming varies widely from the highly experienced and professional productions to more amateur productions. The reputation of the RTC is largely shaped by the quality of the presentations and the experiences of the patrons attending community productions.

The RTC itself sponsors and produces approximately 6-10 performing arts or comedy presentations, 11 film screenings, and four 'Tuesday Theater for Kids' events annually.

National touring acts such as John Gorka, Richie Furay, David Wilcox, Leo Kottke, and Judy Collins, recently, have been presented by the RTC to great community acclaim. Comedians Paula Poundstone, Kevin Fitzgerald and Josh Blue are also proven attractions in our community.

The Walbye Film Series typically presents eight screenings of independent film each year. Audiences are often small for the Walbye Film Series films. The RTC also presents several films as special events each year on Valentine's Day and on Halloween to somewhat larger audiences. The RTC offers one silent film with live musical accompaniment each year that has proven to be very popular with audiences.

The Tuesday Theater for Kids series presents a wide variety of artistic disciplines to Loveland's youngest audiences. Artists such as the Black Hand Drum Ensemble, Peter Davison, Jumpin' Jazz Kids, the Okee Dokee Brothers, and the Manitou Art Theater (Jim Jackson) have offered multiple performances to large audiences. There is clearly a great demand for this type of programming and there is opportunity for further programming development in the area of arts and education.

The RTC also programs and contracts the musical entertainment for the annual summer concerts at the Foote lagoon. In 2014 there will be six outdoor concerts, free to the public, presented by the City of Loveland and sponsored by a \$20,000 grant from Kaiser Permanente.

Programming Revenue Opportunities

A variety of options and opportunities are available to increase both facility use and revenue for the RTC. Each deserve additional analysis and are presented here as topics for further consideration.

- **Series Programming-** The RTC has an opportunity to expand cultural offerings and develop multiple series of similar artistic presentations that will allow the RTC to bring to the community the highest quality presentations as economically as possible. Scheduling a season of cultural series presentations provides the opportunity to identify and develop the audience base for each type of artistic discipline offered and to offer series ticket subscriptions to our patrons. A series of three or more classical music concerts, jazz concerts, independent films or comedy nights would allow patrons the opportunity to purchase discounted tickets to the entire series.

Patrons could also purchase a 'Build Your Own' season ticket by purchasing tickets to three or more events from any artistic discipline. Series programming is proven to increase both attendance and revenue in theater operations and it is a key component in most membership campaigns.

- **Membership-** The RTC has an opportunity to develop a membership program to increase revenue and further develop our audience base. Season and series ticket offerings to a variety of cultural offerings are crucial to developing and increasing a membership program for the theater. Membership often requires an initial financial commitment to become a member. Members then receive a variety of benefits for their contribution. The opportunity to purchase event tickets prior to the general public is a common benefit. Membership tickets are often discounted as well. Membership is a powerful revenue generator, a stabilizing financial force for operations of any theater, and produces patron information for further development efforts.
- **Film-** The RTC has an opportunity to increase revenue by making movie showings a greater presence in the programming. The RTC currently presents approximately 11 films annually. The Walbye Film series typically offers eight films. The RTC presents three special event films each year: one on Valentine's Day, one on Halloween, and one silent film offering. Presenting an average of 11 films annually does not create much opportunity for audience development or for the theater to establish an identity as a regular presenter of independent film. Increasing and expanding our film presentations would more fully serve the independent film audience and film makers throughout the region.

The RTC rents films individually for each screening. A cost effective and revenue enhancing alternative would be to utilize a subscription film service provider. After a relatively modest initial investment in equipment (for improved projection, digital access to the film library and to provide true surround-sound experience to the audience) typical providers charge a monthly fee for access to thousands of independent films and prepackaged film festivals. Also available are High Definition live broadcasts of opera, ballet, and musical concerts from leading companies around the world. The live HD presentations are very popular and often command premium pricing for admission. Utilizing a film subscription service would allow the RTC to become a major venue for independent films. Showing two or three different films just one day each week, along with additional special HD presentations as mentioned above could provide the community with access to 100-150 films annually and provide the RTC with a steady revenue stream it does not presently enjoy.

A volunteer committee of area film enthusiasts can be utilized when programming independent film. It's desirable to include the community with curating as much as possible to create support for the film presentations and to help market and 'spread the word' about the film series. Periodic showcases for area film makers are another way to involve the community. All of the above are means to build loyalty and offer value to the patrons enjoying film at the RTC.

- **Arts and Education-**The RTC has an opportunity to increase revenue through arts programming for children, an area that must be developed to benefit the growth of arts in the community, and to build relationships with young patrons. The current Tuesday Theater for Kids series is typically four events annually, presented each summer. Increasing frequency to one event each month would establish the RTC as a leader in arts and education and position the RTC to solicit sponsorship and grant funding for the annual series of events. There is a large demand for arts

and education programs in every community. There is a wealth of programming opportunities available from arts groups throughout the region. There is funding available from multiple sources for arts in education programming including from the State of Colorado and national funding organizations such as the National Endowment for the Arts. A fully developed summer camp for the arts could be offered each year that can be a significant cultural amenity to the Loveland community as well as being financially beneficial to the RTC.

- **Partnership-** The RTC has an opportunity to increase revenue and to increase facility use through partnership arrangements with individual performing artists or organizations who want to perform at the RTC. In this type of scenario, the RTC would provide the facility, technical support, and some marketing support for the event. The artists would perform without a financial guarantee and any ticket revenue would be split on a percentage basis between the RTC and the artists. This type of an arrangement could increase the use of the facility and potential revenue without increasing financial risk. It would also offer increased artistic enrichment to the community and allow for many more performing artists to showcase their work at the RTC.
- **Non-Traditional Programming-** The RTC has an opportunity to increase revenue through non-traditional programming. Non-traditional programming deserves serious exploration for the theater side of the RTC; for the event side it is imperative. Many theaters throughout the country are utilized for activities other than artistic endeavors. Business meetings, corporate functions, lectures, demonstrations, beauty pageants, leadership trainings, body art shows, sales presentations, and community discussion forums are all potential opportunities to increase the use and the revenue of the RTC.
- **Software-** The RTC has an opportunity to increase revenue by developing a new box office ticketing software system when the current contract with a vendor expires. It would allow the RTC, instead of the vendor, to collect the current per ticket fee.

POLICIES AND RENTAL RATES

Periodic reviews of the RTC rental policies are a good practice. Below are five areas of opportunity identified by RTC staff as means to increase revenue from community theater rental activity.

- 1) Under the current theater rental rates, users of the Community Group Rate pay a greatly reduced rental fee compared to the users who pay the daily rate to rent the theater. Daily rental income from those users utilizing the Community Group Rate average approximately one-third the income generated from users paying the daily rate.
- 2) Current rental policies don't allow for direct staff expenses to be charged to the user. Staffing requirements may vary widely, depending on the event. It is common practice for a rental theater to pass along any staffing costs incurred during each rental of the facility. Typical staffing costs would include one or more technical staff persons throughout the rental period(s) and one House Manager for each public performance.
- 3) Apply the Seat Fee to everyone attending a performance, both paid admissions and complimentary tickets. Comp tickets are not currently charged the Seat Fee.
- 4) Increase the Seat Fee.
- 5) Adjust ticket service charges higher to more effectively recover the expenses associated with the operation of the RTC Box Office.

In order to generate increased revenue from community theater rentals, the RTC staff suggests a change in the method theater rental costs are calculated and passed through to the rental customer.

- ❖ Eliminate the current rental pricing plans that include variations in cost and different price levels for different days of the week. Eliminate the Community Group Rate.
- ❖ Develop a daily facility rental fee that applies equally to all users of the RTC at all times, including other City departments and the R2-J School District. Incorporate the use of the basic sound and lighting systems as part of the rental fee. Additional charges for use of certain equipment such as the piano or the marley dance floor would also apply as they do now. Other smaller fees such as the ticketing fee (\$0.20) and the complimentary ticket fee (\$0.20) would be eliminated. Eliminate the merchandise sales fee and damage deposit. Beginning in 2016 renters will be charged (in full or in part) for staff provided by the Rialto Theater.

Moving to a three-part rental format that includes 1) a facility rental fee; 2) a charge for any Rialto staff utilized during a rental; and 3) any miscellaneous use charges, would allow the RTC to more accurately pass along the actual costs of production to the rental customer. The changes may be a multiple-step process to reduce the impact on our users.

Specific suggestions for change are addressed in the Action Plan section of this report.

MARKETING

The Rialto Theater Center (RTC) has five primary objectives when marketing the facility:

1. Broaden and diversify the RTC audience
2. Increase revenue
3. Effectively market and sell RTC event spaces
4. Strengthen RTC's online presence
5. Gain a better understanding of who RTC patrons are and learn from them
6. Continual evaluation of marketing mix

Broaden and Diversify Audience

The RTC's audience base is significantly older than Loveland's median age, with the majority of regular patrons being senior citizens. In the past, the theater experienced an influx of children and families during the summer months, but lacked a diverse audience year round, especially the presence of young professionals. In order to cultivate a more diverse audience, the RTC will focus its efforts on connecting with the young professional audience by creating consistent programs and/or events that cater to young professionals such as lunch & learn events, networking events, leadership trainings, and programs that integrate socializing with cinema/performing arts. The RTC will further diversify its audience by adding more family-friendly events and programs, both in the theater and the event spaces, to the event calendar throughout the year.

Event Spaces

The event spaces at the RTC are large enough to accommodate business meetings, cocktail parties, corporate functions, and small weddings (provided they have less than 100 attendees).

The RTC does not have a sales team or a means of following up with outbound marketing methods of promoting the event spaces; therefore, the RTC must rely on three marketing strategies:

1. Marketing methods that are strong enough to encourage a potential renter to initiate contact with the facility. The most important of these being the facility rental brochure.
2. Drawing as many visitors as possible into the facility for events to A) build awareness for the facility and B) earn additional revenue for the event side of the facility to compensate for a lack of rental revenue
3. "Organic" from Theater side users

While the theater side of the RTC facility attracts a large weekly audience with a wide variety of programming (presented by the RTC and outside renters), the event spaces don't have a steady influx of visitors coming into the space, utilizing the space, and seeing its potential as a venue for upcoming events. Therefore, consistently bringing a diverse audience into the event spaces is crucial for building awareness in the community and increasing rental usage.

Treating the Devereaux Room like the theater space, and offering ticketed events to the public that take place in the Devereaux Room will allow the RTC to consistently bring new audiences into the space, earn revenue for the event-side of the facility, and build awareness for the venue. Like the theater, these events may be presented by the RTC or by outside renters. In order to effectively execute this plan and ensure all user-groups know about the option to rent the Devereaux Room, the RTC staff must present the option to every single user group that rents the theater. A RTC rental "kit" with information on

renting both sides of the facility is the best means of sharing this information with existing user groups. The information should also be available on the RTC website and a printed facility guide/rental brochure.

The RTC will further build awareness for the event spaces by building a presence amongst local businesses by frequently distributing the RTC rental brochure and information on programs relevant to leadership and networking to a variety of local organizations. The RTC may capitalize on this further by hosting/facilitating networking lunch & learn events, leadership training sessions, and other similar events that will attract a professional audience.

It is likely the RTC will continue to be used as a small wedding venue. However, the size limitation and the large potential for noise bleed and programming conflicts within the theater limit its viability as a wedding venue.

Strengthen Online Presence

The majority of theater-goers use the internet to obtain show information and purchase tickets to upcoming shows. A large percentage of these online users are conducting these searches and making affiliated transactions on mobile devices rather than their computers. In order to keep pace with the trends and effectively compete with other theaters and event spaces in the Northern Colorado region, the RTC must build an online presence comparable to Union Colony Civic Center in Greeley and the Lincoln Center in Fort Collins. This involves three key components: developing an independent website, creating/managing an online newsletter to connect with patrons, and implementing a mobile website with mobile ticketing solutions.

- **Website-** In order to compete with Union Colony Civic Center in Greeley and the Lincoln Center in Fort Collins, the RTC will need to have its own website, and not a subsection of the larger City website, in order to fully utilize capabilities and functionalities websites offer. With its own website, the RTC can take advantage of search engine optimization, create more intuitive site navigation, strengthen its brand by having the design reflect the RTC, take advantage of “contact us” functionalities, and track visitor analytics.
- **Email Blasts-** Many people rely on digital communication to connect with others, determine their schedules, and obtain information. Therefore, email communication with RTC patrons is essential in keeping in touch with such a large group of individuals. With email blasting capabilities and practices in place, the RTC will have the ability to send email thank-you messages to patrons right after a performance, send monthly email newsletters to subscribers with information on upcoming shows and performances, and obtain feedback from patrons on past performances.
- **Mobile Web Capabilities-** Mobile ticketing capabilities are needed to allow those searching for shows and performances on their mobile device to purchase tickets from the same device. This is very important and highly necessary once email blasting capabilities are in place. If a subscriber checks his/her email, sees information about a show, and clicks a link to purchase tickets, he/she must be able to purchase tickets from the device the user is using. Otherwise, the user is less likely to complete the transaction.

Connecting With and Understanding Patrons

In order to effectively market the RTC and its events and programs, the staff must continually have an updated understanding of who RTC visitors are, where they come from, how they hear about performances/events, how frequently they attend RTC programs, and what type of performances they are drawn to. Obtaining this information will make it easier for RTC staff to communicate with its audience and create programs that appeal to its audience.

Methods for gathering information from visitors include iPad surveys, email surveys after performances, and written surveys on the seats at performances. Information will also be obtained through social media posts/engagement as well as casual conversations with visitors. If the RTC were to implement a membership and/or subscription program, survey-like questions should be implemented into the basic sign-up form.

Continual Evaluation Marketing Mix

The RTC will use various marketing and advertising channels to promote programs at the facility as well as use of the facility. The placement of advertising efforts will vary, but most advertising campaigns will be geared towards the communities of Loveland, Fort Collins, Windsor, and Berthoud. Trends in advertising change frequently, so the staff must evaluate on a continual basis.

Advertising efforts promoting events in the theater will include, but are not limited to:

- Newspaper ads
- Magazine ads
- Seasonal aha! brochure (shared with Cultural Services Department)
- Rack cards
- Posters and professional poster distribution services
- Press releases
- Radio advertisements
- Coasters distributed to local food service establishments
- Social media engagement (including occasional promoted posts)
- Ads in programs for other performing arts organizations
- ValPak coupon advertisements
- Groupon ads
- Ads in community publications (ex: Ptarmigan Hills and Meadows)

Advertising efforts to promote the event spaces will include:

- Creating/hosting events to build awareness for the facility
- Facility rental brochure and wedding brochure
- Seasonal aha! brochure (shared with Cultural Services Department)
- Ads in event guides and wedding publications
- Participation in wedding expos and trade shows
- Social media engagement

REVENUE DEVELOPMENT

A Development Administrator was approved for the 2014 budget as a temporary one-year position. The focus of the position is to increase revenue through the methods presented below. Renewal of the position past the one year is subject to development performance. The Development Administrator was hired into the position at the end of January, 2014.

The Mission, Strategies and Goals follow. The revenue expectations are addressed in the Action Plan.

Goal: To catalyze funding and marketing support for the Rialto Theater Center and the Loveland Museum/Gallery, building donation programs, memberships, grant funding and capital campaigns as needed to elevate the RTC and Museum/Gallery programs and facilities.

Strategies:

- I. Nonprofits: To create and develop supporting 501c3 nonprofit entities, one focused on the Rialto Theater Center and a second focused on the Loveland Museum/Gallery, through which we will grow financial contributions from individual donations to grants to membership programs.
- II. Marketing: To develop with the City of Loveland Cultural Services Marketing Coordinator collaborative marketing tools such as a website, e-newsletter, and social media programs through the nonprofits that will elevate the visibility and ease of access to cultural services programs.
- III. Funders: To build a funders pipeline including a donor database, grants calendar, and corporate supporters target list from which we can develop revenue.

Tactics:

- I. Donor Giving Programs
 - a. Website donations
 - b. Annual giving program
 - c. Headliner or event tie-in for an annual event
 - d. Rialto membership (when ready)
 - e. Legacy giving
- II. Sponsorship (Corporate and Individual)
 - a. In-kind donations
 - b. Program series funding
 - c. Employee matching funds programs
 - d. Financial support for overall theater or museum/public arts
- III. Foundation and government grants

RTC ACTION PLAN

The majority of RTC revenue is from rentals of the theater. We are in the fortunate position of having an active, busy theater. Therefore, there are not enough days in the year to add significantly to the activity, and we will always be constrained by the 450-seat size of the theater. The suggested Action Items primarily address three methods to increase revenue: charge our users a rate that more accurately reflects costs; increase our donor base, as addressed in the Development section; and implement the Marketing Plan to encourage use of both the Theater and the Event sides. A fourth tactic, increase the RTC's Artist Fees budget to allow more Rialto-produced shows, will be addressed in the 2015 supplemental budget requests.

Proposed Policy and Rental Rates

The revised rental rates simplify the existing complex fee structure to achieve several goals:

- To revise rates to more accurately reflect actual costs.
- Eliminate the fee disparity between single-day and multiple-day users, i.e. Community Group Rate
- Eliminate a number of small charges on amenities, such as Intelligent Lighting and projection equipment, and include them in the base rental.

These revisions include changes in:

- Daily theater rental rates
- Seat fees
- Box office ticketing charges
- Cost of theater staff to rental customers

(For a complete list of rates as adopted by City Council in the 2014 budget, see the Appendix.)

The revised rates represent a significant increase in theater rates and fees. For many users of the RTC, especially those formerly renting under the Community Group Rate Plan, the recommended increases in rent will triple the cost of theater rental as compared to 2013 and 2014. It will be important to evaluate revenue progress annually to determine if the recommended increases in rent and fees are effectively attaining revenue goals.

Also included is an implementation schedule of the proposed rental rates and fees beginning with the current 2014 rates and extending the proposed rates through 2018. Finally, a schedule of the projected revenue is included. Revenue projections are based on present use by community groups remaining the same or increasing over time.

Implementation Schedule		2014	2015	2016	2017	2018
Standard rates:						
Monday-Thursday:		\$350.00	\$550.00	\$550.00	\$550.00	\$550.00
Friday, Saturday, Sunday:		\$400.00	\$550.00	\$550.00	\$550.00	\$550.00
Non-Profit rates:						
Monday-Thursday:		\$300.00	\$450.00	\$450.00	\$450.00	\$450.00
Friday, Saturday, Sunday:		\$330.00	\$450.00	\$450.00	\$450.00	\$450.00
Non-Ticketed rates:						
One to four hours of use						
Monday-Thursday:		\$425.00	\$900.00	\$900.00	\$900.00	\$900.00
Friday, Saturday, Sunday:		\$500.00	\$900.00	\$900.00	\$900.00	\$900.00
Five to ten hours of use						
Monday-Thursday:		\$700.00	\$900.00	\$900.00	\$900.00	\$900.00
Friday, Saturday, Sunday:		\$900.00	\$900.00	\$900.00	\$900.00	\$900.00
Dark day rental rate:		\$0.00	\$225.00	\$225.00	\$225.00	\$225.00
Seat Fee:	\$1.50 per ticket sold		\$2.00	\$2.00	\$2.50	\$2.50
Community Group Rate:	See 2014 rate sheet		n/a	n/a	n/a	n/a
Box Office:						
Phone sales:	\$4.00 per transaction					
Online sales:						
	\$0.00 - \$9.99	\$2.00 per ticket				
	\$10.00 - \$19.99	\$3.00 per ticket				
	\$20.00 - \$29.99	\$4.00 per ticket				
	\$30.00 - \$39.99	\$5.00 per ticket				
	\$40.00 - \$49.99	\$6.00 per ticket				
Phone sales:						
	\$0.00 - \$16.00		\$3.00/ticket	\$3.00/ticket	\$3.00/ticket	\$3.00/ticket
	\$16.01 - \$49.99		\$4.00/ticket	\$4.00/ticket	\$4.00/ticket	\$4.00/ticket
Online sales:	\$0.00 - \$16.00		\$3.00/ticket	\$3.00/ticket	\$3.00/ticket	\$3.00/ticket
	\$16.01 - \$49.99		\$4.00/ticket	\$4.00/ticket	\$4.00/ticket	\$4.00/ticket
Staffing charges:	None	None	None	Actual charge	Actual charge	
				per event	per event	

*** Community Group Fee Rate**

(Applies to non-profit organizations presenting more than two performances of one show on 22% of first \$5,000 gross house receipts and 5% of remaining gross house receipts, or a minimum fee rate of \$330.00 consecutive dates) per performance day whichever is greater. Includes rehearsal dates (limit of 5 for a one-weekend show and 7 for a two-weekend show, with additional dates available at regular rates) and blackout dates (limited to one week prior to opening). Seat fee, ticketing fee, and insurance fees (when required) apply. No additional technical charges apply.

Revenue Projections (User Fees-Theater)

	2014	2015	2016	2017	2018
Theater Rent					
Days of use	170	170	180	180	180
Theater rent-\$250.00 average	\$42,500				
Theater rent-\$450.00 average		\$76,500.00	\$81,000.00	\$81,000.00	\$85,500.00
Seat Fee					
Annual audience from rental activity	23,000	27,200	28,800	28,800	30,400
Seat fee- \$1.20/seat & \$1.50/seat	\$26,000.00				
Seat fee- \$2.00/seat		\$54,400.00	\$57,600.00		
Seat fee- \$2.50/seat				\$72,000.00	\$76,000.00
Box Office					
Paid admissions with service charges	13,600	13,600	23,040	23,040	24,320
Current 2014 rates	\$12,000				
Average \$3.50 per ticket		\$19,600.00	\$23,040.00	\$23,040.00	\$24,320.00
Staff					
Pass through staff charges				\$62,400.00	\$62,400.00
60 hours each week at \$20.00/hour					

(User days and attendance figures represent community rental activity only. Figures do not include events and performances sponsored by the RTC or the City of Loveland.)

Conversely, on the Event side, our recommendation is a reduction in rates to encourage more use of the facility. Costs are not in line with other City facilities.

Programming

	2011	2012	2013	2014	2015	2016	2017	2018
Series programming			0	<u>0</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Film	11	11	11	11	11	100	100	100
Arts and Education	4	4	4	4	12	12	12	12
Main Stage Performances	7	3	5	8	10	10	12	12
Partnership			0	0	4 to 12	4 to 12	4 to 12	4 to 12
Non-Traditional Programming			0	0	0 to 18	0 to 18	0 to 18	0 to 18

Series Programming: Can occur when any individual program offers enough events for patrons to choose a series ticket option. According to the chart above we could begin offering a limited series package option to patrons in 2015 if we can find the means to increase the Arts and Education and our Mainstage Performance programs.

A fully developed film program is perfect for a variety of series ticket options.

Film: Number of film screenings per year. The increase in 2016 requires upgrade to film presentation capabilities and membership with film distribution organization. Estimated cost of upgrade: \$80,000.00.

Art and Education: One goal of our development efforts is to secure funding to expand the program beyond the current four Tuesday Theater For Kids offerings.

Partnership with regional artists: Variable depending upon artist and Rialto calendar opportunity.

Non-Traditional Programming: Useful to fill calendar. Needs to be utilized carefully so as not to monopolize the theater calendar. For example, regular weekly and monthly meetings or events can negate opportunities for arts presentations.

Event-Side

Use on the Event side has been extremely low, averaging 4 a month. Previous assumptions made in October, 2010, before the RTC was built were overly optimistic. The rates and usage are too high. With two years of experience we are revisiting the rates and uses.

The City shares ownership of the Event side of the RTC. Most of the building is occupied for support space (Green Room, backstage, storage space), a restaurant and a private tenant. What's left is one event room (the Devereaux Room) and a conference room as potential revenue generators. The Event side was presented in the past as capable of "paying its own way." It cannot. One room and a conference room will not support a 10,000 square foot space. Condo fees alone are \$48,510/annually. As seen in the chart below, projections do not cover those fees, much less additional expenses, which have been cut substantially since the original budget.

Our recommendation is a reduction in rates to encourage higher use. Current costs are not in line with other City facilities. The table below projects usage with reduced rates; the success of this reduction will be evaluated at the end of 2015.

Current Fees

Devereaux Room

	Standard Rate	Additional Hourly Rate	Non-Profit Rate	Non-Profit Additional Hourly Rate	Tenant Rental Rate	City Dept. Use	Deposit
Mon-Thurs 8am-5pm	\$400.00 4 hour min.	\$100.00 Per hour	\$300.00 4 hour min	\$75.00 Per hour	\$0.00	Non-profit rate	\$0.00
Mon-Thurs 5pm-11pm	\$500.00 4 hour min	\$125.00 Per hour	\$400.00 4 hour min	\$100.00 Per hour	\$0.00	Non-profit rate	\$0.00
Fri-Sun 8am-11pm	\$600.00 4 hour min	\$200.00 Per hour	\$500.00 4 hour min	\$150.00 Per hour	\$0.00	Non-profit rate	\$0.00

Bruce & Muriel Hach Room

	Standard Rate	Additional Hourly Rate	Non-Profit Rate	Non-Profit Additional Hourly Rate	Tenant Rental Rate	City Dept. Use	Deposit
Mon-Thurs 8am-5pm	\$200.00 4 hour min.	\$50.00 Per hour	\$160.00 4 hour min	\$40.00 Per hour	\$0.00	Non-profit rate	\$0.00
Mon-Thurs 5pm-11pm	\$240.00 4 hour min	\$60.00 Per hour	\$200.00 4 hour min	\$50.00 Per hour	\$0.00	Non-profit rate	\$0.00
Fri-Sun 8am-11pm	\$340.00 4 hour min	\$85.00 Per hour	\$300.00 4 hour min	\$75.00 Per hour	\$0.00	Non-profit rate	\$0.00

Phyllis Walby Conference Room

	Standard Rate	Additional Hourly Rate	Non-Profit Rate	Non-Profit Additional Hourly Rate	City Dept. Use	Deposit
Daily	\$100.00 per 2 hour min.	\$35.00 Per hour	\$75.00 per 2 hour min	\$25.00 Per hour	Non-profit rate	\$0.00

Proposed Fees**Devereaux/Hach Room**

	Standard Rate	Additional Hourly Rate	Non-Profit Rate	Non-Profit Additional Hourly Rate	Tenant Rental Rate	City Dept. Use	Deposit
Sun-Sat 8am-5pm	\$250.00/up to 8 hr blocks	\$50.00 Per hour	\$100.00	\$50.00 Per hour	\$175.00 6 hour block	\$75.00 6 hour block	\$400.00

Phyllis Walby Conference Room

	Standard Rate	Additional Hourly Rate	Non-Profit Rate	Non-Profit Additional Hourly Rate	City Dept. Use	Deposit
Daily	\$50.00 Per 4 hr block	\$50.00	\$30 Per 4 hr block	\$30.00	\$30.00	\$150.00

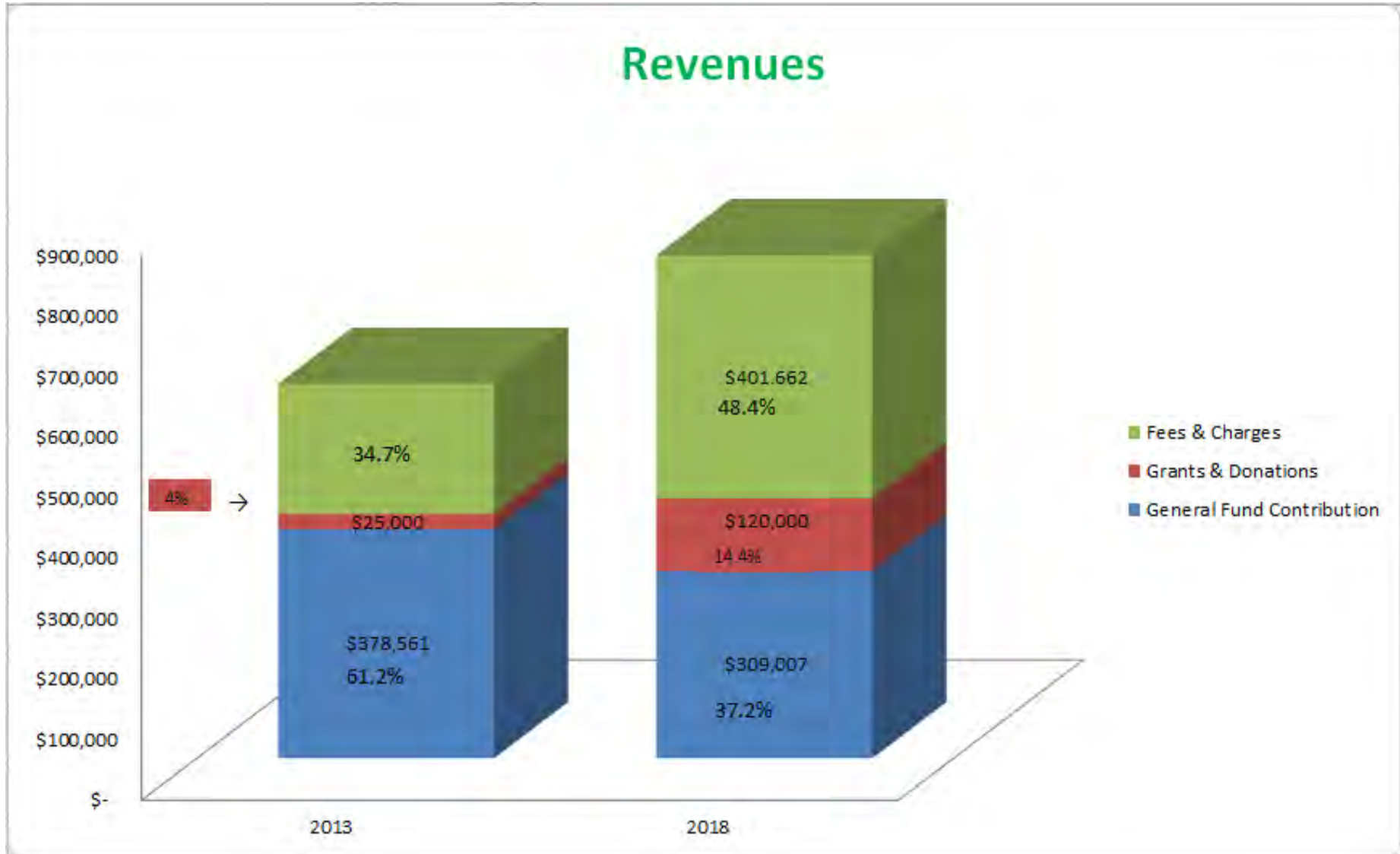
Revenue Projections (User Fees-Event)

	2014	2015	2016	2017	2018	Comments
Rents	\$16,200	\$21,200	\$26,200	\$31,200	\$36,200	60 to 140 uses/year—Devereaux Room; twice monthly use of Phyllis Walby Conference Room
Alcohol Sales*	\$3,500	\$3,850	\$4,235	\$4,660	\$5,125	10% increase annually
Community Foundation	\$817	\$817	\$817	\$817	\$817	Lease for office and conference room
Totals	\$20,517	\$25,921	\$30,435	\$36,677	\$42,142	

*As per contract with Next Door Restaurant. No change in rates.

Cost Recovery Pro Forma

Revenues



Rialto Theater Center Revenue Projections

Source of Revenue	2011	2012	2013	2014	2015	2016	2017	2018
Fees/Charges								
Rents- Theater	37,099	64,421	81,712	42,500	76,500	81,000	81,000	85,500
Rents- Events	-	-	-	16,200	21,200	26,200	31,200	36,200
Alcohol Sales	-	-	-	3,500	3,850	4,235	4,660	5,125
Community Foundation	-	-	-	817	817	817	817	817
Seat Fee	17,546	26,344	26,990	26,000	54,400	57,600	72,000	76,000
Box Office/Ticketing Charges	7,313	10,403	11,151	12,000	19,600	23,040	23,040	24,320
Staff	-	-	-	-	-	-	62,400	62,400
Concessions- Movie	3,826	3,906	2,499	2,500	2,500	2,700	2,700	2,800
Concessions- Performance	19,654	24,281	25,961	25,000	25,000	26,000	26,000	27,000
Tech Fees	7,313	10,403	11,151	9,500	-	-	-	-
Merchandise Fees	352	463	-	700	-	-	-	-
Ticket Sales Fee	2,720	4,006	4,134	3,500	-	-	-	-
Ticket Sales- Movie	3,996	8,585	5,770	6,000	6,000	6,000	6,500	6,500
Ticket Sales- Performance	25,419	43,687	45,473	70,000	75,000	75,000	75,000	75,000
Subtotal	\$125,237	\$196,498	\$214,840	\$218,217	\$284,867	\$302,592	\$385,317	\$401,662
Revenue Development								
Gifts/Donations	6,130	123,599	25,000	80,000	97,000	106,000	115,000	120,000
Misc.	6,302	8,448	10,020	-	-	-	-	-
Advertising	-	800	-	-	-	-	-	-
Subtotal	\$12,432	\$132,847	\$35,020	\$80,000	\$97,000	\$106,000	\$115,000	\$120,000
Grand Subtotal	\$137,669	\$329,345	\$249,860	\$298,217	\$381,867	\$408,592	\$500,317	\$521,662

Expenditure Projections

Source of Expense	2011	2012	2013	2014	2015	2016	2017	2018
Personal Services	232,360	315,793	318,875	352,410	364,744	377,510	390,723	404,399
Supplies	36,238	128,955	64,035	25,390	26,279	27,198	28,150	29,136
Purchased Services	97,232	159,815	146,647	178,940	185,203	191,685	198,394	205,338
Costs Allocated	-	-	98,863	146,140	151,255	156,549	162,028	167,699
Capital		35,490	-	21,000	21,735	22,496	23,283	24,098
Totals	\$ 365,830	\$ 640,053	\$ 628,421	\$ 723,880	\$ 749,216	\$ 775,438	\$ 802,579	\$ 830,669

General Fund Contribution	228,161	310,708	378,561	425,663	367,349	366,846	302,262	309,007
% of Total Revenue	62.37%	48.54%	60.24%	58.80%	49.03%	47.31%	37.66%	37.20%
Totals	\$ 365,830	\$ 640,053	\$ 628,421	\$ 723,880	\$ 749,216	\$ 775,438	\$ 802,579	\$ 830,669

SUMMARY

All areas of operating the Rialto Theater Center were reviewed in the process of developing this Business Plan. The goal to reach Sustainability Plan metrics included an assessment of operating practices of other similar cultural institutions and comparisons of rates and fees. Nevertheless, every community is different.

With multiple strategies—increasing rates and fees, diversifying programming, marketing, and development—increased sustainability should be achievable. Whether the market in Loveland will bear these changes as presented is unclear. Continuous evaluation from the management side and the user side will be necessary and the ability to make adjustments will be crucial.

Appendix

Effective January 1, 2014*Standard Ticketed Event Rental Rates (12 noon to 12 midnight):*

Monday - Thursday	\$350 per day
Friday, Saturday, Sunday	\$400 per day
Rehearsal Rates (not to exceed maximum daily rental fee)	\$50 per hour

Non-Profit Ticketed Event Rental rates (12 noon to 12 midnight):

Monday - Thursday	\$300 per day
Friday Saturday Sunday	\$330 per day
Non-Profit Rehearsal Rates (not to exceed maximum daily rental rate)	\$40 per hour

Meeting/Non-Ticketed Event rates (One to four hours of use):

Monday - Thursday	\$425 up to 4 hrs.
Friday, Saturday & Sunday	\$500 up to 4 hrs.

Meeting/Non-Ticketed Event rates (Five to ten hours of use):

Monday - Thursday	\$700 per day
Friday Saturday Sunday	\$900 per day

*Community Group Fee Rate****(Applies to non-profit organizations presenting more than two performances of one show on consecutive dates)***

22% of first \$5,000 gross house receipts and 5% of remaining gross house receipts, or a minimum fee rate of \$330.00 per performance day whichever is greater. Includes rehearsal dates (limit of 5 for a one-weekend show and 7 for a two-weekend show, with additional dates available at regular rates) and blackout dates (limited to one week prior to opening). Seat fee, ticketing fee, and insurance fees (when required) apply. No additional technical charges apply.

Additional Rental Fees:

Seat fee	\$1.50 per ticket sold
Ticketing fee	\$0.20 per ticket sold
Complimentary ticket fee	\$0.20 per ticket printed (first 30 are free)
CIRSA insurance coverage (when requested)	\$0.30 per attendee
Technicia1 fee (when Rialto systems are used during set-up, show & strike)	\$30 per hour
Projection equipment rental	\$60 per use
Marley dance floor rental	\$60 per installation
Masonite dance floor rental	\$60 per installation
Intelligent Lighting Rental (Includes 1 hour staff programming time)	\$60 per performance
Additional Intelligent Lighting programming time	\$30 per hour
Yamaha C7 Grand Piano	\$85 per day of use
Piano Tuning (if requested, by Rialto tuner)	\$150.00 each
Covered 6' or 8' table (two provided free with rental)	\$10 each
Side of stage monitor package rental	\$200 per day of use
Merchandise sales fee	%15 of gross merchandise sold
Box Office phone transaction fee (paid by ticket purchaser)	\$4.00 per transaction

Rialto

THEATER CENTER

Business Plan
July 1, 2014



Recent Changes: Facility & Staffing



- New Theater Director
- New Technical Coordinator
- New Assistant Technical Coordinator

- Eliminated Scheduling Coordinator position (Facilities Mgmt. assumed role)
- Redistributed hours from Event side to Theater side house manager
- Box Office Coordinator transitioned to Theater Coordinator.



Revenue Opportunities

Fees:

- Facility Rent
- Seat Fee
- Box Office Service Charges
- Staffing Charges

Development:

- Backstage Rialto-New private, non-private group
- Spotlight Rialto-New membership organization

Marketing:

- New Website

Programming:

- Series Programming
- Film
- Arts & Education
- Partnerships
- Non-Traditional Programing
- Software/Box Office
- Headliners

Proposed Rates and Fee Changes

Theater Side

Implementation Schedule		2014	2015	2016	2017	2018
	Standard rates:					
Monday-Thursday:		\$350.00	\$550.00	\$550.00	\$550.00	\$550.00
Friday, Saturday, Sunday:		\$400.00	\$550.00	\$550.00	\$550.00	\$550.00
	Non-Profit rates:					
Monday-Thursday:		\$300.00	\$450.00	\$450.00	\$450.00	\$450.00
Friday, Saturday, Sunday:		\$330.00	\$450.00	\$450.00	\$450.00	\$450.00
	Non-Ticketed rates:					
One to four hours of use						
Monday-Thursday:		\$425.00	\$900.00	\$900.00	\$900.00	\$900.00
Friday, Saturday, Sunday:		\$500.00	\$900.00	\$900.00	\$900.00	\$900.00
Five to ten hours of use						
Monday-Thursday:		\$700.00	\$900.00	\$900.00	\$900.00	\$900.00
Friday, Saturday, Sunday:		\$900.00	\$900.00	\$900.00	\$900.00	\$900.00
Dark day rental rate:		\$0.00	\$225.00	\$225.00	\$225.00	\$225.00
	Seat Fee:	\$1.50 per ticket sold	\$2.00	\$2.00	\$2.50	\$2.50
	Community Group Rate:	See 2014 rate sheet	n/a	n/a	n/a	n/a
	Box Office:					
Phone sales:		\$4.00 per transaction				
Online sales:						
	\$0.00 - \$9.99	\$2.00 per ticket				
	\$10.00 - \$19.99	\$3.00 per ticket				
	\$20.00 - \$29.99	\$4.00 per ticket				
	\$30.00 - \$39.99	\$5.00 per ticket				
	\$40.00 - \$49.99	\$6.00 per ticket				
Phone sales:						
	\$0.00 - \$16.00		\$3.00/ticket	\$3.00/ticket	\$3.00/ticket	\$3.00/ticket
	\$16.01 - \$49.99		\$4.00/ticket	\$4.00/ticket	\$4.00/ticket	\$4.00/ticket
Online sales:	\$0.00 - \$16.00		\$3.00/ticket	\$3.00/ticket	\$3.00/ticket	\$3.00/ticket
	\$16.01 - \$49.99		\$4.00/ticket	\$4.00/ticket	\$4.00/ticket	\$4.00/ticket
	Staffing charges:	None	None	None	Actual charge	Actual charge
					per event	per event

Proposed Rates and Fee Changes

Event Side

Current Fees

Devereaux Room

	Standard Rate	Additional Hourly Rate	Non-Profit Rate	Non-Profit Additional Hourly Rate	Tenant Rental Rate	City Dept. Use	Deposit
Mon-Thurs 8am-5pm	\$400.00 4 hour min.	\$100.00 Per hour	\$300.00 4 hour min	\$75.00 Per hour	\$0.00	Non-profit rate	\$0.00
Mon-Thurs 5pm-11pm	\$500.00 4 hour min	\$125.00 Per hour	\$400.00 4 hour min	\$100.00 Per hour	\$0.00	Non-profit rate	\$0.00
Fri-Sun 8am-11pm	\$600.00 4 hour min	\$200.00 Per hour	\$500.00 4 hour min	\$150.00 Per hour	\$0.00	Non-profit rate	\$0.00

Bruce & Muriel Hach Room

	Standard Rate	Additional Hourly Rate	Non-Profit Rate	Non-Profit Additional Hourly Rate	Tenant Rental Rate	City Dept. Use	Deposit
Mon-Thurs 8am-5pm	\$200.00 4 hour min.	\$50.00 Per hour	\$160.00 4 hour min	\$40.00 Per hour	\$0.00	Non-profit rate	\$0.00
Mon-Thurs 5pm-11pm	\$240.00 4 hour min	\$60.00 Per hour	\$200.00 4 hour min	\$50.00 Per hour	\$0.00	Non-profit rate	\$0.00
Fri-Sun 8am-11pm	\$340.00 4 hour min	\$85.00 Per hour	\$300.00 4 hour min	\$75.00 Per hour	\$0.00	Non-profit rate	\$0.00

Proposed Fees

Devereaux Room/Bruce & Muriel Hach Room

	Standard Rate	Additional Hourly Rate	Non-Profit Rate	Non-Profit Additional Hourly Rate	Tenant Rental Rate	City Dept. Use	Deposit
Sun-Sat 8am-5pm	\$250.00/up to 8 hr blocks	\$50.00 Per hour	\$100.00	\$50.00 Per hour	\$175.00 6 hour block	\$75.00 6 hour block	\$400.00

Proposed Rates and Fee Changes Event Side, continued

Current Fees

Phyllis Walbye Conference Room

	Standard Rate	Additional Hourly Rate	Non-Profit Rate	Non-Profit Additional Hourly Rate	City Dept. Use	Deposit
Daily	\$100.00 per 2 hour min.	\$35.00 Per hour	\$75.00 per 2 hour min	\$25.00 Per hour	Non-profit rate	\$0.00

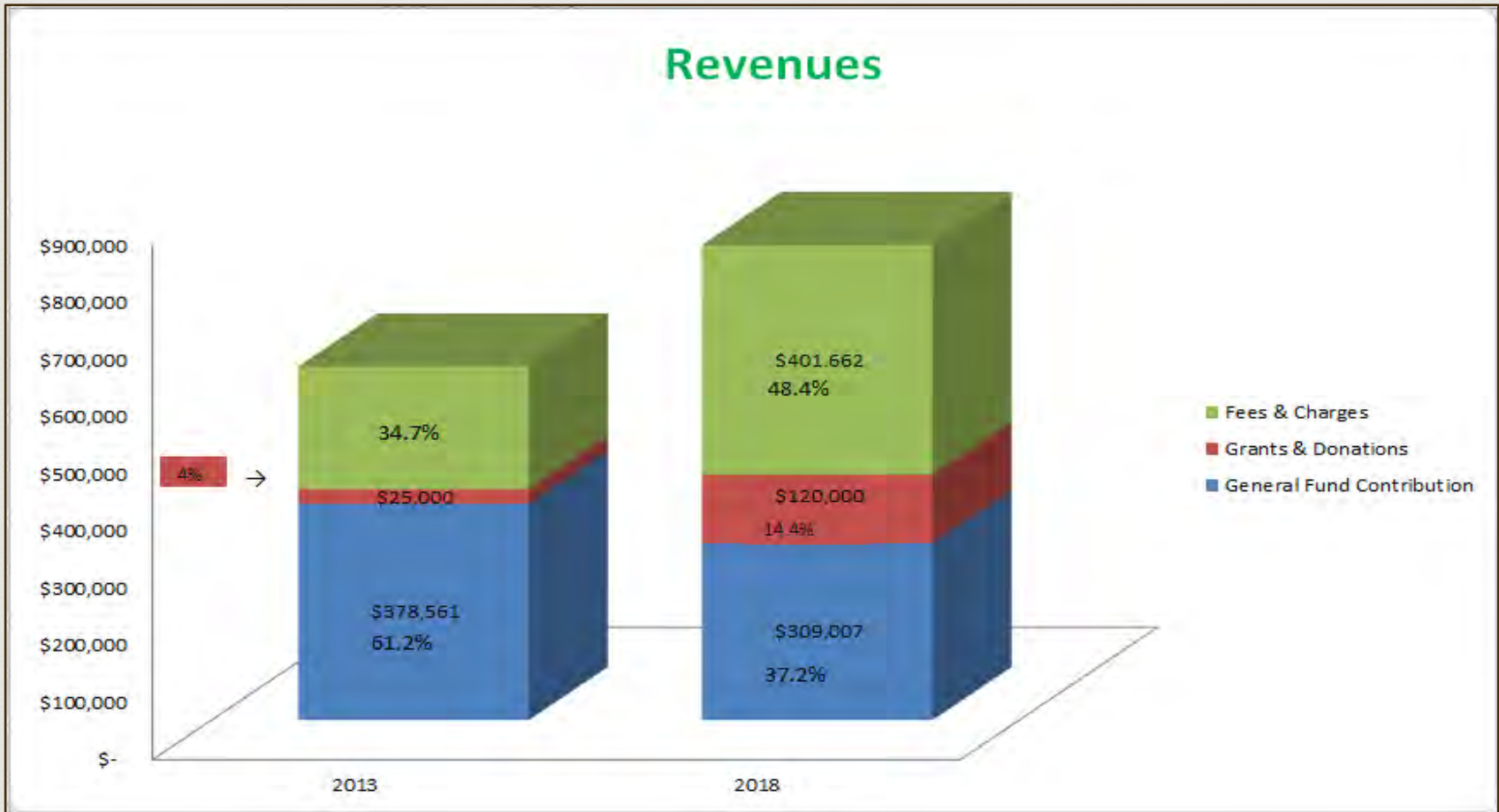
Phyllis Walbye Conference Room

Proposed Fees

	Standard Rate	Additional Hourly Rate	Non-Profit Rate	Non-Profit Additional Hourly Rate	City Dept. Use	Deposit
Daily	\$50.00 Per 4 hr block	\$50.00	\$30 Per 4 hr block	\$30.00	\$30.00	\$150.00

Cost Recovery Pro Forma

Revenues



Questions?