



## **Loveland Fire & Rescue Advisory Commission Meeting Minutes**

**Wednesday, December 12, 2012, 5:30 p.m.  
Fire Administration Building (FAB)  
Emergency Operations Center (EOC), 2<sup>nd</sup> Floor  
410 E. 5<sup>th</sup> St., Loveland, CO 80537**

**Meeting called to order at 5:44 p.m.**

**Present:** Chair Jonathan (Jon) Smela, Vice Chair Janet Bailey, Jerry Ward, David (Dave) Adams, William (Willy) Tillman, Mayor Cecil Gutierrez, Fire Chief Randy Mirowski, and Lisa Burkland

**Absent:** Paul Pfeiffer and Rural Board member Andy Anderson

**Minutes Approval:** David Adams moved to approve the November 14th, 2012 minutes and Jerry Ward seconded the motion. Motion carried.

**City Council Report:** presented by Mayor Cecil Gutierrez

- ❖ Information from last night's City Council meeting
  - Fire Authority Board report.
    - The lieutenant hiring for Community Safety Division was delayed due to waiting for the Mil Levy results. Council will be looking at it again as a supplement in April since the Mil Levy passed. This is the last outstanding item of the Strategic Plan Phase I.
    - The Fire Authority Board meets tomorrow and will be participating in a retreat including a tour of the Station 6 remodel/expansion.

**Rural Board Update:** presented by Chief Mirowski in Rural member Anderson's absence

- ❖ In the last meeting from December 5<sup>th</sup>, 2012, the final budgets for the Authority and the Rural Board were highlighted.
- ❖ The IGA (Intergovernmental Agreement) for Auto Aid with PFA and their communications center was worked on.
- ❖ The Mil Levy that passed was at 2.9 compared to the original 4.0. In the future we will have to go back out for the remaining amount to help cover the balance of the Strategic Plan (i.e., Phases 3 and 4 of the plan).
- ❖ The request for a new Command Vehicle for the Battalion Chiefs was brought up with the Rural District Board. The Board agreed to purchase the vehicle up to 100%. Note: the

Brush Truck 6 was purchased 82% by the City and 18% by Rural and the Brush Truck is mainly used in the Rural District fire protection area.

**Chief Updates:** presented by Chief Randy Mirowski

- ❖ No questions asked about the Chief's report.
- ❖ Highlighted the task of obtaining the land for the new Station 2 as being a high priority for Council; it is currently under the MLD (Minor Land Division) process. The new area will be west of 29<sup>th</sup> and Wilson with about 3 acres of land.
- ❖ Options are being reviewed for the current Station 2; ownership and use by TVEMS may be an option in the future.

**FRAC Calendar – Data from Brainstorming:** Presented by Chair Jonathan Smela

- ❖ A two page hand-out was distributed to the team with the notes on one page from the previous meetings' brainstorming and on the other page, break-downs on a 2013 proposed calendar based on the brainstorms. (see attached)
- ❖ Jonathan took the team through each month.
  - On January's agenda note that there is still one City and one Rural member spot to fill for FRAC. We do have an applicant in the works for the remaining City position.
  - On April's agenda the *3-tier system feedback* note is mentioned, which entails Full-time, Part-time Paid and Reserve firefighters.
  - Around April/May time frame it when it was mentioned that we would need to review the term limits for Janet Bailey and Paul Pfeiffer.
  - Regarding the *code enforcement arbitration process review* in November, it was summarized that CSD (Community Safety Division) is the first step, if needed FRAC is the next step and then the City Council if it needs to go further.
- ❖ Sprinklers in residential buildings project will be evaluated further in the future as a joint project with Chief Green, Chief Mirowski and the City Manager
- ❖ The FRAC members are in agreement with the 2013 Calendar Plan and will utilize it as a live document.

**Public Comment/Presentation:** No public comment.

**Motion to Adjourn:** Meeting adjourned at 6:44 p.m.

The next FRAC meeting will be Wednesday, January 9<sup>th</sup>, 2013 at 5:30 p.m. in the EOC.

Minutes respectfully submitted by Lisa Burkland, CSD Office Support Specialist

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By: /s/ Jonathan Smela  
Chair