
Loveland Fire Rescue Authority Board Meeting



Station 1
410 East 5th Street, Second Floor
Loveland, Colorado 80537
Thursday, January 10, 2013

1:00 PM



Loveland Fire Rescue Authority (LFRA) Board Meeting Agenda
Station 1, 410 East 5th Street, Second Floor
Loveland, Colorado 80537
Thursday, January 10, 2013
1:00 PM

THE LOVELAND FIRE AND RESCUE AUTHORITY DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY, RACE, CREED, COLOR, SEX, SEXUAL ORIENTATION, RELIGION, AGE, NATIONAL ORIGIN OR ANCESTRY IN THE PROVISION OF SERVICES. FOR DISABLED PERSONS NEEDING REASONABLE ACCOMODATIONS TO ATTEND OR PARTICIPATE IN A CITY SERVICE OR PROGRAM, CALL 970-962-2497 AS FAR IN ADVANCE AS POSSIBLE.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AWARDS AND PRESENTATIONS

PUBLIC COMMENT

CONSENT AGENDA

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Board acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today's meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than five minutes.

1. Consider the Minutes from the December 13, 2012 Loveland Fire Rescue Authority Board Meeting
2. Consider the Notes from the December 13, 2012 Loveland Fire Rescue Authority Board Retreat

End of Consent Agenda

REGULAR AGENDA

Anyone who wishes to address the Board on any item on this part of the agenda may do so when the Chair calls for public comment. All public hearings are conducted in accordance with Board By-Laws. When Board is considering approval, the Authority's By-laws only requires that a majority of the Board quorum be present to vote in favor of the item.

3. Consider the Supplemental Appropriation for a Command Vehicle



Loveland Fire Rescue Authority (LFRA) Board Meeting Agenda
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4. Presentation of 2013 Goals
5. Review Briefing Papers and Correspondence
 - a. Chief's Report
 - b. Letters
 - c. November Statistics
6. Board Member New Business/Feedback
7. Any Other Business for Board Consideration

ADJOURN



Agenda Item Cover

Item No.: 1

Meeting Date: January 10, 2013

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Consider the Minutes from the December 13, 2012 Loveland Fire Rescue Authority (LFRA) Board Meeting

EXECUTIVE SUMMARY

The attached document, prepared by Roylene Sterkel, is a record of the December 13, 2012 LFRA meeting. It details the discussions at the meeting including the election of officers, a supplemental appropriation for Plans Reviewer position in the Community Safety Division; the approval of the Intergovernmental Automatic Response Agreement for communications with the City of Fort Collins, Poudre Fire Authority and the City of Loveland, and the Chief's report.

BACKGROUND

Standard meeting protocol

STAFF RECOMMENDATION

Approve as written

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

Minutes



Loveland Rural
Fire Protection
District

Fire & Rescue Authority Board Meeting Minutes Thursday, December 13, 2012

Members Present:

Board Chair Jeff Swanty
Mayor Cecil Gutierrez
Councilor John Fogle
Fire Chief Randy Mirowski
Public Safety Admin. Dir. Renee Wheeler
Rural Board President Dave Legits

Rural Board Secretary Greg White
City Manager Bill Cahill
Division Chief Ned Sparks
Asst. City Attorney Teresa Ablao
BSC Roylene Sterkel

Visitors:

Randy Leshar, Thompson Valley EMS

Call to Order:

Chairman Swanty called the Fire & Rescue Authority Board meeting to order on the above date at 1:05 p.m.

Pledge of Allegiance:

The Board participated in the Pledge of Allegiance.

Roll Call:

Secretary Sterkel conducted roll call.

Awards and Presentations: None

Public Comment: None

Consent Agenda:

1. Secretary Sterkel indicated that she left Rural Board President Legits name off of the members present from the November meeting. With that noted change, City Manager Cahill moved to approve the minutes and items 2 & 3 on the Consent

Agenda. Rural Board President Legits seconded the motion. Motion carried.

Regular Agenda:

4. Elect 2013 LFRA Board Officers.

Rural Board President Legits nominated Jeff Swanty to remain as Board Chairman in 2013. Mayor Gutierrez seconded the motion and it carried.

City Manager Cahill nominated Mayor Gutierrez to remain as Vice-Chairman in 2013. Rural Board President Legits seconded the motion and it carried.

City Councilor Fogle nominated Secretary Sterkel to remain as Secretary in 2013. Rural Board President Legits seconded the motion and it carried.

5. Consider a 2013 Supplemental Appropriation for the CSD Plans Reviewer.

Chief Green talked about how currently one person does all the plan reviews since we no longer have a part time person helping. The part time position was advertised but we did not have any qualified applicants apply. Currently Deputy Fire Marshal Dann spends between 6-10 extra hours a week trying to stay up with her job responsibilities. If she is out of the office on vacation or ill, there is no one to do plan reviews or construction inspections. Currently, we are not always able to meet the three week turnaround for plans that the City advocates.

Chief Mirowski said the reason we are doing this as a supplemental appropriation is it was not a part of Model 1 in the Strategic Plan. He read from page 93 of the Strategic Plan under *Priorities and Needs* which reads "In 2009 the Fire Prevention Bureau(now CSD) for LFR had five full-time inspectors including two Plans Review Specialists. In 2012 the numbers have been reduced to three full-time Inspectors and one part-time Plans Review Specialist. An additional Inspector and Plans Review Specialist will be needed. This position would likely be a civilian position with full-cost budgeting estimates at \$62,400 annually". He explained that we didn't plan for all the needs such as radios, uniforms, office supplies, etc. and so that number realistically would be around \$71,000. He feels like the position is vital for improvement both for LFRA as well as the City as a whole.

Renee Wheeler indicated that contract services to help with plan reviews is cost prohibitive. City Manager Cahill said that even though this position is outside of the Model 1 plan, there is a customer service need that is important. There are a

number of new projects planned in 2013 and since working under contract services is costly and the other alternative of paying overtime for one person to get the work done is not a good solution either. He feels the additional position is justified and needed. Chief Mirowski talked about the fact that Deputy Fire Marshal Dann has a lot more responsibilities than just doing plan reviews.

City Manager Cahill made a motion to approve the Supplemental Appropriation. Mayor Gutierrez seconded the motion and it carried.

6. Consider a Resolution Approving an Intergovernmental Automatic Response Agreement between Poudre Fire Authority, Loveland Fire Rescue Authority, Poudre Emergency Communications Center, and Loveland Emergency Communications Center.

Chief Mirowski indicated that this is a “clean-up” item because we already have an Agreement in place, but it doesn’t include the dispatch communication center. On auto aid calls, the dispatch center can change depending on the location of the call.

Attorney Ablao said that she received a new Agreement from Poudre Fire Authority this morning which leaves out the Communication Centers because they are not a separate entity from the two Fire Authorities. Mayor Gutierrez moved to approve the revised Resolution. Rural Board President Legits seconded the motion and it carried.

7. Chief’s Report.

Chief Mirowski talked about the **IGA with Thompson Valley EMS**. This Agreement was a culmination of several months of work between staff and attorneys on both sides. This is an important step in moving forward with the health and safety of our citizens in mind. He said that the Fire Authority and TVEMS are fortunate to have a wonderful working relationship which will carry over in the future and this IGA is one more great stepping stone.

Chief Mirowski and Chief Green shared information regarding the fire that occurred on December 12th on **Aspen Drive**. Seven families were displaced from that fire, but it was contained to one building of apartments.

With no further business at hand, Chairman Swanty moved to adjourn the meeting. Meeting was adjourned at 1:40 pm.

Minutes submitted by Secretary Sterkel



Agenda Item Cover

Item No.: 2

Meeting Date: January 10, 2013

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Consider the Notes from the December 13, 2012 Loveland Fire Rescue Authority (LFRA) Board Retreat

EXECUTIVE SUMMARY

The attached document, prepared by Renee Wheeler, is a record of the December 13, 2012 LFRA Board retreat. It highlights the discussions at the meeting including the items that worked well during 2012, opportunities for improvement in 2012, and topics of study in 2013.

BACKGROUND

Standard meeting protocol

STAFF RECOMMENDATION

Approve as written

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS



Notes



<p>Multiple year plan for the code adoption of residential sprinklers ordinance</p> <ul style="list-style-type: none">• Look at a 3-5 year plan phased in with education, financial incentives, followed by adoption• Cooperate regionally with other departments to ensure no economic disincentives for Loveland• Cooperate with other City of Loveland departments and political leaders for input and development
<p>Regulation of open fires</p> <ul style="list-style-type: none">• Resolve in the Jan-Feb timeframe (decision needs to be made in winter)• Considerations as solutions are developed:<ul style="list-style-type: none">Establish authority to address by resolutionDelegation to Administrative DiscretionUse Authority boundaries to ensure that the Rural District is includedConsider business cycle for fireworks businessesTiming—perhaps the resolution addresses a “bridge” until local action can be taken (i.e., defer to County action until the City can act)Make sure the solution task force includes all parties involved (i.e., City, Fire Authority, Rural, County, Fort Collins)
<p>Volunteer Pension</p> <ul style="list-style-type: none">• Current plan is overfunded annually• Current plan doesn't serve as an incentive to reserve volunteer service• Overfunded amount could be used more effectively within LFRA- an example would be to help fund a Recruitment/ Retention Officer for volunteer- reserves
<p>Capital /Fixed Asset Policy for Fire Authority Assets</p>
<p>Retention Strategies</p> <ul style="list-style-type: none">• Pensions• Vacation Accruals• Overtime Management (rovers?)• Other means
<p>Recruitment Strategies</p> <ul style="list-style-type: none">• Grant funding for a volunteer recruitment and tracking position• More comprehensive effort to keep each of the three staffing tiers at capacity and prepared for the next step
<p>ISO Evaluation Prep</p> <ul style="list-style-type: none">• Brief the governing boards on the basis for the ratings to create awareness of initiatives each of the partners can contribute• Consultant evaluation and strategy recommendations• A goal of this initiative would be to maintain current PPC (town class) for the City and Rural District, or improve the PPC



Board Successes and Improvements | 2012

 Successes	 Improvements
IGA that establishes the Authority	Budget Consideration should begin with Fire Authority Board—hold a policy level review to guide the budget prep for the year around April, where we highlight the variances from the Strategic Plan)
Agenda material- Including budget material and budget updates	Add WIFI access information to the bottom of the agenda
Monthly Meetings (cancel if there isn't sufficient action)	Discuss at the Loveland Rural Fire Protection Board appointments to the LFRA Board—target two year alternating terms.
	LFFA Board officer elections continue to be held in December but during the 2014 election pass a resolution that officers don't take office until the first meeting of the next January



Agenda Item Cover

Item No.: 3

Meeting Date: January 10, 2013

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Consider Supplemental Appropriation for a Command Vehicle Replacement

EXECUTIVE SUMMARY

The LFRA Board will consider a supplemental appropriation for the replacement of the 2002 Chevy Tahoe assigned as a command vehicle. The Loveland Rural Fire Protection District Board has voted to contribute 100% of the \$75,000 to replace the vehicle and the related equipment.

BACKGROUND

The City’s Fleet Management policy sets a strategy for vehicle replacement of this type of vehicle at seven to ten years or 100,000 miles, considering the overall performance of the vehicle. The 2002 Chevy Tahoe was replaced in 2010 but it was retained in the fleet because there were no reserve Battalion Chief vehicles available. Based on the last three years of vehicle maintenance records, the cost to maintain it increased 37% between 2010 and 2011 and increased 47% between 2011 and 2012. The electrical system is unreliable. Since it was originally purchased as a staff vehicle, the electrical system was not designed to accommodate three mobile radios and a mobile data terminal necessary for emergency response command vehicle. Given the age and overall condition of the vehicle, it was determined that upgrading the electrical system was not a prudent investment. The vehicle is currently used approximately five to ten times a month in an emergency response capacity. The picture to the right is an example of the type of vehicle that will be purchased.



The Strategic Plan outlines \$3.3 million in vehicle and apparatus replacement to be funded by the City from 2012 through 2016, the period of time the governing organizations agreed to replace the equipment they owned. The Rural District is scheduled to invest \$669,000 over the same five years including this vehicle or roughly 17% of the total replacement costs for both organizations. Given the close proximity to 82%/18% contribution ratio agreed to in the IGA and that the Rural District successfully secured the mill levy funding enabling the retention of fund balances through the first five years, the investment in the replacement of this vehicle was viewed as reasonable. The Rural District Board included it in the 2013 Budget appropriated at the December 5, 2012 board meeting.

Appropriating the purchase in the LFRA budget with the 100% contribution from the Rural District is necessary to have access to the State bids allowing for a more expeditious and efficient purchasing process.



Agenda Item Cover

Item No.: 3

Meeting Date: January 10, 2013

Prepared By: Renee Wheeler, Public Safety Administrative Director

STAFF RECOMMENDATION

Approve the resolution as written

FINANCIAL/ECONOMIC IMPACTS

Reduction in maintenance costs and inclusion in the standard replacement schedule

ASSOCIATED STRATEGIC GOALS

Deliver cost effective services.

ATTACHMENTS

Resolution

RESOLUTION NO. R-015

**A RESOLUTION ENACTING A SUPPLEMENTAL BUDGET AND
APPROPRIATION TO THE 2013 LOVELAND FIRE RESCUE AUTHORITY
BUDGET TO APPROPRIATE ADDITIONAL FUNDING FROM THE
LOVELAND RURAL FIRE PROTECTION DISTRICT (LRFPD) TO FUND THE
REPLACEMENT OF A COMMAND VEHICLE**

WHEREAS, the red 2002 Chevrolet Tahoe command vehicle assigned to the Loveland Fire Rescue Authority (LFRA) at Station 1 has about 105,000 miles; and

WHEREAS, the vehicle has become increasingly unreliable, with increasing maintenance costs, leading the City's Fleet Management experts to recommend replacement; and

WHEREAS, the LRFPD constituents passed a mill levy increase in November 2012, securing funds for the LRFPD's contribution as established in the Authority Strategic Plan and allowing for the retention of the District's fund balances; and

WHEREAS, the LRFPD approved \$75,000 in the District's 2013 budget to contribute 100% of the replacement costs for the command vehicle at the December 5, 2012 board meeting, notwithstanding the provisions of the Intergovernmental Agreement creating the Authority, which provide for allocating the payment of costs and expenses of the Authority between the City and the Loveland Rural Fire Protection District; and

WHEREAS, the City has access to State Purchasing Bids allowing for a more efficient and expeditious purchasing process if the replacement vehicle were purchased by LFRA; and

WHEREAS, the Authority Board desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the LFRA budget for 2013; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE LOVELAND FIRE RESCUE AUTHORITY, STATE OF COLORADO, AS FOLLOWS:

Section 1. That there are additional funds from the Loveland Rural Fire Protection District agreed to after the adoption of the LFRA budget for 2013. The funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

Account Title	Account Number	Amount
Sources of Funds:		
Contribution from the Rural District	604-22-227-1601-32402	\$75,000
Total Sources of Funds		\$75,000
Uses of Funds:		
Vehicle Replacement	604-22-226-1647-43654	\$75,000
Total Uses		\$75,000

Section 2. That as provided in Article IV: Section 4.1 of the Formation Agreement, this Resolution shall be published in full by the Board Secretary.

Section 3. That this Resolution shall go into effect as of the date and time of its adoption.

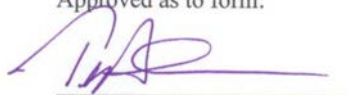
ADOPTED this 10th day of January, 2013.

Jeffrey M. Swanty, Chairperson

ATTEST:

Secretary

Approved as to form:



Teresa Ablao
Assistant City Attorney



Agenda Item Cover

Item No.: 4

Meeting Date: January 10, 2013

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Presentation of Goals for 2013

EXECUTIVE SUMMARY

Chief Mirowski has been working on the set of goals that will serve as the basis the general operational direction for LFRA in 2013 and for his performance evaluation. He would like to present them to the LFRA Board for feedback.

BACKGROUND

The Strategic Plan was adopted by the LFRA Board and approved by both the City of Loveland and the Loveland Rural Fire Protection District. It establishes three primary goals and the related strategies:

- Deploy an effective emergency response to minimize damage and loss in the community.
 - Deploy appropriate incident specific resources
 - Implement a skilled response
- Minimize and mitigate risks of an emergency occurrence in the community.
 - Adopt and reinforce fire codes that enhance the safety in the built environment and assist with effective response in the case of an emergency.
 - Integrate a community-wide emergency preparedness program for natural and man-made disasters.
- Deliver cost effective services.
 - Ensure that the citizens receive a consistent value for the tax dollar invested.

Each year the Chief will target organization and personal focus areas to advance the achievement of the Strategic Plan goals. The attached document is the current draft highlighting the 2013 focus areas. There have been several discussions with the command staff of the organization related to the extraordinary achievements over the past three years based on significant changes that have enabled our organization to function as it does today. There has been concern that resources have been pushed at “high capacity” for a significant period of time. There has also been a priority placed on sustainability of the many initiatives that have been successful. It is important to make sure that we can maintain the competencies that have been developed and that strategic choices are made for the implementation of additional innovations. In 2013 it will be critical that the organization communicate and reinforce clarity of purpose. There will be a focus on the human resource development, enhancing policies that support retention strategies. These are important to ensure that team members continue to grow in a way that advances the organization as a whole. We will



Agenda Item Cover

Item No.: 4

Meeting Date: January 10, 2013

Prepared By: Renee Wheeler, Public Safety Administrative Director

continue to focus on excellent customer service, safety, system expansion as outline in the Strategic Plan, and regional leadership that advances our regional service delivery to the citizens of Northern Colorado.

STAFF RECOMMENDATION

Information and discussion only

FINANCIAL/ECONOMIC IMPACTS

Focused investment based on sustainability over the long term planning horizon.

ASSOCIATED STRATEGIC GOALS

All three goals as outlined above.

ATTACHMENTS

2013 Goals Document

LFRA Goals for 2013

The following are the agreed upon goals for 2013 between the Fire Chief and City Manager. These goals will also be approved by both the Fire Authority Board and the Rural District Board.

Maintain Organizational Effectiveness for Administration and Governance-

- Maintain and/ or accomplish the set organizational benchmarks and goals as established in the 2012 LFRA Strategic Plan
- Maintain and improve financial methodology and reporting for all governing bodies
- Investigate further opportunities and impact of Fire Department Accreditation for LFRA
- Prepare for the possible ISO evaluation in 2013 with the intent to maintain or improve current PPC
- Develop alternate strategies for dealing with open burning ordinances and resolutions within the City of Loveland and Rural District, creating a more effective response to the changes driven by weather and dry conditions

Maintain and Develop Effectiveness in Emergency Response and Citizen Service-

- Expansion of Blue Card Training for all LFRA personnel
- Further development of the PPA method
- Integration of NIST research into strategic, tactical and task level operations
- Expansion of the community impact for CSD; particularly in two areas:
 - Development of a safety inspection program at the fire company level
 - Develop strategies and a basic long-term plan for adoption of the IFC Residential sprinkler code, with a phased in process for education, Incentives-based implementation and full implementation
- Improve focus on Customer Service

Develop Processes for Greater Human Resource Development-

- Establish functional future workload goals and objective (moving from Pioneers to Settlers)
- Address issues connected to Mission, Vision, Values, Policies and Procedures, Rules and Regulations, and Organizational Priorities
- Addressing overall development of personnel, focusing on educational opportunities and growth (leadership development, etc.)

- Address the identified needs within our 3-tiered workforce structure, including the pursuit of a grant for Recruitment, Retention position
- Focus on maintaining and improving organizational morale

Continue Organizational Expansion and Development Structurally (hardware)-

- Continue with development and building of new fire station two
- Design and development and building of Heavy Rescue Squad 2
- Design and development and building of new Type 6 Engine
- Design and build new initial command vehicle for BCs
- Write Grant for new Type 3 Engine
- Design and plans for new Aerial Tower for purchase in 2014
- Work on plan for old fire station two- transference or sale of the property to another agency or group

Enhance Regionalization and Impacts Made by LFRA-

- Expand LFRA's leadership role in the region, at the state level, and beyond
- Develop stronger relationships between partnering fire departments in the region
- Extend working relationships beyond Fire-Rescue to other relevant organizations (Police, EMS, Other)
- Enhance relationships and influence at the Emergency Management and CSD area both locally and regionally

Fire Chief's Personal Goals-

- Enhance personal educational opportunities through attendance at seminars and workshops (at least three in 2013)
- Complete the Chief Fire Officer Designation (CFOD) application, submit and obtain credentialing in 2013



Agenda Item Cover

Item No.: 5

Meeting Date: January 10, 2013

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Review Briefing Papers and Correspondence

EXECUTIVE SUMMARY

The Chief's report includes a variety of general updates including:

- Performance Reviews and Merit Plan Increases
- Fire Authority Board Retreat and 2013 Goals
- Strategic Plan Update
- 2013 Budget Presentation
- Building Projects
- Major Incidents
- IGA with Thompson Valley EMS
- Wildland S-215 Class

BACKGROUND

This section of the agenda is intended to provide general information to keep board members apprised of project status.

STAFF RECOMMENDATION

N/A

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

- Fire Chief's Monthly Report
- Letters
- November Statistics



Loveland Fire Rescue Authority Board Fire Chief's Monthly Report- December



For January Board Meeting, 2013

This monthly report is intended as an update to the fire authority board on important information that impacts the organization and the authority board.

Performance Reviews and Merit Pay Increases- December was the month when the year-end performance reviews were completed and reviewed by our staff. The new Neogov automated system had some interesting challenges, but overall this new system will likely shorten the workload and improve our evaluations. A great deal of time has gone into the learning and use of the new system during this month for our staff. The next phase of the performance review, merit increases based on the reviews, was conducted by our executive staff in December. We met the deadline of having our entire merit pay schedule and spreadsheets developed and submitted to Human Resources by 12-21.

Fire Authority Board Retreat and 2013 Goals- On December 13, the Fire Authority Board met for their regular monthly meeting, followed by a "retreat" session. The format followed a traditional pattern where we reviewed the year and what went well, and what things we could do better in 2013. Renee Wheeler facilitated the meeting for the board and was able to guide the group in developing some great topics and areas of focus for the board and staff for 2013. The meeting was held in the newly remodeled fire station six in the community room. The board toured the facility after the regular meeting. The meeting provided several areas of focus for the staff in 2013; nearly all of these have been captured in the 2013 LFRA Goals (see resolution in January packet).

Strategic Plan Update – We have accomplished a great deal in 2012. As we look and compare our accomplishments to our guiding document, the 2012 LFRA Strategic Plan. We have accomplished nearly everything listed in Phase I of the plan (2012-2013). We will provide a more comprehensive update on the strategic plan in February.

2013 Budget Presentation- December was the month where the final wrap up and approvals and appropriations for the 2013 budget took place with our political leaders; these included presentations to the Rural District Board and the Fire Authority Board.

Building Projects- Significant progress was made on the remodel and expansion of fire station six and for the land procurement of fire station two. The work on station six was completed with the certificate of occupancy presented on schedule. Initial reports are all favorable for this great new addition. For new fire station two all county Minor Land Development reviews were completed and the contracts signed by the Mehaffey's and City Manager. The closing on the property was 12-28-12; we now own 3 acres of property to build new fire station two.

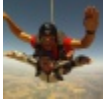
Major Incidents-

- There were several major incidents during the month of December, including four significant structure fires. These significant incidents include:
 - 2nd Alarm Structure Fire – 1 Aspen Drive- Apartment Fire Unit G
 - 2nd Alarm Structure Fire – 1 Aspen Drive- Apartment Fire Unit L
 - Structure Fire 821 White Elm (house fire)
 - Structure Fire 8304 Mummy Range Drive (Auto Aid with PFA & Windsor)
 - Horse Rescue (Large Animal Rescue Team Activation)
 - Gas Leak inside the Metro-lux Theaters (Greater Alarm Response)
 - Wildland Fire near Carter Lake (Multiple Alarm Auto-Aid with Berthoud)

IGA with Thompson Valley EMS (Thompson Valley Health Services District)- The IGA between TVEMS and LFRA was completed in November and approved by the Health Services District Board. The agreement was brought before the fire authority board in December for final approval and adoption. This agreement was a culmination of several months of work between the staff and attorneys of both agencies. As we see more difficulties with regional fire departments and districts and their ambulance services, this agreement is timely and important for long-term effective emergency medical services for our community citizens.

Wildland S-215 Class- The Wildland S-215 Class wrapped up in the month of December for the entire department. This course, titled: Wildland Fire Operations in the Urban Interface Area, is a nationally certified course designed to assist structure and wildland firefighters who will be making tactical decisions when confronting wildland fire that threatens life, property and improvements in the Wildland/Urban Interface. Instructional units included: interface awareness, size-up, initial strategy and incident action plan, structure triage, structure protection tactics, incident action plan assessment and update, follow up and public relations, and firefighter safety in the interface. The course requires a minimum of 28 contact hours for completion. This S-215 course represented a significant amount of time and effort for our firefighters and instructors. S-215 was taken by 5-6 personnel on each shift (roughly 1/3 of each shift) and was instructed by certified LFRA officers that included Captain Craig Willard, Lt. Randy Chase and Lt. Rene Macias. The course will increase our organizational knowledge and proficiency in the Wildland/Urban Interface (WUI) Theater and better prepare our firefighters for the upcoming wildland season. In light of the extreme wildland season of 2012, this course is timely and needed to help improve our knowledge, skills and abilities in the wildland/urban interface theater.

Thank You on Facebook

Conversation between [Loveland Fire Rescue Authority](#) and [Kari Helgeson](#)**Kari Helgeson**

12:38pm Jan 3

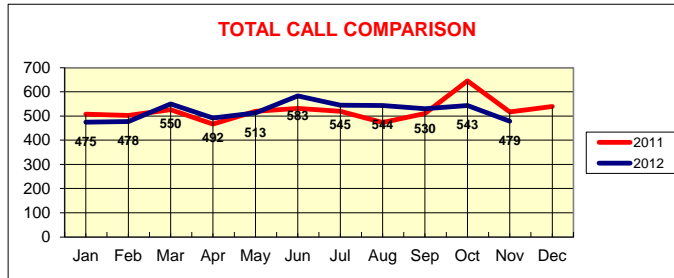
I would like to thank the Loveland fire dept for assisting my dad last Friday night. He awoke in the middle of the night to his fire alarm sounding, checked out the upstairs level and could find nothing burning. He thought about going downstairs to see if there was something wrong there, but being 80 years old decided not to venture down in case he couldn't get back up. He called 911 and had quick response by the fire crew who not only checked the house out for him but informed him he had old faulty fire alarms that needed replacing. The crew was so kind, they replaced his alarms for him on the spot....I forgot to add, this was about 1:30 in the morning! Thank you so much for being so kind to him and putting his mind at ease. My dad is not one to ask for help, so for him to even call was huge on his part, but to have such kind people assist him is truly a blessing. I don't know the names of the crew responding, but this was a call at 718 Madrone Dr....I would really like to get this message of gratitude to them!

Thank you, thank you, thank you!!

Kari Helgeson

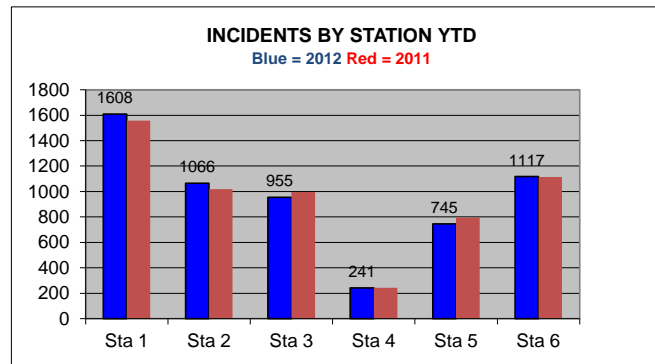


CALL INFORMATION					
INCIDENT TYPE	CITY	RURAL	MO. TOTAL	YTD	%
Structure Fire (Residential)	0	0	0	19	
Structure Fire (Commercial)	0	0	0	2	
Vehicle Fire	1	0	1	31	
Grass/Wildland Fire	0	3	3	51	
Smoke/Odor Investigation	6	2	7	140	
Fire Alarm	30	6	36	451	
Other Fire	8	6	14	235	
Total Fire Related	44	17	61	929	16%
Total Medical (EMS)	215	33	248	2,799	49%
Motor Vehicle Accident	32	19	51	552	
Hazmat	10	0	10	128	
Water/Ice Rescue	0	1	1	11	
Carbon Monoxide	12	5	17	134	
Public Asst. (Service)	20	4	24	283	
Cancelled Enroute	14	33	47	583	
No Incident Found	6	4	10	71	
Airport Standby	10	0	10	241	
Airport Emergency	0	0	0	1	
Total Miscellaneous	104	66	170	2,004	35%
Month-End Total	363	116	479		
Year Cumulative	4,425	1,307		5,732	
Percentage YTD	77%	23%			



AUTO & MUTUAL AID YTD						
	Ft. Collins	Hrs.	BT Canyon	Hrs.	Windsor	Hrs.
AA/MA Received	38	17.5	3	2.5	32	14
AA/MA Given	141	69	50	46	24	27
Totals	179	86.5	53	48.5	56	41

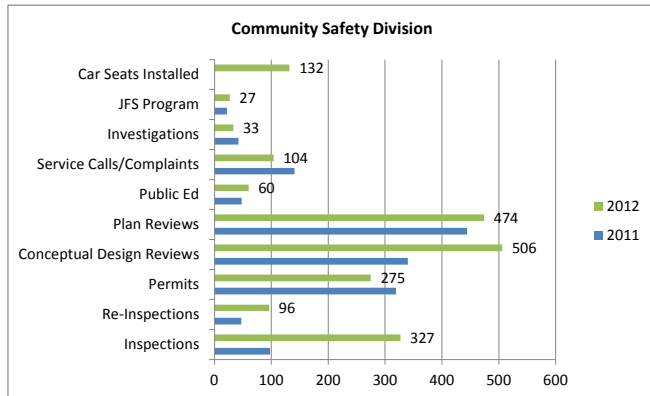
Average Response Times YTD		Fire Confined to Room of Origin	
Call to Tone Out	2.03 Minutes		60%
Dispatch to Enroute	1.03 Minutes		
Enroute to 1st Arrival	3.38 Minutes		
Average on Scene	8.21 Minutes		



LOSS/SAVE INFORMATION				
Type of Fire	City		Rural	
	Loss	Save	Loss	Save
Residential Structure	\$ -	\$ -	\$ -	\$ -
Commercial Structure	\$ -	\$ -	\$ -	\$ -
Other Fires	\$ -	\$ -	\$ -	\$ -
Month Total	\$ -	\$ -	\$ -	\$ -
Year Cumulative	\$ 320,842	\$ 1,432,587	\$ 27,255	\$ 389,447

COMMUNITY SAFETY DIVISION				
Activity	City	Rural	Total Hrs.	YTD No.
Business Inspections	3	0	6.5	140
Development Inspections	15	0	22	187
Re-Inspections	5	2	7	96
Conceptual Design Review	83	4	45	506
Building Plan Reviews	17	1	9	209
System Plan Reviews	9	0	9	156
P & Z Plan Reviews	11	1	6	109
Permits	15	1	5	275
Public Education	3	0	3	60
Service Calls/Complaints	5	0	10	104
Investigations	0	0	0	33
Car Seats Installed	6	0	3	132
Juvenile Firesetter Program	3	0	7.5	27
Month-End Total	175	9	133	
Year Cumulative	1,881	153	1,640.0	2,034

8,018 Public Education Contacts YTD



TRAINING NEWS		
	Hrs/Month	Hrs. YTD
Shift	925.00	14,346.00
Volunteer	29.50	905.00
Admin.	68.50	835.00
Total	1,023.00	16,086.00
Volunteer Shift Hours		460.00
Yr Cumulative Volunteer Shift Hours		7,497.00

Specialized Disciplines	YTD Courses	YTD Training Hours	OT Hrs.	OT \$'s
Collapse	12	11		
Rope	115	133.5		
Confined Space	14	16.25		
Trench	3	14		
Search/Rescue	7	11		
Water	72	104.5		
TAC	12	64		
Hazmat	110	121.5		
Wildland	273	712		
YTD	1,187.75	1,986*		\$54,517*

*Numbers were adjusted down from October because of project codes that should not have been included in Specialized Disciplines tracking for OT and OT\$'s