



INSPECTION SCHEDULING HELPFUL HINTS



INSPECTION SCHEDULING AND RESULTS

By Phone schedule and check results through the automated inspection line at **970-962-2100**. (*Faster Option*)

Online schedule and check results on **CitizenAccess** using the instructions in the permit packet or call 970-962-2100.

The packet and the approved building plans must remain on site for all inspections.

For GENERAL INSPECTION TIME, call 970-962-2181 between 7:30 AM and 8:00 AM on the day of your scheduled inspection.



Inspections may be scheduled until 7:00 PM for the next business day.

Inspections must be completed in sequence [Example: **All** inspections with an *Order Number of 10* must be requested and resulted as *approved* before requesting inspections with an *Order Number of 20*.]

The Order of Inspection Numbers are listed on your inspection ticket.

- Underground inspections: Code 9902 (All 10s)
- Rough inspections: Code 9904 (All 20s)
- Final inspections: Code 9906 (All 35s)
- Call in 25s & 30s individually

Important! All inspections listed on the Inspection Ticket **must** be scheduled.

Inspection documents: affidavits/letters/photos/etc. must be emailed to buildinginspectionletters@cityofloveland.org on the same day inspections are scheduled.

For FIRE INSPECTION, if required, you must contact the [LFRA Community Safety Division](#) directly at **970-962-2537**.

SPECIFIC QUESTIONS? Contact the Building Division at **970-962-2505**.