

**Citizens' Finance Advisory Committee**

June 12, 2013 – 6:00 PM

City of Loveland Council Chambers  
500 E. 3<sup>rd</sup> Street, Loveland, CO 80537

**Committee Members Present: John Case, Jason Napolitano, Jennifer Travis, Jodi Radke, Julie Harden, Gerald Fleischer, and Richard Ball.**

**Staff & Council Liaison Present: John Hartman, Brent Worthington, Councilor Ralph Trenary and Alan Krcmarik.**

**PUBLIC COMMENT:**

No public present.

**CALL TO ORDER:**

John Case called the meeting to order at 6:02 PM

**APPROVAL OF MINUTES & AGENDA:**

John Case asked for approval of the April minutes and June agenda. **Motion was made and moved to approve the minutes and agenda as submitted. Motion passed 7-0.**

**REGULAR AGENDA:**

Dashboard (Alan Krcmarik)

Alan gave a brief overview of specific points in the current Dashboard.

Preliminary Discussion on CFAC purpose and Direction (Brent Worthington)

Brent went over the duties of the commission to ensure that items weren't being overlooked and to note any items that may need to be added. It was requested by members that a basic document be created outlining what the auditors look for annually to better understand the auditor's comments as a result of the audit, or to purchase informational booklets to educate the group on the auditors' tasks.

2013 Capital Program (John Hartman)

John went over the 10 year Capital Program (2014-2023) that was presented to Council on June 11<sup>th</sup>.

**REPORTS:**

Council Update (Ralph Trenary)

Councilor Trenary informed the group that he would be attending several seminars in the near future, including one on priority based budgeting.

Staff Liaison Update (John Hartman)

John informed CFAC that the CAFR (Comprehensive Annual Financial Report) would be going to Council on the 18<sup>th</sup> of June, the Departments' budgets would be turned in within the week, and the Finance Department is currently recruiting for an additional Sales Tax Auditor, as well as an Accountant II position.

**ADJOURNMENT:**

**Meeting adjourned at 7:32 PM**

Minutes respectfully submitted,  
Chloe Romero,  
Board Secretary