



Loveland Fire & Rescue Advisory Commission Meeting Minutes Combined with Loveland Rural District Board

**Wednesday, June 12, 2013, 5:30 p.m.
Fire Administration Building (FAB)
Emergency Operations Center (EOC), 2nd Floor
410 E. 5th St., Loveland, CO 80537**

Special presentation at 5:40 p.m.

Citizen Award for Mark Babcock: Presented by Chief Randy Mirowski

An award was given to Mark Babcock for his valued assistance with the watercraft rescue incident at Rist Benson Lake from April 13, 2013.

Meeting called to order at 5:50 p.m.

FRAC Present: Chair Jonathan (Jon) Smela, Vice Chair Janet Bailey, Paul Pfeiffer, David (Dave) Adams, William (Willy) Tillman, Eugene (Gene) Culbertson, Mayor Cecil Gutierrez, Fire Chief Randy Mirowski, and Lisa Burkland

FRAC Absent: Jerry Ward and Rural Board Member Leroy (Andy) Anderson

Minutes approval: presented by Chair Jon Smela

Paul Pfeiffer moved to approve the May 8th, 2013 minutes and Janet Bailey seconded the motion. Motion carried.

City Council updates: presented by Mayor Cecil Gutierrez

- ❖ The Ten Year Capital Plan was reviewed last night. The meeting itself only lasted about an hour. The following were major issues in the plan for LFRA in the next two years:
 - Heavy Rescue Squad Vehicle.
 - Aerial replacement.
 - Station two finalizing.
- ❖ The mayor made mention of how the Strategic Plan has been vital in supporting the Ten Year Plan.
 - The City Manager has asked for beyond 2020 planning to begin.
- ❖ There was a mentioning of the proposed West Station, out of the city limits, being in the works.

Outreach Mechanisms / CSD updates: presented by Division Chief Ned Sparks

- ❖ DC Sparks received information from the last Construction Advisory Board (CAB) meeting that the committee thought that there would be an annual or bi-annual meeting with FRAC.
 - They would like to have some long-term strategizing between both groups on the Residential Sprinkler Planning (for single family homes).
 - Proposed meeting time to be in August or September.
 - This could be a multi-year running project.
 - Issues to keep in mind; contractor responses to change, what's going on in other jurisdictions, who would do the work (plumbers...?), county commissioners support of having them, etc.
- ❖ CSD (Community Safety Division) is partaking in a retreat on Friday, June 14th. Chief Batemen, from Milliken/Johnstown Fire Department will be partaking in the event as a facilitator.

Chief Updates: presented by Chief Randy Mirowski

- ❖ No questions from group.
- ❖ Chief gave short summary of report.
- ❖ Mentioned that there is the upcoming badge pinning ceremony on June 26th, Wednesday, at 6 p.m.
- ❖ On June 13th Division Chief of Operations, Chief Greg Ward, will be begin implementing his Four R's presentation.
- ❖ The Governor did sign the Collective Bargaining Act.
 - Addressing pay benefits and compensation.
 - Addressing all other general working conditions.
 - Note that the IAFF Union has been in place with a local chapter since early 1990's.
- ❖ Station 2 update:
 - Land is approved into annexation for the city.
 - Working on the fourth bay.
 - Will be getting plans and drawings from the architect soon.
 - DRT (review) and then council on the special review process.

Rural Board Update: presented by Chief Mirowski in Andy Anderson's absence

- ❖ Financial Report snapshot for 2014 (including Station 2 and new firefighters) was reviewed.

Service Assessment: presented by Chair Jon Smela

- ❖ Provide better direction.
- ❖ Determine what mechanisms to use.
- ❖ Obtain surveys/examples from other jurisdictions.
- ❖ Chief Mirowski mentioned two types of surveys:
 - Empirical Assessment (i.e. tracked response times within our 100 square miles area).
 - Subjective Assessment (i.e. Quality of Life survey randomly sent out to Loveland citizens by the City).

- ❖ Group brainstormed on the subjective side of surveying.
- ❖ From the information we can get from other jurisdiction's surveys, determine:
 - Circumstances, limitations, ifs ands or buts, types of questions, use of sensitivity, event types, business versus residential incidents, emergency response versus citizen assists, etc.
- ❖ How to conduct the surveys:
 - Phone, social media, mail-out, visit, on-line, advertise in Reporter Herald, etc.
- ❖ How to showcase what services LFRA does provide.
- ❖ Target common misconceptions such as medical responses.
- ❖ Determine audience types for City and Rural groups.
- ❖ Note the task of processing the data that will be coming in.
- ❖ Will need to start small, take-in pieces at a time. (i.e. hold off on medical response calls).

Special comments: presented by Chair Jon Smela

- ❖ Paul Pfeiffer will be taking on another term with FRAC.
- ❖ Janet Baily and Jerry Ward will not be renewing their terms.
- ❖ The July FRAC meeting will possibly be cancelled

Public Comment/Presentation: No public comment.

Motion to Adjourn: Meeting adjourned at 7:42 p.m.

The next regularly scheduled FRAC meeting in July will more than likely be cancelled. The meeting in August is scheduled for Wednesday, the 14th at 5:30 p.m. in the EOC.

Minutes respectfully submitted by Lisa Burkland, CSD Office Support Specialist

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By: /s/ Jonathan Smela
Chair