



Loveland Fire & Rescue Advisory Commission Meeting Minutes Combined with Loveland Rural District Board

Wednesday, December 11, 2013, 5:30 p.m.

Fire Administration Building (FAB)

Emergency Operations Center (EOC), 2nd Floor

410 E. 5th St., Loveland, CO 80537

Meeting called to order at 5:45 p.m.

FRAC Present: Chair Jonathan (Jon) Smela, Paul Pfeiffer, David (Dave) Adams, William (Willy) Tillman, Eugene (Gene) Culbertson, Bob Boggio, Mayor Cecil Gutierrez, Councilman Troy Krenning (visiting for the first part of the meeting) Fire Chief Randy Mirowski, Division Chief Ned Sparks and Teresa (Tree) Ablao Assistant City Attorney.

FRAC Absent: Leroy (Andy) Anderson Rural Board Member and liaison to FRAC

Minutes approval: presented by Chair Jon Smela

Dave Adams moved to approve the November 13th, 2013 minutes; Bob Boggio seconded the motion. Motion carried.

City Council updates: presented by Mayor Cecil Gutierrez

- ❖ The Mayor introduced new Councilman Troy Krenning to FRAC; Troy will be alternate council rep for FRAC if the Mayor cannot attend.
- ❖ The Mayor shared some information related to the future of downtown development and council's interest in safe buildings..
- ❖ The mayor shared about new fire station two and that the decision to approve the contract for construction with Golden Triangle will be before Council on December 17. The funding portion for approval will come in January. The mayor felt there was across the board support for the new station and that gaining approval should not be a problem.

FRAC and the Appeals Process

- ❖ Tree gave an instructional overview with discussion and Q & A for FRAC members regarding the responsibility of FRAC for appeals for Fire Code related violations. The following points were covered during this session:
 - FRAC's roles and responsibilities for appeals
 - Reviewed the hearing code process
 - Decisions can be made from hearing of information at the appeals hearing only

- Reviewed hearing process steps
- Specificity of timelines
- Procedures of hearing and chairman's role
- Reviewed grounds for the rejection of appeal (3 points)
- Discussed and defined what constitutes a "hardship" for the appellant
- Discussed the needed balance of rights and concerns of the appellant and For public safety
- Discussed the importance of "due process" in the appeals hearing: Including the citizen's right to appeal as part of the legal process
- Utilization of a roll call vote
- Meeting must be recorded
- Need clarity of vote/ voting in appeals process (clear language should be used)
- Some discussion on conflict of interest and what constitutes that for FRAC

Rural District Board Updates: presented by Fire Chief Randy Mirowski

- ❖ 2014 Rural Budget was approved by the board on December 4.
- ❖ Re-appointment of fire authority board representatives Swanty and Legits.
- ❖ The Board approved (again) the contract with Pinewood Fire Protection District for fire protection services

Chief Updates: presented by Chief Randy Mirowski

- ❖ The chief asked if there were any questions from the monthly report; there were none.
- ❖ The chief gave an update on new fire station two and some important timelines/ dates; groundbreaking is being targeted for January 15.
- ❖ The chief gave an update on the AFG grants for a new Type 3 engine; these are having a really slow turn-around time for notification so we will not likely know if we were selected before mid-year 2014.
- ❖ We also have two FRAC candidate applicants that we will process in January.

Residential Fire Sprinklers next steps: Update presented by Chief Ned Sparks; with other discussion following.

- ❖ The Steering Committee list has been completed.
- ❖ First meeting of the group will likely be in January of 2014.
- ❖ Dave Adams gave an update on the information from materials and contacts that he received at a recent fire service leadership conference.
- ❖ Bob Boggio gave an update and review on several sprinkler promotional materials:
 - looked at condensing and consolidating into key points
 - Handed out various examples for FRAC members to review
 - Briefly reviewed key points from DVDs and pamphlets
 - Great points discussed by group
- ❖ Gene Culbertson highlighted two examples of progress in collaboration with LFRA from research and emphasized the value of critical thinking analysis in its brainstorming efforts.

- Some discussion followed related to the City of Greeley's experience with residential fire sprinklers and approving and disapproving of an ordinance for adoption.
- ❖ A point was made about the value of visual aids in getting the message across for the value of home fire sprinklers and public education. Having one of the props for a room and contents fire would be of high value.
- ❖ Cost factors were discussed again and the importance and need to use up to date costs in the region rather than speaking from a national average.
 - We need solid financial numbers on the costs to install, tap fees, cost per square foot and the costs for possible use of a tank and pump system.
- ❖ The group did make some assignments for the review of the videos and informational/ education material.

Public Comment/Presentation: No public comment.

Motion to Adjourn: Meeting adjourned at 7:36 P.M.

The next FRAC meeting will be Wednesday, January 15th, 2013 at 5:30 p.m. in the EOC.

Minutes respectfully submitted by Chief Mirowski.

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