

HUMAN SERVICES COMMISSION

The special meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the City Managers Conference Room on
July 25, 2013

PRESENT AT THE MEETING:

Commissioners: Penn Street, Rebecca Paulson, Lorna Greene, Stan Taylor, Ally Miller, Marcy Yoder, and Tim Hitchcock

Staff Liaison: Alison Hade

ABSENT FROM THE MEETING:

Commissioners: April Lewis, Amy Olinger, Audra Montoya, Melody Bettenhausen, and Alex McKenna

Council Liaison: Ralph Trenary

These minutes are a general summary of the meeting.

CALL TO ORDER

Chair Street called the meeting to order at 6:00 pm.

APPROVAL OF THE PREVIOUS MEETING MINUTES

Commissioner Greene made a motion to approve the June 27th meeting minutes which Commissioner Miller seconded and passed unanimously.

PUBLIC COMMENTS

None

CITY COUNCIL LIAISON UPDATE

No update

COMMUNITY PARTNERSHIP OFFICE UPDATE

Staff Liaison Hade asked the commissioners to send comments or questions regarding the Annual Action Plan that she had previously sent to them in an email.

Loveland Homeless Connect will be October 25th at Truscott Elementary from 8:00am-Noon. The City of Loveland and the United Way of Larimer County are co-sponsors of the event. It is expected that 160-170 clients will attend and around 120 volunteers will participate. The objective of the LHC is a one stop - one day event to connect people to resources and information. Secondly, volunteers have a better understanding of what's going on in the community and what the needs are.

Using information from the exit interviews and volunteer surveys improvements will be made over last year's event.

SITE VISIT LIST

Staff handed out the list of agencies that will need to be visited this year. An email will be sent asking commissioners to reply with their top four choices to visit. Each commissioner will have at least two agencies to do a site visit with and at least one report to write.

REVIEW AGENCY SURVEY RESULTS

There were 32 responses to the survey which is almost all the agencies that applied. Although ZoomGrants was given positive feedback on the survey, staff brought up whether to use it again or not. It had a few glitches and has not saved staff time in processing the files. Staff will research

alternate possibilities and report back for a discussion in October. A motion was made by Commissioner Greene to discuss changing from using ZoomGrants to read the applications or switch to the way it was done prior to using ZoomGrants. The motion was seconded by Vice Chair Paulson and passed unanimously. Staff will prepare an application book to show the commission how it would work for reading application hard copies.

DISCUSSION ON PROPOSED CHANGES TO THE GRANT GUIDE

Commissioner Miller had to leave, resulting in no quorum for the rest of the meeting. No actions were taken.

There was discussion regarding the eligibility: **Eligible beneficiaries must live within the Loveland city limits. HSG funding must be used to support low income populations, which means that either: (1) at least 70% of the agency's Loveland Program clients must have income at 80% of the AMI or below, OR (2) grant funding must be used for a specific Loveland Program that only serves a low income population.** For example, if 87% of the clients of ABC agency's Loveland Program have income below 80% AMI and 13% have income above 80% AMI, the agency meets the first criteria. If the ABC agency serves, in equal number, clients above and below 80% AMI, but has a tuition subsidy program in Loveland for just their very low income clients (80% AMI or below), they meet criteria number two.

HUD's rules are at least 51% of the clients must have income at 80% of the AMI or below and they have a list of presumed eligibility which includes Seniors, Homeless, and Battered Spouses just to name a few.

Commissioners also discussed removing all income requirement and instead asking applicants to check a box next to their primary target population (ex: people with disabilities, seniors, children) with an understanding that agencies are serving low-income clients but do not have an adequate or accurate way to measure.

Discussion will resume at the August meeting.

NEW BUSINESS

The Resolution is being worked on by the Legal Department. The City Manager will attend the September meeting and the City Attorney will be invited as well.

We will have a discussion and vote at the August meeting regarding whether or not to change the regular meeting date so that the HSC can hold their meetings in the City Council Chambers. Right now the days of the month that are open in the chambers are the first Monday, the first Wednesday and the first Thursday.

ADJOURNMENT

Chair Street adjourned the meeting at 7:35pm

Respectfully Submitted,
Beverly Walker