

**CITY OF LOVELAND VISUAL ARTS COMMISSION SPECIAL MEETING MINUTES
THURSDAY, JUNE 20, 2013
5:00 p.m. LOVELAND MUSEUM/GALLERY CONFERENCE ROOM**

The June 20th, 2013 special meeting was officially called to order at 5:05 p.m. by Vice Chairperson Margie Rosborough. Commissioners present: Roger Clark, Angela Canada Hopkins, Nancy Jakobsson, Maryjo Morgan, and Judy O’Gorman. Staff liaisons Susan Ison and Suzanne Janssen were also present. Sherri Heckel Kuhlmann and Greg Hoff reported their absences in advance. Councilman Farley was attending the Colorado Municipal League conference.

Preliminary Matters

Additions or corrections to the June 20, 2013 meeting agenda: None noted.

Correction to May 9th meeting minutes: There were no corrections cited. Roger moved to accept the minutes as submitted. Nancy seconded the motion. The motion passed unanimously.

Citizen Comments: There were no citizens present to comment on Art in Public Places business.

VAC Business/Action Items

Process for July 11, 2013 Interstate 25/Highway 34 Artwork Presentations: Suzanne reported that all artists had been notified and contracts for the presentation portion of this process had been mailed. The July 11th presentations will take place at the Rialto Theater Center Devereaux Room to allow for greater public seating. Artists will meet in the Phyllis Walbye Conference Room and will be called to present at their appointed time. Each artist will be given 30 minutes to present their concept and respond to commissioners during the Q & A session. Public seating will be available and guests will be asked to sign in.

Each artist/artist team is required to bring a ¼” (to 1 foot) scale model of their submitted design concept. This maquette will be placed onto a scale model of the intersection that has been commissioned separately with a local model maker. Additionally, artists have been provided with two images of the site and will bring 11” x 17” photographs of their design concept “Photoshopped” onto those images. These required items will be left for public display at the Loveland Museum/Gallery from July 16th to September 5, 2013. Artists have been instructed they may bring any additional materials or media necessary to communicate their design concept to the artwork jury panel. These presentation materials may be given electronically (on July 11th) to staff for posting on the City’s Art in Public Places webpages. An email address will also be established to accept public feedback. Public response will be open until September 5, 2013. It will then be compiled for VAC consideration at the September 12th regularly scheduled meeting. The process for September’s vote on this matter will be addressed at the August meeting.

Staff Updates

The Art Advocacy Project Dedication: Commissioners were reminded of the June 21st dedication for TAAP held at 5:00 p.m. in the Third and Lincoln Plaza.

Maintenance Survey Result: The maintenance survey report of all sculpture (not included on the condition report list) indicated that many sculptures need hot wax, rather than cold wax, treatments. Suzanne will meet with the maintenance contractors (Bronze Services and Deb Bakel) soon to discuss any increase in expenses. The detailed letter accompanying the surveys will be shared with commissioners for discussion at a future meeting.

Third and Lincoln Avenue Plaza: While the location is still under construction, the dedication will take place as planned. Two 10’ x 10’ tents will be on-site to provide shade during the festivities.

Transformations Project: All five artists signed contracts at the June 5th Artists’ Meeting and will begin painting as soon as the cabinets are primed. Most artists anticipate being finished by the beginning of August.

Madison Avenue Underpass Railing: Tim Upham will present design concepts for the commission’s review in August. A meeting with the design team subcommittee will take place in late July. (Exact date TBA.)

Fire Station #2 Expansion Project: Artist Ken Williams forwarded preliminary images to the Fire Station #2 design team for comment. Suzanne has requested the artist present his entire concept to the committee to provide context for the design. A late July date is expected for this meeting.

Budget Process: The 2014 Art in Public Places budget was not required by the June 14th deadline as capital projects have not been reviewed and finalized by City Council. Staff reported that for 2014, the Department Director's percentage of salary allocation will be reduced and a 10-hour per week employee will be hired to assist with administering the Art in Public Places program.

Field Trip: Denver Botanic Gardens: A field trip to view the present exhibit at the Botanic Gardens (featuring Colorado sculptors) will be scheduled in September or early October, dependent upon commissioners' availability.

City Council Update

There was no City Council report.

Length of Meeting: 40 minutes