



**Loveland Fire & Rescue Advisory Commission Meeting Minutes  
Combined with Loveland Rural District Board**

**Wednesday, May 8, 2013, 5:30 p.m.  
Fire Administration Building (FAB)  
Emergency Operations Center (EOC), 2<sup>nd</sup> Floor  
410 E. 5<sup>th</sup> St., Loveland, CO 80537**

**Meeting called to order at 5:42 p.m.**

**FRAC Present:** Chair Jonathan (Jon) Smela, Vice Chair Janet Bailey, Paul Pfeiffer, Jerry Ward, David (Dave) Adams, Eugene (Gene) Culbertson, Rural Board Member Leroy (Andy) Anderson, Fire Chief Randy Mirowski, and Lisa Burkland

**Rural District Board Present:** Greg White, Jeff Swanty and Barry Gustafson

**FRAC Absent:** William (Willy) Tillman and Mayor Cecil Gutierrez

**Introduction of Ingrid McMillan-Ernst:** presented by Chief Randy Mirowski  
Ingrid is the new plan reviewer in CSD (Community Safety Division) working directly with Deputy Fire Marshal Carie Dann. Ingrid is an architect who previously worked with Architecture Plus. Ingrid also was a member of CAB (Construction Advisory Board) and participated in the joint meeting with FRAC last year.

**Minutes approval:** presented by Chair Jon Smela  
Dave Adams moved to approve the April 10<sup>th</sup>, 2013 minutes and Gene Culbertson seconded the motion. Motion carried.

**City Council updates:** presented by Chief Mirowski in Mayor Gutierrez's absence

- ❖ Money left over from the previous year- supplemental request- has passed at City Council and will be brought into the current year's budget.
- ❖ The ordinance from April 16<sup>th</sup> to enact the burn ban with the City Manager and Council has passed.
- ❖ The first reading for the fire station #2 annexation has passed.

**Chief updates:** presented by Chief Randy Mirowski

- ❖ It was asked why the fire department attended harassment classes. The classes were offered through the human resources department as a city-wide involvement, not specific to just the fire department.

**Rural Fire District overview:** presented by Greg White, Jeff Swanty & Barry Gustafson

- ❖ See 3 page handout passed out by Greg White
  - Shared the history with Rural Fire District dating back to 1950.
  - Went over the governance of the rural board and its directors/members.
  - Covered the financial funding aspects of the district.
  - Brought up the relationship between rural and city that came to form the Fire Authority including their apparatus support.
  - Touched on the Canyon Fire Department, the volunteer station.
  - Went over the last 10 years of financial information and the budgeted general fund including 7 years out and now.
  - Comments that came up based on the above discussion points:
    - West of Pinewood Lake and other surrounding areas have their own special district.
    - Seven Pines is our district border west going up the Big Thompson Canyon.
    - One has to live in or own property in the rural district to vote in the rural district.
    - Commercial property has four times the tax to residential; there are very few commercial properties in the rural district.
    - Johnstown Interstate-25 East and Highway-34 South are considered Loveland Rural Fire District. Property tax goes to the Loveland Rural Fire District. Johnstown Fire Protection currently has a mutual aid agreement with LFRA not auto aid.
    - Johnson's Corner is annexed into Johnstown Fire Protection, north of that remains in our district.
    - Phase 3 and 4 of the Strategic Plan will require another mil levy vote (when the 2.9 mill is exceeded), projected to be around 2017.
    - The future station 10 addition will be in the rural area, adding to the service area.
    - Noted that PFA (Poudre Fire Authority) is also a fire authority, a difference with PFA is that they own all stations and capital. We have the option to review this provision in the future within our own IGA for LFRA.

**Review outreach mechanisms:** presented by Chair Jon Smela & DC Ned Sparks

- ❖ The Fire Chief recapped on the 2008/09 budget cut that impacted the fire prevention/CSD group.
- ❖ Research hasn't necessarily been done to see what resources have made an impact to citizens, i.e. safety trailers, etc.
- ❖ Division Chief Sparks expressed how what we are doing now is limited due to funding and personnel.
- ❖ Primarily the task of public education is supervised and managed by Deputy Fire Marshal Scott Pringle.

- ❖ There is website information specific to CSD and prevention, such as Smoke and carbon monoxide alarms, car seat resources, public education, etc.
- ❖ Chief Mirowski brought up the approved additional CSD lieutenant position that will develop a safety inspection program and public partnership between LFRA and the business community.
  - 80% of businesses who have had a fire do not re-open. This partnership could help with that.
  - It is hoped that this program will be worked on during the next upcoming 6 months and be launched in the new year.
- ❖ The Lauren Project is still going on and needing assistance with volunteer support. A lot of brainstorming went into this type of discussion and how to get other CSD resources/assistance including:
  - Senior recruiting- as they have more time to give.
  - Video messages with assistance from Justin King, our volunteer photographer. Outreach messages for specific type of help or for educational messages.
  - Come up with target audiences to get a scope tied to details to focus on.
  - Social media. We currently do use Facebook. Others: Twitter, etc...
  - More open houses with videos displayed.
  - Informational tents at coffee shops for those not as electronic savvy.
  - Chief Sparks mentioned that Battalion Chief Cerovski is currently working on a tag for incidents they respond to.

**Public Comment/Presentation:** No public comment.

**Motion to Adjourn:** Meeting adjourned at 7:43 p.m.

The next FRAC meeting will be Wednesday, June 12<sup>th</sup>, 2013 at 5:30 p.m. in the EOC.

Minutes respectfully submitted by Lisa Burkland, CSD Office Support Specialist

*The City of Loveland is committed to providing an equal opportunity for citizens and does not discriminate on the basis of disability, race, age, color, national origin, religion, sexual orientation or gender. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act. For more information, please contact the City's ADA Coordinator at [bettie.greenberg@cityofloveland.org](mailto:bettie.greenberg@cityofloveland.org) or 970-962-3319.*

By: /s/ Jonathan Smela  
Chair