



Loveland Fire & Rescue Advisory Commission Meeting Minutes

Wednesday, January 09, 2013, 5:30 p.m.

Fire Administration Building (FAB)

Emergency Operations Center (EOC), 2nd Floor

410 E. 5th St., Loveland, CO 80537

Meeting called to order at 5:43 p.m.

Present: Chair Jonathan (Jon) Smela, Vice Chair Janet Bailey, Paul Pfeiffer, Jerry Ward, David (Dave) Adams, William (Willy) Tillman, Rural Board member Andy Anderson, Mayor Cecil Gutierrez, Fire Chief Randy Mirowski, and Lisa Burkland

Absent: N/A

Minutes Approval: presented by Chair Jonathan Smela
Janet Bailey moved to approve the December 9th, 2012 minutes and Paul Pfeiffer seconded the motion. Motion carried.

City Council Report: presented by Mayor Cecil Gutierrez

- ❖ Council was off for a month from meetings.
- ❖ January 26th will be the Annual City of Loveland City Council Advance.
- ❖ The Council's priority list will carry the Station 2 project over into 2013.
- ❖ The Council will be discussing the Plan Reviewer position for CSD (Community Safety Division) at their next meeting on Tuesday, January 15th.

Rural Board Update: presented by Rural Board member Andy Anderson

- ❖ The recent Rural Board meeting was last Wednesday on January 2nd, 2013 where the cost of the past election was discussed.
- ❖ The Mil Levy vote outcome was broken down to 3,037 no votes and 4,340 yes votes for a 58% rating of those in favor.
- ❖ 2013 LFRA Goals were formed including the purchase of the station 2 land along with construction of the new station.
- ❖ Big Thompson Canyon is starting up a small academy.
- ❖ There was a discussion on the subdivision Pinewood that is interested in coming into Loveland's Rural District; the Rural Board will evaluate this request in 2013.

Chief Updates: presented by Chief Randy Mirowski

- ❖ No questions asked on the Chief's report.
- ❖ Highlighted that there were four working structure fires in December, two of which were at the same apartment complex - 1 Aspen Drive – within eight days of each other.
- ❖ The Plan Reviewer's position, as mentioned by the Mayor, is not noted in Model 1; but please refer to page 93 of your Strategic Plan that references such a role as needed.
 - Prevention is understaffed
 - Reviewing by CSD can be delayed because of low staffing.
 - Reviewed by the Rural and the Authority boards; approved by both.
- ❖ The Station 2 closing on the land occurred on December 28th.
 - Belford Watkins was selected as the Architects; they also worked on the Station 6 remodel.
 - Breaking ground is slotted to occur in July/August 2013 time frame.
- ❖ The LFRA 2013 Goals, as mentioned by Andy Anderson, are outlined into six main goals (see document passed out by the Chief).
 - The presentation of these goals will occur in tomorrow's Authority meeting (01-10-13).

Recap of 2012: Presented by Chair Jonathan Smela

- ❖ January through March centered around the Strategic Plan including an additional meeting for FRAC members in March specifically for working on the Strategic Plan.
- ❖ April and May included the topics of FRAC future, roles and input from the Mayor.
- ❖ In June and July no FRAC meetings were held due to departures of two FRAC members and the need to conduct interviews for the 2 new positions.
- ❖ August had the presentation and discussion from the City Manager and Mayor on Advisory meeting roles and responsibilities.
- ❖ September and October were emphasized on brainstorming and FRAC future role discussions.
- ❖ November was the joint meeting with (Construction Advisory Board) CAB.
- ❖ December was New Year planning based from the team brainstorming.
- ❖ There were several hot topics of 2012.
 - The Mil Levy (support roll)
 - The Fire Authority (establishment of)
 - The Strategic Plan (writing, approval and distribution)
 - FRAC having city and rural representation representing the Authority, not just the City of Loveland.
- ❖ Jonathan will put together a 2012 list of accomplishments for the group to review and submit any comments. This list will be utilized for the upcoming Summit.

Summit Preparation: Presented by Chair Jonathan Smela

- ❖ The Boards & Commissions Summit is March 14th at Mariana Butte. Two or three FRAC members will be going depending on the maximum allowed by the event.
- ❖ We'll share the 2012 FRAC accomplishments in summary format with the Summit attendees via a short presentation with LFRA doing a Blue Card presentation as well (per request by the City Manager).

Establish Officers: Presented by Chair Jonathan Smela

- ❖ A motion was made by Paul Pfeiffer to nominate Jon Smela for Chair, motion was seconded by Janet Bailey and the motion was carried.
- ❖ A motion was made by Paul Pfeiffer to nominate Janet Bailey for Vice Chair, motion was seconded by Jerry Ward and the motion was carried.
- ❖ These newly appointed positions will take place in the next FRAC meeting in February.
- ❖ Note that June will bring up the term-end for Janet Bailey and Paul Pfeiffer.

Public Comment/Presentation: No public comment.

New membership orientation: Presented by Chair Smela and Chief Mirowski

- ❖ The new membership orientation will be given to David Adams and William Tillman after the meeting adjourns so the rest of the FRAC Members can be excused.

Motion to Adjourn: Meeting adjourned at 6:58 p.m.

The next FRAC meeting will be Wednesday, February 13th, 2013 at 5:30 p.m. in the EOC. It is working to be a joint meeting with TVEMS.

Minutes respectfully submitted by Lisa Burkland, CSD Office Support Specialist

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By: /s/ Jonathan Smela
Chair