



Loveland Fire & Rescue Advisory Commission Meeting Minutes Combined with Loveland Rural District Board

**Wednesday, March 6, 2013, 5:30 p.m.
Fire Administration Building (FAB)
Emergency Operations Center (EOC), 2nd Floor
410 E. 5th St., Loveland, CO 80537**

Meeting called to order at 5:38 p.m.

FRAC Present: Chair Jonathan (Jon) Smela, Vice Chair Janet Bailey, Paul Pfeiffer, Jerry Ward, William (Willy) Tillman, Fire Chief Randy Mirowski, and Lisa Burkland

Rural District Board Present: Chair Dave Legits, Vice Chair Mike McKenna, Jeff Swanty, Barry Gustafson, Andy Anderson, Greg White, Chief Bill Lundquist and Assistant Chief Tim Brady

Others Present: Division Chief Ned Sparks and Renee Wheeler

FRAC Absent: David (Dave) Adams and Mayor Cecil Gutierrez

Minutes Approval: presented by Chair Jonathan Smela
Paul Pfeiffer moved to approve the February 13th, 2013 minutes and Jerry Ward seconded the motion. Motion carried.

<Rural District Board went through their bills and financial report: presented by Greg White and Renee Wheeler.>

City Council Report: presented by Chief Mirowski in the Mayor's absence

- ❖ During the last City Council meeting, the debated topic of Fracking- Oil and Gas Ordinances continued.
 - There was a 5-4 vote in favor of the first reading for oil and gas ordinances.
 - Loveland Fire Rescue Authority will take on a roll of public safety with fracking operations per these three phases:
 - Phase I – development on the prevention side, what the regulations will look like, the design of the ordinance.
 - Phase II – code enforcement.
 - Phase III – emergency response.

Chief Updates: presented by Chief Randy Mirowski

- ❖ No questions asked on the Chief's report that was sent out this afternoon.
- ❖ Summarized on the Blue Card events.
- ❖ Summarized on the Colorado Emergency Management Conference coordinated by Lieutenant Pat Mialy.

Annual Report – Budget Update: presented by Renee Wheeler

- ❖ Distributed the 2012 Annual Report
 - Went through the outline/contents of the report.
 - Pages 35-40 are similar to the information in a Budget Biz.
 - Asked the group to review the rest of the information of the report and if anyone has any feedback, please let her know.
 - The Chief commented that this report is used on reporting what's good and to work on making it great.

Canyon Chief Report: presented by Chief Bill Lundquist

- ❖ The Canyon Station recently held their awards banquet.
- ❖ The tally on the call volume for 2012 was 116, higher than any recent years.
- ❖ The Wildland Safety refresher education started last week and will continue for a couple more weeks.

Vision Tour: presented by Chief Mirowski, Renee Wheeler and Division Chief Sparks

- ❖ Those in attendance who have not seen the Vision Tour presentation will remain in the meeting; those that have seen it are excused.

Opening report by Chief Mirowski:

- ❖ This is the third annual presentation of the Vision Tour for LFRA.
- ❖ Presenters of the Vision Tour will include Chief Randy Mirowski, Renee Wheeler, Division Chief Ned Sparks and with Chief Mirowski covering Division Chief Merlin Green's material in his absence.
- ❖ The three main areas of discussion will involve: Administration Division, Community Safety Division (CSD) and Suppression.
- ❖ A major distinction in this year's Vision Tour is that we now have a Strategic Plan in place.

Administration Division by Renee Wheeler:

- ❖ In reference to the Strategic Plan, Phase 1 is nearly complete with only the lieutenant position to be hired left, which should occur sometime mid-year 2013.
- ❖ Then onto Phase 2 with apparatus, tools and equipment purchases and staff hiring.

CSD by Chief Mirowski in Chief Green's absence:

- ❖ History recap from 2009, the Chief was new and had to make cuts (5-10%) in Prevention. They rolled personnel out from CSD into Suppression, reducing CSD's workforce to 50%. An example of this is with the Fire Inspection Technician (F.I.T.) position.

- ❖ What's needed now is the lieutenant position for development of the company inspection program; the intent of this program is to improve community and business safety and build strong relationships between LFRA and the business community. Also needed is an additional plan reviewer (civilian) to assist with the work load of Deputy Fire Marshal Carie Dann. We are down to four candidates.
- ❖ A grant from FEMA was obtained and we teamed up with the [Lauren Project](#) to kick off a program that assisted in getting low-income or physically challenged households equipped with smoke and/or carbon monoxide detectors.
- ❖ Omega software implementation is in process, a records keeping software.
- ❖ Looking to develop an educational program designated towards residential sprinklers.
- ❖ Fire Station #2 construction is geared to be completed by 07-04-14.

Suppression/Operations Division by Ned Sparks:

- ❖ 2012 History Highlights
 - Blue Card regional training, Mutual Aid live burning training, Positive Pressure Attack (PPA) training, Rescue School...
 - A significant amount of Mutual and Wildland responses occurred.
 - Grants obtained for automated external defibrillators (AED), self-contained breathing apparatuses (SCBA) and radios.
 - A new engine purchased.
- ❖ Key Highlights in 2013, so far
 - Promotional process and firefighter process.
 - Blue Card Symposium.
 - Special Ops quarterly skill training.
 - Aircraft rescue firefighting (ARFF) triannual drill.
 - Wildland (Mutual Aid training).
 - Engine Officer Academy (researching).
 - Mutual Aid burns.
 - Research for an aerial purchase in 2014.
 - Reserve recruitment / Academy
 - Large capital / apparatus purchases.

Opinion and Summary by Chief Mirowski:

- ❖ The vision and direction was unclear four years ago, needed the leadership, support and funding. We had good people...
- ❖ Today our budget has improved.
- ❖ We have adopted the 4 pillars of success.
 - 1 - Suppression.
 - 2 - CSD.
 - 3 - Administration – Strategic Plan.
 - The first three pillars are standing strong.
 - Pillar 4 – Human Resource Asset is the one to apply emphasis to.
 - Mission, vision, values, policies, procedures, rules, regulations, organizational values, personnel development, pay plan, benefits, cultural philosophy “The LFRA Way”...

Special Announcement: presented by Chair Jonathan Smela

- ❖ A recent interview was conducted by Chair Smela and Chief Mirowski which will result in Gene Culbertson (City representative) coming on as a new member of FRAC next month.

Public Comment/Presentation: No public comment.

Motion to Adjourn: Meeting adjourned at 8:12 p.m.

The next FRAC meeting will be Wednesday, April 10th, 2013 at 5:30 p.m. in the EOC.

Minutes respectfully submitted by Lisa Burkland, CSD Office Support Specialist

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By: /s/ Jonathan Smela
Chair