



**Loveland Fire & Rescue Advisory Commission Meeting Minutes
Combined with Loveland Rural District Board**

**Wednesday, April 10, 2013, 5:30 p.m.
Fire Administration Building (FAB)
Emergency Operations Center (EOC), 2nd Floor
410 E. 5th St., Loveland, CO 80537**

Meeting called to order at 5:50 p.m.

FRAC Present: Chair Jonathan (Jon) Smela, Vice Chair Janet Bailey, Paul Pfeiffer, David (Dave) Adams, William (Willy) Tillman, Eugene (Gene) Culbertson, Rural Board Member Leroy (Andy) Anderson, Mayor Cecil Gutierrez, Fire Chief Randy Mirowski, and Lisa Burkland

FRAC Absent: Jerry Ward

Minutes Approval: presented by Chair Jon Smela
Paul Pfeiffer moved to approve the March 6th, 2013 minutes and Dave Adams seconded the motion. Motion carried.

Introduction of Gene Culbertson: presented by Chair Jon Smela
A few things about Gene are that he is from California, served some time with USAF and the CIA. He spent six years with the Finance Advisory Commission and also works with the House of Neighborly Service in his retirement.

City Council Report: presented by Mayor Cecil Gutierrez

- ❖ Oil and Gas Ordinances - fracking continues to be a major subject at Council meetings.
 - Regulations passed with the Council.
 - MSDS (Material Safety Data Sheets) will become accessible at the sites.
 - There are other concerns to be ironed-out. The Mayor made mention of concerns including LFRA's safety and the quality monitoring of the water and air.
 - There are current Loveland rural permit applications for fracking; which are not part of the City Council's ruling.

- ❖ The next City Council Study Session will be for budget issues, i.e. for police staffing and public safety funding.
 - Note that sales tax have not increased since 1989.
 - Internet sales free of tax versus local businesses that apply sale taxes; possible additional revenue aid with an internet sales tax change.

Rural Board Update: presented by Chief Randy Mirowski

- ❖ Positive feedback was received regarding the Rural/FRAC combined meeting last month; possible meeting again in the near future where FRAC will get to hear more about what the Rural Board does with a presentation.

Chief Updates: presented by Chief Randy Mirowski

- ❖ No questions asked on the Chief's report that was sent out this afternoon.
- ❖ It was acknowledged that March was a busy month with multiple structure and wildland fires.
- ❖ Announcement that Operations Division Chief Ned Sparks is now the CSD (Community Safety Division) Chief and Fire Marshal. The Operations DC position is being internally applied to by Battalion Chiefs Rick Davis and Greg Ward.
- ❖ Note that regarding the new Fire Station #2, a home owner at Hunters Run inquired about an appeal to City Council to the ruling by the Planning Commission in favor of annexation; to date, no appeal has been filed.

Burn Bans/Restrictions – City Ordinance Update: presented by Chief Randy Mirowski

- ❖ This will be a Council Agenda item next week.
- ❖ A proactive approach to streamline the process. The ordinance will allow the City Council and/or City Manager, upon consultation with the Fire Chief, to enact burn bans or burning restrictions within the City of Loveland. This can also allow LFRA to be more responsive and consistent to the bans and restrictions enacted by Larimer County.
- ❖ Fireworks regulations will still be the Council's directive.
- ❖ A discussion was generated on how the information on the bans in effect or that are lifted gets communicated. Suggestions: major store entrances with message boards, the electronic billboard sign, etc.

Annual Report Feedback: presented by Chair Jon Smela

- ❖ FRAC received a final version copy.
- ❖ Feedback comments on the draft version by Paul Pfeiffer and Jon Smela:
 - Page 4, fourth bullet, wondered it was showing normal growth. The numbers are reflective.
 - Page 4, third bullet from bottom, may be confusing to read for citizens.
 - Page 5, second bullet of the next summary, confusing to read for citizens.
 - Page 5, fourth bullet, felt it should be a part of the summary.
 - Page 6, first bullet, wondered what wasn't reimbursed. With wildland fires, the process through Interagency Incident Business camps sets up the method for planned reimbursements.
 - Page 6, last bullet, felt it should be higher up on the list for its importance.

- Page 9, Thought Chief Bill Lundquist needed to be added to the Leadership Team list.
 - Page 16, would like the goal of each significant seven to be stated along with the stated information.
 - Page 19, Chart at the bottom represented an effective demonstration of the 10 year average.
 - Page 21, would like more chart clarification on the aid received and given information.
- ❖ It was noted that the future Omega software will have better abilities to provide more measurable data on a per call basis.

3-Tier System Feedback: presented by Chair Jon Smela

- ❖ This system entails the staffing of Reserve firefighters (volunteers), PTPs (part-time paid firefighters) and Career firefighters.
- ❖ Trigger for changing this approach:
 - Concerns for the system next year due to hiring on 6 more career firefighters. This addition will likely stretch the system to its limits.
- ❖ To address this currently we are tapping into more academies and lists to announce or publish the need for more reservists.
- ❖ The system currently targets 72 Career firefighters, 12 PTPs and 20 Reservists; currently we are down to 6 on the Reservists list.
- ❖ LFRA has pursued a grant for the last two years for a recruitment retention officer who will assist with the reservists; we have not been successful in these grant applications. As a countermeasure, a volunteer committee headed up by DC Sparks is working on this task of improved recruiting and increasing the number of reserve firefighters that we have.

Public Safety “Common Ground” Summit: presented by Chair Jon Smela

- ❖ See hand-out with proposed agenda, objectives, participants and other logistics.
- ❖ Looking to hold this Summit in late May/June time frame.
- ❖ Still working with other groups to get this set-up; have received positive feedback so far.

LFRA Board Liaison: presented by Chair Jon Smela

- ❖ The proposal of this involves a member of FRAC as a volunteer to attend the LFRA Board meetings to get direct information and/or interaction to bring to the FRAC meetings.
 - The meetings take place on the second Thursday of the month, same week as FRAC, at 1 p.m. in the same meeting place, the EOC at the Fire Administration Building.
 - This could be a rotational volunteer position.
 - This is targeted for next month; pending more feedback and discussion with Chair Swanty.

Summary from Boards & Commission Summit: presented by Chair Jon Smela

- ❖ LFRA received positive credit for having the 10 Year Plan in place where others were just getting started on this.

Public Comment/Presentation: No public comment.

Motion to Adjourn: Meeting adjourned at 7:55 p.m.

The next FRAC meeting will be Wednesday, May 8th, 2013 at 5:30 p.m. in the EOC.

Minutes respectfully submitted by Lisa Burkland, CSD Office Support Specialist

The City of Loveland is committed to providing an equal opportunity for citizens and does not discriminate on the basis of disability, race, age, color, national origin, religion, sexual orientation or gender. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act. For more information, please contact the City's ADA Coordinator at betty.greenberg@cityofloveland.org or 970-962-3319.

By: /s/ Jonathan Smela
Chair