



Loveland Fire & Rescue Advisory Commission Meeting Minutes
Wednesday, April 11th, 2012, 5:30 p.m.
Fire Administration Building
Emergency Operations Center, 2nd Floor
410 E 5th St, Loveland, CO 80537

Meeting called to order at 5:40 p.m.

Present: Chair Mary Moore, Vice Chair Tim Hitchcock, Paul Pfeiffer, Janet Bailey, Jon Smela, Rural Board member Andy Anderson, Fire Chief Randy Mirowski, and Lisa Burkland

Absent: Mayor Cecil Gutierrez. Jerry Ward is on furlough.

Minutes Approval: Chair Mary Moore moved to approve the March 14th and 27th, 2012 minutes and Vice Chair Tim Hitchcock seconded the motion. Motion carried.

Chief Updates: presented by Chief Randy Mirowski

- ❖ Lisa Burkland will be back to attending meetings and take minutes directly.
- ❖ Since the Mayor is absent, can address any city questions.
 - Asked by Tim Hitchcock, will matching funds happen for the radios? Yes, will be going through the process to make it happen and doing vendor selection soon.
 - Asked by Janet Bailey, what is the status of the grant that is pending on the radios? We have heard on its approval, including a call from Udall's office. \$853,000 is the grant amount.
 - Asked by Mary Moore, will there be another round of applying? Yes, a Wildland Urban Interface Engine next year would be a good one to apply for. Janet asked if we get several in a row, will they then begin to taper-off? No, they should be based on quality of grant.
 - Asked by Paul Pfeiffer, what kind of feedback on the election. Little response so far. Election Day is May 8th.
 - Asked by Andy Anderson, what is the latest on the Station 6 remodel? The design concept is approved, the architect is selected, and we have qualifying contractors down to a list of seven. The selection will be made before council by June 19th. Janet asked who is on the team from City of Loveland. DC Ned Sparks is the representative, Ken Cooper is a lead, and Merlin Green is on the Development team along with Kerri Burchett.

- Asked by Tim Hitchcock, is ACE still moving forward? Yes, the new name is Rocky Mountain Center of Innovation & Technology. Both Aerospace (NASA) and Clean Energy (ACE) will be a part of the project. We see this as a good long term prospect for our community.
- ❖ Blue Card has tremendous continued progress.
 - Several May classes that will be regional.
 - Command and Control training.
 - Covers first on-scene through the Battalion Chief's role on incidents.
 - Suggested to do a future field trip to get demonstration from BC Greg Ward.
- ❖ The Positive Pressure Attack prop has been built.
 - Built by firefighters in 6 days.
 - Live fire simulations, both inside and outside types.

City Council Report: N/A, Mayor was absent, see Chief Updates.

Rural Board Update: presented by Andy Anderson

- ❖ Adopted Larimer County Fire Code.
- ❖ Andy shared the Mill Levy 1A tent and informational cards to show what was mailed out to the rural community.
- ❖ Yard signs can also be passed-out.
- ❖ The Chief brought up that a special award was issued to Mike McKenna for his 30 years of service.

Strategic Plan Review: presented by Chief Randy Mirowski

- ❖ A little behind schedule.
- ❖ Section VIII finished, finishing touches to Section X.
- ❖ Moved some things around in the sections.
- ❖ Presentation process – will go over with Fire Authority on April 12th.
- ❖ The strategic plans will be passed-out to every firefighter with their name on it. The document will be utilized regularly and not just filed away.
- ❖ Timeline Chart created by Renee.
- ❖ Political Leaders/groups are all endorsing this document, the foundation is laid down by this document and the folks that have contributed to it.
- ❖ Asked by Jon Smela, what types of measurements are utilized? A matrix of internal measurements, comparison, and national standards.

Discussion on Future of FRAC: presented by Chief Randy Mirowski

- ❖ New structure. Mary Moore and Tim Hitchcock are retiring. Mary's last meeting is in May. Tim's last meeting is in June. The rest of the group needs to think about new leadership. For example should the two new positions of chair and vice chair be one city representative and 1 rural representative?
- ❖ Boards and Commissions are very important to the Mayor.
 - More citizen involvement.
 - Impacts policy.
 - Mayor really appreciates this team for making an impact in the City Government.

- ❖ On the mechanics side of things, brainstorm next month, what would everyone like to see for the future of FRAC?
- ❖ City Manager Bill Cahill to visit and share information on the city side after brainstorming, or before?
- ❖ Janet asked for Authority input on the role of FRAC, to bring up in the meeting on April 12th.
- ❖ Jon brought up organizational structure for FRAC, to visualize the structure between City, Rural and Authority; how all the pieces come together.
- ❖ Chief put the question out there on what would the Rural Board like to see of FRAC?
- ❖ Janet and Tim would like guidelines that can be flexed first rather than brainstorming first.
- ❖ Paul touched on defining the Mission, what are other advisory boards doing?
- ❖ Mary touched on a road map for the year, incorporating thoughtful citizen input. An example where it felt like citizen input was utilized was during the Windsor tornado siren/alarm incident.
- ❖ Janet wondered with the Strategic Plan completed, would there be a need for monthly meetings? With the restructuring of members, the FRAC roles and mission statement, there should be a need for the monthly meetings.
- ❖ We should be in a Data Driven culture vs. the Trust Me culture. For example we can help with the surveys to citizens for feedback.
- ❖ By this meeting's discussion it has been determined that a discussion with Bill Cahill would be done before the brainstorming session. Would also like to establish structure, roles and the mission statement.
 - Reference material- City of Loveland Boards & Commissions handbook.
- ❖ Two Rural Board members need to be added; hopefully will get them in before beginning all this...

Public Comment/Presentation: No public comment.

Motion to Adjourn: Meeting adjourned at 7:30 p.m.

The next FRAC meeting will be Wednesday, May 9th at 5:30 p.m. in the EOC.

Minutes respectfully submitted by Lisa Burkland, CSD Office Support Specialist

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By: /s/ Mary Moore
Chair