MINUTES

LOVELAND CITY COUNCIL
SPECIAL MEETING & STUDY SESSION
TUESDAY, AUGUST 13, 2013
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

6:30 P.M.

Special Meeting - City Council Chambers

SPECIAL MEETING AGENDA

CALL TO ORDER

Mayor Gutierrez called the Special meeting of the Loveland City Council to order on the above date at 6:30 PM.

ROLL CALL

Roll was called and the following responded: Gutierrez, Trenary, Farley, Taylor, Fogle, Klassen, and Clark.

1. <u>CITY MANAGER</u>

Executive Session Regarding Renewal of the Comcast Franchise Agreement Assistant City Manager, Rod Wensing introduced this item to Council. This Executive Session is requested for the purposes of receiving a report and legal advice from the City Attorney and the City's outside legal counsel, Ken Fellman of Kissinger & Fellman, PC, regarding renewal of the City's franchise agreement with Comcast, and to instruct City negotiators going forward. Ken Fellman was present to address Council and answer questions. At 6:57 p.m. Mayor Pro Tem Klassen moved that the City Council go into Executive Session as authorized in CRS Sections 24-6-402(4)(b), (4)(e) and (4)(g) and in City Charter Sections 4-4(c)(1), (c)(3) and (c)(6). This Executive Session will concern the requested renewal of the Comcast Franchise Agreement. The purposes of the Executive Session will be to receive legal advice from the City Attorney and special legal counsel Ken Fellman; and since the renewal of the Comcast Franchise Agreement is a matter that is subject to negotiations; to receive reports concerning any negotiation discussions; to develop the City's negotiation positions and strategies; and to instruct the City's negotiators concerning those positions and strategies. In addition, documents and records related to this lawsuit may be considered that are protected by the mandatory non-disclosure provisions of the Colorado Open Records Act, including, without limitation, work product documents. The motion, seconded by Councilor Farley carried with all councilors present voting in favor thereof. Council reconvened at 7:45 p.m.

ADJOURNMENT

The Special meeting was adjourned at 7:45 p.m.

7:45 P.M.

Study Session- City Council Chambers

ROLL CALL

Councilors present: Gutierrez, Trenary, Farley, Taylor, Fogle, Klassen,

Clark, and Shaffer.

(presenter: Ken Fellmen)

STUDY SESSION AGENDA

1. ECONOMIC DEVELOPMENT

(presenter: Mike Scholl 45 min)

House of Neighborly Service Grant Request

Economic Development Manager, Mike Scholl introduced this item to Council. The House of Neighborly Services (HNS) is seeking grant assistance from the City of Loveland in the amount of \$500,000. The grant money would be used to support the completion of the Community Life Center at 1151 E. 11th Street. The request will also include additional building permit and capital expansion fee waivers. Executive Director, Glorie Magrum was present with Paul Hummel, President of the Board of Directors of HNS and financial consultant, Mark Holt, to address Council and ask questions. Discussion ensued. Council directed staff to move forward with formal consideration at a regular meeting of a grant agreement between the City of Loveland and HNS for waiver of building permit and capital expansion fees, \$250,000 in 2013 and an additional \$250,000 in 2014 as a challenge grant to be matched by other contributions.

2. <u>PUBLIC WORKS</u> (presenters: Jameson Gartner and Sean Kellar 15 min) USA Pro Cycling Challenge Race Logistics Briefing

Officer Jameson Gartner and Sean Kellar appeared to address Council and answer questions about the preparation for this event. Stage 6 of the USA Pro Cycling Challenge will begin in Loveland, CO on August 24, 2013 and race through the city limits. Over seven months of intensive planning has occurred in order to ensure that the race will be as safe and efficient as possible. The following briefing is a description of the effort that has taken place in planning for the race day logistics (i.e. Security, Loveland Fire and medical response, incident command, traffic control, and public notifications). Council thanked staff for the hard work and efforts of everyone involved in bringing this event to Northern Colorado.

3. <u>CITY MANAGER</u> (presenter: Bill Cahill 30 min)

Mid-Year Review of City Council Goals

City Manager, Bill Cahill introduced this item to Council. City Council held its Annual Goal Setting Session on January 26, 2013 at Group Publishing in Loveland. This annual event is intended for the Council to set major goals and priorities for the coming year. The Council's work is summarized in the one-page Summary (Attachment 1). As follow-up to the Advance, the Council expressed interest in holding a mid-year review to evaluate progress. Mr. Cahill reviewed the completed two goals and highlighted recent developments on two goals moving forward for the Police Firing Range and Airport area development. Council thanked Mr. Cahill for the update.

ADJOURNMENT

The study session adjourned at 10:18 p.m.

Respectfully Submitted,

Jeannie Weaver, Deputy City Clerk

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