
Loveland Fire Rescue Authority Board Meeting



410 East 5th Street (second floor conference room)

Loveland, Colorado 80537

Thursday, September 13, 2012

1:00 PM



Loveland Fire Rescue Authority Board Meeting Agenda
410 East 5th Street
Loveland, Colorado 80537
Thursday, September 13, 2012
1:00 PM

THE LOVELAND FIRE AND RESCUE AUTHORITY DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY, RACE, CREED, COLOR, SEX, SEXUAL ORIENTATION, RELIGION, AGE, NATIONAL ORIGIN OR ANCESTRY IN THE PROVISION OF SERVICES. FOR DISABLED PERSONS NEEDING REASONABLE ACCOMODATIONS TO ATTEND OR PARTICIPATE IN A CITY SERVICE OR PROGRAM, CALL 970-962-2497 AS FAR IN ADVANCE AS POSSIBLE.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AWARDS AND PRESENTATIONS

PUBLIC COMMENT

CONSENT AGENDA

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Board acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today's meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than five minutes.

1. Approve the Minutes from the August 9, 2012 Loveland Fire Rescue Authority Board Meeting
2. Approve a Resolution Enacting a Supplemental Budget and Appropriation to the 2012 Loveland Fire Rescue Authority Budget to Appropriate Additional Funding from a Federal Fire Prevention Grant

End of Consent Agenda

REGULAR AGENDA

Anyone who wishes to address the Board on any item on this part of the agenda may do so when the Chair calls for public comment. All public hearings are conducted in accordance with Board By-Laws. When Board is considering approval, the Authority's By-laws only requires that a majority of the Board quorum be present to vote in favor of the item.

3. Consider a Resolution to Approve 2013 Loveland Fire Rescue Authority Schedule of Fees, Rates, and Charges



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4. Consider a Resolution to Adopt the Loveland Fire Rescue Authority 2013 Annual Budget
5. Review Briefing Papers and Correspondence
 - a. Chief's Report
 - b. July Statistics
 - c. Police Chief's Appreciation Letter
 - d. Town of Vail Appreciation Letter
 - e. Secret Service Appreciation Letter
6. Board Member New Business/Feedback
7. Any Other Business for Board Consideration

ADJOURN

Agenda Item Cover

Item No.: 1

Meeting Date: September 13, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director



TITLE

Approve the Minutes from the August 9, 2012 Loveland Fire Rescue Authority (LFRA) Board Meeting

EXECUTIVE SUMMARY

The attached document, prepared by Roylene Sterkel, is a record of the August 9, 2012 LFRA meeting. It details the discussions at the meeting including the adoption of the LFRA Strategic Plan, a review of the second quarter budget report, consideration and a motion related to contingency planning for service reductions in the Rural District in the event their revenue is not sufficient to make their contribution to the Fire Authority, the Chief's report, notice an application for two Anadarko oil wells was received and a presentation on the firefighter efforts for the Rural District Mill Levy campaign.

BACKGROUND

Standard meeting protocol

STAFF RECOMMENDATION

Approve as written

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

Minutes



Loveland Rural
Fire Protection
District

Fire & Rescue Authority Board Meeting Minutes Thursday, August 9, 2012

Members Present:

Mayor Cecil Gutierrez
Rural Board Secretary Greg White
Asst. City Attorney Teresa Ablao
City Councilor John Fogle
Public Safety Admin. Dir. Renee Wheeler
Division Chief Ned Sparks

Rural Board President Dave Legits
Fire Chief Randy Mirowski
Division Chief Merlin Green
BSC Roylene Sterkel

Absent Members:

Board Chair Jeff Swanty
City Manager Bill Cahill

Visitors:

Rural Board Member Mike McKenna
Battalion Chief Greg Ward
Battalion Chief Tim Smith
Firefighter Dan Engelhardt
Firefighter Zach Sullivan

Call to Order:

Mayor Gutierrez called the Fire & Rescue Authority Board meeting to order on the above date at 1:30 p.m.

Pledge of Allegiance:

The Board participated in the Pledge of Allegiance.

Roll Call:

Secretary Sterkel conducted roll call.

Awards and Presentations: None

Public Comment: None

Consent Agenda:

1. Rural Board President Legits moved to approve the July Board minutes as written. Councilor Fogle seconded the motion and it carried.

Regular Agenda:

2. **Consider a Resolution to Adopt the Loveland Fire Rescue Authority 2012 Strategic Plan-**

Chief Mirowski said that the Strategic Plan has been in process for over two years and this is the final version for the Board to consider. He asked if the Board had any questions or concerns about the final document. No one on the Board had any questions. Councilor Fogle moved to approve Resolution R-006 to adopt the 2012 Strategic Plan. Rural Board President Legits seconded the motion and it was unanimously approved by the Board.

3. **Review the Second Quarter Budget Report – *Budget Biz***

Public Safety Admin. Director Renee Wheeler discussed the budget information for the 2nd quarter as it was written in the *Budget Biz*. She talked about the supplemental requests that were submitted for approval. Councilor Fogle asked the Chief if he knows what station the Type 6 Engine will be housed in. Chief Mirowski said that we are not sure at this point which station it will go to. He explained why we need another Type 6 Engine in addition to the two that we already have. The two that we have now are showing their age with maintenance issues and both are owned by the Rural District. The City has 5,109 acres of open space to cover.

Renee reviewed the costs associated with the High Park fire incident. We will be submitting the costs for the Masonville Task Force patrols to FEMA on Monday and should recover some of those costs. Councilor Fogle was glad to see that we were proactive in that effort. Mayor Gutierrez commented about how incidents like these are not only about the costs but more importantly the “human capital” with people putting in long hours and being affected by the stress.

4. **Consider Rural District Service Delivery Contingency Planning –**

Chief Mirowski discussed the issue paper submitted to the Board and about how hard it is to make the kinds of decisions, related to service level reductions that the Board may need to make if future Rural District mill levy elections do not pass. He said that there are two primary outcomes from following the options

listed in the issue paper:

1. A two-tiered response – Rural vs. City
2. Overall reduction of services in the Rural District

If a future mil-levy is not passed by the Rural District voters, the current 18% contribution, required of the Rural District by the IGA establishing the Fire Authority, will not be able to be met after 2013. Chief Mirowski said that voters indicated that the May election for a mil-levy increase was problematic for three reasons:

1. The mil levy increase that was asked for was too high (4 mills was asked for).
2. There was no end proposed for the increase (a sunset date).
3. There was not a definite answer to what would be lost if it didn't pass.

Councilor Fogle said that with the upcoming election we need to give clear direction to the voters. We need to let them know “how much”, “what for”, and “why”. We need to get the information out to the public in any way possible to gain support.

Rural Board President Legits said that the majority of costs associated with the Fire Department are operations (wages). His suggestion would be to stop running EMS calls in the Rural District. The group discussed how hard that would be operationally because it's not always clear where the City and Rural jurisdictions start and end, as well as the fact that people use cell phones a lot and those don't track by an address in the dispatch center. Also, it will be hard to determine the cost savings of eliminating EMS, or reducing fire-rescue services in the Rural District. Chief Mirowski said there is also a reliability and sustainability issue, as addressed to the Fire Authority Board at the July meeting. He explained what equipment and staffing would respond, both from LFRA and TVEMS, on a life threatening call. Renee said we are already understaffed so we can't really cut stations or people.

Councilor Fogle asked if there might be a way to get the Rural back to the previous 13% contribution that would be sustainable should the mil-levy not pass. Unfortunately, this would put us back to the City having to pay more than their share, with a revenue allocation formula based on call loads.

Rural Board member Mike McKenna from the audience talked about the short time we have to plan this election and get the information out to people. He said the last election failed because there were no consequences and decisions need to be made this time as to what will be lost if the election fails. He said that people are aware that their ISO ratings will probably be going up next year, which will cost them more for insurance. He feels that telling people there will be a fire

station in the Rural District would be good information. This is just one election to meet adequate service level funding and there will likely need to be additional elections every five years (in 2017 and 2022) to sustain needed service levels and meet increased costs.

Chief Mirowski said that there are no indications that ISO ratings will go up next year. We are due for an evaluation from the ISO in 2013, but that has not been confirmed and even if and when that occurs, it doesn't mean the ratings will change. He talked about how important it is to get to 3 people on every rig and the differences of what can be done on a scene with the extra person.

Mayor Gutierrez said that the Mayor and City Council do not want to tell the Rural District what they need to do. Rural Board President Legits said we must make an impact on the voters and let them know how they will be affected if the mill levy increase does not pass. Chief Mirowski said we need to check with the County to see if they would respond to a wildland incident in our Rural district if we did not. Mayor Gutierrez asked the question, if we stop responding to all calls in the Rural including wildland calls, would we still need to purchase a new Type 6 Engine. Chief Mirowski said yes, and explained why. He said another option would be a reduction in our initial response to incidents. Greg White said he doesn't feel like people understand what that means or how it affects them directly. Councilor Fogle said it really boils down to the services that are received being paid for by the people who receive those services, whether it's City or Rural. Mayor Gutierrez asked some additional questions concerning cost savings, and cost shifting, if services were cut and /or reduced. Chief Mirowski responded that staff could put together some estimates of cost savings and some better information on how much costs would shift to the City of Loveland if the Rural District could not meet its financial obligation of 18%.

Chief Mirowski asked for direction from the board (related to the final statement in the issue paper that accompanied this agenda item): *“Our staff is seeking some direction from the Board in how to construct a response to voters who ask questions about the consequences for a failed election. Also staff is seeking direction from the board in constructing a service reduction strategy and action plan for implementation should the Board decide on a course of action to reduce emergency services in the District.”*

After further discussion, the Board directed the LFRA staff to develop, for future consideration by the Board, a contingent operations plan that would reduce services to the Rural District by eliminating EMS response and reducing other multi-company responses by up to 60% in apparatus and personnel to the Rural District. Councilor Fogle made that motion and Rural Board President Legits seconded the motion. The motion passed unanimously.

As another option to address these concerns, Division Chief Sparks brought up the issue of ending the partnership (*the fire authority*). This action would require the Rural District and the City of Loveland to be independent of each other and responsible for their own response areas and funding (*in essence, causing the Rural District to create their own fire department*). The Board did not want to entertain that option at this time.

5. Review Briefing Papers and Correspondence –

Chief Mirowski asked if the Board had any questions about the 4 items listed on the agenda under item 5. There were no questions.

6. Board Member New Business/Feedback –

Mayor Gutierrez said there are two oil well applications by a company named Anadarko in process in our Rural jurisdiction.

Firefighter Zach Sullivan handed out information that has been put together by a group of firefighters as to what we need to do to help get the mil-levy passed. They will be putting together handouts to distribute. He indicated that they plan to start going door-to-door in October. The Boards direction was they need to start that campaign in September, not October.

The Board has changed their meeting time beginning with the September meeting. They will now meet at 1:00 p.m. instead of 1:30 p.m.

With no further business at hand, Mayor Gutierrez moved to adjourn the meeting. Meeting was adjourned at 3:10 pm.

Agenda Item Cover

Item No.: 2

Meeting Date: September 13, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director



TITLE

A Resolution Enacting a Supplemental Budget and Appropriation to the 2012 Loveland Fire Rescue Authority Budget to Appropriate Additional Funding from a Federal Fire Prevention Grant

EXECUTIVE SUMMARY

This resolution would appropriate a total of \$32,240 additional money to the Loveland Fire Rescue Authority Budget for a federal Fire Prevention grant to install smoke and carbon monoxide detectors in 650 low income and disabled households

BACKGROUND

The Federal Emergency Management Agency and the Department of Homeland Security as a part of their 2011 Assistance to Firefighters Grant Program awarded \$32,240 a Fire Prevention Grant for a \$40,300 project to install smoke and carbon monoxide detectors in 650 low income and disabled households in the LFRA service area. The match for the grant has already been identified within the existing Community Safety Division budget.

The board was sent an email notification of award with the implementation plan that was included in the application. A copy of the application is available upon request.

STAFF RECOMMENDATION

Staff recommends approval of the resolution as written.

FINANCIAL/ECONOMIC IMPACTS

\$32,240 additional funding for the smoke and carbon monoxide detectors

ASSOCIATED STRATEGIC GOALS

Minimize and mitigate the risks of an emergency occurrence in the community.

ATTACHMENTS

Resolution

RESOLUTION NO. R-007

A RESOLUTION ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2012 LOVELAND FIRE RESCUE AUTHORITY BUDGET TO APPROPRIATE ADDITIONAL GRANT FUNDING FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR FIRE PREVENTION

WHEREAS, on August 10, 2012, the Authority has been awarded \$32,240 grant from the Federal Emergency Management Agency (“FEMA”) Assistance to Firefighters Grant Program-Fire Prevention and Safety Grant for the purchase of three (3) smoke alarms and one (1) carbon monoxide alarm for 650 low income and disabled households in our service area; and

WHEREAS, the Authority has the 20% matching funds required by the grant of \$8,060 within the existing 2012 Community Services Division budget; and

WHEREAS, the Loveland Fire Rescue Authority (“Authority”) will receive these funds on a reimbursement basis that were not anticipated or appropriated at the time of the adoption of the budget for 2012; and

WHEREAS, the Authority Board desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the budget for 2012; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE LOVELAND FIRE RESCUE AUTHORITY, STATE OF COLORADO, AS FOLLOWS:

Section 1. That additional funds from FEMA were not appropriated at the time of adoption of the budget for 2012 as the grant was awarded on August 10, 2012. Said grant monies were not anticipated or appropriated at the time of adoption of the 2012 budget. The funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

2011 Rollover/Carryover Money

Account Title	Account Number	Amount	Description
Sources of Funds:			
Federal Grants	604-22-223-0000-32000	\$32,240	FEMA Assistance to Firefighters Prevention Grant
Uses of Funds:			
Safety Supplies	604-22-223-0000-42899	\$32,240	3 smoke alarms and 1 carbon monoxide alarm for each of 650 low income, disable households

Section 2. That as provided in Article IV: Section 4.1 of the Intergovernmental agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity, this Resolution shall be published in full by the Board Secretary.

Section 3. That this Resolution shall go into effect as of the date and time of its adoption.

ADOPTED this _____ day of September 13, 2012.

Jeffrey M. Swanty, Chairperson

ATTEST:

Secretary

Approved as to form:



Teresa Ablao
Assistant City Attorney

Agenda Item Cover

Item No.: 3

Meeting Date: September 13, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director



TITLE

A Resolution to Approve the 2013 LFRA Schedule of Fees, Rates and Charges

EXECUTIVE SUMMARY

The attached resolution sets fire related fees for the Loveland Fire Rescue Authority. The effective date of the fees is January 1, 2013. Generally speaking the fees remain the same as in 2012, with the exception of changes to fees when an inspection is required for the same item multiple times. Compressed gas fees were combined and a Haunted House/Maze fee was added.

BACKGROUND

The fire fees have traditionally been approved within the City and the Rural District jurisdictions individually. However, under Section 1.9(f) of the IGA that established the Loveland Fire Rescue Authority would approve the fee schedule and then partner agencies, the City of Loveland and the Loveland Rural Fire Protection District, must approve the fee schedule before it can become effective.

The exhibit attached to the resolution lists the fees as approved in the 2012 City of Loveland's fee ordinance and the fees to be charged in 2013 to clearly identify any changes. Generally speaking the re-inspection fees are being adjusted to \$75. Compressed gas fees were combined at \$100 for 2013 and a haunted house/maze permit was added at \$100.

STAFF RECOMMENDATION

Approve the resolution as written

FINANCIAL/ECONOMIC IMPACTS

Enable LFRA to charge fees in an effort to recover a portion of the cost to deliver services.

ASSOCIATED STRATEGIC GOALS

Deliver cost effective services.

ATTACHMENTS

Resolution

RESOLUTION #R- 008

**A RESOLUTION APPROVING THE 2013 SCHEDULE OF RATES,
CHARGES AND FEES FOR SERVICES PROVIDED BY
THE LOVELAND FIRE RESCUE AUTHORITY**

WHEREAS, the Loveland Fire Rescue Authority (“Fire Authority”) is authorized to fix fees, rates and charges for functions, services and facilities provided by the Fire Authority by Section 1.9(f) the terms of the Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity dated August 19, 2011 (“Formation Agreement”); and

WHEREAS, the Fire Authority seeks to adopt a revised schedule of rates, fees and charges for providing services and functions performed by the Fire Authority in 2013; and

WHEREAS, Fire Authority staff has presented the Fire Authority Board with a schedule of proposed rates, charges and fees, a copy of which is attached hereto as Exhibit A and incorporated herein by this reference (“2013 Schedule of Rates, Charges and Fees”) ; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE LOVELAND
FIRE RESCUE AUTHORITY, STATE OF COLORADO, AS FOLLOWS:**

Section 1. That the 2013 Schedule of Rates, Charges and Fees , attached hereto as Exhibit A, is hereby approved and adopted for services provided by the Loveland Fire Authority and shall apply to all services and functions provided by the Fire Authority on or after January 1, 2013.

Section 2. That this Resolution shall supersede in all respects all previous resolutions of the Fire Authority which set the rates , charges and fees now being set, for all services and functions provided by the Fire Authority on or after January 1, 2013.

Section 3. That notwithstanding the foregoing, the rates, charges and fees set in 2012 shall continue in full force and effect from the date of this Resolution until they are superseded on January 1, 2013 as provided for herein.

Section 4. That this Resolution shall take effect as of the date of its approval and adoption.

APPROVED AND ADOPTED this _____ day of September, 2012.

ATTEST:

Jeffrey M. Swanty, Chairperson

Secretary

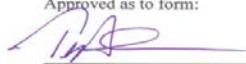
Approved as to form:

Teresa Ablao
Assistant City Attorney

Exhibit A - 2013 LFRA Schedule of Rates, Charges and Fees

<u>Description</u>	<u>2012 Fee</u>	<u>2013 Fee</u>	<u>2013 Change</u> <u>Revenue</u> <u>Impact</u>
<u>Fire Permit Fees (Hazardous Processes, Conditions or Locations):</u>			
Bonfire Standby, per event	\$350.00 minimum	\$350.00 minimum	\$0.00
Record Retrieval (<i>one hour minimum</i>), per hour	\$35.00	\$35.00	\$0.00
Compressed Gas small single tank	\$50.00	\$0.00	(\$50.00)
Compressed Gas Facilities large bulk facilities	\$100.00	\$0.00	(\$100.00)
Compressed Gas Facilities, small single tank or bulk facilities	\$0.00	\$100.00	\$100.00
Explosive or Blasting Permit	\$100.00	\$100.00	\$0.00
Fireworks Retail & Wholesale Sales Permit	\$1,500.00	\$1,500.00	\$0.00
Fireworks Display Permit	\$200.00	\$200.00	\$0.00
Flammable or Combustible Liquid Tank Removal, per tank	\$100.00	\$100.00	\$0.00
Hazardous Materials Storage/Dispensing/Production	\$100.00	\$100.00	\$0.00
High-Piled Combustible Storage Permit	\$100.00	\$100.00	\$0.00
Hot-Work Operations and Cutting Permit	\$50.00	\$50.00	\$0.00
Open Burning Inspection	\$50.00	\$50.00	\$0.00
Open Burning Permit	N/C	N/C	\$0.00
Haunted House/Maze Permit	\$0.00	\$100.00	\$0.00
Special Event Fee - small	\$100.00	\$100.00	\$0.00
Special Event Fee - large	\$200.00	\$200.00	\$0.00
Standby Event Coverage, per hour, per person required	\$40.00	\$40.00	\$0.00
Report Fee	\$5-15.00	\$5-15.00	\$0.00
School Inspection Fee	\$125.00	\$125.00	\$0.00
School Building Plan Review	\$300.00	\$300.00	\$0.00
Tent & Canopy Permit	\$50.00	\$50.00	\$0.00
Cryogenic Fluid Facility	\$100.00	\$100.00	\$0.00
<u>Fire Inspection Fees:</u>			
<u>Sprinkler Installation Inspections:</u>			
<u>1-9 Heads:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>10-99 Heads:</u>			
Per Inspection	\$70.00	\$70.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>100 to 1000 Heads:</u>			
Per Inspection	\$95.00	\$95.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Additional Inspections for All Sprinkler Systems:</u>			
(i.e. 200 lb. test, 2" drain test and inspectors tests), per inspector	\$40.00	\$40.00	\$0.00
<u>Alarm & Detection Systems:</u>			
Per Inspection (up to 5 devices)	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
Per Inspections (6 - 30 devices)	\$70.00	\$70.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
Per Inspection (over 30 devices)	\$95.00	\$95.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Hood & Duct Extinguishing Systems:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Paint Booth Extinguishing Systems:</u>			

Exhibit A - 2013 LFRA Schedule of Rates, Charges and Fees

<u>Description</u>	<u>2012 Fee</u>	<u>2013 Fee</u>	<u>2013 Change</u> <u>Revenue</u> <u>Impact</u>
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Paint Booth Using Combustible or Flammable Liquids:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Dip Tank Operations Using Combustible/Flammable Liquids Installation:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>LPG or Natural Gas Facilities Inspection:</u>			
Per Inspection	\$100.00	\$100.00	\$0.00
Per Re-Inspection	\$100.00	\$75.00	(\$25.00)
<u>Combustible Dust-Producing Operations Inspection:</u>			
Per Inspection	\$100.00	\$100.00	\$0.00
Per Re-Inspection	\$100.00	\$75.00	(\$25.00)
<u>Spray and Dipping Operations Inspection:</u>			
Per Inspection	\$100.00	\$100.00	\$0.00
Per Re-Inspection	\$100.00	\$75.00	(\$25.00)
<u>Other Special Extinguishing Systems:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Standpipe Systems:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Halon Extinguishing Systems:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Fuel Dispensing Facilities & Transfer Equipment:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>Flammable or Combustible Tank:</u>			
Per Inspection	\$50.00	\$50.00	\$0.00
Per Re-Inspection	\$50.00	\$75.00	\$25.00
<u>After Hours Inspection (minimum 2 hours):</u>			
Per Inspection, per hour	\$75.00	\$75.00	\$0.00
Per Inspection (holiday or holiday weekend), per hour	\$150.00	\$150.00	\$0.00
<u>Special Events Fee:</u>			
Firefighter, per hour	\$40.00	\$40.00	\$0.00

Agenda Item Cover

Item No.: 4

Meeting Date: September 13, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director



TITLE

Public Hearing and Adoption of the 2013 Budget

EXECUTIVE SUMMARY

A \$9.9 million operations budget is submitted for your consideration. It is consistent with the final version of the Basic Services Financial Model that has been reviewed by both the City of Loveland and the Loveland Rural Fire Protection District for the establishment of the Fire Authority, except that the Community Safety Division Lieutenant has been excluded and a Type 6 Engine has been included based on the City Manager's Recommendation to City Council. Staff also submitted a request for a Mitigation Specialist, not included in the Basic Services Financial model to respond to the oil and gas industry and other mitigation responsibilities for Emergency Management, which the City Manager will not recommend to the City Council for funding.

This is the second annual budget submitted to the Board for the Loveland Fire Rescue Authority. The base budget of \$9,296,040, to continue to provide the same level of service as is being provided in 2012, and supplemental requests of \$582,250, primarily to get three person crews on all apparatus and to buy a Type 6 Engine, sum to a total 2013 proposed budget of \$9,878,290. This is a 15.5% increase over the 2012 adopted budget of \$8,554,790. This budget is in compliance with all of the City of Loveland's financial sustainability principles and has been fully vetted through that development and approval process.

BACKGROUND

The \$9.9 million budget submitted is intended to continue the same level of service, as well as ensure there are three person crews on all existing apparatus by adding 6 firefighters, increase the rate of pay for part time firefighters, and purchase a Type 6 Engine. 73 full time employees (including 6 new firefighters), 12 part-time firefighters that equates in hours to 6 full time employees, and plan review assistance for 4 hours a week in Community Safety for .1 FTE's for a total of 79.1 full time equivalent employees.

This cover memorandum shall be considered the Budget Message for the Loveland Fire Rescue Authority. As such there are some items required by Colorado Revised Statute 29-1 "Local Government Budget Law of Colorado" that are will be included here.

While LFRA is required to adopt an annual budget, the budget is presented in its entirety in the Fire Authority Fund presentation of the City of Loveland, Colorado Budget and therefore a separate budget document is not required. Accounting and budgeting for this fund are on the modified accrual basis. Modified accrual basis means that "revenue and other financing sources are due and available and when obligations or liabilities are incurred for expenditures and other financing uses, except for certain stated items such as, but not limited to, prepaids, inventories of consumable goods, and interest payable in future fiscal years".

Agenda Item Cover

Item No.: 4

Meeting Date: September 13, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director



All proposed LFRA revenues and expenditures are included in the budget; and LFRA is not a party to any lease purchase agreements. The Fire Authority Fund carries a zero fund balance because the partner contributions are based on the percentage contribution of the net expenditures. By the nature of the agreement, revenues are always equal to expenditures. However, during the year one month of partner contributions are held in the fund for cash flow management. This cash flow advance is netted out of the December contribution. Each partner organization is responsible for holding in their fund balance 15% of their contribution for the year in reserve.

A wide variety of services are provided by the Loveland Fire Rescue Authority. Fire Suppression in the budget summaries attached relate to three divisions including Station Operations and Training, Technical Response and Systems, and Equipment Maintenance and Replacement. These divisions perform all fire emergency response, life threatening medical emergency response, aircraft, hazmat, motor vehicle accidents, rope rescue, dive rescue, confined space rescue, and other related incidents that require technical expertise. Community Safety includes emergency management, disaster preparedness, public education and outreach, fire investigation, and fire code enforcement through plan review and inspections. The Administration coordinates all the business needs of the Authority including strategic planning, budget administration, financial planning, boards and commissions support, and managing the resources of the Authority.

Revenues

The Fire Authority is projected to generate \$161,380 through permitting/inspections, fireworks stand reviews, contractor licenses, and reimbursement for incident responses outside of our response area. This revenue is subtracted from the total expenditure budget. The City contributes 82% and the Rural District contributes 18% of the remaining expenditure budget.

Expenditures

Compensation and Benefits (76% of the total budget)

This category of accounts includes base salaries, merit increases equivalent to 3.5 of the salaries budget to distribute to employees based on performance, and overtime. It also includes:

- the cost of payroll taxes;
- worker's compensation (allocated to Fire by using a percentage of salaries to total salaries in the City plus an average of five years of workers compensation claims specific to the Fire personnel);
- premiums for medical, dental, and life insurance (allocated based five years of claims experience and the number of employees); and
- pension contributions (11% of salaries for firefighters and 5% for administrative staff).

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Prepared By: Renee Wheeler, Public Safety Administrative Director



Supplies (4% of the total budget)

These accounts are used to account for supplies, equipment and furniture under \$5,000 per unit. It includes everything from office supplies to building repair supplies.

Services (18% of the total budget)

These accounts include all utilities, property and liability insurance, training, vehicle maintenance, and other minor repair and maintenance services. (\$921,022, 9.3% of the total budget)

It also includes the cost of Administrative Services provided by the City: Dispatch, Facilities, Information Technology, Human Resources, Finance, City Attorney and the City Manager's Office. Each allocation is based on a reasonable assumption for the dedication of resources to the Fire Service compared to the City as a whole. (\$881,618, 8.7% of the total budget)

Capital (2% of the total budget)

Equipment that costs \$5,000 or more per unit is included in this category of accounts. The dollars allocated for 2013 are dedicated to the replacement of basic operational equipment including: special operations equipment, training area equipment, wild land equipment, hoses, self-contained breathing apparatus, computer equipment, and a Type 6 engine (a supplemental request). This five year plan is attached.

Supplemental Requests

Service enhancements are submitted in the budget process as "supplemental requests". The figures above include supplemental requests approved by the City Manager for inclusion in his recommendation for consideration by City Council. The following supplemental requests were included for consideration.

Supplemental Request Priority Order Listing			CM's Recommendation
1	Six New Firefighters	\$446,190	Approved as submitted
2	Part Time FireFighter Pay Increase	43,490	Approved as submitted
3	Community Safety Lt.	153,900	Not Approved
4	Mitigation Specialist	87,740	Not Approved
5	Type 6 Engine	110,750	Approved as submitted
	Total	<u>\$842,070</u>	<u>\$582,250</u>



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New Firefighters

The 2012 Loveland Fire Rescue Authority (LFRA) Strategic Plan, Phase I, includes the hiring of six additional firefighters. This expansion addresses minimum staffing levels of three firefighters per apparatus for Engine 6 and Truck 6. Currently, these two fire companies are operating at minimum staffing at two firefighters per apparatus. The addition of six firefighters, as outlined in Phase I, would bring all front line fire apparatus within LFRA to a minimum staffing level of three firefighters for each company and each shift.

Part Time Firefighter Pay Increase

Loveland Fire Rescue Authority recommends reclassifying the Apprentice (Part Time) Firefighter position from a PT4 grade to a PT3 grade and increasing the hourly rate from \$8.50 an hour to \$11.25 an hour. This reclassification and pay increase is requested to: align pay rates with the external market for similar positions, compensate in alignment with the required credentials, and retain quality personnel for cost effective three tier staffing model.



Community Safety Division Lieutenant

The Community Safety Division (CSD) is requesting a full time employee to oversee the business inspection program and provide assistance in the area of field inspections on fire alarms and sprinkler systems. There are over 6,000 businesses in our fire protection area, and of those, approximately 1,500 are considered "target hazards" as defined by the National Fire protection Association (NFPA). This position will also provide assistance in the area of field inspections of fire alarm and sprinkler systems. With the City's proactive approach for responding to business needs, shorter development review times are critical and this position will greatly enhance LFRA's ability to meet those demands.

Mitigation Specialist

The Community Safety Division (CSD) is requesting a full time employee as a Mitigation Specialist to develop a new program focused on the exploration and drilling as it relates to the oil & gas industry. This position will be essential in the development of several key areas associated to this industry. As an evolving industry in our community, this position will need to develop policy, plans and procedures in many of the following areas: community risk assessment, evaluation of current and projected environmental impact, response, training, recovery, provide regulatory guidance, act as a liaison to the state Oil & Gas Commission, and act as a liaison to the area community stakeholders and policy makers.



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Type 6 Engine

A Type 6 Engine can be described as a brush truck, or brush patrol unit, typically operating with four-wheel drive, a small pump (50 gallons per minute) and carries a minimum of 150 gallons of water. These engines are the proverbial “workhorse” in wildland firefighting operations. This would be for a mid- level quality of engine,



comparable to LFRA’s other Type 6 Engines, on a Ford F-550 four-wheel drive chassis with a flat-bed mounted firefighting package. The Rural Fire Protection District owns all of the wildland firefighting apparatus within the LFRA fleet; including the two Type 6 Engines currently in service. The City of Loveland has a sizeable amount of fields, 5,109 acres of open space, and areas where a Type 6 would be the choice of tactical fire apparatus.

This is the first expansionary budget to implement Phase 1 of the Basic Services Model in the Strategic Plan adopted by the Board in August to deliver on a governance partnership between the City of Loveland and the Loveland Rural Fire Protection District.

Process

The 2013 proposed budget was submitted to the City Manager for consideration. On July 31, 2012 LFRA met with the City Manager and the rest of the City Budget Team to review the submittal. The City decisions were made in August about inclusions in the City Manager proposed budget to the City Council. Both the Loveland Rural Fire Protection District Board and the Loveland Fire Rescue Authority Board received preliminary presentations on the LFRA budget in August. A study session to acquaint the City Council and the public with the proposed budget will be held in September. This action requests approval of the budget from the LFRA Board in September. The Citizen’s Finance Advisory Commission reviews the budget for reasonableness from the citizen’s perspective in September. In October, the public has the opportunity ask questions about the City’s budget at the public hearing scheduled to be conducted on October 2, 2012. The Rural Board will be asked to approve the Budget at their October 3rd meeting. Then the City’s budget is scheduled for second reading and adoption on October 16, 2012.

The City’s budget process also includes the appropriation capital improvements money in the General Fund and the Fire Capital Expansion Fee Fund. The City’s Capital Improvement Plan has been completed. Station 10 was deferred two years. The following table highlights the request and the outcome of the process to date.



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Item Requested	Amount Requested	Year Requested	Process Outcome as of 7/18/12
Build New Station 2 and buy new Heavy Rescue Truck	\$2,900,000 \$ 634,500	2013	As submitted for capital expenditures, requires acceleration of inter-fund loan repayment and uses the balance of the General Fund Reserve for Fire Equipment used for Grant Matches. The operations expenditures were reduced in half in 2014. This will be slightly incorrect because the cost includes \$33k of personal protective gear that will have to be purchases in 2014.
Replace 2000 Smeal Ladder Truck	\$1,200,000	2014	As submitted
Refurbish the 2000 Smeal Ladder Truck for Reserve Status	\$475,000	2015	As submitted
Replace 2004 General Spartan	\$530,000	2016	As submitted
Build Station 10	\$2,299,000	2016	Moved out to 2018

The process for securing funding in 2013 and over next ten years is a complicated but achievable venture. The Rural District will be trying to secure additional property tax from a 2.9 increase in the mill levy November of 2012. The successful implementation of this partnership has been a vision of the LFRA Board and the hard work has begun.

STAFF RECOMMENDATION

Approve the budget as submitted.

FINANCIAL/ECONOMIC IMPACTS

Sets the budgetary authorization based on contributions from partner organizations enabling the Fire Chief to administer all programs and services provided by the Loveland Fire Rescue Authority.



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ASSOCIATED STRATEGIC GOALS

This budget is critical to delivering on the three primary goals outline in the Strategic Plan:

- Deploy an effective emergency response to minimize damage and losses;
- Minimize and mitigate the risks of an emergency occurrence in the community; and
- Deliver cost effective services.

LFRA would like to be recognized by the community of Loveland and those in the fire service community as a model of excellence in providing fire protection and emergency services in the most cost-effective manner.

ATTACHMENTS

Resolution to Adopt the 2013 Loveland Fire Rescue Authority Budget

Budget Summary

Equipment Replacement Schedule and other City resources dedicated to Fire

2013 Loveland Fire Rescue Authority Budget

	City Fire Department		Fire Authority Fund			% of Total
	2010 Actual	2011 Actual	2012 Adopted Budget	2012 Revised Budget (August)	2013 Proposed w/Supp in CM Recommended	
Revenues:						
Taxes (General Fund Revenue)	\$6,472,129	\$6,319,937				
Charges for Services (Permits)	117,530	242,797	164,000	164,000	161,380	1.6%
Intergovernmental:						
City	0		6,755,180	7,219,220	7,967,860	80.7%
Rural District	1,050,439	1,073,313	1,504,780	1,504,780	1,749,050	17.7%
Other	148,281	321,027	130,830	813,520		
Total Revenues	\$7,788,379	\$7,957,074	\$8,554,790	\$9,701,520	\$9,878,290	100.0%
Expenditures by Account Class:						
Personnel (Salaries and Benefits)	6,541,076	6,768,519	6,600,640	6,838,710	7,542,890	76%
Supplies	382,242	302,259	201,200	734,670	363,860	4%
Services (starting 2012 Indirect City Adm Services included)	829,638	835,926	1,549,800	1,558,400	1,802,640	18%
Capital	35,423	50,370	203,150	569,740	168,900	2%
Total Expenditures	\$7,788,379	\$7,957,074	\$8,554,790	\$9,701,520	\$9,878,290	100%
% change		2.2%	7.5%	21.9%	15.5%	
Excess or Deficiency of Revenues Over or Under Expenditures	\$0	\$0	\$0	\$0	\$0	
Fund Balance (Beginning January 1)	N/A	N/A	0	0	\$0	
Fund Balance (Ending December 31)	N/A	N/A	0	0	\$0	
Expenditures Restated by Service Division:						
Fire Suppression	7,119,172	7,244,861	7,014,980	7,853,015	7,952,960	81%
Community Safety (Previously Prevention)	669,207	712,213	751,180	745,780	727,070	7%
Admin Division w/o City Admin			0	314,095	316,642	3%
Administrative Services Provided by the City			788,630	788,630	881,618	9%
Total Expenditures	\$7,788,379	\$7,957,074	\$8,554,790	\$9,701,520	\$9,878,290	100%
Full Time Equivalent Employees:						
Full Time Employees- Benefited	66.0	66.0	66.0	67.0	73.0	
Part Time Employees - Benefited	0.0	0.0	0.0	0.0	0.0	
Part time Employees - Non-Benefited	6.0	6.0	6.1	6.1	6.1	
Total	72.0	72.0	72.1	73.1	79.1	

Loveland Fire Rescue Authority 2013

Equipment Replacement: (incorporated in capital line of the operations budget)							
	2012	2013	2014	2015	2016	2017	2018
Special Operations	\$17,330	\$32,666	\$43,248	\$30,908	\$20,907	147,602	20,905
Training Area		28,350	6,505	14,470	9,602	26,164	3,350
Wildland		5,824	20,016	15,311	16,962	7,735	8,125
EMS Equipment	10,000						
Hose and Nozzles	15,000	5,989	17,360	20,579	7,783	0	0
SCBA	44,000	6,600	2,363	2,481	6,616	77,748	102,015
Small Equipment	35,000	5,000	5,356	5,738	6,146	6,584	7,053
Communications	50,000					265,608	274,904
Thermal Imaging Cameras	12,000	11,000	24,255	12,734	26,741	14,039	29,482
Mobile Data Terminals	9,560						
Telestaff Server and Hardware	8,060						
ETI Virtual Machines	2,200						
Computer/Copier/Printer		62,597	73,465	23,316	35,114	69,456	83,012
Scanner/Plotter							
Type 6 Engine		110,000					
Total Operational Equipment	\$203,150	\$268,026	\$192,568	\$125,537	\$129,871	\$614,936	\$528,846

Information Technology Replacement Budget for Fire Related Business Equipment:							
	2012	2013	2014	2015	2016	2017	2018
Copier Replacement							
Computer Replacement	5,400						
Incorporated in the LFRA Operational Equipment							

Fire Apparatus Replacement (General Fund money transferred to Capital Projects):							
	2012	2013	2014	2015	2016	2017	2018
1998 ALF/General Engine	\$515,000						
Smeal Ladder Truck			\$1,200,000				
1995 General Telesquirt (Refurbishing Smeal Ladder Truck)				\$475,000			
Smeal Engine					\$530,000		

Station Construction (Capital Expansion Fee Fund):							
	2012	2013	2014	2015	2016	2017	2018
Station 6 Expansion	\$767,350						
Station 2 Relocation (including \$2.9M construction and a new NW Heavy Rescue Truck with related equipment for \$634,500)		\$3,534,500					
Station 10							\$2,299,000

\$79,700 SCBA Grant Match Reserve held in a General Fund Reserve- for use on the equipment needed on the Heavy Rescue Truck in 2013

RESOLUTION #R- 009

**A RESOLUTION ADOPTING
THE LOVELAND FIRE RESCUE AUTHORITY
2013 BUDGET**

WHEREAS, the Loveland Fire Rescue Authority (“Fire Authority”) is authorized to adopt a budget to exercise its powers and carrying out its purposes consistent with the terms of that certain Intergovernmental Agreement for the Establishment and Operation of the Loveland Fire Rescue Authority as a Separate Governmental Entity dated August 19, 2011 (“Formation Agreement”) and the Fire Authority's bylaws; and

WHEREAS, the Fire Authority seeks to adopt a budget to implement the Authority’s 2012 strategic plan to properly address the future fire protection and emergency services needs of the community served by the Fire Authority; and

WHEREAS, the Fire Authority is required by Colorado Revised Statute 29-1-103(1) to adopt an annual budget; and

WHEREAS, the Fire Authority Board of Directors finds that it is in the best interests of the Fire Authority and necessary for the health, safety and welfare of the community it serves to adopt the 2013 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE LOVELAND FIRE RESCUE AUTHORITY, STATE OF COLORADO, AS FOLLOWS:

Section 1. That the 2013 Loveland Fire Authority Budget, attached hereto as Exhibit A and which has been filed with the Fire Authority Administrative Office in its entirety for the fiscal year beginning January 1, 2013 and ending December 31, 2013, with revenues and estimated fund balance in the amount of \$9,878,290, and expenditures of \$9,878,290 for operations, is hereby adopted.

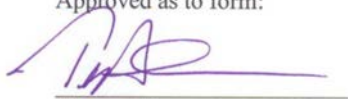
ADOPTED this _____ day of September, 2012.

Jeffrey M. Swanty, Chairperson

ATTEST:

Secretary

Approved as to form:



Teresa Ablao
Assistant City Attorney

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Item No.: 5

Meeting Date: September 13, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director



TITLE

Review Briefing Papers and Correspondence

EXECUTIVE SUMMARY

The Chief's report includes a variety of general updates including:

- Fire Station Six
- Fire Station Two
- IGA with Thompson Valley EMS
- Strategic Plan
- Major Incidents
- 2012 Truck/Support Academy
- Special Events and Stand-bys
- Service Reductions in the Rural District (follow-up)

BACKGROUND

This section of the agenda is intended to provide general information to keep board members apprised of project status.

STAFF RECOMMENDATION

N/A

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

- Fire Chief's Monthly Report
- July Statistics
- Police Chief's Appreciation Letter
- Town of Vail Appreciation Letter
- Secret Service Appreciation Letter



Loveland Fire Rescue Authority Board Fire Chief's Monthly Report- August



For September Board Meeting, 2012

This monthly report is intended as an update to the fire authority board on important information that impacts the organization and the authority board.

Fire Station Six Update- Construction on Station Six is well underway with the contractor (Golden Triangle) having all of the concrete completed and most of the exterior framing completed. The progress reports indicate things are going well with no real issues. Timelines are still holding with completion expected in December of this year.

Fire Station Two Update- We continue to make progress on the contract for land acquisition and conceptual review issues for new fire station two. Chief Green has worked out the final details for exact plot of land (3 acres) and where it will be located on the Mehaffey acreage. Chief Green is working on the targeted timeline schedule with Development Services and should have an accurate projection for process and building timelines by the end of October.

IGA With Thompson Valley EMS (Thompson Valley Health Services District)- We are finishing up the final edits to the IGA with TVEMS and expect to have them completed and a wrap-up meeting with core group of team members from both LFRA and TVEMS. We are anticipating a resolution asking for adoption of the IGA coming before the Fire Authority Board in October or November.

Strategic Plan- Informational meetings continued in August (and will continue in September) for the overview and orientation of the 2012 Strategic Plan. Thus far, FRAC, the Fire Authority Board, and the Rural Fire District Board have all had their presentations and their copies of the plan distributed. September will also have a presentation made to all of City Council at the 09-25 Study Session. In addition, all fire personnel are scheduled to have their presentation and receive their copies of the plan in September. We anticipate completing the process in October.

Major Incidents- We have had several major incidents in the last thirty days in our area and in our cooperators' areas that we have responded to. Three significant structure fires and several wildland fires that went multiple alarms and involved multiple agencies. Chief Sparks will provide more details related to these incidents and answer any questions.

2012 Truck/ Support Academy- The Front Range Fire Consortium (FRFC) 2012 Truck Academy wraps up in early September with Loveland hosting the Wind-Driven Fire presentation by Dan Madrzykowski, who is a Fire Protection Engineer with the National Institute of Standards and Technology (NIST). Dan is a nationally recognized and highly acclaimed speaker and will be presenting this regional training session at the Embassy Suites in Loveland.

Special Events and Stand-bys- In the month of August, we had several special events that directly impacted the Fire Department with permitting, inspections and emergency response stand-by. Without questions, the biggest and most time consuming effort was the visit to Loveland by President Barack Obama. LFRA's primary responsibility for the president's visit was ARFF, Haz-Mat, and fire and extrication concerns during arrival and transit from Loveland to Fort Collins. We worked directly with the U.S. Secret Service and received several positive reports for our work and cooperation with the service.

Service Reductions in the Rural Fire Protection District (follow-up)- At the August, Fire Authority Board meeting an issues paper related to service reduction options was presented to the Board. A follow-up e-mail was sent out to all board members to ensure that the LFRA staff had the correct direction from the board and that the stated timelines for the work were acceptable to the Board. This issue will be re-visited during the September meeting for confirmation on the plan and direction. A copy of that e-mail (sent on 08-13-12) is included below.

To All LFRA Board Members,

The purpose of this e-mail is to confirm with all board members the direction that my staff and I will be proceeding with after last Thursday's meeting and the discussion concerning the potential reduction in services to the Rural District IF upcoming elections would fail and the District would be unable to fund and fulfill their obligation to the Revenue Allocation Formula, (RAF), set forth in the IGA (18% of full cost budgeting). I want to thank all of our board members for the open and frank discussion that took place last Thursday and in previous meetings concerning election issues and future financial support issues.

What we heard from the board both in the motion that passed unanimously and the discussion was the following:

Drafting a plan for future considerations for reducing services to the Rural District by 60% and the elimination of all EMS responses in the District.

- *Following the strategy for elimination of services provided by other agencies*
- *Following the strategy of keeping a minimum number of resources available for City response*
- *Following a strategy of establishing a maximum level of response in the rural district*

Providing more data and information to the Board in the future

- *More data and information on solid financial cost savings through the elimination of services*
- *More information on the impact of cost shifting if the District is unable to pay their share of the RAF*
- *More information related to total calls reduced and for what type of response (i.e., SOT, Wildland, EMS)*
- *Exceptions for when a response would be made outside of reduction criteria (i.e., enroute to a medical thought to be in the City when in reality it was "across the street" in the District)*

Expected impacts to services

- *How does the elimination of EMS affect overall response times and patient care*
- *How does the reduction of services (60%) impact fire response times and operations*

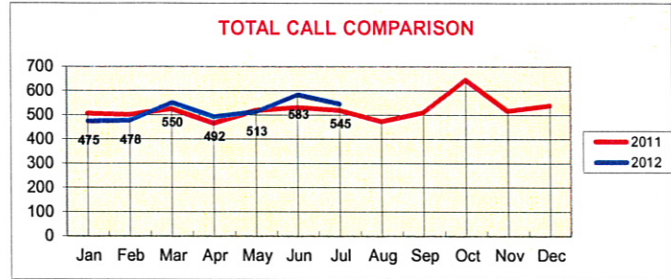
It is the goal of our staff to complete the necessary research and evaluation of these, and perhaps other points, and be prepared to present and report these findings to the Fire Authority Board at the November meeting (11-15-12).

Board members please confirm this directive, and if we have captured all of the issues that you wanted to see addressed or if additional areas are needed to be included in the research and report. Thank you.

Randy

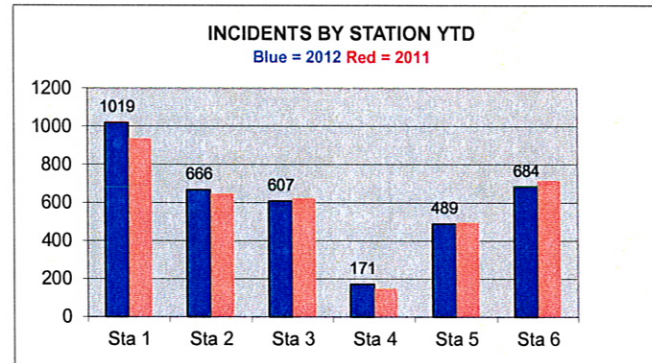


CALL INFORMATION					
INCIDENT TYPE	CITY	RURAL	MO. TOTAL	YTD	%
Structure Fire (Residential)	0	0	0	9	
Structure Fire (Commercial)	0	0	0	2	
Vehicle Fire	1	1	2	21	
Grass/Wildland Fire	0	2	2	40	
Smoke/Odor Investigation	10	3	13	91	
Fire Alarm	41	5	46	283	
Other Fire	20	8	28	174	
Total Fire Related	72	19	91	620	17%
Total Medical (EMS)	225	35	260	1,788	49%
Motor Vehicle Accident	34	18	52	339	
Hazmat	8	4	12	60	
Water/Ice Rescue	1	1	2	9	
Carbon Monoxide	10	3	13	81	
Public Asst. (Service)	24	9	33	173	
Cancelled Enroute	35	22	57	358	
No Incident Found	8	0	8	35	
Airport Standby	17	0	17	172	
Airport Emergency	0	0	0	0	
Total Miscellaneous	137	57	194	1,228	34%
Month-End Total	434	111	545		
Year Cumulative	2,815	821		3,636	
Percentage YTD	77%	23%			



AUTO & MUTUAL AID YTD						
	Ft. Collins	Hrs.	BT Canyon	Hrs.	Windsor	Hrs.
AA/MA Received	29	13.5	2	2	18	8.75
AA/MA Given	99	52	38	31	15	21
Totals	128	65.5	40	33	33	29.75

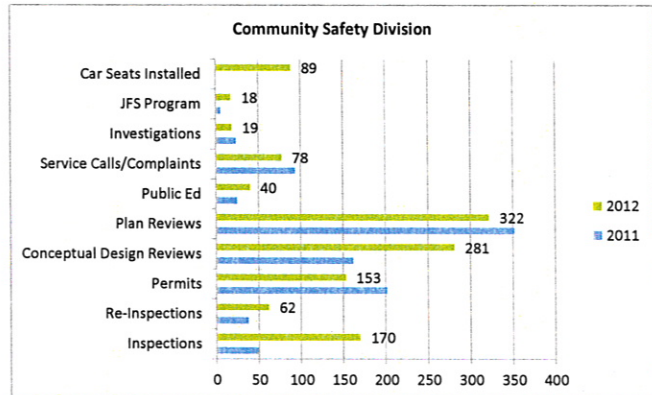
Average Response Times YTD **Fire Confined to Room of Origin**
 Call to Tone Out 2.16 Minute 86%
 Dispatch to Enroute .97 Minutes
 Enroute to 1st Arrival 3.06 Minutes
 Average on Scene 17.73 Minutes



LOSS/SAVE INFORMATION				
Type of Fire	City		Rural	
	Loss	Save	Loss	Save
Residential Structure	\$ -	\$ -	\$ -	\$ -
Commercial Structure	\$ -	\$ -	\$ -	\$ -
Other Fires	\$ 1,200	\$ -	\$ -	\$ -
Month Total	\$ 1,200	\$ -	\$ -	\$ -
Year Cumulative	\$ 185,528	\$ 860,940	\$ 22,095	\$ 387,207

COMMUNITY SAFETY DIVISION				
Activity	City	Rural	Total Hrs.	YTD No.
Business Inspections	4	1	16	54
Development Inspections	11	8	9	116
Re-Inspections	5	0	4.5	62
Conceptual Design Review	65	1	32	281
Building Plan Reviews	18	0	15	132
System Plan Reviews	10	1	7	106
P & Z Plan Reviews	8	2	6	63
Permits	22	0	15	153
Public Education	5	1	15	40
Service Calls/Complaints	1	4	6.5	78
Investigations	0	1	3	19
Car Seats Installed	7	0	3.5	89
Juvenile Firesetter Progra	0	0	0	18
Month-End Total	156	19	132.5	
Year Cumulative	1,117	94	929.0	1,211

3,238 Public Education Contacts YTD



TRAINING NEWS		
	Hrs/Month	Hrs. YTD
Shift	981.00	9,464.00
Volunteer	30.50	646.00
Admin.	35.00	562.00
Total	1,046.50	10,672.00
Volunteer Shift Hours		497.25
Yr Cumulative Volunteer Shift Hours		5,687.50

Specialized Disciplines	YTD Courses	YTD Hours	OT Hrs.	OT \$'s
Collapse	11	11		
Rope	85	105		
Confined Space	3	2.25		
Trench	3	14		
Search/Rescue	6	6		
Water	50	81.5		
TAC	12	64		
Hazmat	79	103.25		
Wildland	239	593.5		
YTD	980.50	1,921		\$57,612

RANDY,

8-28-12

THANK YOU FOR YOUR PRESENCE AND SUPPORT
AT LAST NIGHT'S PUBLIC COMMENT SESSION. I
AM HUMBLER, YET DEEPLY HONORED TO WORK BY
YOUR SIDE.

LET US ALWAYS STRIVE, TOGETHER, FIRE AND
POLICE, TO SERVE THE COMMON GOOD.

YOUR BROTHER,

[Signature]

Thank you!

Letters

From: Scott Bridges [<mailto:SBridges@vailgov.com>]
Sent: Friday, August 31, 2012 9:29 AM
To: Greg Ward
Cc: Randy Mirowski
Subject: Blue Card
Importance: High

Chief Ward,

We have completed our first sims class. The class went very well. We could not have done this without all the help your department and you gave us.

Thanks again for all your help!

K. Scott Bridges

Fire Captain

Vail Fire and Emergency Services



970.479.2250
970.390.2020 cell
2399 North Frontage Road West
Vail CO 81657
sbridges@vailgov.com
vailgov.com
twitter.com/vailgov

From: KERRY O'GRADY (DEN) [mailto:kerry.o'grady@usss.dhs.gov]
Sent: Thursday, August 30, 2012 11:20 AM
To: Michael Cerovski
Cc: BRUCE WARD (DEN)
Subject: RE: Photo opportunity with President Barack Obama

Thank you sir. It was a pleasure getting to work with you and your team. The visit went extremely well and the SAIC of the detail was very complimentary of all the elements the helped bring the plan together. Unfortunately, I did not have a chance to personally meet or thank many on your team so please extend our thanks to all who helped from the Loveland Fire Authority!

Thanks again,
Kerry

Kerry A. O'Grady

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