
Loveland Fire Rescue Authority Board Meeting



410 East 5th Street (second floor conference room)
Loveland, Colorado 80537
Thursday, June 14, 2012
1:30 PM



Loveland Fire Rescue Authority Board Meeting Agenda
 410 East 5th Street
 Loveland, Colorado 80537
 Thursday, June 14, 2012
 1:30 PM

THE LOVELAND FIRE AND RESCUE AUTHORITY DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY, RACE, CREED, COLOR, SEX, SEXUAL ORIENTATION, RELIGION, AGE, NATIONAL ORIGIN OR ANCESTRY IN THE PROVISION OF SERVICES. FOR DISABLED PERSONS NEEDING REASONABLE ACCOMODATIONS TO ATTEND OR PARTICIPATE IN A CITY SERVICE OR PROGRAM, CALL 970-962-2497 AS FAR IN ADVANCE AS POSSIBLE.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AWARDS AND PRESENTATIONS

- Recognition of Fire Staff involved in Successful Grant Applications
- Citizen Lifesaving Award

PUBLIC COMMENT

CONSENT AGENDA

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Board acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today's meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than five minutes.

1. Approve the Minutes from the May 10, 2012 Loveland Fire Rescue Authority Board Meeting
2. Change Personnel Title of Volunteer Firefighters to Reserve Firefighters

End of Consent Agenda

REGULAR AGENDA

Anyone who wishes to address the Board on any item on this part of the agenda may do so when the Chair calls for public comment. All public hearings are conducted in accordance with Board By-Laws. When Board is considering approval, the Authority's By-laws only requires that a majority of the Board quorum be present to vote in favor of the item.

3. Discuss the Proposed Strategic Plan



Loveland Fire Rescue Authority Board Meeting Agenda
410 East 5th Street
Loveland, Colorado 80537
Thursday, June 14, 2012
1:30 PM

4. Discussion of Proposed Revision to the Basic Services Model
5. Discuss Loveland Rural Fire Protection District Mill Levy Election Outcome
6. Review Briefing Papers and Correspondence
 - a. Chief's Report
 - b. April Statistics
 - c. Milliken Hazmat Response
 - d. Service Appreciation Letter
 - e. South Metro Appreciation Letter
7. Board Member New Business/Feedback
8. Any Other Business for Board Consideration

ADJOURN



Agenda Item Cover

Item No.: 1

Meeting Date: June 14, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Approve the Minutes from the May 10, 2012 Loveland Fire Rescue Authority (LFRA) Board Meeting

EXECUTIVE SUMMARY

The attached document, prepared by Roylene Sterkel, is a record of the May 10, 2012 LFRA meeting. It is a record of the discussions including approval of a resolution to approve rules and regulations regarding the budget, audit and records retention; the new logo; quarterly budget report; approval of supplemental appropriation; the Rural District mill levy election; and the Chief's report.

BACKGROUND

Standard meeting protocol

STAFF RECOMMENDATION

Approve as written

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

Minutes



Fire & Rescue Authority Board Meeting Minutes Thursday, May 10, 2012

Members Present:

Board Chair Jeff Swanty
City Manager Bill Cahill
Rural Board President Dave Legits
Fire Chief Randy Mirowski
Division Chief Merlin Green
Division Chief Ned Sparks

Mayor Cecil Gutierrez
Rural Board Secretary Greg White
Asst. City Attorney Teresa Ablao
City Councilor John Fogle
Public Safety Admin. Dir. Renee Wheeler
BSC Roylene Sterkel

Visitors:

Battalion Chief Rick Davis
Chief Randy Leshner – Thompson Valley EMS

Call to Order:

Chairman Swanty called the Fire & Rescue Authority Board meeting to order on the above date at 1:30 p.m.

Pledge of Allegiance:

The Board participated in the Pledge of Allegiance.

Roll Call:

Secretary Sterkel conducted roll call.

Award and Presentations:

None

Miscellaneous Information:

Chief Mirowski introduced Teresa “Tree” Ablao as the new Asst. City Attorney who will be the City of Loveland’s legal counsel for the Board.

Chief Mirowski introduced Chief Randy Leshner with TVEMS and Battalion Chief Rick Davis who were in attendance.

Chairman Swanty asked Rural Board Secretary Greg White if there was any news on the mill

levy results. Greg said that the election judges are still counting the ballots and we may know something on Friday or it might be Monday before we have the final results. He reiterated that they sent out approximately 11,160 ballots and have received approximately 3,500 back. They have around 500 left to count. He said that it takes a long time to manually process the ballots. There are two sets of judges (3 ea.) working on the ballots. They have done an excellent job. Greg was asked if the county could have handled the election process. He said that the county would not do it for a couple of reasons; one being it was a Special Election and the other being that since this is an election year, they won't do any other election processes between April and November of this year.

Consent Agenda:

1. April Minutes were approved as written.
2. The Resolution to approve Rules and Regulations for Budgeting, Audits, and Records Retention was approved as written.
3. Randy said the approval of the new Loveland Fire Rescue Authority logo is really a formality for the Board since it has already been supported and approved.

Mayor Gutierrez moved to approve the Consent Agenda. Rural Board President Dave Legits seconded the motion and it carried.

Regular Agenda:

4. Quarterly Budget Report -

Public Safety Admin. Director (PSAD) Renee Wheeler talked about the layout and format of the quarterly budget report *Budget Biz*. She said that the document is designed as a four section report to include the *Budget Status* section, the *Other Budgeted Resources* section, *Fire Authority Transition Highlights* and the *In the Works* section. She indicated that the budget to actual comparisons for revenues and expenditures in the Fire Authority Fund are as expected at 25% of 2012.

Chief Mirowski thanked Renee for the excellent work and attention to detail that she provided. He said that the document has been reviewed by the Rural Board as well as FRAC and feedback has been positive.

Chairman Swanty asked for any questions or recommendation. There were none.

5. Resolution to Approve a Supplemental Budget Appropriation -

Administrative Director Renee Wheeler reviewed the 2011 carryover money appropriation document. She said that the items highlighted in orange are the ones that affect the Fire Authority. Since we received grant monies to cover the cost of radios, that money can be used for overtime costs. The document has gone before City Council and the Rural Board so this is the last phase necessary for approval. The 2nd reading for the grant match money will be at the City Council meeting on May 15th.

Chief Mirowski said that the City has specific rules on appropriations to be rolled over. They must be used for on-going projects that were not completed during the previous fiscal year.

City Manager Cahill moved to approve the resolution. Rural Board President Dave Legits seconded the motion and it was unanimously approved by the Board.

6. Discuss the Proposed Strategic Plan -

Chief Mirowski gave a brief history of the Plan noting that it was given to staff last year with a directive to bring it to this Board in May, 2012. He asked everyone to look at page 13 to be aware of the many people involved in the process. The Model 1 Expansion Plan has been reviewed at least 3 different times by many entities. Once the document is approved, it will be posted on the department web page and individual copies will be distributed to every fire department employee as well as each board member. Chief Mirowski asked the Board to review the document prior to the June board meeting and forward any recommendations to him. He said the document was delivered to Mary, the technical writer, last Friday for her review as well. He would like the document to be ready for production and distribution by July.

City Manager Cahill asked Chief Mirowski if he could put together a presentation for the June board meeting of the key highlights, recommendations and action items of the Plan. Chief Mirowski said that he would have a presentation ready.

7. Discuss Loveland Rural Fire Protection District Mill Levy Election Outcome –

This item was covered earlier in the meeting and there is no further information available at this time.

8. Review Briefing Papers and Correspondence – Chief's Report

- Chief Mirowski talked about an IGA with Thompson Valley EMS. He said that he has searched for any past IGA that may have been in place prior to his or Chief Lesher's employment. He did find a document, but it was never approved or put into action. In April, he and Chief Lesher did an IGA presentation to TVEMS. It was recommended to move forward with an IGA between Loveland Fire Rescue Authority and TVEMS.

City Manager Cahill asked Chief Lesher if TVEMS has a process in place for deployment of facilities. Chief Lesher said that their web site is a good source of information. They want to work in conjunction with the Fire Department to make sure their stations and ours are located for the best coverage for the community. He said that TVEMS is still working out of their station on Wilson even though they have rented a portion of it.

Chief Mirowski said that once an IGA is in place we can identify people with both the Fire Authority and TVEMS to plan for the future. He said there are really three parts to EMS response. Those include the public portion (prior to fire or EMS being on scene), the BLS portion, which fire can do, and the ALS portion, which TVEMS does. The current relationship between TVEMS and Loveland Fire is working very well and an IGA will help formalize the process. Chief Lesher said that the community is very well protected

between the two entities.

- Chief Mirowski talked about the Johnstown 2534 area as it relates to whether or not we will continue to use Hughes Associates to do plan reviews and inspections in that area. Chief Green spoke about the current process whereby Hughes is doing all of the plan reviews and inspections for fire suppression and building plans. He said that he will have a presentation at the June or July board meeting laying out the options that are available. Rural Board Secretary White said that currently the Rural District contracts with Hughes whereby they bill the Rural District quarterly for the work they do. This has been in place since 2007. City Manager Cahill said that there are other topics currently being discussed with Johnstown and we may want to include this as well.
- Chief Mirowski talked about the recent Rescue School that we hosted. He said that he has received more positive feedback than ever.

9. **Board Member New Business/Feedback –**

Chairman Swanty thanked Chief Leshner for attending the meeting.

With no further business at hand, Chairman Swanty moved to adjourn the meeting. Meeting was adjourned at 2:30 pm.

Minutes submitted by Secretary Sterkel



Agenda Item Cover

Item No.: 2

Meeting Date: June 14, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Change the Personnel Title of Volunteer Firefighter to Reserve Firefighter

EXECUTIVE SUMMARY

This is an administrative action to change the title of the Volunteer Firefighter positions to align with the expectations of qualification to perform as a firefighter at the Loveland Fire Rescue Authority and to qualify for pension. Reserve Firefighters are required to have the same qualifications as full time firefighters. Additionally to qualify for the volunteer pension the state statute requires that you be 50 years old, have 36 hours of training for ten years and at least ten years of service. Five of those years of service must be in the same organization.

BACKGROUND

The name change from "Volunteer" to "Reserve Firefighter" has two primary impacts: one cultural, the other from a more practical and financial perspective relating to the current volunteer pension system. The cultural implications stem primarily from a change in the position.

Today's "volunteer" for LFRA has very little resemblance to the volunteer of 30-40 years ago. Today's "volunteer" works dedicated, assigned shifts as part of a fire company's staffing and fills in as any other paid firefighter would. In the past, volunteers would respond from their homes, businesses or other locations, acting independently of any designated fire company. Training requirements for today's volunteer are closely aligned with the full-time paid staff. Volunteers had few technical skill requirements for service in the past. Culturally, there seems to be some resentment that past volunteers have with today's volunteer; most of this likely stems from motivation for service. In the past, volunteers served from a spirit of dedication to community and a desire to make a difference in the community. Few of these volunteers had a desire to become a full-time paid firefighter. Today's volunteers are almost entirely motivated to serve in the hopes of gaining a full-time position as a firefighter. Because of these and many other reasons, an increasing number of fire departments that use "volunteers" are changing the name of the position to "Reserve Firefighter" to better reflect what the position has become. Another change is in the pension system for today's volunteer.

In the past, volunteer pensions were all defined benefit plans that honored those serving 10-20 years or more with a modest pension. Today, few volunteers are staying five years, let alone 10-20. At LFRA, as in most fire service organizations, volunteers are leaving on the average after 2.5 years. The old style pension, designed to honor longevity is antiquated. It has been replaced by a system that is either transportable (a volunteer 457 style of plan) or some kind of a LOSAP (Length of Service Award Program) where other types of compensation are provided for those serving. The change to a Reserve Firefighter name will allow LFRA the line of



Agenda Item Cover

Item No.: 2

Meeting Date: June 14, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director

demarcation to develop a new and more appropriate system to replace the old volunteer pension program for those entering in the service as Reserve Firefighters.

STAFF RECOMMENDATION

Approve the administrative action to change the personnel title of Volunteer Firefighter to Reserve Firefighter

FINANCIAL/ECONOMIC IMPACTS

None

ASSOCIATED STRATEGIC GOALS

Deploy an effective emergency response to minimize damage and loss by ensuring that there is a skilled response through deploying appropriately trained and qualified staff.

ATTACHMENTS

None



Agenda Item Cover

Item No.: 3

Meeting Date: June 14, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Discuss the Proposed Strategic Plan

EXECUTIVE SUMMARY

The draft of the Loveland Fire Rescue Authority Strategic Plan is intended to provide the vision and strategic guidance for the Loveland Fire Rescue Authority over the next ten years. It was provided for the Board review at the May meeting. An overview of the plan will provide opportunity for the Board members to comment on revisions so that a final document can be presented at the July Board meeting for formal action.

BACKGROUND

The outline for the strategic plan was provided to the LFRA Board at the April meeting. The Board concluded that the information to be included was comprehensive and had no additional feedback for the structure of the document or the content. The entire plan was provided in May for the Board to review.

The Loveland Fire Rescue Advisory Commission has been working with the Fire Chief on this document for approximately a year and a half. It has been developed simultaneously as the vision for the future of the Fire Authority was being crafted by the Fire Authority Transition Committee and then the LFRA Board. The basis of the document is the Basic Services Model that the Board, the City of Loveland, and the Loveland Rural Fire Protection District have all approved.

It establishes three primary goals and the related strategies:

- Deploy an effective emergency response to minimize damage and loss in the community.
 - Deploy appropriate incident specific resources
 - Implement a skilled response

- Minimize and mitigate risks of an emergency occurrence in the community.
 - Adopt and reinforce fire codes that enhance the safety in the built environment and assist with effective response in the case of an emergency.
 - Integrate a community-wide emergency preparedness program for natural and man-made disasters.

- Deliver cost effective services.
 - Ensure that the citizens receive a consistent value for the tax dollar invested.



Agenda Item Cover

Item No.: 3

Meeting Date: June 14, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director

STAFF RECOMMENDATION

The staff would like feedback so that revisions can be completed and a final document presented for Board action at the July Board meeting.

FINANCIAL/ECONOMIC IMPACTS

This document formalizes the strategic vision of the Loveland Fire Rescue Authority so that the organization is “built to last”. It includes the estimates for the ten year financial plan.

ASSOCIATED STRATEGIC GOALS

This document establishes strategic goals.

ATTACHMENTS

Strategic Plan Overview Presentation

6/7/2012

2012 Strategic Plan

Review of the 2012 Strategic Plan

Presentation for:

Loveland Fire Rescue Authority Board of Directors

June 14, 2012

A TIME OF CHALLENGE

OPERATIONS
ADMINISTRATION
COMMUNITY SAFETY

A TIME OF OPPORTUNITY

Strategic Plan

During the May Fire Authority Board Meeting, City Manager Cahill requested a presentation for the June board meeting of the key highlights, recommendations and action items of the Plan...

Today's Presentation Will Include:

- *A very brief review of the overall plan*
- *Key Highlights of the Plan- Model 1 and More*
- *Recommendations*
- *Action Items....*

We will begin with a brief review-

Strategic Plan

*** Brief Review of the 2012 Strategic Plan**

LFRA's Strategic Plan was built on two basic organizational values:

1. Taking LFRA from "Good to Great"
2. Building the organization to last...

- *The building blocks of going from Good to Great can be found in the Model 1 Basic Services Plan*
- *The entire strategic plan, including funding, service level indicators, performance management and ongoing analysis and review is designed to ensure LFRA is built to last...*



Let's take a quick look at the overall plan...

Strategic Plan

The Strategic Plan establishes three primary goals and the related strategies:

- **Deploy an effective emergency response to minimize damage and loss in the community (Clausewitz)**
 - *Deploy appropriate incident specific resources*
 - *Implement a skilled response*
- **Minimize and mitigate risks of an emergency occurrence in the community (Sun-Tzu)**
 - *Adopt and reinforce fire codes that enhance the safety in the built environment and assist with effective response in the case of an emergency.*
 - *Integrate a community-wide emergency preparedness program for natural and man-made disasters.*
- **Deliver cost effective services.**
 - *Ensure that the citizens receive a consistent value for the tax dollar invested.*

Based here are all service level indicators and PM dimensions

Strategic Plan

*** Highlights of the Plan and Model 1-**

There are several highlights to the 2012 LFRA Strategic Plan

We will quickly overview the Highlights and then focus on the goals and details of Model 1 Basic Services Plan



Let's look at the highlights of the plan...



Loveland Fire Rescue Authority Strategic Plan- Outline and Overview

SECTION I: Executive Summary-

SECTION II: Introduction-

SECTION III: Loveland Fire Rescue and the Fire Authority- Basic Planning Assumptions-

SECTION IV: The Fire Protection and Emergency Services Situation-

SECTION V: Staffing and Deployment-

SECTION VI: Model 1 Basic Services Expansion Plan- *****

SECTION VII: Specialized Areas-

SECTION VIII: Performance Measurements and Standards and Communications-

SECTION IX: Fire Protection & Emergency Services Goals, Objectives and Service Level Indicators-

SECTION X: Recommendations-

APPENDIX- Associated documents that are linked to the plan are contained herein.

6/7/2012

Strategic Plan

Loveland Fire Rescue Authority Strategic Plan- Highlights

- **SECTION III: Loveland Fire Rescue and the Fire Authority- Basic Planning Assumptions-** *A brief overview of the organization, funding and future revenue allocations of the fire authority; along with the mission, vision and values, and basic planning assumptions are included.*
- **SECTION V: Staffing and Deployment-** This section highlights the basic staffing and deployment needs for LFRA and gives an overview of the Three-Tiered Staffing Model in use by the department; including benefits, cost-effectiveness and concerns.

Strategic Plan

Loveland Fire Rescue Authority Strategic Plan- Highlights

- **SECTION VI: Model 1 Basic Services Expansion Plan-** A history and the specifics of Model 1 are included in this section. Areas such as current and future staffing needs and expansion, large capital replacement and facilities expansion, along with the four phased process for implementation and estimated costs are all included.
- **SECTION IX: Fire Protection & Emergency Services Goals, Objectives and Service Level Indicators-** This section creates and establishes the organizational goals and objectives and what service level indicators will be utilized to track and measure organizational performance during the operational period of the strategic plan
- **SECTION X- Recommendations-** Recommendations and timelines are listed in this final section

Let's take a closer look at Model 1....

6/7/2012

Strategic Plan

- **Model 1 Basic Services Plan :**
- **History of Model 1... (Improving staffing & service)**
- **Parts or "Phases" for Implementation , 2012-2020**
 - **Phase 1- 2012-2013**
 - add 6 firefighters for engine 6 and Truck 6
 - add Public Safety Administrative Director
 - add 1 Lieutenant to CSD (business insp. program)
 - added funding for part-time f/f program (70 k)
 - **Phase 2- 2014-2015**
 - add 6 FT positions for Heavy rescue 2 (3 Lieutenants & 3 engineers)

Capital items are also included in each phase...



Strategic Plan

- **Model 1 Basic Services Plan (cont.) :**
- **Parts or "Phases" for Implementation , 2012-2020**
 - **Phase 3- 2016-2017**
 - add 9 firefighters for New Station 10 (11. Eng. f/f)
 - add 1 Administrative (Secretarial) Position
 - **Phase 4- 2018-2020**
 - add 3 FT firefighter positions (for coverage and rover positions)
- **Model 1 has affixed a basic Revenue Allocation Formula of 82% City and 18% Rural for Full Cost Budgeting**

Capital items are also included in each phase...



Strategic Plan

- Model 1 also has three distinct service improvement impacts based on district geography...
 - **Phase 1 (Improved Service in East and NE)**
 - Expand station 6 to handle two full companies
 - Expand Engine 6 & Truck 6 to min. staffing @ 3 f/fs
 - Auto-aid agreement with WSFPD
 - Improve EMS services in area (TVEMS move)
 - **Phase 2 (Improved Service in West and NW)**
 - Move Station 2 to 29th & Wilson (better resp. times)
 - Add the Heavy Rescue company (2-company house)
 - **Phase 1 (Improved Service in West)**
 - New Station 10 (add needed Engine Company)

Strategic Plan

* **Recommendations/ Implementation** – (Section X)

The Recommendations and Implementation portion of the plan is separated into 4 subcategories:

1. *High Priority*
2. *Intermediate Priority*
3. *Future Priority*
4. *Additional Priorities/ Needs*

Let's take a closer look at these four

Strategic Plan

*** Recommendations/ Implementation – (Cont. See page 95)**

1. *High Priority- Elements in Phase 1 or Phase 2 of the Plan (2012-2015) that relate to the addition of needed staffing or high priority capital items*
2. *Intermediate Priority- Elements in Phase 3 of the Plan (2016-2017) that relate to the addition of staffing or intermediate priority capital items*
3. *Future Priorities- Elements in Phase 4 of the Plan (2018-2020) relating to coverage personnel/ capital*
4. *Additional Priorities- Capital and personnel needs with no timeline set or funding identified*

Strategic Plan

*** Recommendations/ Implementation – (Section X)**

Between pages 96-103, the recommendations are further described based on the priority in each of the four subcategories. An expansion priority is listed, followed by a brief explanation for what and why the need exists...

On page 101, a final segment is listed known as:

“Other Organizational Needs.” This listing has several capital items (4) that are targeted needs not listed in the main body of the Strategic Plan. They include:

1. *Type 3 WUI Engine*
2. *Technology Improvements and Fiber-Optic*
3. *Training Facility Enhancements and Expansion*
4. *Purchasing Land for New SE Fire Station*

Action
Items

Strategic Plan

*** Action Items –**

The most important actions associated with the Plan will be the ongoing review and updates for the plan:

- 1. Phased Implementation*
- 2. Annual Review*
- 3. Adjustments as Needed*
- 4. Unexpected Needs*



The LFRA Strategic Plan will be an active document that will be used for organizational planning and management ownership by all LFRA personnel will be essential for the success of this plan...

Strategic Plan

*** Action Items –**

Another important part of this plan will be the need to be flexible- some changes are likely to occur during the years this plan will be in operation for

LFRA



We have an example of that in the next item on the board's agenda that will require some discussion and potential action- Possible Revisions in Model 1 for 2013

Strategic Plan



Questions???

*Review of the 2012
Strategic Plan
For LFRA*





Agenda Item Cover

Item No.: 4

Meeting Date: June 14, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Discuss Revised Version of the Basic Services Model

EXECUTIVE SUMMARY

The May 2012 Rural Fire Protection District electorate did not support a mill levy increase. A revised version of the Basic Services Model is proposed for Fire Authority Board discussion. The objectives of the model revisions are to proceed with minimum staffing and reduce the first year cost of the model enabling the Rural District more time to find a means to contribute their share of the model. This revision was presented to the Rural Fire Protection District at their meeting on June 6, 2012. There was no clear consensus on the direction from the Rural Board.

BACKGROUND

A revised version of the Basic Services Model is proposed for Fire Authority Board discussion. It is recommended that the Authority proceed with half of the firefighters to achieve minimum staffing at Station 6, hire the Lieutenant in Community Safety in 2014 instead of 2013, and defer the expansion of the part time firefighter program to 2014. There are other revisions based on additional information currently available as well.

Revisions Include:

- Moved 3 firefighters from 2013 to 2014
- Moved Community Safety Division (CSD) Lt. from 2013 to 2014
- Moved expansion of the part time firefighter program by 6 from 2013 to 2014
- Cost of gear for new position from \$4,000 to \$5,500
- Benefits from 30% to 37-43% (Lt – Firefighter)
- Adjust the CSD Lieutenant from mid-range to entry level
- All positions added at the Firefighter level, promotions for Engineers and Lieutenants

Tables that demonstrate the first year impacts for both the Strategic Plan Basic Services Model and the revision to save money in 2013 are attached. The table below summarizes the difference between the two versions. When a red number in parathions is shown, it is an indication that the revised version reduces funding necessary in that year. A black number indicates an increase has been included in the revised version. These numbers are related to the first year impact of the initiative in the plan, consistent with the model tables. The numbers that follow the table are the cumulative reduction of costs in the revised version over the seven years presented.



Agenda Item Cover

Item No.: 4

Meeting Date: June 14, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director

Impact of May Revisions to the Basic Services Model

Operations Changes/No Changes to Capital for Initial Year Impact of Revisions

	2013	2014	2015	2016	2017	2018	2019	Total
Phase 1: Minimum Staffing Existing System	(378,855)							(378,855)
Phase 2: Additional Heavy Rescue Company & Community Safety Division		222,404						222,404
Phase 3: Staffing New Station 10				(175,018)				(175,018)
Phase 4: Staffing to Stabilize Coverage							13,638	13,638
Total Initial Year Impact of Revisions								(317,831)

Total Accumulative Seven Year (2013-2019) Impact of All Revisions (2,214,530)

City Share at 82% (1,815,915)

Rural Share at 18% (398,615)

STAFF RECOMMENDATION

Staff is requesting direction from the Fire Authority Board for moving forward with the Basic Services Model and inclusion in the 2013 Budget.

FINANCIAL/ECONOMIC IMPACTS

There is an overall reduction in the cost of the Basic Services Model.

ASSOCIATED STRATEGIC GOALS

Deliver cost effective services.

ATTACHMENTS

Strategic Plan Basic Services Model and a Revised Basic Services Model

Graphs Depicting the Contributions for City and Rural Compared to Original and Funding Availability

Strategic Plan Basic Services Model

PHASE 1 2012-2013	YEAR	DOLLARS	SOURCE
Add 6 FT firefighters for Engine 6 & Truck 6	2013	\$ 426,777*	
Additional funding for part time paid F/F program	2013	\$ 70,420*	
Add Public Safety Administrative Director position	2013	\$ 130,000*	
Add 1 Lieutenant position to Community Safety Division	2013	\$ 106,140*	
TOTAL \$ Increase for O&M for Phase 1		\$ 733,337	City/Rural
Expansion for Station 6	2012	\$ 930,000	City/CEF
New Fire Engine	2012	\$ 483,000	City
TOTAL Capital \$ for Phase 1		\$1,413,000	

PHASE 2 2014-2015	YEAR	DOLLARS	SOURCE
Add 6 FT positions for new Heavy Rescue- Squad 2 (3 Lieutenants and 3 Engineers)	2014	\$ 694,389*	
TOTAL \$ Increase for O&M for Phase 2		\$ 694,389	City/Rural
Construction of new Station Two	2013	\$2,400,000**	City/CEF
New Aerial Tower	2014	\$1,200,000	City
Refurbish 2000 Smeal Aerial Ladder for Reserve Truck	2015	\$ 475,000	City
TOTAL Capital \$ for Phase 2		\$4,075,000	

PHASE 3 2016-2017	YEAR	DOLLARS	SOURCE
Add 9 FT position for New Station Ten (Lt., Eng., FF)	2016	\$ 980,434*	
Add 1 Administrative (secretarial) position	2016	\$ 54,450*	
TOTAL \$ Increase for O&M for Phase 3		\$1,034,884	City/Rural
<i>O&M costs are also expected to increase in 2017 for insurance costs by \$62,324 and the annual amortization for equipment replacement as the Fire Authority becomes responsible for these costs as a separate organization</i>			
Build New Station Ten	2016	\$1,770,000**	City CEF/Rural
New Fire Engine	2016	\$ 530,000	City
Refurbish Water Tender 1	2016	\$ 237,000	Rural
TOTAL Capital \$ for Phase 1		\$2,537,000	

PHASE 4 2018-2020	YEAR	DOLLARS	SOURCE
Add 3 FT firefighters for coverage/rover positions	2019	\$ 262,308*	
TOTAL \$ Increase for O&M for Phase 4		\$ 262,308	City/Rural
Refurbish Water Tender 5	2018	\$ 357,000	LFRA
Replace Front Line Engine	2020	\$ 597,388	LFRA
TOTAL Capital \$ for Phase 4		\$ 954,388	

*All O & M costs include a 3.5% annual inflationary increase

** These estimates were provided by City of Loveland Facilities in early 2011, they will need to be re-evaluated in the coming years based on the construction trends and costs per square foot.

Option 1: Basic Services 2013 Adjusted

PHASE 1 2012-2013	YEAR	DOLLARS	SOURCE
Add 3 FT firefighters for Engine 6	2013	\$ 224,482*	
Add Public Safety Administrative Director position	2013	\$ 130,000*	
TOTAL \$ Increase for O&M for Phase 1		\$ 354,482	City/Rural
Expansion for Station 6	2012	\$ 930,000	City/CEF
New Fire Engine	2012	\$ 483,000	City
TOTAL Capital \$ for Phase 1		\$1,413,000	

PHASE 2 2014-2015	YEAR	DOLLARS	SOURCE
Add 9 FT positions for new Heavy Rescue- Squad 2 (Promotions for 3 Lieutenants and 3 Engineers) (9 firefighters for 3 for Truck 6; 6 for Station 2)	2014	\$ 751,865*	
Add 1 Lieutenant position to Community Safety Division	2014	96,369*	
Add 6 Part time Firefighters (gear already in base)	2014	68,559*	
TOTAL \$ Increase for O&M for Phase 2		\$ 916,793	City/Rural
Construction of new Station Two	2013	\$2,400,000**	City/CEF
New Aerial Tower	2014	\$1,200,000	City
Refurbish 2000 Smeal Aerial Ladder for Reserve Truck	2015	\$ 475,000	City
TOTAL Capital \$ for Phase 2		\$4,075,000	

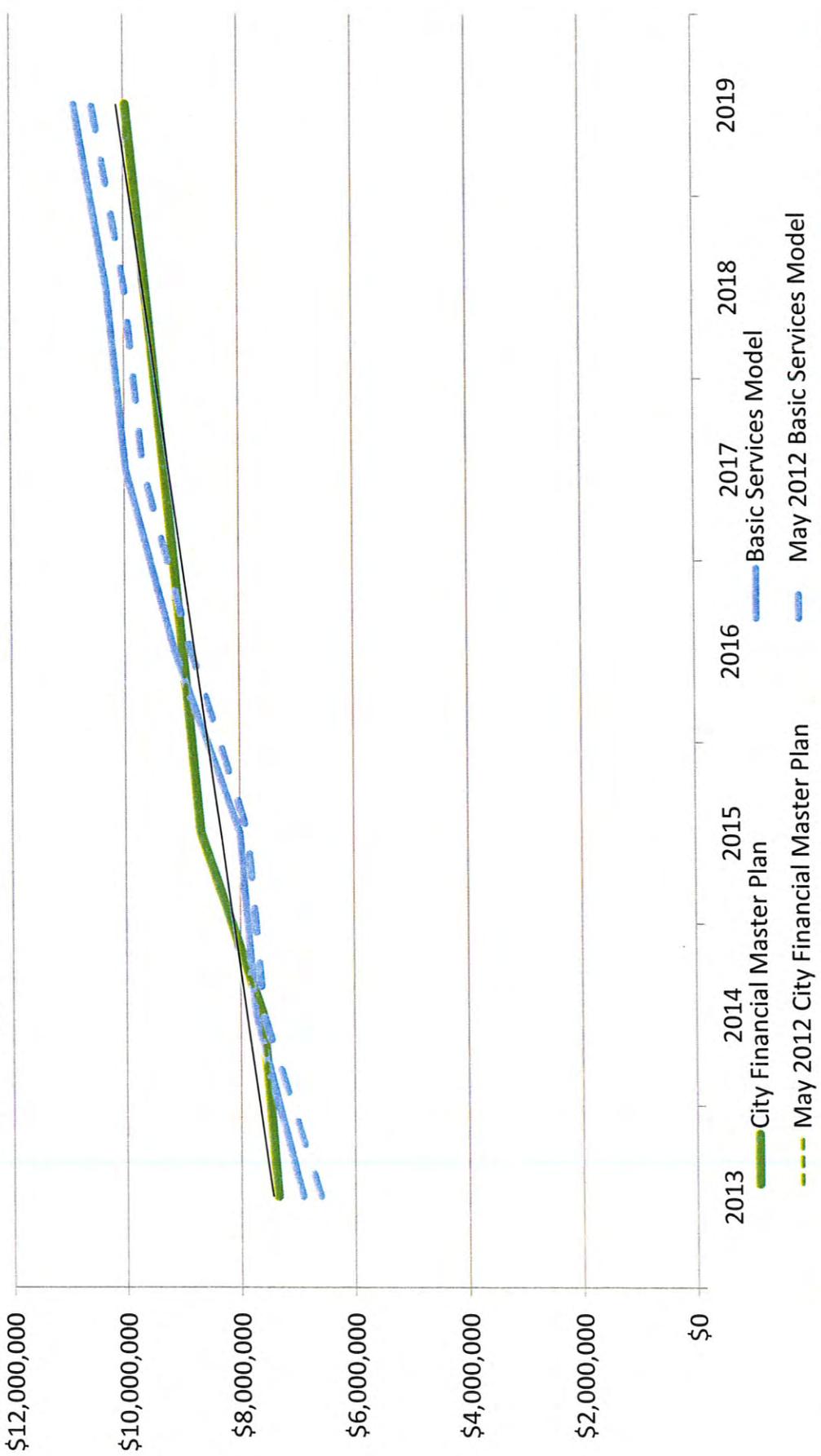
PHASE 3 2016-2017	YEAR	DOLLARS	SOURCE
Add 9 FT position for New Station Ten (9 FF, Promotions for 3 Eng's, and 3 Lts)	2016	\$ 805,416*	
Add 1 Administrative (secretarial) position	2016	\$ 54,450*	
TOTAL \$ Increase for O&M for Phase 3		\$ 859,866	City/Rural
<i>O&M costs are also expected to increase in 2017 for insurance costs by \$62,324 and the annual amortization for equipment replacement as the Fire Authority becomes responsible for these costs as a separate organization</i>			
Build New Station Ten	2016	\$1,770,000**	City CEF/Rural
New Fire Engine	2016	\$ 530,000	City
Refurbish Water Tender 1	2016	\$ 237,000	Rural
TOTAL Capital \$ for Phase 1		\$2,537,000	

PHASE 4 2018-2020	YEAR	DOLLARS	SOURCE
Add 3 FT firefighters for coverage/rover positions	2019	\$ 275,946*	
TOTAL \$ Increase for O&M for Phase 4		\$ 275,946	City/Rural
Refurbish Water Tender 5	2018	\$ 357,000	LFRA
Replace Front Line Engine	2020	\$ 597,388	LFRA
TOTAL Capital \$ for Phase 4		\$ 954,388	

*All O & M costs include a 3.5% annual inflationary increase

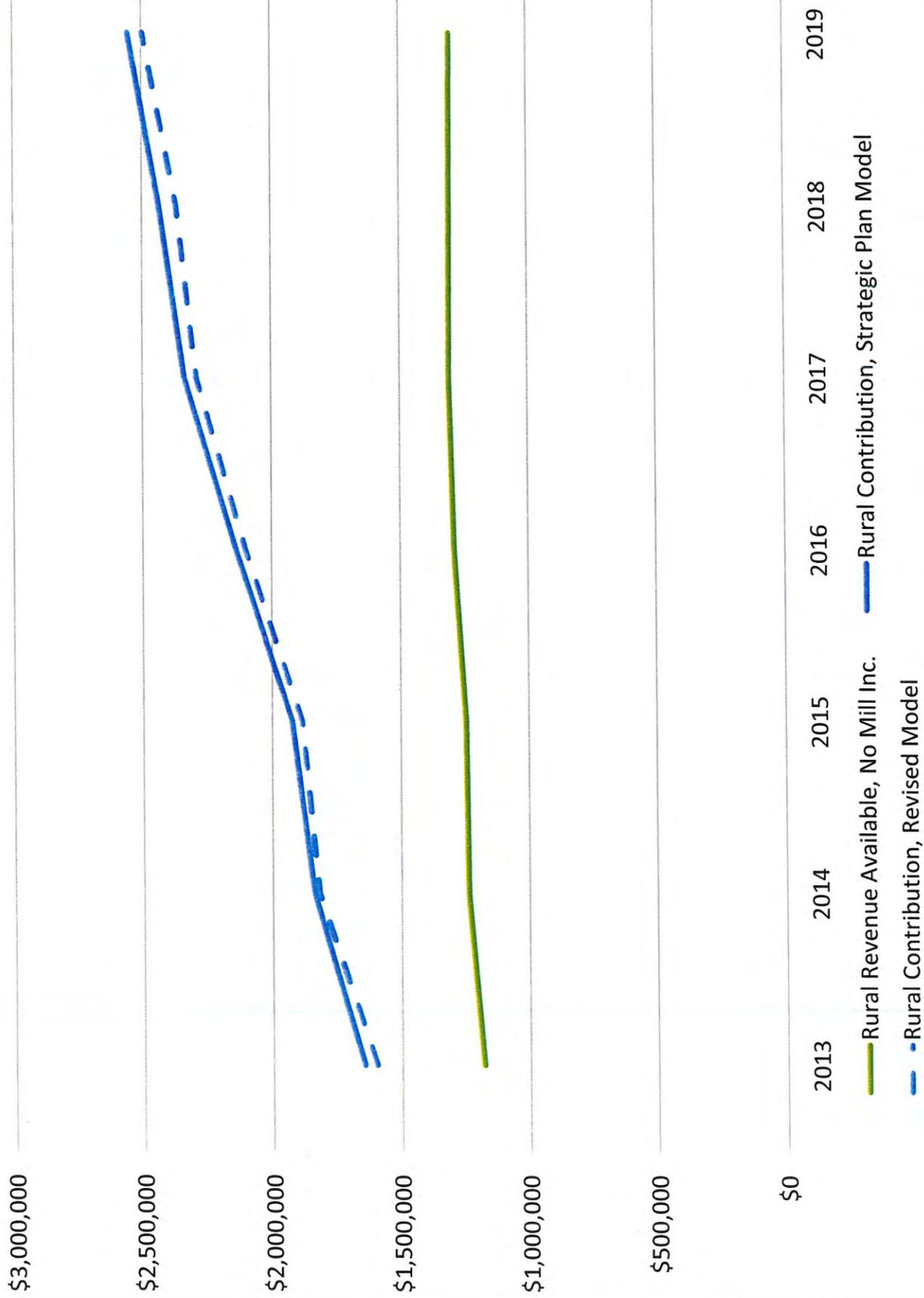
** These estimates were provided by City of Loveland Facilities in early 2011, they will need to be re-evaluated in the coming years based on the construction trends and costs per square foot

Est. City Contributions to the Loveland Fire Rescue Authority



2013 2014 2015 2016 2017 2018 2019
City Financial Master Plan
May 2012 City Financial Master Plan
Basic Services Model
May 2012 Basic Services Model

Est. Rural Contributions to Loveland Fire Rescue Authority





Agenda Item Cover

Item No.: 5

Meeting Date: June 14, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Discuss the Outcome of the Loveland Rural Fire Protection District Mill Levy Election

EXECUTIVE SUMMARY

The Loveland Rural Fire Protection District mill levy election was May 8, 2012. The electorate did not support the mill levy increase. The after action report on the election and any decisions that the Rural Fire Protection District's Board made at their June 6, 2012 meeting on strategies for the future will be presented.

BACKGROUND

The Loveland Rural Fire Protection District mill levy ballot measure requested that the voters of the district approve a 3.0 mills increase in 2013, another .5 mills in 2015, and another .5 mills in 2017. This increase was necessary to fund the Rural District's 18% share of the projected cost to provide fire rescue services to the collective community (the City and the Rural District) over the next seven years. The Rural District has two years of the contribution in reserves (2012 and 2013).

The Citizens for Rural Fire Safety met in May to discuss the outcome of the election and debrief the campaign strategies. The notes from that meeting are attached, including a two page handout provided by Chief Brian Martens from a Windsor Fire Protection District election cycle in 2009.

STAFF RECOMMENDATION

N/A

FINANCIAL/ECONOMIC IMPACTS

Rural District contribution to the cost of the LFRA is critical to delivering the initiatives in the Strategic Plan.

ASSOCIATED STRATEGIC GOALS

The election outcome impacts all three strategic goals: Deploy an effective emergency response; Minimize and mitigate the risks of an emergency occurrence; and Deliver cost effective services.

ATTACHMENTS

Notes from the Citizens for Rural Fire Safety Campaign Debriefing

Rural Fire District Mill levy Election After Action Review (AAR)

May 23, 2012

An AAR was held on this date at the offices of Greg White. The discussions centered on the election- basic voting information and results, lessons learned- what went well and what could have been done better, and an overview presentation from Brian Martens, Windsor-Severance Fire Chief (ret.), based on the similarities with this election and the election history (last two) with Windsor-Severance. Brian's notes and handouts are attached to these notes.

Those in attendance were members of the committee, Citizens from Rural Fire Safety, and others associated with the mill levy election effort. The following are bulleted points taken from the discussion at the meeting.

- Greg White gave a completed update on the numbers for the election of how many ballots sent out, how many voted, how many could not be counted (damaged or incomplete), and the overall results.
- Greg related that the most ballots came in on the 2nd day (approx. 360), then stayed mostly steady at a rate of approx. 280 each day
- Greg stated there was no real trend in the voting, yes votes consistently behind by about 10% throughout election
- Greg mentioned the election poll book that can supply good information for the future
- Calls to Greg's office were mostly informational, some negative, but lots of overall positive comments
- Don Marostica reported that total collection expenses were listed at \$1,998.00- we were short by approx. \$150.00
- Don commented that "it was not easy collecting money for this campaign"

Group Comments and Issues Raised

- The "40%" increase in budget reported in the paper was thought to be a significant negative factor in the campaign
- The mill levy "not coming to an end" (no sunset) was thought to be a factor for some- to these residents, only a few 94-5) mentioned the amount of increase- the no sunset was more important to them
- Need for a real coherent message. The message of "Vote for Safety" was a good one, but lacked clarity for what would happen if election failed

- Long-term problem in the communication of needs- 20 year problem that was trying to be addressed in one election
- Discussion about the demographics in the district- conservative and independents- a perception of a lack of a real need for funding
- Other perception issues mentioned (some more than once)
 - 40% increase issue was significant
 - Lowest mill levy was not a real impact issue for many voters
 - Articles in the newspaper (RH Line) very slanted against the initiative
 - Focus on safety was not discussed in any of the newspaper articles
 - No penalty or negative impact if the election failed (several of those who actually knocked on doors addressed this issue several times, with no real good answer)
- Rural property owners individual economic circumstances
- Some mention of the need for more and better presentations to voters (focusing in on what we have, what we need and what voters are willing to support)
- Some mention of underestimating what it would take to win an election like this
- Another point mentioned was the differences in this election and others in the area (North Washington for example)
- Although no organized opposition existed, there were still a lot of negative views expressed in the paper (mostly RH Line) and on blogs (Loveland Politics. Com)
- More involvement by citizens in the district was mentioned- we have a significant number of people throughout the district that would have likely helped in the election effort, but were not contacted
 - This was mentioned a few times in the committee's discussion and in Brian's presentation. A strong citizen involvement in the next election was mentioned as being very important
- Starting earlier in the campaign for the next election was also mentioned
- A positive that was mentioned was the promotional materials- Full Circle did a very good job on these
- Another positive mentioned was that people in the rural district now know where their fire protection is coming from
- Another positive was the support by the RH Staff and editorial board
- Another positive was that the election was only lost by 10% and for the first time out, trying to get a full 4 mills, this was a good showing

Brian's presentation focused on the similarities between this election (2012) and the 2005 election in Windsor-Severance where they lost by an even larger percentage. Windsor-Severance regrouped and changed their strategy and mill levy and won in 2008. Listed are some other points from Brian about the two elections (LFRA's and Windsor-Severance):

- Poor economy in both cases
- Focused on people not tied to the fire department
- Got some opponents (no-tax people) on the committee and became supporters
- Front-end stuff- started campaigning nine months in advance of election
- Used a consulting group (bonding group)
- Coaching sessions for firefighters- what to say and not say
- Listed some departments that recently won and lost elections (Larkspur, Durango)
- Focus on citizen's group and getting their input on what is needed in an election

See Brian's handouts from the meeting for the full presentation that he made at the meeting.

2012 Loveland Rural Board Campaign Bullets

- Attached is a sample timeline for a version of a public policy program and campaign. It assumes a November election.
- The goal of the approach is to respect the taxpayer. This is accomplished through a comprehensive public information program, community outreach meetings, citizen-led task force to evaluate the proposal, mail survey and phone poll.
This is done prior to a decision being made by the board to place a measure on the ballot.
- Coaching Sessions with volunteers, firefighters- consistent message for campaign.
- Combination Bond and Operations Mill Levy- Bond company pays for the campaign.
- An issue committee is typically formed AFTER the polling is completed and AFTER it has been determined that the district has a good chance of success at the polls. There are plenty of instances following a poll in which we will recommend downsizing the issue or waiting. Calculation completed (by consultant) on chances of winning based on mill levy increase
- Two part mill levy – Bond for capital- (with a set termination date) & Operations- graduated increase in mill levy
- Please note that off-year elections (Nov. 2013) and spring elections are typically lower turnout and dominated by older, more fiscally conservative voters. You can try to get younger voters, etc. to mail back their mail ballots in low turnout elections, but they typically will not. Voters are creatures of habit. If they only vote in Presidential and Gubernatorial elections, it's difficult to get them to vote in other elections. This holds true even for school district elections, in which we have found a larger percentage of teachers not voting in low turnout elections. It's amazing.
- It's not to say that a bond issue cannot be passed in a low-turnout, off-year or spring election. It's just that you really have to go through a strong public policy effort and then do the polling to determine if you have a chance.
- Another factor to consider would be a competing tax measure. School bond and override measures typically trump everything else. In other words, you typically do not want to be on the ballot if you have to compete with the school district.
- After coming off a loss, some districts will think they have to wait in the penalty box for 3-4 years, etc. This may send a message that the district's needs are not urgent.
- One other item for consideration. What about doing a phone poll right away. The District could poll 300 likely voters for November 2012 election (random stratified sample that exactly matches this fall's likely turnout) and determine if the more favorable demographics (more younger voters, more Dems, more unaffiliated, more renters, etc.) could potentially make the difference between a win and a loss.

In terms of fire district references, folks that the district may wish to call include:

Wins

Larkspur (2011 election) very similar electorate make up as Loveland Rural
 Berthoud
 Lyons
 N. Route
 N. Metro
 Lodging Tax - Loveland

Loss

Dan Noonan in Durango. I worked closely with him during his recent public policy effort.

CONFIDENTIAL

Sample Public Policy & Campaign Timeline

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Public Policy Program											
1 Develop Proposed Package to Test (Most Likely Case Scenario) & Assemble Supporting Data											
2 Finalize Preliminary 500-Word Argument (Problem, Solution, Cost)											
3 Develop Key Influencer Database & Recruit Key Influencers for Citizen-Led Task Force											
4 Conduct Voter Analysis and Assemble Mailing Lists											
5 Develop Outline of Talking Points, Presenters, etc. for Citizen-Led Task Force											
6 Citizen-Led Planning Committee Meets											
7 Key Influencer Correspondence											
8 Presentations / Roundtable Events / Public Meetings											
9 Earned Media											
10 Letter (Active Voter Households)											
11 Newsletter (Active Voter Households)											
12 Mail Survey (Active Voter Households)											
13 Phone Poll											
14 Citizen-Led Task Force Presents Recommendations											
15 Meet With Editorial Board											
16 Adopt Ballot Question(s) if Pursued											
Campaign											
1 Register Committee											
2 Form Executive Committee											
3 Form Subcommittees (Fundraising, YSS/Canvassing, Special Events, GOTV, Other)											
4 Print Signature Envelopes											
5 Gather Names of Top Key Influencers for Letterhead Committee (Top 100)											
6 Letterhead Committee Letter to All Key Influencers											
7 Gather Names of Other Supporters (Voters and Organizations)											
8 Fundraising (Letter, Follow-Up Calls, In-Person Requests, Other)											
9 Line Up Presentation Opportunities for Campaign Committee											
10 Campaign Makes Presentations (Special Focus on Key Influencers)											
11 Table at Summer & Fall Events (Banners, Q&A, Stickers)											
12 Finalize Branding/Central Message											
13 Website, Facebook Go Live											
14 Campaign Committee (& Key Biz Leaders) Meet With Editorial Board											
15 Letters to Editor (Ramp Up Heavily Two Months Out)											
16 Direct Mail #1											
17 Knock & Drop (Doorhangers - Yard Signs - Banners)											
18 Follow-up Canvassing & Yard Sign/Banner Distribution											
19 Direct Mail #2											
20 Direct Mail #3											
21 Direct Mail #4											
22 Get-Out-The-Vote Efforts (Volunteer Phone Banks, Emails, Honk and Wave, Banners)											
23 Print Ads											
24 Misc.											



Agenda Item Cover

Item No.: 6

Meeting Date: June 14, 2012

Prepared By: Renee Wheeler, Public Safety Administrative Director

TITLE

Review Briefing Papers and Correspondence

EXECUTIVE SUMMARY

The Chief's report includes a variety of general updates including:

- Fire Station Six
- Fire Station Two
- Grants
- IGA with Thompson Valley EMS
- Wild land Incident Management Summit
- New Engine
- Major Incidents
- Resource Allocation and Deployment in the Rural District
- July Fire Authority Meeting to be held at CTC

BACKGROUND

This section of the agenda is intended to provide general information to keep board members apprised of project status.

STAFF RECOMMENDATION

N/A

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

- Fire Chief's Monthly Report
- Letters of Appreciation for the Wildland Incident Management Summit
- Hazmat Response in Milliken
- Service Appreciation Letter (A. Kuehl)
- South Metro Letter
- April Statistics



Loveland Fire Rescue Authority Board Fire Chief's Monthly Report



June Board Meeting, 2012

This monthly report is intended as an update to the fire authority board on important information that impacts the organization and the authority board.

Fire Station Six Update- Golden Triangle Construction was selected as the general contractor with lowest bid that met specifications. The bid from Golden Triangle was under the allocated project budget and contingency. Golden Triangle was the original contractor and builder for station six. They are scheduled to begin construction in early July. City Council approved the general contractor award at the June 5th meeting.

Fire Station Two Update- Chief Green, Chief Mirowski and Renee have had some very productive meetings with Ray and Sonia Maheffy. We have settled on 3 acres of property west and south of 29th and Wilson, approximately 700' west of the intersection. We have agreed verbally to an amount of \$25,000 per acre for the purchase price. We are now getting GIS diagrams and basic building drawings for how the station will be situated on the property. We are also working out the details for land surveys and a contract for purchase.

Grants Update- The radio grant appropriation moved on to Council for final approval at the June 5th meeting. We continue work on the purchasing plan Motorola and their local sales and service outlet, Wireless Advanced Communication. The AED bids have come back with a selection to be made for a vendor in June. The AP-75 air packs are now in service and fully operational for LFRA.

IGA With Thompson Valley EMS (Thompson Valley Health Services District)- On May 25th, Chief Mirowski, Renee, LFRA Legal Counsel Tree Ablao and Greg White met with TVEMS Chief Randy Leshner and their legal counsel Dick Lyons to establishing an intergovernmental agreement between the two agencies (TVEMS and LFRA). This was the initial meeting between the group with a focus on specific areas to be included in the contract and a review of available current contracts to model after. Another meeting will be set for late June or July.

Wildland Incident Management Summit- On May 31, LFRA and the Colorado State Forrest Service jointly hosted the first Wildland Incident Management Summit at the LFRA training center. Topics for the summit included:

- Background on calling for Summit
- Incident management progression on wildland fires
- Possible improvements on incident management of wildland fires
- Utilization of Emergency Management functions during wildland fires

This meeting was attended by over 40 people representing more than 30 agencies. The meeting was very successful opening the door for more regional training and cooperation (see "Letters")

New Engine Update- The rig is 95% done; the UL pump test is scheduled for June 14th. The final inspection is tentatively scheduled for June 18th. Once we receive the new engine, after all the final inspections are completed, it will take 3-4 weeks to get into service; we have a lot of equipment to mount in the unit. Based on this latest information, we are still on target to have this new engine in service at fire station six sometime near mid to late July. We will do our best to have the new engine at the July meeting for the board's review.

Major Incidents- We have had several major incidents in the last thirty days in our area and in our cooperator's areas that we have responded to. Two significant house fires occurred that went to greater alarms (one in Windsor-Severance and the other PFA's). Both of these homes were very large (well over 5,000 square feet) and both sustained major damage. Two wildland fires that escalated to Type III/ Type II level incidents (Hewlett Fire and Stuart Hole Fire). LFRA also had a multiple alarm house fire in the rural district on May 18. We will be doing a case study of this fire at the July board meeting (see next point below).

Resource Allocation and Deployment in the Rural District- During the July fire authority meeting we will be making a presentation on fire-rescue resource allocation and deployment and cost factors in the rural district. The presentation is based on a case study of a recent working structure fire in the rural fire protection district. The fire was on May 18, 2012 at 323 SW 42nd Street- #26. A review of the resources assigned to the fire and the times associated with their deployment will be reviewed. A more in-depth look at the impact of the overall fire-rescue system will also be reviewed in order to accurately evaluate the total service level needs and the current staffing levels for LFRA. A goal of this part of the presentation will be to empirically evaluate the sustainability and reliability of the current fire-rescue system for LFRA for both the City of Loveland and the Loveland Rural Fire Protection District. A comparable cost and service analysis will also be presented.

July Fire Authority Meeting Held at CTC- A reminder to the fire authority board that the July meeting will be held at the LFRA Command Training Center (CTC). We will have the normal agenda and meeting followed by a brief demonstration of the Blue Card Hazard Zone Management skills assessment process. The Blue Card certification involves successful completion of 50 hours of interactive learning at an individual computer terminal, (exams and quizzes included), that test for knowledge and cognition of incident management at the Type V and Type IV level. This is followed by 3 days of intense training and skills demonstration in the command simulator in various roles on numerous simulated structure fires. Successful completion of all functional positions, including first due officer and overall Incident Commander (IC) is required for a Blue Card certification.

LETTERS

From the Wildland Incident Management Summit-

Boyd / Randy - wanted to thank you both for initiating, facilitating & hosting today's meeting. The meeting was very informative. Today's meeting was beneficial in enhancing the communication network among the wildland fire players in Larimer County. I look forward to future meetings; if I can be of any assistance in the future - please don't hesitate to ask.

Stephen Charles, Fire Chief
Berthoud Fire Protection District

Thanks Chief - I am pleased on how the meeting yesterday went also. We will probably take you up on your offer to help. Thanks for being there.

boyd

From: Rick Davis [<mailto:Rick.Davis@cityofloveland.org>]
Sent: Thursday, May 31, 2012 6:03 PM
To: Boyd Lebeda (blebeda@lamar.colostate.edu); Kevin Johnston (johnstka@co.larimer.co.us)
Cc: Randy Mirowski; Ned Sparks
Subject: Thanks

Boyd and Kevin,

Thank you very much for working on the Wildland Incident Management Summit over the last couple of months. I appreciate the drive and passion that both of you display in making sure that we operate and manage our wildland incidents in as professional a manner as possible. Also Boyd, thank you for moderating today's meeting.

Thanks
Rick

NOTE: The two individuals revered above as Boyd and Kevin:

* Boyd Lebeda Fort Collins District Forester
Colorado State Forrest Service
Colorado State University Campus

* Sargent Kevin Johnston
Larimer County Sheriff's Office
Emergency Services

From: Ron Bateman [<mailto:ronald.e.bateman@gmail.com>]
Sent: Monday, May 14, 2012 9:54 AM
To: duane.mcdonald; Randy Mirowski
Cc: Fire Marshal Dean Prather; Chief Bernie Covillo
Subject: Milliken CR 250 - HazMat Response

Chief McDonald and Chief Mirowski,

I just wanted to take a few minutes this morning to express my genuine appreciation to Greeley Fire and Loveland Fire Rescue Authority for the extended use of hazardous materials resources on an incident in Milliken on Sunday, May 13, 2012. Milliken crews pulled a victim from a smoke filled residence just before 0800 yesterday and, based upon the absence of fire and some jars of liquid discovered during the rescue, felt that a hazardous materials response was appropriate.

Both crews remained on scene for much of the day while law enforcement and ATF worked on their end. Crews made entry yesterday afternoon and after a thorough boot and glove decon deemed the environment safe for investigators to enter.

I cannot say thank you enough to Lt. Kevin Hilmes and his crew and Lt. Eric Klaas and his crew for their technical expertise. I would ask, respectfully, that you include this letter of appreciation in the personnel files of each GFD and LFRA member as a testament to their professionalism and dedication to protecting not only their communities but others in Northern Colorado.

Humbly,

Chief Ron Bateman

--

Ronald E. Bateman, Fire Chief
Milliken Fire Protection District
Johnstown Fire Protection District

From: Amy Kuehl
Sent: Sunday, June 03, 2012 12:12 AM
To: Randy Mirowski
Subject: Sincere Thanks

Chief Mirowski,

My name is Amy Kuehl and I am one of the Communication Specialists at Loveland Emergency Communication Center. I am emailing to express my sincere thanks and commend the crews of Station 1 and 3 in their professionalism and willingness to help my family out.

My very elderly grandmother and my aunt, who is her caretaker live at 4037 Don Fox Circle. On Saturday, June 2 in the morning their fire alarms started going off in the house. They were unable to determine what the problem was, but knew there was not any fire or smoke in the house. They did the right thing and called 911 for assistance. The station 3 (E3, A shift) crew responded out at 0947 and tried to help them determine the cause. They checked the house inside and outside and at that time the alarms had stopped sounding. My family was told if they start up again, to call and they would come back out. The alarms sounded again at 1041 and again they called for assistance. The station 3 crew went back out and again the alarms stopped, however while they were talking with my family the alarms went off. They inspected and disconnected the alarms and instructed my aunt they would need to get some new fire alarms as they were fairly old, and to let them know and they would come help them install them.

My aunt immediately went out and bought new alarms and called at 1338 to have them installed. At that time all the crews were out on lightning strikes and other emergency calls and the dispatcher told them they would be out there shortly but they were busy at the moment. Bat1 advised dispatch to hold the call, then at 1417 the Station 1 (E1-A shift) crew took the call and arrived and helped them install each alarm. They took each detector, inserted batteries and rewired them into the house system.

My grandmother and my aunt, kept telling me how professional, friendly and willing to help both crews were. They reassured them, calmed them down and helped them at a time when they didn't know what else to do. Even though the crews had had a very busy day they took the time to help them out, be courteous and provide assistance that they did not have to provide.

I am proud to be associated with such kind, caring and professional individuals. In my line of work I try and always remember to treat the callers, police officers, firefighters and paramedics as if they were my family, or how I would want my family treated. It is so reassuring that when my family was in need they received such great assistance.

Please except my sincere thanks for both of these crews who went above and beyond!

Amy Kuehl
Communications Specialist
Loveland Emergency Communications Center
Loveland Police Department

SOUTH METRO FIRE RESCUE AUTHORITY



June 4, 2012

Fire Chief Randy Mirowski
Loveland Fire Rescue Authority
410 East 5th Street
Loveland, CO 80537

Dear Chief Mirowski:

As recent attendees to the Blue Card Class, we wanted to let you know how much we appreciated the opportunity to attend the class at your facility. The Blue Card Class was one of the most informative and engaging training classes we have attended. The class does a good job of presenting challenging field scenarios while reinforcing consistent communication expectations from the students. We learned a lot and wanted to say thanks to you and your Training Officer, Greg Ward.

Battalion Chief Ward was instrumental in the smooth operation of the Blue Card system at the training center. He is a talented Training Officer and has a nice demeanor during the class; he uses his experience to make material relevant. As you know the Blue Card system has a well-defined communication model and that model is essential to successful completion of each scenario. Chief Ward led us through the details but he also was able to provide specific instances and real life examples of how the system works. We think he has a wealth of experience that he shares in a natural and easy manner.

We also appreciate that you took time from your busy schedule to work with us during the Mobile Command Post module. We're sure that you have a lot to do each day and we valued that you took the time to work with us. It's easy to see the direction you are leading LFRA; leading by example.

Thanks again for the opportunity to train in the Blue Card Class at LFRA.

Sincerely,

Rob Keller

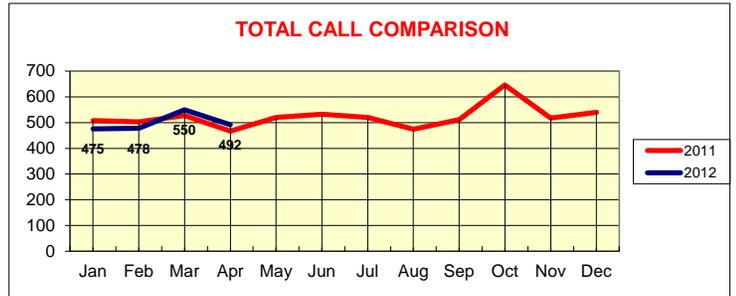
Jim Drummond

BC Rob Keller and BC Jim Drummond
South Metro Fire Rescue Authority



LOVELAND FIRE RESCUE AUTHORITY
 Month-End Statistics
 April, 2012

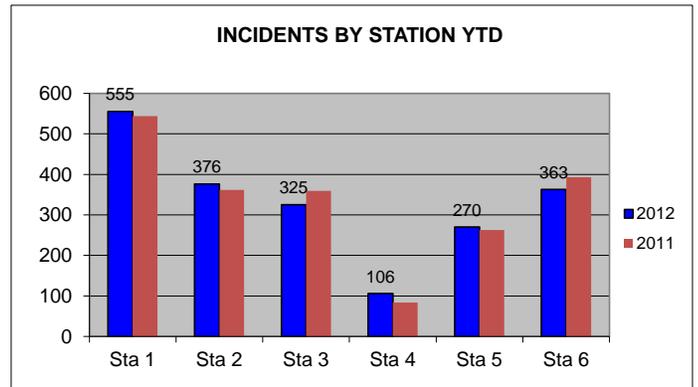
CALL INFORMATION					
INCIDENT TYPE	CITY	RURAL	MO. TOTAL	YTD	%
Structure Fire (Residential)	0	1	1	5	
Structure Fire (Commercial)	0	0	0	0	
Vehicle Fire	3	0	3	12	
Grass/Wildland Fire	1	1	2	17	
Smoke/Odor Investigation	8	6	14	47	
Fire Alarm	34	6	40	141	
Other Fire	15	14	29	89	
Total Fire Related	61	28	89	311	16%
Total Medical (EMS)	211	29	240	1,049	53%
Motor Vehicle Accident	33	11	44	177	
Hazmat	3	1	4	28	
Water/Ice Rescue	0	0	0	2	
Carbon Monoxide	8	2	10	40	
Public Asst. (Service)	20	3	23	94	
Cancelled Enroute	26	26	52	177	
No Incident Found	0	0	0	8	
Airport Standby	30	0	30	106	
Airport Emergency	0	0	0	0	
Total Miscellaneous	120	43	163	635	31%
Month-End Total	392	100	492		
Year Cumulative	1,570	425		1,995	
Percentage YTD	79%	21%			



AUTO & MUTUAL AID YTD						
	Ft. Collins	Hrs.	BT Canyon	Hrs.	Windsor	Hrs.
AA/MA Received	11	4			8	4.5
AA/MA Given	48	26	21	16	9	8.5
Totals	57.5	40.5	34	23	27	13.5

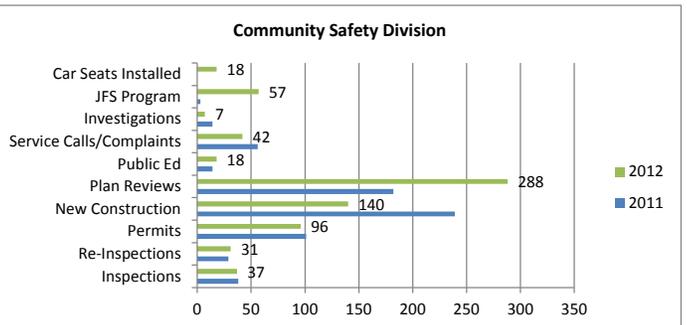
Average Response Times YTD
 Call to Tone Out 2 :30 Minute
 Dispatch to Enroute 1.04 Minutes
 Enroute to 1st Arrival 3.23 Minutes
 Average on Scene 16.28 Minutes

Fire Confined to Room of Origin 80%



LOSS/SAVE INFORMATION					
Type of Fire	City		Rural		YTD No.
	Loss	Save	Loss	Save	
Residential Structure	\$ -	\$ -	\$ 500	\$ -	
Commercial Structure	\$ -	\$ -	\$ -	\$ -	
Other Fires	\$ -	\$ -	\$ -	\$ -	
Month Total	\$ -	\$ -	\$ 500	\$ -	
Year Cumulative	\$ 169,264	\$ 325,440	\$ 602	\$ 300,157	

COMMUNITY SAFETY DIVISION				
Activity	City	Rural	Total Hrs.	YTD No.
Inspections	5	1	6	37
Re-Inspections	4	0	1.5	31
Permits	18	1	10	96
New Construction	19	5	24	140
Plan Reviews	68	4	39.5	288
Public Education*	4	0	8	18
Service Calls/Complaints	13	0	8	42
Investigations	0	0	0	7
Car Seats Installed	12	0	6	57
Juvenile Firesetter Program	0	0	0	18
Month-End Total	143	11	103	
Year Cumulative	686	48	510.0	734



1,310 Public Education Contacts YTD

TRAINING NEWS		
	Hrs/Month	Hrs. YTD
Shift	1,748.00	5,872.00
Volunteer	112.00	462.00
Admin.	19.00	422.00
Total	1,879.00	6,756.00
Volunteer Shift Hours		914.00
Yr Cumulative Volunteer Shift Hours		3,769.00

Specialized Disciplines	YTD Courses	YTD Hours	OT Hrs.	OT \$'s
Collapse	6	635		
Rope	77	89.5		
Confined Space	6	6.5		
Trench	3	14		
Search/Rescue	5	4.5		
Water	24	55.5		
TAC	10	54		
Hazmat	48	81		
Wildland	166	474		
YTD	1,414	94.5	\$3,181.44	