

HUMAN SERVICES COMMISSION

The regular meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the City Managers Conference Room on
September 27, 2012

PRESENT AT THE MEETING:

Commissioners: Jackie Elliott, Lorna Greene, April Lewis, Ally Miller, Amy Olinger, Rebecca Paulson, Penn Street, Stan Taylor, Alouette Greenidge, Tim Hitchcock, Audra Montoya and Melody Bettenhausen

Staff Liaison: Alison Hade

Council Liaison: Ralph Trenary

ABSENT FROM THE MEETING:

Commissioners: Audra Montoya

These minutes are a general summary of the meeting.

CALL TO ORDER

Chair Elliott called the meeting to order at 6:10 pm.

APPROVAL OF JUNE 28TH MEETING MINUTES

Commissioner Paulson made a motion to approve the August 23rd meeting minutes. Vice Chair Greene seconded the motion, which passed unanimously.

PUBLIC COMMENTS

None

CITY COUNCIL LIAISON UPDATE

Councilor Trenary stated that the City Council is going through the Annual Budget Process and working on the renewal of the Capital Expansion Fee Program. They are researching oil and gas regulations for items that have been presented to them. They have a vacant council seat that will be filled in the upcoming election in November.

Vice Chair Greene asked about a possible increase in grant funds since it has been so long since there has been one. Councilor Trenary encouraged the commissioners to talk to the two City Councilors in their ward and the mayor. It was decided that a sub-committee would get together and work on the next steps. The sub-committee members will be Commissioners Street and Bettenhausen, Vice Chair Greene, and Chair Elliott.

COMMUNITY PARTNERSHIP OFFICE LIAISON UPDATE

Staff Liaison Hade informed the commission of changes happening in local agencies:

Homeward 2020's Executive Director, Bryce Hach, will be leaving his position at the end of this year. Neighbor to Neighbor's newly appointed Executive Director has left after only a few months in the position.

SAVA's director has stepped down.

The Loveland Homeless Connect event is November 2nd at Truscott Elementary School, volunteers are needed. Volunteers will be navigators for homeless and those at risk of homelessness in filling out the intake form and maneuvering through all the Loveland services that are available. Staff handed out volunteer forms.

FINAL REPORT SUMMARY – ADDITIONAL INFORMATION REGARDING AGENCY OUTCOMES

Staff Liaison Hade went over a spreadsheet with percentages for the outcomes to show how agencies performed and several agencies showed very significant under performance for what they said they would be able to do with the grant funds. The commissioners discussed and determined that staff should follow-up with the agencies that under delivered to find out why and report back to the commission.

SITE VISIT ASSIGNMENTS AND REPORT FORM

Staff handed out the site visit sheet with agencies that need to be visited this year. Commissioners picked the agencies they wanted to visit (attached). Commissioners discussed if there should be a standardized site visit report form or not. It was decided that each commissioner could do their report however they preferred, just include at the top basic information about the name of the agency, who was interviewed, who is doing the report and the date of the report.

FINALIZE CHANGES TO THE 2013 GRANT GUIDE

Staff handed out changes agreed on at the August meeting and the commissioners discussed the scoring questions weighting. Changes were made to the weights (attached), Vice Chair Greene made a motion to accept the changes which was seconded by Commissioner Street and passed unanimously.

NEW BUSINESS

Chair Elliott has a milestone birthday this year and the commissioners celebrated with cake.

ADJOURNMENT

Vice Chair Greene adjourned the meeting at 7:25 p.m.

Respectfully Submitted,
Beverly Walker

HSC Site Visits

Applicant	2012	Contact person	Contact info	Address
Alliance for Suicide Prevention <i>formerly Suicide Resource Center</i>	Penn Street	Lori Daigle	ldaigle@allianceforsuicideprevention.org 970-482-2209	619 S. College Ave, Suite 12 Fort Collins, CO 80524
Alternatives to Violence	Amy Olinger	Lynda Nielsen	director@alternativestoviolence.org 970-669-5150	313 E. 4th Street Loveland, CO 80537
Boys & Girls Club	Ally Miller & Alouette Greenidge	Kathi Wright	kwright@bgclarimer.org 970-223-1709	103 Smokey St, Fort Collins, CO 80525
Care A Van - SAINT	Rebecca Paulson	Gary Thomas	sainted@frii.com 970-223-8604	333 W drake Rd #42 Fort Collins, CO 80526
Center for Adult Learning	Lorna Greene, Penn Street & Alouette Greenidge	Sondra Merk	sondra.merk@frontrange.edu 970-663-7111	565 N Cleveland Ave Loveland, CO 80537
Community Kitchen	Penn Street	LuAnn Ball	Luann.ball@hotmail.com 970-667-0311	437 N. Garfield Ave Loveland, CO 80537
Crossroads Safehouse	Alouette Greenidge	Pat Parker	pparker@crossroadssafehouse.org 970-530-2353	PO Box 993 Fort Collins, CO 80522
Disabled Resource Services	Lorna Greene	Dave McDanal	drsdmc@frii.com 970-593-6583	640 E. Eisenhower Loveland, CO 80537
Easter Seals Colorado - WINGS program	Jackie Elliott & Rebecca Paulson	Sue Cox	scox@eastersealscolorado.org 970-667-3636	1670 Topaz Drive Loveland, CO 80537
Elderhaus	Tim Hitchcock	Joanne Johnsen	joanne@elderhaus.org 970-221-0406	605 S Shields Street Fort Collins, CO 80521
Food Bank for Larimer County	Stan Taylor & Melody Bettenhausen	Amy Pezzani	apezzani@foodbankklarimer.org 970-530-3110	2600 N. Lincoln Ave Loveland, CO 80538
House of Neighborly Service	Melody Bettenhausen & Penn Street	Glorie Magrum	gmagram@honservice.org 970-667-4939	565 N Cleveland Ave Loveland, CO 80537
Meals On Wheels	Melody Bettenhausen & Penn Street	Elizabeth Harless	elizabeth@lovelandmealsonwheels.org 970-667-0311	437 N. Garfield Ave Loveland, CO 80537
Northern Colorado AIDS Project	Rebecca Paulson & Amy Olinger	Jeff Basinger	jeff@ncaids.org 970-484-4469	400 Remington Street #100 Fort Collins, CO 80524
Project Self-Sufficiency	Amy Olinger	Mary Carraher	mary@ps-s.org 970-635-5901	375 W 37th Street #200 Loveland, CO 80538
Rehabilitation and Visiting Nurses Association	Tim Hitchcock	Crystal Day	crystalday@rvna.info 970-330-5655	2105 Clubhouse Drive Greeley, CO 80634
Thompson Valley First Steps Nursery	April Lewis	Christi Batie	970-613-5332	1101 Hilltop Drive Loveland, CO 80537
Thompson Valley Preschool	April Lewis & Alouette Greenidge	Gail Yant	gyant@thompsonvalleypreschool.org 970-667-6552	803 E 16th St Loveland, CO 80538
Touchstone Health Partners <i>formerly Larimer Center for Mental Health</i>	April Lewis & Jackie Elliott	Sue Zasadil	sue.zasadil@larimercenter.org 970-494-4285	1250 N Wilson Loveland, CO 80537
Turning Point Center	Ally Miller	Dave Moran	dmoran@turningpnt.org 970-221-0999	1644 S College Ave Fort Collins, CO 80525

1 Not Scored									
		1	2	3	4	5	SCORE	Weight	TOTAL
2	How well does the program meet Human Services grant program goal?	Inadequately meets goal		Partially meets goal		Meets goal	5	3	15
		1	2	3	4	5	SCORE	Weight	TOTAL
3	Explanation of need in Loveland for grant	Inadequate		Adequate		Thorough	5	4	20
		1	2	3	4	5	SCORE	Weight	TOTAL
4	Agency's objective for the program	No objective		Adequate objective		Clear objective	5	5	25
		1	2	3	4	5	SCORE	Weight	TOTAL
5	Agency documentation for the program	Poorly documented		Adequately documented		Well documented	5	5	25
		1	2	3	4	5	SCORE	Weight	TOTAL
6	Results of the objectives	Minimal		Adequate or New		Exceeded objectives	5	3	15
7 Not Scored									
		1	2	3	4	5	SCORE	Weight	TOTAL
8-10	Program benefit to Loveland residents	Minimally beneficial		Somewhat beneficial		Highly beneficial	5	5	25
		1	2	3	4	5	SCORE	Weight	TOTAL
11	Rate the level of duplication of services	Others provide same service to same population		Others provide same service to different population		Program is only provider	5	2	10
		1	2	3	4	5	SCORE	Weight	TOTAL
12	Agency seeks out hidden populations & provides accommodating services	No outreach or accommodating services		Moderate outreach or accommodations Reasonable explanation of no outreach		Extensive outreach & accommodations	5	2	10
		1	2	3	4	5	SCORE	Weight	TOTAL
13	Coordination of services with other agencies	No coordination		Moderate coordination		Excellent coordination	5	3	15
		1	2	3	4	5	SCORE	Weight	TOTAL
14	Program's provision of tools for self-sufficiency	No tools provided		Adequate		Extensive	5	3	15

Old Weight

2

New

New

New

		1	2	3	4	5	SCORE	Weight	TOTAL
15 - 17	Program's use of volunteers (# persons, # hours, types of services)	Ineffective use or inadequate reason for no volunteers		Effective use or adequate reason for no volunteers		Highly effective use or excellent reason for no volunteers	5	2	10
		1	2	3	4	5	SCORE	Weight	TOTAL
18	Program's client-generated revenue system or explanation for no fees	Inappropriate system or explanation		Appropriate system or explanation		Excellent system or explanation	5	2	10
		1	2	3	4	5	SCORE	Weight	TOTAL
19 - 21	Funding & Program sustainability	Questionable sustainability		Evidence of sustainability		Highly sustainable	5	5	25
22 Not Scored									
		1	2	3	4	5	SCORE	Weight	TOTAL
23	% of Loveland Program Budget requested from HSG: Scored by CPO	26%-30%	21%-25%	16%-20%	11%-15%	10% or less	5	4	20
		1	2	3	4	5	SCORE	Weight	TOTAL
24	Program expense information: Loveland Program Budget Narrative	Inadequate info provided		Adequate info provided		Thorough info provided	5	3	15
		1	2	3	4	5	SCORE	Weight	TOTAL
25	Rate impact of this service relative to services provided by other applicants	Low impact		Equal impact		Very high impact	5	3	15
		1	2	3	4	5	SCORE	Weight	TOTAL
26	Clarity & quality of grant proposal:	Inadequate		Average		Excellent	5	5	25
		1	2	3	4	5	SCORE	Weight	TOTAL
27	Clarity & quality of grant presentation:	Inadequate		Average		Excellent	5	4	20
		1	2	3	4	5	SCORE	Weight	TOTAL
Total Score								315	

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