



**Housing Authority of the City of Loveland
February 22, 2012 – Board Meeting**

Members Present: David Eikner, Sandy McFeron, Zachery Sullivan, Walt Walkowicz

Members Absent: Sherry Anderson

Staff Present: Sam Betters, Mark Betz, Rich Ekwall, Jeff Feneis, Tracy Hoff, Sharlet Lee, Moofie Miller, Bill Rumley

Others Present: Shelley Baty, Gretchen Gaede, Annie Hall, Kirk Kearney, Ryan Keiffer, Adele La Riviere, Nicole Reeves, Marlyn Tande

City Council Rep.: Absent

David Eikner called the February 22, 2012 board meeting of the Housing Authority of the City of Loveland to order at 6:01 p.m.

Reading and Approval of Minutes

Sandy McFeron made a motion to approve the January 25, 2012 minutes. Zachery Sullivan seconded the motion. All were in favor. Walt Walkowicz made a motion to approve the February 2, 2012 minutes. Zachery Sullivan seconded the motion. All were in favor.

Correspondence and Statements

Sam reported that had a meeting with the City on Thursday, February 15, 2012 at to review CDBG interpretations regarding affordability at Mirasol. No decisions were made.

Presentations

a-train Marketing Communications Inc.

Mark Betz introduced Gretchen and Ryan from a-train Marketing Communications. A-train provided a proposal to the HACOL strategic planning team responsible for marketing strategy. The planning team recommended that we start with Phase I and II of the proposal and asked the board for their approval to spend up to \$20,000 out of the administrative budget. The board was in favor. Sam asked A-Train to send a contract for the Phase I & II services.

Resolution #604

This resolution rejects 2012 Capital Grant Funds due to disposition. Zachery Sullivan made a motion to approve resolution #604. Walt Walkowicz seconded the motion. All were in favor.

Resolution #605

This is a resolution rejects regulation number #2 in the employee handbook. Walt Walkowicz made a motion to approve resolution #605. Sandy McFeron seconded the motion. All were in favor.

Development Update

Sam Betters asked the board if they wanted to move forward with Phase II of the Greenhouse project. This \$14M dollar project consists of 6 greenhouses and 1 administrative building and will serve 60 people. The board gave approval and directed Sam to move forward with Phase II of the project.

Sam Betters informed the board that a Market Study update was ordered for the Windshire project and the demand numbers came in much less than the original study from August 2011. The company who conducted the study reported that there was a software problem when the numbers were calculated for the first study. Several members of the board questioned whether the second study was accurate. Sam said he believed based on his experience that it was. Sam asked the board if they still wanted to move forward with the project. The HACOL board was comfortable with moving forward with the project but advised Sam to discuss the study with the Windsor Housing Authority board.

Resolution #606

This is a resolution is for the Mirasol Partnership and Financing. Zachery Sullivan made a motion to approve resolution #606. Walt Walkowicz seconded the motion. All were in favor.

City Council Liaison Report

None

Other Staff/Committee and/or Commissioner Reports

A request was made at the last board meeting to consider changing the start time of the HACOL board meeting to an earlier time of day. Sandy McFeron made a motion to change the start time of the HACOL board meeting to 4:00pm. Zachery Sullivan seconded the motion. All were in favor.

With no further business to discuss, Sandy McFeron made a motion to adjourn. Zachery Sullivan seconded the motion. All were in favor. The meeting adjourned at 7:25 p.m.

Respectfully submitted,

Tracy Hoff