

CULTURAL SERVICES BOARD MINUTES

Tuesday April 22, 2014

4:30 P.M.

LOVELAND MUSEUM/GALLERY

503 N. Lincoln Ave.

Loveland, CO 80537

I. The April 22, 2014 meeting of the Cultural Services Board was called to order at 4:35 p.m. by Chairperson Juanita Cisneros in the Upstairs Conference Room of the Loveland Museum/Gallery.

Board Members Present: Juanita Cisneros, Jan Desjardin, Louise Kauffman, Kerri McDermid and Kris Ortmann. Absent were Louise Kauffman and Teresa Mueller. Also present were Susan Ison, Cultural Services Director; Rich Harris, Rialto Theater Manager; Elise VanDyne, Development Administrator; and Mary Shada, Office Support Specialist.

Additions/Changes to the Agenda

Letter of resignation from Cultural Services Board member Ginger Klein was added to the April 22, 2014 agenda.

Additions or Corrections/Changes to the March 25, 2014 Minutes

On page 2, under Development, Kris Ortmann acknowledged that Elise VanDyne, Development Coordinator, is creating two 501(c)3 nonprofit organizations for the Cultural Services Department not one. Kris Ortmann also suggested that the title heading on the minutes for "Museum Reports" be changed to "Cultural Services Department Reports".

Approval of the March 25, 2014 Minutes

Kris Ortmann motioned to approve the March 25, 2014 minutes as corrected. Jan DesJardin seconded. The motion passed unanimously.

Introduction of Visitors

There were no visitors at the April 22, 2014 meeting.

Public Comments

There were no public comments.

II. Agenda Items

Board Reports

Resignation – Juanita Cisneros read a letter of resignation from CSB member Ginger Klein effective April 30, 2014. Jan DesJardin made a motion to accept the resignation, Kris Ortmann seconded, and all approved the motion. The board members expressed their gratitude to Ginger for her contributions to the CSB since January 2012.

CSB Accomplishments Update – Kris Ortmann reviewed the activities that CSB members participated in during the last month.

CSB Advocacy Opportunity – Jan DesJardin expressed advocacy ideas for promoting attendance at school art events.

Cultural Services Department Reports

Comprehensive Master Plan – Karl Barton from the City of Loveland Community and Strategic Planning Department presented the current work on the city's master plan. Community visioning workshops have been scheduled for June 10 and 11, 2014 from 4:00 – 8:00 p.m. at Bill Reed Middle School.

Development – Elise VanDyne, Development Coordinator, reported that the 501(c)3 paperwork for *Backstage Rialto* has been submitted. She has also applied for several grants; some for short term programs and some for long term development.

Rialto Theater Center Report – Dennis Fisher has been hired as the part time technical assistant at the Rialto.

Rialto Theater Center Business Plan – Rich Harris, Rialto Theater Manager, reported that the business plan will be presented with the city's quarterly financial report at the May 6, 2014 City Council Meeting.

Museum Exhibits/Programs

- Susan Ison presented the recently published Aha! Cultural Services newsletter to the Cultural Services Board.
- The Rotary Clubs 2014 Governor's Art Show is being set up and will open to the public May 4, 2014.
- Jenni Dobson, Curator of Education, is preparing for a three day History Day Field Trip and Program for the Thompson School District 2nd grades. Almost 2,000 students will be attending activities at the Museum, Rialto Theater Center and Lone Tree School.

NEXT CULTURAL SERVICES BOARD MEETING: Tuesday, May 22, 2014, at 4:30 p.m. in the Loveland Museum/Gallery upstairs Conference Room.

III. Adjournment

Motion to adjourn the meeting was made by Jan DesJardin at 5:53 p.m. Kerri McDermid seconded the motion. All approved the motion.