
Loveland Fire Rescue Authority Board Meeting



Station 1
410 East 5th Street, Second Floor
Loveland, Colorado 80537
Thursday, July 11, 2013

1:00 PM



Loveland Fire Rescue Authority (LFRA) Board Meeting Agenda
Station 1, 410 East 5th Street, Second Floor
Loveland, Colorado 80537
Thursday, July 11, 2013
1:00 PM

The Loveland Fire Rescue Authority is committed to providing equal opportunity for citizens and does not discriminate on the basis of disability, race, age, color, national origin, religion, sexual orientation or gender. The Authority will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act. For more information, please contact the ADA Coordinator at bettie.greenberg@cityofloveland.org or 970-962-3319. Wireless access: COLGuest

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AWARDS AND PRESENTATIONS

- 1. Steve Allerheiligen/City of Loveland Transit – Certificate of Appreciation**
- 2. Colorado Boat Center – Certificate of Appreciation**
- 3. RV America – Certificate of Appreciation**
- 4. Dale Johnson – Fire Chief’s Life Saving Award**
- 5. Chief Mirowski - Top 12 Finalist of the Fire Chief Magazine’s 2013 Fire Chief of the Year Award**

PUBLIC COMMENT

CONSENT AGENDA

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Board acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today’s meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than five minutes.

1. Consider the Minutes from the May 9, 2013 Loveland Fire Rescue Authority Board Meeting

End of Consent Agenda



Loveland Fire Rescue Authority (LFRA) Board Meeting Agenda
Station 1, 410 East 5th Street, Second Floor
Loveland, Colorado 80537
Thursday, July 11, 2013
1:00 PM

REGULAR AGENDA

Anyone who wishes to address the Board on any item on this part of the agenda may do so when the Chair calls for public comment. All public hearings are conducted in accordance with Board By-Laws. When Board is considering approval, the Authority's By-laws only requires that a majority of the Board quorum be present to vote in favor of the item.

2. Consider Approval of a Resolution Approving An Intergovernmental Automatic Response Agreement Between The Loveland Fire Rescue Authority And The Johnstown Fire Protection District
3. Consider Approval of a Resolution Approving An Intergovernmental Automatic Response Agreement Between The Loveland Fire Rescue Authority And The Estes Valley Fire District
4. Presentation of 2014 Proposed Budget
5. Review Briefing Papers and Correspondence
 - a. Chief's Report
 - b. Letters
 - c. April and May Statistics
6. Board Member New Business/Feedback
7. Any Other Business for Board Consideration

ADJOURN



Agenda Item Cover

Item No.: 1

Meeting Date: July 11, 2013

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Consider the Minutes from the May 9, 2013 Loveland Fire Rescue Authority (LFRA) Board Meeting

EXECUTIVE SUMMARY

The attached document, prepared by Roylene Sterkel, is a record of the May 9, 2013 LFRA meeting. It details the discussions at the meeting including the approval of the consent agenda (minutes from the April Board meeting), supplemental appropriation, 2013 First Quarter Budget Report, Station 10 Planning Process, and the Chief's report.

BACKGROUND

Standard meeting protocol

STAFF RECOMMENDATION

Approve as written

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

Minutes



Loveland Rural
Fire Protection
District

**Fire & Rescue Authority Board Meeting Minutes
Thursday, May 9, 2013**

Members Present:

Board Chair Jeff Swanty
Mayor Cecil Gutierrez
Division Chief Ned Sparks
Fire Chief Randy Mirowski
Public Safety Admin. Dir. Renee Wheeler
BSC Roylene Sterkel

Rural Board Secretary Greg White
Asst. City Attorney Teresa Ablao
Councilor John Fogle
Rural Board President Dave Legits
Division Chief Greg Ward

Absent:

City Manager Bill Cahill

Call to Order:

Chairman Swanty called the Fire & Rescue Authority Board meeting to order on the above date at 1:05 p.m.

Pledge of Allegiance:

The Board participated in the Pledge of Allegiance.

Roll Call:

Secretary Sterkel conducted roll call.

Awards and Presentations: None

Public Comment: None

Consent Agenda:

Mayor Gutierrez moved to approve the Consent Agenda. Councilor Fogle seconded the motion and it was approved.

Regular Agenda:

2. Consider Approval of a Supplemental Appropriation of 2012 Budget Savings and New Projects

PSA Director Wheeler indicated that all the necessary Boards have reviewed the appropriation and this is the final step to make those appropriations official. Mayor Gutierrez moved to approve Resolution R-019. Rural Board President Legits seconded the motion and it carried.

3. Discuss the 2013 First Quarter Budget Report – Budget Biz

PSA Director Wheeler reviewed the revenues and expenditures for January-March, 2013. She indicated that we are at 16.1% for revenues compared to 19% last year and 19.9 for expenditures compared to 20.7 last year. She explained that interest on investments is collected in a city wide pool and gains and losses are shared. Chairman Swanty asked what would constitute a loss. Councilor Fogle said it could be a situation where bonds were called in early. The Board discussed things that might affect both losses and gains. PSA Director Wheeler said there is information available on the City's main website. She will also research specifics and get information out to the Board.

Chairman Swanty mentioned the Special Events revenue being significantly higher than last year. PSA Director Wheeler said that we have covered more events this year. The Board discussed the hourly rate for those standbys and wants to make sure we are covering our costs since the rate hasn't changed over the years. Wheeler said that we are covering the direct costs but soft costs were not included in that equation. There are no variances in those soft costs each year.

Rural Board Secretary asked if we are still using Hughes & Associates for any of our plans reviews or inspections. Chief Sparks said that he's sure we are not but he will verify that with Deputy Fire Marshal Dann.

Chief Mirowski said that the new Battalion Chief vehicle went into service on Wednesday, May 8th. He again thanked the Rural District for purchasing that vehicle.

4. Discuss the Station 10 Planning Process

Chief Mirowski shared some concerns about deadlines and costs associated with the construction of Fire Station 10. There needs to be better definition relative to determining the appropriate contributions from each governing partner. Timelines need to be based on the expected funding sources. He knows that the research portion of this process could take up to a year to complete. The Rural Board will need to make some decisions as to what percentages they will use for capital purchases, etc. Councilor Fogle asked if the exact location for the station has been determined. Chief Mirowski said that it has not but likely will be around Glade Road and County

Road 27. An exact location will depend on what land is available when that time comes. Mayor Gutierrez said funding needs to be addressed and we may want to start that research sooner than later. Chief Mirowski said that we have purchased a new software called OMEGA which can be used as a mapping software and will help us use data to determine the best location based on calls. Mayor Gutierrez indicated that the county has approved plats in the northwest area for between 2,000 and 2,400 new homes. Maps should be available through the county to help us determine what's available west of that area. He said he would recommend putting a sub-committee together with participants being from this board and FRAC with both rural and city individuals. Councilor Fogle suggested we might want to include someone from the development/planning side also. Chairman Swanty said we need to figure out funding for the building itself and whether that funding might come from a mil levy or bond election. Rural Board Secretary White said there are various ways to obtain that funding. Chief Mirowski offered to start the process by putting together a plan with target dates tied to our Strategic Plan. He will bring that information back to the Board at the July meeting.

5. Review Briefing Papers and Correspondence

- Chief Mirowski welcomed Chief Greg Ward as the new Operations Division Chief. He talked about this being a unique time in our organization. We have a chance to bridge some divides between the Community Safety Division and Suppression with Chief Sparks and Chief Ward. The department will be in some flux for the next 30-45 days with all of the promotions caused by movement in the ranks.
- Chief Mirowski said the annexation meetings for the new station 2 went well. The new cost estimates for the station came in significantly higher than anticipated. We have worked with the architects to reduce those costs. Chief Mirowski handed out a separate page with those reductions showing them at \$348,800. We are still looking at other reductions and cost savings to come up with another \$160,000, which is what a fourth bay would cost. One option might be to reduce the contingency from 10% to 8% which would amount to a savings of roughly \$75,000. Mayor Gutierrez asked why we started with an 82' bay, but were able to cut it to 67' in the reductions. Chief Mirowski explained that the reduction of 15' still accommodates engines, but not ladder trucks. Mayor Gutierrez asked if we are cutting ourselves short by not putting a fourth bay on now. Chief Mirowski said that if we don't include a 4th bay in the new station it will be less available sq. ft. in the bay area than the current Fire Station 2. Councilor Fogle expressed that it doesn't make any sense not to include a 4th bay now rather than paying more a few years down the road. There are still some costs that are not known like the soil tests because of the active soil in that area. Further updates will be passed along to the Board as they are made available.
- Chief Mirowski talked about the new Delegation of Authority Document for Wildland Fires. This document means that during a wildland event a more formal means will be used to delegate the incident back over to our jurisdiction at some point, which means we would be responsible for the costs if it was necessary to bring other resources back to bring a fire under control again. This kind of situation will become more and more common because the Federal Government

is leaning more on State Government for payment and States don't have the funding so they are turning those costs back to Counties. Rural Board President Legits said one good thing is that a large part of our wildland jurisdiction is State forest land that they are ultimately responsible for.

- Chief Mirowski said that he mailed out the letters to all Fireworks vendors that the Board requested.
- The Board discussed whether to have a Board meeting in June and decided that we don't have enough on that agenda to hold one. The next Board meeting will be on July 11th.
- Mayor Gutierrez commented on the open house at Fire Station 6. He said it was a very good turnout and the crews did a good job.
- Asst. City Attorney Ablao discussed donating replaced AED's to non-profit organizations. We have 16 of them that have been replaced by new ones. Mayor Gutierrez asked if all of the City buildings have AED's? No one on the Board was sure about that so we will need to verify that they do. Attorney Ablao will be looking at policy and codes to make sure no changes are necessary in order to donate the old AED's.

With no further business at hand, Chairman Swanty moved to adjourn the meeting. Meeting was adjourned at 2:20 pm.

Minutes submitted by Secretary Sterkel



Agenda Item Cover

Item No.: 2

Meeting Date: July 11, 2013

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Consider a Resolution Approving an Intergovernmental Automatic Response Agreement between the Loveland Fire Rescue Authority and the Johnstown Fire Protection District

EXECUTIVE SUMMARY

An automatic aid agreement provides that both LFRA and the Johnstown Fire Protection District will be dispatched to an emergency response within a particular response area. It is a standard agreement necessary to ensure that there are policies and procedures in place for automatic response from each organization within a designated a response area presented in Exhibit A of the agreement, a color coded map.

BACKGROUND

This agreement clarifies the area of auto response, roles and responsibilities, establishes procedures for cooperation and coordination, liability, workers compensation coverage, provides no compensation for services, provides for response determination in terms of availability, sets the term for one year renewable annually, and set procedures for termination of the agreement by either party.

STAFF RECOMMENDATION

Approve as written

FINANCIAL/ECONOMIC IMPACTS

There are no financial or economic impacts out of the ordinary for automatic aid agreements.

ASSOCIATED STRATEGIC GOALS

Deploy an effective emergency response to minimize damage and loss.

ATTACHMENTS

Resolution

Agreement

RESOLUTION # R- 020**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AUTOMATIC RESPONSE AGREEMENT BETWEEN THE LOVELAND FIRE RESCUE AUTHORITY AND THE JOHNSTOWN FIRE PROTECTION DISTRICT**

WHEREAS, in accordance with section §29-1-203 of the Colorado Revised Statutes, governments may cooperate or contract one with another to provide any function, service or facility lawfully authorized to each of the respective units of governments; and

WHEREAS, in accordance with C.R.S. §29-1 -201, governments are permitted and encouraged to make the most efficient and effective use of their powers and responsibilities by cooperating and contracting with other governments; and

WHEREAS, the Johnstown Fire Protection District (“JFPD”) and Loveland Fire Rescue Authority (“LFRA”) are independent governmental entities duly organized and existing in accordance with Colorado law are called upon to respond to emergency areas contained within their respective jurisdictions; and

WHEREAS, JFPD and LFRA (collectively, the "Participating Agencies") are called upon to respond to emergencies occurring in areas contained within their respective jurisdictions; and

WHEREAS, the Participating Agencies strive to improve the emergency services provided within their respective jurisdictions through automatic mutual aid responses; and

WHEREAS, the Participating Agencies have defined an area within which they will provide automatic responses to one another, said area is delineated on Exhibit A; and

WHEREAS, notice to the Participating Agencies of fire emergencies in the designated area is made by and through the Participating Agencies' Emergency Communications Centers ("Comm. Centers"); and

WHEREAS, it is the intent and desire of the Participating Agencies to provide an emergency fire response system that meets the health, safety and welfare needs of the affected residents; and

WHEREAS, by the terms Section 1.0 of the Rules and Regulations of the Loveland Fire Rescue Authority, such agreements must be presented to and approved by the LFRA Board of Directors; and

WHEREAS, the LFRA Board of Directors finds that it is in the best interests of the Fire Authority to adopt the “Intergovernmental Automatic Response Agreement” attached hereto as **Exhibit A** and incorporated by reference (the “Agreement”).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE LOVELAND FIRE RESCUE AUTHORITY, STATE OF COLORADO, AS FOLLOWS:

Section 1. That the Agreement is hereby approved.

Section 2. That the Fire Chief is hereby authorized and directed to execute the Agreement on behalf of the Loveland Fire Authority, subject to City Council and Loveland Fire Protection District approval and to such modifications in form or substance as the Fire Chief, in consultation with the City Attorney, may deem necessary to effectuate the purposes of this Resolution or to protect the interests of the Fire Authority.

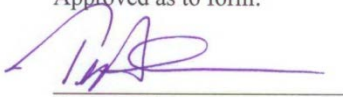
Section 3. That this Resolution shall go into effect as of the date and time of its adoption.

ADOPTED this _____ day of _____, 2013.

Jeffrey M. Swanty, Chairperson

ATTEST:

Secretary

Approved as to form:


Teresa Ablao
Assistant City Attorney

**INTERGOVERNMENTAL AUTOMATIC MUTUAL AID AGREEMENT
BETWEEN THE LOVELAND FIRE RESCUE AUTHORITY AND THE
JOHNSTOWN FIRE PROTECTION DISTRICT**

THIS AGREEMENT is made and entered into this _____ day of _____ 2013, by and between the Johnstown Fire Protection District ("JFPD") and the Loveland Fire Rescue Authority, ("LFRA"), concerning response to a designated area.

RECITALS

WHEREAS, in accordance with C.R.S. § 29-1-203, governments may cooperate or contract one with another to provide any function, service or facility lawfully authorized to each of the respective units of governments; and

WHEREAS, in accordance with C.R.S. § 29-1-201, governments are permitted and encouraged to make the most efficient and effective use of their powers and responsibilities by cooperating and contracting with other governments; and

WHEREAS, JFPD and LFRA (collectively, the "Participating Agencies") are called upon to respond to emergencies occurring in areas contained within their respective jurisdictions; and

WHEREAS, the Participating Agencies strive to improve the emergency services provided within their respective jurisdictions through automatic mutual aid responses; and

WHEREAS, the Participating Agencies have defined an area within which they will provide automatic responses to one another, said area being delineated in Exhibit A; and

WHEREAS, notice to the Participating Agencies of fire and rescue emergencies in the designated area is made by and through the Participating Agencies' Emergency Communications Centers ("Comm, Centers"); and

WHEREAS, it is the intent and desire of the Participating Agencies to provide an emergency fire and rescue response system that meets the health, safety and welfare needs of the affected residents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby acknowledged, the Participating Agencies agree as follows:

AGREEMENT

1. Automatic Response.

a. The Participating Agencies shall provide response to each other for emergencies located in the response area described in Exhibit A, Auto Aid Response Zones, attached hereto

and incorporated herein by this reference, upon notification thereof and dispatch thereto by the Comm. Center receiving the emergency call. The response described herein shall be automatic in nature. The Comm. Centers shall make initial and contemporaneous notification of emergency dispatch to both the fire authority/department within which the emergency has occurred and the fire authority/department responding pursuant to this Agreement.

b. Cancellation of any Participating Agency's unit response shall occur only after coordinated communication between the Participating Agencies on an assigned frequency. The first arriving Participating Agency shall determine whether to cancel the response of the other Participating Agency, or, when all units from a Participating Agency are en route to an emergency call, the Participating Agency having geographic jurisdiction may cancel the response of the other Participating Agency.

2. Purpose. The purpose for such dispatch and the responsibility of the Participating Agency is limited to certain call types and the apparatus response guide shown in Exhibits B, Auto Aid Apparatus Response by JFPD to LFRA, and C, Auto Aid Apparatus Response by LFRA to JFPD, attached hereto and incorporated herein by this reference. Response by a Participating Agency to any call type not listed on the attached Exhibits B and C shall be pursuant to additional mutual aid agreements between the Participating Agencies.

3. Good Faith Discussion. In the event the responses outside a Participating Agency's jurisdiction that occur pursuant to this Agreement become a burden, the Participating Agencies agree to discuss, in good faith, amendments to this Agreement and/or other possible resolutions, but in no case shall the proposed resolution be onerous, as determined by the Participating Agencies in their sole subjective discretion, to the respective Participating Agencies.

4. Command. The first arriving JFPD or LFRA officer-in-charge shall assume command of the incident. The incident commander shall provide in-coming responders with an arrival report and shall instruct them to begin operations. Upon arrival of an officer from the Participating Agency having jurisdiction, incident command shall be passed to such officer.

5. Liability. The Participating Agencies hereto agree, notwithstanding the provisions of C.R.S. §29-5-108, that during the time that a responding Participating Agency's employees are traveling to the requesting Participating Agency's staging area or command post, any liability which accrues under the provision of the Colorado Governmental Immunity Act, C.R.S. §24-10101, et seq., (the "Act") as a result of a negligent act or omission of any of the responding Participating Agency's employees shall be imposed upon the responding Participating Agency and not the requesting Participating Agency. However, once the responding Participating Agency's employees physically arrive at the requesting Participating Agency's staging area or command post, then, in accordance with the provisions of C.R.S. §29-5-108, any liability which accrues, under the provisions of the Act as a result of a negligent act or omission of the responding Participating Agency's employees while performing duties at that time and thereafter, shall be imposed upon the requesting Participating Agency, not the responding Participating Agency. In addition, the requesting Participating Agency, to the extent permitted by law, agrees to indemnify, defend and hold harmless the responding Participating Agency against any and all judgments, costs, expenses and attorney's fees incurred by the responding Participating Agency

related to its performance under this Agreement that may result from any negligent act or omission by the requesting Participating Agency or by its employees. However, nothing herein shall be deemed a waiver of the notice requirements, defenses, immunities and limitations of liability that any of the Participating Agencies and their respective officers and employees may have under the Act and under any other law,.

6. Benefits. Pursuant to C.R.S. §§29-5-109 and 29-5-110, if any firefighter or other personnel of the responding Participating Agency is injured, disabled or dies as a result of performing services within the boundaries of the requesting Participating Agency, said individual shall remain covered by, and eligible for, the workers compensation and firefighters pension benefits which said individual would otherwise be entitled if the injury, disability or death had occurred within the boundaries of the responding Participating Agency.

7. Compensation. No Participating Agency shall be required to pay any compensation to any other Participating Agency for any services rendered hereunder, the automatic mutual aid and assistance to be afforded under this Agreement being adequate compensation to the Participating Agencies, this Agreement shall not be construed as to limit reasonable compensation, as defined in C.R.S. §29-22-104, in response to hazardous materials incidents. The requesting Participating Agency agrees that it will reasonably pursue any legal reimbursement possible, pursuant to state and federal laws and that, upon receipt of any such reimbursement (after subtracting the reasonable costs of pursuing and collecting the reimbursement), will distribute the received funds in a fair and equitable manner to the responding Participating Agencies based upon a pro rata share of their documented expenses.

8. Response Determination. Obligations of the Participating Agencies to respond pursuant to the provisions of this Agreement shall be contingent upon each Participating Agency's determination that the specified equipment and personnel are available for response and that such equipment and personnel are not needed in its own jurisdictions. The responding Participating Agency shall communicate its determination regarding the availability of equipment and personnel to the requesting Participating Agency through the Comm. Center at the time of the request.

9. Term. The terms of this agreement shall continue for a period of one year from the date hereof, and shall be automatically renewed for successive one year periods unless terminated by any Participating Agency with respect to itself.

10. Severability. If any provision of this Agreement, or the application of such provision to any person, entity or circumstance, shall be held invalid, the remainder of this Agreement shall not be affected thereby.

11. Entire Agreement. This Agreement shall not invalidate or otherwise affect any other agreement presently in effect. This Agreement represents the entire agreement of the Participating Agencies with respect to automatic mutual aid and any amendment to this agreement shall be in writing and executed by all the Participating Agencies hereto.

12. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Colorado and venue shall lie in the County of Larimer.

13. Assignment. This Agreement shall not be assigned by any of the Participating Agencies hereto.

14. Relationship of Participating Agencies. The Participating Agencies enter into this Agreement as separate and independent governmental entities and each shall maintain such status throughout the term of this Agreement.

15. Effect of Agreement. This Agreement is not intended to, nor should it be construed to, effect or extend the legal responsibilities of any of the Participating Agencies hereto; create or modify any preexisting legal obligations, if any; or create for or extend any of the legal rights to any person. This Agreement shall not be construed as or deemed to be an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action hereunder for any cause whatsoever. Any services performed or expenditures made in connection with furnishing mutual aid under this Agreement by any of the Participating Agencies hereto shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of such Participating Agency.

16. Counterparts. This Agreement may be executed in any number of original counterparts, all of which evidence only one agreement. The Participating Agencies agree that counterpart signatures of this Agreement shall be acceptable and that execution of this Agreement in the same form by each and every Participating Agency shall be deemed to constitute full and final execution of this Agreement.

17. Headings. Paragraph headings in this Agreement are for convenience of reference only and shall in no way define, limit or prescribe the scope or intent of any provision of this Agreement,

18. Construction of Agreement. This Agreement shall be construed according to its fair meaning as if it was prepared by all of the Participating Agencies hereto and shall be deemed to be and contain the entire Agreement between the Participating Agencies hereto. There shall be deemed to be no other terms, conditions, promises, understandings, statements or representations, expressed or implied, concerning this Agreement, unless set forth in writing and signed by all of the Participating Agencies hereto.

19. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the Participating Agencies hereto and the respective successors and permitted assigns.

20. Termination. Any Participating Agency may terminate this Agreement, with or without cause, upon thirty days prior written notice to all other Participating Agencies to this Agreement.

21. Notices. Any notice under this Agreement to a Participating Agency shall be effective upon receipt at the addresses set forth below.

Loveland Fire Rescue Authority: Fire Chief
410 East Fifth Street
Loveland, Colorado 80537

and

City Attorney's Office
500 East Third Street, Suite 330
Loveland, Colorado 80537

Johnstown Fire Protection District: Fire Chief
100 Telep Avenue
Johnstown, CO 80534

IN WITNESS WHEREOF, the Participating Agencies have executed this Agreement the day and year first above written.

LOVELAND FIRE RESCUE AUTHORITY:

By: Board Chair

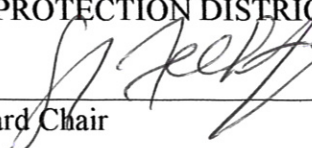
ATTEST:

Board Secretary

Approved as to Form:

Assistant City Attorney

JOHNSTOWN FIRE PROTECTION DISTRICT:



By: Board Chair

ATTEST:

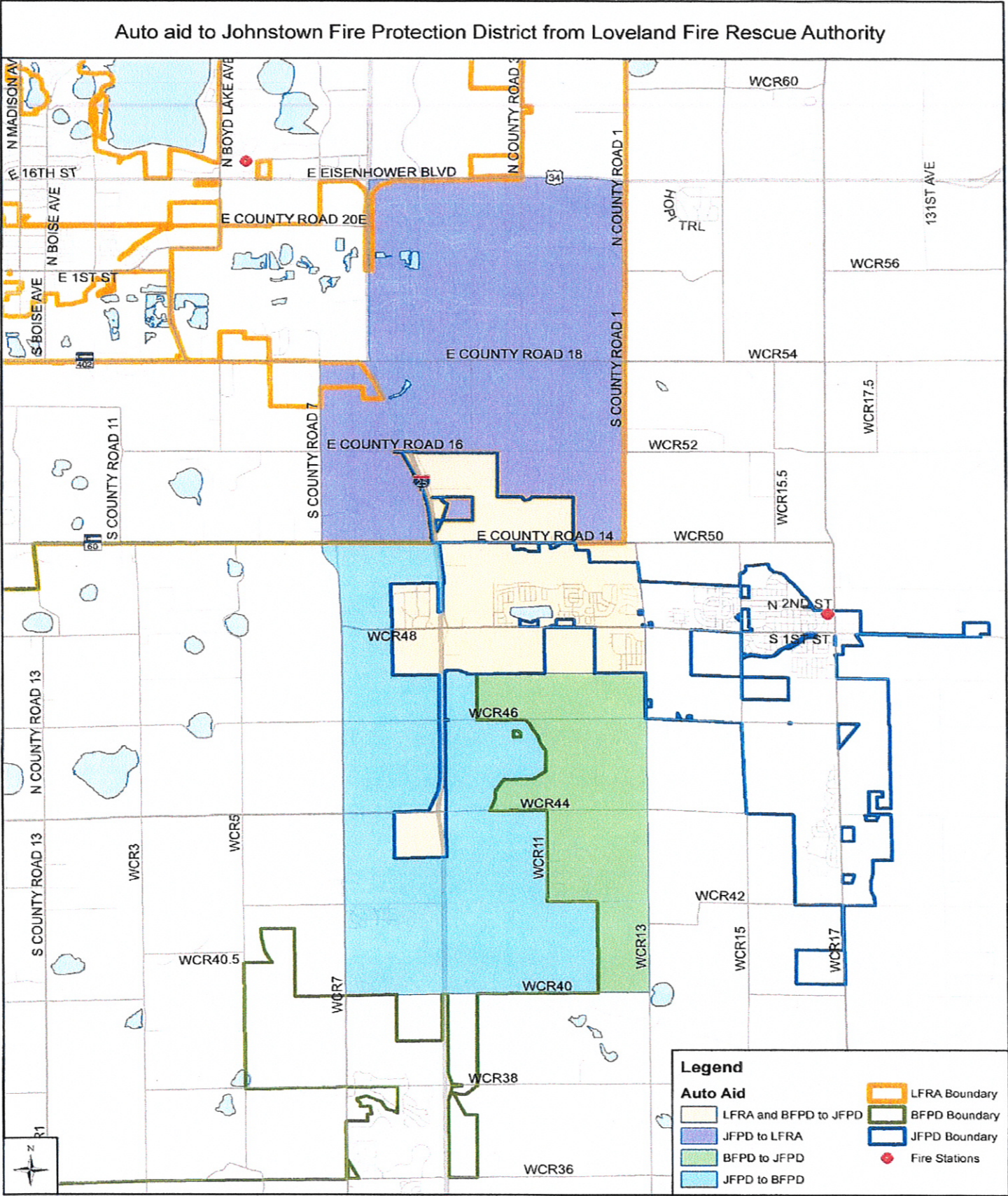


Board Secretary

Approved as to Form:

Assistant City Attorney

“JFPD-LFRA Auto Aid Response Area”





Agenda Item Cover

Item No.: 3

Meeting Date: July 11, 2013

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Consider a Resolution Approving an Intergovernmental Automatic Response Agreement between the Loveland Fire Rescue Authority and the Estes Valley Fire Protection District

EXECUTIVE SUMMARY

An automatic aid agreement provides that both LFRA and the Estes Valley Fire District will be dispatched to an emergency response within a particular response area. It is a standard agreement necessary to ensure that there are policies and procedures in place for automatic response from each organization within a designated a response area presented in Exhibit A of the agreement, a color coded map.

BACKGROUND

This agreement clarifies the area of auto response, roles and responsibilities, establishes procedures for cooperation and coordination, liability, workers compensation coverage, provides no compensation for services, provides for response determination in terms of availability, sets the term for one year renewable annually, and set procedures for termination of the agreement by either party.

STAFF RECOMMENDATION

Approve as written

FINANCIAL/ECONOMIC IMPACTS

There are no financial or economic impacts out of the ordinary for automatic aid agreements.

ASSOCIATED STRATEGIC GOALS

Deploy an effective emergency response to minimize damage and loss.

ATTACHMENTS

Resolution

Agreement

RESOLUTION # R- 021**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AUTOMATIC RESPONSE AGREEMENT BETWEEN THE LOVELAND FIRE RESCUE AUTHORITY AND THE ESTES VALLEY FIRE PROTECTION DISTRICT**

WHEREAS, in accordance with section §29-1-203 of the Colorado Revised Statutes, governments may cooperate or contract one with another to provide any function, service or facility lawfully authorized to each of the respective units of governments; and

WHEREAS, in accordance with C.R.S. §29-1 -201, governments are permitted and encouraged to make the most efficient and effective use of their powers and responsibilities by cooperating and contracting with other governments; and

WHEREAS, the Estes Valley Fire District (“EVFD”) and Loveland Fire Rescue Authority (“LFRA”) are independent governmental entities duly organized and existing in accordance with Colorado law are called upon to respond to emergency areas contained within their respective jurisdictions; and

WHEREAS, JFPD and LFRA (collectively, the "Participating Agencies") are called upon to respond to emergencies occurring in areas contained within their respective jurisdictions; and

WHEREAS, the Participating Agencies strive to improve the emergency services provided within their respective jurisdictions through automatic mutual aid responses; and

WHEREAS, the Participating Agencies have defined an area within which they will provide automatic responses to one another, said area is delineated on Exhibit A; and

WHEREAS, notice to the Participating Agencies of fire emergencies in the designated area is made by and through the Participating Agencies' Emergency Communications Centers ("Comm. Centers"); and

WHEREAS, it is the intent and desire of the Participating Agencies to provide an emergency fire response system that meets the health, safety and welfare needs of the affected residents; and

WHEREAS, by the terms Section 1.0 of the Rules and Regulations of the Loveland Fire Rescue Authority, such agreements must be presented to and approved by the LFRA Board of Directors; and

WHEREAS, the LFRA Board of Directors finds that it is in the best interests of the Fire Authority to adopt the “Intergovernmental Automatic Response Agreement” attached hereto as **Exhibit A** and incorporated by reference (the “Agreement”).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE LOVELAND FIRE RESCUE AUTHORITY, STATE OF COLORADO, AS FOLLOWS:

Section 1. That the Agreement is hereby approved.

Section 2. That the Fire Chief is hereby authorized and directed to execute the Agreement on behalf of the Loveland Fire Authority, subject to City Council and Loveland Fire Protection District approval and to such modifications in form or substance as the Fire Chief, in consultation with the City Attorney, may deem necessary to effectuate the purposes of this Resolution or to protect the interests of the Fire Authority.


Section 3. That this Resolution shall go into effect as of the date and time of its adoption.

ADOPTED this _____ day of _____, 2013.

Jeffrey M. Swanty, Chairperson

ATTEST:

Secretary

Approved as to form:


Teresa Ablao
Assistant City Attorney

**INTERGOVERNMENTAL AUTOMATIC MUTUAL AID AGREEMENT
BETWEEN THE LOVELAND FIRE RESCUE AUTHORITY AND THE ESTES
VALLEY FIRE PROTECTION DISTRICT**

THIS AGREEMENT is made and entered into this 12 day of June 2013, by and between the Estes Valley Fire Protection District, ("EVFPD"), and the Loveland Fire Rescue Authority, ("LFRA"), concerning response to a designated area.

RECITALS

WHEREAS, in accordance with C.R.S. § 29-1-203, governments may cooperate or contract one with another to provide any function, service or facility lawfully authorized to each of the respective units of governments; and

WHEREAS, in accordance with C.R.S. § 29-1-201, governments are permitted and encouraged to make the most efficient and effective use of their powers and responsibilities by cooperating and contracting with other governments; and

WHEREAS, EVFPD and LFRA (collectively, the "Participating Agencies") are called upon to respond to emergencies occurring in areas contained within their respective jurisdictions; and

WHEREAS, the Participating Agencies strive to improve the emergency services provided within their respective jurisdictions through automatic mutual aid responses; and

WHEREAS, the Participating Agencies have defined an area within which they will provide automatic responses to one another, said area being delineated in Exhibit A; and

WHEREAS, notice to the Participating Agencies of fire and rescue emergencies in the designated area is made by and through the Participating Agencies' Emergency Communications Centers ("Comm, Centers"); and

WHEREAS, it is the intent and desire of the Participating Agencies to provide an emergency fire and rescue response system that meets the health, safety and welfare needs of the affected residents.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby acknowledged, the Participating Agencies agree as follows:

AGREEMENT

1. Automatic Response.

a. The Participating Agencies shall provide response to each other for emergencies located in the response area described in Exhibit A, Auto Aid Response Zones, attached hereto and incorporated herein by this reference, upon notification thereof and dispatch thereto by the

Comm. Center receiving the emergency call. The response described herein shall be automatic in nature. The Comm. Centers shall make initial and contemporaneous notification of emergency dispatch to both the fire authority/department within which the emergency has occurred and the fire authority/department responding pursuant to this Agreement.

b. Cancellation of any Participating Agency's unit response shall occur only after coordinated communication between the Participating Agencies on an assigned frequency. The first arriving Participating Agency shall determine whether to cancel the response of the other Participating Agency, or, when all units from a Participating Agency are en route to an emergency call, the Participating Agency having geographic jurisdiction may cancel the response of the other Participating Agency.

2. Purpose. The purpose for such dispatch and the responsibility of the Participating Agency is limited to certain call types and the apparatus response guide shown in Exhibits B, Auto Aid Apparatus Response by EVFPD to LFRA, and C, Auto Aid Apparatus Response by LFRA to EVFPD, attached hereto and incorporated herein by this reference. Response by a Participating Agency to any call type not listed on the attached Exhibits B and C shall be pursuant to additional mutual aid agreements between the Participating Agencies.

3. Good Faith Discussion. In the event the responses outside a Participating Agency's jurisdiction that occur pursuant to this Agreement become a burden, the Participating Agencies agree to discuss, in good faith, amendments to this Agreement and/or other possible resolutions, but in no case shall the proposed resolution be onerous, as determined by the Participating Agencies in their sole subjective discretion, to the respective Participating Agencies.

4. Command. The first arriving EVFPD or LFRA officer-in-charge shall assume command of the incident. The incident commander shall provide in-coming responders with an arrival report and shall instruct them to begin operations. Upon arrival of an officer from the Participating Agency having jurisdiction, incident command shall be passed to such officer.

5. Liability. The Participating Agencies hereto agree, notwithstanding the provisions of C.R.S. §29-5-108, that during the time that a responding Participating Agency's employees are traveling to the requesting Participating Agency's staging area or command post, any liability which accrues under the provision of the Colorado Governmental Immunity Act, C.R.S. §24-10101, et seq., (the "Act") as a result of a negligent act or omission of any of the responding Participating Agency's employees shall be imposed upon the responding Participating Agency and not the requesting Participating Agency. However, once the responding Participating Agency's employees physically arrive at the requesting Participating Agency's staging area or command post, then, in accordance with the provisions of C.R.S. §29-5-108, any liability which accrues, under the provisions of the Act as a result of a negligent act or omission of the responding Participating Agency's employees while performing duties at that time and thereafter, shall be imposed upon the requesting Participating Agency, not the responding Participating Agency. In addition, the requesting Participating Agency, to the extent permitted by law, agrees to indemnify, defend and hold harmless the responding Participating Agency against any and all judgments, costs, expenses and attorney's fees incurred by the responding Participating Agency

related to its performance under this Agreement that may result from any negligent act or omission by the requesting Participating Agency or by its employees. However, nothing herein shall be deemed a waiver of the notice requirements, defenses, immunities and limitations of liability that any of the Participating Agencies and their respective officers and employees may have under the Act and under any other law,.

6. Benefits. Pursuant to C.R.S. §§29-5-109 and 29-5-110, if any firefighter or other personnel of the responding Participating Agency is injured, disabled or dies as a result of performing services within the boundaries of the requesting Participating Agency, said individual shall remain covered by, and eligible for, the workers compensation and firefighters pension benefits which said individual would otherwise be entitled if the injury, disability or death had occurred within the boundaries of the responding Participating Agency.

7. Compensation. No Participating Agency shall be required to pay any compensation to any other Participating Agency for any services rendered hereunder, the automatic mutual aid and assistance to be afforded under this Agreement being adequate compensation to the Participating Agencies, This Agreement shall not be construed as to limit reasonable compensation as defined in C.R.S. §29-22-104 in response to hazardous materials incidents. The requesting Participating Agency agrees that it will reasonably pursue any legal reimbursement possible, pursuant to state and federal laws and that, upon receipt of any such reimbursement (after subtracting the reasonable costs of pursuing and collecting the reimbursement), will distribute the received funds in a fair and equitable manner to the responding Participating Agencies based upon a pro rata share of their documented expenses.

8. Response Determination. Obligations of the Participating Agencies to respond pursuant to the provisions of this Agreement shall be contingent upon each Participating Agency's determination that the specified equipment and personnel are available for response and that such equipment and personnel are not needed in its own jurisdictions. The responding Participating Agency shall communicate its determination regarding the availability of equipment and personnel to the requesting Participating Agency through the Comm. Center at the time of the request.

9. Term. The terms of this agreement shall continue for a period of one year from the date hereof, and shall be automatically renewed for successive one year periods unless terminated by any Participating Agency with respect to itself.

10. Severability. If any provision of this Agreement, or the application of such provision to any person, entity or circumstance, shall be held invalid, the remainder of this Agreement shall not be affected thereby.

11. Entire Agreement. This Agreement shall not invalidate or otherwise affect any other agreement presently in effect. This Agreement represents the entire agreement of the Participating Agencies with respect to automatic mutual aid and any amendment to this agreement shall be in writing and executed by all the Participating Agencies hereto.

12. Governing Law, and Venue: This Agreement shall be governed by the laws of the State of Colorado and venue shall lie in the County of Larimer.

13. Assignment. This Agreement shall not be assigned by any of the Participating Agencies hereto.

14. Relationship of Participating Agencies. The Participating Agencies enter into this Agreement as separate and independent governmental entities and each shall maintain such status throughout the term of this Agreement.

15. Effect of Agreement. This Agreement is not intended to, nor should it be construed to, effect or extend the legal responsibilities of any of the Participating Agencies hereto; create or modify any preexisting legal obligations, if any; or create for or extend any of the legal rights to any person. This Agreement shall not be construed as or deemed to be an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action hereunder for any cause whatsoever. Any services performed or expenditures made in connection with furnishing mutual aid under this Agreement by any of the Participating Agencies hereto shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of such Participating Agency.

16. Counterparts. This Agreement may be executed in any number of original counterparts, all of which evidence only one agreement. The Participating Agencies agree that counterpart signatures of this Agreement shall be acceptable and that execution of this Agreement in the same form by each and every Participating Agency shall be deemed to constitute full and final execution of this Agreement.

17. Headings. Paragraph headings in this Agreement are for convenience of reference only and shall in no way define, limit or prescribe the scope or intent of any provision of this Agreement,

18. Construction of Agreement. This Agreement shall be construed according to its fair meaning as if it was prepared by all of the Participating Agencies hereto and shall be deemed to be and contain the entire Agreement between the Participating Agencies hereto. There shall be deemed to be no other terms, conditions, promises, understandings, statements or representations, expressed or implied, concerning this Agreement, unless set forth in writing and signed by all of the Participating Agencies hereto,

19. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the Participating Agencies hereto and the respective successors and permitted assigns,

20. Termination. Any Participating Agency may terminate this Agreement, with or without cause, upon thirty days prior written notice to all other Participating Agencies to this Agreement.

21. Notices. Any notice under this Agreement to a Participating Agency shall be effective upon receipt at the addresses set forth below.

Loveland Fire Rescue Authority: Fire Chief
410 East Fifth Street
Loveland, Colorado 80537

and

City Attorney's Office
500 East Third Street, Suite 330
Loveland, Colorado 80537

Estes Valley Fire Protection District: Fire Chief
901 North Saint Vrain Ave.
Estes Park, Colorado 80517

IN WITNESS WHEREOF, the Participating Agencies have executed this Agreement the day and year first above written.

LOVELAND FIRE RESCUE AUTHORITY:

By: Board Chair


ATTEST:

Board Secretary

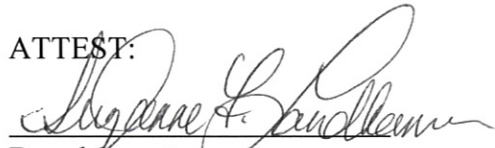
Approved as to Form:

Assistant City Attorney

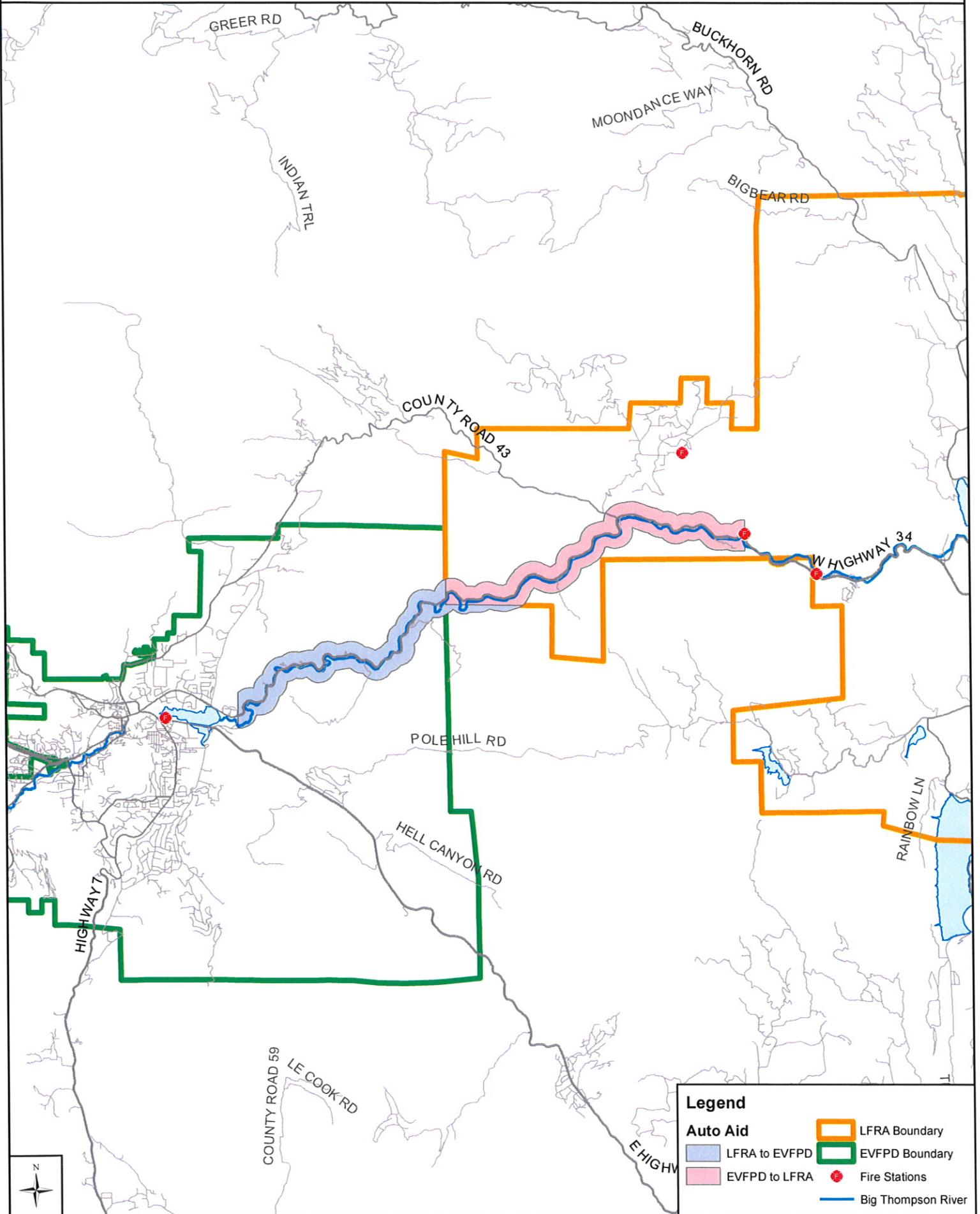
ESTES VALLEY FIRE PROTECTION DISTRICT:



By: Board President

ATTEST:


Board Secretary



Estes Valley Fire District – Loveland Fire Rescue Authority Automatic Aid Agreement

Exhibits B and C

Responses covered in the Automatic Aid Agreement include;

- Structure Fires
- Wildland Fires
- Dive Rescue Incidents

Estes Valley Fire District responding to Loveland Fire Rescue Authority – Apparatus Response

- Structure Fire – One Type 1 Engine Company
- Wildland Fire – One Type 3 or Type 6 Engine Company
- Dive Rescue Incident – Dive Rescue Truck and Dive Rescue Personnel

Loveland Fire Rescue Authority responding to Estes Valley Fire District - Apparatus Response

- Structure Fire – One Loveland Type 1 Engine Company, one Loveland Battalion Chief and Page sent to the Big Thompson Canyon VFD for response *
- Wildland Fire – One Loveland Type 6 Engine Company, one Loveland Battalion Chief and page sent to the Big Thompson Canyon VFD for response *
- Dive Rescue Incident - Loveland Dive Rescue Truck, Loveland Special Operations Personnel, one Loveland Battalion Chief and a page sent to the Big Thompson Canyon VFD for response

* Loveland apparatus may cancel response if the Big Thompson Canyon VFD responds with adequate resources; this determination will be made by the Incident Commander, Loveland Battalion Chief or responding Estes Valley Fire Officer.

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Prepared By: Renee Wheeler, Public Safety Administrative Director



TITLE

Presentation of the 2014 Budget

EXECUTIVE SUMMARY

A \$10.9 million operations budget is submitted for your consideration. It is within \$4,269 of the 2014 figures submitted within the Basic Services Financial Model Ten Year Financial Plan that was approved by the LFRA Board as a basis for submitting the 2014 Budget April 11, 2013.

This is the third annual budget submitted to the Board for the Loveland Fire Rescue Authority. The \$10,884,330 budget includes \$10,411,240 to continue to provide the same level of service as is being provided in 2013 and includes supplemental requests of \$473,090 requested to staff the Heavy Rescue Squad at the new Station 2, pay holiday time (as opposed to accumulating hours), and add a Training Firefighter. This budget is presented for LFRA Board consideration and feedback allowing staff to begin the process of vetting the proposal through both partner organizations. Once it has been considered by the LFRA Board, it will be presented to both the City and the Rural District. It will be brought back to the LFRA Board for a public hearing and adoption in September and appropriation in November, after the partner organizations have appropriated their contributions.

BACKGROUND

The \$10.9 million budget submitted is intended to continue the same level of service, as well as staff the Heavy Rescue Squad at the new Station 2, pay shift personnel for holiday pay, and add a firefighter to support training. The proposed budget includes 82 full time employees (including 6 new firefighters) and 18 part-time firefighters that equates in hours to 6 full time employees (up from 12 with a lower shift requirement making no change to the total number of hours) for a total of 88.0 full time equivalent employees.

This cover memorandum shall be considered the Budget Message for the Loveland Fire Rescue Authority. As such there are some items required by Colorado Revised Statute 29-1 "Local Government Budget Law of Colorado" that are will be included here.

While LFRA is required to adopt an annual budget, the budget is presented in its entirety in the Fire Authority Fund presentation of the City of Loveland, Colorado Budget and therefore a separate budget document is not required. Accounting and budgeting for this fund are on the modified accrual basis. Modified accrual basis means that "revenue and other financing sources are due and available and when obligations or liabilities are incurred for expenditures and other financing uses, except for certain stated items such as, but not limited to, prepaids, inventories of consumable goods, and interest payable in future fiscal years".

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All proposed LFRA revenues and expenditures are included in the budget; and LFRA is not a party to any lease purchase agreements. The Fire Authority Fund carries a zero fund balance because the partner contributions are based on the percentage contribution of the net expenditures. By the nature of the agreement, revenues are always equal to expenditures. However, during the year one month of partner contributions are held in the fund for cash flow management. This cash flow advance is netted out of the December contribution. Each partner organization is responsible for holding in their fund balance 15% of their contribution for the year in reserve.

A wide variety of services are provided by the Loveland Fire Rescue Authority. Fire Operations (formerly Suppression) in the budget summaries attached relate to three divisions including Station Operations and Training, Technical Response and Systems, and Equipment Maintenance and Replacement. These divisions perform all fire emergency response, life threatening medical emergency response, aircraft, hazmat, motor vehicle accidents, rope rescue, dive rescue, confined space rescue, and other related incidents that require technical expertise. Community Safety includes emergency management, disaster preparedness, public education and outreach, fire investigation, and fire code enforcement through plan review and inspections. The Administration coordinates all the business needs of the Authority including strategic planning, budget administration, financial planning, boards and commissions support, and managing the resources of the Authority.

Revenues

The Fire Authority is projected to generate \$168,130 through permitting/inspections, fireworks stand reviews, contractor licenses, and reimbursement for incident responses outside of our response area. This revenue is subtracted from the total expenditure budget. The City contributes 82% and the Rural District contributes 18% of the remaining expenditure budget.

Expenditures

Compensation (Salaries and Benefits, 76% of the total budget) \$8,229,780

This category of accounts includes base salaries, merit increases equivalent to 3.5% of the salaries budget to distribute to employees based on performance, 1.0% of the salaries budget for pay plan adjustments, and overtime. It also includes:

- \$374,070 for 7 supplemental position salaries and benefits;
- the cost of payroll taxes;
- worker's compensation (allocated to Fire by using a percentage of salaries to total salaries in the City plus an average of five years of workers compensation claims specific to the Fire personnel);

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- premiums for medical, dental, and life insurance (allocated based five years of claims experience and the number of employees);
- pension contributions (11% of salaries for firefighters and 5% for administrative staff),
- Tuition Assistance (\$10k)
- Volunteer Accident and Sickness Policy (\$6,700)
- Volunteer Pension Contribution (\$96,180)

Supplies (4% of the total budget) \$478,260

These accounts are used to account for supplies, equipment and furniture under \$5,000 per unit. It includes everything from office supplies to building repair supplies.

Services (19% of the total budget) \$2,079,470

These accounts include all utilities, property and liability insurance, training, vehicle maintenance, and other minor repair and maintenance services. (\$1,027,860, 9.4% of the total budget)

It also includes the cost of Administrative Services provided by the City: Dispatch, Facilities, Information Technology, Human Resources, Finance, City Attorney and the City Manager's Office. Each allocation is based on a reasonable assumption for the dedication of resources to the Fire Service compared to the City as a whole. (\$1,051,610, 10.0% of the total budget)

Capital (1% of the total budget) \$96,820

Equipment that costs \$5,000 or more per unit is included in this category of accounts. The dollars allocated for 2014 are dedicated to the replacement of basic operational equipment including: special operations equipment, training area equipment, wild land equipment, hoses, communications equipment, thermal imaging equipment, and computer equipment. This five year plan is attached.

The base budget for 2014 (\$10,411,420) increases 5.4% above the 2013 originally adopted budget. It includes full year funding for the Community Safety Division Lieutenant and the second year funding for the Community Safety Division Plans Reviewer, both supplemental requests funded after the originally adopted budget. Other base budget revisions are documented in an attachment. The 2014 supplemental budget requests (\$473,090) increase the budget an additional 4.8% for a total 10.2% increase over the 2013 originally adopted budget.

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Supplemental Requests

Service enhancements are submitted in the budget process as “supplemental requests” and all the figures above include the proposed supplemental requests for your consideration. The following supplemental requests were included for consideration.

Supplemental Request Priority Order Listing

1	Six New Firefighters	\$334,110
2	Holiday Pay	58,780
3	Training Firefighter	80,200
	Total	<u>\$473,090</u>

New Firefighters

The 2012 Loveland Fire Rescue Authority (LFRA) Strategic Plan, Phase II, includes the hiring of six additional firefighters, promoting six Engineers and three Lieutenants to staffs the new Heavy Rescue Squad for Station 2.

Holiday Pay

The Fire Rescue Authority request to change the 2014 Holiday accrued hours into a monetary payout for shift personnel. The goal is to reduce the need for the potential for overtime, and the loss of accrued holiday hours at the end of the year. The concerns that staff is attempting to address include:

1. The Holiday bank is based upon a conversion from 40 hour employees to 56 hour shift fire personnel. Total of 11 – 8 hour Holidays converts by multiplying the 88 hours by 1.4 to 123.2 hours of leave for 56 hour shift personnel. The total amount of shift personnel and the banked hours for the Holiday has become problematic for personnel to use all of the Holiday and Vacation hour accruals due to several factors outlined in the request.
2. With the amount of Holiday hours allocated per person, per shift, and the need for Vacation, Comp-time, (or the unscheduled use of Sick, Injury-Short term Disability, or Bereavement), the ability to use the accruals becomes problematic for shift personnel. Creating the impression of lost Holiday hours and lack of support by management.
3. Holiday time is considered actual hours worked and may create additional overtime costs when shift personnel are used for coverage, (referred to as a “fill shift”).



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4. The need to maintain the minimum staffing levels has forced us into requiring mandatory overtime when unanticipated leave is required and no available coverage can be used due to lack of Rovers.

The changes proposed include:

1. Pay shift personnel the overtime (half time pay) of 8 holidays x 8 hours = 64 hours x 1.4 = 89.6 for working the eight Holidays and continue to provide the floating Holiday hour equivalent 3 – 8 hour days = 24 hours x 1.4 = 33.6 hours of Holiday accrual. The anticipated total cost to the budget is \$57,939.56 plus the FICA cost of \$840 for a total of \$58,780.
2. All shift personnel are paid for all recognized Holidays to prevent an appearance of unfairness, eight holidays are not divisible by three and since the Holidays technically start on the recognized day and end at shift change on the following day an argument can be made that only a portion of the Holiday is worked by two shifts.

The result of the change will allow for over 80 shifts to become available for the use of Vacation, Training and unanticipated leave time, as already indicated. This is anticipated to lower the possibility of mandatory overtime, will keep the overtime down for fill shifts, open up more opportunities to use Vacation accruals and create a more enthusiastic workforce.

Training Firefighter

The LFRA Training Division is currently staffed daily by a Battalion Chief that provides the overall oversight of the training program. This oversight includes developing the training objectives, administering multi-company drills, coordinating the Training Center use, repair and improvements as well as projecting short to medium range goals for the program. The three Shift Captains perform the dual role of normal Operations Division responsibilities as well as assisting the Training Division with building lesson plans, coordinating instructor assignments and maintaining the certification and recertification process for all ninety two uniformed members of LFRA. The Training Division Battalion Chief and the Shift Captains meet the strategic and tactical level needs of the LFRA training program.

LFRA is lacking a position to function in the task level of the Fire Training Division. A Firefighter that would be assigned to the Training Division would greatly enhance the overall training program and fill the gap of accomplishing the needed task level assignments, such as Training Center logistics, training / drill set up, assisting with basic skills instruction, coordination with various fire academies (Front Range Fire Consortium, Aims Community College, and Johnstown-Milliken), training equipment / prop repair and inspection. The Training Division Firefighter will also be available to assist with recruiting Reserve Firefighters, responding to



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significant emergencies and covering open shifts due to extended workers compensation injuries and military leave. This position existed at the Engineer level in 2009 and was eliminated during the budget reductions to fill an open position on a fire company.

The use of the Training Center alone displays the need for this position, in 2012 the center was utilized an average of twenty two days each month by emergency service agencies. The coordination, maintenance and upkeep of the facility and props alone require a full-time position. LFRA attempted to fill this position in 2011 and 2012 with a Reserve Firefighter, which greatly benefited the program for a short period of time, it is difficult to recruit and maintain Reserve Firefighters that have daytime, weekday hours available to volunteer. We have been unable to fill this spot with a Reserve Firefighter since August of 2012.

This budget is submitted to implement Phase II of the Basic Services Model in the Strategic Plan adopted by the Board to deliver on a governance partnership between the City of Loveland and the Loveland Rural Fire Protection District.

Process

The 2014 proposed budget is hereby presented for LFRA Board consideration. On July 17, 2013 LFRA staff will meet with the City Manager and the rest of the City Budget Team to review the submittal. The City Manager makes decisions in August about inclusions in the City's proposed budget to the City Council. Staff will present the Loveland Rural Fire Protection District with the LFRA budget at their August 7, 2013 meeting. The Fire Rescue Advisory Board will be presented the LFRA budget August 14, 2013. A study session to acquaint the City Council and the public with the City's proposed budget will be held September 10, 2013. September 12, 2013, the LFRA Board will hold a public hearing to approve fees and consider the adoption the 2014 budget. The Citizen's Finance Advisory Commission reviews the City of Loveland budget for reasonableness from the citizen's perspective in September. In October, the public has the opportunity ask questions about the City's budget at the public hearing scheduled to be conducted on October 1, 2012. Then the City's budget is scheduled for second reading and adoption on October 15, 2013. The Rural Board will be asked to approve the Loveland Rural Fire Protection Budget at their November 6, 2013 meeting. Finally with the governing partner contributions appropriated, the LFRA Board will appropriate the 2014 budget at the November 14, 2013 meeting.

The City's budget process also includes the appropriation capital improvements money in the General Fund and the Fire Capital Expansion Fee Fund. The City's Capital Improvement Plan has been completed. Station 10 in included in 2018. The following table highlights the requests.

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Item Requested	Amount Requested	Year Requested
Complete New Station 2 – Three bays	\$901,970	2014
Replace 2000 Smeal Ladder Truck	\$1,458,610	2014
Refurbish the 2000 Smeal Ladder Truck for Reserve Status	\$606,240	2015
Replace 2004 General Spartan	\$652,300	2016
Build Station 10	\$2,605,000	2018

The process for securing funding in 2014 and over next ten years is a complicated but achievable venture. The Loveland Rural Fire Protection District ten year plan has been updated based on this proposed budget. Consistent with the information shared with voters during the mill levy increase campaign, the Rural District will need to tap into reserves to fund contributions in 2016 and will require another increase in the mill levy for collection in 2017. The successful implementation of this partnership has been a vision of the LFRA Board and the hard work has begun.

STAFF RECOMMENDATION

Approve the budget as submitted.

FINANCIAL/ECONOMIC IMPACTS

This action sets the budgetary authorization to make requests for contributions from partner organizations enabling the Fire Chief to administer all programs and services provided by the Loveland Fire Rescue Authority.

ASSOCIATED STRATEGIC GOALS

This budget is critical to delivering on the three primary goals outline in the Strategic Plan:

- Deploy an effective emergency response to minimize damage and losses;
- Minimize and mitigate the risks of an emergency occurrence in the community; and
- Deliver cost effective services.



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LFRA would like to be recognized by the community of Loveland and those in the fire service community as a model of excellence in providing fire protection and emergency services in the most cost-effective manner, an organization moving from good to great and built to last.

ATTACHMENTS

Budget Summary

Equipment Replacement Schedule and other City resources dedicated to Fire

Comparison of 2014 Proposed Budget to the 2013 Originally Adopted Budget

2014 Loveland Fire Rescue Authority Proposed Budget

	Fire Authority Fund						% Change		
	2012 Actual	2013 Adopted Budget	2013 Revised Budget (June)	2014 Proposed Base	2014 Proposed Supplementals	2014 Total Proposed Budget	2014 % of Total	2014 Prop to 2013 Adopted	2014 Prop to 2013 Revised
Revenues:									
Taxes (General Fund Revenue)									
Charges for Services (Permits)	159,741	141,380	141,380	146,130		146,130	1.3%	3%	3%
Intergovernmental:									
City	7,363,710	7,967,860	8,275,220	8,399,350	387,934	8,787,284	80.7%	10%	6%
Rural District	1,450,246	1,749,050	1,891,520	1,843,760	85,156	1,928,916	17.7%	10%	2%
Other (Grants, Other Agency Deployments, Interest)	1,008,138	20,000	33,000	22,000		22,000	0.2%	10%	-33%
Total Revenues	\$9,981,835	\$9,878,290	\$10,341,120	\$10,411,240	\$473,090	\$10,884,330	100.0%	10%	5%
Expenditures by Account Class:									
Personnel (Salaries and Benefits)	6,923,738	7,542,890	7,672,210	7,855,710	374,070	8,229,780	76%	9%	7%
Supplies	1,171,681	363,860	435,750	379,240	99,020	478,260	4%	31%	10%
Services (starting 2012 Indirect City Adm Services included)	1,563,318	1,802,640	1,834,290	2,079,470		2,079,470	19%	15%	13%
Capital	32,659	168,900	398,870	96,820		96,820	1%	-43%	-76%
Total Expenditures	\$9,691,396	\$9,878,290	\$10,341,120	\$10,411,240	\$473,090	\$10,884,330	100%	10%	5%
% change		24.1%							
Excess or Deficiency of Revenues Over or Under Expenditures (1)	\$290,439	0	\$0	\$0	\$0	\$0			
Fund Balance (Beginning January 1)	0	\$0							
Fund Balance (Ending December 31)	0	\$0							
Expenditures Restated by Service Division:									
Fire Operations (Previously Suppression)	7,842,838	7,952,960	8,278,930	8,091,820	473,090	8,564,910	79%	8%	3%
Community Safety (Previously Prevention)	751,837	727,070	851,930	926,420		926,420	9%	27%	9%
Admin Division w/o City Admin	306,093	316,640	328,640	341,390		341,390	3%	8%	4%
Administrative Services Provided by the City	790,628	881,620	881,620	1,051,610		1,051,610	10%	19%	19%
Total Expenditures	\$9,691,396	\$9,878,290	\$10,341,120	\$10,411,240	\$473,090	\$10,884,330	100%	10%	5%
Full Time Equivalent Employees:									
Full Time Employees- Benefited	67.0	73.0	75.0	75.0	7.0	82.0	93.2%		
Part Time Employees - Benefited	0.0	0.0	0.0	0.0	0.0	0.0	0.0%		
Part time Employees - Non-Benefited	6.1	6.1	6.1	6.0	0.0	6.0	6.8%		
Total	73.1	73.0	81.1	81.0	7.0	88.0	100.0%	21%	9%

(1) This was required for the cash flows associated with grant revenue recognition in 2012 for revenue that came in January 2013. It was netted out of the January 2013 City Contribution. At 2013 year end the contribution for the City will be less than the budget.

Loveland Fire Rescue Authority 2014

Equipment Replacement: (incorporated in supplies & capital lines of the operations budget depending on per unit cost)							
	2012	2013	2014	2015	2016	2017	2018
Special Operations	\$17,330	\$32,666	\$65,830	\$30,910	\$20,910	147,610	20,910
Training Area		28,350	2,100	9,260	10,400	26,170	3,350
Wildland		5,824	13,600	15,320	16,970	7,740	8,130
EMS Equipment	10,000						
Hose and Nozzles	15,000	5,989	17,360	20,580	7,790	0	0
SCBA	44,000	6,600			4,020	75,020	102,020
Small Equipment	35,000	5,000	5,200	5,740	6,150	6,590	7,060
Communications	50,000		39,110	29,800	89,490	111,220	86,790
Thermal Imaging Cameras	12,000	11,000	24,260	12,740	26,750	14,040	29,490
Mobile Data Terminals	9,560						
Telestaff Server and Hardware	8,060						
ETI Virtual Machines	2,200						
Computer/Copier/Printer		62,597	10,000	10,500	11,030	11,580	12,160
Scanner/Plotter							
Type 6 Engine		110,000					
Total Operational Equipment	\$203,150	\$268,026	\$177,460	\$134,850	\$193,510	\$399,970	\$269,910

Information Technology Replacement Budget for Fire Related Business Equipment:							
	2012	2013	2014	2015	2016	2017	2018
Computer/Copier Replacement	\$5,400	\$62,610	\$112,110	\$53,500	\$63,300	\$83,390	\$106,270

Fire Apparatus Replacement (General Fund money transferred to Capital Projects):							
	2012	2013	2014	2015	2016	2017	2018
1998 ALF/General Engine	\$515,000						
Smeal Ladder Truck			\$1,458,610				
1995 General Telesquirt (Refurbishing Smeal Ladder Truck)				\$606,240			
Smeal Engine					\$652,300		

Station Construction (Capital Expansion Fee Fund):							
	2012	2013	2014	2015	2016	2017	2018
Station 6 Expansion	\$767,350	\$29,820					
Station 2 Relocation (including \$2.9M construction and a new NW Heavy Rescue Truck with related equipment for \$634,500)		\$3,566,500	\$901,970				
Station 10							\$2,605,000

\$103k SCBA Grant Match Reserve held in a General Fund Reserve- for future grant match

2014 Budget Request (Including 2014 Supplemental Requests) Compared to the 2013 Originally Adopted Budget

Description of Changes	2013	2014	Change	Section Total	% of Total Increase	% Increase over 2013 Adopted
Impact from LFRA Changes:						
Investment in Equipment Replacement based on inventory replacement schedule:						
2014 Scheduled equipment replacement that exceeds the total for 2013	153,026	177,460	24,434			
Investment in Personnel:						
4.5% on base salaries and benefits (merit and pay plan adjustment pools from Budget Office "core sheets") plus FICA and Retirement on those amounts		256,532	256,532			
Second Year Impact of 2013 Supplementals (approved with the budget Budget Adoption)	582,250	429,996	-152,254			
Second Year Impact of 2013 Supplementals (after Budget Adoption) CSD Lt for full year, Plans Reviewer, Fleet Maintenance for BC Command Vehicle		197,247	197,247			
FSLA Pay increase based on historical expenditures and new employees (this pay associated with shifts, 27 day schedule, and the FSLA requirements for OT over a specified number of hours)	99,500	106,750	7,250			
Increased overtime to cover Training and Honor Guard activities not previously paid		16,900	16,900			
Reduction in Volunteer Accidental Death & Disability	17,330	6,700	-10,630			
Training (Colorado State Chiefs, Rescue School-every other year, Special Ops Training to replaced promoted members, Adm staff training for the first time, SWAT School travel exp)		12,940	12,940			
Tuition Assistance		10,000	10,000			
Investment in Operational Expenditures:						
Maintenance on 800 Mhz radios		20,780	20,780			
New Software maintenance agreements (Tritech quickest Path, OMEGA)		10,000	10,000			
Purchase another block of 20 licenses for Telestaff, include the web access fee		3,200	3,200			
New Contract for the SCBA inspections/maintenance		7,500	7,500			
State required monitoring of the pond at the detention center for contaminants		4,000	4,000			
Net of Other Line item variances associated with the increase cost of providing service		-1,355	-1,355	406,544	40.4%	4.1%
Impact from City Related Services:						
Reduction in Insurance (medical premium reduction, life, disability, etc.. To be paid for by the insurance fund)	909,550	815,000	-94,550			
Change in Indirect Costs at 19.3%	881,620	1,051,610	169,990			
Change in Property Liability	57,950	56,650	-1,300			
Change in Workers Compensation	170,230	198,196	27,966			
Change in Fleet-Maintenance	349,530	358,630	9,100			
Change in Fleet-Amortization	158,460	173,660	15,200	126,406	12.6%	1.3%
Total Base/Core Budget Changes				532,950	53.0%	5.4%
Impact from 2014 Supplemental Requests						
Staffing for 2014 Station 2		334,110	334,110			
Holiday Pay		58,780	58,780			
Training Firefighter		80,200	80,200	473,090	47.0%	4.8%
Total Change in Total Costs			1,006,040	1,006,040		10.2%
Additional Revenue primarily in Training	161,380	168,130	6,750			
Net Change in Costs			999,290			
City 82%			819,418			
Rural 18%			179,872			

Agenda Item Cover

Item No.: 5

Meeting Date: July 11, 2013

Prepared By: Renee Wheeler, Public Safety Administrative Director



TITLE

Review Briefing Papers and Correspondence

EXECUTIVE SUMMARY

The Chief's report includes a variety of general updates including:

- Promotions and Appointments
- Recruitment of Reserve Firefighters
- Station Two
- Volunteer Consolidated Pension Information
- Apparatus Update
- LFRA Logo Replacement
- Major Incidents

BACKGROUND

This section of the agenda is intended to provide general information to keep board members apprised of project status.

STAFF RECOMMENDATION

N/A

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

- Fire Chief's Monthly Report
- Letters
- April Statistics
- May Statistics



Loveland Fire Rescue Authority Board Fire Chief's Monthly Report- MAY & JUNE



For July Board Meeting, 2013

This monthly report is intended as an update to the fire authority board on important information that impacts the organization and the authority board.

LFRA Personnel Promotions and Appointments- The promotional/ badge pinning ceremony for our newest officers and firefighters was held on June 26th at the LFRA Training Center. In all we promoted one Division Chief, one Battalion Chief, one Captain, two Lieutenants, three Engineers, three full-time paid Firefighters and we welcomed in three new part-time-paid Firefighters. While we were expecting some new additions to LFRA this year, we had not anticipated this many openings. At the time of this writing, we just received a letter of early retirement for one of our veteran Lieutenant's, Steve Pitcher. Steve served LFD and LFRA honorable for more than 25 years. His departure will create a new opening for a Firefighter and promotional opportunities for an Engineer and Lieutenant.

Other Personnel News: Recruitment of Reserve Firefighters- The 2013 Recruitment campaign got underway earlier this year and has culminated with a grand total of 26 applications with 21 meeting all of our initial criteria; these will move on to the next phase of interviews in the selection process. We are anticipating having between 15-18 qualified reserved available for appointment before the fall of this year. This is great news and ensures that our three-tiered staffing model should continue through 2013 and into 2014. We set an organizational goal to improve in this area of recruitment and retention in 2013. Under the leadership of Chief Sparks, we have accomplished, at least initially, this goal.

Station Two- The construction project for new fire station two continues to move forward. In the last two months the project has gone to Conceptual Review, progressed through Schematic development and Design Development, had soils samples and analysis for site construction, held another neighborhood meeting, had the initial artwork design completed, and reviewed the building drawings and layout with the firefighter's construction design team.

Volunteer Consolidated Pension Information- In June, the Actuarial Study for the volunteer's pension fund was received. There have been some identified errors found in this report and staff is working through them. Article X of the Fire Authority IGA states: "...the Authority shall be responsible for funding the City's and District's share of the Consolidated Pension Fund. The Parties agree to consider appropriate amendments to the Consolidated Pension Fund Agreement to reflect the Authority's responsibility under this Article X." There is a need for the Board to establish funding goals and funding philosophies relevant to future fund managing of this pension fund. Staff would like to engage the Board in a brief discussion for future direction.

Apparatus Update- The cab and chassis for the new Type 6 Brush Engine arrived; it is currently at OJ Watson in Greeley having the unity box installed. Construction of the new Squad 2 continues on schedule at SVI in Fort Collins. Previews and evaluations are underway for the new Aerial Tower, scheduled for purchase and delivery in 2014. In June, The Pierce Road Rally came through Loveland on June 27 where we had several demo models to look at and inspect.

LFRA Logo Replacement- The logo replacement for all front line fire apparatus will take place in July. We put money in the budget to accomplish this task and worked with SVI to get this scheduled for mid-year 2013. By fall all major front line apparatus (engines, truck and squads) will have our new department logos installed.

Major Incidents-

There were several major incidents during the month of May and June. They include:

- **May:**
 - Residential structure fire on North Arthur – detached garage
 - Commercial structure fires at the Arc Thrift Store – LFRA responded to two fires at this location on separate dates, fires involved clothing in the dressing room areas.
 - Vehicle accident in the river, Buckhorn Canyon – LFRA swift water rescue personnel searched the river for occupants.
 - Mutual aid residential structure fire in Johnstown, responded with Johnstown, Milliken and Berthoud.
 - Mutual aid residential structure (detached garage) fire in Berthoud.
- **June:**
 - Commercial structure fire in a dust collection system on Medford Drive.
 - Rope rescue in the narrows section of the Big Thompson Canyon.
 - Assist Poudre Fire Authority and Wellington Fire with a horse rescue incident east of Wellington.
 - Nighttime search operation for an injured hiker at Bobcat Ridge Open-Space.
 - Type 6 Brush Engine deployed to the Black Forest Fire near Colorado Springs, this resource was moved to the East Peak Fire near LaVeta after several days of work in Black Forest.
 - Assisted Poudre Fire Authority and Larimer County Dive Rescue with a swift-water rescue operation on Overland Trail in Fort Collins.
 - Multi-family structure fire on Lilly Drive, the fire originated on the exterior in shrubbery, extending to the second floor of building and filling the attic with smoke.
 - Residential structure fire on Coral Burst, the fire caused extensive damage to the home, due to the extent of fire in the attic and the light weight building construction, crews were forced to operate outside the structure in a defensive strategy.



Horse Rescue near Wellington



Positive Pressure Attack drills using foam



Canyon Rope Rescue



Coral Burst Structure Fire



LFRA and Longmont protecting structures at the East Park Fire- near La Veta



Heavy Rescue 2- Construction @ S

Letters for May and June 2013

To the friends and family of the JFPD and MFPD,

Greetings. I want to take a few minutes to applaud our fire crews and thank those who came and helped yesterday morning on Woodbine Ave.

2901 responded PAR 3 to a report of a structure fire shortly after 5 a.m. Lt. Werness' on scene report and follow-up were incredible. He included the vital information (all occupants were out) and made spot on assignments. Chief Covillo seamlessly assumed Command. As I drove South on I-25 and heard Lt. Werness ask for a second line to help knock down the attic fire and Chief Covillo inform him that he could see fire starting to come from the roof, I felt like I was in a Blue Card Command scenario. Each officer was ready to make a strategy shift to a defensive fire attack, but they were able to dramatically affect the fire with that second line.

I cannot applaud the efforts of Chief Tim Smith (Safety Officer) and Lt. Klaas, Engineer Sanfillipo, and Firefighter Olsen. Lt. Klaas' quick roof size-up and vertical vent helped tremendously. LFRA continues to grow, teach and develop the entire region.

My thanks to Captain Kuiken and all BFPD firefighters (my apologies for not knowing by name all who were on scene) who helped with RIC, overhaul and other operations. Considerations were made for the family and the valuables that could be easily accessed. I know the family was appreciative.

It is beyond a pleasure to serve with volunteers, part-timers, and full-timers (most of who are not named specifically in this email). Each of you is a professional top to bottom. You maintain a level of mental and physical readiness that is second to none. I am privileged to work with each of you. Thank you.

Ronald E. Bateman, Fire Chief
Milliken Fire Protection District
Johnstown Fire Protection District



I have included a pretty good shot of LFRA on the roof; please forward to Captain Willard during roof operations on this fire.

Chief,

Want to pass this on from Chief Garcia. Great cooperation between all agencies. And please give a big thanks to Chief Cerovski and to Gina Gonzales. Mike, for the cooperative spirit and expertise and Gina, for her commitment to building the TEARS in our community. Tell her congrats on Marco's draft, guess I might have to cheer for those Cardinals once in a while.

Tom DeMint
 Fire Chief
 Poudre Fire Authority
 102 Remington
 Fort Collins, CO 80524
 970-566-7274
tdemint@poudre-fire.org

Chiefs,

Today we had a mutual aid call to Wellington Fire for a horse rescue.

En12 was initially dispatched and after hearing the nature of the call myself and Safety 1 where added. Wellington was first on scene and found a horse trapped in the irrigation canal, you can see with the attached pictures. Once on scene and doing a scene size up, Tower 1, Loveland Squad 2, Rescue, and Chief Starck were added to the response.

The situation was a young girl riding her horse Poncho in an irrigation ditch with about 18" of water when the horse slipped and fell on her. She was able to get out from underneath the horse and sustained a minor leg injury. She was evaluated on scene and transported via family member. The owner had attempted to rescue the horse for an hour before she called for help.

Once I arrived we established unified Command with the Wellington IC and began on working on a plan to get the horse rescued. Wellington only had two personnel on scene due to another call going on at the same time. Mike Hart was the IC and both he and I worked very well together.

Chief DeMint if you could please pass on several thanks as this was truly a team approach by all agencies involved.

The first is to Wellington Fire for the cooperation and teamwork that was promoted by Mike Hart.

Second thank you is for Loveland Fire Rescue, I gave BC Mike Cerovski a call to see if they could lend assistance for personnel, equipment, and technical expertise. He did this without hesitation adding there rescue and a Battalion Chief to respond. The training we have done together has truly paid off with relationships and trust gained between both agencies.

Third thank you goes to Gina Gonzales and the TEARS team she has assisted in developing, we had quick response by a trained veterinarian that offered good technical expertise working with the stressed horse. I know we have had several of these now, and each time, due to Gina's passion for developing

this type of rescue expertise and bringing us up to speed has helped keep our personnel safe while serving the customer.

Fourth thank you to REA for a quick response with a boom truck which made the rescue timely and safer for the horse and our personnel. Frank Taylor was the operator and did an outstanding job with operation of the vehicle. His supervisor is Ben Ludington (226-1234). This relationship has been set up by our own Curt Hegstrom and his work on the technical rescue committee in making sure we had this relationship established for these types of rescues. Thank you Curt!

Fifth thank you is to you and SLT for supporting technical rescue, giving us a budget and allowing us to develop a sustainable program to serve our community with an expertise in large animal rescue. In fact we begin our formal training in July with a class delivered by Gina Gonzales. We will be looking at purchasing our own rescue equipment in the coming months.

Captain Kelln is working on putting together a small PPT presentation with pictures and video of the rescue for others to see.

Poncho was able to walk back to the barn and is expected to have a full recovery with some rest and hydration.

Sincerely,

Brandon Garcia

Brandon Garcia
Battalion Chief
Poudre Fire Authority
bgarcia@poudre-fire.org
970-217-1939



**LOVELAND BILINGUAL
CHURCH**

**IGLESIA BILINGÜE DE
LOVELAND**

186 S Wilson Ave
Loveland, CO 80537

(970) 310-7198
pastor@iglesiadeloveland.com

www.iglesiadeloveland.com

May 14, 2013
Loveland Fire Rescue Authority
Fire Administration/Suppression and Operations Division
410 E. 5th Street
Loveland, CO 80537

Dear "Firemen",

Over the past several weeks, the elementary school children at Loveland Bilingual Church have been talking about service. We have explored the different ways in which we can serve people, and the impact that our service can have. This past Sunday, we discussed the different ways in which people in our community have served us. We also talked about the importance of recognizing others for the work they do (Philippians 1:3). The children brainstormed a list of the different "community servants" they know, and then chose which of those community members or groups they would most like to thank for their service.

Several of the children wanted to write to you specifically, in order to thank you for the service you provide to our community. Enclosed please find the children's original letters, which they wrote and designed themselves (this may be obvious from the spelling!). Our group is small and the number of letters is fairly limited, but it is the children's wish that these letters be circulated to as many individuals involved in Fire Rescue, including different fire stations, as possible, if it is in your capacity to do so. We are incredibly grateful for the work you do every day, especially in a job that can, at times, be rather thankless. Please know that the work you do does not go unnoticed, and we sincerely appreciate the effort you make every day to ensure that our community is a safe place.

If you would like scans of the letters, or prefer that I email them, please contact me at the phone number or email address listed below. Thank you again for all that you do; your service is greatly appreciated.

Sincerely yours,

Joana Campos

K-5 Teacher
Loveland Bilingual Church
(970) 988-5666
joana.h.cmps@gmail.com

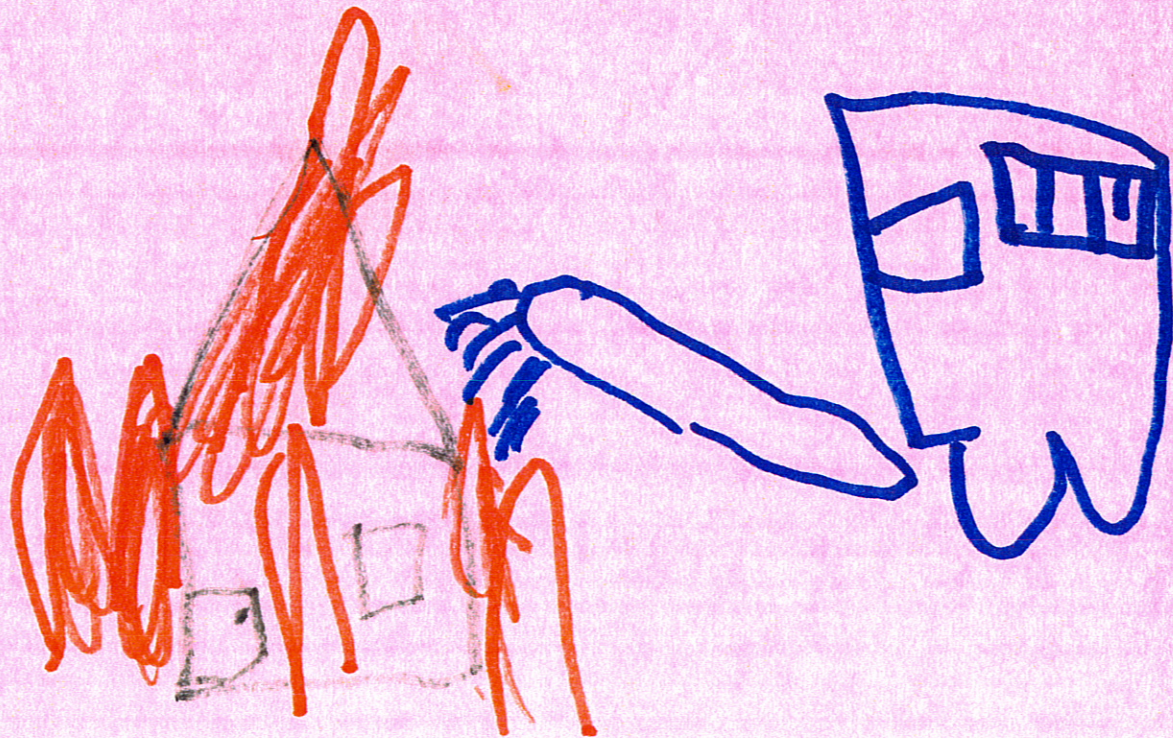
*"Be thankful in all circumstances, for this is God's will for you who belong to Christ Jesus."
-1 Thessalonians 5:18*

Dear Firefighters,

Thank you for putting out
fires on houses. You help a
lot of people! Thank you!

Sincerely,

EMILY



Dear Fire Fighters,
Thank you so much
for saving people's lives
and putting out fires.
We really appreciate it.

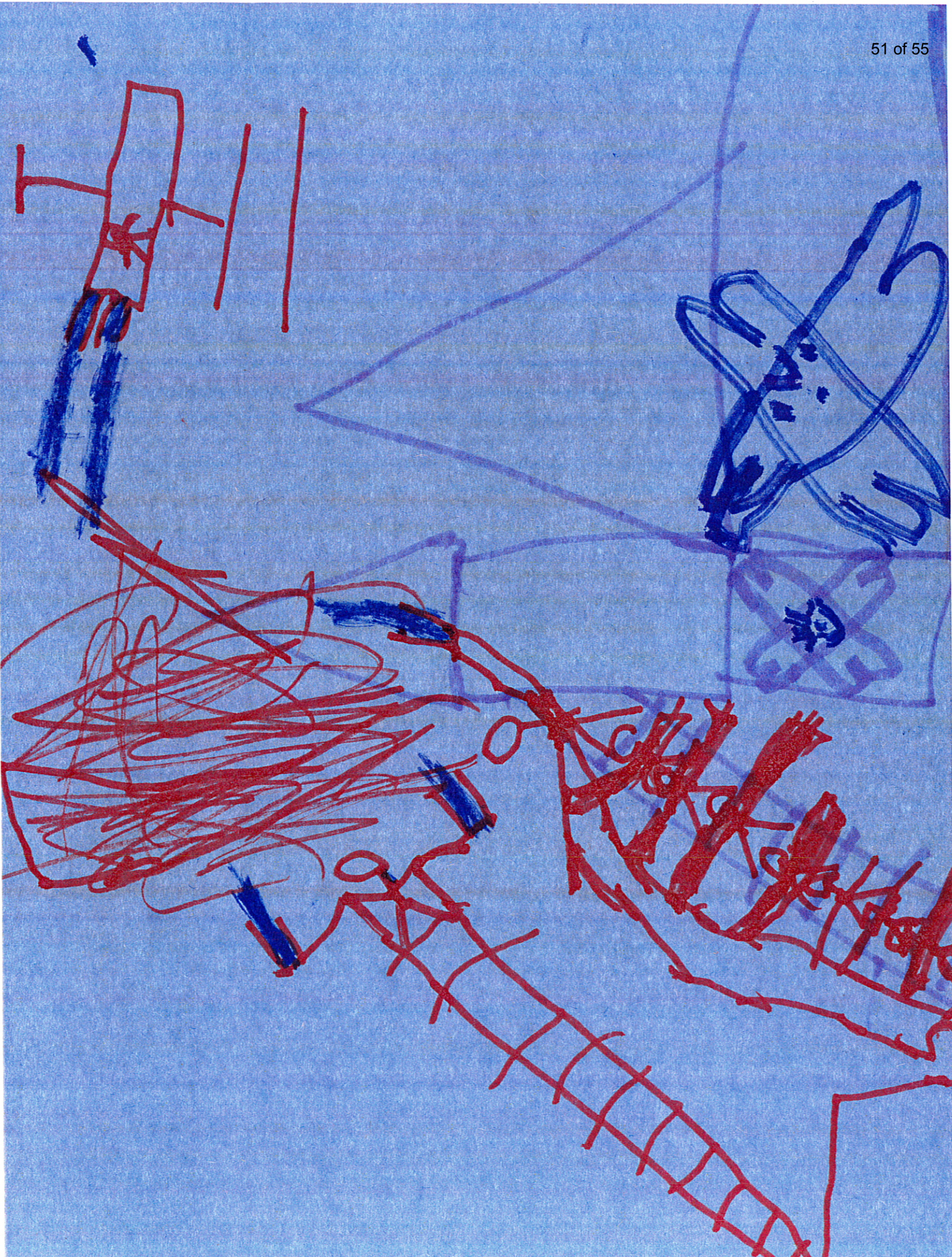
-Julia

Thank you first, fight

you save us!

from: Henry

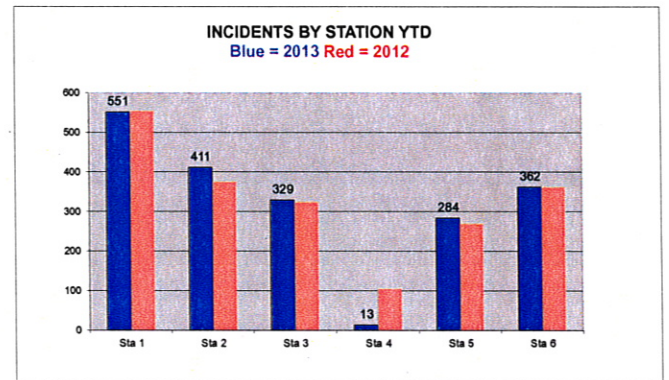
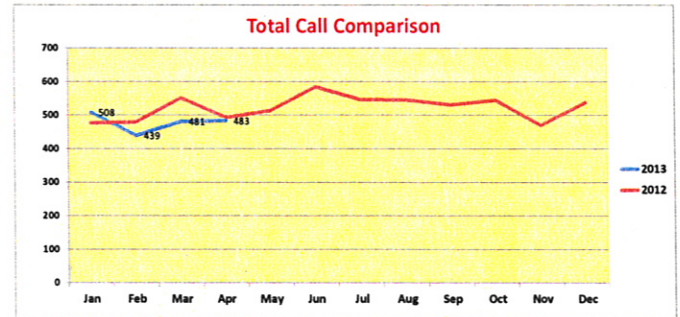
a: first, fight





CALL INFORMATION						
INCIDENT TYPE	CITY	RURAL	MO. TOTAL	YTD	%	Prev. Yr.
Structure Fire (Residential)	0	2	2	6		
Structure Fire (Commercial)	0	0	0	1		
Vehicle Fire	1	0	1	8		
Grass/Wildland Fire	0	0	0	7		
Smoke/Odor Investigation	6	3	9	44		
Fire Alarm	30	5	35	182		
Other Fire	7	4	11	53		
Total Fire Related	44	14	58	231	15%	311
Total Medical (EMS)	223	33	256	1,038	53%	1049
Motor Vehicle Accident	32	35	67	213		
Hazmat	5	2	7	34		
Water/Ice Rescue	1	0	1	3		
Carbon Monoxide	7	1	8	48		
Public Asst. (Service)	25	9	34	108		
Cancelled Enroute	18	25	43	170		
No Incident Found	6	2	8	25		
Airport Standby	3	0	3	13		
Airport Emergency	0	0	0	0		
Total Miscellaneous	97	74	171	614	32%	635
Month-End Total	364	121	485			
Year Cumulative	1,547	406		1,953		1,995
Percentage YTD	79%	21%				

	Average Response Times YTD in Minutes	Prev. Year	Fire Confined to Room of Origin	Previous Year
Call to Tone Out	2.51	2.30	0%	80%
Dispatch to Enroute	0.94	1.04		
Enroute to 1st Arrival	3.23	3.23		
Average on Scene	11.43	16.28		



MUTUAL/AUTO AID STATISTICS YTD				
	Received	Hours	Given	Hours
Fort Collins	10	5	28	15
Previous Year	11	4	48	26
Berthoud	15	16	32	26
Previous Year	4	4	5	4
Big Thompson Canyon	1	0.5	17	25
Previous Year	0	0	21	16
Windsor	14	7.5	9	4
Previous Year	8	4.5	9	8.5

	Hrs/Month	Hrs/Prev Month	Hrs/Prev Yr.	Hrs/Year to Date
Shift	1,044	1,090	5,872	4,825
Volunteer	21	29	462	113
Admin	33	38	422	224
Total	1,098	1,157	6,756	5,162
Vol. Shift Hours	351.5	402.5	3,769	1,786.0

LOSS/SAVE INFORMATION				
Type of Fire	City		Rural	
	Loss	Save	Loss	Save
Residential Structure	\$ -	\$ -	\$ -	\$ -
Commercial Structure*	\$ 122,500	\$ 195,000	\$ -	\$ -
Other Fires	\$ 10,250	\$ -	\$ -	\$ -
Month Total	\$ 132,750	\$ 195,000	\$ -	\$ -
Year Cumulative	\$ 176,769	\$ 594,354	\$ -	\$ -

* Includes Structure fire at 1606 W. Eisenhower on 3/17 (Fatso's).

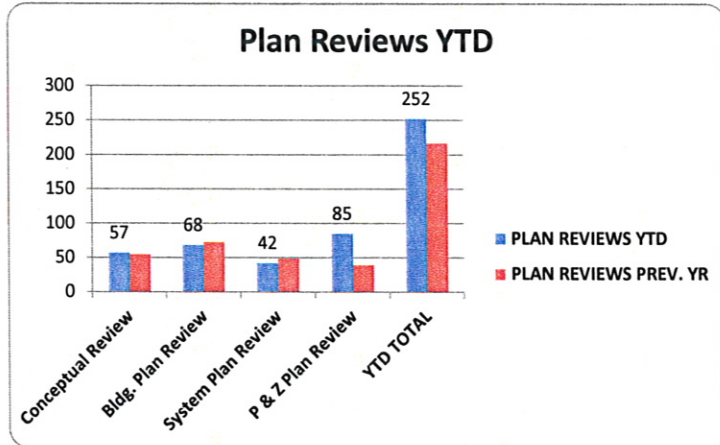
	Specialized Disciplines Training					
	YTD Courses	Prev. Yr. Courses	YTD Hrs.	Previous Yr. Hrs.	OT Hrs.	OT \$'s
Collapse	11	6	8.5	6.5		
Rope	42	77	67.5	89.5		
Confined Space	7	3	26	2.25		
Search/Rescue	2	5	2.5	4.5		
Water	24	24	34.5	55.5		
TAC	2	10	2	54		
Hazmat	46	48	66	81		
Wildland	80	166	178.5	474		
YTD TOTALS	214	339	385.5	767.25	658	\$19,728

LFRA COMMUNITY SAFETY DIVISION

April, 2013

PLAN REVIEW STATISTICS

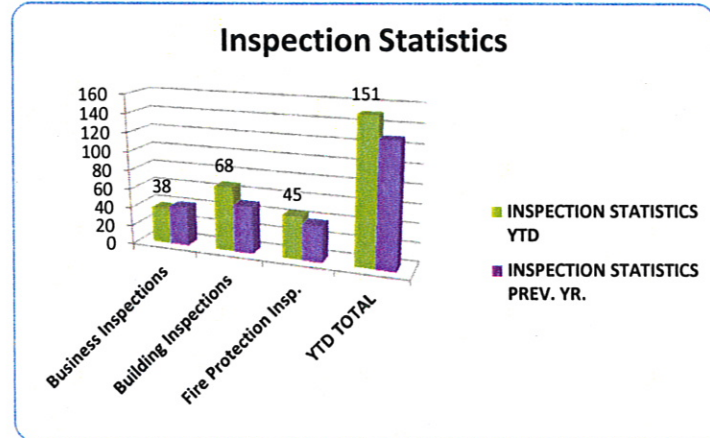
	City	Rural	Totals	Hours
Conceptual Design	13	0	13	17
Previous Month	15	2	17	19*
Previous Year	53	2	55	53
YTD Total	50	7	57	66
Building Plan Reviews	16	0	16	16
Previous Month	15	0	15	15
Previous Year	71	2	73	40
YTD Total	61	7	68	56
System Plan Reviews	12	0	12	18
Previous Month	10	0	10	15
Previous Year	47	2	49	25
YTD Total	42	0	42	53
P & Z Plan Reviews	16	1	17	17
Previous Month	20	2	22	20
Previous Year	37	3	40	16
YTD Total	79	6	85	67
TOTAL REVIEWS YTD	232	20	252	
Previous Year	208	9	217	



Average days in review - 6.5 days
Percent within goal time - 83%

INSPECTION STATISTICS

	City	Rural	Total	Hours
Business Inspections	6	1	7	5
Previous Month	7	3	10	11
Previous Year	34	9	41	41
YTD Total	26	12	38	32
Building Construction	14	0	14	21
Previous Month	14	1	15	22
Previous Year	47	3	50	23
YTD Total	63	5	68	100
Fire Protection System	12	2	14	12
Previous Month	14	2	16	21
Previous Year	36	2	38	22
YTD Total	41	4	45	46
TOTAL INSPECTIONS YTD	130	21	151	
Previous Year	117	14	129	



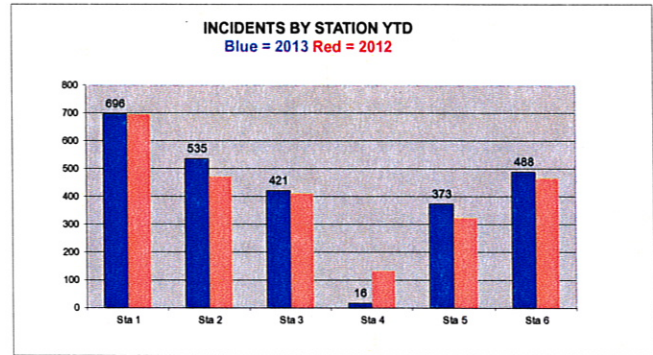
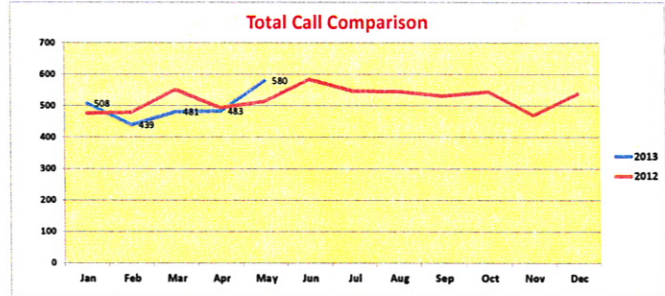
CSD OTHER ACTIVITIES

	City	Rural	Hours	Mo. Total	Prev. Mo.	Prev. Yr.	YTD Total	Highlights/Projects
Building/Systems Permits	9	2	5	11	8	48	36	* FEMA C.O/Smoke Alarm grant project Installations.
Hazmat Permits	7	0	3	7	7	28	32	
Burn Permits Issued	0	12	1	12	25	53	69	* Conducted a training at the Budweiser Event Center for CSD staff.
Investigations	0	0	0	0	9	7	17	
Service Call/Complaints	3	0	2.5	3	1	42	9	* Staffed safety booth at the City of Loveland Health Fair.
Car Seats Installed	6	0	3	6	12	57	43	
JFS Program	0	0	0	0	1	18	2	
Public Education Events	6	0	13	6	6	18	22	
Total Pub. Ed. Contacts	570	0		570	144	1,310	941	



CALL INFORMATION						
INCIDENT TYPE	CITY	RURAL	MO. TOTAL	YTD	%	Prev. Yr.
Structure Fire (Residential)	1	1	2	8		
Structure Fire (Commercial)	1	0	1	2		
Vehicle Fire	3	1	4	12		
Grass/Wildland Fire	0	3	3	10		
Smoke/Odor Investigation	6	4	10	54		
Fire Alarm	32	3	35	217		
Other Fire	14	8	22	75		
Total Fire Related	57	20	77	378	16%	405
Total Medical (EMS)	261	40	301	1,339	51%	1,278
Motor Vehicle Accident	40	28	68	281		
Hazmat	13	1	14	48		
Water/Ice Rescue	0	0	0	3		
Carbon Monoxide	8	1	9	57		
Public Asst. (Service)	28	8	36	144		
Cancelled Enroute	28	34	62	232		
No Incident Found	5	5	10	35		
Airport Standby	3	0	3	16		
Airport Emergency	0	0	0	0		
Total Miscellaneous	125	77	202	816	33%	825
Month-End Total	443	137	580			
Year Cumulative	1,990	543		2,533		2,508
Percentage YTD	79%	21%				

Average Response Times YTD in Minutes	Prev. Year	Fire Confined to Room of Origin	Previous Year	
Call to Tone Out	2.71	2.29	50%	80%
Dispatch to Enroute	1.05	1.02		
Enroute to 1st Arrival	3.34	3.23		
Average on Scene	6.99	18.63		



MUTUAL/AUTO AID STATISTICS YTD				
	Received	Hours	Given	Hours
Fort Collins	18	11	40	22
Previous Year	22	10	65	34
Berthoud	19	18	34	28
Previous Year	7	5.5	13	9
Big Thompson Canyon	1	0.5	27	32
Previous Year	2	2	25	23
Windsor	20	12	13	7
Previous Year	13	7.5	11	12.5

	Hrs/Month	Hrs/Prev Month	Hrs/Prev Yr.	Hrs/Year to Date
Shift	733.00	1,044.00	7,603.00	5,558.00
Volunteer	22.75	21.00	493.50	135.75
Admin	29.50	33.00	483.50	253.50
Total	785.25	1,098.00	8,580.00	5,947.25
Vol. Shift Hours	365.00	351.50	4,497.00	2,151.00

LOSS/SAVE INFORMATION				
Type of Fire	City		Rural	
	Loss	Save	Loss	Save
Residential Structure	\$ 4,101	\$ 36,911	\$ -	\$ -
Commercial Structure*	\$ 2,028	\$ 3,052,833	\$ -	\$ -
Other Fires	\$ 20,000		\$ -	\$ -
Month Total	\$ 26,129	\$ 3,089,744	\$ -	\$ -
Year Cumulative	\$ 202,898	\$ 3,684,098	\$ -	\$ -

* Includes structure fire ARC

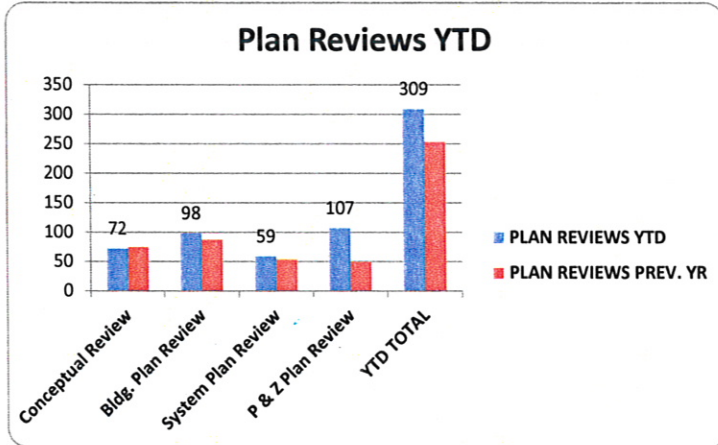
	Specialized Disciplines Training				OT Hrs.	OT \$'s
	YTD Courses	Prev. Yr. Courses	YTD Hrs.	Previous Yr. Hrs.		
Collapse	13	8	9	9.5		
Rope	47	77	72	89.5		
Confined Space	7	3	26	2.25		
Search/Rescue	2	5	2.5	4.5		
Water	30	30	41	60.5		
TAC	2	10	2	54		
Hazmat	46	64	66	94		
Wildland	98	182	244	498		
YTD TOTALS	245	379	462.5	812.25	789	\$23,700

LFRA COMMUNITY SAFETY DIVISION

May, 2013

PLAN REVIEW STATISTICS

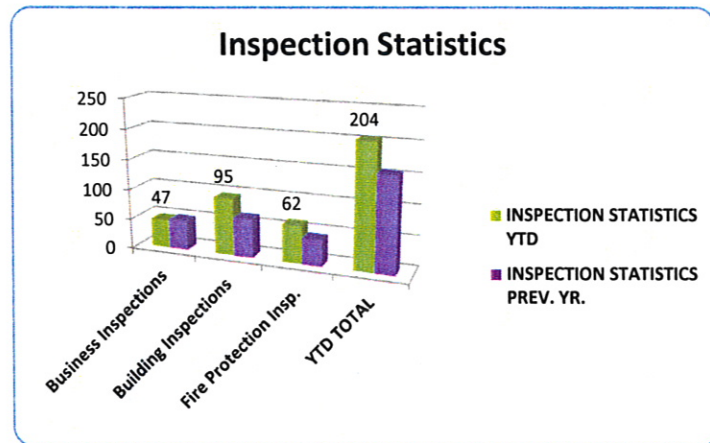
	City	Rural	Totals	Hours
Conceptual Design	12	3	15	21
Previous Month	13	0	13	17
Previous Year	72	3	75	83
YTD Total	62	10	72	87
Building Plan Reviews	28	2	30	43
Previous Month	16	0	16	16
Previous Year	86	2	88	60
YTD Total	89	9	98	99
System Plan Reviews	16	1	17	26
Previous Month	12	0	12	18
Previous Year	52	2	54	28
YTD Total	58	1	59	79
P & Z Plan Reviews	21	1	22	43
Previous Month	16	1	17	17
Previous Year	44	6	50	28
YTD Total	100	7	107	110
TOTAL REVIEWS YTD	309	27	336	
Previous Year	254	13	267	



Average days in review - 3.7 days
Percent within goal time - 100%

INSPECTION STATISTICS

	City	Rural	Total	Hours
Business Inspections	5	4	9	10
Previous Month	6	1	7	5
Previous Year	39	10	49	47
YTD Total	31	14	47	42
Building Construction	21	6	27	44
Previous Month	14	0	14	21
Previous Year	61	3	64	32
YTD Total	84	11	95	141
Fire Protection System	16	1	17	15
Previous Month	12	2	14	12
Previous Year	41	2	43	25
YTD Total	57	5	62	61
TOTAL INSPECTIONS YTD	172	30	204	
Previous Year	141	15	156	



CSD OTHER ACTIVITIES

	City	Rural	Hours	Mo. Total	Prev. Mo.	Prev. Yr.	YTD Total	Highlights/Projects
Building/Systems Permits	13	3	8	16	11	54	52	* FEMA C.O./Smoke Alarm grant project Installations.
Hazmat Permits	12	0	3	12	7	38	44	
Burn Permits Issued	0	9	1.5	9	12	53	78	
Investigations	6	1	17.5	7	0	8	24	* Created consumer fireworks brochure for Loveland.
Service Call/Complaints	3	4	4	7	3	57	16	
Car Seats Installed	8	0	4	8	6	71	51	
JFS Program	1	0	3	1	0	18	3	* Participated in Blue Flag table top exercise.
Public Education Events	2	0	6	2	6	26	26	
Total Pub. Ed. Contacts	110	0		110	570	1,665	1,051	